



CITY OF CLARE

202 West Fifth Street | Clare, Michigan 48617-1490

Office 989.386.7541 | Fax 989.386.4508

www.cityofclare.org

CLARE CITY COMMISSION

Monday, June 6, 2016

6:00 p.m.

AGENDA

CITY HALL

Ph 989.386.7541

Fx 989.386.4508

www.cityofclare.org

Manager x102

Assessor x103

Clerk x106

Treasurer x107

DEPARTMENT OF PUBLIC WORKS

Ph 989.386.2182 or

989.386.7541 x202

Fx 989.386.4508

UTILITY BILLING

Ph 989.386.7541 x201

W/WWT PLANT

Ph 989.386.2321

Fx 989.386.2387

POLICE DEPT. NON-EMERGENCY

Ph 989.386.2121

Fx 989.386.0440

FIRE DEPT. NON-EMERGENCY

Ph 989.386.2151

Fx 989.386.3020

PARKS & RECREATION

Ph 989.386.7541 x213

Fx 989.386.4508

AIRPORT

Ph 989.386.0445

Fx 989.386.4508

1. **CALL TO ORDER**
 - A. Pledge of Allegiance
 - B. Roll Call

2. **CONSENT AGENDA** – All items listed with an asterisk (*) are considered to be routine by the City Commission and shall be enacted by one motion. There will be no separate discussion of these items unless a Commissioner or citizen requests to do so, in which event the item shall be removed from the General Order of Business and considered in its normal sequence on the agenda.

3. ***APPROVAL OF MINUTES**

4. ***APPROVAL OF AGENDA**

5. **PUBLIC COMMENT**

6. **OLD/UNFINISHED BUSINESS** – None

7. **NEW BUSINESS**

- A. Amended Fireworks Permit Application

- B. Adoption of 2016/2017 Fiscal Year Budget

- (1) Public Hearing

- (2) Adoption of Budget

- C. Fiscal Year 2016/2017 Fee & Rate Schedule

- D. Single Lot Assessments

- (1) Public Hearing

- (2) Approval of Single Lot Assessment Roll

- E. Approve Purchase Agreement – Gateway Refrigeration

- F. First Right of Refusal – City of Clare Tax-Foreclosed Properties

- G. Ordinance 2016-001 – Street Standards

- (1) *Second Reading

- (2) Adoption of Proposed Ordinance

- H. Airport Hangar Lease

8. **TREASURER'S REPORT**

9. **CITY MANAGER'S REPORT**

10. ***COMMUNICATIONS**

11. **EXTENDED PUBLIC COMMENT**





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12. COMMISSION DISCUSSION TOPICS

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Manager x102

Assessor x103

Clerk x106

Treasurer x107

13. *APPROVAL OF BILLS

14. CLOSED SESSION – Continuation of Labor Negotiation Strategy Discussions

15. ADJOURNMENT

DEPARTMENT OF PUBLIC WORKS

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AIRPORT

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The Special meeting of the Clare City Commission was called to order at 5:15 p.m. in the Commission Chambers by Mayor Pat Humphrey who led the Pledge of Allegiance. Present were: Commissioners Bob Bonham, Pat Humphrey, Carolyn (Gus) Murphy, Jean McConnell and Karla Swanson. Absent: None. Also present were Ken Hibl, City Manager; Steven Kingsbury, Treasurer and Finance Director; and Diane Lyon, City Clerk.

2. AGENDA:

Moved by Commissioner McConnell second by Commissioner Murphy to approve the Agenda. Ayes: All. Nays: None. Absent: None. *Motion Carried.*

3. PUBLIC COMMENT: None.

4. UNFINISHED BUSINESS: None.

5. NEW BUSINESS:

A. CLOSED SESSION, LABOR NEGOTIATIONS STRATEGY

The City has commenced labor negotiations with its two police department bargaining units. The labor unions have requested actuarial evaluations to determine projections related to retirement benefits and funding; the City concurred with the need for actuarial evaluations. The evaluations have been received by the City and shared with the two bargaining units. Based on our evaluation and assessment of the evaluations, it is necessary to discuss with the City Commission a revised negotiation strategy.

Motion by Commissioner McConnell second by Commissioner Swanson to go into closed session. Roll Call Vote: Yeas: Commissioners Bob Bonham, Pat Humphrey, Jean McConnell, Carolyn (Gus) Murphy, and Karla Swanson. Nays: None. Absent: None. *Motion approved.*

Motion by Commissioner McConnell second by Commissioner Bonham to go into open session. Roll Call Vote: Yeas: Commissioners Bob Bonham, Pat Humphrey, Jean McConnell, Carolyn (Gus) Murphy, and Karla Swanson. Nays: None. Absent: None. *Motion approved.*

Motion by Commissioner McConnell second by Commissioner Bonham to approve staff development of three alternative fiscal outcome calculations prior to the next POAM & COAM labor contract negotiations meeting. Roll call vote: Yeas: Commissioners Bob Bonham, Pat Humphrey, Jean McConnell, Carolyn (Gus) Murphy, and Karla Swanson. Nays: None. Absent: None. *Motion approved.*

16. ADJOURNMENT

Motion by Commissioner Murphy second by Commissioner McConnell to adjourn the meeting. Ayes: All. Nays: None. Absent: None. *Motion Carried.* Meeting adjourned at 5:59 p.m.

Pat Humphrey, Mayor

Diane Lyon, City Clerk

The regular meeting of the Clare City Commission was called to order at 6:05 p.m. in the Commission Chambers by Mayor Pat Humphrey who led the Pledge of Allegiance. Present were: Commissioners Bob Bonham, Pat Humphrey, Carolyn (Gus) Murphy, Jean McConnell, and Karla Swanson. Absent: None. Also present were Ken Hibl, City Manager; Steven Kingsbury, Treasurer and Finance Director; Joy Simmer, Parks & Recreation Director; Luke Potter, Assistant DPW Superintendent; and Diane Lyon, City Clerk.

2. CONSENT AGENDA:

Moved by Commissioner Swanson second by Commissioner Murphy to approve the items listed with an asterisk (*) (Amended Agenda (Amendment to Agenda items A & E), Minutes, Communications, Department Reports, Board & Committee Appointments and Bills) that are considered to be routine by the City Commission. Ayes: All. Nays: None. Absent: None. *Motion Carried.*

3. *APPROVAL OF MINUTES:

Approved By Consent Agenda.

4. *APPROVAL OF AGENDA:

Approved By Consent Agenda.

5. PUBLIC COMMENT: None.

6. UNFINISHED BUSINESS: None.

7. NEW BUSINESS:

A. RECOGNITION – ROSE ARMENTROUT, CLARE PARKS & RECREATION ADVISORY BOARD

Rose Armentrout has resigned her position as a member of the City's Parks & Recreation Advisory Board. Appointed to this Board in 1997, she is its longest-serving member. But prior to her appointment of this Board, the City had an autonomous Parks and Recreation Board, of which Rose was also a member for nearly ten years. Additionally, she created and managed a youth summer recreation program for the City prior to Clare's appointment of a full-time Recreation Director. Consequently, Rose has been involved with the City's various recreation programs for nearly three decades – a meritorious achievement worthy of praise and recognition.

The Commission is asked to formally recognize Rose for her dedicated service to the City and its residents by presentation of a resolution.

Motion by Commissioner Swanson second by Commissioner Bonham to recognize Rose's service by adoption of Resolution 2016-049. Roll call vote: Yeas: Commissioners Bob Bonham, Pat Humphrey, Jean McConnell, Carolyn (Gus) Murphy, and Karla Swanson. Nays: None. Absent: None. *Motion approved.*

B. DEPOT LEASE – CLARE COUNTY ARTS COUNCIL

The construction of the basement of the Clare Depot has been completed to accommodate the Clare County Arts Council as its first-ever permanent home. The Council is scheduled to occupy the facility within the next two weeks.

As the depot is a City-owned facility, a lease agreement was crafted by our City Attorney to outline the terms of occupancy of the building by the Arts Council. The Arts Council has reviewed the proposed lease agreement and agrees to the terms outlined therein.

The Commission is asked to approve the proposed lease agreement.

Motion by Commissioner Murphy second by Commissioner Bonham to approve the lease agreement by adoption of the proposed Resolution 2016-050. Roll call vote: Yeas: Commissioners Bob Bonham, Pat Humphrey, Jean McConnell, Carolyn (Gus) Murphy, and Karla Swanson. Nays: None. Absent: None. *Motion approved.*

C. APPROVAL OF SOLE SOURCE VENDOR – SANITARY SEWER REHABILITATION

We recently asked Coleman DPW to televise our sanitary sewer line that runs from a manhole in the middle of the first block of West Fourth Street (immediately adjacent to the 4th/5th Street alleyway) to a manhole in the first block of East Fourth Street (immediately adjacent to the former alleyway behind Clare Hardware). The televised results verify that the sewer line is cracked, fragmented, and near collapse. A conventional (saw-cutting and removing asphalt, excavating and replacing the existing line) repair/replacement of the collapsing sanitary line is manpower intensive, expensive (approx. \$300K), and inconvenient (street closures – to include USBR-127). Consequently, our DPW Director, Al Jessup, contacted a vendor (LiquiForce) he met at a trade show that offers the ability to repair failing lines by a process called “Cured in Place Pipe Technology” wherein a polymer liner is inserted in the failing pipe and then allowed to dry and harden, which eliminates the need to replace the failing line or excavate the site to repair the line.

LiquiForce has offered a proposal to apply this process on our failing sanitary line. Al has confirmed reliability and integrity of the company and the process and has determined that they are the only company in our region that presently offers this service.

Due to the current condition of this sanitary line, we ask the City Commission to grant approval to use this company as a sole source vendor and authorize the expenditure of funds to proceed with the project.

Motion by Commissioner Bonham second by Commissioner Swanson to approve the sole source vendor request and authorize the expenditure of funds by adoption of Resolution 2016-051. Roll call vote: Yeas: Commissioners Bob Bonham, Pat Humphrey, Jean McConnell, Carolyn (Gus) Murphy, and Karla Swanson. Nays: None. Absent: None. Motion approved.

D. APPROVAL OF ICE GRANT APPLICATION

The Michigan Economic Development Authority (MEDC) has authorized \$8M in funding for an Infrastructure Capacity Enhancement (ICE) grant program. The application window for this grant opportunity is relatively short (submittal deadline is May 27; grant notice date was in April). We reviewed the criteria for the grant program and determined that it is extremely competitive, e.g., minimum grant application amount is \$500K; extra points awarded to development-ready certified communities (we are not); extra points awarded to Main Street Communities (we are not); extra points awarded to communities who have a state agency-issued deficiency notice for failing infrastructure (we do not). However, if we are successful in our application, we have an opportunity make a significant improvement to one of our identified infrastructure deficiencies/shortcomings at a great saving. And our assessment is that there are likely very few communities that will score well with the stipulated application criteria, which should improve our probability of success. Consequently, we met with Gourdie-Fraser this week (extra points are awarded if we have engineer-stamped design completed as part of the application) to determine whether they can provide us design prints in time to meet the application deadline; they have committed to do so. Gourdie-Fraser’s proposal to complete this task for us is attached; as the proposal is within my fiscal approval authority, I will approve the work proposal contingent upon Commission approval to submit the grant application.

The project we propose to use for our application is an upgrade of approximately three blocks of existing 4” water main on Ann Arbor Trail and concurrent reconstruction (to include construction of curbing) of the roadway – thereby improving water flow and fire protection to this area of the City and concurrently completing one of our highest-priority street rehabilitation projects.

Motion by Commissioner McConnell second by Commissioner Murphy to approve the submittal of the grant application by adoption of Resolution 2016-052. Roll call vote: Yeas: Commissioners Bob Bonham, Pat Humphrey, Jean McConnell, Carolyn (Gus) Murphy, and Karla Swanson. Nays: None. Absent: None. Motion approved.

E. *BOARD & COMMITTEE APPOINTMENT-PARKS & RECREATION ADVISORY BOARD-MARGIE DILL

Approved by Consent Agenda. Resolution 2016-053.

F *BOARD & COMMITTEE APPOINTMENT-DDA & BRA-DAWN THOMAS & SHARI BUCCILLI

Approved by Consent Agenda. Resolution 2016-054.

8. TREASURER'S REPORT

The Treasurer presented his report.

9. *DEPARTMENT REPORTS

Approved by Consent Agenda.

10. CITY MANAGER'S REPORT

Results of CTE Millage Proposal. I believe it is common knowledge that the recent Clare-Gladwin RESD CTE millage proposal was approved by the voters of Clare and Gladwin Counties. But of particular interest is the significant majority (nearly 2:1) of voters in Clare who voted in support of the millage proposal. And an even more significant statistic is the surprisingly good turn-out of Clare voters for this off-cycle ballot event – an indication that the subject of this ballot item was important to the Clare electorate. A spread sheet of results by voting precinct/location was provided to the Commission.

Kudos for Police Department. Sheriff Wilson formally expressed his appreciation for the assistance rendered by the Clare Police Department in a recent incident that occurred in Clare County Sheriff's Department area of jurisdiction.

Freedom Park Dedication Ceremony. Clare County is hosting a dedication ceremony/grand opening of The Freedom Park on Wednesday, May 25th @ 1pm. We will gladly coordinate carpooling to the event if there is sufficient interest to do so.

Recreation Complex Final Coordination Meeting. Excavation/Earthmoving Equipment is scheduled to be delivered to the Recreation Complex site next week. We are scheduled to hold our final coordination meeting prior to moving dirt Monday morning on the site.

House Bill 5578. The joint statement of the Michigan Association of Counties (MAC), the Michigan Municipal League (MML), and the Michigan Township Association (MTA) regarding this proposed bill (commonly referred to as Dark Stores legislation) is interesting in that this is the first time in my recent memory these three organizations have publicly agreed on a matter of significant importance.

Clare Railroad Depot. The estimated cost to complete the exterior and interior rehabilitation (excluding landscaping, parking, and an exterior public restroom facility) of the Clare Depot is \$125K. We are applying for a \$50K grant to a foundation and are applying for MEDC approval of a crowd-funding event of \$40K – both for this summer. If we are successful in these efforts, we will only be shy \$35K to completing the depot structure. All very good news!

11. *COMMUNICATIONS

Approved By Consent Agenda.

Sprint Spectrum-iPCS Wireless. We received notice that Sprint is exercising their option to renew their agreement with the City to keep their wireless service antennae on the City Park water tower.

EDA Letter of Appreciation. We issued a letter of recognition of the EDA Project Manager and appreciation for the support of the EDA staff upon close-out of the new north industrial park project grant.

MML Worker's Compensation Fund Dividend Credit. We received notice of a \$12k dividend credit from our worker's compensation carrier which will be applied to the FY16/17 premium.

12. EXTENDED PUBLIC COMMENT: Lori Martin announced her candidacy for the office of Clare County Clerk/Register of Deeds. Carol Santini invited everyone present to attend the Clare County Arts Council Quilt Show May 20 & May 21, 2016. Leonard Strouse commended the Clare Police Department for their professional and courteous conduct during a traffic stop as reported to him by one of his relatives.

13. COMMISSION DISCUSSION TOPICS: None.

14. BUDGET WORKSHOPS

This is the second of two budget workshops to review the remaining portion of the proposed 2016/2017 City budget is scheduled for the meeting of May 16th. This will provide the City Commission an opportunity to direct changes or amendments to the proposed budget prior to the adoption of the budget at the scheduled June 6th City Commission meeting. The proposed budget was presented to the Commission's Fiscal & Oversight Committee on May 2nd. We have posted notice of the Workshops and adoption of the proposed budget. The City's Planning Commission has, subsequent to a noticed hearing on April 13, reviewed the proposed capital improvements schedule included in the budget proposals and has recommended approval of the schedule.

14. *APPROVAL OF BILLS

Approved By Consent Agenda.

15. ADJOURNMENT

Motion by Commissioner Murphy second by Commissioner McConnell to adjourn the meeting. Ayes: All. Nays: None. Absent: None. *Motion Carried.* Meeting adjourned at 7:17 p.m.

Pat Humphrey, Mayor

Diane Lyon, City Clerk

AGENDA REPORT

TO: Mayor & City Commission
FROM: Ken Hibl, City Manager
DATE: June 2, 2016
RE: Fireworks Permit

For the Agenda of June 6, 2016

Background. The Summerfest Committee originally planned plans to sponsor/host the annual 4th of July event in the City, to include the fireworks display, on Saturday, June 25th and requested that the City Commission approve a permit to allow the display. The Committee has amended its request to allow the display to occur on Friday, June 24th; the City Commission is asked to approve the required permit for the amended date of display.

Issues & Questions Specified. Should the City Commission approve the amended fireworks display permit?

Alternatives.

1. Approve the amended permit.
2. Disapprove the permit.
3. Defer decision regarding the matter to a subsequently scheduled meeting.

Financial Impact. N/A.

Recommendation. I recommend that the City Commission approve the amended permit by adoption of Resolution 2016-055 (*copy att'd*).

Attachments.

1. Revised Permit Application w/Supporting Documents.
2. Resolution 2016-055.

2016 Application for Fireworks Other Than Consumer or Low Impact

FOR USE BY LEGISLATIVE BODY OF CITY, VILLAGE OR TOWNSHIP BOARD ONLY

DATE PERMIT(S) EXPIRE:

Authority: 2011 PA 256

The LEGISLATIVE BODY OF CITY, VILLAGE OR TOWNSHIP BOARD will not discriminate against any individual or group because of race, sex, religion, age, national origin, color, marital status, disability, or political beliefs. If you need assistance with reading, writing, hearing, etc., under the Americans with Disabilities Act, you may make your needs known to this Legislative Body of City, Village or Township Board.

TYPE OF PERMIT(S) (Select all applicable boxes)

- Agricultural or Wildlife Fireworks
 Articles Pyrotechnic
 Display Fireworks
 Public Display
 Private Display
 Special Effects Manufactured for Outdoor Pest Control or Agricultural Purposes

NAME OF APPLICANT Wolverine Fireworks Display, Inc.	ADDRESS OF APPLICANT 205 W. Seidlers Rd., Kawkawlin, MI 48631	AGE OF APPLICANT 18 YEARS OR OLDER <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
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NAME OF PERSON OR RESIDENT AGENT REPRESENTING CORPORATION, LLC, DBA OR OTHER James Lambert	ADDRESS PERSON OR RESIDENT AGENT REPRESENTING CORPORATION, LLC, DBA OR OTHER Same
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IF A NON-RESIDENT APPLICANT (LIST NAME OF MICHIGAN ATTORNEY OR MICHIGAN RESIDENT AGENT)	ADDRESS (MICHIGAN ATTORNEY OR MICHIGAN RESIDENT AGENT)	TELEPHONE NUMBER 989-662-0121
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NAME OF PYROTECHNIC OPERATOR Sam Brandon	ADDRESS OF PYROTECHNIC OPERATOR 2954 E. Stevenson Lake Road, Clare MI	AGE OF PYROTECHNIC OPERATOR 18 YEARS OR OLDER <input type="checkbox"/> YES <input type="checkbox"/> NO
--	---	---

NO. YEARS EXPERIENCE 6+	NO. DISPLAYS 20+	WHERE through out michigan
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NAME OF ASSISTANT Steven Andrews	ADDRESS OF ASSISTANT 8740 Wise Road, Clare, MI	AGE OF ASSISTANT 18 YEARS OR OLDER <input type="checkbox"/> YES <input type="checkbox"/> NO
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NAME OF OTHER ASSISTANT TBA	ADDRESS OF OTHER ASSISTANT	AGE OF OTHER ASSISTANT 18 YEARS OR OLDER <input type="checkbox"/> YES <input type="checkbox"/> NO
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EXACT LOCATION OF PROPOSED DISPLAY
ON THE ISLAND NEAR / ON SHAMROCK LAKE

DATE OF PROPOSED DISPLAY JUNE 24, 2016 (RD: 06/25/16)	TIME OF PROPOSED DISPLAY DUSK 10:30 PM
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MANNER AND PLACE OF STORAGE, SUBJECT TO APPROVAL OF LOCAL FIRE AUTHORITIES, IN ACCORDANCE WITH NFPA 1123, 1124 & 1126 AND OTHER STATE OR FEDERAL REGULATIONS. PROVIDE PROOF OF PROPER LICENSING OR PERMITTING BY STATE OR FEDERAL GOVERNMENT

No storage necessary. Fireworks will arrive day of display.

AMOUNT OF BOND OR INSURANCE (TO BE SET BY LOCAL GOVERNMENT) \$10,000,000	NAME OF BONDING CORPORATION OR INSURANCE COMPANY The Partners Group Ltd.
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ADDRESS OF BONDING CORPORATION OR INSURANCE COMPANY
11225 SE 6th St., Suite 110, Bellevue, WA 98004

NUMBER OF FIREWORKS	KIND OF FIREWORKS TO BE DISPLAYED (Please provide additional pages as needed)
360 EACH	3" 1.3G AERIAL SHELLS
108 EACH	4" 1.3G AERIAL SHELLS
50 EACH	5" 1.3G AERIAL SHELLS

SIGNATURE OF APPLICANT DENNIS F. KUNDINGER, SR.	DATE
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Instructions for Application for Fireworks Other Than Consumer or Low Impact

Applications shall be submitted to the legislative body of a city, village or township board. A permit may be issued as a result of official action by the legislative body. A permit shall be valid only for use within the limits of the jurisdiction of the legislative body of a city, village or township board.

