

AGENDA REPORT

To: Mayor Pat Humphrey and the Clare City Commission
From: Ken Hibl, City Manager
Date: December 17, 2015
Regarding: Approval to Participate in Multi-Department Grant Submittal – Purchase of Fire Department SCBAs

For the Agenda of December 21, 2015

Background The Clare Fire Department and all other fire departments within Clare and Isabella Counties have been invited by the Isabella County Fire Chiefs Association to participate (*see copy of att'd participation agreement*) in a multi-department grant application to purchase new Self-Contained Breathing Apparatus (SCBAs). The expectation is that all participating departments will provide a 15% local match for the purchase if the grant is approved.

While our SCBAs are relatively new (purchased in Aug 2008), we view this as an opportunity that makes infinite sense to take advantage of. Consequently, we ask for the City Commission's approval to participate in the grant application.

Issues & Questions Should the City Commission approve the Clare Fire Department's participation in a multi-department, two-county grant application to purchase new SCBAs?

Alternatives

1. Approve participation in the grant application.
2. Do not approve participation in the grant application.
3. Set the decision aside to a subsequently scheduled public meeting.

Financial Impact We have 25 SCBA units. The anticipated local match (per the participation agreement) is 15%. However, we do not know the actual purchase price of the new SCBAs, and there could be departments that withdraw from the purchase if the cost is higher than anticipated. Consequently, we cannot provide a guaranteed exact dollar amount of the local match requirement. We have been informed that all but two departments in Clare County are participating and all departments in Isabella County are participating. If the grant is approved and the local match is considerably higher or at a level that we don't believe makes sense/we can't afford, we always have the option to withdraw from the actual purchase.

Recommendation I recommend that the City Commission approve our participation in the grant application by adoption of Resolutions 2015-140.

Attachments

1. Participation Agreement.
2. Resolution 2015-140.

**Isabella County Fire Chiefs Association, Inc.
2015 Assistance to Firefighters Grant Program
Regional Grant Application Agreement**

The Isabella County Fire Chiefs Association, Inc. by resolution and vote of the membership have elected to submit an Assistance to Firefighters Grant application for replacement of self-contained breathing apparatus (hereinafter SCBA) for member departments.

It is agreed that the grant application will be limited to the replacement of SCBA units and the following related equipment: harness assembly, cylinders, masks, communication cables, mounting brackets, hard cases, tool kits, cascade bottles, cascade compressors, escape packs, and RIT packs or bottles as determined by the committee.

It is agreed that a professional grant writer has been retained by the ICFCA and all costs associated with the services of the grant writer will be paid for by the Isabella County Fire Chiefs Association.

If awarded the grant, it is agreed that only one brand and model of SCBA will be purchased to be determined by a committee consisting of one representative of each participating department to be chosen by that department. The brand and model of SCBA will be selected by simple majority (51%) vote of the committee members.

It is agreed that the City of Mt. Pleasant (herein after "City") will act as fiduciary for the grant.

A match totaling 15% of the total grant award will be required. It is agreed that each participating department will be responsible financially for their percentage of the match to be determined by total dollar value of the SCBA's, masks and cylinders and related equipment received by that department.

If awarded the grant, it is agreed that each participating department upon receiving an invoice from the City for their share of the required match will submit payment to the City within thirty (30) days. SCBA units and related equipment will not be purchased by the City until the grant match is received from all participating departments. Each participating department receiving equipment under this grant agrees to abide by all terms and conditions of the grant including use, retention and audit requirements.

Elect to Participate

As authorized representative of _____ I understand and agree to the conditions set forth in this agreement and elect to participate in the regional grant application for self-contained breathing apparatus.

Decline to Participate

As authorized representative of _____ I acknowledge that our department has been invited to participate in the regional grant request for self-contained breathing apparatus and decline to participate.

By: _____ Title: Fire Chief

Date: _____

By: _____ Title: _____

Date: _____

RESOLUTION 2015-140

A RESOLUTION OF THE CLARE CITY COMMISSION APPROVING PARTICIPATION IN A TWO-COUNTY, MULTIPLE FIRE DEPARTMENT GRANT APPLICATION TO PURCHASE NEW SELF-CONTAINED BREATHING APPARATUS.

WHEREAS, the Isabella County Fire Chief's Association has invited all fire departments within Clare and Isabella Counties to participate in a two-county, multiple fire department grant application to purchase new self-contained breathing apparatus (SCBA) for members of all fire departments electing to participate in said grant application; and

WHEREAS, said invitation includes an agreement that commits each department electing to accept said invitation to a 15% local match requirement should the grant application be approved; and

WHEREAS, the Clare Fire Department and the City Staff has considered said invitation and subsequently recommended to the City Commission that the Clare Fire Department and the City of Clare should accept the invite; and

WHEREAS, the Clare City Commission has similarly considered said invitation and further considered said recommendations from the Clare Fire Department and the City Staff and determined that it is prudent and in the best interests of the Department to approve said recommendations.

NOW THEREFORE BE IT RESOLVED THAT the City Commission hereby approves the participation of the Clare Fire Department in a two-county, multiple fire department grant application to purchase new self-contained breathing apparatus for the Clare Fire Department and further commits the Department, on behalf of the City, to a 15% local match to purchase said SCBAs should the grant application be approved.

ALL RESOLUTIONS AND PARTS OF RESOLUTIONS INsofar AS THEY CONFLICT WITH THE PROVISIONS OF THIS RESOLUTION BE AND THE SAME ARE HEREBY RESCINDED.

The Resolution was introduced by Commissioner _____ and supported by Commissioner _____. The Resolution declared adopted by the following roll call vote:

YEAS:

NAYS:

ABSENT:

Resolution approved for adoption on this 21st day of December 2015.

Diane Lyon, City Clerk