



CITY OF CLARE

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www.cityofclare.org

CLARE CITY COMMISSION

Monday, May 16, 2016

6:00 pm

AGENDA

CITY HALL

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Manager x102

Assessor x103

Clerk x106

Treasurer x107

DEPARTMENT OF PUBLIC WORKS

Ph 989.386.2182 or

989.386.7541 x202

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UTILITY BILLING

Ph 989.386.7541 x201

W/WWT PLANT

Ph 989.386.2321

Fx 989.386.2387

POLICE DEPT. NON-EMERGENCY

Ph 989.386.2121

Fx 989.386.0440

FIRE DEPT. NON-EMERGENCY

Ph 989.386.2151

Fx 989.386.3020

PARKS & RECREATION

Ph 989.386.7541 x213

Fx 989.386.4508

AIRPORT

Ph 989.386.0445

Fx 989.386.4508

1. **CALL TO ORDER**
 - A. **Pledge of Allegiance**
 - B. **Roll Call**
2. **CONSENT AGENDA** – All items listed with an asterisk (*) are considered to be routine by the City Commission and shall be enacted by one motion. There will be no separate discussion of these items unless a Commissioner or citizen requests to do so, in which event the item shall be removed from the General Order of Business and considered in its normal sequence on the agenda.
3. ***APPROVAL OF MINUTES**
4. ***APPROVAL OF AGENDA**
5. **PUBLIC COMMENT**
6. **OLD/UNFINISHED BUSINESS** – None
7. **NEW BUSINESS**
 - A. **Recognition** – Rose Michels, Clare Parks & Recreation Advisory Board
 - B. **Depot Lease** – Clare County Arts Council
 - C. **Approval of Sole Source Vendor** – Sanitary Sewer Rehabilitation
 - D. **ICE Grant Application Approval**
 - E. ***Board & Committee Appointment** – Jason Koch, Parks & Recreation Advisory Board
 - F. *** Board & Committee Reappointments** – Dawn Thomas & Shari Buccilli, Downtown Development Authority
8. **TREASURER'S REPORT**
9. ***DEPARTMENT REPORTS**
10. **CITY MANAGER'S REPORT**
11. ***COMMUNICATIONS**
12. **EXTENDED PUBLIC COMMENT**
13. **COMMISSION DISCUSSION TOPICS**
14. **BUDGET WORKSHOPS**

15. *APPROVAL OF BILLS

16. ADJOURNMENT

The regular meeting of the Clare City Commission was called to order at 6:00 p.m. in the Commission Chambers by Mayor Pat Humphrey who led the Pledge of Allegiance. Present were: Commissioners Bob Bonham, Pat Humphrey, Carolyn (Gus) Murphy, Karla Swanson and Jean McConnell. Absent: None. Also present were Ken Hibl, City Manager; Steven Kingsbury, Treasurer and Finance Director; Al Jessup, DPW Superintendent; Dale Clark, WWTP Superintendent; and Diane Lyon, City Clerk.

2. CONSENT AGENDA:

Moved by Commissioner Swanson second by Commissioner Bonham to approve the items listed with an asterisk (*) (Agenda, Minutes, Communications, and Bills) that are considered to be routine by the City Commission. Ayes: All. Nays: None. Absent: None. *Motion Carried.*

3. *APPROVAL OF MINUTES:

Approved By Consent Agenda.

4. *APPROVAL OF AGENDA:

Approved By Consent Agenda.

5. PUBLIC COMMENT: Mayor Humphrey welcomed the large number of students, parents, and supporters who were present at tonight's meeting in support and of Clare Public Schools music program.

6. UNFINISHED BUSINESS: None.

7. NEW BUSINESS:

A. RECOGNITION-CLARE PUBLIC SCHOOLS MUSIC PROGRAM

Clare Public Schools was recently recognized (*Clare County Review* article) by the National Association of Music Merchants Foundation (NAMM) as having one of the 16 best Music Education Programs (Best Communities Music Education designation) in the state of Michigan. While there were many elements (the Clare High School Band – to include its concert, jazz, & pep bands – the Gateway Community Band, and the entire CPS music education program and all who are involved with it) that contributed to this distinctive designation, a significant portion of the credit for receipt of the award must go to Mr. Adam Cable, the CPS first-year band director. Adam has made tremendous strides and a significant positive impact on the entire community music program and was the author of the nomination for the award.

Mayor Humphrey thanked and welcomed the large number of students, parents, and supporters who were present at the meeting in support and recognition of the Clare Public Schools music program and it's Director.

The Commission was asked to formally recognize Adam and the CPS Music Program by presentation of a resolution and a Mayoral Key of Excellence.

Motion by Commissioner McConnell second by Commissioner Bonham to formally recognize Adam Cable and the CPS Music Program by adoption of Resolution 2016-044. Roll call vote: Yeas: Commissioners Bob Bonham, Pat Humphrey, Carolyn (Gus) Murphy, Jean McConnell, and Karla Swanson. Nays: None. Absent: None. *Motion Carried.*

B. ACCEPT USDA GRANT OFFER-LED STREETLIGHT CONVERSION PROJECT

The City has received notice that we have been invited to submit a formal grant application for a \$20K USDA grant to assist in defraying a portion of the total \$131K project costs to convert all (187) of the City-owned street lights to LED. The application must be submitted nlt May 3rd.

A public hearing to facilitate the receipt of public comment regarding the grant application is required by USDA. We have publicly noticed our intent to submit the full grant application as required by USDA. The City Commission is now asked to hold the requisite public hearing and subsequently consider approving our submittal of

the full grant application to off-set a portion of the costs of the streetlight conversion project.

Motion by Commissioner Bonham second by Commissioner Swanson to open a public hearing. Roll call vote: Yeas: Commissioners Bob Bonham, Pat Humphrey, Carolyn (Gus) Murphy, Jean McConnell, and Karla Swanson. Nays: None. Absent: None. *Motion Carried.*

Public Comment: None.

Motion by Commissioner McConnell second by Commissioner Murphy to close the public hearing. Roll call vote: Yeas: Commissioners Bob Bonham, Pat Humphrey, Carolyn (Gus) Murphy, Jean McConnell, and Karla Swanson. Nays: None. Absent: None. *Motion Carried.*

The savings in electricity will be realized immediately once Consumers Energy is notified.

Motion by Commissioner Bonham second by Commissioner Murphy to approve the submittal of the USDA grant application by adoption of Resolution 2016-045. Roll call vote: Yeas: Commissioners Bob Bonham, Pat Humphrey, Carolyn (Gus) Murphy, Jean McConnell, and Karla Swanson. Nays: None. Absent: None. *Motion Carried.*

C. NORTH INDUSTRIAL PARK/INFRASTRUCTURE BUILD PROJECT-FINAL BOND DRAW

The City's North Industrial Park and Infrastructure Extension Project has been completed and we are in the process of closing the \$2,680,870 EDA Grant that was awarded to the City for this project. With all contractor applications for payment processed, paid and submitted to the EDA for reimbursement we also simultaneously submitted them to Rural Development to draw funds from the three bonds issued for the project.

The \$335,000 Sewer and \$560,000 Water bonds were fully drawn during the project and therefore the advance period has been closed. However, the full \$565,000 amount of the General Infrastructure Bond was not needed for the project and there remains \$38,000 available. Rural Development requires that bond be fully drawn and in the case of the General Infrastructure Bond they have requested that we draw the remaining available funds and then immediately issue a principal reduction payment to Rural Development on that bond.

Motion by Commissioner Swanson second by Commissioner McConnell to approve the final \$38,000 to be drawn from the General Infrastructure Bond by adoption of Resolution 2016-046. Roll call vote: Yeas: Commissioners Bob Bonham, Pat Humphrey, Carolyn (Gus) Murphy, Jean McConnell, and Karla Swanson. Nays: None. Absent: None. *Motion Carried.*

D. APPROVAL TO SUBMIT USDA GRANT APPLICATION-CFD PICK-UP TRUCK

The City has leased the property it owns adjacent to US-10/US-127 Right-of-Way (the property lies between Eberhart Road and US-10 just south of the Clare Rod & Gun Club and directly across the road from the Clare Municipal Airport – immediately west of the intersection of Washington Road and Eberhart Road) to sign/billboard companies since 1995. Most recently, the property has been leased to Lamar OCI North Corporation. That lease has expired.

Lamar has proposed a new five-year lease for an annual lease payment of \$1,600 or 20% of sign revenue (whichever is greater) generated by Lamar at this sight.

The City Commission was asked to consider the proposed lease renewal offered by Lamar.

Motion by Commissioner Murphy second by Commissioner McConnell to approve the proposed five-year lease agreement with Lamar OCI Corporation by adoption of Resolution 2016-047. Roll call vote: Yeas: Commissioners Bob Bonham, Pat

Humphrey, Carolyn (Gus) Murphy, Jean McConnell, and Karla Swanson. Nays: None. Absent: None. *Motion Carried.*

E. SELECTION OF ELECTRICAL CONTRACTOR – LED STREETLIGHT CONVERSION PROJECT

We've determined that a licensed electrician (a journeyman) is required to make the electrical connections to "electrify" the new LED street light fixtures. Consequently, DPW Director, Al Jessup, solicited bids from local electrical contractors to complete the work. We received five bids, one of which submitted only an hourly rate vs. a cumulative cost, thereby resulting in four bids that meet the City's bid specifications. The low bid was submitted by Seiter Electric for \$4,200. Mr. Jessup recommends approving the bids and awarding the work to Seiter Electric. I concur.

The City Commission was asked to approve the bids and award the work to facilitate installation of the LED fixtures.

Motion by Commissioner McConnell second by Commissioner Bonham to approve the bids, to include disqualifying the bid that did not meet specifications, and award the work to Seiter Electric by adoption of the proposed Resolution 2016-048. Roll call vote: Yeas: Commissioners Bob Bonham, Pat Humphrey, Carolyn (Gus) Murphy, Jean McConnell, and Karla Swanson. Nays: None. Absent: None. *Motion Carried.*

8. TREASURER'S REPORT

The Treasurer presented his report.

9. CITY MANAGER'S REPORT

Preliminary Results of North Sector Traffic Study. We participated in a teleconference with Progressive Engineering and Gourdie-Fraser on April 27th to discuss the preliminary results of the north sector traffic study. Based on this study (traffic projections thru 2026) and the Small-Urban funding (see discussion in Small-Urban Board Meeting topic below) we are scheduled to receive in 2017 and 2020, we are very comfortable that we can accommodate any and all challenges (aside from those already in place on W. Colonville and the "Hamburger Hill" area) resulting from the expected north sector development – and we should be able to do so without the \$2M round-about project that MDOT previously proposed. Our comfort level is enhanced by the fact that if we complete the traffic-study recommended improvements (essentially, two new traffic signals and lane tweaking/new turning lane construction) to the Clare Ave/E. Colonville corridor using Small-Urban funding in 2017/2018, we will have time to evaluate whether those improvements have met the traffic needs associated with any new development in this area. If the improvements we make in 2017/2018 are not adequate/sufficient, we can use the Small-Urban funding we are scheduled to receive in 2020/2021 to address any new or unexpected/unanticipated traffic issues. We will schedule Progressive Engineering (our traffic study consultant) and Gourdie Fraser to present their study results and recommendations to the City Commission at either the May 16th or Jun 6th meeting with another presentation to MDOT, CCRC, & CNG in close proximity to the commission presentation.

Unapproved Minutes of the Clare-Farwell Small Urban Board Meeting – 2018-2020 MDOT Call for Projects. As reflected in the Clare-Farwell Small Urban Board meeting minutes, a Board Chair and Vice Chair was selected and a prioritized list of projects was approved for submittal to MDOT. The minutes reflect that the #2 Priority Project (which is tentatively expected to be funded by MDOT in 2020 with a 2021 construction date) approved by the Board is the construction of traffic control measures/road project improvements in the Clare Avenue/East Colonville Road corridor to accommodate expected, new commercial and industrial development in the City's northern sector. As the Commission is aware, we are tentatively approved to construct initial road improvements on E. Colonville and Clare Ave in 2017 using this MDOT Funding Program (\$375K in MDOT funds and a required local match of \$93,750 = total project funding of \$468,750) in 2017 (fund obligation)/2018 (construction). Based on these board-approved projects, we have submitted the required local match commitment letters and MDOT Form 2606.

Fiscal Oversight & Budget Committee. The Committee met from 9:00 am to 4 pm today to review the City's proposed 2016/2017 Budget in advance of the Commission's first

budget workshop meeting scheduled in conjunction with the May 2nd City Commission meeting.

Landfill Meeting. We are scheduled to conduct a staff-level landfill meeting with Lisa Chadwick of MDEQ on Tue, May 3rd @ 1:30pm in Clare. The primary purpose of the meeting is to discuss plans and work to be accomplished at the landfill in 2016/2017. Dan Whalen, our landfill consultant, is scheduled to join us. WWTP Superintendent, Dale Clark, and Dan Whalen completed their preliminary landfill assessment for placement and installation of the gas monitoring equipment last month. Dan is completing the Request for Proposals to install the monitoring wells (beyond our capability/we don't have the required equipment).

Absence. I will be out of the state May 4-8 attending the annual National League of Cities Insurance Conference in my role as an MML Property & Liability Pool Trustee. There is no cost to the City (all costs are borne by MML) for my attendance other than my absence from Clare. Steve will be the Acting CM during my absence.

10. *COMMUNICATIONS

Approved By Consent Agenda.

Political Offices Ballot. A list was provided of all Clare County candidates who have met the qualifications and deadlines for inclusion on the November ballot.

The Loop. The most recent addition provides information regarding the MML summer conference.

