



CITY OF CLARE

202 West Fifth Street | Clare, Michigan 48617-1490

Office 989.386.7541 | Fax 989.386.4508

www.cityofclare.org

CLARE CITY COMMISSION

Monday, June 20, 2016

6:00 pm

AGENDA

CITY HALL

Ph 989.386.7541

Fx 989.386.4508

www.cityofclare.org

Manager x102

Assessor x103

Clerk x106

Treasurer x107

DEPARTMENT OF PUBLIC WORKS

Ph 989.386.2182 or

989.386.7541 x202

Fx 989.386.4508

UTILITY BILLING

Ph 989.386.7541 x201

W/WWT PLANT

Ph 989.386.2321

Fx 989.386.2387

POLICE DEPT. NON-EMERGENCY

Ph 989.386.2121

Fx 989.386.0440

FIRE DEPT. NON-EMERGENCY

Ph 989.386.2151

Fx 989.386.3020

PARKS & RECREATION

Ph 989.386.7541 x213

Fx 989.386.4508

AIRPORT

Ph 989.386.0445

Fx 989.386.4508

1. CALL TO ORDER

A. Pledge of Allegiance

B. Roll Call

2. **CONSENT AGENDA** – All items listed with an asterisk (*) are considered to be routine by the City Commission and shall be enacted by one motion. There will be no separate discussion of these items unless a Commissioner or citizen requests to do so, in which event the item shall be removed from the General Order of Business and considered in its normal sequence on the agenda.

3. *APPROVAL OF MINUTES

4. *APPROVAL OF AGENDA

5. PUBLIC COMMENT

6. OLD/UNFINISHED BUSINESS – None

7. NEW BUSINESS

A. AT&T Lease Amendment

B. Special Event Permit Request – CanAm Air Tour

C. Special Event Permit Request – Clare Area Chamber of Commerce

D. 2015/2016 Budget Amendments

E. Purchase of Turn-Out Gear – Clare Fire Department

8. TREASURER'S REPORT

9. *DEPARTMENT REPORTS

10. CITY MANAGER'S REPORT

11. *COMMUNICATIONS

12. EXTENDED PUBLIC COMMENT

13. COMMISSION DISCUSSION TOPICS

14. *APPROVAL OF BILLS

15. ADJOURNMENT



The regular meeting of the Clare City Commission was called to order at 6:00 p.m. in the Commission Chambers by Mayor Pat Humphrey who led the Pledge of Allegiance. Present were: Commissioners Bob Bonham, Pat Humphrey, Carolyn (Gus) Murphy, Karla Swanson and Jean McConnell. Absent: None. Also present were Ken Hibl, City Manager; Steven Kingsbury, Treasurer and Finance Director; Al Jessup, DPW Superintendent; Dale Clark, WWTP Superintendent; and Diane Lyon, City Clerk.

2. CONSENT AGENDA:

Moved by Commissioner Swanson second by Commissioner McConnell to approve the items listed with an asterisk (*) (Amended Agenda (addition of Item I), Minutes, Communications, Second Reading of Ordinance 2016-001, and Bills) that are considered to be routine by the City Commission. Ayes: All. Nays: None. Absent: None. *Motion Carried.*

3. *APPROVAL OF MINUTES:

Approved By Consent Agenda.

4. *APPROVAL OF AGENDA:

Approved By Consent Agenda.

5. PUBLIC COMMENT: Barney Ledford announced his candidacy for the office of Clare County Sheriff.

6. UNFINISHED BUSINESS: None.

7. NEW BUSINESS:

A. AMENDED FIREWORKS PERMIT APPLICATION

The Summerfest Committee originally planned plans to sponsor/host the annual 4th of July event in the City, to include the fireworks display, on Saturday, June 25th and requested that the City Commission approve a permit to allow the display. The Committee has amended its request to allow the display to occur on Friday, June 24th; the City Commission is asked to approve the required permit for the amended date of display.

Motion by Commissioner Swanson second by Commissioner Murphy to approve the amended permit by adoption of Resolution 2016-055. Roll call vote: Yeas: Commissioners Bob Bonham, Pat Humphrey, Carolyn (Gus) Murphy, Jean McConnell, and Karla Swanson. Nays: None. Absent: None. *Motion Carried.*

B. ADOPTION OF THE FISCAL YEAR 2016/2017 BUDGET

The Charter of the City of Clare stipulates that the City Commission shall adopt a budget for the upcoming fiscal year at the first scheduled City Commission meeting in June. In preparation for the approval of the Fiscal Year 2016/17 Budget, the Fiscal and Budget Committee met with all Department Heads on May 2nd and the Planning Commission on April 13th to review and discuss their requested/proposed capital improvement budgets. Following these presentations the full City Commission held budget workshops during the month of May during which each respective department head presented to the Commission their proposed department budget for Fiscal Year 2016/17. Complete projections of the next four fiscal years (FY2017/18 to FY2020/21) were also presented during the Fiscal and Budget Committee, Planning Commission meeting and also during the City Commission budget workshops to assist the Commission in planning for the future.

Following an overview presentation to the City Commission of the Budget for each Fund and Activity, the City Manager and the City Treasurer/Finance Director will collectively answer any questions the Commission or the public may have regarding the proposed budget.

Prior to adopting/approving the budget the City Commission is required to hold a public hearing to receive comment regarding the proposed budget and the proposed tax millage to be collected for the new fiscal year commencing July 1st. Notice of the hearing has been completed as required.

Motion by Commissioner McConnell second by Commissioner Swanson to open a public hearing. Roll call vote: Yeas: Commissioners Bob Bonham, Pat Humphrey, Carolyn (Gus) Murphy, Jean McConnell, and Karla Swanson. Nays: None. Absent: None. *Motion Carried.*

Public Comment: None.

Motion by Commissioner McConnell second by Commissioner Bonham to close the public hearing. Roll call vote: Yeas: Commissioners Bob Bonham, Pat Humphrey, Carolyn (Gus) Murphy, Jean McConnell, and Karla Swanson. Nays: None. Absent: None. *Motion Carried.*

Motion by Commissioner McConnell second by Commissioner Murphy to approve Fiscal Year 2016/2017 Budget by adoption of Resolution 2016-056 and the 2016 property tax millage rates, administration fees, interest, penalties and tax due dates by adoption of Resolution 2016-057. Roll call vote: Yeas: Commissioners Bob Bonham, Pat Humphrey, Carolyn (Gus) Murphy, Jean McConnell, and Karla Swanson. Nays: None. Absent: None. *Motion Carried.*

C. FISCAL YEAR 2016/2017 FEE & RATE SCHEDULE

In conjunction with the annual budget process, the City Staff reviews and recommends appropriate changes to the City's Fee and Rate Schedule. That review has been completed, and the City Staff recommends no changes to the fees we charge for services with the following exceptions:

- Vendor permits
 - Food Truck/Wagon \$30.00 per day, \$10.00 for each consecutive day.
 - Food Cart \$15.00 per day, \$5.00 for each consecutive day.
 - No permit required for restaurant establishments within City limits.
- A \$.05 increase for yard waste & garbage bags (per bundle/case)

Utility Rates: A placeholder of a 2% increase in each of the water and sewer funds was put into the budget. The sewer fund is in relatively good shape and an increase in funding for that account is not necessary at this time however, there are several costly and necessary capital improvements within the water fund which need to be addressed. Following discussion of alternatives to water and sewer rates, the Commission agreed on the following utility rate change:

- A 0 % increase in sewer rates and a 6 % increase in water rates

Motion by Commissioner McConnell second by Commissioner Swanson to approve the fee and rate schedule changes by adoption of Resolution 2016-058. Roll call vote: Yeas: Commissioners Bob Bonham, Pat Humphrey, Carolyn (Gus) Murphy, Jean McConnell, and Karla Swanson. Nays: None. Absent: None. *Motion Carried.*

D. SINGLE LOT ASSESSMENTS

On an annual basis, the City Staff prepares a single lot assessment roll for various, miscellaneous charges (e.g., blight, mowing fees, etc.) that have not been paid by respective property owners and submits the roll to the City Commission for its consideration and approval, thereby allowing these charges to be included on the tax bills of the respective parties.

The 2016 Single Lot Assessment Roll has been prepared; public notice has been made; and all property owners listed on the Roll have been notified by first class mail regarding the roll and the scheduled public hearing to hear comments related to the Roll. To date the City has received no written comments related to the Roll.

The City Commission is now asked to conduct the scheduled public hearing and consider approving the assessment roll with the charges for each single lot to allow the Treasurer to have the charges placed on the respective property owner's tax bill.

Motion by Commissioner Bonham second by Commissioner McConnell to open a public hearing. Roll call vote: Yeas: Commissioners Bob Bonham, Pat Humphrey, Carolyn (Gus) Murphy, Jean McConnell, and Karla Swanson. Nays: None. Absent: None. *Motion Carried.*

Public Comment: None.

Motion by Commissioner Swanson second by Commissioner Murphy to close the public hearing. Roll call vote: Yeas: Commissioners Bob Bonham, Pat Humphrey, Carolyn (Gus) Murphy, Jean McConnell, and Karla Swanson. Nays: None. Absent: None. *Motion Carried.*

Motion by Commissioner McConnell second by Commissioner Murphy to approve the Single Lot Assessment Roll by adoption of Resolution 2016-059. Roll call vote: Yeas: Commissioners Bob Bonham, Pat Humphrey, Carolyn (Gus) Murphy, Jean McConnell, and Karla Swanson. Nays: None. Absent: None. *Motion Carried.*

E. APPROVE PURCHASE AGREEMENT – GATEWAY REFRIGERATION

In accordance with the provisions of its management agreement with the City of Clare, the Clare Industrial Development Corporation has approved the sale of 2.48 acres of property in the City's North Industrial Park to Mr. Loren Cole of Gateway Refrigeration. Mr. Cole intends to move his 28-year old refrigeration business to the site; he plans to construct a new 10,000sf building on the site this year with proposed future construction of two additional 10,000sf buildings. The Planning Commission has approved his proposed site plan for this parcel of property.

Our City Attorney has prepared a purchase agreement to consummate the sale of the property and allow subsequent construction of the Gateway Refrigeration Building. The City Commission is asked to approve the purchase agreement.

Motion by Commissioner Bonham second by Commissioner Murphy to approve the purchase agreement by adoption of Resolution 2016-060. Roll call vote: Yeas: Commissioners Bob Bonham, Pat Humphrey, Carolyn (Gus) Murphy, Jean McConnell, and Karla Swanson. Nays: None. Absent: None. *Motion Carried.*

F. FIRST RIGHT OF REFUSAL-CITY OF CLARE TAX FORECLOSED PROPERTIES

The City has received correspondence from the Clare County Treasurer advising us of three tax-foreclosed properties within the City of Clare and offering us the first right of refusal to purchase these properties as allowed by Michigan PA 123 of 1999.

The property located at 207 W. Third is considered a blighted property by the City, and we initiated the process to have the residence demolished approximately three months ago due to the owner's refusal to repair or rehabilitate the building. We have asked the County Treasurer to provide us a quotation to demolish the property (we would be responsible for one-half the costs of demolition if we determined the costs reasonable) as our building official has determined that the building should be demolished/is not inhabitable.

The two other parcels are the abandoned oil well property in the northeast sector of the City (proximity of Orchard Street).

The City staff recommends we waive our right of refusal, thereby allowing the properties to be auctioned for sale by the Clare County Treasurer.

Motion by Commissioner McConnell second by Commissioner Murphy to waive its first right of refusal by adoption of Resolution 2016 061. Roll call vote: Yeas: Commissioners Bob Bonham, Pat Humphrey, Carolyn (Gus) Murphy, Jean McConnell, and Karla Swanson. Nays: None. Absent: None. *Motion Carried.*

G. ORDINANCE 2016-001 – STREET STANDARDS

Subsequent to holding a public hearing, the Clare City Commission considered and approved a first reading of a proposed ordinance to establish standards for all roadways constructed within the City's jurisdictional boundaries. The Planning Commission considered the proposed ordinance change at its scheduled meeting of May 25th and unanimously recommended approval of those portions of the ordinance amendment that apply to Chapter 52 (Zoning). The City Commission approved a second reading of the Ordinance by Consent Agenda. The Commission may now

adopt the proposed ordinance change if it determines that it is in the City's best interests to do so.

Motion by Commissioner Swanson second by Commissioner Murphy to approve the Ordinance Amendment by adoption of Resolution 2016-062. Roll call vote: Yeas: Commissioners Bob Bonham, Pat Humphrey, Carolyn (Gus) Murphy, Jean McConnell, and Karla Swanson. Nays: None. Absent: None. *Motion Carried.*

H. AIRPORT PROPERTY LEASE

Mr. Bob Bonham has purchased one of the airport hangars previously owned by Mr. Ron Kunse; consequently, the City Commission is asked to approve the transfer of the related property lease agreement for the hangar to Mr. Bonham.

Motion by Commissioner McConnell second by Commissioner Murphy to approve the Airport Property Lease Agreement by adoption of Resolution 2016-064. Roll call vote: Yeas: Commissioners Pat Humphrey, Carolyn (Gus) Murphy, Jean McConnell, and Karla Swanson. Nays: None. Absent: None. Abstain: Bob Bonham. *Motion Carried.*

I. AMEND CEMETERY RULES

The Cemetery Board voted unanimously in favor of changing two current Cherry Grove Cemetery rules:

1. To continuously leave in place the veteran's flags and plaques from Memorial Day to Veteran's Day rather than placing them and removing them in conjunction with all the major veteran holidays.
2. If a cemetery plot owner desires to sell back his/her cemetery lot, the City will do so at the same price the plot owner originally paid for the lot rather than the current sales price.

The City Staff concurs with the recommended changes and asks that City Commission approve the changes accordingly.

Motion by Commissioner Swanson second by Commissioner McConnell to approve the amendments to the Cherry Grove Cemetery Rules & Regulations by adoption of Resolution 2016-063. Roll call vote: Yeas: Commissioners Bob Bonham, Pat Humphrey, Carolyn (Gus) Murphy, Jean McConnell, and Karla Swanson. Nays: None. Absent: None. *Motion Carried.*

8. TREASURER'S REPORT

The Treasurer presented his report.

9. CITY MANAGER'S REPORT

Planning Commission. The Planning Commission met on May 27th and attended to three items of primary business: approved a site plan application of Mr. Loren Cole (Gateway Refrigeration) to construct a new 10,000sf building to house his long-time (28 years) business within the Clare North Industrial Park; recommended approval of Ordinance 2016-001; and spent considerable time (well over an hour) discussing the City's Future Land Use Map as a part of the update of the City's Master Plan. Unless there is a need to convene a June meeting, the Commission will hold its next scheduled meeting in July.

MEDC ICE Grant. We submitted a grant application to the MEDC on May 27th and received confirmation of its receipt. If MEDC follows its proposed schedule, selected applicants who will be invited to submit a Part II Application (generally tantamount to grant approval) will be notified June 10th or shortly thereafter.

Freedom Park Dedication Ceremony. The Freedom Park was dedicated in a formal ceremony on May 25th. Great Event! Great Crowd! Worth the trip to go visit the park – note the American flag pole at the entrance donated by residents and businesses of Clare.

Clare RR Depot Crowd-Funding Project. We met with our MEDC Community Assistance Team Specialist last week; he was totally sold on our project our proposed crowd-funding project and gave us tentative assurance that it will be approved by the

MEDC. We will hold the Crowd-funding event in mid-July with the goal of raising \$20K in 30 days (we actually have 60, but we are setting a goal of raising the funds in 30 days). A consultant will set up a fund-raising website for us and guide us in our efforts. If we are successful in raising the \$20K, MEDC will match that amount with a \$20K grant. We have also submitted a grant application to a Midland foundation for a September decision, and we are working on another sizable grant application to another Michigan foundation. We remain optimistic that we will be able to complete the interior and exterior of the building this year – then we will concentrate on landscaping, the caboose, and trail-head facilities (a public restroom building constructed between the depot and the caboose and a public parking lot).

North Sector Traffic Study. We initially intended to present the traffic study results and our recommendations for the project we intend to pursue to support development in the northern sector of the City using the Small-Urban funding (\$375K plus our required 20% match) that is earmarked for our use in 2017 at Monday's meeting. But we held a major meeting with MDOT yesterday and are reevaluating the direction we take based on the discussions at that 1.5-hour meeting. We will now likely provide the traffic study results to the City Commission in July following additional discussions with MDOT after June 17th.

City Soccer Program. Progress continues at the City's new recreation complex. However, we do not anticipate that the new complex will be at a stage that we can host our City Soccer Program there this fall. Consequently, we will be using multiple locations (the grassy area adjacent to/east of the Cherry Grove Cemetery will be one of the sites – the Cemetery Board granted its concurrence for the use of the site at their most recent meeting).

Other On-going City Projects. The demolition and removal of the old aeration towers at our water plant has commenced. We will have access to/use of only two of our four public water wells while this project is underway. Preparation work (televising, washing/cleaning, and vacuuming) of our sanitary sewer in the downtown sector of Fourth Street has commenced. The contractor intends to commence the rehabilitative work of the sewer next week.

National Historic District Listing. Clare's downtown district is included in the National Park Service listing of the most recent additions to the National Historic Register.

10. *COMMUNICATIONS

Approved By Consent Agenda.

MML Membership Renewal Letter. We received correspondence from the MML regarding the benefits of membership.

State Primary Election Notice. Michigan Clerks were provided correspondence regarding this upcoming poll event.

Thank You Note. We received a thank you note from the family of Doug Hoerauf.

Senator Emmons Newsletter. The Senator's most recent newsletter is attached for information.

Notice of Termination of Insurance. We provided a notice to The Standard insurance informing them we will be terminating their services as the City Clerk has found another carrier offering the same services for a reduced rate.

11. EXTENDED PUBLIC COMMENT: None.

12. COMMISSION DISCUSSION TOPICS: None.

13. *APPROVAL OF BILLS

Approved By Consent Agenda.

15. CLOSED SESSION

The City has commenced labor negotiations with its two police department bargaining units. We requested and received actuarial evaluations to determine retirement costs as

we knew the subject would be a matter of discussion during our negotiations. Based on our evaluation and assessment of requested actuarial evaluations, we met in closed session with the City Commission at our scheduled May 20th meeting. The Commission asked us to provide additional information to further those discussions; that information is being presented in tonight's closed session meeting. Our next-scheduled negotiation meeting with our bargaining units is scheduled for June 10th, thus it is imperative that we receive updated guidance from the City Commission to facilitate continued negotiations.

Motion by Commissioner McConnell second by Commissioner Swanson to go into closed session. Roll Call Vote: Yeas: Commissioners Bob Bonham, Pat Humphrey, Jean McConnell, Carolyn (Gus) Murphy, and Karla Swanson. Nays: None. Absent: None. *Motion approved.*

Motion by Commissioner McConnell second by Commissioner Murphy to go into open session. Roll Call Vote: Yeas: Commissioners Bob Bonham, Pat Humphrey, Jean McConnell, Carolyn (Gus) Murphy, and Karla Swanson. Nays: None. Absent: None. *Motion approved.*

Motion by Commissioner McConnell second by Commissioner Murphy to approve negotiation strategy with guidelines as discussed in closed session and authorize administration to extend the current contract for 30 days. Roll call vote: Yeas: Commissioners Bob Bonham, Pat Humphrey, Jean McConnell, Carolyn (Gus) Murphy, and Karla Swanson. Nays: None. Absent: None. *Motion approved.*

14. ADJOURNMENT

Motion by Commissioner McConnell second by Commissioner Swanson to adjourn the meeting. Ayes: All. Nays: None. Absent: None. *Motion Carried.* Meeting adjourned at 7:41 p.m.

Pat Humphrey, Mayor

Diane Lyon, City Clerk

AGENDA REPORT

TO: Mayor & City Commission
FROM: Ken Hibl, City Manager
DATE: June 16, 2016
RE: AT&T Lease Amendment

For the Agenda of June 20, 2016

Background. The City enjoys a lease agreement with AT&T to allow the company to utilize space on the City's south water tower for AT&T cellular antennas. The lease expires in 2017. The company has requested a five-year lease extension with a second five-year automatic extension, thereby creating a new lease expiration date of 2028. The City Staff recommends approval of the proposed amendment.

Issues & Questions Specified. Should the City Commission approve a lease amendment(*copies of Short Form & Fourth Amendment att'd*) for AT&T?

Alternatives.

1. Approve the lease amendment.
2. Approve a five year lease amendment and deny the second five-year extension request.
3. Deny the request for amendment.
4. Defer decision regarding the matter to a subsequently scheduled meeting.

Financial Impact. The lease proposal assures the City's Water Fund of continuing lease revenue of \$1,800 monthly (plus a 3% or CPI, whichever is greater, annual increase) for the next ten years.

Recommendation. I recommend that the City Commission approve the lease amendment by adoption of Resolution 2016-065 (*copy att'd*).

Attachments.

1. Short form Lease Amendment.
2. Fourth Amendment.
3. Resolution 2016-065.

**Prepared by, and
after recording return to:**

Md7, LLC
10590 W. Ocean Air Drive, Suite 300
San Diego, CA 92130

Re: Cell Site #: TRAVMI6068
Cell Site Name: CLARE WT (MI)
Fixed Asset Number: 10124491
State: MI
County: Clare

FIRST AMENDMENT TO SHORT FORM OF LEASE

This First Amendment to Short Form of Lease is entered into on this ____ day of _____, 20____, by and between the City of Clare, a Michigan municipal corporation, having a mailing address of 202 West Fifth Street, Clare, MI 48617 (“**Owner**”) and New Cingular Wireless PCS, LLC, a Delaware limited liability company, having a mailing address of 575 Morosgo Drive NE, Atlanta, GA 30324 (“**Tenant**”).