1. Type of Permit – check all boxes that may apply to the type of permit needed. You may select several permit types depending on your fireworks display. You may check with your legislative body of a city, village or township board for assistance when making your selection. Please review the following definitions to determine which type of permit to select:
 - Agricultural or Wildlife Fireworks – devices distributed to farmers, ranchers, and growers through a wildlife management program administered by the US Department of Interior or Michigan DNR.
 - Articles Pyrotechnic – 1.4G fireworks for professional use only that is classified as UN0431 or UN0432.
 - Display Fireworks – 1.3G fireworks for professional use only
 - Special Effects Manufactured for Outdoor Pest Control or Agricultural Purposes – devices with a combination of chemical elements or compounds capable of burning independently of the oxygen of the atmosphere and designed and intended to produce an audible, visual, mechanical or thermal effect for pest or animal control.
 - Public Display – a fireworks display that is open to all persons for viewing.
 - Private Display – a fireworks display that is not open to the general public for viewing.
2. Name of applicant – list the name of the applicant. The applicant may be a person representing an organization, group, firm or corporation, or self. If the applicant is also the operator, enter the same name in the operator's section.
3. Address of applicant – complete the address of the applicant; include the street address, city, state and zip code.
4. Name of person or resident agent representing corporation, LLC, DBA or other – list the name of the person or resident agent that represents the corporation, LLC, DBA or other.
5. Address of person or resident agent that represents the corporation, LLC, DBA or other – list the address of the person or resident agent representing the corporation, LLC, DBA or other.
6. Non-resident applicant – list the name of the non-resident applicant. A non-resident applicant shall appoint a Michigan attorney or Michigan resident agent in writing to be the applicant's legal representative upon whom all service of process in any action or proceeding may be served.
7. Name of pyrotechnic operator – list the name of the pyrotechnic operator. The pyrotechnic operator is the person in charge of the display. The legislative body of a city, village or township board shall rule on the competency and qualifications of the operator before granting a permit and may require an affidavit from the applicant as to the operator's experience, former pyrotechnic accidents, criminal record, sobriety, etc.
8. Address of pyrotechnic operator – list the address of the pyrotechnic operator; include the street address, city, state and zip code.
9. Age of the pyrotechnic operator – list the age of the pyrotechnic operator; the operator must be 18 years of age or older.
10. Name of assistant – list the name of the assistant to the pyrotechnic operator;
11. Address of assistant – list the address of the assistant; include the street address, city, state and zip code. If there is more than one assistant, please list additional assistants on a separate sheet and include the address and age of those additional assistants.
12. Age of assistant – list the age of the assistant to the pyrotechnic operator; the assistant must be 18 years or older.
13. Name of other assistant – list the name of other assistant to the pyrotechnic operator.
14. Age of other assistant – list the age of the assistant to the pyrotechnic operator; the assistant must be 18 years or older.
15. Exact location of proposed display – list the address of the exact location of the proposed fireworks display.
16. Date of proposed display – indicate the date of the proposed fireworks display; only one display date can be used per application.
17. Time of proposed display – indicate the time of the proposed fireworks display.
18. Manner and place of storage - indicate the manner and place of storage within the legislative body of a city, village or township board of fireworks that are ready for display, just prior to the display in the area of exhibition. The legislative body of a city, village or township board shall obtain approval from the local fire authorities of the manner and place of storage before any permit is issued.

19. Amount of bond or insurance - the issuing legislative body of a city, village or township board shall set the amount of and proof of bond or insurance for the protection of the public to satisfy claims for damages to property or personal injuries arising out of any act or omission on the part of the person, firm or corporation, or any agent or employee of the applicant. The applicant shall assure the bond or insurance required is provided.
20. Name of bonding corporation or insurance company – provide the name of the bonding corporation or insurance company for which the bond was issued through.
21. Address of bonding corporation or insurance company – list the address of the bonding corporation or insurance company; include the street address, city, state and zip code.
22. Number of fireworks and kind of fireworks to be displayed– indicate the total amount of fireworks proposed for the display or use and a description of the type of fireworks for display; such as 10 aerial bombs, 30 aerial rocket bursts, etc.
23. The application is valid for the calendar year in which the application was received and permit was issued.
24. Permit fees shall be established by the legislative body of a city, village or township board and shall be submitted to and retained by legislative body of a city, village or township board.
25. Permitting will be in compliance with the [Michigan Fireworks Safety Act, PA 256 of 2011, MCL 28.466, Section 16](#).
26. **Mail the application to the legislative body of a city, village or township board within the location jurisdiction of the display.** DO NOT mail the application to the Bureau of Fire Services (BFS). If mailed to the BFS, it will be returned to the sender.

2016 Permit for Fireworks Other than Consumer or Low Impact

Authority: 2011 PA 256	The LEGISLATIVE BODY OF CITY, VILLAGE OR TOWNSHIP BOARD will not discriminate against any individual or group because of race, sex, religion, age, color, marital status, disability, or political beliefs. If you need assistance with reading, writing, hearing, etc., under the Americans with Disabilities Act, you may make your needs known to this Legislative Body of City, Village or Township Board.
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This permit is not transferable. Possession of this permit authorizes the herein named person to possess, transport and display fireworks in the amounts, for the purpose of and at the place listed below only through permit expiration date.

TYPE OF PERMIT(S) (Select all applicable boxes) <input type="checkbox"/> Agricultural or Wildlife Fireworks <input type="checkbox"/> Articles Pyrotechnic <input checked="" type="checkbox"/> Display Fireworks <input type="checkbox"/> Public Display <input type="checkbox"/> Private Display <input type="checkbox"/> Special Effects Manufactured for Outdoor Pest Control or Agricultural Purposes	FOR USE BY LEGISLATIVE BODY OF CITY, VILLAGE OR TOWNSHIP BOARD ONLY. PERMIT(S) EXPIRATION DATE (ENTER DATE OF EXPIRATION)
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NAME OF PERSON PERMIT ISSUED TO Wolverine Fireworks Display, Inc.	AGE (18 YEARS OR OLDER) <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
---	--

ADDRESS OF PERSON PERMIT ISSUED TO 205 W. Seidlers Rd., Kawkawin, MI 48631
--

NAME OF ORGANIZATION, GROUP, FIRM OR CORPORATION CLARE AREA CHAMBER OF COMMERCE

ADDRESS CLARE, MI

NUMBER AND TYPES OF FIREWORKS (Please attach additional pages if necessary) <p style="text-align: center;">Please see drivers file, The Bill of Lading and / or The Bill of Material, These documents are not available until the time of shipping.</p> <p>this is done so we get the proper information on the product loaded on the truck in case there is a change in budget and / or if some of the product had to be changed.</p>

EXACT LOCATION OF DISPLAY OR USE ON THE ISLAND ON SHAMROCK LAKE

CITY, VILLAGE, TOWNSHIP CLARE	DATE 06/24/16 (RD: 06/25/16)	TIME DUSK 10:30PM
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BOND OR INSURANCE FILED <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	AMOUNT \$10,000,000
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Issued by action of the Legislative Body of a <input type="checkbox"/> City <input type="checkbox"/> Village <input type="checkbox"/> Township of _____ on the _____ day of _____ <hr/> <div style="text-align: center; font-size: small;">(Signature and Title of Legislative Body Representative)</div>

THIS FORM IS VALID UNTIL THE DATE OF EXPIRATION OF PERMIT



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
5/13/2016

PRODUCER Phone: 425-455-5640 Fax: 425-455-6727
 The Partners Group Ltd
 11225 SE 6th St., Suite 110
 Bellevue WA 98004

INSURED
 Wolverine Fireworks Display, Inc.
 205 West Seidlers Road
 Kawkawlin MI 48631

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

INSURERS AFFORDING COVERAGE	NAIC #
INSURER A: T.H.E. Insurance Company	12866
INSURER B:	
INSURER C:	
INSURER D:	
INSURER E:	

COVERAGES THIS CERTIFICATE SUPERSEDES PREVIOUSLY ISSUED CERTIFICATE

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY

INSR	ADD'L LTR	INSRD	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YYYY)	POLICY EXPIRATION DATE (MM/DD/YYYY)	LIMITS	
A	X		GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC	CPP0104907-01	6/2/2016	6/2/2017	EACH OCCURRENCE	\$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 100,000
							MED EXP (Any one person)	\$ Excluded
							PERSONAL & ADV INJURY	\$ 1,000,000
							GENERAL AGGREGATE	\$ N/A
							PRODUCTS - COMP/OP AGG	\$ 2,000,000
			AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS				COMBINED SINGLE LIMIT (Ea accident)	\$
							BODILY INJURY (Per person)	\$
							BODILY INJURY (Per accident)	\$
							PROPERTY DAMAGE (Per accident)	\$
			GARAGE LIABILITY <input type="checkbox"/> ANY AUTO				AUTO ONLY - EA ACCIDENT	\$
							OTHER THAN AUTO ONLY: EA ACC	\$
							AGG	\$
A			EXCESS / UMBRELLA LIABILITY <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS MADE <input type="checkbox"/> DEDUCTIBLE <input type="checkbox"/> RETENTION \$	ELP0011932-01	6/2/2016	6/2/2017	EACH OCCURRENCE	\$ 9,000,000
							AGGREGATE	\$ 9,000,000
								\$
								\$
								\$
			WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N If yes, describe under SPECIAL PROVISIONS below				WC STATUTORY LIMITS	OT-HER
							E.L. EACH ACCIDENT	\$
							E.L. DISEASE - EA EMPLOYEE	\$
							E.L. DISEASE - POLICY LIMIT	\$
			OTHER					

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS
 The following are Additional Insured on General Liability as their interest may appear as respects to operations performed by or on behalf of the Named Insured, as required by written contract.
 Clare Chamber of Commerce and the City of Clare
 Date of Event : 06/24/2016, RD 06/25/2016
 Display Location: on or near Shamrock Lake, on Island

CERTIFICATE HOLDER	CANCELLATION
Clare Chamber of Commerce 202 W. 5th St. Clare MI 48617	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING COMPANY WILL ENDEAVOR TO MAIL 10 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO MAIL SUCH NOTICE SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE COMPANY, ITS AGENTS OR REPRESENTATIVES.
	AUTHORIZED REPRESENTATIVE

IMPORTANT

If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

DISCLAIMER

This Certificate of Insurance does not constitute a contract between the issuing insurer(s), authorized representative or producer, and the certificate holder, nor does it affirmatively or negatively amend, extend or alter the coverage afforded by the policies listed thereon.

ADDITIONAL INSURED – FIREWORKS

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

The policy is amended to include as an additional insured:

1. The fair or exhibition association, sponsoring organization or committee for the fireworks event covered under the policy;
2. The owner or lessee of any premises used by the Named Insured for the covered fireworks events;
3. The public authority municipality granting a permit to the Named Insured to operate the covered fireworks event; and
4. Any independent contractor who operates the fireworks display on behalf of the Named Insured;

but only as respects accidents arising out of the negligence of you or your employees while acting in the course and scope of their employment.

All other terms and conditions of the policy remain unchanged.

RESOLUTION 2016-055

A RESOLUTION OF THE CLARE CITY COMMISSION APPROVING A PERMIT FOR A FIREWORKS DISPLAY.

WHEREAS, the Clare Summerfest Committee, a subcommittee of the Clare Area Chamber of Commerce, traditionally sponsors a fireworks display within the City of Clare in conjunction with Summerfest activities associated with the 4th of July holiday; and

WHEREAS, the State of Michigan requires that municipalities issue a permit for the display of fireworks; and

WHEREAS, the City of Clare has traditionally provided said permit to the contracted fireworks display agent of the Clare Summerfest Committee; and

WHEREAS, the Clare Summerfest Committee originally requested that the City of Clare issue said requisite permit to allow the display of fireworks on June 25, 2016; and

WHEREAS, said Committee has amended its request to allow the display of fireworks on June 24, 2016 vice June 25, 2016.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Clare hereby approves the issuance of a new Permit for Fireworks Display to the Clare Summerfest Committee, said permit valid for a fireworks display on June 24, 2016.

ALL RESOLUTIONS AND PARTS OF RESOLUTIONS INsofar AS THEY CONFLICT WITH THE PROVISIONS OF THIS RESOLUTION BE AND THE SAME ARE HEREBY RESCINDED.

The Resolution was introduced by Commissioner _____ and supported by Commissioner _____. The Resolution declared adopted by the following roll call vote:

YEAS:

NAYS:

ABSENT:

Resolution approved for adoption on this 6th day of June 2016.

Diane Lyon, City Clerk

AGENDA REPORT

To: Mayor Pat Humphrey and the Clare City Commission
From: Ken Hibl, City Manager
Date: June 2, 2016
Regarding: Adoption of the Fiscal Year 2016/17 Budget

For the Agenda of June 6, 2016

Background The Charter of the City of Clare stipulates that the City Commission shall adopt a budget for the upcoming fiscal year at the first scheduled City Commission meeting in June. In preparation for the approval of the Fiscal Year 2016/17 Budget the Fiscal and Budget Committee met with all Department Heads on May 2nd and the Planning Commission on April 13th to review and discuss their requested/proposed capital improvement budgets. Following these presentations the full City Commission held budget workshops during the month of May during which each respective department head presented to the Commission their proposed department budget for Fiscal Year 2016/17. During the Fiscal and Budget Committee and the Planning Commission meetings and also during the City Commission budget workshops complete projections of the next four fiscal years (FY2017/18 to FY2020/21) were also presented to assist the Commission in planning for the future.

The City Commission will be provided their budget binders during the meeting which contains the proposed Fiscal Year 2016/17 Budget for their final review and approval (an electronic copy can be sent to you if you desire). Following an overview presentation to the City Commission of the Budget for each Fund and Activity the City Manager and the City Treasurer/Finance Director will collectively answer any questions the Commission or the public may have regarding the proposed budget.

Prior to adopting/approving the budget the City Commission is required to hold a public hearing to receive comment regarding the proposed budget and the proposed tax millage to be collected for the new fiscal year commencing July 1st. Notice of the hearing (*copy attached*) has been completed as required.

Issues & Questions Specified Should the City Commission hold the requisite public hearing and adopt the proposed budget and tax millage rates?

Alternatives

1. Hold the public hearing and adopt the proposed budget.
2. Do not hold the public hearing, thereby delaying the adoption of the budget.
3. Hold the public hearing and modify or amend the proposed budget.
4. Defer the matter for further consideration and/or deliberation at a subsequent meeting.

Financial Impact Conducting the hearing and adopting the proposed budget will allow the City to continue functioning/providing necessary public services during the upcoming fiscal year.

Recommendations The City Manager and Treasurer/Finance Director both recommend that the City Commission approve by motion and then conduct a public hearing to receive comments concerning the proposed budget. Subsequent to the public hearing we recommend that the City Commission approve the Fiscal Year 2016/2017 Budget by adoption of Resolution 2016-056. We also recommend that the 2016 property tax millage rates, administration fees, interest, penalties and tax due dates be approved by the adoption of Resolution 2016-057.

Attachments

1. Proposed Fiscal Year 2016/17 Budget (provided during the meeting).
2. Public Notice.
3. Tax Millage Request Form.
4. Resolution 2016-056.
5. Resolution 2016-057.

**CITY OF CLARE
SCHEDULE OF BUDGET WORKSHOPS AND
NOTICE OF PUBLIC HEARING ON
PROPOSED 2016-2017 BUDGET**

The City will be conducting budget workshops for the Fiscal Year 2016-17 at the regularly scheduled May 2nd and May 16th, 2016 City Commission meetings. Department heads will be reviewing their various departmental needs and the City Commission will give guidance for capital improvements projects. The public is encouraged to attend or if you have input you would like considered, you may submit written communication to the City Clerk at 202 W. Fifth St., Clare, MI 48617 or verbal communication by calling (989) 386-7541 ext. 106.

PLEASE TAKE NOTICE that on June 6th, 2016, at 6:00 p.m. at the Clare City Hall Commission Chambers, 202 W. Fifth Street, Clare, Michigan, the Clare City Commission will hold a public hearing to consider adoption of the City's 2016-2017 budget. A copy of the proposed 2016-2017 budget is available for public inspection during normal business hours in the Office of the City Treasurer, 202 W. Fifth St., Clare, Michigan.

The City of Clare is an equal opportunity provider and employer.

Diane Lyon
City Clerk



Instructions For Completing Form 614 (L-4029) 2016 Tax Rate Request, Millage Request Report To County Board Of Commissioners

These instructions are provided under MCL Sections 211.24e (truth in taxation), 211.34 (truth in county equalization and truth in assessing), 211.34d (Headlee), and 211.36 and 211.37 (apportionment).

Column 1: Source. Enter the source of each millage. For example, allocated millage, separate millage limitations voted, charter, approved extra-voted millage, public act number, etc. Do not include taxes levied on the Industrial Facilities Tax Roll.

Column 2: Purpose of millage. Examples are: operating, debt service, special assessments, school enhancement millage, sinking fund millage, etc. A local school district must separately list operating millages by whether they are levied against ALL PROPERTIES in the school district or against the NON-HOME group of properties. (See State Tax Commission Bulletin 3 of 2016 for more explanation.) A local school district may use the following abbreviations when completing Column 2: "Operating ALL" and "Operating NON-HOME". "Operating ALL" is short for "Operating millage to be levied on ALL PROPERTIES in the local school district" such as Supplemental (Hold Harmless) Millages and Building and Site Sinking Fund Millages. "Operating NON-HOME" is short for "Operating millage to be levied on ALL PROPERTIES EXCLUDING PRINCIPAL RESIDENCE, QUALIFIED AGRICULTURAL, QUALIFIED FOREST AND INDUSTRIAL PERSONAL PROPERTIES in the local school district" such as the 18 mills in a district which does not levy a Supplemental (Hold Harmless) Millage.

Column 3: Date of Election. Enter the month and year of the election for each millage authorized by direct voter approval.

Column 4: Millage Authorized. List the allocated rate, charter aggregate rate, extra-voted authorized before 1979, each separate rate authorized by voters after 1978, debt service rate, etc. (This rate is the rate before any reductions.)

Column 5: 2015 Millage Rate Permanently Reduced by MCL 211.34d ("Headlee") Rollback. Starting with taxes levied in 1994, the "Headlee" rollback permanently reduces the maximum rate or rates authorized by law or charter. The **2015** permanently reduced rate can be found in column 7 of the **2015** Form L-4029. For operating millage approved by the voters after April 30, 2015, enter the millage approved by the voters. For debt service or special assessments not subject to a millage reduction fraction, enter "NA" signifying "not applicable."

Column 6: Current Year Millage Reduction Fraction. List the millage reduction fraction certified by the county treasurer for the current year as calculated on Form 2166 (L-4034), *2016 Millage Reduction Fraction Calculations Worksheet*. The millage reduction fraction shall be rounded to four (4) decimal places. The current year millage reduction fraction shall not exceed 1.0000 for 2016 and future years. This prevents any increase or "roll up" of millage rates. Use

1.0000 for new millage approved by the voters after April 30, 2016. For debt service or special assessments not subject to a millage reduction fraction, enter 1.0000.

Column 7: 2016 Millage Rate Permanently Reduced by MCL 211.34d ("Headlee") Rollback. The number in column 7 is found by multiplying column 5 by column 6 on this 2016 Form L-4029. This rate must be rounded DOWN to 4 decimal places. (See STC Bulletin No. 11 of 1999, Supplemented by Letter of 6/7/2000.) For debt service or special assessments not subject to a millage reduction fraction, enter "NA" signifying "not applicable."

Column 8: Section 211.34 Millage Rollback Fraction (Truth in Assessing or Truth in Equalization). List the millage rollback fraction for 2016 for each millage which is an operating rate. Round this millage rollback fraction to 4 decimal places. Use 1.0000 for school districts, for special assessments and for bonded debt retirement levies. For counties, villages and authorities, enter the Truth in Equalization Rollback Fraction calculated on STC Form L-4034 as TOTAL TAXABLE VALUE BASED ON CEV FOR ALL CLASSES/TOTAL TAXABLE VALUE BASED ON SEV FOR ALL CLASSES. Use 1.0000 for an authority located in more than one county. For further information, see State Tax Commission Bulletin 3 of 2016. For townships and cities, enter the Truth in Assessing Rollback Fraction calculated on STC Form L-4034 as TOTAL TAXABLE VALUE BASED ON ASSESSED VALUE FOR ALL CLASSES/TOTAL TAXABLE VALUE BASED ON SEV FOR ALL CLASSES. The Section 211.34 Millage Rollback Fraction shall not exceed 1.0000.

Column 9: Maximum Allowable Millage Levy. Multiply column 7 (2016 Millage Rate Permanently Reduced by MCL 211.34d) by column 8 (Section 211.34 millage rollback fraction). Round the rate DOWN to 4 decimal places. (See STC Bulletin No. 11 of 1999, Supplemented by Letter of 6/7/2000.) For debt service or special assessments not subject to a millage reduction fraction, enter millage from Column 4.

Column 10/Column 11: Millage Requested to be Levied. Enter the tax rate approved by the unit of local government provided that the rate does not exceed the maximum allowable millage levy (column 9). A millage rate that exceeds the base tax rate (Truth in Taxation) cannot be requested unless the requirements of MCL 211.24e have been met. For further information, see State Tax Commission Bulletin 3 of 2016. A LOCAL School District which levies a Supplemental (Hold Harmless) Millage shall not levy a Supplemental Millage in excess of that allowed by MCL 380.1211(3). Please see the memo to assessors dated October 26, 2004 regarding the change in the collection date of certain county taxes.

Column 12: Expiration Date of Millage. Enter the month and year on which the millage will expire.

RESOLUTION 2016-056

A RESOLUTION OF THE CLARE CITY COMMISSION ADOPTING THE FISCAL YEAR 2016/2017 BUDGET.

WHEREAS, the Clare City Commission has reviewed and discussed the proposed Fiscal Year 2016/2017 millage rates, fee and rate schedules for City services to include any rate changes and recommended appropriations during budget workshops held during the month of May 2016 pursuant to State Statutes and the City Charter and discussed and reviewed the final proposed 2016/2017 City Budget during the course of a regularly scheduled meeting of the Clare City Commission on the 6th day of June 2016; and

WHEREAS, the City Commission held an appropriately noticed public hearing to receive public comment prior to the adoption of this resolution pertaining to the Fiscal Year 2016/2017 Budget; and

NOW, THEREFORE BE IT RESOLVED THAT the Clare City Commission hereby approves the Fiscal Year 2016/2017 Budget Appropriations for the City of Clare as stipulated herein and itemized as Attachment A to this Resolution:

	Operating Expenditures	Non-Operating/Capital/ Transfers Out
General Fund	\$ 2,390,014.01	\$ 384,960.84
Cemetery Perpetual Care	-0-	5,000.00
Major Street Fund	155,657.66	349,059.44
Local Street Fund	182,579.84	2,000.00
Fire Department Fund	317,495.22	42,335.00
Parks & Recreation Fund	378,167.11	332,000.00
Downtown Development Authority	86,040.75	-0-
Sidewalk Replacement Fund	668.70	-0-
Brownfield Redevelopment	-0-	-0-
Drug Forfeiture Fund	3,322.17	-0-
Law Enforcement 302 Training	1,500.00	-0-
Debt Service – Public Safety Fund	52,800.82	-0-
Sewer Fund	788,270.55	53,000.00
Water Fund	593,181.03	853,298.00
Data Processing Fund	48,850.00	16,000.00
Mobile Equipment Fund	296,800.92	60,500.00

BE IT FURTHER RESOLVED THAT the Clare City Commission hereby approves the millage rates as outlined on the attached Michigan Department of Treasury Form 614, a copy of which is attached to this Resolution as Attachment B.

