

## AGENDA REPORT

TO: Mayor Pro Tem Jean McConnell & City Commissioners  
FROM: Ken Hibl, City Manager  
DATE: September 1, 2017  
RE: Recommendation for Contract Award – McGuirk Sand & Gravel

For the Agenda of September 5, 2017

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Background. The City accepted (*see copy of att'd Resolution 2017-021*) an Infrastructure Capacity Enhancement (ICE) Grant to replace the existing 4-inch water main lines on Ann Arbor Trail to 8-inch mains and to rehabilitate the corresponding portion of the entire street environment (curb, sidewalk, asphalt). Gourdie-Fraser solicited bids on behalf of the City for construction of the project. Eight bids were received (*see copy of att'd bid sheet*), the low bidder being McGuirk Sand & Gravel.

Based on the very favorable bids received, the City submitted an amendment (*see copy of att'd Resolution 2017-074*) to the project, thereby vastly increasing the scope of the project while decreasing the overall cost. We informed the City Commission that MEDC approved (*see copy of att'd Release of Funds Letter*) our request to amend/increase the scope of our project at our August 7<sup>th</sup> meeting and GFA held the pre-construction meeting with McGuirk Sand & Gravel.

The contractor expressed his desires to commence work immediately; consequently, we allowed him to proceed. However, we overlooked one very important, critical element – and didn't realize our error until we received our first request for payment: we never formally asked the City Commission to approve the bids and award the project work to McGuirk Sand & Gravel. Consequently, we ask that the City Commission do so now based on our engineer's recommendation (*copy att'd*).

Issues & Questions Specified. Should the City Commission approve the bids and award the Ann Arbor Project work to McGuirk Sand & Gravel?

Alternatives.

1. Approve the bids and award the work to McGuirk.
2. Do not approve the bids and award to work.
3. Set aside decision regarding this matter to a subsequently scheduled public meeting.

Financial Impact. The total construction costs are reflected in GFA's recommendation letter (\$381,239.10); the City's local match requirement is approximately 16% of the total project costs.

Recommendation. I recommend that the City Commission approve the bids and award the project work to McGuirk Sand & Gravel by adoption of Resolution 2017-116 (copy att'd).

Attachment.

1. Resolution 2017-021.
2. Bid Sheet.
3. Resolution 2017-074.
4. MEDC Release of Funds Letter.
5. GFA Recommendation Letter.
6. Resolution 2017-116.

**RESOLUTION 2017-021**

**A RESOLUTION OF THE CLARE CITY COMMISSION APPROVING THE GRANT AGREEMENT FOR AN INFRASTRUCTURE ENHANCEMENT (ICE) GRANT TO IMPROVE THE PUBLIC WATER AND STREET INFRASTRUCTURE OF THREE BLOCKS OF ANN ARBOR TRAIL IN THE CITY OF CLARE.**

**WHEREAS**, the City of Clare applied to the Michigan Economic Development Corporation (MEDC) for an ICE grant to upgrade a portion of the City's public water system and concurrently improve the street infrastructure for a portion of Ann Arbor Trail in Clare; and

**WHEREAS**, the City's application for said proposed infrastructure enhancement project was approved with a total project amount of \$610,537, with \$509,039 of said project costs being provided by an MEDC grant and the City being responsible for \$101,318 of said project costs; and

**WHEREAS**, MEDC has provided the City a formal grant agreement outlining the terms, conditions, stipulations, restrictions, and provisions of said grant offer; and

**WHEREAS**, the City Commission has duly reviewed, discussed, and considered said grant agreement and determined it is in the best interests of the City to approve said agreement.

**NOW THEREFORE BE IT RESOLVED THAT**, the Clare City Commission hereby approves the grant agreement offered by MEDC to enhance a portion of the City's substandard infrastructure on Ann Arbor Trail in the City of Clare, the terms, conditions, stipulations, restrictions, and provisions of said grant agreement as outlined therein.

**ALL RESOLUTIONS AND PARTS OF RESOLUTIONS INsofar AS THEY CONFLICT WITH THE PROVISIONS OF THIS RESOLUTION BE AND THE SAME ARE HEREBY RESCINDED.**

**The Resolution was introduced by Commissioner Bonham and supported by Commissioner Swanson. The Resolution declared adopted by the following roll call vote:**

**YEAS: Bob Bonham, Jean McConnell, Carolyn (Gus) Murphy, and Karla Swanson.**

**NAYS: None.**

**ABSENT: Pat Humphrey.**

Resolution approved for adoption on this 6<sup>th</sup> day of March 2017.