1. Owner and Tenant entered into a certain Site Lease dated October 21, 1998, as amended by that certain First Amendment to the Site Lease dated February 21, 2005, as amended by that certain Second Amendment to the Site Lease dated March 8, 2013, as amended by that certain Third Amendment to Site Lease dated May 2, 2014, and as further amended by that certain Fourth Amendment to Site Lease dated _____, 20____ (collectively, the “**Agreement**”) for the purpose of installing, operating and maintaining a communications facility and other improvements. A Short Form of Lease reflecting the Agreement was recorded on November 3, 1998, in Liber 660 at Page 597, in the public records of Clare County, State of Michigan.
2. The parties have agreed that the Agreement has a new initial term of five (5) years (“**New Initial Term**”), commencing on October 1, 2018, subject to the provisions of the Agreement.
3. The parties have agreed, following the New Initial Term, to add two (2) successive periods of five (5) years each upon the same terms and conditions of the Agreement. The Agreement will be automatically renewed unless Tenant notifies Owner in

writing of Tenant's intention not to renew the Agreement at least sixty (60) days prior to the expiration of the existing term.

4. The portion of the land being leased to Tenant (the "**Premises**") is described in **Exhibit 1** annexed hereto.

5. This First Amendment to Short Form of Lease is not intended to amend or modify, and shall not be deemed or construed as amending or modifying, any of the terms, conditions or provisions of the Agreement, all of which are hereby ratified and affirmed. In the event of a conflict between the provisions of this First Amendment to Short Form of Lease and the provisions of the Agreement, the provisions of the Agreement shall control. The Agreement shall be binding upon and inure to the benefit of the parties and their respective heirs, successors, and assigns, subject to the provisions of the Agreement.

[NO MORE TEXT ON THIS PAGE - SIGNATURES TO FOLLOW ON NEXT PAGE]

IN WITNESS WHEREOF, the parties have executed this First Amendment to Short Form of Lease as of the day and year first above written.

OWNER:
City of Clare,
a Michigan municipal corporation

Tenant:
New Cingular Wireless PCS, LLC,
a Delaware limited liability company

By: AT&T Mobility Corporation
Its: Manager

By: _____
Pat Humphrey, Mayor

By: _____

Print Name: _____

Date: _____

Title: _____

Date: _____

[ACKNOWLEDGEMENTS APPEAR ON NEXT PAGE]

Exhibit 1 to First Amendment to Short Form of Lease

Legal Description

Street Address: 200 West Fourth Street, Clare, MI 48617

Parcel #: 051-064-004-00

That certain Premises (and access and utility easements) on a portion of the real property described as follows:

The land referred to herein below is situated in the County of Clare, City of Clare, State of Michigan and is described as follows:

Lots 4, 5, 6, 7, 8, 9, 10 and 11, Block 20, City of Clare, according to the Plat for the Village of Clare on record in the Register's Office of Clare County.

Parcel ID #051-064-004-00

This being the same property conveyed to City of Clare, a Municipal Corporation from Clare Public Schools, as successor of School District No. 2 in a deed dated October 06, 2003 and Recorded October 08, 2003 in Book 878 Page 570.

Property Commonly Known As: 200 West Fourth Street Clare, MI 48617

Cell Site No.: TRAVMI6068
Cell Site Name: CLARE WT
Fixed Asset No.: 10124491
Market: MI / IN
Address: 200 West Fourth Street

FOURTH AMENDMENT TO SITE LEASE

THIS FOURTH AMENDMENT TO SITE LEASE (“**Fourth Amendment**”), dated as of the latter of the signature dates below (the “**Effective Date**”), is by and between the City of Clare, a Michigan municipal corporation, having a mailing address of 202 West Fifth Street, Clare, MI 48617 (hereinafter referred to as “**Owner**”), and New Cingular Wireless PCS, LLC, a Delaware limited liability company, having a mailing address of 575 Morosgo Drive NE, Atlanta, GA 30324 (hereinafter referred to as “**Tenant**”).

WHEREAS, Owner (or its respective predecessor-in-interest) and Tenant (or its respective predecessor-in-interest) entered into a Site Lease dated October 21, 1998 (“**Original Agreement**”), as amended by First Amendment to the Site Lease dated February 21, 2005 (“**First Amendment**”), as amended by Second Amendment to the Site Lease dated March 8, 2013 (“**Second Amendment**”), as amended by Third Amendment to Site Lease dated May 2, 2014 (“**Third Amendment**”) (the Original Agreement, First Amendment, Second Amendment, and Third Amendment are collectively referred to herein as, the “**Agreement**”), whereby Owner leased to Tenant certain premises (“**Premises**”), therein described, that are a portion of the property (“**Property**”) located at 200 West Fourth Street, Clare, MI; and

WHEREAS, the term of the Agreement will expire on October 20, 2018, and the parties mutually desire to renew the Agreement, memorialize such renewal period and modify the Agreement in certain other respects, all on the terms and conditions contained herein; and

WHEREAS, Owner and Tenant desire to amend the Agreement to extend the term of the Agreement; and

WHEREAS, Owner and Tenant desire to amend the Agreement to adjust the Monthly Rent (as defined below) in conjunction with the modifications to the Agreement contained herein; and

WHEREAS, Owner and Tenant desire to amend the Agreement to modify the notice section thereof; and

WHEREAS, Owner and Tenant, in their mutual interest, wish to amend the Agreement as set forth below accordingly.

NOW THEREFORE, in consideration of the foregoing and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, Owner and Tenant agree that the recitals set forth above are incorporated herein as if set forth in their entirety and further agree as follows:

1. **Extension of Term.** The term of the Agreement shall be extended to provide that the Agreement has a new initial term of five (5) years (“**New Initial Term**”) commencing on October 1, 2018 (“**New Term Commencement Date**”). As of the New Term Commencement

Cell Site No.: TRAVMI6068
Cell Site Name: CLARE WT
Fixed Asset No.: 10124491
Market: MI / IN
Address: 200 West Fourth Street

Date, the term provided in the Agreement and any extensions thereof, as applicable, shall be void and of no further force and consequence. The Agreement will automatically renew, commencing on the expiration of the New Initial Term, for up to two (2) separate consecutive additional periods of five (5) years each (each such five (5) year additional period is hereinafter referred to as an "**Additional Extension Term**" and each such Additional Extension Term shall be considered an Extension Term under the Agreement), upon the same terms and conditions of the Agreement, as amended herein, without further action by Tenant unless Tenant notifies Owner in writing of Tenant's intention not to renew the Agreement at least sixty (60) days prior to the expiration of the then current Additional Extension Term. The New Initial Term, the Additional Extension Term are collectively referred to as the Term ("**Term**").

2. **Monthly Rent.** Commencing on October 1, 2018, the current Monthly Rent payable under the Agreement shall be One Thousand Eight Hundred and No/100 Dollars (\$1,800.00) per month (the "**Monthly Rent**"), and shall continue during the Term, subject to adjustment as provided herein. Section 3 of the Agreement shall be amended to provide that Monthly Rent shall be adjusted as follows: in year two (2) of the New Initial Term and each year thereafter, including throughout any Additional Extension Term exercised, the Monthly Rent will increase by three percent (3%) over the Monthly Rent paid during the previous year.

3. **Improvements.** Tenant and Tenant's subcontractors shall perform the installation of the improvements in a good and workmanlike manner consistent with generally accepted construction standards, in conformity with a valid building permit, if required, and in compliance with all applicable Laws. Within thirty (30) days after any work is complete, Owner shall have the right to inspect the work with a representative of Tenant present. Owner shall thereafter provide Tenant with written notice of any deficiencies in the work ("Work Deficiency Notice"). Tenant shall promptly commence any repairs and/or remedial work necessary to correct the deficiencies described in the Work Deficiency Notice. Once such repairs and/or remedial work have been completed, Owner shall re-inspect the roof, but only with respect to such installation deficiencies while in the presence of a Tenant representative. Owner shall have ten (10) days thereafter to give Tenant written approval of the work or provide a further Work Deficiency Notice.

4. **Charges.** All charges payable under the Agreement such as utilities and taxes shall be billed by Owner within one (1) year from the end of the calendar year in which the charges were incurred; any charges beyond such period shall not be billed by Owner, and shall not be payable by Tenant. The foregoing shall not apply to monthly rent which is due and payable without a requirement that it be billed by Owner. The provisions of this subparagraph shall survive the termination or expiration of the Agreement.

5. **Acknowledgement.** Owner acknowledges that: 1) this Fourth Amendment is entered into of the Owner's free will and volition; 2) Owner has read and understands this Fourth Amendment and the underlying Agreement and, prior to execution of this Fourth Amendment, was free to consult with counsel of its choosing regarding Owner's decision to enter into this Fourth Amendment and to have counsel review the terms and conditions of this Fourth Amendment; 3) Owner has been advised and is informed that should Owner not enter into this

Cell Site No.: TRAVMI6068
Cell Site Name: CLARE WT
Fixed Asset No.: 10124491
Market: MI / IN
Address: 200 West Fourth Street

Fourth Amendment, the underlying Agreement between Owner and Tenant, including any termination or non-renewal provision therein, would remain in full force and effect.

6. **Notices.** Section 22 of the Original Agreement, Section 2 of the First Amendment, Section 3 of the Second Amendment, and Section 4 of the Third Amendment are hereby deleted in its entirety and replaced with the following:

“(a) NOTICES. All notices, requests, demands and communications hereunder will be given by first class certified or registered mail, return receipt requested, or by a nationally recognized overnight courier, postage prepaid, to be effective when properly sent and received, refused or returned undelivered. Notices will be addressed to the parties as follows:

If to Tenant:

New Cingular Wireless PCS, LLC
Attn: Network Real Estate Administration
Re: Cell Site #: TRAVMI6068
Cell Site Name: CLARE WT (MI); Fixed Asset No.: 10124491
575 Morosgo Drive NE
Atlanta, GA 30324

With a required copy of the notice sent to the address above to AT&T Legal at:

New Cingular Wireless PCS, LLC
Attn: AT&T Legal Department
Re: Cell Site #: TRAVMI6068
Cell Site Name: CLARE WT (MI); Fixed Asset No: 10124491
208 S. Akard Street
Dallas, Texas, 75202-4206

A copy sent to the Legal Department is an administrative step which alone does not constitute legal notice.

And as to Owner:

City of Clare
202 West Fifth Street
Clare, MI 48617

Either party hereto may change the place for the giving of notice to it by thirty (30) days prior written notice to the other as provided herein.”

7. **First Amendment to Short Form of Lease.** Either party will, at any time upon fifteen (15) days prior written notice from the other, execute, acknowledge and deliver to the

Cell Site No.: TRAVMI6068
Cell Site Name: CLARE WT
Fixed Asset No.: 10124491
Market: MI / IN
Address: 200 West Fourth Street

other a recordable First Amendment to Short Form of Lease substantially in the form of the Attachment 1. Either party may record this memorandum at any time, in its absolute discretion.

8. **Other Terms and Conditions Remain.** In the event of any inconsistencies between the Agreement and this Fourth Amendment, the terms of this Fourth Amendment shall control. Except as expressly set forth in this Fourth Amendment, the Agreement otherwise is unmodified and remains in full force and effect. Each reference in the Agreement to itself shall be deemed also to refer to this Fourth Amendment.

9. **Capitalized Terms.** All capitalized terms used but not defined herein shall have the same meanings as defined in the Agreement.

[NO MORE TEXT ON THIS PAGE - SIGNATURES TO FOLLOW ON NEXT PAGE]

Cell Site No.: TRAVMI6068
Cell Site Name: CLARE WT
Fixed Asset No.: 10124491
Market: MI / IN
Address: 200 West Fourth Street

IN WITNESS WHEREOF, the parties have caused their properly authorized representatives to execute this Fourth Amendment on the dates set forth below.

OWNER:
City of Clare,
a Michigan municipal corporation

Tenant:
New Cingular Wireless PCS, LLC,
a Delaware limited liability company

By: AT&T Mobility Corporation
Its: Manager

By: _____
Pat Humphrey, Mayor

By: _____

Print Name: _____

Date: _____

Title: _____

Date: _____

[ACKNOWLEDGMENTS APPEAR ON THE NEXT PAGE]

Cell Site No.: TRAVMI6068
Cell Site Name: CLARE WT
Fixed Asset No.: 10124491
Market: MI / IN
Address: 200 West Fourth Street

Attachment 1

First Amendment to Short Form of Lease

Cell Site No.: TRAVMI6068
Cell Site Name: CLARE WT
Fixed Asset No.: 10124491
Market: MI / IN
Address: 200 West Fourth Street

Exhibit A

Copy of Agreement

RESOLUTION 2016-065

A RESOLUTION OF THE CLARE CITY COMMISSION APPROVING A LEASE AMENDMENT TO EXTEND THE TERMS OF AN EXISTING LEASE WITH AT&T.

WHEREAS, the City of Clare enjoys a lease agreement with AT&T wherein the City leases space to AT&T on its south water tower for the installation of cell phone and communication antennas; and

WHEREAS, said lease expires in 2017; and

WHEREAS, AT&T has requested an amendment to said lease to extend the end date of said lease through 2023 with an additional automatic five-year renewal through 2028; and

WHEREAS, the City Staff has recommended approval of said lease amendment; and

WHEREAS, the City Commission has discussed and considered said proposed lease amendment and the recommendations of the City Staff and deems it prudent and in the best interests of the City to approve said lease agreement.

NOW THEREFORE BE IT RESOLVED THAT, the Clare City Commission hereby approves a lease amendment for an existing lease with AT&T, the terms, conditions, and stipulations of said lease agreement as outlined therein.

ALL RESOLUTIONS AND PARTS OF RESOLUTIONS INsofar AS THEY CONFLICT WITH THE PROVISIONS OF THIS RESOLUTION BE AND THE SAME ARE HEREBY RESCINDED.

The Resolution was introduced by Commissioner _____ and supported by Commissioner _____. The Resolution declared adopted by the following roll call vote:

YEAS:

NAYS:

ABSENT:

ABSTAIN:

Resolution approved for adoption on this 20th day of June 2016.

Diane Lyon, Clare City Clerk

AGENDA REPORT

TO: Mayor & City Commission
FROM: Ken Hibl, City Manager
DATE: June 16, 2016
RE: Special Event Permit – CanAm Air Tour

For the Agenda of June 20, 2016

Background. The City of Clare and Dick Acker & Gary Todd, our current and previous airport managers, respectively, are co-hosting a Canadian-American Air Tour at the Clare Municipal Airport on July 15-17, 2016 (*see copy of att'd event itinerary*). Mr. Dick Acker, the primary event organizer, is sponsoring the preponderance of the airport activities for this Tour in his private hangar at the airport, but the City's campfire ring area will also be used for a portion of the night activities (see itinerary) of July 15th. Alcoholic beverages are planned to be served socially in the hangar and potentially consumed at the campfire ring; consequently, a Special Event Permit has been requested (*copy of application att'd*) to preclude violation of the City's codes in the event alcohol is brought to the fire ring area. The City Commission is asked to approve the application. The City Staff recommends approval of the request.

Issues & Questions Specified. Should the City Commission approve a Special Event Permit for the CanAm Air Tour?

Alternatives.

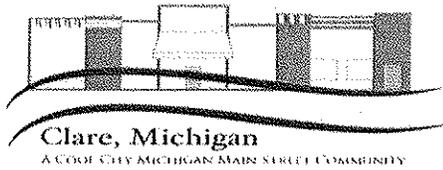
1. Approve the Permit.
2. Deny the Permit.
3. Defer decision regarding the matter to a subsequently scheduled meeting.

Financial Impact. There is no direct fiscal impact (other than the \$50 permit application fee, which has been paid by Mr. Acker) related to this permit. The primary purpose of the event is to promote Canadian-American relations, socialization between members of the aviation community of both countries, and to showcase the Clare area.

Recommendation. I recommend that the City Commission approve the Special Event Permit by adoption of Resolution 2016-066 (*copy att'd*).

Attachments.

1. Permit Application.
2. Resolution 2016-066.



CITY OF CLARE
202 WEST FIFTH STREET
CLARE, MI 48617
989/386-7541 (Ext. 201 or 202)

SPECIAL EVENT PERMIT APPLICATION

Together with any supplementary information as may be required by the City of Clare and fees as set forth by the City Commission, this form should be filed with the City Clerk's office, thirty (30) days prior to the event date but not less than (15) days, to ensure proper processing. For events involving alcohol, this form along with supplementary paperwork must be submitted to the City Manager not less than thirty (30) days prior to the event date to ensure proper processing.

The permit shall not be issued until each affected department has signed off on the event:

PLEASE TYPE OR PRINT ALL INFORMATION. THANK YOU.

1. NAME OF EVENT:

CAN-AM WEEKENDS

Type of event/function (check all that apply):

Family Reunion

Wedding

Wedding Reception

Anniversary Party

Class reunion

Birthday Party

Meeting

Training/seminar

Other (please explain)

INVITATION FOR CANADIAN PILOTS TO VISIT AND ENJOY THE CLARE AREA.

2. EVENT COORDINATOR:

Name: RICHARD ACKER & GARY TODD

Title: Flight INSTRUCTOR & AIRPORT MGR.

Mailing Address: 9015 E. COLEMAN RD, COLEMAN MI 48618

Telephone Number: 989-339-1009

3. ORGANIZATION SPONSORING THE EVENT:

Organization Name: CITY OF CLARE

Mailing Address: 202 W. 5TH ST.

Telephone Number: 989-386-7541

Principal Contact: GARY TODD

Relationship of Applicant to Sponsor: Airport Mgr.

4. PERSON IN CHARGE THE DAY OF THE EVENT:

Name: RICHARD ACKER

Title: PILOT

Mailing Address: 9015 E. COLEMAN RD. COLEMAN MI 48618

Telephone Number: 989-339-1009

5. EVENT DETAIL INFORMATION: (Tear down must be complete within 24 hours of the end time of the event).

**SEE ADDITIONAL REQUIREMENTS NOTED IN SECTION 10

Event Date(s): July 15-17, 2016

Setup Date & Time: Jul 15 Start Time: 8:00 AM End Time: 11:00 P.M.

Location/Streets Intended to be used: CLARE MUNICIPAL AIRPORT

What portion of the streets traversed will be occupied by the event? N/A

6. ESTIMATED NUMBER OF ATTENDEES: 40

7. WILL ALCOHOL BE SERVED AT THIS EVENT: YES

**SEE ADDITIONAL REQUIREMENTS NOTED IN SECTION 10.

Application for events involving alcohol must be approved by the City Manager.

8. WILL THERE BE MUSIC AT THIS EVENT: NO

8. ARRANGEMENTS FOR DISPOSAL OF COMBUSTIBLE MATERIAL: LOCAL TRASH PICKUP - WASTE MANAGEMENT

9. VERIFICATION STATEMENT

I verify that I am an authorized representative of the organization specified in Item #3 and that, as such, I have the power to execute this application on their behalf.*** All of the above statements are true to the best of my knowledge, information, and belief. All questions have been answered completely and, if any change in fact or method occurs subsequent to the date of this application, or the issuance of the event permit, the applicant will notify the City of Clare in writing within twenty-four (24) hours of said change.

Application Prepared By: RICHARD ACKER Date: 6-17-16

Signature: Richard Acker Phone: 989-339-1009

Mailing Address: 9015 E. COLEMAN RD COLEMAN, MI 48618

10. ATTACHMENTS:

- YES NO Proof of applicant's authority to act on behalf of the sponsor.
- YES NO Written Permission for Assembly from property owner if on private property.
- YES NO Signed Indemnification Agreement .
- YES NO **Proof of Insurance is required if the event is on public property. The applicant must obtain liquor liability (if applicable) and general commercial liability insurance coverage of at least \$1,000,000 which names the City (including its officers and employees) as an insured or additional insured and certificate holder. A Certificate of Insurance must be submitted to the City Clerk prior to the event.
- YES NO *** Written Authorization from the person/organization the event is being held on behalf of a person or organization other than the organization specified in Item #3.

This Box for City Use Only

Department representative should initial by their department and make a copy of any documentation they require.

[] POLICE [] FIRE [] DPW/TRAFFIC [] CITY MANAGER

[] CITY CLERK [] PARKS & REC [] CODE ENFORCEMENT

Authorized By: _____ Date: _____
City Designee

Authorized By: _____ Date: _____
City Manager

Credit/Debit Card Check Cash Receipt No. _____ By _____ Date _____

City of Clare - Special Event Permit Form 6/21/2011 City of Clare Code of Ordinances Section 41

RESOLUTION 2016-066

A RESOLUTION OF THE CLARE CITY COMMISSION APPROVING A SPECIAL EVENT PERMIT.

WHEREAS, the City of Clare and the current and previous Clare Airport Managers are co-hosting a CanAm Air Tour July 15 – July17, 2016, a portion of the activities planned for said Air Tour being held at the Clare Municipal Airport; and

WHEREAS, the two airport managers, who are the primary organizers of said event, have applied for a Special Event Permit to allow the controlled sharing of social alcoholic beverages at the airport during the course of said event; and

WHEREAS, the City Staff has recommended approval of said Permit; and

WHEREAS, the City Commission has discussed and considered said Special Event Permit Application and the recommendations of the City Staff and deems it prudent and in the best interests of international relations to approve said Permit.

NOW THEREFORE BE IT RESOLVED THAT, the Clare City Commission hereby approves a Special Event Permit for the CanAm Air Tour for the period July 15, 2016 – July 17, 2016.

ALL RESOLUTIONS AND PARTS OF RESOLUTIONS INsofar AS THEY CONFLICT WITH THE PROVISIONS OF THIS RESOLUTION BE AND THE SAME ARE HEREBY RESCINDED.

The Resolution was introduced by Commissioner _____ and supported by Commissioner _____. The Resolution declared adopted by the following roll call vote:

YEAS:

NAYS:

ABSENT:

ABSTAIN:

Resolution approved for adoption on this 20th day of June 2016.

