



CITY OF CLARE
PARKS AND RECREATION DEPARTMENT

AGREEMENT FOR RENTAL OF PARKS AND/OR FACILITIES

GENERAL INFORMATION

- 1. Clare City Parks are open from 6 a.m. – 11:00 p.m., May 1 – Nov. 1. Parks may be winterized earlier if frost occurs.
2. Permits are recommended for any ceremony or event.
3. Permit only assures use of the specified area of the park and not exclusive use of the park.
4. Picnic tables are assigned to picnic areas by group size based on approximately 8 people per table.
5. Relocation of picnic tables from one area to another is prohibited.
6. The pavilion rental permit should be carried with the permit holder at all times during the event.
7. We recommend you post a "reserved" sign on the pavilion the morning of your event.
8. No confetti decoration is allowed in the parks.
9. NO ALCOHOLIC BEVERAGES ALLOWED IN ANY CITY PARK.
10. There shall be no commercial for profit activity within the City parks unless expressly sanctioned by the City.
11. Parks may not be reserved before January 1 of each year.

SHAMROCK PARK

- Little league baseball diamond
(1) Large picnic pavilion w/electricity
(1) Small picnic pavilion w/electricity
Indoor Restrooms
Playground equipment
Grills
Shamrock Lake (62 acres)
Ice-skating rink (seasonal)
Pavilion 1 (Large-120 x 60) 120 People
Pavilion 2 (Small- 24 x 48) 48 People

PETTIT PARK

- Potable water
Indoor Restrooms & Showers
Playground equipment
Grills
Camp Sites, electric and primitive
Pavilion (30 x 56) 64 People

CLARE CITY PARK

- Potable water
Temporary skateboard park (seasonal)
No restrooms
Pavilion 48 People

FEES: (Prices may change annually as of June 30 upon approval of the City Commission. Uncollected fees at the time of reservation will be deducted from a resident's deposit or billed accordingly for non-residents prior to park use.)

Resident
Shamrock Large Pavilion (Full Rental): \$50 Deposit
Shamrock Large Pavilion (Half Rental): \$25 Deposit
Shamrock Small Pavilion: \$25 Deposit
Pettit Pavilion: \$50 Deposit
City Park Pavilion: \$25 Deposit

Non-Resident
Shamrock Large Pavilion (Full Rental): \$75 Fee
Shamrock Large Pavilion (Half Rental): \$50 Fee
Shamrock Small Pavilion: \$50 Fee
Pettit Pavilion: \$75 Fee
City Park Pavilion: \$50 Fee

This permit grants the following named team or group the use of the following facility at the stated times. (In the event a regular City of Clare event is scheduled at the same time, the City event will take precedence). No refunds or rain checks will be issued. In the event this group or team decides not to use the above facility on the above date, they are urged to call 386-7541 to inform the Parks and Recreation Department.

Contact Person Phone E-Mail
Address City Resident? YES? / NO? City State Zip
Park/Pavilion Requested # in Party Reason for Request
Use Date(s) Time From to

RELEASE AND HOLD HARMLESS AGREEMENT

It is agreed by the organization using the facilities that it will be responsible for any damage to property. It is further agreed that the signing party will hold the City of Clare harmless for any damage or injury that the signing organization might incur during its use and occupation of the above named facilities. It is further agreed by the organization that all debris deposited during the usage of the above named facility shall be picked up and properly disposed of. Any damage would be an additional charge to the rental fee.

Signature of Organization Representative/Individual Date

Office Use Only: City Resident? Amount Cash Ck# Date Staff

Office Use Only:
Signature of City Buildings and Grounds Maintenance Director Date
City Resident Yes No Refund Yes No Inspected by Notes