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Diane Lyon, Clare City Clerk

**Bid Results**  
**City of Clare**  
**Ann Arbor Trail Water Main Replacement**  
**GFA Project No. 16145A**

No.	Item	Unit	Est. Qty.	McGuirk Sand & Gravel		Isabella Corp		Crawford Contracting		Malley Construction	
				Unit Price	Item Cost	Unit Price	Item Cost	Unit Price	Item Cost	Unit Price	Item Cost
1	Water Main, C900, 8"	LF	1,570	\$28.50	\$44,745.00	\$25.00	\$39,250.00	\$44.00	\$69,080.00	\$30.00	\$47,100.00
2	Connect to Existing, Water Main, 8"	EA	5	\$1,730.00	\$8,650.00	\$3,000.00	\$15,000.00	\$2,500.00	\$12,500.00	\$2,000.00	\$10,000.00
3	Gate Valve and Box, 8"	EA	3	\$1,215.00	\$3,645.00	\$2,000.00	\$6,000.00	\$1,600.00	\$4,800.00	\$1,325.00	\$3,975.00
4	Fire Hydrant Assembly	EA	2	\$3,635.00	\$7,270.00	\$5,000.00	\$10,000.00	\$4,500.00	\$9,000.00	\$3,400.00	\$6,800.00
5	Transfer of Water Services	EA	2	\$2,065.00	\$4,130.00	\$2,100.00	\$4,200.00	\$750.00	\$1,500.00	\$1,500.00	\$3,000.00
6	Abandon Existing System, 4"	LS	1	\$3,490.00	\$3,490.00	\$1,500.00	\$1,500.00	\$1,100.00	\$1,100.00	\$1,300.00	\$1,300.00
7	Driveway, Bituminous	SF	10,365	\$1.40	\$14,511.00	\$1.39	\$14,407.35	\$1.39	\$14,407.35	\$1.60	\$16,584.00
8	Restoration	LS	1	\$8,330.00	\$8,330.00	\$7,500.00	\$7,500.00	\$9,000.00	\$9,000.00	\$15,000.00	\$15,000.00
9	Cold Mill, 3"	SY	6,454	\$1.90	\$12,262.60	\$1.15	\$7,422.10	\$1.50	\$9,681.00	\$1.75	\$11,294.50
10	Concrete, Curb	LF	2,870	\$12.40	\$35,588.00	\$13.78	\$39,548.60	\$14.41	\$41,366.70	\$12.40	\$35,588.00
11	HMA, 3"	TN	930	\$52.50	\$48,825.00	\$52.45	\$48,778.50	\$52.45	\$48,778.50	\$52.50	\$48,825.00
12	Pavement Marking	FT	3,350	\$0.40	\$1,340.00	\$0.42	\$1,407.00	\$0.41	\$1,373.50	\$0.42	\$1,407.00
13	Mobilization	LS	1	\$2,500.00	\$2,500.00	\$16,000.00	\$16,000.00	\$31,450.00	\$31,450.00	\$40,495.60	\$40,495.60
14	Traffic Control	LS	1	\$5,200.00	\$5,200.00	\$13,000.00	\$13,000.00	\$3,100.00	\$3,100.00	\$5,950.00	\$5,950.00
15	Barricades	EA	9	\$90.00	\$810.00	\$65.00	\$585.00	\$65.00	\$585.00	\$90.00	\$810.00
16	Sign, Temporary	SF	847	\$4.70	\$3,980.90	\$3.60	\$3,049.20	\$3.60	\$3,049.20	\$4.70	\$3,980.90
17	Machine Grade	STA	17	\$1,085.00	\$18,445.00	\$1,400.00	\$23,800.00	\$400.00	\$6,800.00	\$970.00	\$16,490.00
18	Plastic Drums	EA	50	\$18.00	\$900.00	\$11.00	\$550.00	\$11.00	\$550.00	\$18.00	\$900.00
<b>TOTAL BIDS</b>					<b>\$224,622.50</b>		<b>\$251,997.75</b>		<b>\$268,111.25</b>		<b>\$269,500.00</b>

