

AGENDA REPORT

TO: Mayor Pat Humphrey and the Clare City Commission
FROM: Ken Hibl, City Manager
DATE: August 2, 2018
RE: Equipment Purchase – Zero Turn Lawnmower

For the Agenda of August 6, 2018

Background. The City's approved Fiscal Year 2018/2019 Budget and Capital Improvement Program Schedule includes the purchase of new diesel-powered zero turn mower with grass catcher to used primarily at the City's new recreation complex. The City solicited bids for the purchase and received five bids (*see copy of att'd Bid Sheet*). The bid from Gene's Power Equipment did not meet bid specifications (gasoline vs. diesel engine); consequently, we are recommending that bid be rejected. Of the remaining bids that meet bid specs, the low bid was offered by Capital Equipment in Clare; we recommend the purchase be made from the low bidder.

The City Commission is asked to reject the bid that did not meet specifications; accept the remainder of the bids; award the purchase to Capital Equipment; and authorize the expenditure of funds to complete the purchase.

Issues & Questions Specified. Should the City Commission approve the purchase of the zero turn mower?

Alternatives.

1. Approve the purchase from the low bidder.
2. Approve the purchase from a vendor other than the low bidder.
3. Do not approve the purchase.
4. Direct that additional quotes be requested.
5. Set this matter aside for future consideration and deliberation at a future scheduled meeting.

Financial Impact. This purchase is included in the City's approved FY2018/19 Budget; 22,000 was budgeted for this purchase.

Recommendations. I concur with the DPW recommendation to reject the bid from Gene's Power Equipment; approve the remainder of the bids; award the purchase to Capital Equipment; and authorize the expenditure of funds in the amount of \$16,880 to complete the purchase by adoption of Resolution 2018-088 (*copy att'd*).

Attachments.

1. Bid Sheet.
2. Resolution 2018-088.

ZERO-TURN MOWER BID TABULATION
BIDS DUE: WEDNESDAY, AUGUST 1, 2018 - 2:00 PM

BIDDER	DESCRIPTION	BID
Capital Equipment Rich Czarnecki 302 N McEwan St Clare, MI 48617 989-386-2192	ZD1211L 72" w/hopper	\$16,880.00
McConnell Farm Supply Inc Ryan Endres 6425 N Mission Road Rosebush, MI 48878 989-433-2171	Grasshopper 400D 72"	\$17,308.00
Gene's Power Equipment Greg Robinson 981 E Railroad St – PO Box 516 Coleman, MI 48618 989-465-1521	Xmark LZX980 EKC726WD 72" GAS	\$14,958.00
Bader & Sons Co Mark Salchert 4240 E Rosebush Road Rosebush, MI 48878 989-779-1707	John Deere Z997R	\$23,135.36
Lowco 11931 S Cornwell Clare, MI 48617		
Doug's Small Engine 5293 E Pickard Mt Pleasant, MI 4858	74072	\$24,847.90

Sealed bids were opened on Wednesday, August 1, 2018 at 2:00 pm by
 Alan J. Jessup, Public Works Director, assisted by Mary Warner.

RESOLUTION 2018-088

A RESOLUTION OF THE CLARE CITY COMMISSION APPROVING THE PURCHASE OF ZERO-TURN LAWMOWER.

WHEREAS, the City's approved Fiscal Year 2018/2019 Budget and Capital Improvement Program Schedule includes \$22,000 for the purchase of new diesel-powered zero-turn lawnmower; and

WHEREAS, the City solicited bids for said purchase; and

WHEREAS, five bids were received; and

WHEREAS, one of said bids received does not meet bid specifications; and

WHEREAS, of the remaining bids received that meet bid specifications, the bid submitted by Capital Equipment is the low bid; and

WHEREAS, the City Staff has recommended that the mower be purchased from Capital Equipment for a cost of \$16,880.

WHEREAS, the City Commission has reviewed and considered said recommendations and determined the recommendations to be sound and prudent.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Clare hereby rejects the bid of Gene's Power Equipment and accepts all other bids submitted.

BE IT FURTHER RESOLVED THAT the Clare City Commission approves the purchase and authorizes the expenditure of funds to purchase a zero-turn lawnmower from Capital Equipment for a cost not to exceed \$16,880.

ALL RESOLUTIONS AND PARTS OF RESOLUTIONS INSOFAR AS THEY CONFLICT WITH THE PROVISIONS OF THIS RESOLUTION BE AND THE SAME ARE HEREBY RESCINDED.

The Resolution was introduced by Commissioner _____ supported by Commissioner _____. The Resolution declared adopted by the following roll call vote:

YEAS:

NAYS:

ABSENT:

Resolution approved for adoption on this 6th day of August 2018.

Diane Lyon, City Clerk