

The regular meeting of the Clare City Commission was called to order at 6:05 p.m. in the Commission Chambers by Mayor Pat Humphrey who led the Pledge of Allegiance. Present were: Commissioners Bob Bonham, Pat Humphrey, Carolyn (Gus) Murphy, Jean McConnell, and Karla Swanson. Absent: None. Also present were Ken Hibl, City Manager; Steven Kingsbury, Treasurer and Finance Director; Joy Simmer, Parks & Recreation Director; Luke Potter, Assistant DPW Superintendent; and Diane Lyon, City Clerk.

2. CONSENT AGENDA:

Moved by Commissioner Swanson second by Commissioner Murphy to approve the items listed with an asterisk (*) (Amended Agenda (Amendment to Agenda items A & E), Minutes, Communications, Department Reports, Board & Committee Appointments and Bills) that are considered to be routine by the City Commission. Ayes: All. Nays: None. Absent: None. *Motion Carried.*

3. *APPROVAL OF MINUTES:

Approved By Consent Agenda.

4. *APPROVAL OF AGENDA:

Approved By Consent Agenda.

5. PUBLIC COMMENT: None.

6. UNFINISHED BUSINESS: None.

7. NEW BUSINESS:

A. RECOGNITION – ROSE ARMENTROUT, CLARE PARKS & RECREATION ADVISORY BOARD

Rose Armentrout has resigned her position as a member of the City's Parks & Recreation Advisory Board. Appointed to this Board in 1997, she is its longest-serving member. But prior to her appointment of this Board, the City had an autonomous Parks and Recreation Board, of which Rose was also a member for nearly ten years. Additionally, she created and managed a youth summer recreation program for the City prior to Clare's appointment of a full-time Recreation Director. Consequently, Rose has been involved with the City's various recreation programs for nearly three decades – a meritorious achievement worthy of praise and recognition.

The Commission is asked to formally recognize Rose for her dedicated service to the City and its residents by presentation of a resolution.

Motion by Commissioner Swanson second by Commissioner Bonham to recognize Rose's service by adoption of Resolution 2016-049. Roll call vote: Yeas: Commissioners Bob Bonham, Pat Humphrey, Jean McConnell, Carolyn (Gus) Murphy, and Karla Swanson. Nays: None. Absent: None. *Motion approved.*

B. DEPOT LEASE – CLARE COUNTY ARTS COUNCIL

The construction of the basement of the Clare Depot has been completed to accommodate the Clare County Arts Council as its first-ever permanent home. The Council is scheduled to occupy the facility within the next two weeks.

As the depot is a City-owned facility, a lease agreement was crafted by our City Attorney to outline the terms of occupancy of the building by the Arts Council. The Arts Council has reviewed the proposed lease agreement and agrees to the terms outlined therein.

The Commission is asked to approve the proposed lease agreement.

Motion by Commissioner Murphy second by Commissioner Bonham to approve the lease agreement by adoption of the proposed Resolution 2016-050. Roll call vote: Yeas: Commissioners Bob Bonham, Pat Humphrey, Jean McConnell, Carolyn (Gus) Murphy, and Karla Swanson. Nays: None. Absent: None. *Motion approved.*

C. APPROVAL OF SOLE SOURCE VENDOR – SANITARY SEWER REHABILITATION

We recently asked Coleman DPW to televise our sanitary sewer line that runs from a manhole in the middle of the first block of West Fourth Street (immediately adjacent to the 4th/5th Street alleyway) to a manhole in the first block of East Fourth Street (immediately adjacent to the former alleyway behind Clare Hardware). The televised results verify that the sewer line is cracked, fragmented, and near collapse. A conventional (saw-cutting and removing asphalt, excavating and replacing the existing line) repair/replacement of the collapsing sanitary line is manpower intensive, expensive (approx. \$300K), and inconvenient (street closures – to include USBR-127). Consequently, our DPW Director, Al Jessup, contacted a vendor (LiquiForce) he met at a trade show that offers the ability to repair failing lines by a process called “Cured in Place Pipe Technology” wherein a polymer liner is inserted in the failing pipe and then allowed to dry and harden, which eliminates the need to replace the failing line or excavate the site to repair the line.

LiquiForce has offered a proposal to apply this process on our failing sanitary line. Al has confirmed reliability and integrity of the company and the process and has determined that they are the only company in our region that presently offers this service.

Due to the current condition of this sanitary line, we ask the City Commission to grant approval to use this company as a sole source vendor and authorize the expenditure of funds to proceed with the project.

Motion by Commissioner Bonham second by Commissioner Swanson to approve the sole source vendor request and authorize the expenditure of funds by adoption of Resolution 2016-051. Roll call vote: Yeas: Commissioners Bob Bonham, Pat Humphrey, Jean McConnell, Carolyn (Gus) Murphy, and Karla Swanson. Nays: None. Absent: None. Motion approved.

D. APPROVAL OF ICE GRANT APPLICATION

The Michigan Economic Development Authority (MEDC) has authorized \$8M in funding for an Infrastructure Capacity Enhancement (ICE) grant program. The application window for this grant opportunity is relatively short (submittal deadline is May 27; grant notice date was in April). We reviewed the criteria for the grant program and determined that it is extremely competitive, e.g., minimum grant application amount is \$500K; extra points awarded to development-ready certified communities (we are not); extra points awarded to Main Street Communities (we are not); extra points awarded to communities who have a state agency-issued deficiency notice for failing infrastructure (we do not). However, if we are successful in our application, we have an opportunity make a significant improvement to one of our identified infrastructure deficiencies/shortcomings at a great saving. And our assessment is that there are likely very few communities that will score well with the stipulated application criteria, which should improve our probability of success. Consequently, we met with Gourdie-Fraser this week (extra points are awarded if we have engineer-stamped design completed as part of the application) to determine whether they can provide us design prints in time to meet the application deadline; they have committed to do so. Gourdie-Fraser’s proposal to complete this task for us is attached; as the proposal is within my fiscal approval authority, I will approve the work proposal contingent upon Commission approval to submit the grant application.