Bid Submitted - ~~\$252,026.65~~

off by \$27.90

No.	Item	Unit	Est. Qty.	Robbin Harsh Exc		Central MI Contracting		Pete's Contracting		CJ's Excavating	
				Unit Price	Item Cost	Unit Price	Item Cost	Unit Price	Item Cost	Unit Price	Item Cost
1	Water Main, C900, 8"	LF	1,570	\$41.00	\$64,370.00	\$43.50	\$68,295.00	\$31.20	\$48,984.00	\$38.94	\$61,135.80
2	Connect to Existing, Water Main, 8"	EA	5	\$3,300.00	\$16,500.00	\$2,675.00	\$13,375.00	\$2,400.00	\$12,000.00	\$3,302.33	\$16,511.65
3	Gate Valve and Box, 8"	EA	3	\$1,750.00	\$5,250.00	\$1,901.00	\$5,703.00	\$1,407.00	\$4,221.00	\$2,133.01	\$6,399.03
4	Fire Hydrant Assembly	EA	2	\$5,500.00	\$11,000.00	\$3,550.00	\$7,100.00	\$4,600.00	\$9,200.00	\$5,035.34	\$10,070.68
5	Transfer of Water Services	EA	2	\$5,000.00	\$10,000.00	\$3,927.00	\$7,854.00	\$2,600.00	\$5,200.00	\$6,736.55	\$13,473.10
6	Abandon Existing System, 4"	LS	1	\$5,000.00	\$5,000.00	\$1,200.00	\$1,200.00	\$1,680.00	\$1,680.00	\$6,661.00	\$6,661.00
7	Driveway, Bituminous	SF	10,365	\$1.68	\$17,413.20	\$1.60	\$16,584.00	\$1.76	\$18,242.40	\$1.47	\$15,236.55
8	Restoration	LS	1	\$9,400.00	\$9,400.00	\$14,165.00	\$14,165.00	\$16,650.00	\$16,650.00	\$7,002.70	\$7,002.70
9	Cold Mill, 3"	SY	6,454	\$1.00	\$6,454.00	\$2.75	\$17,748.50	\$2.87	\$18,522.98	\$1.41	\$9,100.14
10	Concrete, Curb	LF	2,870	\$18.50	\$53,095.00	\$13.50	\$38,745.00	\$13.60	\$39,032.00	\$18.11	\$51,975.70
11	HMA, 3"	TN	930	\$53.00	\$49,290.00	\$50.00	\$46,500.00	\$55.00	\$51,150.00	\$54.50	\$50,685.00
12	Pavement Marking	FT	3,350	\$1.00	\$3,350.00	\$1.50	\$5,025.00	\$0.46	\$1,541.00	\$0.41	\$1,373.50
13	Mobilization	LS	1	\$3,000.00	\$3,000.00	\$17,000.00	\$17,000.00	\$15,638.00	\$15,638.00	\$24,761.34	\$24,761.34
14	Traffic Control	LS	1	\$3,750.00	\$3,750.00	\$1,900.00	\$1,900.00	\$2,560.00	\$2,560.00	\$2,228.70	\$2,228.70
15	Barricades	EA	9	\$100.00	\$900.00	\$415.00	\$3,735.00	\$78.50	\$706.50	\$90.00	\$810.00
16	Sign, Temporary	SF	847	\$4.50	\$3,811.50	\$5.00	\$4,235.00	\$3.40	\$2,879.80	\$4.70	\$3,980.90
17	Machine Grade	STA	17	\$850.00	\$14,450.00	\$750.00	\$12,750.00	\$2,200.00	\$37,400.00	\$3,642.47	\$61,921.99
18	Plastic Drums	EA	50	\$25.00	\$1,250.00	\$18.00	\$900.00	\$18.00	\$900.00	\$18.00	\$900.00
<b>TOTAL BIDS</b>					<b>\$278,283.70</b>		<b>\$282,814.50</b>		<b>\$286,507.68</b>		<b>\$344,227.78</b>

Bid Submitted - \$282,843.50

off by \$29.00

**RESOLUTION 2017-074**

**A RESOLUTION OF THE CLARE CITY COMMISSION APPROVING THE SUBMISSION OF AN AMENDMENT FOR THE PREVIOUSLY AWARDED MEDC INFRASTRUCTURE CAPACITY ENCHANCEMENT (ICE) GRANT TO EXPAND THE PROJECT SCOPE ADDING AN ADDITIONAL 1,570 FEET OF 8" WATER MAIN AND TWO BLOCKS OF ROADWAY REPLACEMENT ON ANN ARBOR TRAIL.**