Diane Lyon, Clare City Clerk

AGENDA REPORT

TO: Mayor & City Commission
FROM: Ken Hibl, City Manager
DATE: June 16, 2016
RE: Special Event Permit – Clare Musical Festival; Jammin’ BBQ & Street Party

For the Agenda of June 20, 2016

Background. The Clare Area Chamber of Commerce is sponsoring and or partnering with other local entities to host multiple events (Garden Tour; Clare Music Festival; Jammin’ BBQ & Street Party; and 4th Street Market: Farm Fresh) in Clare the weekend of July 15th & 16th. A portion of East Fourth Street (the block east of McEwan) will be closed to host a number of the events, and the City has received an application (*copy att’d*) for a Special Events Permit to allow alcoholic beverages to be served within a closed area of E. Fourth Street. The City Commission is asked to approve the application. The City Staff recommends approval of the request.

Issues & Questions Specified. Should the City Commission approve a Special Event Permit for the Clare Music Festival and the Jammin’ BBQ and Street Party?

Alternatives.

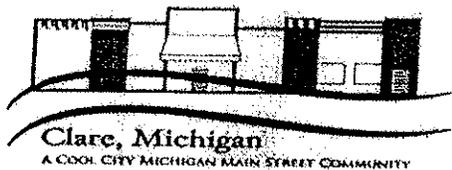
1. Approve the Permit.
2. Deny the Permit.
3. Defer decision regarding the matter to a subsequently scheduled meeting.

Financial Impact. There is no direct fiscal impact (other than the \$50 permit application fee, which will be paid by the Chamber of Commerce) related to this permit. The purpose of the event is to promote the City and its business community.

Recommendation. I recommend that the City Commission approve the Special Event Permit by adoption of Resolution 2016-067 (*copy att’d*).

Attachments.

1. Permit Application.
2. Resolution 2016-067.



CITY OF CLARE
202 WEST FIFTH STREET
CLARE, MI 48617
989/386-7541 (Ext. 201 or 202)

SPECIAL EVENT PERMIT APPLICATION

Together with any supplementary information as may be required by the City of Clare and fees as set forth by the City Commission, this form should be filed with the City Clerk's office, thirty (30) days prior to the event date but not less than (15) days, to ensure proper processing. For events involving alcohol, this form along with supplementary paperwork must be submitted to the City Manager not less than thirty (30) days prior to the event date to ensure proper processing. The permit shall not be issued until each affected department has signed off on the event:

PLEASE TYPE OR PRINT ALL INFORMATION. THANK YOU.

1. NAME OF EVENT: Clare Music Festival

Type of event/function (check all that apply):

Family Reunion

Class reunion

Other (please explain)

Wedding

Birthday Party

Street Party + BBQ

Wedding Reception

Meeting

Anniversary Party

Training/seminar

2. EVENT COORDINATOR: Clare Area Chamber of Commerce

Name: Pam O'Laughlin

Title: Exec. Director

Mailing Address: 202 W. Fifth St, Clare

Telephone Number: 989-386-2442

3. ORGANIZATION SPONSORING THE EVENT:

Organization Name: _____

Mailing Address: _____

Telephone Number: _____

Principal Contact: _____

Relationship of Applicant to Sponsor: _____

AS ABOVE

4. PERSON IN CHARGE THE DAY OF THE EVENT:

Name: Pam O'Laughlin

Title: Exec Dir

Mailing Address: 202 W 5th Street

Telephone Number: 989-386-2442 / 205-4560

5. EVENT DETAIL INFORMATION: (Tear down must be complete within 24 hours of the end time of the event).

**SEE ADDITIONAL REQUIREMENTS NOTED IN SECTION 10

Event Date(s): 7/15 + 7/16 - 5-11pm

Setup Date & Time: 7/15 2:00 Start Time: 6:00p End Time: 8pm

Location/Streets Intended to be used: E + W 4th Street + 400/500 Blocks of McEwan

What portion of the streets traversed will be occupied by the event? as above

6. ESTIMATED NUMBER OF ATTENDEES: 2000

7. WILL ALCOHOL BE SERVED AT THIS EVENT: yes

**SEE ADDITIONAL REQUIREMENTS NOTED IN SECTION 10.

Application for events involving alcohol must be approved by the City Manager.

8. WILL THERE BE MUSIC AT THIS EVENT: yes

8. ARRANGEMENTS FOR DISPOSAL OF COMBUSTIBLE MATERIAL: N/A

9. VERIFICATION STATEMENT

I verify that I am an authorized representative of the organization specified in Item #3 and that, as such, I have the power to execute this application on their behalf.*** All of the above statements are true to the best of my knowledge, information, and belief. All questions have been answered completely and, if any change in fact or method occurs subsequent to the date of this application, or the issuance of the event permit, the applicant will notify the City of Clare in writing within twenty-four (24) hours of said change.

Application Prepared By: Pam O'Laughlin Date: 6/16/16
Signature: Pam O'Laughlin Phone: 989-386-2442
Mailing Address: 202 W. Fifth St, Clare, MI 48617

10. ATTACHMENTS:

- YES NO Proof of applicant's authority to act on behalf of the sponsor.
- YES NO Written Permission for Assembly from property owner if on private property.
- YES NO Signed Indemnification Agreement .
- YES NO **Proof of Insurance is required if the event is on public property. The applicant must obtain liquor liability (if applicable) and general commercial liability insurance coverage of at least \$1,000,000 which names the City (including its officers and employees) as an insured or additional insured and certificate holder. A Certificate of Insurance must be submitted to the City Clerk prior to the event.
- YES NO *** Written Authorization from the person/organization the event is being held on behalf of a person or organization other than the organization specified in Item #3.

In process ←

This Box for City Use Only
Department representative should initial by their department and make a copy of any documentation they require.

<input type="checkbox"/> POLICE	<input type="checkbox"/> FIRE	<input type="checkbox"/> DPW/TRAFFIC	<input type="checkbox"/> CITY MANAGER
<input type="checkbox"/> CITY CLERK	<input type="checkbox"/> PARKS & REC		

Authorized By: _____ Date: _____
City Designee

Authorized By: _____ Date: _____
City Manager

Credit/Debit Card Check Cash Receipt No. _____ By _____ Date _____

City of Clare - Special Event Permit Form 6/21/2011 City of Clare Code of Ordinances Section 41

RELEASE OF ALL CLAIMS

KNOW ALL MEN BY THESE PRESENTS, that:

_____ of
_____ (applicant)

_____ of
_____ (sponsor)

_____ of
_____ (event organizer)

hereinafter referred to as first party, and City of Clare, hereinafter referred to as second party, hereby agree as follows:

First party, by participation for themselves or minors, or their organizations, in the following special event:

does for themselves, minor, myself, my heirs, executors, administrators, successors, and assigns, released, acquitted and discharged and by these presents do release, acquit and forever discharge second party, his, her, their, its heirs, executors, administrators, successors or assigns of and from any and all actions, causes of action, damages or demands of whatever name or nature in any manner arisen, arising or to grow out of any and all accidents or matters related to participation involving the above specified special event.

First party shall indemnify and hold second party harmless for any

injury or other damages or claims related to or caused by my participation, or minor's participation, in activities related to the above specified special event.

IN WITNESS WHEREOF, first party has hereunto set his/her/ hand and seal this _____ day of _____, 20_____.

IN PRESENCE OF:

Applicant

Sponsor

Event Organizer

RESOLUTION 2016-067

A RESOLUTION OF THE CLARE CITY COMMISSION APPROVING A SPECIAL EVENT PERMIT APPLICATION OF THE CLARE AREA CHAMBER OF COMMERCE.

WHEREAS, the Clare Area Chamber of Commerce is sponsoring a Music Festival, and a Jammin' BBQ & Street Party in downtown Clare on July 15 and July 16, 2016; and

WHEREAS, the Chamber of Commerce has applied for a Special Event Permit for said event to allow the restricted/controlled serving of alcohol on City-owned property in conjunctions with said events ; and

WHEREAS, the City Staff has recommended approval of said Permit; and

WHEREAS, the City Commission has discussed and considered said Special Event Permit Application and the recommendations of the City Staff and deems it prudent and in the best interests of the City of Clare and its business community to approve said Permit.

NOW THEREFORE BE IT RESOLVED THAT, the Clare City Commission hereby approves a Special Event Permit for the Clare Area Chamber of Commerce for a Music Festival and a Jammin' BBQ & Street Party in downtown Clare for July 15, 2016 and July 16, 2016.

ALL RESOLUTIONS AND PARTS OF RESOLUTIONS INsofar AS THEY CONFLICT WITH THE PROVISIONS OF THIS RESOLUTION BE AND THE SAME ARE HEREBY RESCINDED.

The Resolution was introduced by Commissioner _____and supported by Commissioner _____. The Resolution declared adopted by the following roll call vote:

YEAS:

NAYS:

ABSENT:

ABSTAIN:

Resolution approved for adoption on this 20th day of June 2016.

Diane Lyon, Clare City Clerk

AGENDA REPORT

To: Mayor Pat Humphrey and the Clare City Commission
From: Steven J. Kingsbury, MBA, CPFA, MiCPT
Treasurer, Finance and Technology Director
Date: June 15, 2016
Regarding: Fiscal Year 2015/16 Budget Amendments

For the Agenda of June 20, 2016

Background State Law requires that a budget of the revenues and expenditures of a municipality be annually approved for its general and special revenue funds prior to the beginning of the fiscal year and that amendments to said budget be presented for review when/as required. The Clare City Commission approved the fiscal year 2015/16 budget on June 1, 2015 and has amended the budget as needed throughout the year. However, there remains some additional "housekeeping" type budget amendments that will be required to be considered during the final City Commission meeting of the current fiscal year to be held on Monday, June 20, 2016.

On Monday, June 20, 2016 the City of Clare's Fiscal and Budget Committee is scheduled to meet to review and discuss the proposed/recommended amendments to close out the City's 2015/16 fiscal year budget. Due to the costing/allocating of expenditures throughout the City's various funds and activities the final budget amendments have not yet been completed and will be presented in paper form during the Commission meeting.

Issues & Questions Specified Should the City Commission approve the recommended budget amendments for fiscal year 2015/16?

Alternatives

1. Approve the recommended budget amendments.
2. Don't approve the budget amendments.

Financial Impact As outlined in Resolution 2016-068.

Recommendation It is the recommendation of management that the proposed budget amendments be approved. The recommendation of the Fiscal and Budget Committee to the full City Commission will be verbally delivered during the Commission meeting following their scheduled meeting.

Attachments

1. Resolution 2016-068 - To be provided during the meeting

AGENDA REPORT

TO: Mayor & City Commission
FROM: Ken Hibl, City Manager
DATE: June 16, 2016
RE: Purchase of Firefighter Turn-Out Gear – Clare Fire Department

For the Agenda of June 20, 2016

Background. The Clare Fire Department has solicited a quotation (*copy att'd*) from Apollo Fire Equipment Company for the purchase of six sets of turn-out gear (bunker pants and jacket) to replace old sets that are approaching the Department's established replacement cycle. To ensure continued standardization of department equipment, a sole source authorization for this turn-out gear – thus only one quotation was solicited. The City Commission is asked to approve the sole source purchase of this equipment.

Issues & Questions Specified. Should the City Commission approve the sole source purchase of six sets of firefighter turn-out gear from Apollo Fire Equipment Company?

Alternatives.

1. Approve the sole source purchase of six sets of turn-out gear.
2. Approve the sole source purchase of less than six sets of turn-out gear.
3. Direct the solicitation of bids/quotations from additional sources.
4. Defer decision regarding the matter to a subsequently scheduled meeting.

Financial Impact. The cost of six sets of Armor AP Janesville Super Deluxe Coats and Super Pant is \$10,380. Funds are available for this purchase in the Fire Fund; this is a anticipated/budgeted expense.

Recommendation. I recommend that the City Commission approve the sole source purchase of six sets of firefighter turn-out gear from Apollo Fire Equipment Company by adoption of Resolution 2016-069 (*copy att'd*).

Attachments.

1. Quotation.
2. Resolution 2016-069.

APOLLO

FIRE EQUIPMENT COMPANY

PRICE QUOTATION

12584 LAKESHORE DRIVE
 ROMEO, MI 48065

PHONE (810) 877-5501
 WATTS 1- 800-626-7783
 FAX (586) 752-6907

David Duddles
 email: dduddles@apollofire.com

TO	CLARE FD	DATE	4/20/2016	TERMS	30 days
		PROPOSED SHIPPING DATE		TBD	
		4 TO BE SHIPPED VIA		Best	
		QUOTE VALID FOR		30 days	

1	JANESVILLE SUPER DELUXE COAT AND SUPER PANT FUSION OR ARMOR AP		1,730.00
			\$0.00
			\$0.00
1	JANESVILLE SUPER DELUXE COAT AND SUPER PANT TROY SPEC-		\$1,888.00
			\$0.00
			\$0.00
1	CUTTERS EDGE 16" CHAIN SAW W/DEPTH GAUGE CE2172RSD6A (PRICE ON SAW GOOD THROUGH END OF MONTH)		\$2,207.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
	shipping		TBD
	Sales tax exempt		\$0.00

THANK YOU FOR YOUR BUSINESS

TOTAL

David Duddles

RESOLUTION 2016-069

A RESOLUTION OF THE CLARE CITY COMMISSION APPROVING THE SOLE SOURCE PURCHASE OF SIX SETS OF FIREFIGHTER TURN-OUT GEAR.

WHEREAS, the Clare Fire Department has solicited a quotation for a sole source purchase of six sets of firefighter turn-out gear and

WHEREAS, said sole source request is justified to ensure standardization of equipment within the Clare Fire Department ; and

WHEREAS, the City Staff has recommended approval of said sole source purchase; and

WHEREAS, the City Commission has discussed and considered said request to purchase said equipment from a sole source vendor and determined said purchase is prudent and in the best interests of the Clare Fire Department and its member-firefighters. .

NOW THEREFORE BE IT RESOLVED THAT, the Clare City Commission hereby approves the sole source purchase of six sets of firefighter turn-out gear from Apollo Fire Equipment Company of Romeo, Michigan for a total purchase price of \$10,380.

ALL RESOLUTIONS AND PARTS OF RESOLUTIONS INsofar AS THEY CONFLICT WITH THE PROVISIONS OF THIS RESOLUTION BE AND THE SAME ARE HEREBY RESCINDED.

The Resolution was introduced by Commissioner _____ and supported by Commissioner _____. The Resolution declared adopted by the following roll call vote:

YEAS:

NAYS:

ABSENT:

ABSTAIN:

Resolution approved for adoption on this 20th day of June 2016.

Diane Lyon, Clare City Clerk

To: Mayor Pat Humphrey and the Clare City Commission
From: Steven J. Kingsbury, MBA, CPFA, MiCPT
Treasurer, Finance and Technology Director
Date: June 15, 2016
Reference: Treasurer's Report for June 20, 2016

Account Reconciliation Report: All accounts of the City of Clare are in balance as of May 31, 2016.

Cash and Investment Report: Enclosed you will find a summary report of all cash and investment accounts of the City reported by bank of deposit as of May 31, 2016.

Cash Summary By Fund Report: Enclosed you will find a summary report by operating fund of all cash and investment balances of the City as of May 31, 2016.

Revenue and Expenditure Report: Enclosed you will find a Summary Revenue and Expenditure Report (Unaudited) of the City of Clare prepared as of May 31, 2016.

Balance Sheet: Enclosed you will find a Comparative Balance Sheet (Unaudited) of the City of Clare prepared as of May 31, 2016.

CITY OF CLARE
CASH AND INVESTMENT SUMMARY (UNAUDITED) BY BANK
From 5/01/2016 to 5/31/2016

<u>Financial Institution/Account Description</u>	<u>Interest Rates</u>	<u>Balance 5/1/16</u>	<u>Total Increases</u>	<u>Total Decreases</u>	<u>Balance 5/31/16</u>
<u>City of Clare Accounts</u>					
Chemical Bank/Consolidated Account	0.050%	\$ 392,536.15	\$ 919,199.83	\$ 794,755.69	516,980.29
Chemical Bank/Rural Development Bond & Interest Acct	0.020%	39,381.94	0.67	-	39,382.61
Chemical Bank/Rural Development RRI Acct	0.020%	34,101.84	0.58	-	34,102.42
Chemical Bank/USDA Sewer Bond Pmt Reserve Acct	0.020%	1,125.20	0.02	-	1,125.22
Chemical Bank/USDA Sewer Bond RRI Reserve Acct	0.020%	3,527.85	0.06	-	3,527.91
Chemical Bank/USDA Water Bond Pmt Reserve Acct	0.020%	1,875.30	0.03	-	1,875.33
Chemical Bank/USDA Water Bond RRI Reserve Acct	0.020%	3,227.00	0.05	-	3,227.05
Mercantile/Money Market Account	0.100%	73,785.75	6.47	-	73,792.22
Chemical Bank/Current Property Tax Account	0.050%	3,868.36	4,311.31	-	8,179.67
Petty Cash and Cash on Hand	N/A	450.00	-	-	450.00
Chemical Bank/ACH Receipt Acct	0.02%	1,000.00	-	-	1,000.00
Chemical Bank/Repurchase Agreements	0.2% to 0.3%	1,300,000.00	90,000.00	90,000.00	1,300,000.00
MMCAA - Fiduciary Account for the Railroad Depot	N/A	120,013.63	-	-	120,013.63
Mercantile/Hatton Township Landfill Trust Fund	0.900%	200,005.79	-	-	200,005.79
Total - City of Clare Accounts		<u>\$ 2,174,898.81</u>	<u>\$ 1,013,519.02</u>	<u>\$ 884,755.69</u>	<u>\$ 2,303,662.14</u>
<u>City of Clare Component Unit Accounts</u>					
Chemical Bank DDA Account	0.050%	42,879.62	4,511.04	6,163.41	41,227.25
Total - City of Clare Component Unit Accounts		<u>\$ 42,879.62</u>	<u>\$ 4,511.04</u>	<u>\$ 6,163.41</u>	<u>\$ 41,227.25</u>

CASH SUMMARY BY FUND FOR THE CITY OF CLARE
From 5/01/2016 To 5/31/2016
ALL FUNDS (UNAUDITED)
CASH and INVESTMENT ACCOUNTS

FUND	DESCRIPTION	BALANCE 5/1/2016	TOTAL DEBITS	TOTAL CREDITS	BALANCE 5/31/2016	Investment Balances 5/31/2016	Transactional Account Balances 5/31/2016
101	General Fund	419,749.63	267,012.26	262,168.23	424,593.66	\$ 240,000.00	\$ 184,593.66
150	Cemetery Perpetual Care	271,262.54	917.84	0.00	272,180.38	250,000.00	22,180.38
202	Major Streets	62,533.47	60,633.67	22,492.48	100,674.66	60,000.00	40,674.66
203	Local Streets	33,176.40	15,840.11	11,649.60	37,366.91	10,000.00	27,366.91
206	Fire Fund	248,842.74	2,363.28	13,604.13	237,601.89	225,000.00	12,601.89
208	Parks and Recreation	196,566.13	26,023.48	19,404.09	203,185.52	-	203,185.52
210	Downtown Development Authority (DDA)	42,879.62	4,511.04	6,163.41	41,227.25	-	41,227.25
211	Sidewalk Replacement Fund	837.70	0.06	215.06	622.70	-	622.70
243	Brownfield Redevelopment Authority Fund	4,590.19	0.48	0.00	4,590.67	-	4,590.67
265	Drug Law Enforcement Fund	1,281.12	0.13	0.00	1,281.25	-	1,281.25
590	Sewer System Fund	495,220.11	182,472.65	214,110.69	463,582.07	300,000.00	163,582.07
591	Water System Fund	131,630.30	339,644.61	204,626.16	266,648.75	175,000.00	91,648.75
636	Data Processing Fund	35,417.09	336.30	13,504.29	22,249.10	-	22,249.10
641	Mobile Equipment Fund	73,568.21	13,712.90	28,668.12	58,612.99	40,000.00	18,612.99
703	Property Tax Fund	3,868.36	4,311.31	0.00	8,179.67	-	8,179.67
704	Imprest Payroll Fund	(3,650.97)	100,249.94	94,312.84	2,286.13	-	2,286.13
765	Hattan Township Landfill Trust Fund	200,005.79	0.00	0.00	200,005.79	200,005.79	-
TOTAL - ALL FUNDS		<u>\$ 2,217,778.43</u>	<u>\$ 1,018,030.06</u>	<u>\$ 890,919.10</u>	<u>\$ 2,344,889.39</u>	<u>\$ 1,500,005.79</u>	<u>\$ 844,883.60</u>

NOTES:

Parks and Recreation Fund - balance includes Grant/Donation Funds reserved for the Soccer Complex of \$68,721.68, the Skate Park of \$11,589.08 and the Depot Restoration Project of \$120,013.63.