Zoning Compliance Letter. The City issued a Zoning Compliance Letter and approved an application for a new Chiropractic business in the 100 block of East Fourth Street.

11. EXTENDED PUBLIC COMMENT: None.

12. COMMISSION DISCUSSION TOPICS: None.

13. *APPROVAL OF BILLS

Approved By Consent Agenda.

15. BUDGET WORKSHOPS-

The first of two budget workshops to review a significant portion of the proposed 2016/2017 City budget is scheduled for the meeting of May 2nd. This will provide the City Commission an opportunity to direct changes or amendments to the proposed budget prior to the adoption of the budget at the scheduled June 1st City Commission meeting. The proposed budget was presented to the Commission's Fiscal & Oversight Committee on May 2nd in advance of our night meeting. We have posted notice of the Workshops and adoption of the proposed budget. The City's Planning Commission has, subsequent to a noticed hearing, reviewed the proposed capital schedule included in the budget proposals and has recommended approval of the schedule.

Mayor Humphrey made a request to streamline the budget presentation process since the budget has already been presented, reviewed, and discussed in great detail during the Fiscal & Oversight Committee meeting held today. Since each of the Commissioners are provided a copy of the budget for review, Commissioners will be able to review the budget in detail at their leisure and develop a list of questions and comments prior to the May 16th and June 6th meetings.

14. ADJOURNMENT

Motion by Commissioner McConnell second by Commissioner Murphy to adjourn the meeting. Ayes: All. Nays: None. Absent: None. *Motion Carried.* Meeting adjourned at 8:05 p.m.

Pat Humphrey, Mayor

Diane Lyon, City Clerk

AGENDA REPORT

TO: Mayor & City Commissioners
FROM: Ken Hibl, City Manager
DATE: May 12, 2016
RE: Recognition – Rose Michels, Clare Parks & Recreation Advisory Board

For the Agenda of May 16, 2016

Background. Rose Michels has resigned her position as a member of the City's Parks & Recreation Advisory Board. Appointed to this Board in 1997, she is its longest-serving member. But prior to her appointment of this Board, the City had an autonomous Parks and Recreation Board, of which Rose was also a member for nearly ten years. Additionally, she created and managed a youth summer recreation program for the City prior to Clare's appointment of a full-time Recreation Director. Consequently, Rose has been involved with the City's various recreation programs for nearly three decades – a meritorious achievement worthy of praise and recognition.

The Commission is asked to formally recognize Rose for her dedicated service to the City and its residents by presentation of a resolution.

Issues & Questions Specified. Should the City Commission formally recognize Rose Michels for her dedicated and devoted service to the City?

Alternatives.

1. Formally recognize Rose for her service.
2. Do not formally recognize Rose.
3. Set aside decision regarding this matter to a later date.

Financial Impact. Minimal – the cost of a frame.

Recommendation. I recommend that the City Commission formally recognize Rose Michels by adoption of Resolution 2016-049(*copy att'd*).

Attachment. Resolution 2016-049.

RESOLUTION 2016-049

A RESOLUTION OF THE CLARE CITY COMMISSION RECOGNIZING AND HONORING THE DEDICATED SERVICE OF ROSE MICHELS.

WHEREAS, Rose Michels has been actively involved with the City's Parks and Recreation Programs for nearly thirty (30) years, initially serving as a member of the City's then-autonomous Parks & Recreation Board; serving as a member of the City of Clare Parks & Recreation Advisory Board, which was created and established to replace the previous Parks & Recreation Board – a position which she held since 1997 – and prior to the City's establishment of a full-time Recreation Direction, she served as a paid, part-time employee of the City of Clare responsible for organizing and managing a summer youth program for the community; and

WHEREAS, said long tenure of service to the community represents tens of thousands of hours of volunteer time and sets a phenomenal example for all citizens to emulate; and

WHEREAS, Rose Michels has submitted her resignation and asked that another qualified individual be appointed to serve in her position as a member of the Parks & Recreation Advisory Board; and

WHEREAS, Rose's distinct, honorable, dedicated, and devoted community service is deemed highly worthy of praise, accolades, and formal recognition by the Clare Mayor and the Clare City Commission; and

NOW THEREFORE BE IT RESOLVED THAT the Mayor and City Commission of the City of Clare, on behalf of the residents and business community of the Greater Clare Area Community, hereby formally recognizes Rose Michels for her amazingly exemplary tenure of service to the City of Clare and the Greater Clare Area Community for the past three decades through her voluntary involvement in the parks and recreation programs of the City and in particular for her commitment to serving the youth of her community and offers its heartfelt gratitude to Rose for said outstanding volunteer service.

BE IF FURTHER RESOLVED THAT the Mayor and Clare City Commission offers Rose Michels its wishes for continued success in all endeavors and concurrently offers its wishes for good health and for prosperity.

ALL RESOLUTIONS AND PARTS OF RESOLUTIONS INsofar AS THEY CONFLICT WITH THE PROVISIONS OF THIS RESOLUTION BE AND THE SAME ARE HEREBY RESCINDED.

The Resolution was introduced by Commissioner _____ and supported by Commissioner _____. The Resolution declared adopted by the following roll call vote:

YEAS:

NAYS:

ABSENT:

Resolution approved for adoption on this 16th day of May 2016.

Diane Lyon, City Clerk

AGENDA REPORT

TO: Mayor & City Commissioners
FROM: Ken Hibl, City Manager
DATE: May 13, 2016
RE: Depot Lease – Clare County Arts Council

For the Agenda of May 16, 2016

Background. The construction of the basement of the Clare Depot has been completed to accommodate the Clare County Arts Council as its first-ever permanent home. The Council is scheduled to occupy the facility within the next two weeks.

As the depot is a City-owned facility, a lease agreement (*copy att'd*) was crafted by our City Attorney to outline the terms of occupancy of the building by the Arts Council. The Arts Council has reviewed the proposed lease agreement and agrees to the terms outlined therein.

The Commission is asked to approve the proposed lease agreement.

Issues & Questions Specified. Should the City Commission approve the lease agreement between the City and the Arts Council?

Alternatives.

1. Approve the lease agreement.
2. Approve the lease agreement with changes, modifications, or stipulations.
3. Disapprove the lease agreement.
4. Set aside decision regarding this matter to a later date.

Financial Impact. There is no revenue generated as a result of this lease agreement. The primary purpose of rehabilitating the depot building has always been to preserve the building as a historic element of Clare for current and future generations. The intent of the occupancy of the depot by the Arts Council (and ultimately the Chamber of Commerce also) is to provide accessibility and use of the depot to the citizens of Clare and the Greater Clare Area Community. In return for occupying the depot and thereby providing access of the building to local residents, the Arts Council (and Chamber when the top floor of the depot is completed) will pay the utility costs needed to operate the building.

Recommendation. I recommend that the City Commission approve the lease agreement by adoption of Resolution 2016-050(*copy att'd*).

Attachments.

1. Lease Agreement.
2. Resolution 2016-050.

LEASE

IT IS HEREBY AGREED between CITY OF CLARE, hereinafter referred to as "CITY", and CLARE COUNTY ARTS COUNCIL, hereinafter referred to as "CCAC", as follows:

The City, in consideration of the rents and covenants herein specified, does hereby **Let and Lease** to CCAC the basement of the building known as the Depot, situated and being in the City of Clare, County of Clare, and State of Michigan, described as:

PURPOSE: The purpose of this agreement is to allow the CCAC to occupy the subject space while providing space in the basement of the Depot to groups who have had a role in promoting the building such as the Clare Visitor's Bureau, the City of Clare Recreation Department, historical groups, railroad groups to also use the building.

TERM. The term of the lease is _____ from and after the first day of _____, 2016, through the ____ day of _____, 20____, on the terms and conditions hereinafter mentioned, to be occupied for any and all events of the Clare County Arts Council, and in no case to be used for any business deemed extra hazardous on account of fire. This Agreement may be terminated at any time upon 90 day written notice by either party. After the initial ___ year term, this agreement shall renew automatically for one year periods without any action by any party.

PROVIDED, that in case any rent shall be due and unpaid, or if default shall be made in any of the covenants herein contained, then it shall be lawful for CITY, its certain attorney, heirs, representatives and assigns, to re-enter into and re-possess the said premises, and CCAC, and each and every other occupant, to remove and put out.

CCAC does hereby hire the said premises for the term as above mentioned, and does covenant and promise to pay to the CITY, its representatives and assigns, in lieu of rent of said premises for said term all insurance for CCAC and their proportionate share of all utilities of said building along with occupying and maintaining the building's availability to the public during established hours of operation. Further, the utilities will be maintained under the CITY as account holder. The CITY will prorate the cost of the services and invoice Lessee monthly on an equitable basis. Payment of the utility invoices shall be due within thirty (30) days of receipt.

INSURANCE. The CITY will provide umbrella insurance coverage for the building under its municipal insurance binder. However, CCAC will protect, indemnify and save harmless the CITY from and against any and all loss, costs, damage and expense occasioned by or arising out of any accident or other occurrence causing or inflicting injury and/or damage to any person or property, happening or done in, upon, or about the Leased Premises, or due directly or indirectly to the tenancy, use or occupancy thereof, or any part thereof by the CITY or any person claiming through or under the CITY. Further, CCAC covenants and agrees that it will at its own expense, procure and maintain its own casualty and liability insurance with its regular carrier that is authorized to do business in the State of Michigan in amounts not less than \$1,000,000 DOLLARS for any one person and \$1,000,000 DOLLARS for any one accident, and with the limits of \$1,000,000 DOLLARS for property damage, protecting the party of the first part against such claims, damages, costs or expenses on account of injury, etc. CCAC agrees to accept responsibility and hold CITY harmless for any liability

related to activities held within the building.

CCAC further covenants that it will not assign nor transfer this Lease, or sublet said premises, or any part thereof, without the written consent of the CITY; however, Lessee may charge fees for holding events, such as classes or admission to special events, which will not be considered subletting and Lessee would not be prohibited from such practices and any revenues realized remain with the Lessee.

CCAC will at its own expense, during the continuance of this lease, keep the said premises and every part thereof in as good repair, and at the expiration of the term, yield and deliver up the same in like condition as when taken, reasonable use and wear thereof and damage by the elements excepted;

The CITY does covenant that CCAC, on paying the aforesaid installments and performing all the covenants aforesaid, shall and may peacefully and quietly have, hold and enjoy the said demised premises for the term aforesaid.

The CITY shall not be responsible or liable to CCAC for any loss or damage that may be occasioned by or through the acts or omissions of persons occupying adjoining premises or for any loss or damage resulting to CCAC or its property from burst, stopped or leaking water, gas, sewer or steam pipes, or for any damage or loss of property within the Premises from any cause whatsoever, and no such occurrence shall be deemed to be an actual or constructive eviction from the premises or result in an abatement of rent.

The CITY will provide an internet connection point in the building. Lessee is solely responsible for establishing accounts and paying fees for internet service. However, the CITY has full control of where and how these services are installed.

The covenants, conditions and agreements, made and entered into by the several parties hereto, are declared binding on their respective heirs, representatives and assigns.

This Agreement shall be construed under and in accordance with the laws of the State of Michigan.

No amendment, modification, or alteration of the terms of this Lease Agreement shall be binding unless the same be in writing, dated subsequent to the date hereof, and duly executed by the Parties hereto.

No waiver by any Party hereto of any default or breach of any term, condition, or covenant of this Lease Agreement shall be deemed to be a waiver of any other breach of the same or any other term, condition, or covenant contained herein.

In the event either party breaches any of the terms of this Lease Agreement whereby the party not in default employs attorneys to protect or enforce its rights hereunder and prevails, then the defaulting party agrees to pay the other party reasonable attorney/s fees so incurred by such other party.

WITNESS our hands and seals, this ____ day of _____, 2016.

WITNESSES

CITY OF CLARE

BY PATRICK HUMPHREY
ITS MAYOR

CLARE COUNTY ARTS COUNCIL

BY
ITS

PREPARED BY:
JAYNIE SMITH HOERAUF
JAYNIE SMITH HOERAUF, P.C.
601 Beech, Box 67
Clare MI 48617

RESOLUTION 2016-050

A RESOLUTION OF THE CLARE CITY COMMISSION APPROVING A LEASE AGREEMENT WITH THE CLARE COUNTY ARTS COUNCIL.

WHEREAS, in order to preserve the historic Clare Railroad Depot as a community asset for the City's residents, the Clare City Commission purchased this iconic building approximately fifteen years ago and entered into a partnership with the MidMichigan Community Action Agency and a group of local volunteers under the supervision of the City of Clare Planning Commission to preserve and rehabilitate said building; and

WHEREAS, said dedicated group of volunteers has raised in excess of \$600,000 in the past decade to facilitate relocation of the building and complete construction of a new basement under the building to serve as the first-ever permanent "home" to the Clare County Arts Council, said organization being among the core group of volunteers responsible for the fund-raising activities to rehabilitate the depot; and

WHEREAS, the basement of the building is ready for occupancy by the Arts Council, and it is the intent of the Council to move into the depot in May 2016; and

WHEREAS, the City Attorney has crafted a lease agreement to outline the terms and conditions of occupancy of the City-owned building by the Clare County Arts Council; and

WHEREAS, the City and the Arts Council have reviewed the terms and conditions of said lease agreement have mutually agreed to the terms and conditions outlined therein.

NOW THEREFORE BE IT RESOLVED THAT the Mayor and City Commission of the City of Clare, hereby approves a lease agreement between the City of Clare and the Clare County Arts Council outlining terms and conditions of tenancy of the Historic Clare Railroad Depot by the Arts Council.