**WHEREAS**, the City of Clare has been awarded a \$509,039 Michigan Economic Development Corporation (MEDC) Infrastructure Capacity Enhancement (ICE) Grant to install a new 8" water main, reconstruction three blocks of roadway and complete other related infrastructure improvements on Ann Arbor Trail; and

**WHEREAS**, the construction bids from qualified contractors came in much lower than originally anticipated or budgeted; and

**WHEREAS**, officials at MEDC were contacted and approved the extension of the previous project scope to include the installation of 1,570 feet of water main, reconstruction of two additional blocks of the street and the addition of the other associated improvements; and

**WHEREAS**, the selected contractor has agreed to extend his unit pricing for all elements of the project; and

**WHEREAS**, the resulting total project costs will still be less than the original total project construction costs; and

**WHEREAS**, having properly noticed the conduct of a public hearing to receive input from the community regarding the expansion of the public improvement project the City Commission held the required public hearing.

**NOW THEREFORE BE IT RESOLVED THAT** the Clare City Commission hereby approves the submission of an MEDC ICE Grant amendment to expand the scope of work to be completed to encompass a total of five blocks; and

**BE IT FURTHER RESOLVED THAT** the City Commission authorizes the City Manager or in his absence the Acting City Manager to sign any required grant documents.

**ALL RESOLUTIONS AND PARTS OF RESOLUTIONS INSOFAR AS THEY CONFLICT WITH THE PROVISIONS OF THIS RESOLUTION BE AND THE SAME ARE HEREBY RESCINDED.**

**The Resolution was introduced by Commissioner Bonham and supported by Commissioner Mruphy. The Resolution declared adopted by the following roll call vote:**

**YEAS: Carolyn (Gus) Murphy, Karla Swanson, Bob Bonham, and Pat Humphrey.**

**NAYS: None.**

**ABSENT: Jean McConnell.**

Resolution approved for adoption on this 3<sup>rd</sup> day of July 2017.

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Stacy B. Pechacek, Deputy City Clerk

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MICHIGAN ECONOMIC  
DEVELOPMENT CORPORATION

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July 28, 2017

Mr. Ken Hibl (Via electronic mail)  
City Manager  
City of Clare  
202 West Fifth Street  
Clare, Michigan 48617

RE: Community Development Block Grant (CDBG) Project MSC 216002-ICE;  
City of Clare Ann Arbor Trail Water Main Improvement Project

Dear Mr. Hibl:

The Michigan Economic Development Corporation (MEDC), on behalf of the Michigan Strategic Fund (MSF), has received the executed grant agreement and the Request for Release of Funds and Certification as required by federal environmental review regulations 24 CFR Part 58 under the City of Clare's Michigan Community Development Block Grant (CDBG) MSC 216002-ICE, the Ann Arbor Trail Water Main Improvement Project.

The Request for Release of Funds and Certification is hereby approved. The City is authorized to incur CDBG and other project costs as of the date of this letter. The City was previously given authorization to incur up to \$30,000 in local, bid solicitation engineering costs as of March 1, 2017.

Should any questions arise, please contact me at (517) 373-1936 or [costal@michigan.org](mailto:costal@michigan.org).



Lenore C. Costa  
Program Specialist

cc: Craig Goodrich, Gourdie-Fraser, Inc. via electronic mail  
Steven Kingsbury, City of Clare via electronic mail  
Diane Lyon, city of Clare via electronic mail  
Christine Whitz, MEDC via electronic mail  
CDBG File

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August 3, 2017

Mr. Ken Hibl  
City of Clare  
202 West 5<sup>th</sup> Street  
Clare, MI 49617

RE: City of Clare Ann Arbor Trail  
GFA #16145A

Dear Ken,

We have received eight bids from Contractors. McGuirk Sand and Gravel is the low bidder at **\$224,622.50**. I have attached the cost breakdown for your review.

Gourdie-Fraser has researched the experience of the lowest bidder and have found that McGuirk Sand and Gravel is very capable to construct this project.