BE IT FURTHER RESOLVED THAT the City Manager is hereby authorized to make budgetary transfers within the appropriation for each specifically identified fund within the City’s adopted 2016/2017 budget. However, increasing the total fund appropriation shall require the specific approval of the Clare City Commission by properly introduced and approved resolution during a publicly held meeting.

ALL RESOLUTIONS AND PARTS OF RESOLUTIONS INSOFAR AS THEY CONFLICT WITH THE PROVISIONS OF THIS RESOLUTION BE AND THE SAME ARE HEREBY RESCICNDED.

The Resolution was introduced by Commissioner Swanson and supported by Commissioner Murphy. The Resolution declared adopted by the following roll call vote:

YEAS:

NAYS: None

ABSENT: None

Resolution approved for adoption on this 6th day of June 2016.

Diane Lyon, City Clerk

RESOLUTION 2016-057

A RESOLUTION OF THE CLARE CITY COMMISSION ADOPTING THE 2016/17 MILLAGE, ADMINISTRATION FEES, PENALTIES AND TAX DUE DATES.

WHEREAS, the Clare City Commission has reviewed and discussed the proposed Fiscal Year 2016/17 budgets based on proposed millage rates at workshops during the month of May 2016 pursuant to State Statutes and the City Charter; and

WHEREAS, the City Commission held a requisite public hearing to receive comment prior to the adoption of this resolution pertaining to Fiscal Year 2016/2017 Property Tax Millages.

NOW, THEREFORE BE IT RESOLVED that the millage rates listed herein are hereby adopted for Fiscal Year 2016/2017:

Operating	17.5000
Parks (Voted)	<u>.7500</u>
	18.2500

BE IT FURTHER RESOLVED that the City of Clare shall add a 1% penalty to the 2016 Unpaid Summer Taxes on September 1, 2016 and 1/2% interest on the first of each month thereafter until paid or turned over to the county as delinquent with a total of 6% interest due in February 2017; and

BE IT FURTHER RESOLVED that the Clare City Commission approved an administrative fee of 1% for both Summer and Winter Property Taxes; and

BE IT FURTHER RESOLVED that said administrative fee of 1% shall continue to be levied; and

BE IT FURTHER RESOLVED that the Clare City Commission hereby confirms the 1% penalty on the Summer Taxes and the 3% penalty on the Winter Taxes with a minimum fee of \$1.00 to be assessed on all unpaid property tax as of September 1, 2016 for Summer Taxes and February 15, 2016 for Winter Taxes; and

BE IT FURTHER RESOLVED that the Clare City Commission hereby sets the due date for 2016 Summer Taxes as August 31, 2016.

ALL RESOLUTIONS AND PARTS OF RESOLUTIONS INSOFAR AS THEY CONFLICT WITH THE PROVISIONS OF THIS RESOLUTION BE AND THE SAME ARE HEREBY RESCINDED.

The Resolution was introduced by Commissioner _____ and supported by Commissioner _____. The Resolution declared adopted by the following roll call vote:

YEAS:

NAYS: None

ABSENT: None

Resolution approved for adoption on this 6th day of June 2016.

Diane Lyon, City Clerk

AGENDA REPORT

TO: Mayor & City Commission
FROM: Ken Hibl, City Manager
DATE: June 2, 2016
RE: Approval of Fiscal Year 2016/2017 Fee and Rate Schedule

For the Agenda of June 6, 2016

Background. In conjunction with the annual budget process, the City Staff reviews and recommends appropriate changes to the City's Fee and Rate Schedule (*see copy of att'd rate/fee schedule for comprehensive list of City fees*). That review has been completed, and the City Staff recommends no changes to the fees we charge for services with the following exceptions:

- A 2 % increase in water rates
- A 2 % increase in sewer rates
- Vendor permits
 - o Food Truck/Wagon \$30.00 per day, \$10.00 for each consecutive day.
 - o Food Cart \$15.00 per day, \$5.00 for each consecutive day.
 - o No permit required for restaurant establishments within City limits.
- A \$.05 increase for yard waste & garbage bags (per bundle/case)

Issues & Questions Specified. Should the City Commission approve the 2016/2017 Fee and Rate Schedule?

Alternatives.

1. Approve the fee and rate schedule as presented.
2. Approve the fee and rate schedule with amendments/modifications/changes.
3. Do not approve the fee and rate schedule.
4. Set aside the matter for further consideration and/or deliberation at a subsequent meeting.

Financial Impact. Approval of the proposed fee and rate schedule will ensure the City is not subsidizing its costs for services, and in the case of water and sewer fees, will promote the City's ability to continue accomplishing future water and sewer projects and improvements.

Recommendations. I recommend that the City Commission approve the proposed 2016/2017 Fee and Rate Schedule by adoption of Resolution 2016-058 (*copy att'd*).

Attachments.

1. Fee & Rate Schedule Table.
2. Resolution 2016-058.

**PROPOSED FEE/RATE SCHEDULE
FISCAL YEAR 2016/2017**

<i>DEPARTMENT</i>	<i>ITEM</i>	<i>CURRENT PRICE PRICE 15/16</i>	<i>RECOMMENDED 16/17</i>
CITY HALL	Assessor Card	Cost of materials, postage and labor	
	Auction Permit	\$2.00	
	Bags - Lawn Bags – Trash Colored	Cost including sales tax and fuel surcharges	Cost including sales tax and fuel surcharges (will increase .05 per bundle/case as of 7/1/16)
	Brownfield Application	Time & Materials; not to exceed \$500	
	Cemetery Abandonment	Time & Materials; no limit	
	Checks (NSF); to include all returned payments paper or electronic	\$25.00	
	Chicken Permit	\$15.00	
	Circus/Carnival	\$150.00 w/o sponsor \$10.00 w/sponsor	
	Civil Infractions	\$75 1 st Offence \$150 2 nd Offence \$325 3 rd Offence \$500 4 th Offence	
	Clare City Maps	Free	
Requires 2 public hearings	Conditional Use Permit Application	\$150.00	
	Emergency Response Cost Recovery	Time & Materials	
	Facility Usage (for profit organizations)	\$50.00 full day \$25.00 for 4 hours or less \$10 for coffee	
	Fax Fee	\$1.00 1 st page, .25 each additional page per number	
	FOIA Requests	Cost as allowed by law	
	Garage/Yard/Estate/Attic Sale Permits	\$1.00	
	IFT Processing	\$125.00	
	Land Division	\$50.00 Per Split	

	Marriage Ceremony	\$60.00	
	Notary Service	-0- for taxpayers and \$2 for all others	
	PA 425 request	Time & Materials; not to exceed \$500	
	Private Well Request	\$20.00	
Requires 2 public hearings	Rezone Request	\$150.00	
	Site Plan Review	\$125.00	
	Special Event Permit	\$50.00	
	Special Use Permit	\$125.00	
	Street Abandonment	Time & Materials; not to exceed \$500	
	Subdivision Request	Time & Materials; not to exceed \$500	
	Taxi-Cab License	\$10 1 st Cab/\$5 every cab thereafter; \$1.00 per driver	
	Telecommunications Permit	\$500.00	
	Vendor/Peddler/Solicitor/ Transient Merchant	Sliding Scale	1 Day \$ 10.00 2 Days \$ 15.00 3 Days \$ 20.00 1 Week \$ 25.00 1 Month \$ 75.00 3 Months \$150.00
	Vendor Permit-Food Truck/Wagon	Sliding Scale Prohibited from Set-up Within one Block of Existing Restaurant, Pub Except for Major City Festival or Events – then site approval determined by Festival Coordinator or City Manager	1 Day \$30 Each Additional, Successive Day \$10 1 Week \$80 1 Month \$175 3 Months \$250 1 Year \$400 No Charge for Clare Restaurants
	Vendor Permit – Food Cart	Sliding Scale Prohibited from Set-up Within One Block of Existing Restaurant, Pub Except for Major City Festival or Events — then site approval determined by Festival Coordinator or City Manager	1 Day \$15 Each Additional, Successive Day \$5 1 Week \$40 1 Month \$90 3 Months \$125 1 Year \$200 No Charge for Clare Restaurants
	Waste Hauler Permit	\$500 (1 x fee)	
	Zoning Maps	Cost of materials, postage and labor	
	Zoning Variance Request	\$125.00	
BUILDING	Building Permits	See attached schedule	
	Plan Review	\$150.00 or \$50.00 per hr, whichever is greater + any and all costs for professional consulting as needed	
	Demolition Permit	See attached schedule	

	Electrical Permits	\$50.00 + See attached schedule	
	Sign Permit	\$75.00	
AIRPORT	Aviation Services- Non-Essential	\$25.00 1 st permit \$5 each additional year	
	FBO	\$100.00 1 st permit \$25.00 each additional	
	Hangar (Building) Lease Fees	Adjusted annual base fee + cost-escalator adjustment increase predicated by the annual Consumer Price Index (CPI) or 3% of the lease cost, whichever is less, but not less than 0.	
	T-Hangar - Box	\$250 per month or \$20 per day	
	T-Hangar - Large	\$175.00 per month or \$20.00 per day	
	T-Hangar - Standard	\$140.00 per month or \$20.00 per day	
	Tie-down Ramp Fees	\$3 Overnight \$50 per Month	
FIRE	Emergency Response for vehicle accidents	\$250.00 + \$13.50 per man per hour	
	Emergency Response	See attached schedule	
	Fire Reports	As allowed under FOIA	
	Pool Fill	\$75.00 per 1,900 gal. load & \$150.00 minimum	
PARKS Facility Usage	Ball Fields - Non Tournaments-Weekdays	\$20.00 per day \$10.00 for lights	
	Ball Tournaments – weekends	\$150.00	
	Pavilion 1-Shamrock & Pettit Park Pavilion	Residents (\$50.00 Deposit) Non-Resident \$75.00	
	Pavilions – City Park, Shamrock Park Pavilion 2 & ½ of Shamrock Pavilion 1	Residents (\$25.00 Deposit) Non-Resident \$50.00	
	Pettit Park Camping	\$25.00 electrical \$20.00 primitive	
	Pettit Park Dumping	\$5.00	
WWT	Bacterial Analysis	\$19.00 Type I & II Systems \$29.00 Private Type III	
	Fecal Coliform Membrane	\$20.00	
		High Hazard Account =	

		\$1.00/month on water bill Low Hazard Account = \$0.20/month on water bill	
	Cross Connections		
	Hauled Wastewater	\$.10/gallon	
	BOD in excess of 300 mg/L	\$.50/pound	
	Total Suspended Solids in Excess of 350 mg/L	\$.50/pound	
	Total Phosphorus in Excess of 20 mg/L	\$9.14/pound	
	Industrial Pretreatment Inspection Fee	Outside analysis Cost + Shipping & Handling + \$50 Admin Fee + WWTP Analysis Prices	
	Biochemical Oxygen Demand	\$25.00	
	Carbonaceous Biochemical Oxygen Demand	\$25.00	
	Total Suspended Solids	\$10.00	
	Total Phosphorus	\$15.00	
	Ammonia Nitrogen	\$10.00	
	Dissolved Oxygen	\$5.00	
	pH	\$5.00	
	Iron	\$10.00	
	Hardness	\$10.00	
	Water & Sewer Rates	See Attached Utility Rate Schedule	
DPW	Curb Cut	\$16.00/foot	
	Hydrant Water	\$25 user fee + current commodity rate per 1,000 gallons or fraction thereof.	
	Mowing	\$80.00/lot	
	Tree Permit	No Charge	
	Utility Deposit	\$150.00/\$50.00 per service	
	Utility Customers - Print-out	\$20 on paper \$30 on labels + postage if mailed	
	Water Turn-on Fee	\$25.00 during regular working hours \$50.00 during non- regular DPW working hours (evenings, holidays, weekends, etc.)	

	Water/Sewer Tap-In	Time & Materials	
	Water/Sewer Buy-In	\$1,000 each	
Cherry Grove Cemetery	Burials & Disinterment's	\$200.00 under age 1 \$350.00 over age 1 \$50.00 cremation \$75 additional for all burials scheduled involving scheduled overtime	
	Cemetery Lots (per grave space)	\$300 taxpayer \$400 non-taxpayer Cremation Plot: \$75 taxpayer \$100 non-taxpayer	
	Foundations	\$.16/square inch	
	Print-out of Cemetery "residents"	\$30 for entire listing or \$2 per page	
St. Cecilia	Grave Opening	Current hourly equipment rate plus labor	
POLICE	Booking fees Expedited	\$15.00	
	Booking photos	\$5.00	
	Copy - Audio Tape	As allowed under FOIA	
	Copy - CD	As allowed under FOIA	
	Copy - lost bond receipt	\$5.00	
	Copy - Video Tape	As allowed under FOIA	
	False Alarm fees	\$35.00 for 3 rd & subsequent alarms	
	Finger Print Card Only	\$5.00	
	Finger Prints	\$70.00	
	Notary Fee	\$1.00 (no charge for gun permit)	
	PBT	\$5.00	
	Release vehicles	\$25.00	
	Reports - Original	As allowed under FOIA	
	Reports -Supplemental	\$1.00 each additional page	
	Reports - UD-10 Crash	As allowed under FOIA	
	Temporary driving permits	\$5.00	
	Warrant Fees	\$10.00	
Infractions			
	Handicapped Parking	\$100.00	
	Loading Zone Violation	\$15.00	

	Obstructing Traffic	\$25.00	
	Other Prohibited Parking	\$25.00	
	Overtime Parking	\$15.00	
	Parked 3 am – 6 am	\$30.00	
	Parked Within 15' of Fire Hydrant	\$25.00	
	Parking between Sidewalk & Curb	\$15.00	
	Parking in Alley	\$25.00	
	Parking Too Far From Curb	\$15.00	

BUILDING PERMIT & INSPECTION FEE SCHEDULE 2016/17

Minimum Permit Fee (includes one inspection)-----\$75.00
 Demolition Permit -----\$55.00

Will be deducted from building permit when erecting new replacement structure.

Permit Fees: _____ Based on total job cost

Additional inspections -----\$50.00

Mobile & Modular Homes-----50% of Normal on-site construction permit fee.

Up to \$500----- No permit required.

\$500 to \$1,000 (includes one inspection only)-----\$75.00

\$1,001 to \$10,000-----\$70.00 plus \$10 per \$1,000 over \$1,000

\$10,001 to \$100,000-----\$165.00 plus \$3 per \$1,000 over \$10,000

\$100,000 to \$500,000-----\$435.00 plus \$2 per \$1,000 over \$100,000

\$500,000 plus-----	\$1,235.00 plus \$3 per \$1,000 over \$500,000
Commercial Plan Review -----	\$150.00
Sign Permit-----	\$75.00
Shed up to 120 Sq Ft & Fence Permit-----	\$15.00
Board of Appeals-----	\$300.00
Work without Permit Fee-----	\$500.00

Last revision: July 1, 2015

City of Clare Fire Department Equipment Rate Schedule FY16/17

<u>Apparatus</u>	<u>Rate</u>
Engine	\$250.00 per hour
Aerial Apparatus	\$350.00 per hour
Tender	\$175.00 per hour
Grass Rig/Utility Vehicle	\$125.00 per hour
Traffic Control	\$ 75.00 per hour
Extrication	\$750.00 flat fee

Billing rates are determined by the type of equipment provided, the number of personnel responding, hours of service, plus any associated incidental costs or fees related to providing service.

Personnel rates are charged at the current hourly rate.

UTILITY RATE SCHEDULE

RATES EFFECTIVE July 1, 2016 *(July Usage/August Bill/Sept. Due)*

RATE AND FEE SCHEDULE ADOPTED BY RESOLUTION 2016-XXX

	<u>2015-16 RATES</u>	<u>EFFECTIVE 07/01/16</u>
<u>WATER RATES</u>		2.0%
3/4" Residential	\$10.61	\$10.82
3/4" Commercial	\$17.19	\$17.54
1" Commercial	\$30.99	\$31.61
1-1/2" Commercial	\$68.70	\$70.07
2" Commercial	\$123.97	\$126.45
3" Commercial	\$275.42	\$280.93
4" Commercial	\$495.76	\$505.68
<i>Commodity Charge (per 1000 gallons)</i>	\$2.49	\$2.54

Residential dwellings with multiple users on a single meter and commercial users are charged at the stated commodity charge for all usage (no minimum) plus the basic meter charge.

METER REPLACEMENT PROGRAM

3/4" Residential <i>OR</i> Commercial	\$1.25	\$1.25
---------------------------------------	--------	--------

SEWER RATES

		2.0%
3/4" Residential	\$21.34	\$21.77
3/4" Commercial	\$21.34	\$21.77
1" Commercial	\$38.38	\$39.15
1-1/2" Commercial	\$85.29	\$87.00
2" Commercial	\$153.51	\$156.58
3" Commercial	\$341.12	\$347.95
4" Commercial	\$614.05	\$626.33
<i>Commodity Charge (per 1000 gallons)</i>	\$4.54	\$4.63

*Summer sewer credits for single-family residential customers are typically approved for May, June, July and August usage for customers having **one meter per billing unit**.*

*All customers are charged the water and sewer **commodity charges** plus the appropriate basic meter charge.*

CITY UTILITY MONTHLY RESIDENTIAL BASE BILLING AMOUNT	\$33.21	\$33.85
CONTRACTED WASTE HAULER FOR RESIDENTIAL DWELLINGS	\$18.78	\$18.78
TOTAL MINIMUM RESIDENTIAL MONTHLY BILL	\$51.99	\$52.63
City Utilities <i>Plus</i> Contracted Garbage Collection	\$51.99	\$52.63

UTILITY TURN-ON FEES

	<u>2015-16 RATES</u>	<u>EFFECTIVE 07/01/16</u>
Prescheduled during regular working hours	\$25.00	\$25.00
Nonscheduled after hours, weekends, and/or holidays	\$50.00	\$50.00

UTILITY DEPOSIT

RENTAL UTILITY DEPOSIT	\$150.00	\$150 / \$50/Utility
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The utility deposit is charged in accordance with Clare City Code, Section 46.278. Rental customers establishing a new account for water, sewer, and/or solid waste-recycling service, shall pay to the City of Clare a Utility Security Deposit as established by resolution prior to receiving such service.

RESOLUTION 2016-058

A RESOLUTION OF THE CLARE CITY COMMISSION APPROVING THE CITY'S 2016/2017 FEE AND RATE SCHEDULE FOR SERVICES.

WHEREAS, the City Staff conducts a review of the City's fee and rate schedule in conjunction with the annual budget process to ensure the City's costs of providing services are adequately funded by the assessment of said fees; and

WHEREAS, said annual review has been completed and recommended changes submitted to the City Commission for consideration; and

WHEREAS, the City Commission has reviewed said fee and rate schedule, to include recommended changes thereto, and deems the approval of said schedule to be in the best interests of the City.

NOW THEREFORE BE IT RESOLVED that the City Commission of the City of Clare hereby approves the 2016/2017 Fee and Rate Schedule for Services, a copy of said schedule attached to this Resolution.

ALL RESOLUTIONS AND PARTS OF RESOLUTIONS INsofar AS THEY CONFLICT WITH THE PROVISIONS OF THIS RESOLUTION BE AND THE SAME ARE HEREBY RESCINDED.

The Resolution was introduced by Commissioner _____ and supported by Commissioner _____. The Resolution declared adopted by the following roll call vote:

YEAS:

NAYS:

ABSENT:

Resolution approved for adoption on this 6th day of June 2016.

Diane Lyon, City Clerk

AGENDA REPORT

TO: Mayor & City Commission
FROM: Diane Lyon, City Clerk
DATE: June 2, 2016
RE: Single Lot Assessments

For the Agenda of June 6, 2016

Background. On an annual basis, the City Staff prepares a single lot assessment roll for various, miscellaneous charges (e.g., blight, mowing fees, etc.) that have not been paid by respective property owners and submits the roll to the City Commission for its consideration and approval, thereby allowing these charges to be included on the tax bills of the respective parties.

The 2016 Single Lot Assessment Roll (*copy att'd*) has been prepared; public notice (*copy att'd*) has been made; and all property owners listed on the Roll have been notified by first class mail regarding the roll and the scheduled public hearing to hear comments related to the Roll. To date the City has received no written comments related to the Roll.

The City Commission is now asked to conduct the scheduled public hearing and consider approving the assessment roll with the charges for each single lot to allow the Treasurer to have the charges placed on the respective property owner's tax bill.

Issues & Questions Specified. Should the City Commission hold the hearing and approve the assessment roll?

Alternatives.

1. Hold the hearing and approve the roll.
2. Hold the hearing and approve the roll with amendments.
3. Do not hold the hearing, thereby flawing the assessment process and, in essence, disapproving the assessment roll.
4. Set the matter aside for further consideration and/or discussion at a subsequently scheduled meeting.

Financial Impact. Initiation of the process for a Single Lot Assessment will allow the City to recoup the expenses, fees, and charges from the property owners listed on the Assessment Roll. All of these charges are for failure to mow grass and weeds; the City paid a contractor from its General Fund for the cost of services to mow the tall grass and weeds, and remove blight.

Recommendation. I recommend that the City Commission approve by motion the conduct of a public hearing to hear objections to the proposed assessment roll and subsequently approve – or approve with amendment, as appropriate – the assessment roll by adoption of Resolution 2016-059 (*copy att'd*).

Attachments.

