

AGENDA REPORT

TO: Mayor & City Commission
FROM: Ken Hibl, City Manager
DATE: July 15, 2016
RE: Approval of Bids – Zero-Turn Mower

For the Agenda of July 18, 2016

Background. To improve our efficiency/save time in maintaining our parks and grounds, we solicited bids (*see copy of att'd notice*) for a new zero-turn mower; this equipment is in addition to/augments the mowing equipment we already have in our inventory. As reflected in the attached Bid Memo and Tabulation Sheet, three bids were received. We have reviewed the bids to ensure compliance with our bid specifications; they do. We recommend that the bids be approved and this item be purchased from the low bidder.

Issues & Questions Specified. Should the City Commission approve the bids and direct the equipment be purchased from the low bidder?

Alternatives.

1. Approve the bids and direct the item be purchased from the low bidder.
2. Approve the bids and direct the purchase be made from a vendor other than the low bidder.
3. Direct solicitation of new bids.
4. Direct the mower not be purchased.
5. Defer decision regarding the matter to a subsequently scheduled meeting.

Financial Impact. The low bid is \$8,473.08.

Recommendation. I recommend that the City Commission approve the bids and mower be purchased from the low bidder, Bader & Sons, by adoption of Resolution 2016-078(*copy att'd*).

Attachments.

1. Public Notice.
2. Bid Memo and Tab Sheet.
3. Resolution 2016-078.

NOTICE

The City of Clare is accepting sealed bids for the purchase of one (1) Mid-Mount ZTR Mower (or equivalent). Specifications may be obtained from Alan J. Jessup, Public Works Director, at Clare City Hall, Monday through Friday, 7:00 a.m. to 3:30 p.m., 989/386-7541, extension 202. Sealed bids should be submitted to:

City of Clare
Mower Bid
202 West Fifth Street
Clare, MI 48617

Sealed bids will be accepted until 2:30 pm on Tuesday, June 28, 2016 at which time they will be opened. The City of Clare reserves the right to accept and/or reject any and/or all bids. The City of Clare is an equal opportunity provider and employer.



MEMORANDUM

TO: Ken Hibl, Clare City Manager
FROM: Alan J. Jessup, Director of Public Works
DATE: July 13, 2016
SUBJECT: Zero-Turn Mower

We recently accepted sealed bids to purchase a 2016 Zero-Turn Mower. Three bids were received as follows:

Bader & Sons Company	\$8,473.08
Capital Equipment	\$9,194.00
Hoffman's Power Equipment	\$9,359.00

After reviewing the bids carefully, I have determined that the lowest bidder closest meeting our specifications is from Bader & Sons Company of Rosebush.

Attached is a detailed bid tabulation. I recommend we accept the low bid from Bader and Sons Company of Rosebush, MI, in the amount of \$8,473.08 and proceed with the purchase.

AJ:cd

ZERO-TURN MOWER BID TABULATION
BIDS DUE: TUESDAY, JUNE 28, 2016 - 2:30 PM

BIDDER	DESCRIPTION	BID
Bader & Sons Company 4240 E. Rosebush Road Rosebush, MI 48878 David Meyers (989) 779-1707	2930M - 60" Deck John Deere 36 Month/1200 Hour Warranty First 24 months, no hr limitation	\$8,473.08
Capital Equipment 302 N McEwan Street Clare, MI 48617 Richard Czarnecki (989) 386-2192	2G327PA-60" Deck Kubota 2016 24 months warranty including mower deck	\$9,194.00
Hoffman's Power Equipment Inc. 3139 Enterprise Drive Saginaw, MI 48603 Kurt Hoffman (989) 925-8676	L25801GKA604A1 2016 3 Yr Commercial or 750 hours Limited - Dealer's Descretion	\$9,359.00
Doug's Small Engine 5293 E Pickard Mt. Pleasant, MI 48858 (989) 773-0059		NO BID

Sealed bids were opened on Tuesday, June 28, 2016 at 2:30 pm by
 Alan J. Jessup, Public Works Director, assisted by Jim Chapman