

AGENDA REPORT

TO: Mayor & City Commission
FROM: Ken Hibl, City Manager
DATE: July 15, 2016
RE: Approval of Bids – Shamrock Park Roof Bids

For the Agenda of July 18, 2016

Background. The shingles on the roofs of the Shamrock Park Pavilion and the storage building/old concession stand building are in need of replacement. The City solicited bids (*see copy of att'd notice*) for this work. As reflected in the attached Bid Memo and Tabulation Sheet, three bids were received. We have reviewed the bids to ensure compliance with our bid specifications; they do. We recommend that the bids be approved and the work awarded to the low bidder.

Issues & Questions Specified. Should the City Commission approve the bids and award the work to the low bidder?

Alternatives.

1. Approve the bids and award the work to the low bidder.
2. Approve the bids and award the work to a vendor other than the low bidder.
3. Direct solicitation of new bids.
4. Direct the shingles not be replaced.
5. Defer decision regarding the matter to a subsequently scheduled meeting.

Financial Impact. The low bid is \$7,400.

Recommendation. I recommend that the City Commission approve the bids and award the work to the low bidder, Miller Contracting, by adoption of Resolution 2016-077 (*copy att'd*).

Attachments.

1. Public Notice.
2. Bid Memo and Tab Sheet.
3. Resolution 2016-077.

NOTICE

The City of Clare is accepting sealed bids for the installation of metal roofing on a 26' x 44' pavilion and a 35' x 33' cement block building located in Shamrock Park. Sealed bids will be accepted until 2:15 p.m. on Tuesday, June 28, 2016, at which time they will be opened. Submit sealed bids to:

City of Clare
Shamrock Park Roofing Project
202 West Fifth Street
Clare, MI 48617

Detailed project descriptions may be obtained from Clare City Hall, Monday through Friday, 8:00 a.m. to 3:30 p.m., 989/386-7541, ext. 202. The City of Clare reserves the right to accept and/or reject any and/or all bids. The City of Clare is an equal opportunity provider and employer.

MEMORANDUM

TO: Ken Hibl, Clare City Manager
FROM: Alan J. Jessup, Director of Public Works
DATE: July 13, 2016
SUBJECT: Shamrock Park Reroofing Bids

We recently advertised to accept sealed bids for the installation of new metal roofing at one of the Shamrock Park pavilions and the cement block building. Three bids were received as follows

Miller Construction	\$ 7,400.00
Integral Builders	\$10,080.16
Tom's Pole Buildings	\$ 9,300.00

After reviewing the bids carefully, I have determined that the lowest bidder closest meeting our specifications is Miller Construction in the amount of \$7,400.00 for the 26' x 44' pavilion and the 35' x 33' cement block building with each roof having a 40-year warranty on the steel.

I have attached the detailed bid tabulation; and recommend we accept the low bid of \$7,400.00 from Miller Construction of Clare, MI, and authorize them to proceed with the roofing projects as bid.

AJ:cd

**BID PROJECT NAME: METAL ROOFING PROJECT
SHAMROCK PARK PAVILION & BLOCK BUILDINGS
BIDS DUE: TUESDAY, June 28, 2016 at 2:15 pm**

BID		BIDDER'S INFORMATION
26' x 44' Pavilion Reroof 40 year Warranty on steel	TOTAL PROJECT COST:	Miller Construction 10511 East Oak Clare, MI 48617 Larry Miller (989) 386-3420
	\$7,400.00	
35' x 33' Cement Block Bldg Reroof 40 year Warranty on steel		
26' x 44' Pavilion Reroof 40 year Warranty on steel	TOTAL PROJECT COST:	Integral Builders, LLC 11900 N Isabella Road Clare, MI 48617 John (989) 424-9894
	\$10,080.16	
35' x 33' Cement Block Bldg Reroof 40 year Warranty on steel		
26' x 44' Pavilion Reroof 5 year Warranty	TOTAL PROJECT COST:	Tom's Pole Buildings 4050 Industrial Drive Harrison, MI 48625 Tom Wehrly (989) 539-3556
	\$9,300.00	
35' x 33' Cement Block Bldg Reroof 5 year Warranty		
<i>Bid documents were also sent to these four contractors, but no bids were received.</i>	NO BID	Stutsman Metal Roofing
		Luthy Metal Roofing
		Byler Builders
		Husky Metal Roofs, Inc.

Bids were opened on Tuesday, June 28, 2016, at 2:15 pm

by Alan J. Jessup, assisted by Jim Chapman.