1. Assessment Roll.
2. Public Notice.
3. Resolution 2016-059.

06/02/2016

Certification of City Clerk authenticating the Special Assessment Roll

State of Michigan

I HEREBY CERTIFY that the foregoing and annexed is the Special assessment roll of City of Clare
The special assessment code is: DLQINV for the Tax Year 2016, the following are the Single Lot Special
Assessments to be spread on the Summer 2016 tax roll: Signed: _____

County of Clare

City Clerk

Diane Lyon

06/02/2016

Single Lot Special Assessments

Page

1

Parcel # Owner	Sp Assessment Code Property Address	Amount of Special	10% Admin Fee	Total Due
051-058-013-00 PANELLA FAWN	DLQINV 203 E FIFTH ST	160.00	16.00	176.00
051-280-014-01 ELLISON DEBRA LINN	DLQINV 714 COTTAGE AVE	80.00	8.00	88.00
Records: 2		Totals: 240.00	24.00	264.00



CITY OF CLARE

202 West Fifth Street | Clare, Michigan 48617-1490

Office 989.386.7541 | Fax 989.386.4508

www.cityofclare.org

CITY HALL

Ph 989.386.7541

Fx 989.386.4508

www.cityofclare.org

Manager x102

Assessor x103

Clerk x106

Treasurer x107

CITY OF CLARE PUBLIC NOTICE

DEPARTMENT OF PUBLIC WORKS

Ph 989.386.2182 or

989.386.7541 x202

Fx 989.386.4508

UTILITY BILLING

Ph 989.386.7541 x201

W/WWT PLANT

Ph 989.386.2321

Fx 989.386.2387

POLICE DEPT. NON-EMERGENCY

Ph 989.386.2121

Fx 989.386.0440

FIRE DEPT. NON-EMERGENCY

Ph 989.386.2151

Fx 989.386.3020

PARKS & RECREATION

Ph 989.386.7541 x213

Fx 989.386.4508

AIRPORT

Ph 989.386.0445

Fx 989.386.4508

The City Commission of Clare will hold a public hearing on Monday, June 06, 2016, at 6:00 p.m. at Clare City Hall, 202 W Fifth Street, to receive public comments pertaining to the approval of the Single Lot Assessment Roll for 2015 delinquent accounts. A copy of the assessment roll is available for review in the Clerk's office, Monday through Friday, 8 am to 5 pm. The City Commission will accept comments at the hearing or in writing if the written comments are received by the City Clerk not later than 5 p.m. on the date of the hearing. *The City of Clare is an equal opportunity provider and employer.*

Diane Lyon
City Clerk





CITY OF CLARE

202 West Fifth Street | Clare, Michigan 48617-1490

Office 989.386.7541 | Fax 989.386.4508

www.cityofclare.org

CITY HALL

Ph 989.386.7541

Fx 989.386.4508

www.cityofclare.org

Manager x102

Assessor x103

Clerk x106

Treasurer x107

April 2, 2016

DEPARTMENT OF PUBLIC WORKS

Ph 989.386.2182 or

989.386.7541 x202

Fx 989.386.4508

Dear Property Owner:

UTILITY BILLING

Ph 989.386.7541 x201

W/WWT PLANT

Ph 989.386.2321

Fx 989.386.2387

You are being notified of the public hearing (notice attached), because you own property that is subject to the Single Lot Assessment District for the 2015 delinquent accounts. You may pay the delinquent amount in full prior to the date of the public hearing to avoid inclusion on the Special Assessment District which includes a 10% interest charge. If the accounts remain delinquent following the public hearing the full amount plus interest and penalty will be placed on the tax roll.

POLICE DEPT. NON-EMERGENCY

Ph 989.386.2121

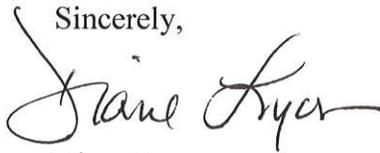
Fx 989.386.0440

Please contact me if you have questions or concerns.

FIRE DEPT. NON-EMERGENCY

Ph 989.386.2151

Fx 989.386.3020

Sincerely,


Diane Lyon
City Clerk

PARKS & RECREATION

Ph 989.386.7541 x213

Fx 989.386.4508

Enclosure

AIRPORT

Ph 989.386.0445

Fx 989.386.4508



RESOLUTION 2016-059

A RESOLUTION OF THE CLARE CITY COMMISSION APPROVING THE ASSESSMENT ROLL FOR SINGLE LOT ASSESSMENTS.

WHEREAS, the City Commission has deemed it necessary and appropriate to establish single lot assessments against specific properties within the City of Clare to recoup certain uncollected charges from the owners of said specific properties, the list of said uncollected charges submitted to the City Commission; and

WHEREAS, a single lot assessment roll delineating all individuals who were to be assessed for said uncollected charges has been prepared and filed with the City Clerk, who in turn has provided due and legal notice of a public hearing to review the assessment roll for said single lot assessments and to receive objections to said roll in writing; and

WHEREAS, said hearing date has been set the 6th day of June 2016; and

WHEREAS, the City Commission has held said public hearing and received objections to said single lot assessments and determined that said assessment roll is appropriate and correct.

NOW THEREFORE BE IT RESOLVED THAT said single lot assessment roll is determined to be fair and equitable and the assessments are determined to be in proportion to the services received.

BE IT FURTHER RESOLVED THAT said Roll, as prepared and reported to the City Commission, be and the same hereby is confirmed.

BE IT FURTHER RESOLVED THAT the City Treasurer shall utilize said Roll to place said uncollected/unpaid charges for services on the tax rolls of the City, thereby allowing the City to recoup its charges for uncollected/unpaid services, and that all said uncollected/unpaid charges for services shall be payable to the City in full in accordance with the payment instructions and schedules of said tax roll(s).

BE IT FURTHER RESOLVED THAT a warrant shall be attached by the City Clerk to a certified copy of the Roll within ten (10) days of this Resolution, herein commanding the City Treasurer to collect from each of the persons assessed on said Roll the amount of money assessed to and set opposite his name therein.

ALL RESOLUTIONS AND PARTS OF RESOLUTIONS INsofar AS THEY CONFLICT WITH THE PROVISIONS OF THIS RESOLUTION BE AND THE SAME ARE HEREBY RESCINDED.

The Resolution was introduced by Commissioner _____ and supported by Commissioner _____. The Resolution declared adopted by the following roll call vote:

YEAS:

NAYS:

ABSENT:

Resolution approved for adoption on this 6th day of June 2016.

Diane Lyon, City Clerk

AGENDA REPORT

TO: Mayor & City Commission
FROM: Ken Hibl, City Manager
DATE: June 2, 2016
RE: Approve Purchase Agreement

For the Agenda of June 6, 2016

Background. In accordance with the provisions of its management agreement with the City of Clare, the Clare Industrial Development Corporation has approved the sale of 2.48 acres of property in the City's North Industrial Park to Mr. Loren Cole of Gateway Refrigeration. Mr. Cole intends to move his 28-year old refrigeration business to the site; he plans to construct a new 10,000sf building on the site this year with proposed future construction of two additional 10,000sf buildings. The Planning Commission has approved his proposed site plan for this parcel of property.

Our City Attorney has prepared a purchase agreement (*copy att'd*) to consummate the sale of the property and allow subsequent construction of the Gateway Refrigeration Building. The City Commission is asked to approve the purchase agreement.

Issues & Questions Specified. Should the City Commission approve the purchase agreement?

Alternatives.

1. Approve the agreement.
2. Override the decision of the Clare IDC by disapproving the agreement.
3. Defer decision regarding the matter to a subsequently scheduled meeting.

Financial Impact. The purchase price of the property is \$10K per acre, which was set by agreement with the Economic Development Agency as a term of the grant provided to the City for the construction of the City's North Industrial Park. The proceeds of the sale will be provided to the IDC to promote future industrial development in accordance with the City's agreement with the IDC. The City will realize the benefits of the sale through increased tax revenue and new economic development in the industrial park.

Recommendation. I recommend that the City Commission approve the purchase agreement by adoption of Resolution 2016-060 (*copy att'd*).

Attachments.

1. Purchase Agreement.
2. Resolution 2016-060.

PRELIMINARY AGREEMENT FOR SALE OF REAL ESTATE

THIS CONTRACT, made at _____, Michigan, this ____ day of _____, 20____, by and between CITY OF CLARE, a Michigan municipal corporation, as Seller, and GATEWAY REFRIGERATION, INC., as Purchaser,

WITNESSETH, the Seller agrees to sell and convey and the Purchaser agrees to purchase, on terms and conditions hereinafter stated, the real property, with building and improvements thereon, approximately described as:

See attached Exhibit "A".

The Grantor grants to the Grantee the right to make -0- divisions of the above-described property under Section 108 of the Land Division act, Act No. 591 of the Public Acts of 1996, as amended, the above information provided by Grantor. Any split or division of land must be approved by the township and county officials and failure to comply may result in criminal or civil sanctions pursuant to Public Act 591 of 1996.

This property may be located within the vicinity of farmland or a farm operation. Generally accepted agricultural and management practices which may generate noise, dust, odors, and other associated conditions may be used and are protected by the Michigan Right to Farm Act.

The purchase price is Twenty-five Thousand and no/100ths (\$25,000.00) Dollars payable as follows: One Thousand and no/100ths (\$1,000.00) Dollars upon execution of this Agreement, receipt of which is hereby acknowledged; the balance of the purchase price shall be payable in cash upon closing which shall be within thirty (30) days, at which time purchaser will receive a warranty deed and possession of said premises.

The Seller shall furnish for Purchaser's examination a reasonable time before said delivered date a policy of title insurance, certified to a date subsequent hereto showing merchantable title to said premises in the Seller, free and clear of all encumbrances except restrictions of record and covenants running with the land and duly recorded, if any. The parties expressly agree that the parcel is subject to the Covenant of Purpose and Use for EDA Project No. 06-79-05874 which is recorded at Liber 1258, Page 362-365 and in connection with that EDA funding for infrastructure the property is subject to restrictions for a term of years and the title insurance will be issued subject to these restrictions.

The Seller shall be allowed a reasonable extension of time for correction of defects in title, if any. The abstract shall remain the property of the Seller and in his custody until payment of the purchase price is completed but shall be reasonably loaned to the Purchaser upon posting of ample security for its safe return. Said abstract shall become the property of the Purchaser upon the full payment of the purchase price.

Taxes to be apportioned to date of giving possession of premises. Risk of loss by fire or act of god until said date is assumed by the Seller. Time is of the essence of this Agreement.

The Purchaser agrees to purchase the above described premises from the Seller for the purchase price stated and to pay for same in the manner set forth.

If the title is not marketable, or if the terms of purchase are contingent upon ability to obtain a new mortgage and cannot be met, this deposit is to be refunded. In the event the Purchaser fails to conclude the sale on these terms, then Seller shall be entitled to retain the sum deposited as liquidated damages, or seek specific performance.

The parties agree that purchaser is responsible for paying closing costs.

The conditions, of this Agreement, extend to and bind the heirs, administrators, successors and assigns of the parties hereto.

WITNESS:

SELLER
CITY OF CLARE

BY:
ITS:

PURCHASER
GATEWAY REFRIGERATION, INC.

BY:
ITS:

PREPARED BY:
JAYNIE SMITH HOERAUF
JAYNIE SMITH HOERAUF, P.C.
601 Beech Street, P.O. Box 67
Clare MI 48617
(989) 386-3434

EXHIBIT "A"

A parcel of land located in the Southwest 1/4 of Section 23, Township 17 North, Range 4 West, City of Clare, Clare County, Michigan, being more particularly described as:

Commencing at the Southwest corner of said Section 23;
thence North 89°27'03" East 1968.62 feet,
 along the South line of said Section 23 and Colonville Road (66 feet wide);
thence North 00°39'12" East 1317.58 feet,
 to a point on the South 1/8 line of said Section 23, as monumented;
thence North 89°35'44" East 160.00 feet,
 along said South 1/8 line of Section 23, as monumented, to the POINT OF BEGINNING;
thence North 89°35'44" East 375.86 feet,
 continuing along said South 1/8 line of Section 23, as monumented;
thence South 00°32'57" East 254.97 feet,
 to a point on the North line of Consumers Energy Parkway (variable width);
thence South 89°27'03" West 501.23 feet,
 along the North line of said Consumers Energy Parkway;
thence North 00°39'12" East 96.28 feet;
thence North 89°35'44" East 119.99 feet;
thence North 00°39'12" East 160.00 feet to the POINT OF BEGINNING.

Said parcel contains 2.48 acres, more or less. Together with and subject to a 10 feet wide public utilities easement over the Southerly 10.0 feet thereof. Also being subject to any other restrictions or easements of record, if any.

RESOLUTION 2016-060

A RESOLUTION OF THE CLARE CITY COMMISSION APPROVING A PURCHASE AGREEMENT FOR THE SALE OF PROPERTY WITHIN THE CLARE NORTH INDUSTRIAL PARK.

WHEREAS, the City of Clare has long enjoyed an Agreement with the Clare Industrial Development Corporation to manage and market the City's industrial properties, to include the authority to negotiate the sale of said properties, and promote industrial development within the City of Clare;

WHEREAS, said relationship has garnered substantial success for the City and the Greater Clare Area Community through job creation and economic development and was instrumental in the development of both of the City's industrial parks and other industrial development within the City of Clare; and

WHEREAS, in accordance with the terms of said Agreement, the IDC has negotiated and approved the sale of 2.5 acres of vacant industrial property to Gateway Refrigeration in the City's North Industrial Park, the sale price being \$10,000 per acre; and

WHEREAS, the Clare City Attorney has crafted a Purchase Agreement for the sale of said property; and

WHEREAS, the Clare City Commission has reviewed and discussed said Purchase Agreement and deemed that the approval of said Agreement is definitely in the best interests of the City.

NOW THEREFORE BE IT RESOLVED THAT the Mayor and City Commission of the City of Clare hereby approve the proposed Purchase Agreement between the City of Clare and Gateway Refrigeration, Incorporated for the sale price of \$25,000 and directs its City Attorney to proceed with the execution of said Agreement.

BE IT FURTHER RESOLVED THAT the City Commission hereby approves the transfer of all proceeds associated with the sale of said property to the Clare Industrial Development Corporation, said proceeds to be used strictly and solely for the purposes of promoting and further industrial development for the City of Clare in accordance with the terms of the Agreement between the City of Clare and Clare Industrial Development Corporation.

ALL RESOLUTIONS AND PARTS OF RESOLUTIONS INsofar AS THEY CONFLICT WITH THE PROVISIONS OF THIS RESOLUTION BE AND THE SAME ARE HEREBY RESCINDED.

The Resolution was introduced by Commissioner _____ and supported by Commissioner _____. The Resolution declared adopted by the following roll call vote:

YEAS:

NAYS:

ABSENT:

Resolution approved for adoption on this 6th day of June 2016.

Diane Lyon, City Clerk

AGENDA REPORT

TO: Mayor & City Commission
FROM: Ken Hibl, City Manager
DATE: June 2, 2016
RE: First Right of Refusal – City of Clare Tax Foreclosed Properties

For the Agenda of June 6, 2016

Background. The City has received correspondence (*copy att'd*) from the Clare County Treasurer advising us of tax-foreclosed properties (three of them as listed in the att'd documents) within the City of Clare and offering us the first right of refusal to purchase these properties as allowed by Michigan PA 123 of 1999. The City staff recommends we waive our right of refusal, thereby allowing the properties to be auctioned for sale by the Clare County Treasurer.

Notes:

- 1. The property located at 207 W. Third is considered a blighted property by the City, and we initiated the process to have the residence demolished approximately three months ago due to the owner's refusal to repair or rehabilitate the building. We have asked the County Treasurer to provide us a quotation to demolish the property (we would be responsible for one-half the costs of demolition if we determined the costs reasonable) as our building official has determined that the building should be demolished/is not inhabitable.*
- 2. The two other parcels are the abandoned oil well property in the northeast sector of the City (proximity of Orchard Street).*

Issues & Questions Specified. Should the City Commission waive its first right of refusal for the three tax-foreclosed properties?

Alternatives.

1. Waive the first right of refusal of all three properties.
2. Waive the first right of refusal on only one or more of the properties, thereby agreeing to purchase the remainder for economic development purposes.
3. Defer decision regarding the matter to a subsequently scheduled meeting.

Financial Impact. There is little to no value for the abandoned well properties due to the restrictions associated with future use. There is potential value of the property located at 207 W. Third Street if sold at tax sale – likely more appealing for purchase if the existing blighted structure is removed prior to the tax sale. However, the City Staff does not recommend that the City purchase the property for economic development purposes.

Recommendation. I recommend that the City Commission waive its first right of refusal by adoption of Resolution 2016-061 (*copy att'd*).

Attachments.

1. Clare County Treasurer Correspondence.
2. Resolution 2016-061.



JENNY BEEMER-FRITZINGER

Clare County Treasurer

Janet Price—Chief Deputy

Cindy Heintz—Deputy Treasurer

Jason Blackledge—Deputy Treasurer

Billie Herron—Deputy Treasurer

225 W. Main St
P.O. Box 564
Harrison, MI 48625
Tel. (989) 539-7801
Fax (989) 539-0866

May 23, 2016

Dear Local Treasurer:

Please find enclosed a listing of properties in your city/township/village that were foreclosed upon pursuant to Public Act 123 of 1999. Under PA 123, your board may purchase any or all of these properties by paying the minimum bid prior to the public auction, which will be held on August 22 at the Doherty Hotel in Clare.

Properties purchased can only be used for public purpose. The Attorney General's office has concluded that Public Purpose generally means an activity that meets all of the following standards:

1. The activity will benefit the community as a body.
2. The activity is directly related to the functions of government. (i.e. parks, cemeteries, parking).
3. The activity does NOT have as its primary objective the benefit of a private interest.

Taking a parcel by the local unit and giving or selling it to a non-profit or an individual is not a public purpose.

If you are interested in purchasing any of the properties, please contact me by Friday, June 10th. I will also eventually need the completed waiver (enclosed) and/or acceptance documents (sent upon notice of intent) and the approved minutes from the Board meeting where action is taken. If I do not hear from you by June 10, 2016, I will assume you have no interest in the parcels and I will place the properties in the auction.

This year I am going to try something new. If there are properties that you believe have structures in dire need of demolition, please let me know if you are interested in partnering in the Clare County Demolition Cost Sharing Program. Please see the attached letter for further information.

If you have any questions or comments, please call me at (989) 539-7801.

Thank you,

Jenny Beemer-Fritzinger
Clare County Treasurer

Enclosures
JBF



JENNY BEEMER-FRITZINGER

Clare County Treasurer
Janet Price—Chief Deputy
Cindy Heintz—Deputy Treasurer
Jason Blackledge—Deputy Treasurer
Billie Herron—Deputy Treasurer

225 W. Main St
P.O. Box 564
Harrison, MI 48625
Tel. (989) 539-7801
Fax (989) 539-0866

May 23, 2016

Re: Waiver of First Right of Refusal

Dear Local Unit Board:

In accordance with PA 123 of 1999, the city, village and township has the “first right of refusal” with regards to tax foreclosed properties:

“...If this state elects not to purchase the property under its right of first refusal, a city, village, or township may purchase for a public purpose any property located within that city, village, or township set forth in the judgment and subject to sale under this section by payment to the foreclosing governmental unit of the minimum bid.”

If your city, village and township board elects to waive their first right of refusal to all of the parcels that were foreclosed on by the Clare County Treasurer, April 1, 2016, please sign and date below.

Signature Local Unit Board Manager, President or Supervisor

Date

Printed Name of Same

RESOLUTION 2016-061

A RESOLUTION OF THE CLARE CITY COMMISSION WAIVING ITS FIRST RIGHT OF REFUSAL FOR TAX-FORECLOSED PROPERTIES WITHIN THE CITY OF CLARE.

WHEREAS, Michigan Public Act 123 of 1999 provides local units of government the right of first refusal for tax-foreclosed properties within its jurisdiction;

WHEREAS, the City of Clare has been notified by the Clare County Treasurer of three tax-foreclosed properties that will be sold at public auction on August 22, 2016 unless the City exercises its right to purchase any of said properties for economic development purposes; and

WHEREAS, the City Staff has assessed and analyzed the potential value of said properties for economic development purposes and finds none and has subsequently recommended that the City Commission waive its right of refusal; and

WHEREAS, the Clare City Commission has considered and discussed said recommendation and determined it to be sound and prudent.

NOW THEREFORE BE IT RESOLVED THAT the Mayor and City Commission of the City of Clare hereby waives its first right of refusal to purchase any of the three tax-foreclosed properties identified by the Clare County Treasurer in her correspondence to the City dated May 23, 2016.

BE IT FURTHER RESOLVED THAT the City Commission hereby designates its City Clerk to execute any and all required documentation required to waive said right of refusal and forward said documentation to the Clare County Treasurer.

ALL RESOLUTIONS AND PARTS OF RESOLUTIONS INsofar AS THEY CONFLICT WITH THE PROVISIONS OF THIS RESOLUTION BE AND THE SAME ARE HEREBY RESCINDED.

The Resolution was introduced by Commissioner _____ and supported by Commissioner _____. The Resolution declared adopted by the following roll call vote:

YEAS:

NAYS:

ABSENT:

Resolution approved for adoption on this 6th day of June 2016.

Diane Lyon, City Clerk

AGENDA REPORT

To: Mayor Pat Humphrey and the Clare City Commission
From: Ken Hibl, City Manager
Date: June 2, 2016
RE: Second Reading & Adoption of Ordinance 2016-001 (Street Standards)

For the Agenda of June 6, 2016

Background. Subsequent to holding a public hearing, the Clare City Commission considered and approved a first reading of a proposed ordinance to establish standards for all roadways constructed within the City's jurisdictional boundaries. The Planning Commission considered the proposed ordinance change at its scheduled meeting of May 25th and unanimously recommended approval of those portions of the ordinance amendment that apply to Chapter 52 (Zoning). The City Commission may now direct a second reading and adopt the proposed ordinance change if it determines that it is in the City's best interests to do so.

Issues & Questions Specified. Should the City Commission direct a second reading, thereby establishing standards for all roadways constructed within the City?

Alternatives.

1. Direct a second reading and adopt the ordinance amendment.
2. Direct a second reading and do not adopt the ordinance amendment.
3. Set aside the decision regarding this matter to a later date.

Financial Impact. There is no immediate fiscal impact. However, there is potential future impact if standards are not adopted and roads are constructed by contractors and developers which eventually come under the ownership of the City and are not constructed to City standards.

Recommendation. I recommend that the City Commission direct a second reading and adopt Ordinance 2016-001 (*copy attached*) by approval of Resolution 2016-062 (*copy attached*).

Attachments.

1. Proposed Ordinance 2016-001.
2. Resolution 2016-062.

ORDINANCE NO. 2016 - 001

AN ORDINANCE TO AMEND THE CODE OF THE CITY OF CLARE BY amending the City Code, Chapter 52.

Short Title: CITY OF CLARE – ORDINANCE AMENDMENT

Chapter 52, Section 52-317, of the Clare City Code is hereby revoked and restated as follows:

Sec. 52-317 – Private road standards.

- (a) The city may allow private roads only when meeting the standards of this section. The regulations for private roads contained herein shall not apply to approved private roads within platted subdivisions regulated by the city subdivision control ordinance, as amended, or internal access drive to parking within approved site plans for multiple-family developments or commercial access drives.
- (b) Private roads are reviewed and approved by the city commission after a recommendation from the planning commission. Documentation accepted by the city commission must support that the property possess unusual configuration and/or topography which would render construction of public streets under city standards for grades, radii, width, and/or materials impractical.
- (c) An easement for private road access, for not more than two residential structures, shall be provided of not less than 24 feet in width for roads and utilities serving two or fewer lots or single-family residential units and not less than 66 feet in width for roads serving more than two homes. This easement shall be recorded with the Clare County Register of Deeds office and a copy of the recorded easement provided to the building official/city manager.
- (d) Any lot gaining access from a private road shall have at least the minimum lot frontage required herein for the zoning district in which the lot is located. The frontage for the lot shall be measured at the point between the lot lines designated by the building official/city manager as the side lot lines.
- (e) Any lot created on a private road along with accompanying buildings, shall comply with all site development standards applicable to the zoning district in which it is located. The easement for the private road shall not be included in the minimum lot width and lot area requirements.
- (f) The maximum length of any private road cul-de-sac shall not exceed the city standard for public roads.

- (g) The minimum roadway width of any private driveway, leading only to a single family residence, shall be at least 18 feet, however if such roadway is within 300 feet of a fire hydrant, such width may be reduced to 14 feet upon approval of the City of Clare Fire Department.
- (h) The surface and base material and construction of any private road shall be of asphalt, concrete or an equivalent approved by the City Commission.
- (i) Issuances of a building permit for the placement of buildings/structures on lots and/or parcels on a private road shall not be considered a guarantee or warranty that adequate access exists to the lot for emergency vehicles. The city assumes no responsibility for the maintenance of or improvements to private roads.
- (j) The applicant shall submit a joint maintenance agreement or master deed in recordable form that runs with the land, binds benefiting parcels, and allows the city to make any repairs or conduct any maintenance it deems necessary, and charge the property owners or homeowners association served by the private road for such service.
- (k) The applicant shall provide a recorded statement running with the land informing purchasers of lots accessed by the private road that the access road is private.

Chapter 40, Section 40-47 of the Clare City Code is hereby revoked and restated as follows:

Sec. 40-47. - Additional regulations.

- (a) Public roads shall be constructed in accordance with the provisions of Standards and Specifications for Public and Private Roads as adopted in 2016 and as amended from time to time.
- (b) The city manager may make additional regulations pertaining to openings and excavations in the streets, curb cuts, street openings and house moving, which regulations shall be subject to the approval of the city commission. No person shall fail to comply with any such regulations.

Passed by the City Commission of the CITY OF CLARE on _____, at its regular meeting with _____ commissioners in attendance, _____ voting aye, _____ nay. Adopted by the City Commission of the City of Clare this _____ day of _____, 2016.

Signed: _____, Chair.

I hereby certify that the foregoing was duly adopted by the CITY COMMISSION of CITY OF CLARE, Michigan, at its regular meeting on the _____ of _____, 2016, that of _____ members of the City Commission, _____ were in attendance and _____ voted for the adoption of the Ordinance. I further certify that the above and foregoing ordinance is recorded in Ordinances for the CITY OF CLARE.

Effective Date

This Ordinance shall take effect thirty (30) days following date of publication as required by law. All Ordinances or part Ordinances in conflict with any of the provisions of this Ordinance are hereby repealed.

Diane Lyon, Clerk

RESOLUTION 2016-062

A RESOLUTION OF THE CLARE CITY COMMISSION APPROVING ORDINANCE 2016-001, AN ORDINANCE ESTABLISHING SPECIFIC STANDARDS FOR ALL STREETS AND ROADWAYS CONSTRUCTED WITHIN THE JURISDICTIONAL BOUNDARIES OF THE CITY OF CLARE.

WHEREAS, the City's engineer of record has recommended and provided standards for the construction of all roadways and streets within the City of Clare to ensure consistency in design, compliance with City specifications; and conformity to related City ordinances, by-laws, and rules; and

WHEREAS, the City's Planning Commission has reviewed, held a public hearing, and subsequently considered said proposed ordinance amendment as it pertains to Chapter 52 (Zoning) of the Ordinance Codes of the City of Clare and unanimously recommended that the City Commission adopt said proposed amendment; and

WHEREAS, the City Commission has held a requisite public hearing and directed a First Reading of said Ordinance at its regularly scheduled public meeting on April 4, 2016; and

WHEREAS, the City Commission received no stated objections at said public hearing; has considered the recommendations of its engineer, the City Staff and the City of Clare Planning Commission, and has determined that approval of said amendment is in the best interests of the City of Clare.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of City of Clare hereby approves Ordinance 2016-001, thereby amending its existing ordinance codes by establishing specific standards for all streets and roadways constructed within the jurisdictional boundaries of the City of Clare.

ALL RESOLUTIONS AND PARTS OF RESOLUTIONS INsofar AS THEY CONFLICT WITH THE PROVISIONS OF THIS RESOLUTION BE AND THE SAME ARE HEREBY RESCINDED.

The Resolution was introduced by Commissioner _____ and supported by Commissioner _____. The Resolution declared adopted by the following roll call vote:

YEAS:

NAYS:

ABSENT:

Resolution approved for adoption on this 6th day of June 2016.

Diane Lyon, City Clerk

AGENDA REPORT

TO: Mayor & City Commission
FROM: Ken Hibl, City Manager
DATE: June 2, 2016
RE: Airport Property Lease

For the Agenda of June 6, 2016

Background. Mr. Bob Bonham purchased one of the airport hangars previously owned by Mr. Ron Kunse; consequently, the City Commission is asked to approve the transfer of the related property lease agreement (*copy att'd*) for the hangar to Mr. Bonham.

Issues & Questions Specified. Should the City Commission approve the transfer of the property lease to Mr. Bob Bonham?

Alternatives.

1. Approve the transfer of the property lease.
2. Do not approve the property lease transfer.
3. Defer decision regarding the matter to a subsequently scheduled meeting.

Financial Impact. There is no fiscal impact as the annual amount of the property lease remains unchanged.

Recommendation. I recommend that the City Commission approve the property lease agreement by adoption of Resolution 2016-064 (*copy att'd*).

Attachments.

1. Lease Agreement.
2. Resolution 2016-064.

CITY OF CLARE
CLARE MUNICIPAL AIRPORT
PROPERTY LEASE AGREEMENT

This agreement is made on June 1, 2016, by and between the CITY OF CLARE, a Michigan Municipal Corporation, of Clare, Michigan 48617, (hereinafter called "Lessor"), and Robert Bonham, of 1000 Vinewood Ave., Clare, Michigan (Lessee) (Address) (hereinafter called "Lessee").

I. DESCRIPTION, USE, AND TERM

A. Lessor hereby leases to Lessee and Lessee hereby leases from Lessor certain property hereinafter called the "Leased Premises" situated in the Clare Municipal Airport, County of Clare, and State of Michigan described as follows:

302 Lot 051 - 025 - 339 - 09
(Property ID)

B. Said Leased Premises are to be used and occupied as, and for, an aviation hangar including any and all activities normally incident thereto and for no other purposes.

C. The term of this Lease shall be for ten (10) years, commencing on the 1st day of June, 2016 and ending on the 31st day of May, 2026. The lease is renewable for additional ten (10) year periods.

II. RENT

A. Lessee shall pay to Lessor for the Leased Premises, the minimum annual sum of One hundred twenty-eight and 37/100 dollars (\$128.37) in a single annual installment on the day of signing of this lease and thereafter annually until termination of this Lease.

B. The Lessor reserves the right to annually adjust the lease rate by a cost-escalator. This will be determined by the end of year National Consumer Price Index (CPI). Annual adjustments will not exceed the annual CPI or 3% of the lease amount, whichever is less. There will be no annual adjustment to the lease rate if the annual CPI falls below zero.

III. TAXES

A. Lessee shall pay and discharge all personal property taxes, general and special assessments, and other charges of every description which, during the term hereof and any extension thereof, may be levied on or assessed against the Leased Premises and all improvements thereon.

- B. Lessee agrees to and shall protect and hold harmless Lessor and the Leased Premises from liability for any and all such taxes, assessments, and charges, together with any interest, penalties, or other sums thereby imposed.

IV. INDEMNITY

The lessee shall indemnify the City of Clare and hold the City of Clare (including all of its subordinate bodies, officials, officers and employees) harmless from any and all liabilities, claims, damages whatsoever, arising from Lessee's exercise of its rights under this lease.

V. UTILITIES

Lessee shall, during the term of this Lease Agreement and any extensions thereof, pay all charges for electricity, telephone gas water, and sewer used in or on the Leased Premises.

VI. WASTE AND NUISANCE

Lessee shall not commit, or cause to be committed, any waste upon or within the Leased Premises, nor shall it maintain, commit, or permit the commission of any nuisance on the Leased Premises.

VII. RIGHTS RESERVED TO THE LESSOR

- A. During time of war or national emergency, Lessor shall have the right to enter into an agreement with the United States Government for military or naval use of part or all of the landing area, the publicly owned air navigation facilities and/or other areas or facilities of the airport. If any such agreement is executed, the provisions of this instrument, insofar as they are inconsistent with the provisions of the agreement with the Government shall be suspended.
- B. This Lease Agreement shall be subordinate to the provisions of any outstanding agreement between the Lessor and the United States relative to the maintenance, operation, or development of the airport.
- C. It is hereby specifically understood and agreed that nothing herein contained shall be construed to grant or authorize the granting of an exclusive right to provide aeronautical services to the public as prohibited in Section 308 (a) of the Federal Aviation Act of 1958, as amended, and the Lessor reserves the right to grant to others the privilege and right of conducting any one or all activities of an aeronautical nature.
- D. The Lessor reserves the right to further develop or improve the landing area of the airport as it sees fit, regardless of the desires or view of the Lessee, and without interference or hindrance.

- E. The Lessor reserves the right, but shall not be obligated to the Lessee, to maintain and keep in repair the landing area of the airport and all publicly-owned facilities of the airport, together with the right to direct and control all activities of the Lessee in this regard.
- F. There is hereby reserved to the Lessor, its successors, and assigns, for the use and benefit of the public, a right of flight for the passage of aircraft in the airspace above the surface of the premises herein leased. This public right of flight shall include the right to cause in said airspace any noise inherent in the operation of any aircraft used for navigation or flight through the said airspace or landing at, taking off from, or operation on the Clare Municipal Airport.

VIII. IMPROVEMENTS

- A. The Lessee shall have the right to construct a building on the leased premises. The Lessee shall be required to submit plans for any proposed construction on the leased parcel. Said plans must be submitted and approved prior to any construction. Further, the Lessor shall have the right to refuse or deny approval of any plans submitted for good cause.
- B. It is specifically provided that such building shall not be used for any purpose other than the Lessee's private aviation related use unless written permission for any nonconforming use is received by the Lessee from the Lessor in advance. The Lessor reserves the right to deny permission for any nonconforming use. If permission for nonconforming use is granted by the Lessor, the Lessor reserves the right to demand reasonable additional charges above the stipulated annual rental fee for the nonconforming use.

IX. RIGHT OF INSPECTION

The Lessor shall have reasonable rights of inspection of the premises during normal business hours.

X. SURRENDER OF PREMISES

- A. All buildings placed upon the land leased by the Lessee shall remain his own personal property, and at the expiration of the term of this lease agreement or any renewal therein, the Lessee will have 120 days in which the Lessee may remove such improvements or buildings provided that he restores the premises to their condition at the time of making this Lease, insofar as practicable. In the event the buildings are not removed within 120 days, past the expiration of the term or any renewal thereof, the building shall become the property of the Lessor, and the Lessor may retain, remove, or demolish said building without any liability on its part. Any costs of restoring the premises to their previous condition shall be borne by the Lessee.

- B. It is further agreed that in the event Lessee remains in possession of the Leased Premises after the expiration of the lease, or any renewal thereof, the Lessee shall be deemed to be occupying said premises as a tenant from month to month, subject to all conditions, provisions, and obligations of this lease insofar as the same is applicable to a month to month tenancy.

XI. DEFAULTS AND REMEDIES

If Lessee shall allow the rent to be in arrears more than thirty (30) days after written notice of such delinquency, Lessor may at its option, without notice to Lessee, terminate this Lease Agreement and re-enter and take possession of said premises and remove all property there from without being deemed guilty of any manner of trespass and relet the Leased Premises.

XII. ADDITIONAL COVENANTS BY LESSEE

- A. The lessee, for himself, his heirs, personal representatives, successors in interest, and assigns, as a part of the consideration hereof, does hereby covenant and agree as a covenant running with the land that in the event facilities are constructed, maintained, or otherwise operated on the said property described in this Lease for a purpose for which a Department of Transportation (DOT) program or activity is extended or for another purpose involving the provision of similar services or benefits, the Lessee shall maintain and operate such facilities and services in compliance with all other requirements imposed pursuant to 49 CFR Part 21, Nondiscrimination in Federally Assisted Programs of the DOT, and as said Regulations may be amended.
- B. The Lessee, for himself, his heirs, his personal representatives, successors in interest, and assigns, as a part of the consideration hereof, does hereby covenant and agree as a covenant running with the land that: (a) no person on the grounds of race, color, or national origin shall be excluded from participation in, denied the benefits of, or be otherwise subjected to discrimination in the use of said facilities; (b) that in the construction of any improvements on, over, or under such land and the furnishing of services thereon, no person on the grounds of race, color, or national origin shall be excluded from participation in, denied the benefits of, or otherwise be subjected to discrimination; and (c) that the Lessee shall use the premises in compliance with all other requirements imposed by or pursuant to 49 CFR part 21, Nondiscrimination in Federally Assisted Programs of the DOT, and as said Regulations may be amended.
- C. The Lessee agrees, if applicable, to furnish service on a fair, equal, and not unjustly discriminatory basis to all users thereof, and to charge fair, reasonable, and no unjustly discriminatory prices for each unit or service, provided, that the Lessee may be allowed to make reasonable and nondiscriminatory discounts, rebates, or other similar types of price reductions to volume purchasers.

- D. The Lessee covenants that it will comply with pertinent statutes, Executive Orders, and such rules as are promulgated to assure that no person shall, on the grounds of race, creed, color, national origin, sex, age, or handicap be excluded from participating in any activity conducted with or benefiting from Federal assistance. This provision obligates the Lessee or its transferee for the period during which Federal assistance is extended to the airport program, except where Federal assistance is to provide or is in the form of personal property or real property or interest therein or structures or improvements thereon. In these cases, the Provision obligates the Lessee or any transferee for the longer of the following periods: (a) the period during which the property is used by the Lessee or any transferee for a purpose for which Federal assistance is extended, or for another purpose involving the provision of similar services or benefits; of (b) the period during which the Lessor or any transferee retains ownership or possession of the property.
- E. The Lessee agrees that it will practice nondiscrimination in their activities and will provide Disadvantaged Business Enterprise (DBE) participation in any sublease as required by the Lessor, in order to meet the goals of the Lessor, or required by the Federal Aviation Agency in order to obtain an exemption from the prohibition against Long-term exclusive leases.
- F. The Lessee agrees that it shall insert the above five (5) provisions in any sublease or consign by which said lessee grants a right or privilege to any person, firm, or corporation to render accommodations and/or services to the public on the premises herein leased or owned.
- G. The Lessee agrees to comply with the notification and review requirements covered in Part 77 of the Federal Aviation Regulations in the event any future structure or building is planned for the leased premises, or in the event of any planned modification or alteration of any present or future building or structure situated on the leased premises.
- H. The Lessee, by accepting this Lease expressly agrees for itself, its successors and assigns that it will not erect nor permit the erection of any structure or object nor permit the growth of any tree on the land leased hereunder such that it penetrates the safety zones surrounding the airport. In the event the aforesaid covenants are breached, the Lessor reserves the right to enter upon the land leased hereunder and remove the offending structure, object or tree, all of which shall be at the expense of the Lessee.
- I. The Lessee, by accepting this Lease, agrees for itself, its successors, and assigns that it will not make use of the leased premises in any manner which might interfere with the landing and taking off of aircraft from the Clare Municipal Airport or otherwise constitute a hazard. In the event the aforesaid covenant is breached, the Lessor reserves the right to enter upon the premises hereby leased and cause the abatement of such interference at the expense of the Lessee.

- J. Any person, firm, or corporation operating aircraft on the airport may perform any services on its own aircraft, including but not limited to, maintenance and repair that the Lessee may choose to perform.

XIII. Bankruptcy

- (A) Neither this Lease, nor any interest herein nor any estate thereby created shall pass to any trustee or receiver or assignee for the benefit of creditors or otherwise by operation of law.
- (B) In the event the estate created hereby shall be taken in execution or by other process of law or if Lessee shall be adjudicated insolvent or bankrupt pursuant to the provisions of any State or Federal insolvency or bankruptcy act, or if a receiver trustee of the property of Lessee shall be appointed by final order unappealed from by reason of Lessee's insolvency or inability to pay its debts, or if any assignment shall be made of Lessee's property for the benefit of creditors, then and in any of such events, Lessor may, at its option, terminate this Lease and all rights of Lessee hereunder, by giving to Lessee, notice in writing, of the election of Lessor to so terminate.
- (C) Lessee shall not ensue or give cause for institution of legal proceedings seeking to have Lessee adjudicated bankrupt, reorganized or rearranged under the bankruptcy laws of the United States, and shall not cause or give cause for the appointment of a trustee or receiver for Lessee's assets, and shall not make an assignment for the benefit of creditors, or become or be adjudicated insolvent. The allowance of any petition under the bankruptcy law, or the appointment of a trustee or receiver of Lessee or its assets, shall be conclusive evidence that Lessee caused, or gave cause, thereof, unless such allowance of the petition, or the appointment of a trustee or receiver, is appealed from or has not become final.

XIV. MISCELLANEOUS

- A. This Agreement shall be binding upon and inure to the benefit of the Parties hereto and their respective heirs, executors, administrators, legal representatives, successors, and assigns when permitted by this Agreement.
- B. This Agreement shall be construed under and in accordance with the laws of the State of Michigan.
- C. No amendment, modification, or alteration of the terms of this Lease Agreement shall be binding unless the same is in writing, dated subsequent to the date hereof and duly executed by the Parties hereto.
- D. No waiver by any Party hereto of any default or breach of any term, condition, or covenant of this Lease Agreement shall be deemed to be a waiver of any other breach of the same or any other term, condition, or covenant contained herein.

E. The Lessor may grant or withhold its permission for assignment, in its sole discretion. Any assignment or sublet shall not relieve the Lessee hereunder of its obligations.

Signed in Clare, Michigan, by:

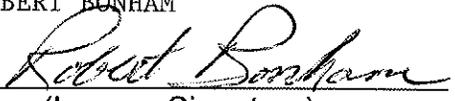
LESSOR

LESSEE

City Of Clare _____

ROBERT BONHAM

BY _____
Pat Humphrey, Mayor

BY 
(Lessee Signature)

To: Mayor Pat Humphrey and the Clare City Commission
From: Steven J. Kingsbury, MBA, CPFA, MiCPT
Treasurer, Finance Director and
Director of Information Technology
Date: June 2, 2016
Reference: Treasurer's Report for June 6, 2016

Annual Fiscal Audit: Planning and preparation for the City's annual external audit is ongoing throughout the year to insure that we are ready after the close of the fiscal year to have our audit completed. Shortly after June 30th we will schedule a planning meeting with our external auditors to discuss required procedures for this year's audit, complete the preliminary audit scope and test work as well as schedule the two-week onsite visit.

Summer 2016 Property Tax Billing:

We are completing the final preparation work for the 2016 Summer property tax billing which will be mailed to property owners on July 1st and be due August 31, 2016.

Annual Fiscal Budget: The development work for the FY2016/17 Budget has been completed along with the presentations to the Planning Commission, the Fiscal and Budget Committee and the City Commission. The completed budget and capital improvements are scheduled to be presented to the City Commission during the June 6th meeting as required by the City's Charter.

AGENDA REPORT

To: Mayor Pat Humphrey and the Clare City Commission
From: Ken Hibl, City Manager
Date: June 2, 2016
Regarding: City Manager's Report

For the Agenda of June 6, 2016

Planning Commission. The Commission met on May 27th and attended to three items of primary business: approved a site plan application of Mr. Loren Cole (Gateway Refrigeration) to construct a new 10,000sf building to house his long-time (28 years) business within the Clare North Industrial Park; recommended approval of Ordinance 2016-001; and spent considerable time (well over an hour) discussing the City's Future Land Use Map as a part of the update of the City's Master Plan. Unless there is a need to convene a June meeting, the Commission will hold its next scheduled meeting in July.

MEDC ICE Grant. We submitted the attached (excluding attachments) grant application to the MEDC on May 27th and received confirmation of its receipt. If MEDC follows its proposed schedule, selected applicants who will be invited to submit a Part II Application (generally tantamount to grant approval) will be notified June 10th or shortly thereafter.

Freedom Park Dedication Ceremony. The Park was dedicated in a formal ceremony on May 25th. Great Event! Great Crowd! Worth the trip to go visit the park – note the American flag pole at the entrance donated by residents and businesses of Clare.

Clare RR Depot Crowd-Funding Project. We met with our MEDC Community Assistance Team Specialist last week; he was totally sold on our project our proposed crowd-funding project and give us tentative assurance that it will be approved by MEDC. We will hold the event in mid-July with the goal of raising \$20K in 30 days (we actually have 60, but we are setting a goal of raising the funds in 30 days). A consultant will set up a fund-raising website for us and guide us in our efforts. If we are successful in raising the \$20K, MEDC will match that amount with a \$20K grant. We have also submitted a grant application to a Midland foundation for a September decision, and we are working on another sizable grant application to another Michigan foundation. We remain optimistic that we will be able to complete the interior and exterior of the building this year – then we will concentrate on landscaping, the caboose, and trail-head facilities (a public restroom building constructed between the depot and the caboose and a public parking lot).

North Sector Traffic Study. We initially intended to present the traffic study results and our recommendations for the project we intend to pursue to support development in the northern sector of the City using the Small-Urban funding (\$375K plus our required 20% match) that is earmarked for our use in 2017 at Monday's meeting. But we held a major meeting with MDOT yesterday and are reevaluating the direction we take based on the discussions at that 1.5-hour meeting. We will now likely provide the traffic study results to the City Commission in July following additional discussions with MDOT after June 17th.

City Soccer Program. Progress continues at the City's new recreation complex. However, we do not anticipate that the new complex will be at a stage that we can host our City Soccer Program there this fall. Consequently, we will be using multiple locations (the grassy area adjacent to/east of the Cherry Grove Cemetery will be one of the sites – the Cemetery Board granted its concurrence for the use of the site at their most recent schedule.

Other On-going City Projects. The demolition and removal of the old aeration towers at our water plant has commenced. We will have access to/use of only two of our four public water wells while this project is underway. Preparation work (televising, washing/cleaning, vacuuming) of our sanitary sewer in the downtown sector of Fourth Street has commenced. The contractor intends to commence the rehabilitative work of the sewer next week.

National Historic District Listing. An extract of the listing of the most recent additions to the National Historic Register (includes Clare's downtown district) is attached.

Attachments.

1. Part I ICE Grant Application.
2. National Historic Register Listings.



Community Development Part I Application Infrastructure Capacity Enhancement

For eligible activities administered by the Michigan Economic Development Corporation (MEDC)
on behalf of the Michigan Strategic Fund (MSF)

Michigan Strategic Fund
c/o Michigan Economic Development Corporation
Community Development Block Grant
300 North Washington Sq., Lansing, MI 48913

CDBG@michigan.org |
<http://www.michiganbusiness.org/cdbgice2016/>

April 26, 2016

MICHIGAN COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM

ICE ELIGIBILITY REQUIREMENTS AND PRIORITIES

Eligible Activities:

The CDBG Infrastructure Capacity Enhancement (ICE) program is designed to assist Units of General Local Government (UGLGs) in making necessary improvements to existing public infrastructure systems. Eligible activities include upgrading existing public infrastructure systems either by replacing deteriorating or obsolete systems or by adding needed capacity to existing, but burdened systems.

Eligible CDBG public infrastructure activities could include community:*

- Water lines and related facilities;
- Sanitary and storm sewer lines and related facilities;
- Wastewater treatment plants and related activities; and
- Road and sidewalk replacement activities related to the above activities.

Other activities not listed above are eligible as match as long as:

- The activities are public and are identified in the UGLG's Capital Improvement Plan (CIP);
- The activities are identified in the MEDC's application guide; and
- The activities meet the United States Department of Housing and Urban Development's definition of an eligible activity.

The extension of existing utilities for future growth and/or transportation only projects will not be eligible.

CDBG funding is dedicated to infrastructure capacity enhancements, therefore CDBG will not be funding any administrative cost.

Project Eligibility

- The project must be located in a Community listed on the CDBG Low and Moderate Income Community Customer list** and the project must benefit the entire community. ***No new surveys will be accepted during the application process. Improvements based on Project Area Surveys will not be allowed;***
- The project must be for an existing system capital replacement or upgrade, and not a system expansion or maintenance;***
- The UGLG must have a locally approved CIP and the proposed project must be specifically identified within the CIP as a non-maintenance capital expenditure;
- The CDBG funds must only pay for the eligible public infrastructure activities specified above*. The UGLG must contribute a minimum cash match equal to 10% of the total eligible public infrastructure activities specified above*. The cash match must be available and committed to the project. *In-kind contributions are ineligible to count as match;*
- The property encompassing the project must be owned by the UGLG. Acquisition of Real Property, at any time after this notice, is not allowed and may jeopardize the CDBG funding. Necessary easements will be allowed and must be included in the project description and budget. *Easement agreements must not be executed until authorization has been provided by the MEDC;*
- The project must be completed by December 31, 2017;
- The UGLG must demonstrate a management/maintenance plan for the proposed project for its useful life; and
- The CDBG request must be between \$500,000 and \$1,000,000.

**link: <http://www.michiganbusiness.org/cm/Files/CDBG/CDBG-Low-Mod-Income-Customer-List.pdf>

***Maintenance expenses are generally ineligible for CDBG grants. Examples of maintenance and repair activities for which CDBG funds may not be used include: the filling of potholes in streets, the repairing of cracks in sidewalks and the pavement of roadways without reconstruction.

MICHIGAN COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM

Priorities:

- Plans and specifications are complete and sealed by an engineer at time of application (30 pts);
- The UGLG is formally engaged in the MEDC's Redevelopment-Ready Communities Program (10 pts);
- The UGLG must be a Master or Select Community in Michigan's Main Street Program (10 pts);
- The UGLG's percentage of committed cash match exceeding the required 10% (up to 10 pts);
- The leverage of other committed cash funding sources (up to 10pts);
- The project is documented as a public health need or emergency by an administrative corrective action notice of a State department, such as the Michigan Department of Environmental Quality (MDEQ) or the Michigan Department of Health and Human Services (MDHHS)(30 pts);

PART I APPLICATION

If any questions are not addressed, or attachments are not included, review of the ICE Application ***may not be scored.*** Please use this checklist to ensure all components of the Part I Application are included.

- Part I Application
- Unit of General Local Government "UGLG" Identification Form (page 5)
- Capital Improvement Plan (Eligibility Requirements Question 2 and Attachments Question 16)
- Management/Maintenance Plan (Eligibility Requirements Question 2 and Attachments Question 17)
- UGLG Match Commitment (Eligibility Requirements Question 2 and Attachments Question 18)
- Other Match Commitment (Priorities Question 3 and Attachments Question 19)
- If Completed, a copy of the complete and sealed project plans and specifications (Priorities Question 3 and Attachments Question 20)
- If applicable, State of Michigan public health need or emergency administrative corrective action notice (Priorities Question 3 and Attachments Question 21)
- Detailed Map showing all project activities (Attachments Question 22)
- Independent third party preliminary cost estimates (Attachments Question 23)
- Project Budget (Attachment A)

**Budget and Preliminary independent cost estimates must equal each other.*

MICHIGAN COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM

ICE SUBMISSION & DATES

Return, by May 27, 2016, one completed Part I Application, either electronically or hard copy:

- To submit your application by email, please send to the following email: CDBG@michigan.org.
- To submit your application by mail, please send to the following address:

Attn: ICE 2016
Michigan Strategic Fund
c/o Michigan Economic Development Corporation
Community Development Block Grant
300 N. Washington Square
Lansing, MI 48913

Timeline:

- April 27, 2016:
 - ICE Announced
- May 10, 2016 – May 20, 2016 Q&A period begins:
 - Questions regarding the ICE Application will be accepted. Answers will be posted weekly online at <http://www.michiganbusiness.org/cdbgice2016/>
 - Questions should be directed to CDBG@michigan.org.
 - **Please note:** *No questions will be answered that are submitted after May 20th at 5:00 p.m.*
- May 27, 2016 at 5:00 p.m.:
 - Part 1 Application electronic or hard copy submissions are due. Communities will receive an email notification indicating the application has been received.
- June 10, 2016:
 - An Offer Letter, Part 2 Application, and environment review requirements will be emailed to applicants.
- September 9, 2016:
 - Part 2 Application and environmental review electronic or hard copy submissions are due. Communities will receive an email notification indicating the application has been received.
- September 27, 2016:
 - Projects recommended to the MSF Board for consideration and the Grant Agreements will be signed, if approved.

MICHIGAN COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM

UNIT OF GENERAL LOCAL GOVERNMENT (UGLG) IDENTIFICATION SUMMARY			
IDENTIFICATION OF UGLG		FUNDING SOURCES TOTALS	
Unit of General Local Government (UGLG)	City of Clare	CDBG/ CDBG/RLF	\$ 509039
Street/PO Box	202 West Fifth Street	UGLG	\$ 101318
City	Clare	Private	\$ N/A
County	Clare	Other	\$ N/A
State/Zip	Michigan	Other	\$ N/A
Chief Elected Official Name	Pat Humphrey	Other	\$ N/A
Chief Elected Official Title	Mayor	Total	\$ 610,357
Chief Elected Official Email	phumphrey@cityofclare.org		
UGLG Project Contact (PC) Name	Ken Hibl	UGLG's CCR# (CCR link)	
UGLG PC Title	City Manager	5UJRO	
UGLG PC Address	202 West Fifth Street, Clare, MI	UGLG's DUNS Number (Dun & Bradstreet link)	
UGLG PC Telephone Number	9893867541	781384037	
UGLG PC Fax Number	9893864508	UGLG's Federal Identification Number	
UGLG PC E-Mail Address	khibl@cityofclare.org	38-6004529	
STATE GOVERNMENT REPRESENTATION			
Senator Name	Judy Emmons	Senate District	33rd
Representative Name	Kevin Cotter & Joel Johnson	House District	99 th & 97 th
FEDERAL GOVERNMENT REPRESENTATION			
Representative Name	John Moolenaar	Congressional District	4
UGLG CAPACITY AND SCREENING GUIDELINES			
<p>1. If known, identify consultants who will be responsible for administering the proposed project (include names and contact information):</p> <p><input type="checkbox"/> N/A, consultant not yet known</p> <p><input checked="" type="checkbox"/> N/A, consultant not anticipated</p> <p><input type="checkbox"/> Consultant or UGLG administrator contact information provided:</p> <p>Name: _____</p> <p>Business Address: _____</p> <p>Phone #: _____</p> <p>E-mail: _____</p>			

MICHIGAN COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM

ELIGIBILITY REQUIREMENTS

2. Check all eligibility requirements that apply (To qualify, all must be applicable):

- The UGLG is on the CDBG Low and Moderate Income Community Customer List;
- The proposed project benefits the entire Community;
- The proposed project includes eligible activities for upgrading or replacing an existing public infrastructure system such as water, sewer, and wastewater (and any associated road replacement);
- The UGLG has a Capital Improvement Plan (CIP) and the proposed project is specifically identified within the CIP as a non-maintenance capital expenditure;
- The proposed project is located on property owned by the UGLG (and/or only an easement is needed);
- The proposed project will be completed by December 31, 2017;
- The UGLG has committed a cash match equal to 10% of the total eligible public infrastructure activities specified on page 2;
- The UGLG has a maintenance plan for the proposed project; and
- The CDBG request is between \$500,000 - \$1,000,000

Comments:

Extract of Capital Improvement Plan att'd.

Local Cash Match Amount is \$101,727, which equates to a 16.7% match; these funds are currently available in the City's Water & Street Funds.

PRIORITIES

3. Check all priorities that apply:

- The UGLG's match exceeds 10%;
- The proposed project includes "Other" matching funds;
- The UGLG has a complete and sealed set of project plans and specifications;
- The UGLG is formally engaged in the Redevelopment-Ready Community Program;
- The UGLG is a Master or Select Community in Michigan's Main Street Program;
- The project can be documented as a public health need or as an emergency by an administrative corrective action notice from a State department, such as the Michigan Department of Environmental Quality (MDEQ) or the Michigan Department of Health and Human Services (MDHHS); and
- None of the above

Comments:

The City of Clare was formerly a Master Main Street Community. Regrettably, we were obliged to terminate our Program due to the national, state, & local economic downturn. The City continues to prescribe to and follows the primary tenets and principles of the Main Street Program, which has resulted in continued vitality and stability (no empty storefronts) in the City's downtown district and was a contributing factor to our recent designation as a National Historic District.

CONFLICT OF INTEREST AND UGLG CAPACITY

4. Does the UGLG have past CDBG grant issues and/or findings?

- Yes
- No

If yes, please provide the grant number and explain the issues and/or findings:

█

5. Check all that apply:

- UGLG's employees, agents, consultants, officers, elected or appointed officials will obtain a financial interest or benefit from a CDBG assisted activity or will have an interest in any contract, subcontract or agreement with respect thereto, or in the proceeds hereunder, either for themselves or for those with whom they have family or business ties, during their tenure or for one year thereafter
- No conflicts

- UGLG officials and staff will be a party to any contract involving the procurement of goods and services assisted with CDBG funds
- No conflicts

UGLG has a contractual relationship with (check all that apply):

- Boge, Wybenga & Bradley, PC
- Farm Bureau
- Fifth Third Bank
- Grand Angels
- Greenstone Farm Credit Services
- Michigan Department of Licensing & Regulatory Affairs
- Michigan Department of Treasury
- Michigan Economic Development Corporation
- Springfield Smartroof
- Trustcott Rossman
- No conflicts

Describe the nature of any relationships.

█

PROJECT SCOPE AND PROGRAM REQUIREMENTS

6. Provide a clear and concise description of the overall proposed project including all work activities.

The project area encompasses three blocks of Ann Arbor Trail, which is designated as a Major Street within the City's street infrastructure system. The primary purpose of the project is to replace 1,650 linear feet of old (approx. 60 years), outdated, and inadequate 4" cast iron main water line and replace it with 8" C900 plastic water main line. Included in the project is concurrent replacement of all water valves (3 of them) and fire hydrants (4 of them) within the project area. As the existing water main line is located within the paved area of the City street, the project also includes complete reconstruction of the portion of the street affected by the water main replacement, to include 920 tons of asphalt, 3,400 linear feet of curbing, 100 square feet of driveway approaches, and 250 square feet of sidewalks. Replacement of the water main and reconstruction of Ann Arbor Trail are both listed as priority projects within the City's current Capital Improvement Schedule.

7. Check all that apply:

- The project will impact wetlands
- The project is located in a floodplain
- The project will result in the demolition or conversion of residential dwelling units, both occupied and vacant
- The project will result in the acquisition of easements
- The project will result in temporary or permanent relocation of businesses, non-profit organizations, homeowners, or tenants
- The project will result in special fees (i.e., tap in / hookup fees, special assessments)
- The project will require local, state, and federal permits
- None of the above

Describe all that apply:

The project will require an MDEQ Water Permit.

8. What is the square footage of the public space being improved or reactivated?

The project will upgrade 1,650' of water main lines from current 4" to 8" lines in a three-block area of Ann Arbor Trail within the city boundaries of the City of Clare. Replacement of the water main lines will require the concurrent and complete reconstruction of Ann Arbor Trail, which is designated as a Major Street within the City's Street Infrastructure System.

MICHIGAN COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM

9. Provide the history of the problems associated with this project and explain how this project will help alleviate those problems.

The City's public water system includes approximately 26 miles of water mains; all of these lines were originally 4" lines. A concerted effort has been made and significant funds have been expended in the past four decades to upgrade the 4" lines; approximately 70% of the City's main lines have been upgraded to 6" and 8" lines, but approximately eight miles of 4" lines remain. MDEQ formally evaluated the City's water system in December 2015 (see MDEQ letter dtd Jan 20, 2016). An evaluation finding was that the City should consider upgrading its remaining 4" water lines. The MDEQ recently upgraded this recommendation to a deficiency (see MDEQ letter dtd May 25, 2016) to which the City must provide a formal response. The City would willingly replace all the remaining 4" lines tomorrow, but sufficient funds are simply not available to do so. Award of this grant will assist in complying with the MDEQ mandate while concurrently accomplishing a priority street project.

10. In the below space, provide an overall project schedule that includes the anticipated start and completion dates (attachments are not acceptable).

Activities	Start Date	End Date
Engineering and/or design	Apr 2016	Completed
Easement acquisition, if applicable	N/A	N/A
Bidding	Jan 2017	Mar 2017
Construction	May 2017	Jul 2017

Comments regarding timeline (i.e. engineering and/or design has been completed, etc.):

Engineering and Design have been completed; stamped plans are att'd.

PLEASE NOTE: When completing the timeline, please refer to Application Guide with regard to when project costs can be incurred. The timeline will be incorporated into the Grant Agreement with the UGLG.

FUNDING SOURCES

11. Check the specific funding source(s) for the "UGLG" committed match:

- General Fund
- Water & Sewer Fund
- DDA or other like district
- Other City of Clare (ULG) Major Street Fund

MICHIGAN COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM

12. List the specific funding source(s) for the "Other" committed match:

Other

No "Other" match

13. Identify any program income from previously awarded CDBG grants, including program income generated from the UGLG's housing programs, that the UGLG has available.

Program Income

No CDBG program income available

NATIONAL OBJECTIVE

14. What percentage of the UGLG is comprised of low and moderate income persons?

51.4%

15. Explain how the CDBG funded improvements will benefit the entire UGLG (low and moderate income area).

Upgrading the water mains from 4" to 8" will reduce main line breakage; improve water pressure; improve water quality; and alleviate water loss, which reduces customer water rates.

ATTACHMENTS

16. Capital Improvement Plan (CIP)

Attached?

Yes

17. Management/Maintenance Plan

Attached?

Yes

MICHIGAN COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM

<p>18. Commitment of the "UGLG" matching funds (This can be either an Authorizing Resolution or Signed letter by the Authorized UGLG Official certifying that the funds are available and committed to the project)</p> <p>Attached? <input checked="" type="checkbox"/> Yes</p>
<p>19. Commitment of all "Other" matching funds (This can be an Authorizing Resolution from the "Other" funding source or Signed letter by the Authorized Official from the "Other" funding source certifying that the funds are available and committed to the project)</p> <p>Attached? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No, Project does not include "Other" matching funds</p>
<p>20. If completed, a copy of the complete and sealed project plans and specifications</p> <p>Attached? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No, Complete and sealed project plans and specifications have not yet been completed</p>
<p>21. Evidence of a public health need or emergency by an administrative corrective action notice of a State Department, such as the Michigan Department of Environmental Quality (MDEQ) or the Michigan Department of Health and Human Services (MDHHS)</p> <p>Attached? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No, The UGLG has not received an administrative corrective action notice from a State Department</p>
<p>22. Detailed map showing all project activities</p> <p>Attached? <input checked="" type="checkbox"/> Yes</p>
<p>23. Independent third party preliminary cost estimates</p> <p>Attached? <input checked="" type="checkbox"/> Yes</p>

MICHIGAN COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM

24. Attachment A (Project Budget). Include all funding sources and identify all project activities. There must be separate line items for: Architecture and/or Engineering; Easement Acquisition; Construction / Contingency; Demolition/ Contingency; and Administration.

Attached?

Yes

MICHIGAN COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM

Attachment A						
PROJECT BUDGET						
UGLG: [REDACTED]			Project Title: [REDACTED]			
Project Cost Elements	Project Funding Sources (Identify all other sources)					
Activities	CDBG	UGLG	[REDACTED]	[REDACTED]	[REDACTED]	Total
Architecture and/or Engineering	\$ 84840	\$ 16886	\$ 0	\$ 0	\$ 0	\$ 101726
Easement Acquisition	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
CDBG Eligible Construction/ Contingency (CDBG, UGLG & Other)	\$ 424199	\$ 84432	\$ [REDACTED]	\$ [REDACTED]	\$ [REDACTED]	\$ 508631
Other non-CDBG Construction/ Contingency (UGLG & Other only)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Administration (UGLG & other only)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Other:	\$ [REDACTED]	\$ [REDACTED]	\$ [REDACTED]	\$ [REDACTED]	\$ [REDACTED]	\$ [REDACTED]
	\$ [REDACTED]	\$ [REDACTED]	\$ [REDACTED]	\$ [REDACTED]	\$ [REDACTED]	\$ [REDACTED]
[REDACTED]	\$ [REDACTED]	\$ [REDACTED]	\$ [REDACTED]	\$ [REDACTED]	\$ [REDACTED]	\$ [REDACTED]
[REDACTED]	\$ [REDACTED]	\$ [REDACTED]	\$ [REDACTED]	\$ [REDACTED]	\$ [REDACTED]	\$ [REDACTED]
[REDACTED]	\$ [REDACTED]	\$ [REDACTED]	\$ [REDACTED]	\$ [REDACTED]	\$ [REDACTED]	\$ [REDACTED]
[REDACTED]	\$ [REDACTED]	\$ [REDACTED]	\$ [REDACTED]	\$ [REDACTED]	\$ [REDACTED]	\$ [REDACTED]
Total	\$ 509039	\$ 101318	\$ [REDACTED]	\$ [REDACTED]	\$ [REDACTED]	\$ 610357



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National Park Service
U.S. Department of the Interior



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National Register of Historic Places Program: Weekly List

The National Register of Historic Places is the official list of the Nation's historic places worthy of preservation. Authorized by the National Historic Preservation Act of 1966, the National Park Service's National Register of Historic Places is part of a national program to coordinate and support public and private efforts to identify, evaluate, and protect America's historic and archeological resources.