Summary

Revenue and Expenditure Report

Prepared as of

May 31, 2016

PERIOD ENDING 05/31/2016

% Fiscal Year Completed: 91.80

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

ACCOUNT DESCRIPTION	END BALANCE	2015-16 AMENDED BUDGET	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
	06/30/2015 NORM (ABNORM)		05/31/2016 NORM (ABNORM)	MONTH 05/31/16 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 101 - GENERAL FUND						
000.000-GENERAL	2,833,824.50	2,790,881.57	2,473,348.52	188,146.74	317,533.05	88.62
931.000-TRANSFERS IN AND OTHER SOURCES	332,000.00	251,500.00	374,096.24	38,000.00	(122,596.24)	148.75
TOTAL Revenues	3,165,824.50	3,042,381.57	2,847,444.76	226,146.74	194,936.81	93.59
101.000-CITY COMMISSION	39,003.25	43,350.00	35,400.90	5,051.04	7,949.10	81.66
172.000-CITY MANAGEMENT/ADMINISTRATION	123,001.75	113,372.48	101,971.13	8,438.86	11,401.35	89.94
191.000-FISCAL SERVICES	128,273.46	130,473.02	123,827.54	8,493.28	6,645.48	94.91
215.000-CLERK	135,581.19	148,395.68	127,564.85	11,308.51	20,830.83	85.96
247.000-BOARD OF REVIEW	1,000.92	1,593.50	1,809.43	0.00	(215.93)	113.55
257.000-ASSESSOR	41,705.40	53,600.00	77,263.31	6,365.64	(23,663.31)	144.15
262.000-ELECTIONS	5,159.58	7,596.00	6,271.96	827.93	1,324.04	82.57
265.000-BUILDING AND GROUNDS	62,575.39	62,791.19	39,967.54	4,337.19	22,823.65	63.65
266.000-ATTORNEY	57,913.79	45,000.00	53,070.53	4,393.55	(8,070.53)	117.93
276.000-CEMETERY	77,470.98	74,866.41	60,854.94	1,879.02	14,011.47	81.28
301.000-POLICE	815,280.25	914,760.64	790,506.03	58,163.91	124,254.61	86.42
371.000-BUILDING INSPECTION DEPARTMENT	31,143.62	31,850.00	33,340.62	2,254.20	(1,490.62)	104.68
441.000-DEPARTMENT OF PUBLIC WORKS	59,427.66	46,681.62	57,196.20	2,894.64	(10,514.58)	122.52
445.000-DRAINS - PUBLIC BENEFIT	302.47	2,500.00	0.00	0.00	2,500.00	0.00
448.000-STREET LIGHTING	54,934.80	53,656.73	190,127.86	8,001.20	(136,471.13)	354.34
526.000-LANDFILL CLOSURE	41,476.47	51,106.95	42,343.63	1,403.01	8,763.32	82.85
528.000-REFUSE COLLECTION/DISPOSAL	200,444.21	218,295.32	196,264.03	17,212.75	22,031.29	89.91
537.000-AIRPORT	260,180.22	392,554.02	143,764.83	3,954.92	248,789.19	36.62
721.000-PLANNING	20,589.89	36,300.00	35,418.33	1,897.50	881.67	97.57
728.018-ECONOMIC DEVELOPMENT - CLARE COUNTY	786,110.31	409,225.93	108,749.05	0.00	300,476.88	26.57
906.000-DEBT SERVICE	12,507.69	32,200.00	66,082.65	57,805.99	(33,882.65)	205.23
955.000-NON DEPARTMENTAL	4,594.59	4,909.75	6,357.26	0.00	(1,447.51)	129.48
999.000-TRANSFERS (OUT) AND OTHER USES	371,865.50	349,701.83	382,201.83	20,000.00	(32,500.00)	109.29
TOTAL Expenditures	3,330,543.39	3,224,781.07	2,680,354.45	224,683.14	544,426.62	83.12
Fund 101 - GENERAL FUND:						
TOTAL REVENUES	3,165,824.50	3,042,381.57	2,847,444.76	226,146.74	194,936.81	93.59
TOTAL EXPENDITURES	3,330,543.39	3,224,781.07	2,680,354.45	224,683.14	544,426.62	83.12
NET OF REVENUES & EXPENDITURES	(164,718.89)	(182,399.50)	167,090.31	1,463.60	(349,489.81)	91.61

REVENUE AND EXPENDITURE REPORT FOR CITY OF CLARE

PERIOD ENDING 05/31/2016

% Fiscal Year Completed: 91.80

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

ACCOUNT DESCRIPTION	END BALANCE	2015-16 AMENDED BUDGET	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
	06/30/2015 NORM (ABNORM)		05/31/2016 NORM (ABNORM)	MONTH 05/31/16 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 150 - CEMETERY PERPETUAL CARE						
000.000-GENERAL	12,130.74	8,690.00	11,448.84	917.84	(2,758.84)	131.75
TOTAL Revenues	<u>12,130.74</u>	<u>8,690.00</u>	<u>11,448.84</u>	<u>917.84</u>	<u>(2,758.84)</u>	<u>131.75</u>
276.000-CEMETERY	2,100.00	0.00	1,200.00	0.00	(1,200.00)	100.00
999.000-TRANSFERS (OUT) AND OTHER USES	0.00	2,500.00	0.00	0.00	2,500.00	0.00
TOTAL Expenditures	<u>2,100.00</u>	<u>2,500.00</u>	<u>1,200.00</u>	<u>0.00</u>	<u>1,300.00</u>	<u>48.00</u>
<hr/>						
Fund 150 - CEMETERY PERPETUAL CARE:						
TOTAL REVENUES	12,130.74	8,690.00	11,448.84	917.84	(2,758.84)	131.75
TOTAL EXPENDITURES	2,100.00	2,500.00	1,200.00	0.00	1,300.00	48.00
NET OF REVENUES & EXPENDITURES	<u>10,030.74</u>	<u>6,190.00</u>	<u>10,248.84</u>	<u>917.84</u>	<u>(4,058.84)</u>	<u>165.57</u>

REVENUE AND EXPENDITURE REPORT FOR CITY OF CLARE
 PERIOD ENDING 05/31/2016
 % Fiscal Year Completed: 91.80

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

ACCOUNT DESCRIPTION	END BALANCE	2015-16 AMENDED BUDGET	YTD BALANCE	ACTIVITY FOR MONTH 05/31/16 INCR (DECR)	AVAILABLE	% BDGT USED
	06/30/2015 NORM (ABNORM)		05/31/2016 NORM (ABNORM)		BALANCE NORM (ABNORM)	
Fund 202 - MAJOR STREETS						
000.000-GENERAL	927,161.58	182,881.39	173,265.15	50,633.67	9,616.24	94.74
TOTAL Revenues	<u>927,161.58</u>	<u>182,881.39</u>	<u>173,265.15</u>	<u>50,633.67</u>	<u>9,616.24</u>	<u>94.74</u>
444.000-SIDEWALKS	4,443.66	5,135.86	4,165.36	266.73	970.50	81.10
446.001-STATE TRUNKLINE MAINTENANCE	53,884.83	56,223.32	53,266.97	1,125.22	2,956.35	94.74
449.002-PRESERVATION STREETS	738,241.73	75,341.39	158,311.86	3,282.39	(82,970.47)	210.13
449.003-WINTER MAINTENANCE	12,742.03	15,700.00	10,958.29	0.00	4,741.71	69.80
449.004-ADMIN, ENGINEERING & RECORD KEEPING	12,896.62	33,053.07	21,053.54	1,477.71	11,999.53	63.70
906.000-DEBT SERVICE	0.00	1,125.00	0.00	0.00	1,125.00	0.00
999.000-TRANSFERS (OUT) AND OTHER USES	37,500.00	40,000.00	36,500.00	3,250.00	3,500.00	91.25
TOTAL Expenditures	<u>859,708.87</u>	<u>226,578.64</u>	<u>284,256.02</u>	<u>9,402.05</u>	<u>(57,677.38)</u>	<u>125.46</u>
Fund 202 - MAJOR STREETS:						
TOTAL REVENUES	927,161.58	182,881.39	173,265.15	50,633.67	9,616.24	94.74
TOTAL EXPENDITURES	<u>859,708.87</u>	<u>226,578.64</u>	<u>284,256.02</u>	<u>9,402.05</u>	<u>(57,677.38)</u>	<u>125.46</u>
NET OF REVENUES & EXPENDITURES	67,452.71	(43,697.25)	(110,990.87)	41,231.62	67,293.62	254.00

PERIOD ENDING 05/31/2016

% Fiscal Year Completed: 91.80

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ACCOUNT DESCRIPTION	END BALANCE	2015-16 AMENDED BUDGET	YTD BALANCE	ACTIVITY FOR MONTH 05/31/16 INCR (DECR)	AVAILABLE	% BDGT USED
	06/30/2015 NORM (ABNORM)		05/31/2016 NORM (ABNORM)		BALANCE NORM (ABNORM)	
Fund 203 - LOCAL STS FUND						
000.000-GENERAL	156,571.92	79,715.91	78,557.78	12,590.11	1,158.13	98.55
931.000-TRANSFERS IN AND OTHER SOURCES	87,000.00	110,000.00	89,000.00	3,250.00	21,000.00	80.91
TOTAL Revenues	243,571.92	189,715.91	167,557.78	15,840.11	22,158.13	88.32
444.000-SIDEWALKS	4,443.65	5,135.86	4,211.09	266.72	924.77	81.99
449.001-CONSTRUCTION STREETS (INCL. ENG.& ROW)	69,456.50	2,800.00	2,278.64	0.00	521.36	81.38
449.002-PRESERVATION STREETS	147,497.81	167,030.16	137,964.65	7,314.33	29,065.51	82.60
449.003-WINTER MAINTENANCE	7,565.91	10,000.00	6,259.90	18.94	3,740.10	62.60
449.004-ADMIN, ENGINEERING & RECORD KEEPING	10,247.17	13,203.07	10,296.94	787.93	2,906.13	77.99
955.000-NON DEPARTMENTAL	52.35	0.00	25.34	0.00	(25.34)	100.00
TOTAL Expenditures	239,263.39	198,169.09	161,036.56	8,387.92	37,132.53	81.26
Fund 203 - LOCAL STS FUND:						
TOTAL REVENUES	243,571.92	189,715.91	167,557.78	15,840.11	22,158.13	88.32
TOTAL EXPENDITURES	239,263.39	198,169.09	161,036.56	8,387.92	37,132.53	81.26
NET OF REVENUES & EXPENDITURES	4,308.53	(8,453.18)	6,521.22	7,452.19	(14,974.40)	77.15

REVENUE AND EXPENDITURE REPORT FOR CITY OF CLARE
 PERIOD ENDING 05/31/2016
 % Fiscal Year Completed: 91.80

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

ACCOUNT DESCRIPTION	END BALANCE	2015-16 AMENDED BUDGET	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
	06/30/2015 NORM (ABNORM)		05/31/2016 NORM (ABNORM)	MONTH 05/31/16 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 206 - FIRE FUND						
000.000-GENERAL	218,722.19	732,975.00	727,766.06	1,508.28	5,208.94	99.29
931.000-TRANSFERS IN AND OTHER SOURCES	98,139.02	97,727.34	97,727.34	0.00	0.00	100.00
TOTAL Revenues	316,861.21	830,702.34	825,493.40	1,508.28	5,208.94	99.37
336.000-FIRE DEPARTMENT	222,259.44	929,625.29	832,526.21	10,242.55	97,099.08	89.56
906.000-DEBT SERVICE	0.00	5,843.75	0.00	0.00	5,843.75	0.00
999.000-TRANSFERS (OUT) AND OTHER USES	21,484.32	21,316.33	21,316.33	0.00	0.00	100.00
TOTAL Expenditures	243,743.76	956,785.37	853,842.54	10,242.55	102,942.83	89.24
Fund 206 - FIRE FUND:						
TOTAL REVENUES	316,861.21	830,702.34	825,493.40	1,508.28	5,208.94	99.37
TOTAL EXPENDITURES	243,743.76	956,785.37	853,842.54	10,242.55	102,942.83	89.24
NET OF REVENUES & EXPENDITURES	73,117.45	(126,083.03)	(28,349.14)	(8,734.27)	(97,733.89)	22.48

REVENUE AND EXPENDITURE REPORT FOR CITY OF CLARE
 PERIOD ENDING 05/31/2016
 % Fiscal Year Completed: 91.80

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ACCOUNT DESCRIPTION	END BALANCE	2015-16 AMENDED BUDGET	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
	06/30/2015 NORM (ABNORM)		05/31/2016 NORM (ABNORM)	MONTH 05/31/16 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 208 - PARKS AND RECREATION						
000.000-GENERAL	233,463.91	464,047.89	153,106.97	5,823.48	310,940.92	32.99
931.000-TRANSFERS IN AND OTHER SOURCES	192,000.00	150,000.00	200,000.00	20,000.00	(50,000.00)	133.33
TOTAL Revenues	425,463.91	614,047.89	353,106.97	25,823.48	260,940.92	57.50
751.001-PARKS	264,845.59	566,601.41	185,543.17	9,487.90	381,058.24	32.75
751.002-RECREATION	77,651.77	84,222.64	72,874.05	5,082.37	11,348.59	86.53
906.000-DEBT SERVICE	32,805.25	32,805.21	31,701.27	1,103.98	1,103.94	96.63
955.000-NON DEPARTMENTAL	52.35	0.00	25.34	0.00	(25.34)	100.00
TOTAL Expenditures	375,354.96	683,629.26	290,143.83	15,674.25	393,485.43	42.44
Fund 208 - PARKS AND RECREATION:						
TOTAL REVENUES	425,463.91	614,047.89	353,106.97	25,823.48	260,940.92	57.50
TOTAL EXPENDITURES	375,354.96	683,629.26	290,143.83	15,674.25	393,485.43	42.44
NET OF REVENUES & EXPENDITURES	50,108.95	(69,581.37)	62,963.14	10,149.23	(132,544.51)	90.49

PERIOD ENDING 05/31/2016

% Fiscal Year Completed: 91.80

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ACCOUNT DESCRIPTION	END BALANCE	2015-16 AMENDED BUDGET	YTD BALANCE	ACTIVITY FOR MONTH 05/31/16 INCR (DECR)	AVAILABLE	% BDGT USED
	06/30/2015 NORM (ABNORM)		05/31/2016 NORM (ABNORM)		BALANCE NORM (ABNORM)	
Fund 210 - DDA (DOWNTOWN DVLPMT AUTHORITY)						
000.000-GENERAL	105,046.21	81,527.25	92,577.42	4,511.04	(11,050.17)	113.55
TOTAL Revenues	<u>105,046.21</u>	<u>81,527.25</u>	<u>92,577.42</u>	<u>4,511.04</u>	<u>(11,050.17)</u>	<u>113.55</u>
747.001-DDA - OPERATIONS	31,191.66	47,400.00	44,841.00	6,110.60	2,559.00	94.60
747.002-DDA - MAINSTREET	22,945.96	2,016.00	1,081.83	52.81	934.17	53.66
906.000-DEBT SERVICE	36,593.25	36,635.50	36,635.50	0.00	0.00	100.00
TOTAL Expenditures	<u>90,730.87</u>	<u>86,051.50</u>	<u>82,558.33</u>	<u>6,163.41</u>	<u>3,493.17</u>	<u>95.94</u>
Fund 210 - DDA (DOWNTOWN DVLPMT AUTHORITY):						
TOTAL REVENUES	105,046.21	81,527.25	92,577.42	4,511.04	(11,050.17)	113.55
TOTAL EXPENDITURES	<u>90,730.87</u>	<u>86,051.50</u>	<u>82,558.33</u>	<u>6,163.41</u>	<u>3,493.17</u>	<u>95.94</u>
NET OF REVENUES & EXPENDITURES	14,315.34	(4,524.25)	10,019.09	(1,652.37)	(14,543.34)	221.45

REVENUE AND EXPENDITURE REPORT FOR CITY OF CLARE
 PERIOD ENDING 05/31/2016
 % Fiscal Year Completed: 91.80

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ACCOUNT DESCRIPTION	END BALANCE	2015-16 AMENDED BUDGET	YTD BALANCE	ACTIVITY FOR MONTH 05/31/16 INCR (DECR)	AVAILABLE	% BDGT USED
	06/30/2015 NORM (ABNORM)		05/31/2016 NORM (ABNORM)		BALANCE NORM (ABNORM)	
Fund 211 - SIDEWALK REPLACEMENT FUND						
000.000-GENERAL	1.95	1.00	0.48	0.06	0.52	48.00
TOTAL Revenues	1.95	1.00	0.48	0.06	0.52	48.00
444.000-SIDEWALKS	0.00	2,036.00	1,194.51	0.00	841.49	58.67
955.000-NON DEPARTMENTAL	0.00	0.00	2.04	0.00	(2.04)	100.00
TOTAL Expenditures	0.00	2,036.00	1,196.55	0.00	839.45	58.77
Fund 211 - SIDEWALK REPLACEMENT FUND:						
TOTAL REVENUES	1.95	1.00	0.48	0.06	0.52	48.00
TOTAL EXPENDITURES	0.00	2,036.00	1,196.55	0.00	839.45	58.77
NET OF REVENUES & EXPENDITURES	1.95	(2,035.00)	(1,196.07)	0.06	(838.93)	58.77

REVENUE AND EXPENDITURE REPORT FOR CITY OF CLARE

PERIOD ENDING 05/31/2016

% Fiscal Year Completed: 91.80

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

ACCOUNT DESCRIPTION	END BALANCE	2015-16 AMENDED BUDGET	YTD BALANCE	ACTIVITY FOR MONTH 05/31/16 INCR (DECR)	AVAILABLE	% BDGT USED
	06/30/2015 NORM (ABNORM)		05/31/2016 NORM (ABNORM)		BALANCE NORM (ABNORM)	
Fund 243 - BROWNFIELD REDEVELOPMENT AUTHORITY FUND						
000.000-GENERAL	4.39	4.00	2.98	0.48	1.02	74.50
TOTAL Revenues	<u>4.39</u>	<u>4.00</u>	<u>2.98</u>	<u>0.48</u>	<u>1.02</u>	<u>74.50</u>
Fund 243 - BROWNFIELD REDEVELOPMENT AUTHORITY FUNI						
TOTAL REVENUES	4.39	4.00	2.98	0.48	1.02	74.50
TOTAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES	<u>4.39</u>	<u>4.00</u>	<u>2.98</u>	<u>0.48</u>	<u>1.02</u>	<u>74.50</u>

REVENUE AND EXPENDITURE REPORT FOR CITY OF CLARE
 PERIOD ENDING 05/31/2016
 % Fiscal Year Completed: 91.80

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

ACCOUNT DESCRIPTION	END BALANCE	2015-16 AMENDED BUDGET	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
	06/30/2015 NORM (ABNORM)		05/31/2016 NORM (ABNORM)	MONTH 05/31/16 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 265 - DRUG LAW ENFORCEMENT FUND						
000.000-GENERAL	1,824.38	2,000.00	2,826.78	0.13	(826.78)	141.34
TOTAL Revenues	<u>1,824.38</u>	<u>2,000.00</u>	<u>2,826.78</u>	<u>0.13</u>	<u>(826.78)</u>	<u>141.34</u>
301.000-POLICE	1,379.36	2,000.00	2,609.21	0.00	(609.21)	130.46
TOTAL Expenditures	<u>1,379.36</u>	<u>2,000.00</u>	<u>2,609.21</u>	<u>0.00</u>	<u>(609.21)</u>	<u>130.46</u>
Fund 265 - DRUG LAW ENFORCEMENT FUND:						
TOTAL REVENUES	1,824.38	2,000.00	2,826.78	0.13	(826.78)	141.34
TOTAL EXPENDITURES	<u>1,379.36</u>	<u>2,000.00</u>	<u>2,609.21</u>	<u>0.00</u>	<u>(609.21)</u>	<u>130.46</u>
NET OF REVENUES & EXPENDITURES	445.02	0.00	217.57	0.13	(217.57)	100.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF CLARE
 PERIOD ENDING 05/31/2016
 % Fiscal Year Completed: 91.80

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

ACCOUNT DESCRIPTION	END BALANCE	2015-16 AMENDED BUDGET	YTD BALANCE	ACTIVITY FOR MONTH 05/31/16 INCR (DECR)	AVAILABLE	% BDGT USED
	06/30/2015 NORM (ABNORM)		05/31/2016 NORM (ABNORM)		BALANCE NORM (ABNORM)	
Fund 303 - PUBLIC SAFETY BLDG DEBT SERVIC						
931.000-TRANSFERS IN AND OTHER SOURCES	53,710.80	53,290.82	53,290.82	0.00	0.00	100.00
TOTAL Revenues	<u>53,710.80</u>	<u>53,290.82</u>	<u>53,290.82</u>	<u>0.00</u>	<u>0.00</u>	<u>100.00</u>
223.000-DEBT SERVICE	53,710.80	53,290.82	53,290.82	0.00	0.00	100.00
TOTAL Expenditures	<u>53,710.80</u>	<u>53,290.82</u>	<u>53,290.82</u>	<u>0.00</u>	<u>0.00</u>	<u>100.00</u>
Fund 303 - PUBLIC SAFETY BLDG DEBT SERVIC:						
TOTAL REVENUES	53,710.80	53,290.82	53,290.82	0.00	0.00	100.00
TOTAL EXPENDITURES	<u>53,710.80</u>	<u>53,290.82</u>	<u>53,290.82</u>	<u>0.00</u>	<u>0.00</u>	<u>100.00</u>
NET OF REVENUES & EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00

PERIOD ENDING 05/31/2016

% Fiscal Year Completed: 91.80

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

ACCOUNT DESCRIPTION	END BALANCE	2015-16 AMENDED BUDGET	YTD BALANCE	ACTIVITY FOR MONTH 05/31/16 INCR (DECR)	AVAILABLE	% BDGT USED
	06/30/2015 NORM (ABNORM)		05/31/2016 NORM (ABNORM)		BALANCE NORM (ABNORM)	
Fund 414 - FACADE IMPROVEMENT PROGRAM (CDBG)						
000.000-GENERAL	0.00	545,342.00	0.00	0.00	545,342.00	0.00
TOTAL Revenues	<u>0.00</u>	<u>545,342.00</u>	<u>0.00</u>	<u>0.00</u>	<u>545,342.00</u>	<u>0.00</u>
728.008-ECONOMIC DEV - CAMPBELL PRINTING	0.00	72,810.26	0.00	0.00	72,810.26	0.00
728.009-ECONOMIC DEV - COPS CAFE	0.00	56,564.80	0.00	0.00	56,564.80	0.00
728.010-ECONOMIC DEV - COPS BAKERY	0.00	44,808.22	0.00	0.00	44,808.22	0.00
728.011-ECONOMIC DEV - COPS STORE	0.00	25,570.18	0.00	0.00	25,570.18	0.00
728.012-ECONOMIC DEVE - MAXWELLS	0.00	78,955.75	0.00	0.00	78,955.75	0.00
728.013-ECONOMIC DEV - THE VENUE	0.00	146,823.31	0.00	0.00	146,823.31	0.00
728.014-ECONOMIC DEV - FOUR LEAF BREWERY	0.00	70,138.31	0.00	0.00	70,138.31	0.00
728.015-ECONOMIC DEV - KT PROPERTIES	0.00	49,671.17	0.00	0.00	49,671.17	0.00
TOTAL Expenditures	<u>0.00</u>	<u>545,342.00</u>	<u>0.00</u>	<u>0.00</u>	<u>545,342.00</u>	<u>0.00</u>
Fund 414 - FACADE IMPROVEMENT PROGRAM (CDBG):						
TOTAL REVENUES	0.00	545,342.00	0.00	0.00	545,342.00	0.00
TOTAL EXPENDITURES	<u>0.00</u>	<u>545,342.00</u>	<u>0.00</u>	<u>0.00</u>	<u>545,342.00</u>	<u>0.00</u>
NET OF REVENUES & EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

