



**\*The pavilion rental permit should be carried with the permit holder at all times during the event \***  
City of Clare

**AGREEMENT FOR RENTAL OF PARKS AND/OR FACILITIES**

**GENERAL INFORMATION**

1. Clare City Parks are open from 6 a.m. – 11:00 p.m., May 1 – Nov. 1. Parks may be winterized earlier if frost occurs.
2. Permits are recommended for any ceremony or event.
3. Permit only assures use of the specified area of the park and not exclusive use of the park.
4. Picnic tables are assigned to picnic areas by group size based on approximately 8 people per table. Additional picnic tables will not be provided for groups who exceed the recommended picnic area capacity.
5. Relocation of picnic tables from one area to another is prohibited.
6. We recommend you post a “reserved” sign on the pavilion the morning of your event.
7. No confetti decoration is allowed in the parks. Confetti is a danger to local wildlife and is very difficult to dispose of.
8. **NO ALCOHOLIC BEVERAGES ALLOWED IN ANY CITY PARK.**
9. There shall be no commercial for profit activity within the City parks unless expressly sanctioned by the City. Whether such activities shall be approved within City park land shall be within the sole discretion of the City Commission.
10. Parks may not be reserved before January 1 of each year.

**SHAMROCK PARK**

- Little league baseball diamond
- (1) Large picnic pavilion w/electricity
- (1) Small picnic pavilion w/electricity
- Indoor Restrooms
- Playground equipment
- Grills
- Shamrock Lake (62 acres)
- Ice-skating rink (seasonal)
- **Pavilion 1 (Large-120 x 60) 120 People**
  - o 15 picnic tables (1 Handicapped)
  - o Electricity
- **Pavilion 2 (Small- 24 x 48) 48 People**
  - o 6 picnic tables (1 Handicapped)
  - o Electricity

**PETTIT PARK**

- Potable water
- Indoor Restrooms & Showers
- Playground equipment
- Grills
- Camp Sites, electric and primitive
- **Pavilion (30 x 56) 64 People**
  - o 8 picnic tables (All Universal Access)
  - o Electricity

**CLARE CITY PARK**

- Potable water
- Temporary skateboard park (seasonal)
- No restrooms
- **Large Gazebo 48 People**
  - o 6 picnic tables (1 Handicapped)
  - o Electricity

**FEES: (Prices may change annually as of June 30 upon approval of the City Commission.**

**Uncollected fees at the time of reservation will be deducted from a resident’s deposit or billed accordingly for non-residents prior to park use.)**

**Resident**

Shamrock Large Pavilion (Full Rental): \$50 Deposit  
 Shamrock Large Pavilion (Half Rental): \$25 Deposit  
 Shamrock Small Pavilion: \$25 Deposit  
 Pettit Pavilion: \$50 Deposit  
 City Park Pavilion: \$25 Deposit

**Non-Resident**

Shamrock Large Pavilion (Full Rental): \$75 Fee  
 Shamrock Large Pavilion (Half Rental): \$50 Fee  
 Shamrock Small Pavilion: \$50 Fee  
 Pettit Pavilion: \$75 Fee  
 City Park Pavilion: \$50 Fee

*This permit grants the following named team or group the use of the following facility at the stated times. (In the event a regular City of Clare event is scheduled at the same time, the City event will take precedence). No refunds or rain checks will be issued. In the event this group or team decides not to use the above facility on the above date, they are urged to call 386-7541 to inform the Parks and Recreation Department.*

Contact Person \_\_\_\_\_ Phone ( ) \_\_\_\_\_ E-Mail \_\_\_\_\_  
 Address \_\_\_\_\_ City Resident? YES? / NO? City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
 Park/Pavilion Requested \_\_\_\_\_ # in Party \_\_\_\_\_ Reason for Request \_\_\_\_\_  
 Use Date(s) \_\_\_\_\_ Time From \_\_\_\_\_ to \_\_\_\_\_

**RELEASE AND HOLD HARMLESS AGREEMENT**

It is agreed by the organization using the facilities that it will be responsible for any damage to property. It is further agreed that the signing party will hold the City of Clare harmless for any damage or injury that the signing organization might incur during its use and occupation of the above named facilities. It is further agreed by the organization that all debris deposited during the usage of the above named facility shall be picked up and properly disposed of. **Any damage would be an additional charge to the rental fee.**

Signature of Organization Representative/Individual \_\_\_\_\_ Date \_\_\_\_\_

**I have read and agree to the park rules and regulations** \_\_\_\_\_  
 Signature \_\_\_\_\_ Date \_\_\_\_\_

<b>Office Use Only:</b> City Resident? _____ Amount _____ Cash _____ Ck# _____ Date _____ Staff _____
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**Office Use Only:**  
 Signature of City Buildings and Grounds Maintenance Director \_\_\_\_\_ Date \_\_\_\_\_  
 City Resident Yes [ ] No [ ] Refund Yes [ ] No [ ] Inspected by \_\_\_\_\_ Notes \_\_\_\_\_

ARTICLE III. - PARK RULES AND REGULATIONS

Sec. 30-71. - General unlawful acts upon park lands.

Upon city park lands, it shall be unlawful to:

(1)

Curfew. Enter or be present within any park between the hours of 11:00 p.m. and 6:00 a.m. Only properly registered campers may be present within Pettit Park during the curfew hours.

(2)

Vandalism and theft. Remove, damage, destroy or deface any tree, shrub or wildflower, or remove, damage, destroy or deface any park facility without written permission.