ALL RESOLUTIONS AND PARTS OF RESOLUTIONS INsofar AS THEY CONFLICT WITH THE PROVISIONS OF THIS RESOLUTION BE AND THE SAME ARE HEREBY RESCINDED.

The Resolution was introduced by Commissioner _____ and supported by Commissioner _____. The Resolution declared adopted by the following roll call vote:

YEAS:

NAYS:

ABSENT:

Resolution approved for adoption on this 16th day of May 2016.

Diane Lyon, City Clerk

YEAS:

NAYS:

ABSENT:

Resolution approved for adoption on this 16th day of May 2016.

Diane Lyon, City Clerk

AGENDA REPORT

TO: Mayor & City Commissioners
FROM: Ken Hibl, City Manager
DATE: May 13, 2016
RE: Approval of Sole Source Vendor – Sanitary Sewer Rehabilitation

For the Agenda of May 16, 2016

Background. We recently asked Coleman DPW to televise our sanitary sewer line that runs from a manhole in the middle of the first block of West Fourth Street (immediately adjacent to the 4th/5th Street alleyway) to a manhole in the first block of East Fourth Street (immediately adjacent to the former alleyway behind Clare Hardware). The televised results verify that the sewer line is cracked, fragmented, and near collapse. A conventional (saw-cutting and removing asphalt, excavating and replacing the existing line) repair/replacement of the collapsing sanitary line is manpower intensive, expensive (approx. \$300K), and inconvenient (street closures – to include USBR-127). Consequently, our DPW Director, Al Jessup, contacted a vendor (LiquiForce) he met at a trade show that offers the ability to repair failing lines by a process called “Cured in Place Pipe Technology” wherein a polymer liner is inserted in the failing pipe and then allowed to dry and harden, which eliminates the need to replace the failing line or excavate the site to repair the line.

LiquiForce has offered a proposal (*copy att'd*) to apply this process on our failing sanitary line. Al has confirmed reliability and integrity of the company and the process and has determined that they are the only company in our region that presently offers this service.

Due to the current condition of this sanitary line, we ask the City Commission to grant approval to use this company as a sole source vendor and authorize the expenditure of funds to proceed with the project.

Issues & Questions Specified. Should the City Commission approve the sole source vendor request and authorize the expenditure of funds to allow the project to proceed.

Alternatives.

1. Approve the use of LiquiForce as a sole source vendor and authorize the expenditure to rehabilitate the failing sanitary sewer pipe.
2. Do not approve the use of LiquiForce as a sole vendor and direct the solicitation of bids for the sanitary sewer rehabilitation.
3. Set aside decision regarding this matter to a later date.

Financial Impact. The estimated cost to complete a conventional repair/replacement of this pipe is \$300K. The cost to use the services of this vendor to rehabilitate the failing section of sanitary sewer is \$27,000. A budget amendment will be required for this expenditure. The City’s Sewer Fund has the monies available to defray the costs of the needed work.

Recommendation. I recommend that the City Commission approve the use of LiquiForce as a sole source vendor and authorize the expenditure of funds to complete the sewer rehabilitation by adoption of Resolution 2016-051(*copy att'd*).

Attachments.

1. Proposal.
2. Resolution 2016-051.

May 5, 2016

City of Clare
202 W. Fifth St.
Clare MI 48617

Attn: Mr. Alan Jessup
Re: Sanitary Sewer Rehabilitation

As requested, we submit the following proposal to complete the rehabilitation of the 10" diameter sanitary sewer located under Fourth St and passing under McEwan (US 27). We propose to utilize Cured in Place Pipe technology to accomplish the rejuvenation of the existing sewer thus eliminating the need for open trench excavation. The materials proposed to be utilized will be designed for fully deteriorated pipe conditions and a minimum of a 50 year design life per the standards and guidelines of ASTM F1216.

Our proposal involves a two phased process. The initial pipe preparation phase included the removal of all loose materials and obstructions, inspection with CCTV equipment designed specifically for pipelines and measurement (diameter, length, location of existing service lateral connections, etc.). Upon completion of this phase, the information gathered will be used to design and manufacture materials to meet the specific needs of this sewer section. We anticipate phase one to require one day to complete.

Phase two will commence upon receiving the customized materials (typically 3 weeks after pipe preparation phase). The installation phase will involve the establishment of flow control measures so as to permit all existing sewer connections upstream of the project area to continue to operate without interruption. The liner will be inverted from the upstream manhole located on the west side of McEwan extending to the next manhole downstream on the east side of McEwan. Once fully inverted the liner will be cured to create the polymer pipe designed to provide the structural properties required to withstand all loading being placed on the pipeline.

After completing the curing cycle the ends of the liner will be removed completing the process of rejuvenating the mainline pipe between the existing manholes. Immediately following the removal of the liner end materials, a robotic cutting and CCTV unit will be inserted into the pipeline to reinstate the previously documented service lateral connections. We anticipate phase two to require one day to complete.

Our intended methods of accomplishing the flow control without impeding traffic on McEwan include the insertion of a temporary inflatable sewer plug to block flows and the use of a suction vehicle to transport the sewage from the west side to a downstream manhole on the east side of McEwan.

We propose to perform the work associated with the liner installation phase in evening / night time hours in an effort to reduce the potential inconvenience to businesses directly connected

and adjacent to the project area. The vehicles and equipment needed to complete the liner installation are large and may restrict traffic flow in this area therefore our plan to complete the work between 7:00pm and 7:00am is to reduce this impact.

Our price to complete the work as described above is \$27,000.00. Our price includes all labor, materials and equipment necessary to complete the work. We have not made allowances for fees associated with the use of a hydrant on site and/or any excavations due to collapsed pipe conditions (although not anticipated to be necessary at this time).

If you have any questions or wish to proceed please feel free to contact me directly. We look forward to working with you on this project in the near future.

Sincerely,

John Thompson

Technical Representative

RESOLUTION 2016-051

A RESOLUTION OF THE CLARE CITY COMMISSION APPROVING THE USE OF A SOLE SOURCE VENDOR AND AUTHORIZING THE EXPENDITURE OF FUNDS TO USE THIS VENDOR.

WHEREAS, the City's sanitary sewer line on Fourth Street between the two manholes in closest proximity to McEwan Street is failing as verified by televising said line; and

WHEREAS, the conventional method (excavation and pipe replacement) to replace said sewer line is estimated to cost \$300,000, causes motorist inconvenience; and is time and resource burdensome; and

WHEREAS, LiquiForce, a regional vendor, has offered a cost-effective alternative proposal to repair said failing sewer line using Cured in Place Pipe Technology that has a 50-year useful life cycle guarantee and eliminates all of the negative elements of the conventional method of pipe replacement; and

WHEREAS, the City Staff has completed its due diligence and determined that said vendor is the only one that offers said alternative in the local region; and that the success rate for municipalities that have used/use this system is excellent;

WHEREAS, the City Staff recommends the use of LiquiForce as a sole source vendor for said alternative proposal and further recommends that the Commission authorize the expenditure of funds to use the proffered services of LiquiForce to repair the Fourth Street sanitary sewer line; and

WHEREAS, the City Commission has reviewed, discussed, and considered said recommendations and has determined them to be reasonable, sound, and prudent.

NOW THEREFORE BE IT RESOLVED THAT the Mayor and City Commission of the City of Clare, hereby approves the use of LiquiForce as a sole source vendor to repair the failing sanitary sewer line on Fourth Street in the City of Clare and authorizes the expenditure of \$27,000 to proceed with repairs to said sewer line using the alternative method of repair proffered by LiquiForce.

ALL RESOLUTIONS AND PARTS OF RESOLUTIONS INsofar AS THEY CONFLICT WITH THE PROVISIONS OF THIS RESOLUTION BE AND THE SAME ARE HEREBY RESCINDED.

The Resolution was introduced by Commissioner _____ and supported by Commissioner _____. The Resolution declared adopted by the following roll call vote:

YEAS:

NAYS:

ABSENT:

Resolution approved for adoption on this 16th day of May 2016.

Diane Lyon, City Clerk

AGENDA REPORT

TO: Mayor & City Commissioners
FROM: Ken Hibl, City Manager
DATE: May 13, 2016
RE: ICE Grant Application Approval

For the Agenda of May 16, 2016

Background. The Michigan Economic Development Authority (MEDC) has authorized \$8M in funding for an Infrastructure Capacity Enhancement (ICE) grant program. The application window for this grant opportunity is relatively short (submittal deadline is May 27; grant notice date was in April). We reviewed the criteria for the grant program and determined that it is extremely competitive, e.g., minimum grant application amount is \$500K; extra points awarded to development-ready certified communities (we are not); extra points awarded to Main Street Communities (we are not); extra points awarded to communities who have a state agency-issued deficiency notice for failing infrastructure (we do not). However, if we are successful in our application, we have an opportunity make a significant improvement to one of our identified infrastructure deficiencies/shortcomings at a great saving. And our assessment is that there are likely very few communities that will score well with the stipulated application criteria, which should improve our probability of success. Consequently, we met with Gourdie-Fraser this week (extra points are awarded if we have engineer-stamped design completed as part of the application) to determine whether they can provide us design prints in time to meet the application deadline; they have committed to do so. Gourdie-Fraser's proposal to complete this task for us is attached; as the proposal is within my fiscal approval authority, I will approve the work proposal contingent upon Commission approval to submit the grant application.

The project we propose to use for our application is an upgrade of approximately three blocks of existing 4" water main on Ann Arbor Trail and concurrent reconstruction (to include construction of curbing) of the roadway – thereby improving water flow and fire protection to this area of the City and concurrently completing one of our highest-priority street rehabilitation projects.

Issues & Questions Specified. Should the City Commission provide approval to submit an ICE grant application?

Alternatives.

1. Approve the submittal of the grant application.
2. Do not approve the submittal of the grant application.
3. Set aside decision regarding this matter to a later date.

Financial Impact. Gourdie-Fraser has not had sufficient time to provide an estimate of probable costs for our proposed project – they will attempt to do so by Monday. But we provided them guidance that the project should be as close to the \$500K minimum threshold as possible with an absolute top limit of \$600K for two reasons. The first reason being that MEDC typically attempts to make the greatest impact possible with the grant funds available – and the

best way for them to do that is to provide as many individual grants as possible, thereby spreading the grant resources to multiple communities vs. only one or two/five or six. So the lower the grant amount while still meeting their minimum threshold of \$500K should make our application more palatable/competitive than a higher amount application. The second reason is due to the local match requirement. Ten (10%) per cent is the minimum local match requirement; however, we believe we will be more competitive if we offer a twenty (20%) per cent local match. We propose a contribution of \$50K from the Water Fund and \$50K from the Major Street Fund if the project cost is \$500K (prorated respectively if the project costs are slightly more than \$500K).

Recommendation. I recommend that the City Commission approve the submittal of the grant application by adoption of Resolution 2016-0521(*copy att'd*).

Attachments.

1. Gourdie-Fraser Proposal.
2. Resolution 2016-052.



Engineering
Surveying
Testing &
Operations

123 West Front Street
Traverse City, Michigan 49684
231.946.5874 
231.946.3703 

Mr. Ken Hibel
City Manager, City of Clare
202 W. Fifth Street
Clare, Michigan 48617

May 13, 2016

Re: Plans and specifications for water main and road replacement on Ann Arbor Trail
Proposal 16-230

Hello Ken:

We thank you for the opportunity to provide the following suggested work scope and associated fee for our services relating the ICE Grant. Once you have had a chance to review this, should you have any questions whatsoever, please do not hesitate to call us.

Project Location

Ann Arbor Trail, City of Clare

Scope of Services

The scope of this project includes the preparation of plans and specifications which will be submitted as part of the ICE Grant Application. We will utilize existing information and aerial photography to create water main and road reconstruction plans along with the City's existing standard specifications for water main and road construction.

We will prepare an opinion of probable construction cost of this project which will be used in the ICE grant submittal.

Fee

GFA will perform these services on a lump sum basis not to exceed \$2,590.00

Contract Terms and Conditions

The Terms and Conditions of the Basis Service Agreement for Professional Services shall apply.

Sincerely,
GFA

Craig Goodrich
Engineering Office Manager

RESOLUTION 2016-052

A RESOLUTION OF THE CLARE CITY COMMISSION APPROVING THE SUBMITTAL OF AN ICE GRANT APPLICATION.

WHEREAS, on behalf of the Michigan Strategic Fund, the Michigan Economic Development Corporation (MEDC) is accepting Part I Applications for new projects under the State of Michigan's Community Development Block Grant (CDBG) Infrastructure Capacity Enhancement (ICE) program; and

WHEREAS, said CDBG ICE program is designed to assist Units of General Local Government (UGLGs) in making necessary improvements to their existing public infrastructure systems; and

WHEREAS, eligible projects must be located in a community listed on the CDBG Low and Moderate Income Community Customer list and the project must benefit the entire community; and

WHEREAS, the City of Clare meets the basic eligibility criteria for submittal of an ICE Grant Part I Application; and

WHEREAS, the City has a need to upgrade its current water delivery system in the west sector of the City from 4-inch water main lines to 6-inch water main lines to improve delivery capacity and concurrently enhance public safety by improving fire-fighting capability in said sector;

WHEREAS, said water main line needing enhancement is located within the right-of-way of Ann Arbor Trail, a designated Major Street within the City of Clare; and

WHEREAS, enhancement of said water main line would concurrently require the reconstruction of Ann Arbor Trail in the immediate area of the water main line enhancement; and

WHEREAS, enhancement of said water main lines and reconstruction of Ann Arbor Trail are both designated priority projects within the City's approved Capital Improvement Schedule; and

WHEREAS, unfortunately the City's Water Fund and Major Street Fund do not have now nor projected to have in the near future the monies to fund said priority projects without assistance from another source(s); and

WHEREAS, the Clare City Commission deems the submittal of a CDBG ICE program Part I Application a phenomenal opportunity to make necessary improvements to its existing infrastructure.