ACCOUNT DESCRIPTION	END BALANCE	2015-16 AMENDED BUDGET	YTD BALANCE	ACTIVITY FOR MONTH 05/31/16 INCR (DECR)	AVAILABLE	% BDGT USED
	06/30/2015 NORM (ABNORM)		05/31/2016 NORM (ABNORM)		BALANCE NORM (ABNORM)	
Fund 590 - SEWER SYSTEM FUND						
000.000-GENERAL	1,621,269.97	976,397.74	786,907.85	98,039.22	189,489.89	80.59
TOTAL Revenues	<u>1,621,269.97</u>	<u>976,397.74</u>	<u>786,907.85</u>	<u>98,039.22</u>	<u>189,489.89</u>	<u>80.59</u>
536.001-SEWER TREATMENT AND PUMPING	784,206.74	703,004.00	500,608.76	29,845.25	202,395.24	71.21
536.002-SEWER COLLECTION	154,845.34	257,934.41	163,756.86	15,765.19	94,177.55	63.49
906.000-DEBT SERVICE	76,179.93	103,078.64	76,948.34	36,353.10	26,130.30	74.65
TOTAL Expenditures	<u>1,015,232.01</u>	<u>1,064,017.05</u>	<u>741,313.96</u>	<u>81,963.54</u>	<u>322,703.09</u>	<u>69.67</u>
Fund 590 - SEWER SYSTEM FUND:						
TOTAL REVENUES	1,621,269.97	976,397.74	786,907.85	98,039.22	189,489.89	80.59
TOTAL EXPENDITURES	<u>1,015,232.01</u>	<u>1,064,017.05</u>	<u>741,313.96</u>	<u>81,963.54</u>	<u>322,703.09</u>	<u>69.67</u>
NET OF REVENUES & EXPENDITURES	606,037.96	(87,619.31)	45,593.89	16,075.68	(133,213.20)	52.04

REVENUE AND EXPENDITURE REPORT FOR CITY OF CLARE

PERIOD ENDING 05/31/2016

% Fiscal Year Completed: 91.80

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

ACCOUNT DESCRIPTION	END BALANCE	2015-16 AMENDED BUDGET	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
	06/30/2015 NORM (ABNORM)		05/31/2016 NORM (ABNORM)	MONTH 05/31/16 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 591 - WATER SYSTEM FUND						
000.000-GENERAL	1,620,824.71	1,176,360.75	970,635.82	230,747.87	205,724.93	82.51
TOTAL Revenues	<u>1,620,824.71</u>	<u>1,176,360.75</u>	<u>970,635.82</u>	<u>230,747.87</u>	<u>205,724.93</u>	<u>82.51</u>
536.003-TREATMENT, PUMPING AND STORAGE	327,939.76	1,218,329.45	951,466.07	82,654.51	266,863.38	78.10
536.004-WATER DISTRIBUTION	193,389.24	268,025.46	172,731.73	9,811.89	95,293.73	64.45
536.005-PRINCIPAL RESPONSIBLE PARTY #1	112,478.69	119,454.30	74,750.14	6,554.05	44,704.16	62.58
906.000-DEBT SERVICE	11,896.83	29,156.54	22,279.39	8,985.94	6,877.15	76.41
TOTAL Expenditures	<u>645,704.52</u>	<u>1,634,965.75</u>	<u>1,221,227.33</u>	<u>108,006.39</u>	<u>413,738.42</u>	<u>74.69</u>
Fund 591 - WATER SYSTEM FUND:						
TOTAL REVENUES	1,620,824.71	1,176,360.75	970,635.82	230,747.87	205,724.93	82.51
TOTAL EXPENDITURES	<u>645,704.52</u>	<u>1,634,965.75</u>	<u>1,221,227.33</u>	<u>108,006.39</u>	<u>413,738.42</u>	<u>74.69</u>
NET OF REVENUES & EXPENDITURES	975,120.19	(458,605.00)	(250,591.51)	122,741.48	(208,013.49)	54.64

REVENUE AND EXPENDITURE REPORT FOR CITY OF CLARE
 PERIOD ENDING 05/31/2016
 % Fiscal Year Completed: 91.80

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

ACCOUNT DESCRIPTION	END BALANCE	2015-16 AMENDED BUDGET	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
	06/30/2015 NORM (ABNORM)		05/31/2016 NORM (ABNORM)	MONTH 05/31/16 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 636 - DATA PROCESSING						
000.000-GENERAL	105,186.58	101,710.00	83,912.87	2.32	17,797.13	82.50
TOTAL Revenues	<u>105,186.58</u>	<u>101,710.00</u>	<u>83,912.87</u>	<u>2.32</u>	<u>17,797.13</u>	<u>82.50</u>
228.000-DATA PROCESSING, INFORMATION TECHNOLOGY	102,715.21	104,176.98	80,655.52	12,999.06	23,521.46	77.42
TOTAL Expenditures	<u>102,715.21</u>	<u>104,176.98</u>	<u>80,655.52</u>	<u>12,999.06</u>	<u>23,521.46</u>	<u>77.42</u>
Fund 636 - DATA PROCESSING:						
TOTAL REVENUES	105,186.58	101,710.00	83,912.87	2.32	17,797.13	82.50
TOTAL EXPENDITURES	<u>102,715.21</u>	<u>104,176.98</u>	<u>80,655.52</u>	<u>12,999.06</u>	<u>23,521.46</u>	<u>77.42</u>
NET OF REVENUES & EXPENDITURES	2,471.37	(2,466.98)	3,257.35	(12,996.74)	(5,724.33)	132.04

REVENUE AND EXPENDITURE REPORT FOR CITY OF CLARE
 PERIOD ENDING 05/31/2016
 % Fiscal Year Completed: 91.80

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

ACCOUNT DESCRIPTION	END BALANCE	2015-16 AMENDED BUDGET	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
	06/30/2015 NORM (ABNORM)		05/31/2016 NORM (ABNORM)	MONTH 05/31/16 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 641 - MOBILE EQUIPMENT						
000.000-GENERAL	338,222.50	537,783.77	378,111.83	3,340.25	159,671.94	70.31
TOTAL Revenues	<u>338,222.50</u>	<u>537,783.77</u>	<u>378,111.83</u>	<u>3,340.25</u>	<u>159,671.94</u>	<u>70.31</u>
441.000-DEPARTMENT OF PUBLIC WORKS	378,782.92	452,811.77	341,700.38	15,155.29	111,111.39	75.46
906.000-DEBT SERVICE	0.00	5,480.73	0.00	0.00	5,480.73	0.00
TOTAL Expenditures	<u>378,782.92</u>	<u>458,292.50</u>	<u>341,700.38</u>	<u>15,155.29</u>	<u>116,592.12</u>	<u>74.56</u>
Fund 641 - MOBILE EQUIPMENT:						
TOTAL REVENUES	<u>338,222.50</u>	<u>537,783.77</u>	<u>378,111.83</u>	<u>3,340.25</u>	<u>159,671.94</u>	<u>70.31</u>
TOTAL EXPENDITURES	<u>378,782.92</u>	<u>458,292.50</u>	<u>341,700.38</u>	<u>15,155.29</u>	<u>116,592.12</u>	<u>74.56</u>
NET OF REVENUES & EXPENDITURES	<u>(40,560.42)</u>	<u>79,491.27</u>	<u>36,411.45</u>	<u>(11,815.04)</u>	<u>43,079.82</u>	<u>45.81</u>

REVENUE AND EXPENDITURE REPORT FOR CITY OF CLARE
 PERIOD ENDING 05/31/2016
 % Fiscal Year Completed: 91.80

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

ACCOUNT DESCRIPTION	END BALANCE	2015-16 AMENDED BUDGET	YTD BALANCE	ACTIVITY FOR MONTH 05/31/16 INCR (DECR)	AVAILABLE	% BDGT USED
	06/30/2015 NORM (ABNORM)		05/31/2016 NORM (ABNORM)		BALANCE NORM (ABNORM)	
Fund 765 - HATTON TOWNSHIP LANDFILL TRUST FUND						
000.000-GENERAL	840.21	750.00	0.00	0.00	750.00	0.00
TOTAL Revenues	<u>840.21</u>	<u>750.00</u>	<u>0.00</u>	<u>0.00</u>	<u>750.00</u>	<u>0.00</u>
999.000-TRANSFERS (OUT) AND OTHER USES	0.00	11,000.00	10,500.00	0.00	500.00	95.45
TOTAL Expenditures	<u>0.00</u>	<u>11,000.00</u>	<u>10,500.00</u>	<u>0.00</u>	<u>500.00</u>	<u>95.45</u>
Fund 765 - HATTON TOWNSHIP LANDFILL TRUST FUND:						
TOTAL REVENUES	840.21	750.00	0.00	0.00	750.00	0.00
TOTAL EXPENDITURES	<u>0.00</u>	<u>11,000.00</u>	<u>10,500.00</u>	<u>0.00</u>	<u>500.00</u>	<u>95.45</u>
NET OF REVENUES & EXPENDITURES	840.21	(10,250.00)	(10,500.00)	0.00	250.00	102.44

PERIOD ENDING 05/31/2016

% Fiscal Year Completed: 91.80

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

ACCOUNT DESCRIPTION	END BALANCE	2015-16 AMENDED BUDGET	YTD BALANCE	ACTIVITY FOR MONTH 05/31/16 INCR (DECR)	AVAILABLE	% BDGT USED
	06/30/2015 NORM (ABNORM)		05/31/2016 NORM (ABNORM)		BALANCE NORM (ABNORM)	
Fund 902 - GENERAL LONG-TERM DEBT						
000.000-GENERAL	15,401.38	0.00	0.00	0.00	0.00	0.00
TOTAL Revenues	<u>15,401.38</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
000.000-GENERAL	265,360.46	0.00	0.00	0.00	0.00	0.00
TOTAL Expenditures	<u>265,360.46</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Fund 902 - GENERAL LONG-TERM DEBT:						
TOTAL REVENUES	15,401.38	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	<u>265,360.46</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
NET OF REVENUES & EXPENDITURES	(249,959.08)	0.00	0.00	0.00	0.00	0.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF CLARE

PERIOD ENDING 05/31/2016

% Fiscal Year Completed: 91.80

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

ACCOUNT DESCRIPTION	END BALANCE	2015-16 AMENDED BUDGET	YTD BALANCE	ACTIVITY FOR MONTH 05/31/16 INCR (DECR)	AVAILABLE	% BDGT USED
	06/30/2015 NORM (ABNORM)		05/31/2016 NORM (ABNORM)		BALANCE NORM (ABNORM)	
Fund 934 - GASB ACCRUALS						
000.000-GENERAL	6,911.00	0.00	0.00	0.00	0.00	0.00
101.000-CITY COMMISSION	(2,507.00)	0.00	0.00	0.00	0.00	0.00
301.000-POLICE	(5,158.00)	0.00	0.00	0.00	0.00	0.00
441.000-DEPARTMENT OF PUBLIC WORKS	(10,433.00)	0.00	0.00	0.00	0.00	0.00
590.000-GASB 34 - SEWER	(8,850.00)	0.00	0.00	0.00	0.00	0.00
591.000-GASB 34 - WATER	(6,153.00)	0.00	0.00	0.00	0.00	0.00
751.001-PARKS	(2,766.00)	0.00	0.00	0.00	0.00	0.00
TOTAL Revenues	(28,956.00)	0.00	0.00	0.00	0.00	0.00
Fund 934 - GASB ACCRUALS:						
TOTAL REVENUES	(28,956.00)	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES	(28,956.00)	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES - ALL FUNDS	8,924,390.94	8,343,586.43	6,746,583.75	657,511.49	1,597,002.68	73.55
TOTAL EXPENDITURES - ALL FUNDS	7,604,330.52	9,253,616.03	6,805,885.50	492,677.60	2,447,730.53	73.55
NET OF REVENUES & EXPENDITURES	1,320,060.42	(910,029.60)	(59,301.75)	164,833.89	(850,727.85)	6.52

City of Clare

Comparative Balance Sheet

Prepared as of

May 31, 2016

Fund 101 GENERAL FUND

GL Number	Description	PERIOD ENDED 05/31/2015	PERIOD ENDED 05/31/2016
*** Assets ***			
101-000.000-001.000	CASH	11,557.53	109,351.44
101-000.000-001.002	CASH ON HAND	350.00	350.00
101-000.000-001.003	PETTY CASH	100.00	100.00
101-000.000-001.009	ACH RECEIPT ACCT	1,000.00	1,000.00
101-000.000-002.001	CASH - MERCANTILE	73,701.50	73,792.22
101-000.000-003.000	CERTIFICATES OF DEPOSIT/ REPURCHASE AGR.	200,000.00	240,000.00
101-000.000-040.000	ACCOUNTS RECEIVABLE	9,842.89	4,986.61
101-000.000-040.210	DUE FROM DDA	3,582.49	7.69
101-000.000-040.271	ACCOUNTS RECEIVABLE - LIBRARY	13,055.97	12,898.88
101-000.000-040.900	LITIGATION CLAIMS RECEIVABLE	0.00	14,500.00
101-000.000-043.000	A/R UTILITIES	15,390.30	13,536.69
101-000.000-043.001	ALLOWANCE FOR UNCOLLECTIBLE ACCOUNTS	(650.00)	1,940.00
101-000.000-078.000	DUE FROM STATE	2,470.00	2,470.00
101-000.000-084.703	DUE FROM TAX FUND	105.05	105.94
101-000.000-111.000	INVENTORY	2,557.21	1,769.49
101-000.000-111.001	INVENTORY - AIRPORT FUEL	44,755.02	20,028.19
101-000.000-123.000	PREPAID EXPENDITURES	0.00	24,399.23
101-000.000-123.537	PREPAID SALES TAX - AVIATION FUEL	1,626.60	2,177.01
Total Assets		379,444.56	523,413.39
*** Liabilities ***			
101-000.000-202.000	ACCTS PAYABLE	0.00	(25.18)
101-000.000-214.222	DUE TO COUNTY- TR FEES	21.00	42.00
101-000.000-214.225	DUE TO COUNTY - SCHOOL TR FEES	84.01	168.02
101-000.000-214.729	DUE TO OTHER GOV. UNITS	28,834.98	28,743.35
101-000.000-228.000	DUE TO STATE OF MICHIGAN	336.36	1,448.28
101-000.000-273.000	UNDISTRIBUTED RECEIPTS	240.00	240.00
Total Liabilities		29,516.35	30,616.47
*** Fund Balance ***			
101-000.000-391.000	FISCAL FUND BALANCE	490,425.50	325,706.61
Total Fund Balance		490,425.50	325,706.61
Beginning Fund Balance		490,425.50	325,706.61
Net of Revenues VS Expenditures		(140,497.29)	167,090.31
Ending Fund Balance		349,928.21	492,796.92
Total Liabilities And Fund Balance		379,444.56	523,413.39

Fund 150 CEMETERY PERPETUAL CARE

GL Number	Description	PERIOD ENDED 05/31/2015	PERIOD ENDED 05/31/2016
*** Assets ***			
150-000.000-001.000	CASH	36,353.31	22,180.38
150-000.000-003.000	REPURCHASE AGREEMENTS	225,000.00	250,000.00
Total Assets		261,353.31	272,180.38
*** Liabilities ***			
Total Liabilities		0.00	0.00
*** Fund Balance ***			
150-000.000-390.000	FUND BALANCE	4,036.03	7,316.77
150-000.000-390.001	NONEXPENDABLE FUND BALANCE	247,864.77	254,614.77
Total Fund Balance		251,900.80	261,931.54
Beginning Fund Balance		251,900.80	261,931.54
Net of Revenues VS Expenditures		9,452.51	10,248.84
Ending Fund Balance		261,353.31	272,180.38
Total Liabilities And Fund Balance		261,353.31	272,180.38

Fund 202 MAJOR STREETS

GL Number	Description	PERIOD ENDED 05/31/2015	PERIOD ENDED 05/31/2016
*** Assets ***			
202-000.000-001.000	CASH	16,240.70	40,674.66
202-000.000-003.000	REPURCHASE AGREEMENTS	150,000.00	60,000.00
202-000.000-045.000	SPECIAL ASSESSMENTS RECEIVABLE	3,782.90	2,837.15
202-000.000-123.000	PREPAID EXPENSES	0.00	3,090.43
Total Assets		170,023.60	106,602.24
*** Liabilities ***			
202-000.000-339.000	DEFERRED REVENUES	3,782.90	2,837.15
Total Liabilities		3,782.90	2,837.15
*** Fund Balance ***			
202-000.000-391.000	FISCAL FUND BALANCE	147,303.25	214,755.96
Total Fund Balance		147,303.25	214,755.96
Beginning Fund Balance		147,303.25	214,755.96
Net of Revenues VS Expenditures		18,937.45	(110,990.87)
Ending Fund Balance		166,240.70	103,765.09
Total Liabilities And Fund Balance		170,023.60	106,602.24

Fund 203 LOCAL STS FUND

GL Number	Description	PERIOD ENDED 05/31/2015	PERIOD ENDED 05/31/2016
*** Assets ***			
203-000.000-001.000	CASH	17,250.89	27,366.91
203-000.000-003.000	REPURCHASE AGREEMENTS	0.00	10,000.00
203-000.000-045.000	SPECIAL ASSESSMENTS RECEIVABLE	19,568.97	12,899.13
203-000.000-123.000	PREPAID EXPENSES	0.00	3,261.68
Total Assets		36,819.86	53,527.72
*** Liabilities ***			
203-000.000-339.000	DEFERRED REVENUES	19,568.97	12,899.13
Total Liabilities		19,568.97	12,899.13
*** Fund Balance ***			
203-000.000-391.000	FISCAL FUND BALANCE	29,798.84	34,107.37
Total Fund Balance		29,798.84	34,107.37
Beginning Fund Balance		29,798.84	34,107.37
Net of Revenues VS Expenditures		(12,547.95)	6,521.22
Ending Fund Balance		17,250.89	40,628.59
Total Liabilities And Fund Balance		36,819.86	53,527.72

Fund 206 FIRE FUND

GL Number	Description	PERIOD ENDED 05/31/2015	PERIOD ENDED 05/31/2016
*** Assets ***			
206-000.000-001.000	CASH	7,851.37	12,601.89
206-000.000-003.000	REPURCHASE AGREEMENTS	275,000.00	225,000.00
206-000.000-040.000	ACCOUNTS RECEIVABLE	3,993.57	(1,938.88)
206-000.000-043.001	ALLOWANCE FOR UNCOLLECTIBLE ACCOUNTS	2,965.00	1,832.00
206-000.000-111.000	INVENTORY	1,643.26	1,643.26
206-000.000-123.000	PREPAID EXPENSES	0.00	3,281.59
Total Assets		291,453.20	242,419.86
*** Liabilities ***			
206-000.000-202.000	ACCOUNTS PAYABLE	0.00	(79.99)
206-000.000-339.000	DEFERRED REVENUES	90,357.43	83,217.50
Total Liabilities		90,357.43	83,137.51
*** Fund Balance ***			
206-000.000-391.000	FISCAL FUND BALANCE	114,514.04	187,631.49
Total Fund Balance		114,514.04	187,631.49
Beginning Fund Balance		114,514.04	187,631.49
Net of Revenues VS Expenditures		86,581.73	(28,349.14)
Ending Fund Balance		201,095.77	159,282.35
Total Liabilities And Fund Balance		291,453.20	242,419.86

Fund 208 PARKS AND RECREATION

GL Number	Description	PERIOD ENDED 05/31/2015	PERIOD ENDED 05/31/2016
*** Assets ***			
208-000.000-001.000	CASH	63,128.51	83,171.89
208-000.000-001.800	CASH HELD BY MMCAA - DEPOT PROJECT	72,287.31	120,013.63
208-000.000-045.000	SPECIAL ASSESSMENTS RECEIVABLE	42,680.00	21,340.00
208-000.000-123.000	PREPAID EXPENDITURES	0.00	3,679.84
Total Assets		178,095.82	228,205.36
*** Liabilities ***			
208-000.000-283.000	DEPOSITS PAYABLE - PARK RENTALS	1,050.00	1,500.00
208-000.000-339.000	DEFERRED REVENUES	42,680.00	21,340.00
Total Liabilities		43,730.00	22,840.00
*** Fund Balance ***			
208-000.000-390.000	FUND BALANCE	92,293.27	142,402.22
Total Fund Balance		92,293.27	142,402.22
Beginning Fund Balance		92,293.27	142,402.22
Net of Revenues VS Expenditures		42,072.55	62,963.14
Ending Fund Balance		134,365.82	205,365.36
Total Liabilities And Fund Balance		178,095.82	228,205.36

Fund 210 DDA(DOWNTOWN DVLPMT AUTHORITY)

