

AGENDA REPORT

TO: Mayor Pro Tem Jean McConnell & City Commissioners
FROM: Ken Hibl, City Manager
DATE: August 31, 2017
RE: Acquisition of Chemical Feed Pumps & SCADA Equipment

For the Agenda of September 5, 2017

Background. The attached memo from Dale Clark, our Water/Wastewater Department Superintendent, has requested approval to acquire two new chemical feed pumps and related SCADA equipment. This equipment is itemized in the City's 2017/2018 Capital Improvement Program and corresponding, approved City Budget. The City Commission is asked to approve Dale's request.

Issues & Questions Specified. Should the City Commission approve the requested acquisition?

Alternatives.

1. Approve the acquisition.
2. Do not approve the acquisition.
3. Set aside decision regarding this matter to a subsequently scheduled public meeting.

Financial Impact. We budgeted \$17K for the purchase of this equipment in our 2017/2018 budget; the actual costs for the equipment is \$11,180.

Recommendation. I recommend that the City Commission approve the acquisition of two chemical feed pumps for a cost of \$9,880 and the concurrent acquisition of related SCADA equipment for \$1,200 for a total cost of \$11,180 by adoption of Resolution 2017-112 (*copy att'd*).

Attachments.

1. Memo & Hamlett Environmental Quotation.
2. Resolution 2017-112.

INTEROFFICE MEMORANDUM

TO: KEN HIBL
FROM: DALE CLARK
SUBJECT: CHEMICAL FEED PUMPS
DATE 8/22/17
CC: STEVE KINGSBURY

Ken,

In an effort to optimize our chemical, electrical and personnel costs I would like to change out our chemical feed pumps with ones that are SCADA compatible. Our current pumps are in the neighborhood of 28 years old and parts are getting difficult to find. Because of the electrical supply to the pumps, we have only found one supplier to give us a quote and that is Hamlett Environmental at a cost of \$9,980.00. The SCADA component is approximately \$1,200 for a total cost of about \$11,180. GL # 590-536.001.970.000 Thank You.

RESOLUTION 2017-112

A RESOLUTION OF THE CLARE CITY COMMISSION APPROVING THE ACQUISITION OF CHEMICAL FEED PUMPS AND SCADA EQUIPMENT.

WHEREAS, the City of Clare's FY 2017/2018 Capital Improvement Program and approved 2017/2018 Budget include funding for the acquisition of new SCADA-compatible chemical feed pumps to replace the aging pumps at the City's Wastewater Department and concurrently purchasing the needed SCADA equipment to integrate said pumps into the Department's automated management and control system at the wastewater plants; and

WHEREAS, the City solicited bids for the purchase of said pumps; only one bid was received, that being from Hamlett Environmental; and

WHEREAS, said replacement pumps are critical to the efficient operations of said City Department; and

WHEREAS, the City Staff has recommended that the City Commission approve the acquisition of said pumps and SCADA components; and

WHEREAS, the City Commission has considered said recommendation of its City Staff and deems it sound, reasonable, and prudent.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Clare hereby approves the acquisition of chemical feed pumps from Hamlett Environmental for a cost of \$9,880 and the concurrent purchase of SCADA components to integrate said pumps into the City's automated management and control system at the waste treatment plant for \$1,200, thereby approving the expenditure of \$11,180 for said purchases.

ALL RESOLUTIONS AND PARTS OF RESOLUTIONS INSOFAR AS THEY CONFLICT WITH THE PROVISIONS OF THIS RESOLUTION BE AND THE SAME ARE HEREBY RESCINDED.

The Resolution was introduced by Commissioner _____ and supported by Commissioner _____. The Resolution declared adopted by the following roll call vote:

YEAS:

NAYS:

ABSENT:

Resolution approved for adoption on this 5th day of September 2017.

Diane Lyon, City Clerk