NOW THEREFORE BE IT RESOLVED THAT the Mayor and City Commission of the City of Clare, hereby approves the submittal of an ICE Grant Part I Application for the purpose of making necessary improvements to their existing public infrastructure systems – namely to upgrade its current water delivery system in the west sector of the City from 4-inch water main lines to 6-inch water main lines to improve delivery capacity and concurrently enhance public safety by improving fire-fighting capability and concurrently reconstruct a portion of Ann Arbor Trail in the sector within which water system delivery will occur.

BE IT FURTHER RESOLVED THAT the Clare City Commission hereby provides its assurance that local match funds are available to support said Part I Application and provides its assurance that said funds will be committed to said project upon notice that said Part I Application has been accepted and approved for possible grant award by MEDC.

BE IT FURTHER RESOLVED THAT the Clare City Commission hereby designates Ken Hibl, its City Manager, or in his absence Steven Kingsbury, its Treasurer & Finance Director, as its authorized designee(s) to execute any and all documents associated with the submittal of said Part I Application.

ALL RESOLUTIONS AND PARTS OF RESOLUTIONS INsofar AS THEY CONFLICT WITH THE PROVISIONS OF THIS RESOLUTION BE AND THE SAME ARE HEREBY RESCINDED.

The Resolution was introduced by Commissioner _____ and supported by Commissioner _____. The Resolution declared adopted by the following roll call vote:

YEAS:

NAYS:

ABSENT:

Resolution approved for adoption on this 16th day of May 2016.

Diane Lyon, City Clerk

AGENDA REPORT

TO: Mayor & City Commissioners
FROM: Ken Hibl, City Manager
DATE: May 12, 2016
RE: *Board & Committee Appointments – Parks & Recreation Advisory Board (Margie Dill)

For the Agenda of May 16, 2016

***Note: This is a Consent Agenda item and is considered as routine by the City Commission. As such, this matter shall be automatically enacted by one motion with all other Consent Agenda items unless a Commissioner or citizen requests this item be individually discussed, in which event it shall be removed from the Consent Agenda and considered and acted upon in its designated sequence on the approved agenda of the Clare City Commission for May 16, 2016.**

Background. A vacancy created by the resignation of Rose Michels exists on the Parks & Recreation Advisory Board. Margie Dill has been personally involved with a number of the City's recreation programs since her arrival in Clare; she has applied for the vacant position. Joy has discussed the appointment with Ms. Dill and recommends approval. The Mayor has considered the request and has nominated her to fill this position. The City Commission is asked to consider endorsing this appointment.

Issues & Questions Specified. Should the City Commission endorse the appointment of Margie Dill to serve as a member of the Clare Parks & Recreation Advisory Board?

Alternatives.

1. Endorse the appointment.
2. Do not endorse the appointment, thereby requiring the Mayor to select another qualified individual to serve in this position.
3. Defer/delay decision of this matter to a subsequently scheduled City Commission meeting.

Financial Impact. There is no direct financial impact to the City.

Recommendation. I recommend that the City Commission endorse the appointment of Margie Dill by adoption of Resolution 2016-053 (*copy att'd*).

Attachment. Resolution 2016-053.

RESOLUTION 2016-053

A RESOLUTION OF THE CLARE CITY COMMISSION APPOINTING MARGIE DILL TO SERVE AS A MEMBER OF THE CITY OF CLARE PARKS & RECREATION ADVISORY BOARD.

WHEREAS, a vacancy currently exists on the City of Clare's Parks & Recreation Advisory Board created by the recent resignation of Rose Michels; and

WHEREAS, the City solicited applications for said vacant position; and

WHEREAS, Margie Dill has applied for appointment to said vacant position; and

WHEREAS, the City's Parks & Recreation Director has reviewed the application of Margie Dill and interviewed her to verify her willingness and qualifications to serve in said voluntary, un-paid position and determined she is qualified;

WHEREAS, the Mayor of Clare has appointed Margie Dill to serve a three-year term as a voting member of the City of Clare Parks & Recreation Advisory Board; and

WHEREAS, said appointment requires the endorsement of the Clare City Commission; and

WHEREAS, the City Commission concurs with the Mayor's decision to appointment Margie Dill to said Advisory Board.

NOW THEREFORE BE IT RESOLVED that the City Commission of the City of Clare hereby endorses the Mayor's reappointment of Margie Dill to serve as a voting member of the City of Clare Parks & Recreation Advisory Board, said appointment being effective the 17th day of May 2016 and terminating on 18th day of May 2019.

BE IT FURTHER RESOLVED that said appointment is voluntary and without compensation and that Margie Dill may resign said appointment by providing the City Commission written notice of his intentions to do so.

BE IT FURTHER RESOLVED that said appointment is an at-will appointment of the City Commission and can be revoked, terminated, or rescinded by the City Commission at its discretion without stated cause and without prior notice.

ALL RESOLUTIONS AND PARTS OF RESOLUTIONS INsofar AS THEY CONFLICT WITH THE PROVISIONS OF THIS RESOLUTION BE AND THE SAME ARE HEREBY RESCINDED.

The Resolution was introduced by Commissioner _____ and supported by Commissioner _____. The Resolution declared adopted by the following roll call vote:

YEAS:

NAYS:

ABSENT:

Resolution approved for adoption on this 16th day of May 2016.

Diane Lyon, City Clerk

AGENDA REPORT

TO: Mayor & City Commissioners
FROM: Ken Hibl, City Manager
DATE: May 12, 2016
RE: *Board & Committee Appointments – Clare Downtown Development Authority (Dawn Thomas & Shari Buccilli)

For the Agenda of May 16, 2016

***Note: This is a Consent Agenda item and is considered as routine by the City Commission. As such, this matter shall be automatically enacted by one motion with all other Consent Agenda items unless a Commissioner or citizen requests this item be individually discussed, in which event it shall be removed from the Consent Agenda and considered and acted upon in its designated sequence on the approved agenda of the Clare City Commission for May 16, 2016.**

Background. The appointed terms of Dawn Thomas and Shari Buccilli as members of the Clare Downtown Development Authority have expired. Both Dawn and Shari have agreed to serve another term at the will of the Mayor and upon endorsement by the Downtown Development Authority and the City Commission. The Mayor has agreed to reappoint Dawn and Shari for another term as voting members of the DDA. The DDA is scheduled to meet on May 13th to formally consider its recommendation regarding these reappointments; the City Commission is asked to consider endorsing the reappointments unless the DDA makes a recommendation other than the expected endorsement of the reappointments.

Issues & Questions Specified. Should the City Commission endorse the reappointments of Dawn Thomas and Shari Buccilli to serve another three-year term as members of the Clare Downtown Development Authority?

Alternatives.

1. Endorse the reappointments.
2. Do not endorse the reappointments, thereby requiring the Mayor to select other qualified individuals to serve in these positions.
3. Defer/delay decision of this matter to a subsequently scheduled City Commission meeting.

Financial Impact. There is no direct financial impact to the City.

Recommendation. I recommend that the City Commission endorse the reappointments of Dawn Thomas and Shari Buccilli by adoption of Resolution 2016-054 (*copy att'd*).

Attachments.

1. Resolution 2016-054.

RESOLUTION 2016-054

A RESOLUTION OF THE CLARE CITY COMMISSION REAPPOINTING DAWN THOMAS AND SHARI BUCCILLI TO CONTINUE SERVING AS MEMBERS OF THE CITY OF CLARE PARKS DOWNTOWN DEVELOPMENT AUTHORITY.

WHEREAS, the appointed terms of Dawn Thomas and Shari Buccilli as voting members of the City of Clare Downtown Development Authority shall soon expire; and

WHEREAS, said individuals, both of whom are active and highly involved with said Authority, have expressed their desire to continue serving as members of the Authority; and

WHEREAS, the Clare Downtown Development Authority has unanimously recommended approval of said reappointments; and

WHEREAS, said reappointments require the specific action of the City Commission of the City of Clare; and

WHEREAS, the City Commission deems both individuals fully qualified to continue their service as voting members of said Authority.

NOW THEREFORE BE IT RESOLVED that the City Commission of the City of Clare hereby thanks Dawn Thomas and Shari Buccilli for their past dedicated service and reappoints them to continue serving as voting members of the City of Clare Downtown Development Authority, said appointments being effective May 17, 2016 and terminating on May 16, 2019.

BE IT FURTHER RESOLVED that said appointments are voluntary and without compensation and that Dawn Thomas and Shari Buccilli may resign said respective appointments by providing the City Commission written notice of their respective intentions to do so.

BE IT FURTHER RESOLVED that said appointments are at-will appointments of the Clare City Commission and can be revoked, terminated, or rescinded by the City Commission at its discretion with or without stated cause and purpose with prior notice of their intention to do so.

ALL RESOLUTIONS AND PARTS OF RESOLUTIONS INsofar AS THEY CONFLICT WITH THE PROVISIONS OF THIS RESOLUTION BE AND THE SAME ARE HEREBY RESCINDED.

The Resolution was introduced by Commissioner _____ and supported by Commissioner _____. The Resolution declared adopted by the following roll call vote:

YEAS:

NAYS:

ABSENT:

Resolution approved for adoption on this 16th day of May 2016.

Diane Lyon, City Clerk

To: Mayor Pat Humphrey and the Clare City Commission
From: Steven J. Kingsbury, MBA, CPFA, MiCPT
Treasurer, Finance and Technology Director
Date: May 13, 2016
Reference: Treasurer's Report for May 16, 2016

Account Reconciliation Report: All accounts of the City of Clare are in balance as of April 30, 2016.

Cash and Investment Report: Enclosed you will find a summary report of all cash and investment accounts of the City reported by bank of deposit as of April 30, 2016.

Cash Summary By Fund Report: Enclosed you will find a summary report by operating fund of all cash and investment balances of the City as of April 30, 2016.

Revenue and Expenditure Report: Enclosed you will find a Summary Revenue and Expenditure Report (Unaudited) of the City of Clare prepared as of April 30, 2016.

Balance Sheet: Enclosed you will find a Comparative Balance Sheet (Unaudited) of the City of Clare prepared as of April 30, 2016.

CITY OF CLARE
CASH AND INVESTMENT SUMMARY (UNAUDITED) BY BANK
From 4/01/2016 to 4/30/2016

<u>Financial Institution/Account Description</u>	<u>Interest Rates</u>	<u>Balance 4/1/16</u>	<u>Total Increases</u>	<u>Total Decreases</u>	<u>Balance 4/30/16</u>
<u>City of Clare Accounts</u>					
Chemical Bank/Consolidated Account	0.050%	\$ 399,346.46	\$ 727,196.11	\$ 734,006.42	392,536.15
Chemical Bank/Rural Development Bond & Interest Acct	0.020%	39,381.29	0.65	-	39,381.94
Chemical Bank/Rural Development RRI Acct	0.020%	34,101.28	0.56	-	34,101.84
Chemical Bank/USDA Sewer Bond Pmt Reserve Acct	0.020%	1,125.18	0.02	-	1,125.20
Chemical Bank/USDA Sewer Bond RRI Reserve Acct	0.020%	3,527.79	0.06	-	3,527.85
Chemical Bank/USDA Water Bond Pmt Reserve Acct	0.020%	1,875.27	0.03	-	1,875.30
Chemical Bank/USDA Water Bond RRI Reserve Acct	0.020%	3,226.95	0.05	-	3,227.00
Mercantile/Money Market Account	0.100%	73,779.89	5.86	-	73,785.75
Chemical Bank/Current Property Tax Account	0.050%	3,867.94	0.42	-	3,868.36
Petty Cash and Cash on Hand	N/A	450.00	-	-	450.00
Chemical Bank/ACH Receipt Acct	0.02%	1,000.00	-	-	1,000.00
Chemical Bank/Repurchase Agreements	0.2% to 0.3%	1,300,000.00	75,000.00	75,000.00	1,300,000.00
MMCAA - Fiduciary Account for the Railroad Depot	N/A	120,013.63	-	-	120,013.63
Mercantile/Hatton Township Landfill Trust Fund	0.900%	200,005.79	-	-	200,005.79
Total - City of Clare Accounts		<u>\$ 2,181,701.47</u>	<u>\$ 802,203.76</u>	<u>\$ 809,006.42</u>	<u>\$ 2,174,898.81</u>
<u>City of Clare Component Unit Accounts</u>					
Chemical Bank DDA Account	0.050%	50,641.53	2.94	7,764.85	42,879.62
Total - City of Clare Component Unit Accounts		<u>\$ 50,641.53</u>	<u>\$ 2.94</u>	<u>\$ 7,764.85</u>	<u>\$ 42,879.62</u>

CASH SUMMARY BY FUND FOR THE CITY OF CLARE
From 4/01/2016 To 4/30/2016
ALL FUNDS (UNAUDITED)
CASH and INVESTMENT ACCOUNTS