GL Number	Description	PERIOD ENDED 05/31/2015	PERIOD ENDED 05/31/2016
*** Assets ***			
210-000.000-001.000	CASH	37,287.64	41,227.25
Total Assets		37,287.64	41,227.25
*** Liabilities ***			
Total Liabilities		0.00	0.00
*** Fund Balance ***			
210-000.000-391.000	FISCAL FUND BALANCE	16,892.82	31,208.16
Total Fund Balance		16,892.82	31,208.16
Beginning Fund Balance		16,892.82	31,208.16
Net of Revenues VS Expenditures		20,394.82	10,019.09
Ending Fund Balance		37,287.64	41,227.25
Total Liabilities And Fund Balance		37,287.64	41,227.25

Fund 211 SIDEWALK REPLACEMENT FUND

GL Number	Description	PERIOD ENDED 05/31/2015	PERIOD ENDED 05/31/2016
*** Assets ***			
211-000.000-001.000	CASH	2,033.77	622.70
211-000.000-123.000	PREPAID EXPENDITURES	0.00	215.06
Total Assets		2,033.77	837.76
*** Liabilities ***			
Total Liabilities		0.00	0.00
*** Fund Balance ***			
211-000.000-390.000	FUND BALANCE	2,031.88	2,033.83
Total Fund Balance		2,031.88	2,033.83
Beginning Fund Balance		2,031.88	2,033.83
Net of Revenues VS Expenditures		1.89	(1,196.07)
Ending Fund Balance		2,033.77	837.76
Total Liabilities And Fund Balance		2,033.77	837.76

Fund 243 BROWNFIELD REDEVELOPMENT AUTHORITY FUND

GL Number	Description	PERIOD ENDED 05/31/2015	PERIOD ENDED 05/31/2016
*** Assets ***			
243-000.000-001.000	CASH	4,587.55	4,590.67
Total Assets		4,587.55	4,590.67
*** Liabilities ***			
Total Liabilities		0.00	0.00
*** Fund Balance ***			
243-000.000-390.000	FUND BALANCE	4,583.30	4,587.69
Total Fund Balance		4,583.30	4,587.69
Beginning Fund Balance		4,583.30	4,587.69
Net of Revenues VS Expenditures		4.25	2.98
Ending Fund Balance		4,587.55	4,590.67
Total Liabilities And Fund Balance		4,587.55	4,590.67

Fund 265 DRUG LAW ENFORCEMENT FUND

GL Number	Description	PERIOD ENDED 05/31/2015	PERIOD ENDED 05/31/2016
*** Assets ***			
265-000.000-001.000	CASH	1,063.65	1,281.25
Total Assets		1,063.65	1,281.25
*** Liabilities ***			
Total Liabilities		0.00	0.00
*** Fund Balance ***			
265-000.000-390.000	FUND BALANCE	618.66	1,063.68
Total Fund Balance		618.66	1,063.68
Beginning Fund Balance		618.66	1,063.68
Net of Revenues VS Expenditures		444.99	217.57
Ending Fund Balance		1,063.65	1,281.25
Total Liabilities And Fund Balance		1,063.65	1,281.25

Fund 590 SEWER SYSTEM FUND

GL Number	Description	PERIOD ENDED 05/31/2015	PERIOD ENDED 05/31/2016
*** Assets ***			
590-000.000-001.000	CASH	15,629.12	85,443.91
590-000.000-001.012	CASH - 2012 USDA BOND RESERVE ACCT	28,875.00	39,382.61
590-000.000-001.013	CASH - 2012 USDA BOND RRI ACCT	25,045.72	34,102.42
590-000.000-001.014	2014 USDA SEWER BOND PMT RESERVE ACCOUNT	0.00	1,125.22
590-000.000-001.015	2014 USDA SEWER BOND RRI RESERVE ACCOUNT	0.00	3,527.91
590-000.000-003.000	REPURCHASE AGREEMENTS	300,000.00	300,000.00
590-000.000-034.000	A/R TO TAXES	500.00	500.00
590-000.000-040.000	ACCOUNTS RECEIVABLE	0.00	(1,067.41)
590-000.000-043.000	A/R UTILITIES	52,931.77	41,732.74
590-000.000-043.001	ALLOWANCE FOR UNCOLLECTIBLE ACCOUNTS	(1,800.00)	(600.00)
590-000.000-045.000	SPECIAL ASSESSMENTS RECEIVABLE	34,137.46	14,836.83
590-000.000-111.000	INVENTORY	52,321.45	48,413.97
590-000.000-123.000	PREPAID EXPENSES	0.00	3,934.72
590-000.000-130.000	LAND	10,756.50	10,756.50
590-000.000-132.000	LAND IMPROVEMENTS	412,516.37	412,516.37
590-000.000-133.000	ACCUMULATED DEPRECIATION - LAND IMPROVEM	(373,855.69)	(375,722.04)
590-000.000-136.000	BUILDINGS, ADDITIONS, ETC.	4,926,614.44	4,926,614.44
590-000.000-137.000	ACCUMULATED DEPRECIATION-BUILDINGS	(3,092,695.29)	(3,204,720.86)
590-000.000-138.000	EQUIPMENT	1,847,844.55	1,853,881.10
590-000.000-145.000	ACCUMULATED DEPRECIATION - EQUIPMENT	(494,794.83)	(551,809.26)
590-000.000-146.000	OFFICE EQUIPMENT AND FURNITURE	17,002.77	17,002.77
590-000.000-147.000	ACCUMULATED DEPR. - OFFICE EQUIPMENT	(17,002.77)	(17,002.77)
590-000.000-154.001	SEWER SYSTEM - LAGOONS	1,412,188.64	1,424,188.64
590-000.000-154.002	SEWER SYSTEM - COLLECTION	3,404,716.03	3,412,839.03
590-000.000-155.000	ACCUMULATED DEPR. - SEWER SYSTEM	(2,504,614.92)	(2,626,234.93)
590-000.000-158.000	CONSTRUCTION IN PROGRESS	186,746.02	1,418,388.55
Total Assets		6,243,062.34	7,272,030.46
*** Liabilities ***			
590-000.000-202.000	ACCTS PAYABLE	(6.00)	53,708.94
590-000.000-256.000	ACCRUED INT PAYABLE	13,580.64	13,411.26
590-000.000-285.000	SECURITY DEPOSITS	18,400.00	18,750.00
590-000.000-306.000	2011 USDA RURAL DEVELOPMENT BONDS	2,477,953.69	2,434,953.69
590-000.000-312.000	2012 REFUNDING BONDS - SEWER SYSTEM	215,000.00	185,000.00
590-000.000-314.000	2014 RURAL DEVELOPMENT BONDING	(4,000.00)	327,000.00
Total Liabilities		2,720,928.33	3,032,823.89
*** Fund Balance ***			
590-000.000-391.000	NET ASSETS	3,553,362.22	4,115,489.90
590-000.000-391.002	BOND RESERVE - 2011 RURAL DEV BOND PMT	18,375.00	39,375.00
590-000.000-391.003	BOND RESERVE - 2011 RURAL DEV - RRI	15,837.50	34,095.53
590-000.000-391.004	BOND RESERVE - 2015 RURAL DEV BOND PMT	0.00	1,125.00
590-000.000-391.005	BOND RESERVE - 2015 RURAL DEV RRI	0.00	3,527.25
Total Fund Balance		3,587,574.72	4,193,612.68
Beginning Fund Balance		3,587,574.72	4,193,612.68
Net of Revenues VS Expenditures		(65,440.71)	45,593.89
Ending Fund Balance		3,522,134.01	4,239,206.57
Total Liabilities And Fund Balance		6,243,062.34	7,272,030.46

Fund 591 WATER SYSTEM FUND

GL Number	Description	PERIOD ENDED 05/31/2015	PERIOD ENDED 05/31/2016
*** Assets ***			
591-000.000-001.000	CASH	39,894.32	86,546.37
591-000.000-001.016	2014 USDA WATER BOND PMT RESERVE ACCOUNT	0.00	1,875.33
591-000.000-001.017	2014 USDA WATER BOND RRI RESERVE ACCOUNT	0.00	3,227.05
591-000.000-003.000	CERTIFICATES OF DEPOSIT/ REPURCHASE AGR.	550,000.00	175,000.00
591-000.000-040.000	ACCOUNTS RECEIVABLE	112.50	(1,038.41)
591-000.000-043.000	A/R UTILITIES	28,159.11	22,158.28
591-000.000-043.001	ALLOWANCE FOR UNCOLLECTIBLE ACCOUNTS	(800.00)	(200.00)
591-000.000-045.000	SPECIAL ASSESSMENTS RECEIVABLE	1,415.05	1,061.26
591-000.000-111.000	INVENTORY	7,642.70	7,338.90
591-000.000-123.000	PREPAID EXPENSES	0.00	8,879.01
591-000.000-130.000	LAND	42,632.25	42,632.25
591-000.000-136.000	BUILDING, ADDITIONS AND IMPROVEMENTS	454,584.99	454,584.99
591-000.000-137.000	ACCUMULATED DEPRECIATION-BUILDINGS	(390,599.65)	(393,094.93)
591-000.000-138.000	EQUIPMENT	17,852.84	17,852.84
591-000.000-145.000	ACCUMULATED DEPR. - EQUIPMENT	(17,065.84)	(17,380.64)
591-000.000-152.001	WATER SYSTEM - WELLS	777,007.48	777,007.48
591-000.000-152.003	WATER SYSTEM - PUMPING	45,989.93	45,989.93
591-000.000-152.004	WATER SYSTEM - STANDPIPES	973,376.91	973,376.91
591-000.000-152.005	WATER SYSTEM - MAINS	743,113.82	743,113.82
591-000.000-152.007	WATER SYSTEM - TRANSMISSION	196,972.56	196,972.56
591-000.000-153.000	ACCUMULATED DEPR. WATER SYSTEM	(1,521,095.51)	(1,572,561.16)
591-000.000-158.000	CONSTRUCTION IN PROGRESS	173,257.12	1,860,335.45
Total Assets		2,122,450.58	3,433,677.29
*** Liabilities ***			
591-000.000-202.000	ACCTS PAYABLE	0.00	74,697.44
591-000.000-256.000	ACCRUED INT PAYABLE	2,340.00	3,715.24
591-000.000-312.000	2012 REFUNDING BONDS - WATER SYSTEM	210,000.00	190,000.00
591-000.000-314.000	2014 RURAL DEVELOPMENT BONDING	(7,000.00)	546,000.00
Total Liabilities		205,340.00	814,412.68
*** Fund Balance ***			
591-000.000-391.000	NET ASSETS	1,894,735.93	2,864,754.62
591-000.000-391.004	BOND RESERVE - 2015 RURAL DEV BOND PMT	0.00	1,875.00
591-000.000-391.005	BOND RESERVE - 2015 RURAL DEV RRI	0.00	3,226.50
Total Fund Balance		1,894,735.93	2,869,856.12
Beginning Fund Balance		1,894,735.93	2,869,856.12
Net of Revenues VS Expenditures		22,374.65	(250,591.51)
Ending Fund Balance		1,917,110.58	2,619,264.61
Total Liabilities And Fund Balance		2,122,450.58	3,433,677.29

Fund 636 DATA PROCESSING

GL Number	Description	PERIOD ENDED 05/31/2015	PERIOD ENDED 05/31/2016
*** Assets ***			
636-000.000-001.000	CASH	11,780.86	22,249.10
636-000.000-123.000	PREPAID EXPENSES	0.00	171.25
636-000.000-146.000	OFFICE EQUIPMENT AND FURNITURE	371,414.32	385,830.41
636-000.000-147.000	ACCUMULATED DEPR. - OFFICE EQUIPMENT	(326,850.59)	(339,885.42)
Total Assets		56,344.59	68,365.34
*** Liabilities ***			
Total Liabilities		0.00	0.00
*** Fund Balance ***			
636-000.000-391.000	NET ASSETS	62,636.62	65,107.99
Total Fund Balance		62,636.62	65,107.99
Beginning Fund Balance		62,636.62	65,107.99
Net of Revenues VS Expenditures		(6,292.03)	3,257.35
Ending Fund Balance		56,344.59	68,365.34
Total Liabilities And Fund Balance		56,344.59	68,365.34

Fund 641 MOBILE EQUIPMENT

GL Number	Description	PERIOD ENDED 05/31/2015	PERIOD ENDED 05/31/2016
*** Assets ***			
641-000.000-001.000	CASH	23,432.62	18,612.99
641-000.000-003.000	CERTIFICATES OF DEPOSIT/ REPURCHASE AGR.	0.00	40,000.00
641-000.000-043.000	A/R UTILITIES	1,147.22	963.44
641-000.000-043.001	ALLOWANCE FOR UNCOLLECTIBLE ACCOUNTS	(100.00)	(50.00)
641-000.000-109.000	INVENTORY - STREET ROAD SALT	4,338.08	7,858.56
641-000.000-109.001	INVENTORY - STREET COLD PATCH	291.51	200.25
641-000.000-111.000	INVENTORY	33,116.73	35,713.65
641-000.000-123.000	PREPAID EXPENSES	0.00	3,144.19
641-000.000-130.000	LAND	85,000.00	85,000.00
641-000.000-136.000	BUILDING, ADDITIONS AND IMPROVEMENTS	667,283.12	667,283.12
641-000.000-137.000	ACCUMULATED DEPRECIATION-BUILDINGS	(408,796.20)	(431,188.16)
641-000.000-138.000	EQUIPMENT	567,530.14	567,530.14
641-000.000-139.000	OTHER EQUIPMENT	16,787.52	16,787.52
641-000.000-145.000	ACCUMULATED DEPR. - EQUIPMENT	(569,463.61)	(578,139.95)
641-000.000-148.000	VEHICLES - DPW	1,018,563.19	1,050,144.39
641-000.000-148.001	VEHICLES - POLICE	136,066.99	136,066.99
641-000.000-149.000	ACCUMULATED DEPRECIATION - VEHICLES	(837,464.37)	(897,742.99)
Total Assets		737,732.94	722,184.14
*** Liabilities ***			
641-000.000-276.000	DUE TO UTILITY CUSTOMERS	19.08	0.00
Total Liabilities		19.08	0.00
*** Fund Balance ***			
641-000.000-391.000	NET ASSETS	726,333.11	685,772.69
Total Fund Balance		726,333.11	685,772.69
Beginning Fund Balance		726,333.11	685,772.69
Net of Revenues VS Expenditures		11,380.75	36,411.45
Ending Fund Balance		737,713.86	722,184.14
Total Liabilities And Fund Balance		737,732.94	722,184.14

Fund 703 PROPERTY TAX FUND

GL Number	Description	PERIOD ENDED 05/31/2015	PERIOD ENDED 05/31/2016
*** Assets ***			
703-000.000-001.000	CASH	10,544.84	8,179.67
Total Assets		10,544.84	8,179.67
*** Liabilities ***			
703-000.000-214.101	DUE TO GENERAL FUND	105.05	105.94
703-000.000-274.000	UNDISTRIBUTED TAX COLLECTIONS	10,439.79	8,073.73
Total Liabilities		10,544.84	8,179.67
*** Fund Balance ***			
Total Fund Balance		0.00	0.00
Beginning Fund Balance		0.00	0.00
Net of Revenues VS Expenditures		0.00	0.00
Ending Fund Balance		0.00	0.00
Total Liabilities And Fund Balance		10,544.84	8,179.67

Fund 704 IMPREST PAYROLL FUND

GL Number	Description	PERIOD ENDED 05/31/2015	PERIOD ENDED 05/31/2016
*** Assets ***			
704-000.000-001.000	CASH	(5,109.23)	2,286.13
704-000.000-040.000	ACCOUNTS RECEIVABLE	0.00	(691.22)
Total Assets		(5,109.23)	1,594.91
*** Liabilities ***			
704-000.000-228.000	DUE TO STATE OF MICHIGAN	4,595.55	9,211.35
704-000.000-231.001	AFLAC PAYABLE	(430.78)	31.00
704-000.000-231.002	MERS PAYABLE	22,020.28	25,635.36
704-000.000-231.003	BLUE CROSS PAYABLE	(32,005.46)	(33,408.98)
704-000.000-231.005	TEAMSTERS PAYABLE	37.50	(647.50)
704-000.000-231.015	DEFERRED COMP PAYABLE - MERS 457	673.68	773.68
Total Liabilities		(5,109.23)	1,594.91
Beginning Fund Balance		0.00	0.00
Net of Revenues VS Expenditures		0.00	0.00
Ending Fund Balance		0.00	0.00
Total Liabilities And Fund Balance		(5,109.23)	1,594.91

Fund 765 HATTON TOWNSHIP LANDFILL TRUST FUND

GL Number	Description	PERIOD ENDED 05/31/2015	PERIOD ENDED 05/31/2016
*** Assets ***			
765-000.000-003.000	CERTIFICATES OF DEPOSIT	209,665.58	200,005.79
Total Assets		209,665.58	200,005.79
*** Liabilities ***			
Total Liabilities		0.00	0.00
*** Fund Balance ***			
765-000.000-390.000	FUND BALANCE	209,665.58	210,505.79
Total Fund Balance		209,665.58	210,505.79
Beginning Fund Balance		209,665.58	210,505.79
Net of Revenues VS Expenditures		0.00	(10,500.00)
Ending Fund Balance		209,665.58	200,005.79
Total Liabilities And Fund Balance		209,665.58	200,005.79

Fund 901 GENERAL FIXED ASSETS

GL Number	Description	PERIOD ENDED 05/31/2015	PERIOD ENDED 05/31/2016
*** Assets ***			
901-000.000-130.101	LAND - GFA, GENERAL FUND	3,416,899.83	3,333,874.88
901-000.000-130.206	LAND - GFA, FIRE DEPARTMENT	5,675.00	5,675.00
901-000.000-130.208	LAND - GFA, PARKS & RECREATION	936,849.24	936,849.24
901-000.000-130.210	LAND - DDA	108,126.20	108,126.20
901-000.000-132.101	LAND IMPROVEMENTS - GFA, GENERAL FUND	43,343.05	43,343.05
901-000.000-132.202	ROAD IMPROVEMENTS - MAJOR STREETS	74,248.40	82,738.71
901-000.000-132.203	ROAD IMPROVEMENTS - LOCAL STREETS	483,707.18	550,763.68
901-000.000-132.208	LAND IMPROVEMENTS - GFA, PARKS AND REC.	1,257,577.27	1,257,577.27
901-000.000-132.210	LAND IMPROVEMENTS - DDA	456,071.51	456,071.51
901-000.000-132.211	SIDEWALK IMPROVEMENTS	90,804.62	90,804.62
901-000.000-132.214	LAND IMPROV - LDFA	94,016.27	94,016.27
901-000.000-133.000	ACCUMULATED DEPRECIATION - LAND IMPROVEM	(274,675.29)	(352,161.43)
901-000.000-133.210	ACCUM DEPR - LAND IMPROV - DDA	(171,344.63)	(193,444.40)
901-000.000-133.214	ACCUM DEPR - LAND IMPROV - LDFA	(20,201.09)	(24,347.73)
901-000.000-136.101	BUILDINGS, ETC. - GFA, GENERAL FUND	1,746,144.62	1,753,228.03
901-000.000-136.206	BUILDINGS, ETC. - GFA, FIRE DEPARTMENT	461,759.56	461,759.56
901-000.000-136.208	BUILDINGS, ETC. - PARKS & RECREATION	360,896.42	360,896.42
901-000.000-137.000	ACCUMULATED DEPRECIATION-BUILDINGS	(969,017.27)	(1,040,610.53)
901-000.000-138.101	EQUIPMENT - GFA, GENERAL FUND	200,128.59	200,128.59
901-000.000-138.206	EQUIPMENT - GFA, FIRE DEPARTMENT	597,062.88	617,624.64
901-000.000-138.208	EQUIPMENT - GFA, PARKS & RECREATION	114,322.77	114,322.77
901-000.000-138.210	EQUIPMENT - DDA	138,200.00	138,200.00
901-000.000-138.500	ACCUMULATED DEPRECIATION-EQUIPMENT	(582,943.57)	(636,979.95)
901-000.000-139.210	ACCUM DEPR - EQUIP (DDA)	(138,200.00)	(138,200.00)
901-000.000-146.206	OFFICE EQUIPMENT - GFA, FIRE DEPARTMENT	1,269.00	1,269.00
901-000.000-147.000	ACCUMULATED DEPR. - OFFICE EQUIPMENT	(1,078.65)	(1,205.55)
901-000.000-148.206	VEHICLES - FIRE DEPARTMENT	1,012,553.78	1,012,553.78
901-000.000-149.000	ACCUMULATED DEPRECIATION - VEHICLES	(691,475.71)	(755,070.17)
901-000.000-158.000	CONSTRUCTION IN PROGRESS	571,704.65	2,239,472.67
Total Assets		9,322,424.63	10,717,276.13
*** Liabilities ***			
Total Liabilities		0.00	0.00
*** Fund Balance ***			
901-000.000-130.399	INVESTMENT IN LAND	4,467,550.27	4,384,525.32
901-000.000-132.399	INVESTMENT IN LAND IMPROVEMENTS	2,457,169.96	4,053,270.02
901-000.000-136.399	INVESTMENT IN BUILDINGS, ETC.	1,747,865.31	1,726,837.68
901-000.000-138.399	INVESTMENT IN EQUIPMENT	328,570.67	295,096.05
901-000.000-146.399	INVESTMENT IN OFFICE EQUIPMENT&FURNITURE	190.35	63.45
901-000.000-148.399	INVESTMENT IN VEHICLES	321,078.07	257,483.61
Total Fund Balance		9,322,424.63	10,717,276.13
Beginning Fund Balance		9,322,424.63	10,717,276.13
Net of Revenues VS Expenditures		0.00	0.00
Fund Balance Adjustments		1,394,851.50	0.00
Ending Fund Balance		10,717,276.13	10,717,276.13
Total Liabilities And Fund Balance		9,322,424.63	10,717,276.13