The Engineers estimate for the Ann Arbor Trail Project was **\$409,342.00**. Since McGuirk Sand and Gravel's number was lower than the original engineers estimate, MEDC was contacted to inquire about increasing the scope of the project by adding additional water main, sidewalk and road construction. The additional work was approved on August 3<sup>rd</sup> by MEDC and will now be included in the Contract between the City of Clare and McGuirk Sand and Gravel. The new approved total of construction is **\$381,239.10**.

I recommend that McGuirk Sand and Gravel be the selected Contractor for the Ann Arbor Trail water main and road reconstruction for the City of Clare.

Please let us know if you require any further input on this matter.

Sincerely,  
Gourdie-Fraser, Inc.



Craig Goodrich  
Project Manager



**Bid Results**  
**City of Clare**  
**Ann Arbor Trail Water Main Replacement**  
**GFA Project No. 16145A**

No.	Item	Unit	Est. Qty.	McGuirk Sand & Gravel		Isabella Corp		Crawford Contracting		Malley Construction	
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12	Pavement Marking	FT	3,350	\$0.40	\$1,340.00	\$0.42	\$1,407.00	\$0.41	\$1,373.50	\$0.42	\$1,407.00
13	Mobilization	LS	1	\$2,500.00	\$2,500.00	\$16,000.00	\$16,000.00	\$31,450.00	\$31,450.00	\$40,485.60	\$40,485.60
14	Traffic Control	LS	1	\$5,200.00	\$5,200.00	\$13,000.00	\$13,000.00	\$3,100.00	\$3,100.00	\$5,950.00	\$5,950.00
15	Baricades	EA	9	\$90.00	\$810.00	\$65.00	\$585.00	\$65.00	\$585.00	\$90.00	\$810.00
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Bid Submitted - \$252,025.85  
off by \$27.90

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18	Plastic Drums	EA	50	\$25.00	\$1,250.00	\$18.00	\$900.00	\$18.00	\$900.00	\$18.00	\$900.00
<b>TOTAL BIDS</b>					<b>\$278,283.70</b>		<b>\$282,814.50</b>		<b>\$286,507.68</b>		<b>\$344,227.78</b>

Bid Submitted - \$292,843.90  
off by \$29.00

**RESOLUTION 2017-116**

**A RESOLUTION OF THE CLARE CITY COMMISSION APPROVING THE BIDS AND AWARDING THE PROJECT WORK FOR THE ANN ARBOR TRAIL INFRASTRUCTURE ENHANCEMENT (ICE) PROJECT GRANT.**

**WHEREAS**, the City of Clare is a recipient of a Community Development Block Grant (CDBG) from the Michigan Economic Development Corporation (MEDC) for an ICE Grant to rehabilitate and improve a significant portion of Ann Arbor Trail in the City of Clare; and

**WHEREAS**, the City's engineer, Gourdie-Fraser, solicited construction bids for said project, and eight bids were received, the lowest of said bids being submitted by McGuirk Sand & Gravel; and

**WHEREAS**, based on the very favorable bids received, the City requested and the Michigan Economic Development Corporation (MEDC) approved a grant amendment to significantly change the scope of the project; and

**WHEREAS**, Gourdie-Fraser recommended that the City approve the bids and award the amended project work to McGuirk Sand & Gravel; and

**WHEREAS**, the City Staff has reviewed said recommendations and concurs with the recommendation of Gourdie-Fraser; and

**WHEREAS**, the City Commission has reviewed and considered said recommendations of its engineer and its staff and deems approval of said recommendations to be in the best interests of the City.

**NOW THEREFORE BE IT RESOLVED THAT** the Clare City Commission hereby approves the construction bids for the Ann Arbor Trail ICE Grant Project and awards the construction work for said project to McGuirk Sand & Gravel for \$381,239.10.

**ALL RESOLUTIONS AND PARTS OF RESOLUTIONS INsofar AS THEY CONFLICT WITH THE PROVISIONS OF THIS RESOLUTION BE AND THE SAME ARE HEREBY RESCINDED.**

The Resolution was introduced by Commissioner \_\_\_\_\_ and supported by Commissioner \_\_\_\_\_. The Resolution declared adopted by the following roll call vote:

**YEAS:**

**NAYS:**

**ABSENT:**

Resolution approved for adoption on this 5<sup>th</sup> day of September 2017.

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Diane Lyon, City Clerk