FUND	DESCRIPTION	BALANCE 4/1/2016	TOTAL DEBITS	TOTAL CREDITS	BALANCE 4/30/2016	Investment Balances 4/30/2016	Transactional Account Balances 4/30/2016
101	General Fund	504,766.77	346,605.25	431,622.39	419,749.63	\$ 240,000.00	\$ 179,749.63
150	Cemetery Perpetual Care	269,605.97	1,656.57	0.00	271,262.54	250,000.00	21,262.54
202	Major Streets	65,957.02	17,887.88	21,311.43	62,533.47	50,000.00	12,533.47
203	Local Streets	35,633.59	10,849.11	13,306.30	33,176.40	10,000.00	23,176.40
206	Fire Fund	201,029.27	107,882.67	60,069.20	248,842.74	225,000.00	23,842.74
208	Parks and Recreation	172,562.03	40,102.39	16,098.29	196,566.13	-	196,566.13
210	Downtown Development Authority (DDA)	50,641.53	2.94	7,764.85	42,879.62	-	42,879.62
211	Sidewalk Replacement Fund	837.65	0.05	0.00	837.70	-	837.70
243	Brownfield Redevelopment Authority Fund	4,589.93	0.26	0.00	4,590.19	-	4,590.19
265	Drug Law Enforcement Fund	1,117.05	164.07	0.00	1,281.12	-	1,281.12
590	Sewer System Fund	472,178.38	95,315.96	72,274.23	495,220.11	380,000.00	115,220.11
591	Water System Fund	128,521.87	42,000.06	38,891.63	131,630.30	95,000.00	36,630.30
636	Data Processing Fund	32,212.39	7,552.03	4,347.33	35,417.09	-	35,417.09
641	Mobile Equipment Fund	74,320.82	31,814.28	32,566.89	73,568.21	50,000.00	23,568.21
703	Property Tax Fund	3,867.94	0.42	0.00	3,868.36	-	3,868.36
704	Imprest Payroll Fund	14,495.00	100,372.76	118,518.73	(3,650.97)	-	(3,650.97)
765	Hattan Township Landfill Trust Fund	200,005.79	0.00	0.00	200,005.79	200,005.79	-
TOTAL - ALL FUNDS		<u>\$ 2,232,343.00</u>	<u>\$ 802,206.70</u>	<u>\$ 816,771.27</u>	<u>\$ 2,217,778.43</u>	<u>\$ 1,500,005.79</u>	<u>\$ 717,772.64</u>

NOTES:

Parks and Recreation Fund - balance includes Grant/Donation Funds reserved for the Soccer Complex of \$68,721.68, the Skate Park of \$11,589.08 and the Depot Restoration Project of \$120,013.63.

Summary

Revenue and Expenditure Report

Prepared as of

April 30, 2016

PERIOD ENDING 04/30/2016

% Fiscal Year Completed: 83.33

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

ACCOUNT DESCRIPTION	END BALANCE 06/30/2015 NORM (ABNORM)	2015-16 AMENDED BUDGET	YTD BALANCE 04/30/2016 NORM (ABNORM)	ACTIVITY FOR MONTH 04/30/2016 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 101 - GENERAL FUND						
000.000-GENERAL	2,833,824.50	2,790,881.57	2,285,186.78	91,148.42	505,694.79	81.88
931.000-TRANSFERS IN AND OTHER SOURCES	332,000.00	251,500.00	336,096.24	169,596.24	(84,596.24)	133.64
TOTAL Revenues	3,165,824.50	3,042,381.57	2,621,283.02	260,744.66	421,098.55	86.16
101.000-CITY COMMISSION	39,003.25	43,350.00	30,349.86	200.00	13,000.14	70.01
172.000-CITY MANAGEMENT/ADMINISTRATION	123,001.75	113,372.48	93,532.27	8,131.97	19,840.21	82.50
191.000-FISCAL SERVICES	128,273.46	130,473.02	115,334.26	9,328.57	15,138.76	88.40
215.000-CLERK	135,581.19	148,395.68	116,256.34	10,748.99	32,139.34	78.34
247.000-BOARD OF REVIEW	1,000.92	1,593.50	1,809.43	0.00	(215.93)	113.55
257.000-ASSESSOR	41,705.40	53,600.00	70,897.67	9,153.78	(17,297.67)	132.27
262.000-ELECTIONS	5,159.58	7,596.00	5,444.03	241.83	2,151.97	71.67
265.000-BUILDING AND GROUNDS	62,575.39	62,791.19	35,630.35	4,236.05	27,160.84	56.74
266.000-ATTORNEY	57,913.79	45,000.00	48,676.98	3,989.75	(3,676.98)	108.17
276.000-CEMETERY	77,470.98	74,866.41	58,975.92	4,692.39	15,890.49	78.77
301.000-POLICE	815,280.25	914,760.64	732,342.12	65,095.01	182,418.52	80.06
371.000-BUILDING INSPECTION DEPARTMENT	31,143.62	31,850.00	31,086.42	2,432.77	763.58	97.60
441.000-DEPARTMENT OF PUBLIC WORKS	59,427.66	46,681.62	54,301.56	2,830.89	(7,619.94)	116.32
445.000-DRAINS - PUBLIC BENEFIT	302.47	2,500.00	0.00	0.00	2,500.00	0.00
448.000-STREET LIGHTING	54,934.80	53,656.73	182,126.66	145,860.22	(128,469.93)	339.43
526.000-LANDFILL CLOSURE	41,476.47	51,106.95	40,940.62	244.95	10,166.33	80.11
528.000-REFUSE COLLECTION/DISPOSAL	200,444.21	218,295.32	179,051.28	33,355.19	39,244.04	82.02
537.000-AIRPORT	260,180.22	392,554.02	139,809.91	4,242.28	252,744.11	35.62
721.000-PLANNING	20,589.89	36,300.00	33,520.83	3,290.50	2,779.17	92.34
728.018-ECONOMIC DEVELOPMENT - CLARE COUNTY	786,110.31	409,225.93	108,749.05	0.00	300,476.88	26.57
906.000-DEBT SERVICE	12,507.69	32,200.00	8,276.66	0.00	23,923.34	25.70
955.000-NON DEPARTMENTAL	4,594.59	4,909.75	6,357.26	0.00	(1,447.51)	129.48
999.000-TRANSFERS (OUT) AND OTHER USES	371,865.50	349,701.83	362,201.83	35,000.00	(12,500.00)	103.57
TOTAL Expenditures	3,330,543.39	3,224,781.07	2,455,671.31	343,075.14	769,109.76	76.15
Fund 101 - GENERAL FUND:						
TOTAL REVENUES	3,165,824.50	3,042,381.57	2,621,283.02	260,744.66	421,098.55	86.16
TOTAL EXPENDITURES	3,330,543.39	3,224,781.07	2,455,671.31	343,075.14	769,109.76	76.15
NET OF REVENUES & EXPENDITURES	(164,718.89)	(182,399.50)	165,611.71	(82,330.48)	(348,011.21)	90.80

REVENUE AND EXPENDITURE REPORT FOR CITY OF CLARE

PERIOD ENDING 04/30/2016

% Fiscal Year Completed: 83.33

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

ACCOUNT DESCRIPTION	END BALANCE 06/30/2015 NORM (ABNORM)	2015-16 AMENDED BUDGET	YTD BALANCE 04/30/2016 NORM (ABNORM)	ACTIVITY FOR MONTH 04/30/2016 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 150 - CEMETERY PERPETUAL CARE						
000.000-GENERAL	12,130.74	8,690.00	10,531.00	1,656.57	(1,841.00)	121.19
TOTAL Revenues	12,130.74	8,690.00	10,531.00	1,656.57	(1,841.00)	121.19
276.000-CEMETERY	2,100.00	0.00	1,200.00	0.00	(1,200.00)	100.00
999.000-TRANSFERS (OUT) AND OTHER USES	0.00	2,500.00	0.00	0.00	2,500.00	0.00
TOTAL Expenditures	2,100.00	2,500.00	1,200.00	0.00	1,300.00	48.00
Fund 150 - CEMETERY PERPETUAL CARE:						
TOTAL REVENUES	12,130.74	8,690.00	10,531.00	1,656.57	(1,841.00)	121.19
TOTAL EXPENDITURES	2,100.00	2,500.00	1,200.00	0.00	1,300.00	48.00
NET OF REVENUES & EXPENDITURES	10,030.74	6,190.00	9,331.00	1,656.57	(3,141.00)	150.74

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% Fiscal Year Completed: 83.33

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ACCOUNT DESCRIPTION	END BALANCE 06/30/2015 NORM (ABNORM)	2015-16 AMENDED BUDGET	YTD BALANCE 04/30/2016 NORM (ABNORM)	ACTIVITY FOR MONTH 04/30/2016 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 202 - MAJOR STREETS						
000.000-GENERAL	927,161.58	182,881.39	122,631.48	17,887.88	60,249.91	67.06
TOTAL Revenues	<u>927,161.58</u>	<u>182,881.39</u>	<u>122,631.48</u>	<u>17,887.88</u>	<u>60,249.91</u>	<u>67.06</u>
444.000-SIDEWALKS	4,443.66	5,135.86	3,898.63	265.64	1,237.23	75.91
446.001-STATE TRUNKLINE MAINTENANCE	53,884.83	56,223.32	52,141.75	3,456.92	4,081.57	92.74
449.002-PRESERVATION STREETS	738,241.73	75,341.39	155,029.47	5,021.24	(79,688.08)	205.77
449.003-WINTER MAINTENANCE	12,742.03	15,700.00	10,958.29	750.00	4,741.71	69.80
449.004-ADMIN, ENGINEERING & RECORD KEEPING	12,896.62	33,053.07	19,575.83	8,567.63	13,477.24	59.23
906.000-DEBT SERVICE	0.00	1,125.00	0.00	0.00	1,125.00	0.00
999.000-TRANSFERS (OUT) AND OTHER USES	37,500.00	40,000.00	33,250.00	3,250.00	6,750.00	83.13
TOTAL Expenditures	<u>859,708.87</u>	<u>226,578.64</u>	<u>274,853.97</u>	<u>21,311.43</u>	<u>(48,275.33)</u>	<u>121.31</u>
Fund 202 - MAJOR STREETS:						
TOTAL REVENUES	927,161.58	182,881.39	122,631.48	17,887.88	60,249.91	67.06
TOTAL EXPENDITURES	<u>859,708.87</u>	<u>226,578.64</u>	<u>274,853.97</u>	<u>21,311.43</u>	<u>(48,275.33)</u>	<u>121.31</u>
NET OF REVENUES & EXPENDITURES	67,452.71	(43,697.25)	(152,222.49)	(3,423.55)	108,525.24	348.36

PERIOD ENDING 04/30/2016

% Fiscal Year Completed: 83.33

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

ACCOUNT DESCRIPTION	END BALANCE	2015-16	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
	06/30/2015 NORM (ABNORM)	AMENDED BUDGET	04/30/2016 NORM (ABNORM)	MONTH 04/30/2016 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 203 - LOCAL STS FUND						
000.000-GENERAL	156,571.92	79,715.91	65,967.67	7,599.11	13,748.24	82.75
931.000-TRANSFERS IN AND OTHER SOURCES	87,000.00	110,000.00	85,750.00	3,250.00	24,250.00	77.95
TOTAL Revenues	243,571.92	189,715.91	151,717.67	10,849.11	37,998.24	79.97
444.000-SIDEWALKS	4,443.65	5,135.86	3,944.37	265.65	1,191.49	76.80
449.001-CONSTRUCTION STREETS (INCL. ENG.& ROW)	69,456.50	2,800.00	2,278.64	250.00	521.36	81.38
449.002-PRESERVATION STREETS	147,497.81	167,030.16	130,650.32	11,540.45	36,379.84	78.22
449.003-WINTER MAINTENANCE	7,565.91	10,000.00	6,240.96	500.00	3,759.04	62.41
449.004-ADMIN, ENGINEERING & RECORD KEEPING	10,247.17	13,203.07	9,509.01	750.20	3,694.06	72.02
955.000-NON DEPARTMENTAL	52.35	0.00	25.34	0.00	(25.34)	100.00
TOTAL Expenditures	239,263.39	198,169.09	152,648.64	13,306.30	45,520.45	77.03
Fund 203 - LOCAL STS FUND:						
TOTAL REVENUES	243,571.92	189,715.91	151,717.67	10,849.11	37,998.24	79.97
TOTAL EXPENDITURES	239,263.39	198,169.09	152,648.64	13,306.30	45,520.45	77.03
NET OF REVENUES & EXPENDITURES	4,308.53	(8,453.18)	(930.97)	(2,457.19)	(7,522.21)	11.01

REVENUE AND EXPENDITURE REPORT FOR CITY OF CLARE

PERIOD ENDING 04/30/2016

% Fiscal Year Completed: 83.33

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

ACCOUNT DESCRIPTION	END BALANCE 06/30/2015 NORM (ABNORM)	2015-16 AMENDED BUDGET	YTD BALANCE 04/30/2016 NORM (ABNORM)	ACTIVITY FOR MONTH 04/30/2016 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 206 - FIRE FUND						
000.000-GENERAL	218,722.19	732,975.00	726,257.78	64.62	6,717.22	99.08
931.000-TRANSFERS IN AND OTHER SOURCES	98,139.02	97,727.34	97,727.34	0.00	0.00	100.00
TOTAL Revenues	316,861.21	830,702.34	823,985.12	64.62	6,717.22	99.19
336.000-FIRE DEPARTMENT	222,259.44	929,625.29	822,283.66	10,069.20	107,341.63	88.45
906.000-DEBT SERVICE	0.00	5,843.75	0.00	0.00	5,843.75	0.00
999.000-TRANSFERS (OUT) AND OTHER USES	21,484.32	21,316.33	21,316.33	0.00	0.00	100.00
TOTAL Expenditures	243,743.76	956,785.37	843,599.99	10,069.20	113,185.38	88.17
Fund 206 - FIRE FUND:						
TOTAL REVENUES	316,861.21	830,702.34	823,985.12	64.62	6,717.22	99.19
TOTAL EXPENDITURES	243,743.76	956,785.37	843,599.99	10,069.20	113,185.38	88.17
NET OF REVENUES & EXPENDITURES	73,117.45	(126,083.03)	(19,614.87)	(10,004.58)	(106,468.16)	15.56