Fund 902 GENERAL LONG-TERM DEBT

GL Number	Description	PERIOD ENDED 05/31/2015	PERIOD ENDED 05/31/2016
*** Assets ***			
902-000.000-186.000	AMOUNT TO BE PROVIDED - LTD	1,513,000.00	1,513,000.00
Total Assets		1,513,000.00	1,513,000.00
*** Liabilities ***			
902-000.000-256.000	ACCRUED INT PAYABLE	13,537.36	15,061.49
902-000.000-256.210	ACCRUED INT PAYABLE	2,343.17	2,187.92
902-000.000-304.000	MMCAA INSTALLMENT LOAN	85,713.11	75,712.03
902-000.000-306.001	2006 DDA BOND	325,000.00	302,000.00
902-000.000-312.000	2012 REFUNDING BONDS -PUBLIC SAFETY BLDG	655,000.00	620,000.00
902-000.000-313.000	SOCCER COMPLEX LOAN PAYABLE	154,502.06	139,100.68
902-000.000-315.000	NORTH INFRASTRUCTURE DEBT	0.00	331,992.66
Total Liabilities		1,236,095.70	1,486,054.78
*** Fund Balance ***			
902-000.000-391.000	FISCAL FUND BALANCE	276,904.30	26,945.22
Total Fund Balance		276,904.30	26,945.22
Beginning Fund Balance		276,904.30	26,945.22
Net of Revenues VS Expenditures		0.00	0.00
Ending Fund Balance		276,904.30	26,945.22
Total Liabilities And Fund Balance		1,513,000.00	1,513,000.00

Fund 934 GASB ACCRUALS

GL Number	Description	PERIOD ENDED 05/31/2015	PERIOD ENDED 05/31/2016
*** Assets ***			
934-000.000-084.000	DUE FROM GOVT ACTIVITIES	251,703.00	236,700.00
Total Assets		251,703.00	236,700.00
*** Liabilities ***			
934-000.000-214.000	DUE TO BUS TYPE ACTIVITIES	251,703.00	236,700.00
934-000.000-339.000	DEFERRED REVENUES	(66,032.00)	(37,076.00)
Total Liabilities		185,671.00	199,624.00
*** Fund Balance ***			
934-000.000-390.000	FUND BALANCE	(179,556.00)	(179,556.00)
934-000.000-391.000	FISCAL FUND BALANCE	245,588.00	216,632.00
Total Fund Balance		66,032.00	37,076.00
Beginning Fund Balance		66,032.00	37,076.00
Net of Revenues VS Expenditures		0.00	0.00
Ending Fund Balance		66,032.00	37,076.00
Total Liabilities And Fund Balance		251,703.00	236,700.00

Airport Manager Report

June 2016

1. Av Fuel sales were up again last month. Even though there are 2 weeks of June left, we are up 144% over last year's first six months. A combination of great customer service, low fuel prices, increased student pilot activity, and of course FREE Ice Cream all come into play, to make this increase possible. I am at the airport every day and care greatly about the success of the airport.
2. Our T- Hangars are full! I have started a waiting list for those who inquire about renting a T-Hangar. With the number new students increasing, it shouldn't be long and we will have a demand for much more hangar space.
3. Private Pilot Ground School Summer Class has begun with 6 students. This will run every Thursday from 6pm to 9pm thru mid-August.
4. We hosted the Clare Police Department driver recertification class at the airport on June 14th and 15th. This class was held on runway 9/27 after a NOTAM was filed with the FAA, and orange X's were temporarily placed on both runway ends. By working together, the PD was able to save a substantial amount of training dollars and provide valuable skills to their officers.
5. The annual Pancake Breakfast Fly/Drive In will be held on July 3rd, at the airport. The times are from 7:30 am to 11 am. We hope to have a great turn out of both airplanes and local residents driving in for breakfast. Cop's and Doughnuts will be on hand propagating their culinary delights as well.
6. I have been contacted by Tony Groves with Progressive AE, to discuss possible placement sites at the airport for the Lake Shamrock dredge materials. He has identified a few possible locations and we will meet and walk the site to check the feasibility of this. There are restricted lines and height requirements that I must follow per the FAA to keep our runways protected, so this must be taken into consideration.
7. I am again this year participating with the Clare County Courts to host a community service worker at the airport as part of their sentence. Scott Codere, Clare County Parole/Probation Agent has coordinated a non-violent offender to help out at the airport at my discretion. His name is Joseph Sabraw, and he has been working here since the first week of April. Joseph is doing a fine job and enjoys being around the airport.

Sincerely,

Gary Todd

Airport Manager



Monthly Director's Report, June 2016

Current Events:

The 2016 **Summer Concert Series** started on June 9, 2016. Flyers were printed and distributed to the schools and to local businesses. The series will take place 6-8 p.m. on Thursdays until August 18, 2016. The "Summer Fun" addition will return for its second year during the June and July concerts. There have been a couple of organizations who have committed to running craft or game station during the concerts. MacTV has also contacted and asked if they would be able to follow the series for a community project that they are currently working on.

Summer Soccer Camp is being held on June 20-23rd, with a participant base of 2nd to 8th graders. This camp will be run by the Clare Varsity Soccer program. A portion of the proceeds from the camp will go to the Clare Parks and Recreation Dept. with a majority being kept by the varsity program. There is no cap on how many children may participate and we are taking registrations up until the first day of the program. Participants have the option to attend a goalie camp and/or soccer skills and tactics camp.

Junior Fire Fighters Academy is back again this year to allow the area youth an opportunity to learn fire safety and prevention through hands-on activities and informative discussions. The program will take place on June 30, 2016. The Parks and Recreation Dept. along with volunteers from the Clare Fire Department will help assist the children enrolled in the camp. The fee for the academy is \$10.00 a person, and includes an award certificate, t-shirt, and lunch.

Wonders of Water Camp is set to take place on July 18, 2016 from 10 a.m. - 3 p.m. This camp will be a collaboration between Clare Parks and Recreation and Waste Water Treatment Department. The program is free, but we will only be taking in twenty registrants this year. The participants will be educated on the value of water as a resource and to do some educational activities involving water (bug picking, sampling, etc.). Lunch is being donated by the Brankel family.

Early **Soccer Registration** started mid-May. So far we have had over sixty registrations turned in for the program. Last year's soccer season brought in over 304 participants. Registration will continue until August 1, 2016. Flyers were printed, bundled and distributed in early May.

Senior Cards and Coffee is held weekly at the Pere Marquette District Library from 10-12 p.m. With the Now that winter is over our seniors who vacationed out of state are back and the attendance has been ten or more seniors each week.

The Operators Union Local 324 started groundwork at the **Recreation Complex** on May 23, 2016 and they have been making a lot of progress at the site.

Clare parks and Recreation has been working with **Relay for Life** for their 2016 fundraiser in Clare County. The event will take place on July 16, 2016 at the Clare City Park from 10 a.m. - midnight.

The Parks and Recreation Department has been working on a **Community Fit Club** with a Central Michigan University fitness graduate and the **Pere Marquette District Library**. There were two dates held back in May and there are three total set for June. The club is free to community members to help promote health and fitness within the community.

We will hold a **soccer equipment swap** for parents of our soccer players. We will be placing donation boxes in the entrance of City Hall and Clare Family Fitness next month.

The license application has been sent in for the **Fall Soccer Raffle**. We are now waiting on the license to come back and then the tickets will be ordered, so that they can be bundled and ready for August distribution to the coaches. The ticket price will remain the same as last year with \$1/ticket or 6/\$5 and the prize amounts being \$300/\$200/\$100. The players who sell all of their twenty-four assigned tickets will be entered into a drawing for various prizes. We did decrease the ticket order amount this year from 9,000 to 8,500.

Current works in progress are: **Junior Firefighter Academy** on June 30, 2016, **Wonders of Water** on July 18, 2016, **Summerfest** on June 24-25, the **Clare Fall Youth Soccer Program**, and the **Mommy and Me Tea Party** (collaborative project with the PMDL).

DIRECTOR'S MONTHLY OPERATING REPORT WATER & WASTEWATER TREATMENT May 2016

Wastewater Treatment Plant

In addition to their routine duties, our Operators performed the following tasks:

- Finished chipping Brush at the waste water plant.
- Worked with MDOT to repair the lift station at the rest area.
- Completed proficiency testing for the lab.
- Sprayed herbicide around the fence line and concrete structures.
- Maintenance on lawnmower and yard equipment.
- Calibrated screen room gas meter.
- Pulled several lift stations pumps at several locations.

Water Treatment Plant

In addition to their routine duties, our Operators performed the following tasks:

- Changed the pump tubing for the CL2 pump.
- Changed the pump tubing in the polyphosphate pump.
- Replace poly phosphate injection point.

Landfill

In addition to their routine duties, our Operators performed the following tasks:

- Semi-annual landfill sampling is complete.
- Worked with Dan Whalen on the gas monitoring wells.

Administrative Functions

During the month, the following administrative tasks were performed:

- Attended a optimization meeting for the Clare superfund site. The DEQ, EPA,PRP and progressive engineering all present.
- Clare High School students here for a tour of the water and waste water plant.
- Worked with ISP to improve our very slow internet connection speed.
- Bisbee infrared here to inspect electrical equipment.



Monthly Fire Department Activity Report

April 2016 Incident Response:

P.I. Accident w/o injuries: 2

Mutual Aid to other agencies Structure Fire: 1

Vehicle Fire: 1

False Alarm: 3

Grass Fire: 1

C.O Alarm: 1

Controlled Burning: illegal -4 legal-1

Gas Grill Fires: 1

Power Lines Down: 1

Monthly Total: 16

YTD Total: 58

Training:

Officers Meeting: 2 hrs

Truck Check: 2 hrs

Pump Operations: 3 hrs



Monthly Fire Department Activity Report

May 2016 Incident Response:

P.I. Accident w injuries: 2 w/o injuries: 4 Fatal: 1

Mutual Aid to other agencies Structure Fire: 1 Cancelled en route: 3 Medical Assist: 2

Vehicle Fire: 1

False Alarm: 3

Controlled Burning illegal: 2 legal: 4

Power Lines Down: 1

Monthly Total: 24

YTD Total: 82

Training:

Officers Meeting: 2 hrs

Truck Check: 2 hrs

Pump Operations: 2 hrs

Walk thru pre-plan Gateway Village: 2hrs

We did 4 pool fills this month. Due to lack of interest this will be our last year for pool fills. We are the only F.D. in the area still doing pools.

“This is a Consent Agenda item and is considered as routine by the City Commission. As such, this matter shall be automatically enacted by one motion with all other Consent Agenda items unless a Commissioner or citizen requests that the item be individually discussed, in which event it shall be removed from the Consent Agenda and considered and acted upon in its designated sequence on the approved Agenda of the Clare City Commission.”

**DEPARTMENT OF PUBLIC WORKS
DEPARTMENT REPORT – MAY 2016
ALAN J. JESSUP, DIRECTOR**

STREET WORK. May street work involved sweeping, blading, brining, and brush chipping. We also saw cut and dug out patches to hot patch, cold patched potholes, fixed a manhole, and repainted new parking spaces on McEwan with an area for truck deliveries. We used 11,500 gallons of brine and 1,400 ton of cold patch.

WATER & SEWER WORK: Water and sewer work included our normal schedule of meter repair/replacement and reading. As part of our cooperative agreement with Farwell, we assisted them in repairing a water leak. Other work included fixing a broken valve on Shamrock Street, replacing the sewer at 320 West State, replacing the sewer at 405 North Rainbow, and replacing the water and sewer services at 104 West State; and we cleared a plugged toilet issue at Shamrock Park bathrooms.

CEMETERY WORK: Cemetery work this month included pouring foundations for monuments to be set before Memorial Day, cleaning up in the cemetery, and putting out veteran’s flags. We had two full burials and one cremation burial in Cherry Grove Cemetery and one full burial in St. Cecilia’s.

MISCELLANEOUS WORK: A large portion of time this month was spent working at the new soccer complex – putting up silt fencing, cutting trees, and chipping brush. We also moved the banner brackets down the lights for new installation and put up the flags downtown in observance of Memorial Day.

DPW WORK: DPW included our normal of equipment repair and maintenance, as well as washing vehicles and cleaning the DPW garage. Mary had her hip replaced May 23, the surgery went well and she is anticipating returning to work approximately July 18th. Cathy Davis is working part-time to take care of utility billing and help with payroll and DPW paperwork. Due to her lack of time, there are no attachments to this report this month but we hope to have them caught up for next month.

AGENDA REPORT

To: Mayor Pat Humphrey and the Clare City Commission
From: Ken Hibl, City Manager
Date: June 16, 2016
Regarding: City Manager's Report

For the Agenda of June 20, 2016

Update – LED Streetlight Conversion. We were rapidly on our way to completing the LED conversion well in advance of the required date (June 30th) to qualify for the Consumers Energy rebate (*see copy of att'd letter*) when we encountered a slight a “hiccup” that has stalled our progress: specifically, four blocks (81 lights) of light poles are a different diameter than the remainder, thus the purchased fixtures do not fit. We have engaged JDMetalworks to fabricate an adapter for \$50 each; they are in the process of constructing the adapters. *As a side bar, we also obtained a quotation from the fixture manufacturer for a similar adapter; their cost was \$75 per fixture, thus we engaged JDM to construct the item.* As reflected in Steve’s att’d email on this topic, Medler Electric, the vendor we worked with to purchase the fixtures and coordinate the rebate with Consumers Energy, has already obtained a 30-day extension to complete the project to ensure we remain qualified to receive the rebate.

Elimination of Clare Police Department Administrative Officer Position. Due to budgetary reasons, the administrative position within the Clare Police Department will be eliminated effective July 1, 2016. A direct consequence of this action will be a significant reduction of services (*see copy of Chief Gregory’s email and att’d list admin functions*) to the public – none of which were significant revenue generators for the City but did offer a service to the public; closure of the police department office to the public; and redistribution of some of the duties amongst its officers. We anticipate there will be “growing pains” and a period of adjustment associated with the need to eliminate this position, but we will work through any issues that develop.

North Sector Traffic Study. We’ve received the preliminary response from MDOT related to our traffic study and the proposed recommendations for needed traffic control measures (road realignment, traffic signals, turn lanes, turn restrictions, etc.) for the anticipated commercial development in the City’s north sector. Based on the MDOT response, we need to complete a thorough assessment of probable costs and impact with Gourdie-Fraser and Clare Northern Group. We intend to have that assessment completed and provide MDOT a reply to their recommendations by Jul 12th. We have tentatively scheduled a presentation for the City Commission by our traffic consultant for our scheduled July 18th meeting. In addition to the traffic study, we intend to concurrently provide the Commission our recommendations regarding the use of our Small-Urban grant allocation of \$375K, which we intend to use to implement the recommendations of the traffic consultant, our engineer, and MDOT. We are required to obligate the grant funds not later than Sep 30, 2017. Consequently, we will use the Jul 18th meeting as the basis for our guidance to Gourdie-Fraser to design the needed improvements this year, thereby allowing us to solicit bids and construct next spring.

Absence. I will be attending an MML Board and MML Property Pool in-state conference June 22-24 and will be on vacation during the period Jun 27-Jul 2. I will be in Michigan throughout

the entire period except on Jul 1st & 2nd; Steve will be the Acting CM on the day(s) I am out of state.

Fourth Street Sanitary Sewer Project. This pipe insertion project was completed on Monday, June 13th. The total time to complete the project was approximately six hours (from time of arrival of the LiquiForce crews to completion). We would have needed a minimum of 3-4 days to complete the project in the conventional fashion at a cost of approximately 75% more than the price routinely charged with the pipe insertion method.

Water Tower Painting and Valve Repair. The contractor has been here most of the week to repair a leaking valve in the new tower and to paint two additional logos on the tank. The valve work has been completed, but rain has delayed the logo painting. The painting crew is now scheduled to return on Monday, June 20th to make another attempt to complete the logo-painting project.

Waste Management Rate Increase. Our current contractual agreement with Waste Management stipulates they are required to provide us a formal request via certified mail not later than May 1st each year of the contract if they desire a rate increase. They did not request a rate increase last year. We received an email request for a 4% increase two weeks ago. I denied the request due to its tardiness and the fact it was not submitted in accordance with the terms of the contract.

Attachments.

1. Consumers Energy Correspondence.
2. Steve's Email.
3. Chief Gregory's Email.
4. List of CPD Admin Functions.

Thursday, March 31, 2016

Doug Jenkins
Medler Electric Company
2155 Redman Dr
Alma, MI 48801

RE: Project Funds Reserved
Consumers Energy Business Energy Efficiency Project ID# CE-16-137150
Project Location: 510 N MCEWAN ST
Applicant Business: City of Clare

Dear Doug Jenkins,

We are pleased to inform you that the Consumers Energy Business Energy Efficiency Program received your Pre-notification Application. After reviewing your application we have reserved \$14,769.12 of incentive funds for your project until **7/30/2016**. If you applied for a Multiple Measure or Buy Michigan bonus, they are included in the reservation amount. Please be aware Multi Measure and Buy Michigan bonus program funding is limited. The bonus incentives are paid on a first-come, first served basis until funds are exhausted for the current program year.

Reserved funds are not transferable to other projects, facilities, and/or customers. This letter ensures that we will process your application for payment provided that, after review, your project :

- Remains eligible for incentives
- Is completed within the 90-day time period
- Is accompanied with the appropriate supporting documentation

Incentive amounts are not guaranteed and actual incentive amounts will be based on the final qualifying amount based on a review of the final application and project documentation (and may be capped at the reserved amount). Please be aware that incentive amounts may change between program years. To ensure your project qualifies for current year incentive levels, your project must be completed and appropriate supporting documentation submitted by November 30th of the current year. The Business Energy Efficiency Team will conduct inspections periodically throughout the application process and may contact you to schedule an inspection.

To facilitate timely processing of your final application, please submit all requested supporting documentation as listed in the specification pages of the application. If you're applying for a Buy Michigan incentive, please include an affidavit from the manufacturer to ensure incentive payment. The most recent versions of the applications are available on the Consumers Energy Web site at www.consumersenergy.com/mybusiness.

We appreciate your interest in the Business Energy Efficiency Program and the energy efficiency efforts you are undertaking. If you have questions, please call the Business Energy Efficiency Team at 1-877-607-0737, or e-mail us at ConsumersEnergyBusinessSolutions@cmsenergy.com.

Sincerely,



Rudy Chahine
Consumers Energy
Program Manager, Business Energy Efficiency

Ken Hibl

From: Steven Kingsbury
Sent: Wednesday, June 15, 2016 7:02 PM
To: Ken Hibl
Subject: FW: Extension letter
Attachments: 137150.pdf; ATT00001.htm

Evening Ken,

Earlier today Doug from Medler Electric stopped by and during his visit I asked him what needed to be done to extend our deadline with Consumers Energy for the LED light fixture project. He said that in light of the couple of challenges that we had encountered that he had already asked for the extension and it was granted. Attached is an updated project incentive approval letter with a new deadline of July 31, 2016.

On another related subject, Doug said that the price for JD Metalworks to make the reduction sleeve for the 65 light poles needing them is \$50 each or a total of \$3,250. Doug was going to check on the availability of the prototype to insure that it fits properly, that the price includes powder coating the pieces as we requested and he was also to ask his contact when the sleeves will be available. I told Doug that we approve the \$50 per unit price as it is less than the \$75 per unit from the manufacturer of the fixtures. I also told Doug that if he didn't get a reasonable delivery timeframe for the sleeves to let us know and we would contact either John or Duane and ask for some assistance in getting them made quicker.

Let me know if you have any questions.

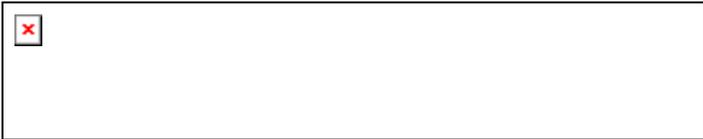
Thanks,

Steve

Steven J. Kingsbury, MBA, CPFA, MiCPT
Treasurer, Finance and Technology Director
skingsbury@cityofclare.org
City of Clare
www.cityofclare.org
989-386-7541, extension 107

From: Doug Jenkins [<mailto:dougje@medlerelectric.com>]
Sent: Wednesday, June 15, 2016 1:09 PM
To: Steven Kingsbury
Subject: Fwd: Extension letter

Doug Jenkins
Medler Electric Company
Mt. Pleasant
Cell:(989)430-8620
dougje@medlerelectric.com



Sent from my iPhone

Begin forwarded message:

From: "Carter, Carrie" <Carrie.Carter@dnvgl.com>
Date: June 15, 2016 at 1:07:48 PM EDT
To: Doug Jenkins <dougje@medlerelectric.com>
Cc: "eric.weinberg@cmsenergy.com" <eric.weinberg@cmsenergy.com>
Subject: Extension letter

For City of Clare – Street Lighting, CE-16-137150-thanks!

Carrie Carter | Project Administrator
Consumers Energy Business Energy Efficiency Programs
3965 Okemos Road, Suite A1
Okemos, MI 48864

877.607.0737 Ext. 1962 Phone | 877.607.0738 Fax | www.consumersenergy.com

This e-mail and any attachments thereto may contain confidential information and/or information protected by intellectual property rights for the exclusive attention of the intended addressees named above. If you have received this transmission in error, please immediately notify the sender by return e-mail and delete this message and its attachments. Unauthorized use, copying or further full or partial distribution of this e-mail or its contents is prohibited.