(3)

Disorderly conduct. Engage in violent, abusive, loud, vulgar, lewd, obscene or any other disorderly conduct that constitutes a breach of the peace, or disturb or annoy others in their activities.

(4)

Alcoholic liquors and controlled substances. Possess or consume any alcoholic liquors or other controlled substances within any park.

(5)

Fires. Burn a ground fire for any reason, except in designated fire pits, grills, fireplaces or units authorized by the city parks and recreation department and the city fire chief. Personal grills are authorized. No fire is to be left unattended at any time.

(6)

Waste and refuse. Deposit waste or refuse any place except in the authorized containers provided by the parks and recreation department, and deposit waste or refuse in any park container that was generated outside the park boundaries.

(7)

Peddle or solicit. Peddle or solicit, or post bills or advertisements upon any park lands or facilities without written permission. There shall be no commercial for profit activity within the city parks unless expressly sanctioned by the city. Whether such activities shall be approved within city park land shall be within the sole discretion of the city commission.

(8)

Overnight storage. Leave any personal property overnight, such as vehicles, camping units, personal grills, tables and other items without written permission.

(9)

Smoke-free areas. Smoke any substance in or within 25 feet of the boundaries of any area designated as smoke-free.

(10)

Unsafe playground equipment. Use any park facilities, apparatus, playground equipment or other municipal property in a manner that it is not designed or, or in a manner that may result in injury to self or others, or misuse any park facilities, apparatus, playground equipment or other municipal property, i.e. adults using equipment designed for children, climbing upon fences.

(Code 1985, § 3.2; Ord. No. 2007-01, 2-20-2007; Ord. No. 2008-01, 3-3-2008)

Sec. 30-72. - Motor vehicle restrictions.

It shall be unlawful to do any of the following acts upon any city park lands:

(1)

Speed limit. Operate any motor vehicle in excess of 15 miles per hour (24 kilometers per hour), except emergency vehicles.

(2)

Parking. Park any motor vehicle, except authorized service vehicles, any place, except within designated parking areas without written permission.

(3)

Designated roadways. Operate any motor vehicle any place within a park, except on designated roadways without written permission.

(4)

Operation. Operate any motor vehicle in an unsafe or destructive manner so as to endanger public or private property or public safety.

(Code 1985, § 3.3)

**Cross reference**— Traffic and vehicles, ch. 44.

Sec. 30-73. - Animals and pets.

It shall be unlawful to do any of the following acts upon city park lands:

(1)

Wildlife. Take from the park, disturb, injure or kill any wildlife within park boundaries without written permission.

(2)

Pets. Possess any animal considered a pet, unless such pet is on a leash no longer than six feet, or allow a pet to disturb or annoy other park users, or fail to clean all droppings and other messes created by a pet in such person's possession. Running a pet for the purpose of relieving itself is unlawful, except in designated pet runs.

(3)

Horses. Ride horses any place upon park lands, except on designated roadways, without permission, or fail to clean up all droppings of the horse within the park. Every horse must be under the control of the rider at all times.

(4)

[Sporting events.] To allow or bring any animal to a sporting event overseen by the city upon city property. All animals or pets, apart from service animals, are banned from sporting events overseen by the city held on city property.

(Code 1985, § 3.4; Ord. No. 2009-006, 1-4-2010)

**Cross reference**— Animals, ch. 8.

Sec. 30-74. - Firearms, hunting, trapping, fishing and fireworks.

(a)

It shall be unlawful to do any of the following acts upon city park lands:

(1)

Firearms and bows. Carry or possess a firearm or bow on any park lands, unless totally unloaded, disassembled and locked in a trunk or stored out of reach in accordance with state guidelines in section 227d of Public Act No. 328 of 1931 (MCL 750.227d).

(2)

Hunting and trapping. Hunt or trap any wildlife within a park boundary without proper written permission of the city.

(3)

Fireworks. Ignite an explosive powder or fireworks within park boundaries without proper written permission.

(b)

All state and federal laws pertaining to the hunting of game and nongame animals, and fishing will be enforced within the city park lands and adjacent waters.

(Code 1985, § 3.5)

Sec. 30-75. - Camping in Pettit Park.

It shall be unlawful to do any of the following acts upon city park lands:

(1)

Designated camping areas. Camp in any city park on city owned lands without written permission. Pettit Park is a state licensed campground and camping is permitted only in a designated number of campsites.

(2)

Permit and receipt. Camp in any designated campsite without a valid camping receipt showing payment and the dates for which payment was made. The camping permit receipt must be filled out completely with all information requested. The camping receipt (white copy) is the camper's written permission to camp.

(3)

Visitors. Be in Pettit Park after curfew 11:00 p.m. to 6:00 a.m. without a proper receipt of payment for camping. The camping receipt (white copy) visibly displayed on the vehicle or camping unit window is written permission for campers to be within the park boundaries after curfew.

(4)

Registration. Fail to properly register for each night's camping.

(5)

Quiet hours. Be involved in any activity or action that will constitute a breach of the peace or that will disturb or annoy other campers during the designated quiet hours of 11:00 p.m. to 6:00 a.m.

(Code 1985, § 3.6; Ord. No. 2008-01, 3-3-2008)

Sec. 30-76. - Concession stands.

The operator and any person duly authorized to operate a concession stand in any park shall be responsible for maintaining the area around such stand free from litter of any type.

(Code 1985, § 3.7; Ord. No. 2008-01, 3-3-2008)