REVENUE AND EXPENDITURE REPORT FOR CITY OF CLARE

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ACCOUNT DESCRIPTION	END BALANCE 06/30/2015 NORM (ABNORM)	2015-16 AMENDED BUDGET	YTD BALANCE 04/30/2016 NORM (ABNORM)	ACTIVITY FOR MONTH 04/30/2016 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 208 - PARKS AND RECREATION						
000.000-GENERAL	233,463.91	464,047.89	147,283.49	4,802.39	316,764.40	31.74
931.000-TRANSFERS IN AND OTHER SOURCES	192,000.00	150,000.00	180,000.00	35,000.00	(30,000.00)	120.00
TOTAL Revenues	425,463.91	614,047.89	327,283.49	39,802.39	286,764.40	53.30
751.001-PARKS	264,845.59	566,601.41	176,055.27	9,799.74	390,546.14	31.07
751.002-RECREATION	77,651.77	84,222.64	67,791.68	5,194.57	16,430.96	80.49
906.000-DEBT SERVICE	32,805.25	32,805.21	30,597.29	1,103.98	2,207.92	93.27
955.000-NON DEPARTMENTAL	52.35	0.00	25.34	0.00	(25.34)	100.00
TOTAL Expenditures	375,354.96	683,629.26	274,469.58	16,098.29	409,159.68	40.15
Fund 208 - PARKS AND RECREATION:						
TOTAL REVENUES	425,463.91	614,047.89	327,283.49	39,802.39	286,764.40	53.30
TOTAL EXPENDITURES	375,354.96	683,629.26	274,469.58	16,098.29	409,159.68	40.15
NET OF REVENUES & EXPENDITURES	50,108.95	(69,581.37)	52,813.91	23,704.10	(122,395.28)	75.90

REVENUE AND EXPENDITURE REPORT FOR CITY OF CLARE

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ACCOUNT DESCRIPTION	END BALANCE 06/30/2015 NORM (ABNORM)	2015-16 AMENDED BUDGET	YTD BALANCE 04/30/2016 NORM (ABNORM)	ACTIVITY FOR MONTH 04/30/2016 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 210 - DDA (DOWNTOWN DVLPMT AUTHORITY)						
000.000-GENERAL	105,046.21	81,527.25	88,066.38	2.94	(6,539.13)	108.02
TOTAL Revenues	<u>105,046.21</u>	<u>81,527.25</u>	<u>88,066.38</u>	<u>2.94</u>	<u>(6,539.13)</u>	<u>108.02</u>
747.001-DDA - OPERATIONS	31,191.66	47,400.00	38,730.40	1,640.29	8,669.60	81.71
747.002-DDA - MAINSTREET	22,945.96	2,016.00	1,029.02	52.81	986.98	51.04
906.000-DEBT SERVICE	36,593.25	36,635.50	36,635.50	6,071.75	0.00	100.00
TOTAL Expenditures	<u>90,730.87</u>	<u>86,051.50</u>	<u>76,394.92</u>	<u>7,764.85</u>	<u>9,656.58</u>	<u>88.78</u>
Fund 210 - DDA (DOWNTOWN DVLPMT AUTHORITY):						
TOTAL REVENUES	105,046.21	81,527.25	88,066.38	2.94	(6,539.13)	108.02
TOTAL EXPENDITURES	<u>90,730.87</u>	<u>86,051.50</u>	<u>76,394.92</u>	<u>7,764.85</u>	<u>9,656.58</u>	<u>88.78</u>
NET OF REVENUES & EXPENDITURES	14,315.34	(4,524.25)	11,671.46	(7,761.91)	(16,195.71)	257.98

PERIOD ENDING 04/30/2016

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ACCOUNT DESCRIPTION	END BALANCE	2015-16	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
	06/30/2015 NORM (ABNORM)	AMENDED BUDGET	04/30/2016 NORM (ABNORM)	MONTH 04/30/2016 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 211 - SIDEWALK REPLACEMENT FUND						
000.000-GENERAL	1.95	1.00	0.42	0.05	0.58	42.00
TOTAL Revenues	1.95	1.00	0.42	0.05	0.58	42.00
444.000-SIDEWALKS	0.00	2,036.00	1,194.51	0.00	841.49	58.67
955.000-NON DEPARTMENTAL	0.00	0.00	2.04	0.00	(2.04)	100.00
TOTAL Expenditures	0.00	2,036.00	1,196.55	0.00	839.45	58.77
Fund 211 - SIDEWALK REPLACEMENT FUND:						
TOTAL REVENUES	1.95	1.00	0.42	0.05	0.58	42.00
TOTAL EXPENDITURES	0.00	2,036.00	1,196.55	0.00	839.45	58.77
NET OF REVENUES & EXPENDITURES	1.95	(2,035.00)	(1,196.13)	0.05	(838.87)	58.78

REVENUE AND EXPENDITURE REPORT FOR CITY OF CLARE

PERIOD ENDING 04/30/2016

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ACCOUNT DESCRIPTION	END BALANCE	2015-16	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
	06/30/2015 NORM (ABNORM)	AMENDED BUDGET	04/30/2016 NORM (ABNORM)	MONTH 04/30/2016 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 243 - BROWNFIELD REDEVELOPMENT AUTHORITY FUND						
000.000-GENERAL	4.39	4.00	2.50	0.26	1.50	62.50
TOTAL Revenues	<u>4.39</u>	<u>4.00</u>	<u>2.50</u>	<u>0.26</u>	<u>1.50</u>	<u>62.50</u>
Fund 243 - BROWNFIELD REDEVELOPMENT AUTHORITY FUNI						
TOTAL REVENUES	4.39	4.00	2.50	0.26	1.50	62.50
TOTAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES	<u>4.39</u>	<u>4.00</u>	<u>2.50</u>	<u>0.26</u>	<u>1.50</u>	<u>62.50</u>

REVENUE AND EXPENDITURE REPORT FOR CITY OF CLARE

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ACCOUNT DESCRIPTION	END BALANCE	2015-16	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
	06/30/2015 NORM (ABNORM)	AMENDED BUDGET	04/30/2016 NORM (ABNORM)	MONTH 04/30/2016 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 265 - DRUG LAW ENFORCEMENT FUND						
000.000-GENERAL	1,824.38	2,000.00	2,826.65	164.07	(826.65)	141.33
TOTAL Revenues	<u>1,824.38</u>	<u>2,000.00</u>	<u>2,826.65</u>	<u>164.07</u>	<u>(826.65)</u>	<u>141.33</u>
301.000-POLICE	1,379.36	2,000.00	2,609.21	0.00	(609.21)	130.46
TOTAL Expenditures	<u>1,379.36</u>	<u>2,000.00</u>	<u>2,609.21</u>	<u>0.00</u>	<u>(609.21)</u>	<u>130.46</u>
Fund 265 - DRUG LAW ENFORCEMENT FUND:						
TOTAL REVENUES	1,824.38	2,000.00	2,826.65	164.07	(826.65)	141.33
TOTAL EXPENDITURES	<u>1,379.36</u>	<u>2,000.00</u>	<u>2,609.21</u>	<u>0.00</u>	<u>(609.21)</u>	<u>130.46</u>
NET OF REVENUES & EXPENDITURES	445.02	0.00	217.44	164.07	(217.44)	100.00

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ACCOUNT DESCRIPTION	END BALANCE	2015-16	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
	06/30/2015 NORM (ABNORM)	AMENDED BUDGET	04/30/2016 NORM (ABNORM)	MONTH 04/30/2016 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 303 - PUBLIC SAFETY BLDG DEBT SERVIC						
931.000-TRANSFERS IN AND OTHER SOURCES	53,710.80	53,290.82	53,290.82	0.00	0.00	100.00
TOTAL Revenues	<u>53,710.80</u>	<u>53,290.82</u>	<u>53,290.82</u>	<u>0.00</u>	<u>0.00</u>	<u>100.00</u>
223.000-DEBT SERVICE	53,710.80	53,290.82	53,290.82	0.00	0.00	100.00
TOTAL Expenditures	<u>53,710.80</u>	<u>53,290.82</u>	<u>53,290.82</u>	<u>0.00</u>	<u>0.00</u>	<u>100.00</u>
Fund 303 - PUBLIC SAFETY BLDG DEBT SERVIC:						
TOTAL REVENUES	53,710.80	53,290.82	53,290.82	0.00	0.00	100.00
TOTAL EXPENDITURES	<u>53,710.80</u>	<u>53,290.82</u>	<u>53,290.82</u>	<u>0.00</u>	<u>0.00</u>	<u>100.00</u>
NET OF REVENUES & EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00

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% Fiscal Year Completed: 83.33

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

ACCOUNT DESCRIPTION	END BALANCE	2015-16	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
	06/30/2015 NORM (ABNORM)	AMENDED BUDGET	04/30/2016 NORM (ABNORM)	MONTH 04/30/2016 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 414 - FACADE IMPROVEMENT PROGRAM (CDBG)						
000.000-GENERAL	0.00	545,342.00	0.00	0.00	545,342.00	0.00
TOTAL Revenues	<u>0.00</u>	<u>545,342.00</u>	<u>0.00</u>	<u>0.00</u>	<u>545,342.00</u>	<u>0.00</u>
728.008-ECONOMIC DEV - CAMPBELL PRINTING	0.00	72,810.26	0.00	0.00	72,810.26	0.00
728.009-ECONOMIC DEV - COPS CAFE	0.00	56,564.80	0.00	0.00	56,564.80	0.00
728.010-ECONOMIC DEV - COPS BAKERY	0.00	44,808.22	0.00	0.00	44,808.22	0.00
728.011-ECONOMIC DEV - COPS STORE	0.00	25,570.18	0.00	0.00	25,570.18	0.00
728.012-ECONOMIC DEVE - MAXWELLS	0.00	78,955.75	0.00	0.00	78,955.75	0.00
728.013-ECONOMIC DEV - THE VENUE	0.00	146,823.31	0.00	0.00	146,823.31	0.00
728.014-ECONOMIC DEV - FOUR LEAF BREWERY	0.00	70,138.31	0.00	0.00	70,138.31	0.00
728.015-ECONOMIC DEV - KT PROPERTIES	0.00	49,671.17	0.00	0.00	49,671.17	0.00
TOTAL Expenditures	<u>0.00</u>	<u>545,342.00</u>	<u>0.00</u>	<u>0.00</u>	<u>545,342.00</u>	<u>0.00</u>
Fund 414 - FACADE IMPROVEMENT PROGRAM (CDBG):						
TOTAL REVENUES	0.00	545,342.00	0.00	0.00	545,342.00	0.00
TOTAL EXPENDITURES	<u>0.00</u>	<u>545,342.00</u>	<u>0.00</u>	<u>0.00</u>	<u>545,342.00</u>	<u>0.00</u>
NET OF REVENUES & EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00

PERIOD ENDING 04/30/2016

% Fiscal Year Completed: 83.33

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

ACCOUNT DESCRIPTION	END BALANCE 06/30/2015 NORM (ABNORM)	2015-16 AMENDED BUDGET	YTD BALANCE 04/30/2016 NORM (ABNORM)	ACTIVITY FOR MONTH 04/30/2016 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 590 - SEWER SYSTEM FUND						
000.000-GENERAL	1,621,269.97	976,397.74	688,868.63	74,150.62	287,529.11	70.55
TOTAL Revenues	<u>1,621,269.97</u>	<u>976,397.74</u>	<u>688,868.63</u>	<u>74,150.62</u>	<u>287,529.11</u>	<u>70.55</u>
536.001-SEWER TREATMENT AND PUMPING	784,206.74	703,004.00	470,763.51	34,289.47	232,240.49	66.96
536.002-SEWER COLLECTION	154,845.34	230,934.41	147,991.67	12,449.13	82,942.74	64.08
906.000-DEBT SERVICE	76,179.93	103,078.64	40,595.24	0.00	62,483.40	39.38
TOTAL Expenditures	<u>1,015,232.01</u>	<u>1,037,017.05</u>	<u>659,350.42</u>	<u>46,738.60</u>	<u>377,666.63</u>	<u>63.58</u>
Fund 590 - SEWER SYSTEM FUND:						
TOTAL REVENUES	1,621,269.97	976,397.74	688,868.63	74,150.62	287,529.11	70.55
TOTAL EXPENDITURES	<u>1,015,232.01</u>	<u>1,037,017.05</u>	<u>659,350.42</u>	<u>46,738.60</u>	<u>377,666.63</u>	<u>63.58</u>
NET OF REVENUES & EXPENDITURES	606,037.96	(60,619.31)	29,518.21	27,412.02	(90,137.52)	48.69

REVENUE AND EXPENDITURE REPORT FOR CITY OF CLARE
 PERIOD ENDING 04/30/2016
 % Fiscal Year Completed: 83.33