Ken Hibl

From: Brian Gregory
Sent: Wednesday, June 15, 2016 2:29 PM
To: Ken Hibl
Subject: Office duties

Ken, we are going to have a box in the front lobby for people to fill out a request of what they need that would be clerical. We will check the box daily and get back to them for their request. The only thing that we will need from Diane is to handle the FOIA's. They will also be advised if they have an immediate request for an officer to pick up the phone in the yellow box and call central dispatch. Items 1,2,3,4,6,8,9,12 will be discontinued. The internal effect items will be distributed amongst the officers and command staff and others will be "farmed" out. I am going to bring Sgt. Kolhoff to days for a short period until we get these duties distributed.

Chief BG

Brian Gregory

Chief of Police

Clare Michigan

Public / Outside of Department Effect

1. PBT - Preliminary Breath Test
2. Sex Offender Registration and Updates
3. Gun Purchase Permits
4. Livescan
5. FOIA Requests - DIANE
6. Oversee Drug Drop-Off Program
7. Court / Probation / Parole Liaison - Daily Point of Contact - daily
8. Public Walk-in Point of Contact
9. Public Phone - Point of Contact
10. Public Report Requests - DIANE
11. Process of Mail In Report Requests - Insurance Companies etc. - DIANE
12. Media closed (FB)

Internal Effect

ITEX

1. DDP Maint and Admin
2. RIMs Maint and Admin
3. DEMS (Body Camera) Maint and Admin
4. LEIN Maint, Admin, TAC, and LASO
5. IT Contact for Dept Personnel
6. Back Up Dispatch for City of Clare and Clare County Central Dispatch
7. Radio Maint
8. Video (building) Camera Maint and Admin
9. Quartermaster and Primary Inventory of Daily Supplies
10. Medical Officer - Oversee Medical Training of Department Personnel - AED/CPR/BASIC First Aid Recert -
11. Blood Borne Pathogen Training - Yearly per OSHA

AGENDA REPORT

TO: Mayor & City Commissioners
FROM: Diane Lyon City Clerk
DATE: June 16, 2016
RE: *Communications

For the Agenda of June 20, 2016

***Note: This is a Consent Agenda item and is considered as routine by the City Commission. As such, this matter shall be automatically enacted by one motion with all other Consent Agenda items unless a Commissioner or citizen requests this item be individually discussed, in which event it shall be removed from the Consent Agenda and considered and acted upon in its designated sequence on the approved Clare City Commission agenda of June 20, 2016.**

The following major items of correspondence were either received by or transmitted by the City since the last regularly scheduled City Commission meeting:

Letter of Appreciation. The City transmitted a letter of appreciation to Ram Builders for the great job they did in replacing five doors in the Public Safety Building.

Legislative Correspondence – Rep Cotter. The City received the attached letter from Rep Cotter informing us of his vote on the Dark Stores Legislation.

Thank You Note. We received the att'd note from Sheryl Presler, the Clare-Gladwin RESD Superintendent.

Lamar Advertising Correspondence. The City received the attached letter explaining our billboard revenue calculations.

Attachments. As outlined above.



CITY OF CLARE

202 West Fifth Street | Clare, Michigan 48617-1490

Office 989.386.7541 | Fax 989.386.4508

www.cityofclare.org

June 15, 2016

CITY HALL

Ph 989.386.7541
Fx 989.386.4508
www.cityofclare.org
Manager x102
Assessor x103
Clerk x106
Treasurer x107

Mr. Michael Parsons
Ram Builders, Inc.
1595 East Herrick Road
Clare, Michigan, 48617

Dear Mr. Parsons,

DEPARTMENT OF PUBLIC WORKS

Ph 989.386.2182 or
989.386.7541 x202
Fx 989.386.4508

Please accept this letter in appreciation for the outstanding job your firm did in installing new doors in the City of Clare's Public Safety Building. In every measurable element of performance – to include work ethic; craftsmanship; quality of the product and materials used; accomplishing the work within budget and within the allotted project timeline; attention to detail; project clean-up; courtesy and consideration of the members of your work crew – your firm met or exceeded our standards.

UTILITY BILLING

Ph 989.386.7541 x201

Thank you.

W/WWT PLANT

Ph 989.386.2321
Fx 989.386.2387

Respectfully Yours,

Ken Hibi
City Manager

POLICE DEPT. NON-EMERGENCY

Ph 989.386.2121
Fx 989.386.0440

cc: Mr. Al Jessup, DPW Director

FIRE DEPT. NON-EMERGENCY

Ph 989.386.2151
Fx 989.386.3020

PARKS & RECREATION

Ph 989.386.7541 x213
Fx 989.386.4508

AIRPORT

Ph 989.386.0445
Fx 989.386.4508





MICHIGAN HOUSE OF REPRESENTATIVES

KEVIN COTTER
SPEAKER OF THE HOUSE

June 14, 2016

Mr. Ken Hibl
Clare City Manager
202 West Fifth Street
Clare, MI 48617

Dear Mr. Hibl,

Thank you for contacting me regarding House Bill 5578 (HB 5578) of 2016. I appreciate you taking the time to contact me with your concerns.

As you may know, HB 5578 would amend the Tax Tribunal Act to require the Michigan Tax Tribunal (MTT) to make its own, independent determination of the assessed value of a property that is the subject of an appeal. The Tribunal would reach its decision by using cost, market and income assessments to calculate a property's value. HB 5578 was introduced by State Representative Dave Maturen on April 19, 2016 and was referred to the House Committee on Tax Policy. The bill passed through the committee on April 19, 2016 and on June 8, 2016 passed the House of Representatives. HB 5578 has been transmitted to the State Senate and was referred to the Senate Committee on Finance where it awaits further action.

I voted for this legislation because it would implement a tax assessment policy that closes an unfair tax loophole. This practice was unfairly effecting local municipalities, while at the same time creating lengthy and expensive appeals in the MTT. This plan would guarantee that the MTT is following "Generally Agreed upon Appraisal Principles" when dealing with these type of appeals.

If you would like you like further information or to follow the process of this bill, you can visit www.legislature.mi.gov. There you will find a full copy of the bill and analysis of this legislation.

Thank you again for contacting me regarding HB 5578. If I can be of any further help to you regarding this issue or any future questions, please do not hesitate to contact me.

Sincerely,

A handwritten signature in blue ink that reads "Kevin Cotter".

Kevin Cotter
Speaker of the House
99th District

KC: sl

Dear Kent + City Council Members,

Thank you for supporting the

CTE millage by passing a

resolution. The skilled trades are

vital to our area, and, with your

endorsement, our voters secured the

opportunity for our youth to learn

a trade for the next decade.

Thank you!

Sincerely,
Sheryl



LAMAR ADVERTISING COMPANY

10100 THOR DRIVE • FREELAND, MI 48623

TEL: 989/692/9400 • FAX: 989/692/2430 • 1/888/407/9552 • WEBSITE: www.lamar.com

June 2, 2016

City of Clare
Mr. Ken Hibl
202 West Fifth Street
Clare, MI 48617

Re: Lease 205-01 & 205-02
US-10 .2 & .5 miles east of US-127 east side of highway.

Dear Mr. Ken Hibl,

The above referenced lease allows for a base ground rental of \$1,600.00 per year or 20% of the Net Advertising Income, whichever is greater.

In accordance with these provisions, you will not be receiving a check from us representing sales from June 1, 2015-May 31, 2016; which amount is calculated as follows:

Net Advertising Income		\$ 6,460.00
20% of Net Advertising Income	x .20	\$ 1,292.00
Minus what you have already received	-	\$ 1,600.00
Equals balance due to you	=	\$ 0.00

If you have any questions regarding this matter, do not hesitate to contact me.

Sincerely,

Lamar Companies

Mike Cristoforo
Real Estate Manager

MC;mc

Cc: lease file



PAYABLES REPORT FOR COMMISSIONERS

EXP CHECK RUN DATES 06/08/2016 - 07/04/2016 BOTH JOURNALIZED AND UNJOURNALIZED OPEN BANK CODE: CONSO

VENDOR	INVOICE #	DESCRIPTION	Entry Date	CK DATE	AMOUNT
1ST CHOICE OFFICE OUTLI	107223	BINDER, POST ITS, YELLOW PAPER	06/13/16	06/21/16	39.99
21ST CENTURY MEDIA	531984	PUBLIC NOTICES/POSITION AVA	06/13/16	06/21/16	426.39
ABSOLUTE SOFTWARE, LLC	16-CS010	DDP/EJS ONSITE SUPPORT COTRAC	06/17/16	06/21/16	150.00
ACE HARDWARE	065523	PAINT/BULBS/CLOTHSLINE/WRENCH	06/13/16	06/21/16	70.70
ACE HARDWARE	65545	GARDEN STAPLES	06/13/16	06/21/16	13.49
ACE HARDWARE	65623	BATTERY	06/13/16	06/21/16	26.08
ACE HARDWARE	65574	DRILL BIT/HOLE SAW	06/14/16	06/21/16	12.94
ACE HARDWARE	65644	BAG COMBO	06/14/16	06/21/16	29.97
AIRGAS USA LLC	9936218783	CYL. ACETYLENE/OXYGEN	06/13/16	06/21/16	28.26
AMERICAN CLEANERS CLARI	2016-0531	APR/MAY 2016 PD CLEANING	06/13/16	06/21/16	57.00
BISBEE INFRARED SERVICE	20700	INFARED ELE. INSPECTION	06/13/16	06/21/16	550.00
BOB SCHELLHAS SALES & I	10325	DOGGY POO BAGS	06/17/16	06/21/16	34.50
BRANDON, TOM	2016-0614	PARKING AT POAM	06/14/16	06/21/16	48.00
CCI	120001036-1	SERVICE WORK	06/17/16	06/21/16	45.00
CHARTER COMMUNICATIONS	2016-0601	SERV. 06/16/16-07/15/16	06/13/16	06/21/16	105.80
CINTAS FIRST AID & SAFI	5005431625	CITY HALL REFRESH	06/17/16	06/21/16	45.62
CINTAS FIRST AID & SAFI	5005431627	DPW REFRESH	06/17/16	06/21/16	47.39
CLARE AUTOMOTIVE SUPPL	2-735604	RAGS IN A BOX	06/17/16	06/21/16	12.59
CLARE AUTOMOTIVE SUPPL	2-735330	HALOGEN HEADLAMP	06/15/16	06/21/16	8.19
CLARE AUTOMOTIVE SUPPL	2-734241	MOUNTED FLAP	06/13/16	06/21/16	11.98
CLARE AUTOMOTIVE SUPPL	2-734057	BEARING	06/13/16	06/21/16	6.45
CLARE AUTOMOTIVE SUPPL	2-733967	BEARING/TAPERED ROLLER RETURN	06/13/16	06/21/16	-1.34
CLARE AUTOMOTIVE SUPPL	2-733927	TUBES BLUE GREASE/BALL BEARIN	06/13/16	06/21/16	29.81
CLARE AUTOMOTIVE SUPPL	2-733980	SEAL	06/13/16	06/21/16	5.92
CLARE AUTOMOTIVE SUPPL	2-734008	SEAL/WHEEL SEAL	06/13/16	06/21/16	6.84
CLARE AUTOMOTIVE SUPPL	2-734621	GRADE 5 HARDWARE	06/13/16	06/21/16	2.12
CLARE AUTOMOTIVE SUPPL	2-734760	RAGS IN A BOX	06/13/16	06/21/16	12.59
CLARE AUTOMOTIVE SUPPL	2-734763	SERPENTINE BELT	06/13/16	06/21/16	36.91
CLARE AUTOMOTIVE SUPPL	2-734857	BELT TENSIONER ASSY	06/13/16	06/21/16	40.74
CLARE CHAMBER OF COMMEI	4896	2016 MEMBERSHIP	06/17/16	06/21/16	450.00
CLARE COUNTY REVIEW	55085	MINUTES	06/13/16	06/21/16	225.50
CLARE HARDWARE	351156	BOLTS FOR PARK TABLE	06/14/16	06/21/16	0.78
CLARE HARDWARE	351214	COUPLER	06/14/16	06/21/16	7.98
CLARE HARDWARE	349887	KEY	06/14/16	06/21/16	4.47
CLARE HARDWARE	351036	CONCRETE MIX	06/13/16	06/21/16	19.96
CLARE HARDWARE	350983	HOSE ENDS/SHUTOFF	06/13/16	06/21/16	10.07
CLARE HARDWARE	350987	LOCK PLIER W/CUTTER, SCREW EX	06/13/16	06/21/16	42.98
CLARE HARDWARE	351043	MORTAR MIX	06/13/16	06/21/16	21.16
CLARE HARDWARE	350321	METAL NOZZLE SET	06/13/16	06/21/16	13.99



PAYABLES REPORT FOR COMMISSIONERS

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VENDOR	INVOICE #	DESCRIPTION	Entry Date	CK DATE	AMOUNT
CONSUMERS ENERGY	203406997396	STREET LIGHTS SERV. 05/01/16-	06/06/16	06/23/16	356.54
CONSUMERS ENERGY	203406997400	STREET LIGHTS SERV. 05/01/16-	06/06/16	06/23/16	3,230.95
CONSUMERS ENERGY	203406997384	TRAFFIC LIGHT SERV. 05/01-05/	06/06/16	06/23/16	5.62
CONSUMERS ENERGY	205987806142	10725 EBERHART SERV. 05/08-06/	06/13/16	06/30/16	317.71
CONSUMERS ENERGY	205987806144	10843 S EBERHART 05/08-06/07/	06/13/16	06/30/16	22.73
CONSUMERS ENERGY	206076800399	40 CONSUMERS ENG #B 05/08-06/	06/13/16	06/30/16	61.53
CONSUMERS ENERGY	203229015102	10807 S EBERHART SERV. 05/08-	06/13/16	06/30/16	26.16
CONSUMERS ENERGY	201182199056	40 CONSUMERS #A	06/13/16	06/30/16	115.58
CONSUMERS ENERGY	204830898106	4715 COLONVILLE RD SERV. 05/0	06/13/16	06/30/16	242.69
COUNTY WIDE SEPTIC, LLC	2782	PUMP OUT HOUSES	06/13/16	06/21/16	400.00
COYNE OIL CORP	103304	TURBOFLO/DURON/ENDURATEX	06/15/16	06/21/16	137.10
DAVE WILLIAMS	06/13/2016	BUILDING INSPECTION SERVICES	06/13/16	06/21/16	1,100.00
DBI BUSINESS INTERIORS	03JE1730	INDEX/5TB	06/15/16	06/21/16	9.00
DBI BUSINESS INTERIORS	03JE3422	TONER	06/13/16	06/21/16	90.99
DTE ENERGY	2016-0622	SERVICE 04/26-05/25/16	06/06/16	06/22/16	708.38
EASTERN AVIATION FUELS	2526599	FUEL	06/13/16	06/21/16	27,376.58
EJ EQUIPMENT, INC.	P02081	WHEEL SPINDLE	06/13/16	06/21/16	212.28
ELHORN ENGINEERING COMI	265042	CHEM. DRUMS/DEPOSITS	06/13/16	06/21/16	1,394.40
ELM CREEK LTD	11455	TREE GATOR 20	06/13/16	06/21/16	229.42
ERIC RICHARDSON	2016-0604	PARK PAVILION DEPOSIT REFUND	06/13/16	06/21/16	50.00
ETNA SUPPLY	S101841874.001	STRAW BLANKET	06/13/16	06/21/16	25.00
ETNA SUPPLY	S101838013.001	PIPE/BOLTS - SPORTS COMPLEX	06/13/16	06/21/16	1,530.42
ETNA SUPPLY	S101842246.001	STAPLES FOR STRAW BLANKET	06/14/16	06/21/16	35.00
EVOQUA WATER TECHNOLOG	02659153	STD POT/STRNG WOUN	06/15/16	06/21/16	328.00
FRANCISCO JR, THOMAS	2016-0614	REIMBURSEMENT FRO BREWSTER/DC	06/14/16	06/21/16	140.96
GARY L TODD	06/13/2016	AIRPORT MANAGEMENT & PHONE ST	06/13/16	06/21/16	875.00
GARY L TODD	2016-0617	REIMBURSEMENT	06/17/16	06/21/16	768.41
GLEN CAIN INC	2016-0606	MAY 15 - JUNE 4 , 2016	06/13/16	06/21/16	230.00
GOURDIE FRASER & ASSOC	1425307	SOCCER FIELD COMPLEX	06/17/16	06/21/16	9,933.20
GOURDIE FRASER & ASSOC	1425306	SOCCER FIELD COMPLEX	06/17/16	06/21/16	6,197.30
GOURDIE FRASER & ASSOC	1602912103	SURVEY INDUSTRIAL PARK REPLAT	06/17/16	06/21/16	1,587.44
GOURDIE FRASER & ASSOC	1602912104	CLARE COMMONS	06/17/16	06/21/16	613.75
GOURDIE FRASER & ASSOC	1602912105	ENGINEER SERVICES WALMART	06/17/16	06/21/16	384.00
GOURDIE FRASER & ASSOC	1602912106	ENGINEERING SERVICES CLARE CC	06/17/16	06/21/16	382.50
GOURDIE FRASER & ASSOC	1604003	CLARE AVE SUB AREA TRAFFIC	06/17/16	06/21/16	9,952.00
GOURDIE FRASER & ASSOC	161450	ANN ARBOR TRAIL	06/17/16	06/21/16	2,590.00
JAMES SCHLAFLEY	2016-0623	SUMMER CONCERT SERIES	06/13/16	06/21/16	300.00
JAYNIE SMITH HOERAUF PC	49473	PROFESSIONAL SERVICES MAY 201	06/13/16	06/21/16	2,368.20
JD METALWORKS INC.	80343	BARSTOCK	06/13/16	06/21/16	9.01



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JOHNSTON ELEVATOR INC	214015	GOTTAGE GRASS	06/17/16	06/21/16	45.00
KALIE LEWIS	2016-0604	PARK PAVILION DEPOSIT REFUND	06/13/16	06/21/16	25.00
LORETTA MCANN	2016-0604	PARK PAVILION REFUND	06/13/16	06/21/16	50.00
MAURER'S TEXTILE RENTAI	1424507	PANT/SHIRT YODER	06/13/16	06/21/16	20.00
MAURER'S TEXTILE RENTAI	1432703	PANT/SHIRT YODER	06/13/16	06/21/16	20.00
MAURER'S TEXTILE RENTAI	1436891	PANT/SHIRT YODER	06/13/16	06/21/16	23.30
MAURER'S TEXTILE RENTAI	1449296	SHIRT/PANT YODER	06/13/16	06/21/16	23.30
MCKENNA ASSOCIATES, INC	21550	CLARE MASTER PLAN: SERVICES M	06/17/16	06/21/16	2,909.50
MICHIGAN METER TECHNOLC	97649	1.5" ENHANCED ECODER	06/13/16	06/21/16	196.60
MICHIGAN RURAL WATER	1359	ANNUAL CONFERENCE - DALE CLAF	06/13/16	06/21/16	260.00
MID MICHIGAN URGENT CAI	2016-0426	DRUG TEST	06/15/16	06/21/16	51.00
MOBILE MEDICAL RESPONSH	2281	EDUCATION	06/14/16	06/21/16	8.00
PERSONNEL CONCEPTS	9331079598	POSTERS	06/13/16	06/21/16	523.56
PITNEY BOWES INC	1000782603	INK	06/17/16	06/21/16	244.76
REIMOLD PRINTING CORPOH	43777	#10 ENVELOPES	06/13/16	06/21/16	488.95
SHARPCO WELDING AND FAI	1165	DRILL AN DBORE HOLES IN MOWEF	06/15/16	06/21/16	60.00
STACY PECHACEK	2016-0616	MILEAGE REIMBURSEMENT TRAININ	06/17/16	06/21/16	107.57
TEAMSTERS LOCAL #214	2016-JULY	JULY 2016 MONTHLY DUES	06/13/16	06/21/16	591.00
TERESA PRIOR	2016-0630	SUMMER CONCERT SERIES	06/13/16	06/21/16	400.00
TRIMATRIX LABORATORIES,	1602028	LAB TESTING	06/13/16	06/21/16	6,972.00
TYLER CLARK	2016-0613	BOOT ALLOWANCE	06/15/16	06/21/16	148.39
USA BLUE BOOK	961671	SUPPLIES/CHEMICALS	06/13/16	06/21/16	222.04
USA BLUE BOOK	965064	VALVE/TOWEL/BAND	06/13/16	06/21/16	72.91
VERIZON WIRELESS	9766682822	AFTER HOURS PHONE 05/09-06/08	06/17/16	06/21/16	38.79
WARNER NORCROSS & JUDD	1998252	LEGAL SERVICES	06/17/16	06/21/16	432.00
WILLIAMS & WORKS	79232	RE: HATTON TWP. LANDFILL	06/17/16	06/21/16	960.00
WITBECK'S FAMILY FOODS	250409	PLATES/CUPS/NAPKINS/TISSUE/DI	06/13/16	06/21/16	29.22
WITBECK'S FAMILY FOODS	388803	COFFEE/CUPS	06/13/16	06/21/16	19.03
Sub Total:					91,980.59



PAYABLES REPORT FOR COMMISSIONERS

< RUN DATES 06/08/2016 - 06/20/2016 BOTH JOURNALIZED AND UNJOURNALIZED PAID BANK CODE: CONSO - CHECK TYPE: PAI

VENDOR	INVOICE #	DESCRIPTION	EXPECTED CK DATE	AMOUNT	STATUS
AT&T CORPORATION	2016-0623-2633	SERVICE MAY 2 - JUNE 1, 2016	06/14/16	1,141.08	Paid
FIRST BANKCARD	2016-0619-5240	GREGORY CREDIT CARD STATEMEN'	06/13/16	732.35	Paid
MEDLER ELECTRIC COMPAN	S3925487.001	RES. 2016-043	06/10/16	145,370.00	Paid
				147,243.43	
		OPEN INVOICE TOTAL:		<u>91,980.59</u>	
		Grand Total:		<u>239,224.02</u>	

COMMISSION APPROVAL:
