

AGENDA REPORT

TO: Mayor Pat Humphrey and the Clare City Commission
FROM: Steven J. Kingsbury, MBA, CPFA, MiCPT
Acting City Manager, Treasurer, Finance and Technology Director
DATE: September 28, 2016
RE: Michigan Municipal League (MML) Liability & Property Pool
Board of Directors Election

For the Agenda of October 3, 2016

Background: We have received notice (*copy att'd*) of the upcoming annual MML Liability & Property Board of Directors election. The City Commission is asked to approve the proposed slate provided by the MML Nominating Committee or direct that a write-in candidate(s) be designated.

Issues & Questions: Should the City Commission approve the proposed slate of nominees?

Alternatives:

1. Approve the proposed slate.
2. Direct the designation of a write-in candidate.
3. Set the decision aside to a subsequently scheduled public meeting.

Financial Impact: N/A.

Recommendation: Recommend that the City Commission advise the City Clerk of its desires in respect to the ballot proposal and authorize her to submit the ballot accordingly by adoption of attached Resolution 2016-120.

Attachments:

1. Letter and Ballot.
2. Resolution 2016-120.



michigan municipal league

Liability & Property Pool

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to	Members of the MML Liability and Property Pool	from	Michael J. Forster, Pool Administrator
cc		date	September 12, 2016
		subject	2017 Pool Director Election

Dear Pool Member:

Enclosed is your ballot for this year's Board of Directors election. Two (2) incumbent Directors have agreed to seek re-election. You also may write in one or more candidates if you wish.

A brief biographical sketch of each candidate is provided for your review.

I hope you will affirm the work of the Nominating Committee by returning your completed ballot in the enclosed return envelope, no later than November 8. You may also submit your ballot online by going to www.mml.org. Click on *Insurance*, then *Liability and Property Pool*; the official ballot is located in the left navigation bar under *Online Forms*:

The MML Liability & Property Pool is owned and controlled by its members. Your comments and suggestions on how we can serve you better are very much appreciated. Thank you again for your membership in the Pool, and for participating in the election of your governing board.

Sincerely,

Michael J. Forster
Pool Administrator

mforster@mml.org

THE CANDIDATES
Three-year terms beginning January 1, 2017



Penny Hill, Assistant City Manager, Traverse City

Penny has been a municipal government official since 1988, serving at various times as Clerk, Treasurer, and Manager. She currently serves as Traverse City's Assistant Manager. Penny is an active member of the Michigan Municipal League, having served on its Board of Directors, and as Vice-Chairperson of Region 6. Penny is also an active member of the Michigan Municipal Executives (formerly Michigan Local Government Manager's Association), serving as its President in 2013. She is a member of the Board of Directors for the Grand Traverse Regional Community Foundation. Penny is seeking re-election to her fourth term as director.



Jean Stegeman, Mayor, City of Menominee

Jean has more than six years of experience as a municipal official, currently serving as Mayor in the City of Menominee. She was a member of and served as chair of the Menominee planning commission for several years prior to becoming mayor. She is also active in several local civic organizations. Jean is seeking re-election to her second term as director.

Michigan Municipal League
Liability & Property Pool

OFFICIAL BALLOT - 2016

Vote for two Directors by marking the line to
the left of the name for three year terms
beginning January 1, 2017.

____ Penny Hill, Incumbent
Assistant City Manager, Traverse City

____ Jean Stegeman, Incumbent
Mayor, City of Menominee

Write-in Candidate

I hereby certify that:

(Municipality/Agency)

by action of its governing body, has
authorized its vote to be cast for the above
persons to serve as Director of the Michigan
Municipal League Liability and Property Pool.

Official Signature

Date:

**Ballot deadline:
November 8, 2016**

RESOLUTION 2016-120

A RESOLUTION OF THE CLARE CITY COMMISSION AUTHORIZING ITS VOTE TO BE CAST FOR THE MICHIGAN MUNICIPAL LEAGUE LIABILITY & PROPERTY INSURANCE POOL BOARD OF DIRECTORS.

WHEREAS, the City of Clare has been a voting member of the Michigan Municipal League (MML) and a paying member of the Liability & Property Insurance Pool of the League for many decades; and

WHEREAS, said membership qualifies the City to annually cast its vote for the Board of Directors of said Pool; and

WHEREAS, the MML has forwarded to the City the proposed ballot listing the slate of individuals recommended by the Nominating Committee for election or reelection to the Liability & Property Insurance Pool Board of Directors; and

WHEREAS, the City Commission has reviewed said slate and made a decision regarding said ballot.

NOW THEREFORE BE IT RESOLVED THAT, the Clare City Commission hereby authorizes its vote to be cast for the individuals listed on the ballot.

BE IT FURTHER RESOLVED THAT the City Commission hereby directs its City Clerk to submit its ballot for the election of the Board of Directors of the MML Liability & Property Insurance Pool on its behalf.

ALL RESOLUTIONS AND PARTS OF RESOLUTIONS INSOFAR AS THEY CONFLICT WITH THE PROVISIONS OF THIS RESOLUTION BE AND THE SAME ARE HEREBY RESCINDED.

The Resolution was introduced by Commissioner _____ and supported by Commissioner _____. The Resolution declared adopted by the following roll call vote:

YEAS:

NAYS:

ABSENT:

Resolution approved for adoption on this 3rd day of October 2016.

Diane Lyon, Clare City Clerk