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

ACCOUNT DESCRIPTION	END BALANCE 06/30/2015 NORM (ABNORM)	2015-16 AMENDED BUDGET	YTD BALANCE 04/30/2016 NORM (ABNORM)	ACTIVITY FOR MONTH 04/30/2016 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 591 - WATER SYSTEM FUND						
000.000-GENERAL	1,620,824.71	1,176,360.75	739,887.95	68,815.23	436,472.80	62.90
TOTAL Revenues	<u>1,620,824.71</u>	<u>1,176,360.75</u>	<u>739,887.95</u>	<u>68,815.23</u>	<u>436,472.80</u>	<u>62.90</u>
536.003-TREATMENT, PUMPING AND STORAGE	327,939.76	1,218,329.45	868,811.56	16,590.63	349,517.89	71.31
536.004-WATER DISTRIBUTION	193,389.24	268,025.46	162,919.84	15,231.43	105,105.62	60.79
536.005-PRINCIPAL RESPONSIBLE PARTY #1	112,478.69	119,454.30	68,196.09	6,815.15	51,258.21	57.09
906.000-DEBT SERVICE	11,896.83	29,156.54	13,293.45	0.00	15,863.09	45.59
TOTAL Expenditures	<u>645,704.52</u>	<u>1,634,965.75</u>	<u>1,113,220.94</u>	<u>38,637.21</u>	<u>521,744.81</u>	<u>68.09</u>
Fund 591 - WATER SYSTEM FUND:						
TOTAL REVENUES	1,620,824.71	1,176,360.75	739,887.95	68,815.23	436,472.80	62.90
TOTAL EXPENDITURES	<u>645,704.52</u>	<u>1,634,965.75</u>	<u>1,113,220.94</u>	<u>38,637.21</u>	<u>521,744.81</u>	<u>68.09</u>
NET OF REVENUES & EXPENDITURES	975,120.19	(458,605.00)	(373,332.99)	30,178.02	(85,272.01)	81.41

REVENUE AND EXPENDITURE REPORT FOR CITY OF CLARE
 PERIOD ENDING 04/30/2016
 % Fiscal Year Completed: 83.33

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

ACCOUNT DESCRIPTION	END BALANCE 06/30/2015 NORM (ABNORM)	2015-16 AMENDED BUDGET	YTD BALANCE 04/30/2016 NORM (ABNORM)	ACTIVITY FOR MONTH 04/30/2016 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 636 - DATA PROCESSING						
000.000-GENERAL	105,186.58	101,710.00	83,910.55	7,552.03	17,799.45	82.50
TOTAL Revenues	<u>105,186.58</u>	<u>101,710.00</u>	<u>83,910.55</u>	<u>7,552.03</u>	<u>17,799.45</u>	<u>82.50</u>
228.000-DATA PROCESSING, INFORMATION TECHNOLOGY	102,715.21	104,176.98	67,656.46	4,347.33	36,520.52	64.94
TOTAL Expenditures	<u>102,715.21</u>	<u>104,176.98</u>	<u>67,656.46</u>	<u>4,347.33</u>	<u>36,520.52</u>	<u>64.94</u>
Fund 636 - DATA PROCESSING:						
TOTAL REVENUES	105,186.58	101,710.00	83,910.55	7,552.03	17,799.45	82.50
TOTAL EXPENDITURES	<u>102,715.21</u>	<u>104,176.98</u>	<u>67,656.46</u>	<u>4,347.33</u>	<u>36,520.52</u>	<u>64.94</u>
NET OF REVENUES & EXPENDITURES	2,471.37	(2,466.98)	16,254.09	3,204.70	(18,721.07)	658.87

REVENUE AND EXPENDITURE REPORT FOR CITY OF CLARE

PERIOD ENDING 04/30/2016

% Fiscal Year Completed: 83.33

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

ACCOUNT DESCRIPTION	END BALANCE 06/30/2015 NORM (ABNORM)	2015-16 AMENDED BUDGET	YTD BALANCE 04/30/2016 NORM (ABNORM)	ACTIVITY FOR MONTH 04/30/2016 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 641 - MOBILE EQUIPMENT						
000.000-GENERAL	338,222.50	537,783.77	374,771.58	31,801.97	163,012.19	69.69
TOTAL Revenues	<u>338,222.50</u>	<u>537,783.77</u>	<u>374,771.58</u>	<u>31,801.97</u>	<u>163,012.19</u>	<u>69.69</u>
441.000-DEPARTMENT OF PUBLIC WORKS	378,782.92	452,811.77	326,545.09	32,508.45	126,266.68	72.11
906.000-DEBT SERVICE	0.00	5,480.73	0.00	0.00	5,480.73	0.00
TOTAL Expenditures	<u>378,782.92</u>	<u>458,292.50</u>	<u>326,545.09</u>	<u>32,508.45</u>	<u>131,747.41</u>	<u>71.25</u>
Fund 641 - MOBILE EQUIPMENT:						
TOTAL REVENUES	<u>338,222.50</u>	<u>537,783.77</u>	<u>374,771.58</u>	<u>31,801.97</u>	<u>163,012.19</u>	<u>69.69</u>
TOTAL EXPENDITURES	<u>378,782.92</u>	<u>458,292.50</u>	<u>326,545.09</u>	<u>32,508.45</u>	<u>131,747.41</u>	<u>71.25</u>
NET OF REVENUES & EXPENDITURES	<u>(40,560.42)</u>	<u>79,491.27</u>	<u>48,226.49</u>	<u>(706.48)</u>	<u>31,264.78</u>	<u>60.67</u>

PERIOD ENDING 04/30/2016

% Fiscal Year Completed: 83.33

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

ACCOUNT DESCRIPTION	END BALANCE	2015-16	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
	06/30/2015 NORM (ABNORM)	AMENDED BUDGET	04/30/2016 NORM (ABNORM)	MONTH 04/30/2016 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 765 - HATTON TOWNSHIP LANDFILL TRUST FUND						
000.000-GENERAL	840.21	750.00	0.00	0.00	750.00	0.00
TOTAL Revenues	<u>840.21</u>	<u>750.00</u>	<u>0.00</u>	<u>0.00</u>	<u>750.00</u>	<u>0.00</u>
999.000-TRANSFERS (OUT) AND OTHER USES	0.00	11,000.00	10,500.00	0.00	500.00	95.45
TOTAL Expenditures	<u>0.00</u>	<u>11,000.00</u>	<u>10,500.00</u>	<u>0.00</u>	<u>500.00</u>	<u>95.45</u>
Fund 765 - HATTON TOWNSHIP LANDFILL TRUST FUND:						
TOTAL REVENUES	840.21	750.00	0.00	0.00	750.00	0.00
TOTAL EXPENDITURES	<u>0.00</u>	<u>11,000.00</u>	<u>10,500.00</u>	<u>0.00</u>	<u>500.00</u>	<u>95.45</u>
NET OF REVENUES & EXPENDITURES	840.21	(10,250.00)	(10,500.00)	0.00	250.00	102.44

PERIOD ENDING 04/30/2016

% Fiscal Year Completed: 83.33

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

ACCOUNT DESCRIPTION	END BALANCE 06/30/2015 NORM (ABNORM)	2015-16 AMENDED BUDGET	YTD BALANCE 04/30/2016 NORM (ABNORM)	ACTIVITY FOR MONTH 04/30/2016 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 902 - GENERAL LONG-TERM DEBT						
000.000-GENERAL	15,401.38	0.00	0.00	0.00	0.00	0.00
TOTAL Revenues	<u>15,401.38</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
000.000-GENERAL	265,360.46	0.00	0.00	0.00	0.00	0.00
TOTAL Expenditures	<u>265,360.46</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Fund 902 - GENERAL LONG-TERM DEBT:						
TOTAL REVENUES	15,401.38	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	<u>265,360.46</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
NET OF REVENUES & EXPENDITURES	(249,959.08)	0.00	0.00	0.00	0.00	0.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF CLARE

PERIOD ENDING 04/30/2016

% Fiscal Year Completed: 83.33

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

ACCOUNT DESCRIPTION	END BALANCE	2015-16	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
	06/30/2015 NORM (ABNORM)	AMENDED BUDGET	04/30/2016 NORM (ABNORM)	MONTH 04/30/2016 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 934 - GASB ACCRUALS						
000.000-GENERAL	6,911.00	0.00	0.00	0.00	0.00	0.00
101.000-CITY COMMISSION	(2,507.00)	0.00	0.00	0.00	0.00	0.00
301.000-POLICE	(5,158.00)	0.00	0.00	0.00	0.00	0.00
441.000-DEPARTMENT OF PUBLIC WORKS	(10,433.00)	0.00	0.00	0.00	0.00	0.00
590.000-GASB 34 - SEWER	(8,850.00)	0.00	0.00	0.00	0.00	0.00
591.000-GASB 34 - WATER	(6,153.00)	0.00	0.00	0.00	0.00	0.00
751.001-PARKS	(2,766.00)	0.00	0.00	0.00	0.00	0.00
TOTAL Revenues	(28,956.00)	0.00	0.00	0.00	0.00	0.00
Fund 934 - GASB ACCRUALS:						
TOTAL REVENUES	(28,956.00)	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES	(28,956.00)	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES - ALL FUNDS	8,924,390.94	8,343,586.43	6,089,057.26	513,492.40	2,254,529.17	68.42
TOTAL EXPENDITURES - ALL FUNDS	7,604,330.52	9,226,616.03	6,313,207.90	533,856.80	2,913,408.13	68.42
NET OF REVENUES & EXPENDITURES	1,320,060.42	(883,029.60)	(224,150.64)	(20,364.40)	(658,878.96)	25.38

City of Clare

Comparative Balance Sheet

Prepared as of

April 30, 2016

Fund 101 GENERAL FUND

GL Number	Description	PERIOD ENDED 04/30/2015	PERIOD ENDED 04/30/2016
*** Assets ***			
101-000.000-001.000	CASH	84,197.51	104,513.88
101-000.000-001.002	CASH ON HAND	350.00	350.00
101-000.000-001.003	PETTY CASH	100.00	100.00
101-000.000-001.009	ACH RECEIPT ACCT	1,000.00	1,000.00
101-000.000-002.001	CASH - MERCANTILE	73,692.41	73,785.75
101-000.000-003.000	CERTIFICATES OF DEPOSIT/ REPURCHASE AGR.	450,000.00	240,000.00
101-000.000-040.000	ACCOUNTS RECEIVABLE	22,455.37	39,053.22
101-000.000-040.210	DUE FROM DDA	3,582.49	7.69
101-000.000-040.271	ACCOUNTS RECEIVABLE - LIBRARY	19,240.85	0.00
101-000.000-040.900	LITIGATION CLAIMS RECEIVABLE	0.00	14,500.00
101-000.000-043.000	A/R UTILITIES	14,227.65	13,089.24
101-000.000-043.001	ALLOWANCE FOR UNCOLLECTIBLE ACCOUNTS	(650.00)	1,940.00
101-000.000-078.000	DUE FROM STATE	2,470.00	2,470.00
101-000.000-084.703	DUE FROM TAX FUND	104.34	105.43
101-000.000-111.000	INVENTORY	2,557.21	1,769.49
101-000.000-111.001	INVENTORY - AIRPORT FUEL	44,755.02	20,028.19
101-000.000-123.537	PREPAID SALES TAX - AVIATION FUEL	1,626.60	2,177.01
Total Assets		719,709.45	514,889.90
*** Liabilities ***			
101-000.000-202.000	ACCTS PAYABLE	0.00	62.24
101-000.000-214.222	DUE TO COUNTY- TR FEES	84.00	21.00
101-000.000-214.225	DUE TO COUNTY - SCHOOL TR FEES	336.00	84.01
101-000.000-214.729	DUE TO OTHER GOV. UNITS	28,834.98	22,473.35
101-000.000-228.000	DUE TO STATE OF MICHIGAN	272.36	675.98
101-000.000-273.000	UNDISTRIBUTED RECEIPTS	240.00	255.00
101-000.000-276.000	DUE TO UTILITY CUSTOMERS	27.45	0.00
Total Liabilities		29,794.79	23,571.58
*** Fund Balance ***			
101-000.000-391.000	FISCAL FUND BALANCE	490,425.50	325,706.61
Total Fund Balance		490,425.50	325,706.61
Beginning Fund Balance		490,425.50	325,706.61
Net of Revenues VS Expenditures		199,489.16	165,611.71
Ending Fund Balance		689,914.66	491,318.32
Total Liabilities And Fund Balance		719,709.45	514,889.90

Fund 150 CEMETERY PERPETUAL CARE

GL Number	Description	PERIOD ENDED 04/30/2015	PERIOD ENDED 04/30/2016
*** Assets ***			
150-000.000-001.000	CASH	35,398.67	21,262.54
150-000.000-003.000	REPURCHASE AGREEMENTS	225,000.00	250,000.00
Total Assets		260,398.67	271,262.54
*** Liabilities ***			
Total Liabilities		0.00	0.00
*** Fund Balance ***			
150-000.000-390.000	FUND BALANCE	4,036.03	7,316.77
150-000.000-390.001	NONEXPENDABLE FUND BALANCE	247,864.77	254,614.77
Total Fund Balance		251,900.80	261,931.54
Beginning Fund Balance		251,900.80	261,931.54
Net of Revenues VS Expenditures		8,497.87	9,331.00
Ending Fund Balance		260,398.67	271,262.54
Total Liabilities And Fund Balance		260,398.67	271,262.54

Fund 202 MAJOR STREETS

GL Number	Description	PERIOD ENDED 04/30/2015	PERIOD ENDED 04/30/2016
*** Assets ***			
202-000.000-001.000	CASH	26,689.09	12,533.47
202-000.000-003.000	REPURCHASE AGREEMENTS	100,000.00	50,000.00
202-000.000-045.000	SPECIAL ASSESSMENTS RECEIVABLE	3,782.90	2,837.15
Total Assets		130,471.99	65,370.62
*** Liabilities ***			
202-000.000-339.000	DEFERRED REVENUES	3,782.90	2,837.15
Total Liabilities		3,782.90	2,837.15
*** Fund Balance ***			
202-000.000-391.000	FISCAL FUND BALANCE	147,303.25	214,755.96
Total Fund Balance		147,303.25	214,755.96
Beginning Fund Balance		147,303.25	214,755.96
Net of Revenues VS Expenditures		(20,614.16)	(152,222.49)
Ending Fund Balance		126,689.09	62,533.47
Total Liabilities And Fund Balance		130,471.99	65,370.62