April 29, 2016

The Director of the National Park Service is pleased to send you the following announcements and actions on properties for the National Register of Historic Places. For further information contact Edson Beall via voice (202) 354-2255, or E-mail: <Edson_Beall@nps.gov>

This and past Weekly Lists are also available here: <http://www.nps.gov/history/nr/nrlist.htm>

Our physical location address is:

National Park Service 2280, 8th floor
National Register of Historic Places
1201 "I" (Eye) Street, NW,
Washington D.C. 20005

WEEKLY LIST OF ACTIONS TAKEN ON PROPERTIES: 4/18/16 THROUGH 4/22/16

KEY: State, County, Property Name, Address/Boundary, City, Vicinity, Reference Number, NHL, Action, Date, Multiple Name

CALIFORNIA, MULTIPLE COUNTIES,
Residential Architecture of John Lautner in Southern California, 1940--1994 MPS,
64501264,
COVER DOCUMENTATION APPROVED, 4/19/16

CALIFORNIA, LOS ANGELES COUNTY,
Carling, Foster, House,
7144 West Hockey Trail,
Los Angeles, 16000168,
LISTED, 4/19/16
(Residential Architecture of John Lautner in Southern California, 1940--1994)

CALIFORNIA, LOS ANGELES COUNTY,
Harpel, Willis, House,
7764 West Torreyson Dr.,
Los Angeles, 16000170,
LISTED, 4/19/16
(Residential Architecture of John Lautner in Southern California, 1940--1994)

CALIFORNIA, LOS ANGELES COUNTY,
Harvey, Leo M., House,
2180 West Live Oak Dr.,
Los Angeles, 16000171,
LISTED, 4/19/16
(Residential Architecture of John Lautner in Southern California, 1940--1994)

CALIFORNIA, LOS ANGELES COUNTY,
Lautner, John and Mary, House,
2007 Micheltorena St.,
Los Angeles, 16000172,
LISTED, 4/19/16
(Residential Architecture of John Lautner in Southern California, 1940--1994)

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ES COUNTY,

John Lautner in Southern California, 1940--1994)

CALIFORNIA, LOS ANGELES COUNTY,

Walstrom, Douglas and Octavia, House,
10500 Selkirk Ln.,

Los Angeles, 16000175,

LISTED, 4/19/16

(Residential Architecture of John Lautner in Southern California, 1940--1994)

CALIFORNIA, RIVERSIDE COUNTY,

Elrod, Arthur, House,

2175 Southridge Dr.,

Palm Springs, 16000169,

LISTED, 4/19/16

(Residential Architecture of John Lautner in Southern California, 1940--1994)

CALIFORNIA, RIVERSIDE COUNTY,

Pearlman Mountain Cabin,

52820 Middleridge Dr.,

Idyllwild, 16000173,

LISTED, 4/19/16

(Residential Architecture of John Lautner in Southern California, 1940--1994)

CALIFORNIA, SUTTER COUNTY,

West Butte Schoolhouse,

14226 Pass Rd.,

Live Oak vicinity, 16000167,

LISTED, 4/19/16

CALIFORNIA, TULARE COUNTY,

Bearpaw High Sierra Camp,

Along High Sierra Trail, 11 mi. East of Crescent Meadow, Sequoia National Park,

Three Rivers vicinity, 16000192,

LISTED, 4/21/16

DISTRICT OF COLUMBIA, DISTRICT OF COLUMBIA STATE EQUIVALENT,

Kalorama Park and Archeological District,

1875 Columbia Rd., NW,

Washington, 16000193,

LISTED, 4/21/16

GEORGIA, FULTON COUNTY,

Capitol View Historic District,

Roughly bounded by Hartford Pl., Fairbanks St., Perkerson Park, Sylvan Rd., and Division Pl.,

Atlanta, 16000195,

LISTED, 4/22/16

IDAHO, ADA COUNTY,

Whitehead, William, House,

3921 W. Catalpa Dr.,

Boise, 16000176,

LISTED, 4/19/16

ILLINOIS, DU PAGE COUNTY,

Big Woods School,

3033 N. Eola Rd.,

Aurora, 16000197,

LISTED, 4/21/16

MICHIGAN, CLARE COUNTY,

Clare Downtown Historic District,

114-120 E. Fifth St., 102-202 W. Fifth St., 112-115 E. Fourth St., 112-124 W. Fourth St., 307, 321-622 N.

McEwan,

Clare, 16000178,

LISTED, 4/19/16



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700 S. William St.,
Ludington, 09000679,
NATIONAL HISTORIC LANDMARK DESIGNATED, 1/20/16

MICHIGAN, WAYNE COUNTY,
Pontchartrain Club--Town House Apartments,
1511 First St.,
Detroit, 16000181,
LISTED, 4/19/16

MICHIGAN, WAYNE COUNTY,
Professional Plaza Tower,
3800 Woodward Ave.,
Detroit, 16000182,
LISTED, 4/19/16

MICHIGAN, WAYNE COUNTY,
WJBK--TV Studios Building,
7441 Second Ave.,
Detroit, 16000180,
LISTED, 4/19/16

MISSOURI, JACKSON COUNTY,
Union Cemetery,
227 East 28th Terrace,
Kansas City, 16000183,
LISTED, 4/19/16

MISSOURI, ST. LOUIS INDEPENDENT CITY,
Gratiot School,
1615 Hampton Ave.,
St. Louis (Independent City), 16000184,
LISTED, 4/19/16

MONTANA, CASCADE COUNTY,
East Side Neighborhood Historic District,
Central Ave. and 1st Ave. between 15th and 16th Sts.,
Great Falls, 16000185,
LISTED, 4/19/16

NEBRASKA, DOUGLAS COUNTY,
North 24th and Lake Streets Historic District,
North 24th St. between Ohio St. and Patrick Ave., Lake St. between 26th and 22th Sts.,
Omaha, 16000159,
LISTED, 4/12/16

NEW JERSEY, MORRIS COUNTY,
Morris Canal Historic District (Boundary Increase),
125 LedgeWood--Landing Rd.,
Roxbury Township, 16000177,
LISTED, 4/19/16

NORTH CAROLINA, FORSYTH COUNTY,
Hoehns (Hanes), Philip and Johanna, House,
3550 Middlebrook Dr.,
Clemmons, 16000186,
LISTED, 4/19/16

NORTH CAROLINA, WAKE COUNTY,
Chavis, John, Memorial Park,
505 Martin Luther King Blvd.,
Raleigh, 16000188,
LISTED, 4/19/16



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MUNICIPALITY,
Parada 8,
LESTON COUNTY,
ment (Boundary Increase and Additional Documentation),
1214 Middle St. (FOSU),
Sullivan's Island, 16000190,
LISTED, 4/19/16

VIRGINIA, FAUQUIER COUNTY,
Broad Run--Little Georgetown Rural Historic District,
Roughly bounded by The Plains, Bull Run Mountains, John Marshall Hwy., Bust Head Rd., and Hopewell Rd.,
Broad Run vicinity, 16000205,
LISTED, 4/21/16

VIRGINIA, LYNCHBURG INDEPENDENT CITY,
Court House Hill--Downtown,
Church, Clay, Court, Main Sts., roughly bounded by 5th through 13th Sts.,
Lynchburg (Independent City), 01000853,
ADDITIONAL DOCUMENTATION APPROVED, 4/22/16

WISCONSIN, LA CROSSE COUNTY,
La Crosse Armory,
2219 South Ave.,
La Crosse, 16000206,
LISTED, 4/22/16

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AGENDA REPORT

TO: Mayor & City Commissioners
FROM: Diane Lyon City Clerk
DATE: June 2, 2016
RE: *Communications

For the Agenda of June 6, 2016

***Note: This is a Consent Agenda item and is considered as routine by the City Commission. As such, this matter shall be automatically enacted by one motion with all other Consent Agenda items unless a Commissioner or citizen requests this item be individually discussed, in which event it shall be removed from the Consent Agenda and considered and acted upon in its designated sequence on the approved Clare City Commission agenda of June 6, 2016.**

The following major items of correspondence were either received by or transmitted by the City since the last regularly scheduled City Commission meeting:

MML Membership Renewal Letter. We received correspondence from the MML regarding the benefits of membership.

State Primary Election Notice. All Michigan Clerks were provided the attached correspondence regarding this upcoming poll event.

Thank You Note. We received the att'd note from the family of Doug Hoerauf.

Senator Emmons Newsletter. The Senator's most recent newsletter is attached for information.

Notice of Termination of Insurance. We provided the attached notice to our insurance carrier informing them we will be terminating their services as Diane has found another carrier offering the same services for a reduced rate.

Attachments. As outlined above.

May 10, 2016

Ms. Diane Lyon
City Clerk
Clare
202 W. Fifth St.
Clare, MI 48617-1490

Dear Ms. Lyon,

Thank you for your continued participation and support of the Michigan Municipal League. The League is leveraging our access to key leadership to fight issues vital to our members, including a significant municipal finance/SaveMiCity.org initiative that we recently launched. This past year the League was intimately involved publicly and behind the scenes on numerous topics facing our communities. Most notably, we successfully led the charge-first in Lansing and then in federal court-against SB 571/PA 269 also known as the gag order law regarding what communities can and can't say on local ballot issues. We were also able to change the debate on the now-stalled proposed changes to the historic district laws, eliminating key provisions that would have endangered local historic district laws, and we are currently working with legislators to correct the Dark Stores tax loophole issue that is negatively impacting property assessments around the state.

Here at the League, we're passionate about cultivating vibrant, unique, and people-focused places across the state. We know local communities are Michigan's greatest centers for change and our new Civic Innovation Labs will bring interactive and inspirational programming to educate, connect, and empower local leaders to get things done. Our unique programming offers people who love where they live the opportunity to learn, share, and test ideas that can transform their community.

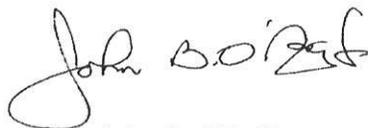
The League's Board of Trustees recognizes the strained financial conditions present in many Michigan communities. We have worked very hard over the last several years to keep dues low, resulting in savings of over 20 percent. This year we are passing along a modest .3 percent inflationary adjustment to League dues.

The true power of the League comes from the combined voices of communities across Michigan. Together we can make a real difference. Your Michigan Municipal League membership is one of the best investments your community can make. Be sure to maximize your membership by contacting us with your questions, and by actively participating at League events. Thank you for your support. We look forward to our continued partnership with your community.

Sincerely,



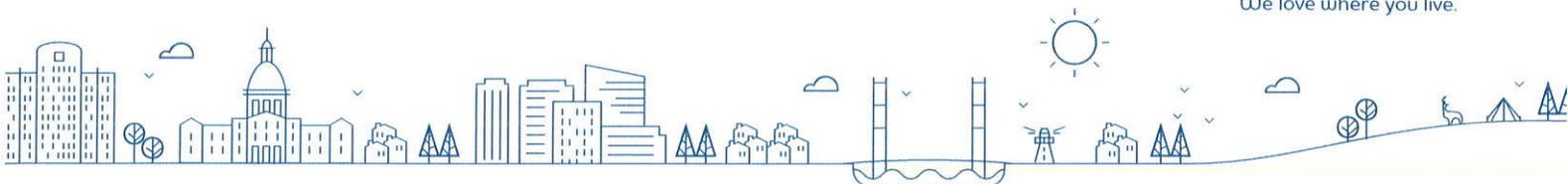
Daniel P. Gilmartin
Executive Director & CEO



John B. O'Reilly
President, 2015-2016

Enc.

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michigan municipal league

Member Benefits at a Glance

Advocacy of Municipal Issues

- Legislative Advocacy – expert advocacy and dedicated representation at the state and federal levels on municipal issues
- Legislative Committees – member advisory committees help shape League-wide positions on important matters
- Legislative Link E-Newsletter – a weekly rundown of legislative activity
- Inside 208 Blog – timely conversations on legislative and advocacy issues

Information

- Inquiry Service – information and custom research on your municipal questions
- Center for 21st Century Communities (21c3) – tools to better position your community for the 21st century
- Directory of Michigan Municipal Officials* – annual listing of elected and key appointed city and village officials
- The Review* – bimonthly magazine geared specifically to the municipal audience
- Wage and Salary Database – searchable database of 143 titles, available to respondents of the annual online survey

Educational Opportunities (*member rates apply*)

- Convention and Capital Conference – gain tools to improve your community and receive the latest Lansing updates
- Seminars and workshops – on-site and online training opportunities
- Elected Officials Academy – certification program designed to help elected officials lead in the 21st century

Documents on the League's Website

- CrowdfundingMi.com – information and training on this important economic development tool
- E-Books, including: *Handbook for Municipal Officials* and *Handbook for General Law Village Officials*
- One-Pager *Plus* Fact Sheets – easy to read summaries of common municipal topics
- Sample contracts, ordinances, policies, resolutions, and Request for Proposals (RFPs)

Insurance Programs (*premiums apply*)

- League Workers' Compensation Fund
- League Liability and Property Pool
- League Sponsored BCBSM Program
- Unemployment Compensation Fund

Savings and Vendor Services

- Natural Gas Purchasing Program – a program designed to reduce your gas utility costs
- Telecommunications – cut your telecom costs by partnering with Abilita, a telecommunications consulting leader
- U.S. Communities Government Purchasing Alliance – favorable pricing to various products and services
- Business Alliance Program – vendors who provide services to the municipal market

Additional League Services (*member rates apply*)

- CDL Drug and Alcohol Testing Consortium – random testing program in accordance with DOT regulations
- Classified Ads – municipal job openings, as well as items for sale, on the League's website
- Consulting Services – draw on the League's expertise for your management consulting needs
- Executive Search Service – recruit the League to facilitate your executive search process
- Legal Defense Fund (LDF) – legal assistance to LDF member municipalities in cases that have statewide impact

Questions? Contact (800) M-LEAGUE;

Access the League's website by visiting www.mml.org.



STATE OF MICHIGAN
RUTH JOHNSON, SECRETARY OF STATE
DEPARTMENT OF STATE
LANSING

May 26, 2016

TO ALL COUNTY CLERKS:

You are hereby notified that a Primary Election will be held in all voting precincts of this state on Tuesday, August 2, 2016, at which time candidates of the Republican Party and Democratic Party seeking nomination to the following partisan offices are to be voted for in your county: U.S. Representative in Congress, State Representative and such other partisan offices that may by law be required to be nominated at the primary. Candidates seeking nomination to the following nonpartisan offices are also to be voted for in designated counties at the August 2, 2016 Primary Election: Appeals Court Judge, Circuit Court Judge, Probate Court Judge, District Court Judge and such other nonpartisan offices that may by law be required to be nominated at the primary. (The office of Appeals Court Judge will not appear on the primary ballot due to the number of candidates who filed for the available positions.)

Please be further notified that delegates to the Republican Party and Democratic Party county conventions will be elected at the August 2, 2016 Primary Election.

In accordance with the provisions of Michigan election law, MCL 168.552(14), I hereby certify that the attached list contains the names and addresses of the candidates who have been certified by the Board of State Canvassers and the Secretary of State as having qualified as candidates for the August 2, 2016 Primary Election. Candidates who have withdrawn or did not qualify for ballot access have been removed from the list.

In nonpartisan judicial offices where there are not more than twice the number of candidates as there are positions to fill, the candidates for the offices are certified as the nominees for the office. As to these offices, there shall be no primary election and the office shall not appear on the primary ballot.

This notice shall be sent to all city and township clerks in your county as provided under Michigan election law, MCL 168.652.



IN WITNESS WHEREOF, I have affixed my signature and the Great Seal of the State, at Lansing, this 26th day of May in the year of our Lord, two thousand and sixteen.

Ruth Johnson
Secretary of State

We want to
thank you for
your generosity,
support & love
through all of
this

We really
appreciate
you!

Jayne &
family

The Family of
Doug Hershey
acknowledges with
grateful appreciation
your kind expression
of sympathy

Diane Lyon

From Senator Judy Emmons [SenJEmmons@senate.michigan.gov]
Sent Wednesday, June 01, 2016 11:55 AM
To Diane Lyon
Subject Senator Judy Emmons' Legislative Update

[Open Senator Judy Emmons' newsletter in your browser](#) ↗



Senator Judy Emmons

Senate District 33 Legislative Update

Serving Clare, Gratiot, Isabella, Mecosta, and Montcalm Counties

[VISIT MY WEBSITE](#)

Keeping the Memorial Day Memorial Day

I want to thank everyone who took time yesterday to honor and remember the men and women who have given their lives in service to our country. We must make sure that their dedication and sacrifices are never taken for granted or forgotten.

The Senate recently held its 22nd Annual Memorial Day Service honoring Michigan's fallen soldiers. I was proud to have World War II veteran Gene Paulino as my guest for the solemn ceremony as we remembered the soldiers who died in the defense of freedom. Gene was joined on the Senate floor by his wife Marion and one of his seven daughters.

Paulino entered the U.S. Army at age 17 and received a purple heart and other service medals for his bravery. Among his numerous service assignments, he helped to free several girls (11-12 year olds) and babies who were being held in a house in France used by the German leadership.



Free dental care available for veterans on June ☐☐

Thousands of veterans will be able to receive free dental care on Saturday, June 25. Doctors and their teams at nearly 400 Aspen Dental-branded practices in 33 states will open their doors for the company's National Day of Service ☐ an event that is expected to be the largest single-day oral health initiative for veterans in 2016.

Veterans can struggle finding oral health care when they need it. That's why Aspen Dental's Healthy Mouth Movement ☐ a community-giving initiative launched in 2014 ☐ is focusing on helping veterans get needed dental care.

If you know of a veteran who might be interested in this service, have them call 1-844-AspenHMM to find a participating location and to schedule an appointment. Space is limited and appointments are filling up fast☐

Free Fishing Weekend coming June ☐☐☐☐☐

With 3,000 miles of Great Lakes shoreline, more than 11,000 inland lakes, and tens of thousands of miles of rivers and streams, Michigan offers some of the finest freshwater fishing in the world☐

Michigan's annual Summer Free Fishing Weekend is June 11 and 12. All fishing license fees are waived during the weekend, so residents and visitors can fish without a license, all other fishing regulations still apply.

This is the 30th year of the free summer weekend, which are the perfect opportunity to introduce family and friends to the joy of fishing. For more information, visit www.michigan.gov/freefishing.



No action on State Board of Education LGT policies until August

I want to update you on the set of proposed policies to outline guidance for the state's school districts on how to address the issues concerning LGBTQ students, such as restroom and locker room use.

The guidelines are still being considered by the State Board of Education, whose next scheduled meeting is June 14. According to State Superintendent Brian Whiston, there will be no action by the state board before August on the new set of recommendations.

Roughly 13,000 public opinions were offered during the public comment period that ended May 11 on the State Board of Education Draft Statement and Guidance on Safe and Supportive Learning Environments for Lesbian, Gay, Bisexual, Transgender, and Questioning (LGBTQ) Students. Residents can read the online comments by [clicking here](#).

State Board of Education President John C. Austin, D-Ann Arbor, supported and organized the effort to draft the guidelines, which were prepared by a group of stakeholders and approved by Whiston. Residents can read the guidelines [by clicking here](#).

Members of the State Board of Education are elected statewide in the general election. Besides Austin, current board members include Michelle Fecteau, D-Detroit □ Lupe Ramos-Montigny, D-Grand Rapids □ Pamela Pugh, D-Saginaw □ Kathleen N. Straus, D-Detroit □ Casandra E. Ulbrich, D-Rochester Hills □ Eileen Lappin Weiser, R-Ann Arbor □ and Richard □ eile, R-Dearborn. Republican board members have opposed the effort from the start.

In the meantime, the federal government recently engaged the U.S. Department of Justice and the Department of Education to issue a [joint letter](#) saying that a student's gender identity should be treated the same as his or her birth gender in determining accommodations and that schools lose federal funds if they do not ensure appropriate facilities for transgender students.

STATE GOVERNMENT RESOURCES

State Government Links

The Official State □ Count □ and Cit □ Government Website Locator □
www.statelocalgov.net/state-mi.cfm

Michigan Senate website □
www.senate.michigan.gov

Michigan House of Representatives website □
www.house.michigan.gov

Free Publications □
www.SenatorJudyEmmons.com/publications/

Michigan Legislative Website □
www.legislature.mi.gov

Unemplo □ ment Issues □
You may find helpful information at the Michigan Unemployment Insurance Agency website: <http://www.michigan.gov/uia/0,1607,7-118-26831---,00.html>

Thank you for subscribing to my electronic newsletter! I am honored to represent you in the 33rd Senate District of Michigan.

As always, please do not hesitate to contact me if you have any questions or concerns.

Please feel free to forward this on to others who may be interested in receiving the 33rd District E-news. You may sign up for it also at my website.

Senator Judy Emmons
1005 Farnum Bldg. P.O. Box 30036
Lansing, MI 48909-7536

Phone: (517) 373-3760

Visit my website at: www.SenatorJudyEmmons.com

[Unsubscribe](#)

This message was sent to dl@on.citofclare.org. To ensure that you continue receiving our emails, please add us to your address book or safe list. [Click here to opt out.](#)



CITY OF CLARE

202 West Fifth Street | Clare, Michigan 48617-1490

Office 989.386.7541 | Fax 989.386.4508

www.cityofclare.org

CITY HALL

Ph 989.386.7541

Fx 989.386.4508

www.cityofclare.org

Manager x102

Assessor x103

Clerk x106

Treasurer x107

June 01, 2016

Nikki M. Glatz, Account Manager

Standard Insurance Company

Corporate Plaza II

6480 Rockside Woods Blvd. S., Suite #130

Independence, OH 44131

Phone 216-447-1072 | Toll-free 800-668-7098 ext. 0578

Fax 216-447-1405 | Cell 216-952-9663

nikki.glatz@standard.com | www.standard.com

DEPARTMENT OF PUBLIC WORKS

Ph 989.386.2182 or

989.386.7541 x202

Fx 989.386.4508

UTILITY BILLING

Ph 989.386.7541 x201

W/WWT PLANT

Ph 989.386.2321

Fx 989.386.2387

POLICE DEPT. NON-EMERGENCY

Ph 989.386.2121

Fx 989.386.0440

FIRE DEPT. NON-EMERGENCY

Ph 989.386.2151

Fx 989.386.3020

PARKS & RECREATION

Ph 989.386.7541 x213

Fx 989.386.4508

AIRPORT

Ph 989.386.0445

Fx 989.386.4508

RE: City of Clare – Group Life, AD&D, and STD Policy #649301

Dear Nikki:

Effective July 1, 2016, the City of Clare will terminate Group Life, AD&D, and STD insurance coverage with The Standard. We are terminating our coverage with The Standard for fiscal reasons and this is in no way a reflection on the service provided by you or anyone else at The Standard. In fact, you have always been very helpful and have provided exceptional service which has been greatly appreciated. At the City of Clare, we continuously seek ways to responsibly conserve money and be fiscal stewards of our taxpayer's dollars. We have simply been offered a lower, guaranteed rate for this coverage and are therefore obligated to switch carriers.