The project we propose to use for our application is an upgrade of approximately three blocks of existing 4” water main on Ann Arbor Trail and concurrent reconstruction (to include construction of curbing) of the roadway – thereby improving water flow and fire protection to this area of the City and concurrently completing one of our highest-priority street rehabilitation projects.

Motion by Commissioner McConnell second by Commissioner Murphy to approve the submittal of the grant application by adoption of Resolution 2016-052. Roll call vote: Yeas: Commissioners Bob Bonham, Pat Humphrey, Jean McConnell, Carolyn (Gus) Murphy, and Karla Swanson. Nays: None. Absent: None. Motion approved.

E. *BOARD & COMMITTEE APPOINTMENT-PARKS & RECREATION ADVISORY BOARD-MARGIE DILL

Approved by Consent Agenda. Resolution 2016-053.

F *BOARD & COMMITTEE APPOINTMENT-DDA & BRA-DAWN THOMAS & SHARI BUCCILLI

Approved by Consent Agenda. Resolution 2016-054.

8. TREASURER'S REPORT

The Treasurer presented his report.

9. *DEPARTMENT REPORTS

Approved by Consent Agenda.

10. CITY MANAGER'S REPORT

Results of CTE Millage Proposal. I believe it is common knowledge that the recent Clare-Gladwin RESD CTE millage proposal was approved by the voters of Clare and Gladwin Counties. But of particular interest is the significant majority (nearly 2:1) of voters in Clare who voted in support of the millage proposal. And an even more significant statistic is the surprisingly good turn-out of Clare voters for this off-cycle ballot event – an indication that the subject of this ballot item was important to the Clare electorate. A spread sheet of results by voting precinct/location was provided to the Commission.

Kudos for Police Department. Sheriff Wilson formally expressed his appreciation for the assistance rendered by the Clare Police Department in a recent incident that occurred in Clare County Sheriff's Department area of jurisdiction.

Freedom Park Dedication Ceremony. Clare County is hosting a dedication ceremony/grand opening of The Freedom Park on Wednesday, May 25th @ 1pm. We will gladly coordinate carpooling to the event if there is sufficient interest to do so.

Recreation Complex Final Coordination Meeting. Excavation/Earthmoving Equipment is scheduled to be delivered to the Recreation Complex site next week. We are scheduled to hold our final coordination meeting prior to moving dirt Monday morning on the site.

House Bill 5578. The joint statement of the Michigan Association of Counties (MAC), the Michigan Municipal League (MML), and the Michigan Township Association (MTA) regarding this proposed bill (commonly referred to as Dark Stores legislation) is interesting in that this is the first time in my recent memory these three organizations have publicly agreed on a matter of significant importance.

Clare Railroad Depot. The estimated cost to complete the exterior and interior rehabilitation (excluding landscaping, parking, and an exterior public restroom facility) of the Clare Depot is \$125K. We are applying for a \$50K grant to a foundation and are applying for MEDC approval of a crowd-funding event of \$40K – both for this summer. If we are successful in these efforts, we will only be shy \$35K to completing the depot structure. All very good news!

11. *COMMUNICATIONS

Approved By Consent Agenda.

Sprint Spectrum-iPCS Wireless. We received notice that Sprint is exercising their option to renew their agreement with the City to keep their wireless service antennae on the City Park water tower.

EDA Letter of Appreciation. We issued a letter of recognition of the EDA Project Manager and appreciation for the support of the EDA staff upon close-out of the new north industrial park project grant.

MML Worker's Compensation Fund Dividend Credit. We received notice of a \$12k dividend credit from our worker's compensation carrier which will be applied to the FY16/17 premium.

12. EXTENDED PUBLIC COMMENT: Lori Martin announced her candidacy for the office of Clare County Clerk/Register of Deeds. Carol Santini invited everyone present to attend the Clare County Arts Council Quilt Show May 20 & May 21, 2016. Leonard Strouse commended the Clare Police Department for their professional and courteous conduct during a traffic stop as reported to him by one of his relatives.

13. COMMISSION DISCUSSION TOPICS: None.

14. BUDGET WORKSHOPS

This is the second of two budget workshops to review the remaining portion of the proposed 2016/2017 City budget is scheduled for the meeting of May 16th. This will provide the City Commission an opportunity to direct changes or amendments to the proposed budget prior to the adoption of the budget at the scheduled June 6th City Commission meeting. The proposed budget was presented to the Commission's Fiscal & Oversight Committee on May 2nd. We have posted notice of the Workshops and adoption of the proposed budget. The City's Planning Commission has, subsequent to a noticed hearing on April 13, reviewed the proposed capital improvements schedule included in the budget proposals and has recommended approval of the schedule.

14. *APPROVAL OF BILLS

Approved By Consent Agenda.

15. ADJOURNMENT

Motion by Commissioner Murphy second by Commissioner McConnell to adjourn the meeting. Ayes: All. Nays: None. Absent: None. *Motion Carried.* Meeting adjourned at 7:17 p.m.

Pat Humphrey, Mayor

Diane Lyon, City Clerk