Thank you for your fantastic service. If you have any questions, please call me at 989-386-7541.

Sincerely,

Diane Lyon
City Clerk
City of Clare





PAYABLES REPORT FOR COMMISSIONERS

EXP CHECK RUN DATES 05/18/2016 - 06/20/2016 BOTH JOURNALIZED AND UNJOURNALIZED OPEN BANK CODE: CONSO

VENDOR	INVOICE #	DESCRIPTION	Entry Date	CK DATE	AMOUNT
ACE HARDWARE	65000	CREDIT	05/16/16	06/07/16	-12.59
ACE HARDWARE	65067	UPS SHIPPING	05/18/16	06/07/16	22.92
ACE HARDWARE	65098	MOWER BELT	05/18/16	06/07/16	20.96
ACE HARDWARE	65081	GRASS SEED	05/18/16	06/07/16	53.09
ACE HARDWARE	65196	12OZ OUTDOOR SPACES/PLUNGER-	05/26/16	06/07/16	38.11
ACE HARDWARE	65169	UPS SHIPPING	05/26/16	06/07/16	21.00
ACKERMAN PLUMBING & HE	4261	PVC - STATE STREET JOB	06/02/16	06/07/16	218.31
AMANDA HUDDLESTON	2016-0526	PAV. RENTAL REFUND	05/26/16	06/07/16	25.00
ANTHONY MACIAS	2016-0526	PAV. RENTAL REFUND	05/26/16	06/07/16	50.00
AWOL - ALWAYS WORKING (2016-0601	JUNE PAYMENT	05/18/16	06/07/16	2,366.63
BOLLE, RICHARD	RE: DYLAN BOGLAR	DEPOSIT OVERPAID FINAL BILL	06/02/16	06/07/16	27.03
BRIANA LANGLOIS	2016-0510	PAVILLION RENTAL REIMBURSEMEN	05/20/16	06/07/16	25.00
CADILLAC GARAGE DOOR, :	65508	KEYLESS ENTRY	06/02/16	06/07/16	71.90
CAPITAL EQUIPMENT	138612	SPOOL INSERT/COVER	06/02/16	06/07/16	41.45
CAPITAL EQUIPMENT	138471	SOLENOID	05/31/16	06/07/16	129.73
CAPITAL EQUIPMENT	137383	SQUARE MAGNUM GATORLINE	05/20/16	06/07/16	42.95
CAPITAL EQUIPMENT	137286	TRACTOR METER CABLE/BALL BEAF	05/26/16	06/07/16	29.16
CHAFFEE, JUNE	SELLER OVERPAID :	UB refund for account: ESTW-C	06/02/16	06/07/16	12.52
CHARTER COMMUNICATIONS	2016-0506	PD SERVICE	06/02/16	06/07/16	105.80
CINTAS FIRST AID & SAFE	5005248804	CABINET REFRESH FIRE DEPT	05/20/16	06/07/16	35.21
CLARE AUTOMOTIVE SUPPL:	2-731424	PRE MIX WASH	05/20/16	06/07/16	2.06
CLARE AUTOMOTIVE SUPPL:	2-731428	TIREFOAM	05/20/16	06/07/16	12.42
CLARE AUTOMOTIVE SUPPL:	2-731186	REBATE FOR TECH EXPO	05/20/16	06/07/16	-56.75
CLARE AUTOMOTIVE SUPPL:	2-731025	OIL FILTER	05/26/16	06/07/16	25.56
CLARE AUTOMOTIVE SUPPL:	2-730703	THROT RET SPRING	05/26/16	06/07/16	6.17
CLARE AUTOMOTIVE SUPPL:	2-732005	CB W/BACKET	05/31/16	06/07/16	4.43
CLARE AUTOMOTIVE SUPPL:	2-732585	ARGON/CO2	05/31/16	06/07/16	69.00
CLARE AUTOMOTIVE SUPPL:	2-732509	RELAY	05/31/16	06/07/16	10.09
CLARE HARDWARE	350741	MORTAR MIX	06/02/16	06/07/16	5.29
CLARE HARDWARE	350308	BUSHING/SHOWER WAND/HARDWARE	05/26/16	06/07/16	23.56
CLARE HARDWARE	350467	BATTERY 9V	05/26/16	06/07/16	10.49
CLARE HARDWARE	350542	HAND TRANSPLANTER	05/26/16	06/07/16	4.79
CLARE HARDWARE	350507	SOCKET ADAPTOR	05/26/16	06/07/16	4.79
CLARE HARDWARE	305509	GALV PLUG	05/26/16	06/07/16	2.29
CLARE HARDWARE	350512	GALV PLUG RETURN	05/26/16	06/07/16	-2.29
CLARE HARDWARE	350221	COUPLING	05/20/16	06/07/16	14.49
CLARE HARDWARE	350292	CHAIN/CHAIN CHISEL	05/20/16	06/07/16	57.47
CLARE HARDWARE	350252	GOOF OFF REMOVER	05/20/16	06/07/16	7.49
CLARE HARDWARE	350342	BRAD/BRAD NAILER/TOOL OIL	05/20/16	06/07/16	116.97



PAYABLES REPORT FOR COMMISSIONERS

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VENDOR	INVOICE #	DESCRIPTION	Entry Date	CK DATE	AMOUNT
CLARK HILL P.L.C.	652818	NORTH TEN, LLC	05/26/16	06/07/16	82.82
CLUTE'S GARAGE	27298	SERVICE FOR PD	06/02/16	06/07/16	50.00
COMMUNITY DEVELOPMENT	CITYCL16-07	APRIL INSPECTIONS	05/20/16	06/07/16	405.00
CONSUMERS ENERGY	201538091151	305 MAPLE SERV. 04/09/16-05/0	05/20/16	06/03/16	4,206.59
CONSUMERS ENERGY	201182161208	11175 S EBERHART SERV 04/09/1	05/20/16	06/03/16	6,251.58
CONSUMERS ENERGY	206877512819	416 W. 5TH SERV. 042/23-05/20	06/02/16	06/15/16	22.59
CONSUMERS ENERGY	206877512804	202 W FOURTH SERV. 04/23-05/2	06/02/16	06/15/16	48.13
CONSUMERS ENERGY	204296907684	3333 DUNLOP SERV. 04/23-05/23	06/02/16	06/15/16	238.55
CONSUMERS ENERGY	202250065208	332 WITBECK SERV. 04/26-05/23	06/02/16	06/15/16	32.11
CONSUMERS ENERGY	205809779639	696 POINT SERV. 04/26-05/23/1	06/02/16	06/15/16	33.54
CONSUMERS ENERGY	204652880902	1532 N MCEWAN SERV. 04/26-05/	06/02/16	06/15/16	126.82
CONSUMERS ENERGY	205987785156	501 FOREST SERV. 04/26-05/23/	06/02/16	06/15/16	50.48
CONSUMERS ENERGY	201360140521	327 BROOKWOOD SERV. 04/26-05/	06/02/16	06/15/16	60.52
CONSUMERS ENERGY	202161056575	315 W FIRST SERV. 04/24-05/23	06/02/16	06/15/16	191.18
CONSUMERS ENERGY	205809779694	700 SCHOOLCREST SERV. 04/26-0	06/02/16	06/15/16	25.46
CONSUMERS ENERGY	204207916870	203 W 4TH SERV. 04/23-05/23/1	06/02/16	06/15/16	77.05
CONSUMERS ENERGY	206076780335	500 BEECH SERV. 04/23-05/23/1	06/02/16	06/15/16	44.00
CONSUMERS ENERGY	206877512817	601 W 5TH SERV. 04/26-05/23/1	06/02/16	06/15/16	22.74
CONSUMERS ENERGY	206877512814	202 W 5TH SERV. 04/23-05/23/1	06/02/16	06/15/16	362.85
CONSUMERS ENERGY	201271170538	305 W STATE SERV. 04/26-05/23	06/02/16	06/15/16	22.98
CONSUMERS ENERGY	201271170534	1525 N MCEWAN SERV. 04/26-05/	06/02/16	06/15/16	102.79
CONSUMERS ENERGY	201271170532	1603 N MCEWAN SERV. 04/26-05/	06/02/16	06/15/16	73.52
CONSUMERS ENERGY	205275820875	221 WILCOX SERV. 04/26-05/23/	06/02/16	06/15/16	172.16
CONSUMERS ENERGY	205275820873	04/26-05/23/16	06/02/16	06/15/16	36.13
CONSUMERS ENERGY	203495969008	396 SHAMROCK SERV. 04/26-05/2	06/02/16	06/15/16	22.59
CONSUMERS ENERGY	205809779699	500 SCHOOLCREST SERV. 04/26-0	06/02/16	06/15/16	22.59
CONSUMERS ENERGY	205809779697	604 SCHOOLCREST SERV. 04/26-0	06/02/16	06/15/16	28.84
CONSUMERS ENERGY	205809779695	820 SCHOOLCREST SERV. 04/26-0	06/02/16	06/15/16	165.90
CONSUMERS ENERGY	204652881023	610 W WHEATON SERV. 04/26-05/	06/02/16	06/15/16	26.63
CONSUMERS ENERGY	205987784940	820 CEDAR SERV. 04/26-05/23/1	06/02/16	06/15/16	22.59
CONSUMERS ENERGY	201360140524	10242 S CLARE AVE SERV. 04/26	06/02/16	06/15/16	22.84
CONSUMERS ENERGY	201894060764	507 S MCEWAN SERV. 04/26-05/1	06/02/16	06/15/16	25.32
CONSUMERS ENERGY	202606024261	510 N MCEWAN SERV. 04/26-05/2	06/02/16	06/15/16	41.87
CONSUMERS ENERGY	202606024255	299 N MCEWAN	06/02/16	06/15/16	22.59
CONSUMERS ENERGY	202606024114	405 MAPLE SERV. 04/26-05/23/1	06/02/16	06/15/16	273.08
CONSUMERS ENERGY	202606024083	813 INDUSTRIAL SERV. 04/26-05	06/02/16	06/15/16	22.59
CONSUMERS ENERGY	601009380417	207 W 5TH SERV. 04/26-05/23/1	06/02/16	06/15/16	939.12
DAVE ALDRICH	2016-0527	PAV. RENTAL REFUND	06/02/16	06/07/16	50.00
DAVE WILLIAMS	2016-0518	DANGEROUS STRUCTURE INSPECT.	05/31/16	06/07/16	300.00



PAYABLES REPORT FOR COMMISSIONERS

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VENDOR	INVOICE #	DESCRIPTION	Entry Date	CK DATE	AMOUNT
DAVE WILLIAMS	05/18/2016	BUILDING INSPECTION SERVICES	05/18/16	06/07/16	1,100.00
DBI BUSINESS INTERIORS	03JD8749	FLAGS/PAPER	05/20/16	06/07/16	35.66
DBI BUSINESS INTERIORS	03JD8750	PAPER	05/20/16	06/07/16	57.11
DBI BUSINESS INTERIORS	03JD7337	CREDIT LABEL MAKER	05/16/16	06/07/16	-79.99
DBI BUSINESS INTERIORS	03JE0397	TRASH CAN LINERS	05/27/16	06/07/16	37.79
DBI BUSINESS INTERIORS	03JE0396	BATH TISSUE	05/27/16	06/07/16	53.90
EJ EQUIPMENT, INC.	P01998	OILITE/LINK SPACER/FREIGHT	06/02/16	06/07/16	251.13
ENVIRONMENTAL RESOURCES	104117	CHRONIC TOXICITY TEST	05/20/16	06/07/16	1,050.00
ETNA SUPPLY	S101829275.001	METER	05/31/16	06/07/16	168.96
EVENING POST	2016-0602	ID# 38-6004529/ OPERATORS UNI	06/02/16	06/07/16	307.80
FAMILY FARM & HOME CLAI	1174/24	BULKHEAD FITTINGS	05/26/16	06/07/16	11.98
FAMILY FARM & HOME CLAI	1179/24	BULKHEAD FITTINGS/NIPPLE/ELBC	05/26/16	06/07/16	17.26
FAMILY FARM & HOME CLAI	1181/24	SPRAYER/ADAPTER/ELBOW/NIPPLE	05/26/16	06/07/16	126.75
FAMILY FARM & HOME CLAI	1186/24	NIPPLES/STRAINER	05/26/16	06/07/16	17.77
FIRST BANKCARD	2016-0619-3457	HIBIL CC STATEMENT	06/02/16	06/07/16	40.73
FIRST BANKCARD	2016-0619-5288	SIMMER CC STATEMENT	06/02/16	06/07/16	739.44
GARY L TODD	05/18/2016	AIRPORT MANAGEMENT & PHONE ST	05/18/16	06/07/16	875.00
GLEN CAIN INC	2016-0520	13,000 GALS BRINE	05/20/16	06/07/16	260.00
GLENNA HARING	2016-0526	PAV. RESERVATION REFUND	05/26/16	06/07/16	50.00
HEINTZ PROPANE INC	2016-0509	PROPANE	05/20/16	06/07/16	70.00
HERITAGE FLAG & BANNER	50123	U.S. FLAGS	05/26/16	06/07/16	220.00
HERITAGE FLAG & BANNER	50092	SPEARHEAD FLAG/GRAVE MARKERS	05/26/16	06/07/16	285.00
IDEXX DISTRIBUTION CORP	3003013107	GAMMA IRRAD COLILERT/VESSELS	06/02/16	06/07/16	1,091.31
JAY'S SPORTING GOODS IN	8524456	YELLOW BACK CUSHION	05/18/16	06/07/16	39.87
JOHNSTON ELEVATOR INC	213388	MARKING LIME	05/31/16	06/07/16	120.00
JOY SIMMER	2016-0527	MILEAGE REIMBURSEMENT EVENT S	05/31/16	06/07/16	22.90
KIM MAUL	2015-0511	SUMMER CONCERT SERIES	05/20/16	06/07/16	200.00
MICHIGAN ARVC	1444	2017 MEMBERSHIP	06/02/16	06/07/16	503.00
MICHIGAN CONFERENCE OF	2016-0516	JULY HEALTH INSURANCE	06/02/16	06/07/16	39,659.00
MICHIGAN ELECTION RESOU	35888	ELECTION SUPPLIES	05/26/16	06/07/16	394.80
MICHIGAN METER TECHNOLC	97514	ENHANCED ECOSER	05/26/16	06/07/16	316.77
MICHIGAN MUNICIPAL FINA	13611	WEBSITE CLASSIFIED ADS	05/20/16	06/07/16	35.00
MICHIGAN PIPE & VALVE	T72926	SILT FENCE/STAKES	05/26/16	06/07/16	665.60
MID MICHIGAN COMM ACTIC	2016-0622	JUNE LAND PAYMENT	05/20/16	06/07/16	1,103.98
MID MICHIGAN URGENT CAI	2016-0502	FD DRUG TEST/PHYSICAL	05/20/16	06/07/16	66.00
MID MICHIGAN URGENT CAI	2016-0503	FD DRUG TEST/PHYSICAL	05/20/16	06/07/16	66.00
MIDMICH MED CENTER CLAI	2016-0401	LABRATORY SERVICES	06/02/16	06/07/16	148.89
MIDMICH MED CENTER CLAI	2016-0301	LABRATORY SERVICES	06/02/16	06/07/16	85.08
MITCH CANEL	2016-0516	BOOT ALLOWANCE REMAINDER	05/20/16	06/07/16	51.61



PAYABLES REPORT FOR COMMISSIONERS

EXP CHECK RUN DATES 05/18/2016 - 06/20/2016 BOTH JOURNALIZED AND UNJOURNALIZED OPEN BANK CODE: CONSO

VENDOR	INVOICE #	DESCRIPTION	Entry Date	CK DATE	AMOUNT
MOBILE MEDICAL RESPONSI	2231	HS FA CPR AED CARDS	06/02/16	06/07/16	24.00
PAT HUMPHREY	2016-0601	COMMUNICATION STIPENED	05/18/16	06/07/16	25.00
R.H. BERENDS	2016-0511	SUMMER CONCERT SERIES	05/20/16	06/07/16	550.00
RAM BUILDERS	1068101	DOOR PURCHASE AND INTSTALL RE	05/27/16	06/07/16	18,000.00
REIMOLD PRINTING CORPOI	43778	#9 ENVELOPES	05/26/16	06/07/16	332.97
RELIANCE STANDARD	2016-0524	BINDER CHECK FOR INSURANCE	06/02/16	06/07/16	1,223.75
SAM EBERHART	2016-0519	BOOT REIMBURSEMENT	05/20/16	06/07/16	147.06
SEITER BROTHERS LUMBER	1457	GRAVEL MIX	05/18/16	06/07/16	13.65
SEITER BROTHERS LUMBER	1444	GRAVEL MIX	05/18/16	06/07/16	45.50
SEITER ELECTRIC INC	58156	TAPE	05/26/16	06/07/16	20.28
SEITER ELECTRIC INC	58168	SUPPLIES	05/31/16	06/07/16	51.55
SEITER ELECTRIC INC	58167	SUPPLIES	05/31/16	06/07/16	10.50
SERVICE SPECIALISTS OF	18307	FLAT RATE SERVICE	05/20/16	06/07/16	550.00
SHARPCO WELDING AND FAI	1111	ALUMINUM WELDING	05/20/16	06/07/16	385.00
STAPLES CREDIT PLAN	1557801761	STICKIES/PAPER	06/02/16	06/07/16	44.77
STAPLES CREDIT PLAN	1560809841	TONER	06/02/16	06/07/16	46.25
STATE INDUSTRIAL PRODUC	97775222	CAR AND TRUCK WASH	05/31/16	06/07/16	157.00
STEVE LEY FENCING	SLF05132016	FENCING	05/20/16	06/07/16	150.00
TASER INTERNATIONAL	SI1438808	HOLSTER/BATTERY PACK/HANDLE/C	06/02/16	06/07/16	1,273.35
THE BOYZ LAWN SERVICE	2016-0601	CEMETARY MAINTENANCE	05/18/16	06/07/16	2,400.00
THE HR SPECIALIST	2016-0602	DR9855 - SUBSCRIPTION	06/02/16	06/07/16	97.00
THIELEN TURF IRRIGATION	4608	4" SPRAYS/NOZZELS/K.RAINS	05/26/16	06/07/16	467.10
TIME EMERGENCY EQUIPMEN	116717	WRENCHES/SHIPPING	05/20/16	06/07/16	106.21
TRIMATRIX LABORATORIES,	1601832	VOLATILES	05/26/16	06/07/16	440.00
USA BLUE BOOK	948143	CARTRIDGE/PAPER/FIBER/BUFFER	05/20/16	06/07/16	411.14
USA BLUE BOOK	935914	PETRI DISHS	05/06/16	06/07/16	-197.66
WITBECK'S FAMILY FOODS	255095	CAKE - ROSE ARMENTROUT PARKS	05/20/16	06/07/16	18.84
WITBECK'S FAMILY FOODS	247302	WATER	05/26/16	06/07/16	14.95
WITBECK'S FAMILY FOODS	255057	WATER	05/24/16	06/07/16	2.38
WITBECK'S FAMILY FOODS	195588	WATER	06/02/16	06/07/16	2.55
WITBECK'S FAMILY FOODS	389715	BAGGED ICE	06/02/16	06/07/16	4.35
Sub Total:					95,452.23



PAYABLES REPORT FOR COMMISSIONERS

< RUN DATES 05/18/2016 - 06/06/2016 BOTH JOURNALIZED AND UNJOURNALIZED PAID BANK CODE: CONSO - CHECK TYPE: PAI

VENDOR	INVOICE #	DESCRIPTION	EXPECTED CK DATE	AMOUNT	STATUS
AT&T CORPORATION	989386044505	SERV. 04/11-05/10/16	05/20/16	2,689.82	Paid
CHARTER COMMUNICATIONS	2016-0517	CITY HALL SERV. 05/27-06/26	05/26/16	42.38	Paid
NORTHERN PUMP & WELL	15-J717	DEL/PURCHASE OF TANK - AERAT	05/26/16	70,000.00	Paid
STANDARD INSURANCE COM	6493010001	JUNE INSURANCE CITY	05/26/16	932.49	Paid
STANDARD INSURANCE COM	6493010002	JUNE INSURANCE POLICE	05/26/16	482.70	Paid
STANDARD INSURANCE COM	6493010003	JUNE INSURANCE FIRE	05/26/16	191.40	Paid
UNITED STATES OF AMERI	2016-0524-97-15	JUNE 1, 2016 ADD'L INTEREST	05/25/16	66.63	Paid
VERIZON WIRELESS	9765037652	SERVICE 05/09-06/08/16	05/18/16	38.79	Paid

74,444.21

OPEN INVOICE TOTAL: 95,452.23

Grand Total: 169,896.44

COMMISSION APPROVAL:

AGENDA REPORT

TO: Mayor & City Commission
FROM: Ken Hibl, City Manager
DATE: June 2, 2016
RE: Closed Session – Continuation of Labor Negotiation Strategy Discussions

For the Agenda of June 6, 2016

Background. The City has commenced labor negotiations with its two police department bargaining units. We requested and received actuarial evaluations to determine retirement costs as we knew the subject would be a matter of discussion during our negotiations. Based on our evaluation and assessment of requested actuarial evaluations, we met in closed session with the City Commission at our scheduled May 20th meeting. The Commission asked us to provide additional information to further those discussions; that information will be presented to the Commission in the closed session of June 6th. Our next-scheduled negotiation meeting with our bargaining units is scheduled for June 10th, thus it is imperative that we receive updated guidance from the City Commission to facilitate continued negotiations.

Issues & Questions Specified. Should the City Commission continue to discuss labor negotiation strategy by means of a closed session meeting?

Alternatives.

1. Approve a closed session discussion.
2. Discuss labor strategy in open session.
3. Defer decision regarding the matter to a subsequently scheduled meeting.

Financial Impact. Presently indeterminable.

Recommendation. I recommend that the City Commission by appropriate motion(s) enter into closed session to continue to discuss labor strategy to guide the staff in its ongoing labor discussions with POAM on June 10th.

Attachments. None.