Fund 203 LOCAL STS FUND

GL Number	Description	PERIOD ENDED 04/30/2015	PERIOD ENDED 04/30/2016
*** Assets ***			
203-000.000-001.000	CASH	16,346.85	23,176.40
203-000.000-003.000	REPURCHASE AGREEMENTS	0.00	10,000.00
203-000.000-045.000	SPECIAL ASSESSMENTS RECEIVABLE	19,568.97	12,899.13
Total Assets		35,915.82	46,075.53
*** Liabilities ***			
203-000.000-339.000	DEFERRED REVENUES	19,568.97	12,899.13
Total Liabilities		19,568.97	12,899.13
*** Fund Balance ***			
203-000.000-391.000	FISCAL FUND BALANCE	29,798.84	34,107.37
Total Fund Balance		29,798.84	34,107.37
Beginning Fund Balance		29,798.84	34,107.37
Net of Revenues VS Expenditures		(13,451.99)	(930.97)
Ending Fund Balance		16,346.85	33,176.40
Total Liabilities And Fund Balance		35,915.82	46,075.53

Fund 206 FIRE FUND

GL Number	Description	PERIOD ENDED 04/30/2015	PERIOD ENDED 04/30/2016
*** Assets ***			
206-000.000-001.000	CASH	26,647.97	23,842.74
206-000.000-003.000	REPURCHASE AGREEMENTS	275,000.00	225,000.00
206-000.000-040.000	ACCOUNTS RECEIVABLE	(3,801.87)	521.12
206-000.000-043.001	ALLOWANCE FOR UNCOLLECTIBLE ACCOUNTS	3,279.00	227.00
206-000.000-111.000	INVENTORY	1,643.26	1,643.26
Total Assets		302,768.36	251,234.12
*** Liabilities ***			
206-000.000-339.000	DEFERRED REVENUES	90,357.43	83,217.50
Total Liabilities		90,357.43	83,217.50
*** Fund Balance ***			
206-000.000-391.000	FISCAL FUND BALANCE	114,514.04	187,631.49
Total Fund Balance		114,514.04	187,631.49
Beginning Fund Balance		114,514.04	187,631.49
Net of Revenues VS Expenditures		97,896.89	(19,614.87)
Ending Fund Balance		212,410.93	168,016.62
Total Liabilities And Fund Balance		302,768.36	251,234.12

Fund 208 PARKS AND RECREATION

GL Number	Description	PERIOD ENDED 04/30/2015	PERIOD ENDED 04/30/2016
*** Assets ***			
208-000.000-001.000	CASH	75,378.34	76,552.50
208-000.000-001.800	CASH HELD BY MMCAA - DEPOT PROJECT	72,287.31	120,013.63
208-000.000-045.000	SPECIAL ASSESSMENTS RECEIVABLE	42,680.00	21,340.00
Total Assets		190,345.65	217,906.13
*** Liabilities ***			
208-000.000-283.000	DEPOSITS PAYABLE - PARK RENTALS	925.00	1,350.00
208-000.000-339.000	DEFERRED REVENUES	42,680.00	21,340.00
Total Liabilities		43,605.00	22,690.00
*** Fund Balance ***			
208-000.000-390.000	FUND BALANCE	92,293.27	142,402.22
Total Fund Balance		92,293.27	142,402.22
Beginning Fund Balance		92,293.27	142,402.22
Net of Revenues VS Expenditures		54,447.38	52,813.91
Ending Fund Balance		146,740.65	195,216.13
Total Liabilities And Fund Balance		190,345.65	217,906.13

Fund 210 DDA (DOWNTOWN DVLPMT AUTHORITY)

GL Number	Description	PERIOD ENDED 04/30/2015	PERIOD ENDED 04/30/2016
*** Assets ***			
210-000.000-001.000	CASH	37,453.76	42,879.62
Total Assets		37,453.76	42,879.62
*** Liabilities ***			
Total Liabilities		0.00	0.00
*** Fund Balance ***			
210-000.000-391.000	FISCAL FUND BALANCE	16,892.82	31,208.16
Total Fund Balance		16,892.82	31,208.16
Beginning Fund Balance		16,892.82	31,208.16
Net of Revenues VS Expenditures		20,560.94	11,671.46
Ending Fund Balance		37,453.76	42,879.62
Total Liabilities And Fund Balance		37,453.76	42,879.62

Fund 211 SIDEWALK REPLACEMENT FUND

GL Number	Description	PERIOD ENDED 04/30/2015	PERIOD ENDED 04/30/2016
*** Assets ***			
211-000.000-001.000	CASH	2,033.60	837.70
Total Assets		2,033.60	837.70
*** Liabilities ***			
Total Liabilities		0.00	0.00
*** Fund Balance ***			
211-000.000-390.000	FUND BALANCE	2,031.88	2,033.83
Total Fund Balance		2,031.88	2,033.83
Beginning Fund Balance		2,031.88	2,033.83
Net of Revenues VS Expenditures		1.72	(1,196.13)
Ending Fund Balance		2,033.60	837.70
Total Liabilities And Fund Balance		2,033.60	837.70

Fund 243 BROWNFIELD REDEVELOPMENT AUTHORITY FUND

GL Number	Description	PERIOD ENDED 04/30/2015	PERIOD ENDED 04/30/2016
*** Assets ***			
243-000.000-001.000	CASH	4,587.16	4,590.19
Total Assets		4,587.16	4,590.19
*** Liabilities ***			
Total Liabilities		0.00	0.00
*** Fund Balance ***			
243-000.000-390.000	FUND BALANCE	4,583.30	4,587.69
Total Fund Balance		4,583.30	4,587.69
Beginning Fund Balance		4,583.30	4,587.69
Net of Revenues VS Expenditures		3.86	2.50
Ending Fund Balance		4,587.16	4,590.19
Total Liabilities And Fund Balance		4,587.16	4,590.19

Fund 265 DRUG LAW ENFORCEMENT FUND

GL Number	Description	PERIOD ENDED 04/30/2015	PERIOD ENDED 04/30/2016
*** Assets ***			
265-000.000-001.000	CASH	1,022.56	1,281.12
Total Assets		1,022.56	1,281.12
*** Liabilities ***			
Total Liabilities		0.00	0.00
*** Fund Balance ***			
265-000.000-390.000	FUND BALANCE	618.66	1,063.68
Total Fund Balance		618.66	1,063.68
Beginning Fund Balance		618.66	1,063.68
Net of Revenues VS Expenditures		403.90	217.44
Ending Fund Balance		1,022.56	1,281.12
Total Liabilities And Fund Balance		1,022.56	1,281.12

Fund 590 SEWER SYSTEM FUND

GL Number	Description	PERIOD ENDED 04/30/2015	PERIOD ENDED 04/30/2016
*** Assets ***			
590-000.000-001.000	CASH	54,504.86	37,083.28
590-000.000-001.012	CASH - 2012 USDA BOND RESERVE ACCT	28,875.00	39,381.94
590-000.000-001.013	CASH - 2012 USDA BOND RRI ACCT	25,045.53	34,101.84
590-000.000-001.014	2014 USDA SEWER BOND PMT RESERVE ACCOUNT	0.00	1,125.20
590-000.000-001.015	2014 USDA SEWER BOND RRI RESERVE ACCOUNT	0.00	3,527.85
590-000.000-003.000	REPURCHASE AGREEMENTS	250,000.00	380,000.00
590-000.000-034.000	A/R TO TAXES	500.00	500.00
590-000.000-043.000	A/R UTILITIES	45,951.58	44,592.21
590-000.000-043.001	ALLOWANCE FOR UNCOLLECTIBLE ACCOUNTS	(1,800.00)	(600.00)
590-000.000-045.000	SPECIAL ASSESSMENTS RECEIVABLE	34,137.46	14,836.83
590-000.000-111.000	INVENTORY	52,321.45	48,413.97
590-000.000-130.000	LAND	10,756.50	10,756.50
590-000.000-132.000	LAND IMPROVEMENTS	412,516.37	412,516.37
590-000.000-133.000	ACCUMULATED DEPRECIATION - LAND IMPROVEM	(373,855.69)	(375,722.04)
590-000.000-136.000	BUILDINGS, ADDITIONS, ETC.	4,926,614.44	4,926,614.44
590-000.000-137.000	ACCUMULATED DEPRECIATION-BUILDINGS	(3,092,695.29)	(3,204,720.86)
590-000.000-138.000	EQUIPMENT	1,847,844.55	1,853,881.10
590-000.000-145.000	ACCUMULATED DEPRECIATION - EQUIPMENT	(494,794.83)	(551,809.26)
590-000.000-146.000	OFFICE EQUIPMENT AND FURNITURE	17,002.77	17,002.77
590-000.000-147.000	ACCUMULATED DEPR. - OFFICE EQUIPMENT	(17,002.77)	(17,002.77)
590-000.000-154.001	SEWER SYSTEM - LAGOONS	1,412,188.64	1,424,188.64
590-000.000-154.002	SEWER SYSTEM - COLLECTION	3,404,716.03	3,412,839.03
590-000.000-155.000	ACCUMULATED DEPR. - SEWER SYSTEM	(2,504,614.92)	(2,626,234.93)
590-000.000-158.000	CONSTRUCTION IN PROGRESS	186,746.02	1,418,388.55
Total Assets		6,224,957.70	7,303,660.66
*** Liabilities ***			
590-000.000-202.000	ACCTS PAYABLE	(6.00)	54,264.82
590-000.000-256.000	ACCRUED INT PAYABLE	13,580.64	13,411.26
590-000.000-276.000	DUE TO SEWER CUSTOMERS	40.20	0.00
590-000.000-285.000	SECURITY DEPOSITS	18,600.00	18,900.00
590-000.000-306.000	2011 USDA RURAL DEVELOPMENT BONDS	2,519,953.69	2,477,953.69
590-000.000-312.000	2012 REFUNDING BONDS - SEWER SYSTEM	215,000.00	185,000.00
590-000.000-314.000	2014 RURAL DEVELOPMENT BONDING	0.00	331,000.00
Total Liabilities		2,767,168.53	3,080,529.77
*** Fund Balance ***			
590-000.000-391.000	NET ASSETS	3,553,362.22	4,115,489.90
590-000.000-391.002	BOND RESERVE - 2011 RURAL DEV BOND PMT	18,375.00	39,375.00
590-000.000-391.003	BOND RESERVE - 2011 RURAL DEV - RRI	15,837.50	34,095.53
590-000.000-391.004	BOND RESERVE - 2015 RURAL DEV BOND PMT	0.00	1,125.00
590-000.000-391.005	BOND RESERVE - 2015 RURAL DEV RRI	0.00	3,527.25
Total Fund Balance		3,587,574.72	4,193,612.68
Beginning Fund Balance		3,587,574.72	4,193,612.68
Net of Revenues VS Expenditures		(129,785.55)	29,518.21
Ending Fund Balance		3,457,789.17	4,223,130.89
Total Liabilities And Fund Balance		6,224,957.70	7,303,660.66

Fund 591 WATER SYSTEM FUND

GL Number	Description	PERIOD ENDED 04/30/2015	PERIOD ENDED 04/30/2016
*** Assets ***			
591-000.000-001.000	CASH	85,153.61	31,528.00
591-000.000-001.016	2014 USDA WATER BOND PMT RESERVE ACCOUNT	0.00	1,875.30
591-000.000-001.017	2014 USDA WATER BOND RRI RESERVE ACCOUNT	0.00	3,227.00
591-000.000-003.000	CERTIFICATES OF DEPOSIT/ REPURCHASE AGR.	400,000.00	95,000.00
591-000.000-040.000	ACCOUNTS RECEIVABLE	26,688.51	25,055.50
591-000.000-043.000	A/R UTILITIES	25,124.56	24,358.82
591-000.000-043.001	ALLOWANCE FOR UNCOLLECTIBLE ACCOUNTS	(800.00)	(200.00)
591-000.000-045.000	SPECIAL ASSESSMENTS RECEIVABLE	1,415.05	1,061.26
591-000.000-111.000	INVENTORY	7,642.70	7,338.90
591-000.000-130.000	LAND	42,632.25	42,632.25
591-000.000-136.000	BUILDING, ADDITIONS AND IMPROVEMENTS	454,584.99	454,584.99
591-000.000-137.000	ACCUMULATED DEPRECIATION-BUILDINGS	(390,599.65)	(393,094.93)
591-000.000-138.000	EQUIPMENT	17,852.84	17,852.84
591-000.000-145.000	ACCUMULATED DEPR. - EQUIPMENT	(17,065.84)	(17,380.64)
591-000.000-152.001	WATER SYSTEM - WELLS	777,007.48	777,007.48
591-000.000-152.003	WATER SYSTEM - PUMPING	45,989.93	45,989.93
591-000.000-152.004	WATER SYSTEM - STANDPIPES	973,376.91	973,376.91
591-000.000-152.005	WATER SYSTEM - MAINS	743,113.82	743,113.82
591-000.000-152.007	WATER SYSTEM - TRANSMISSION	196,972.56	196,972.56
591-000.000-153.000	ACCUMULATED DEPR. WATER SYSTEM	(1,521,095.51)	(1,572,561.16)
591-000.000-158.000	CONSTRUCTION IN PROGRESS	173,257.12	1,860,335.45
Total Assets		2,041,251.33	3,318,074.28
*** Liabilities ***			
591-000.000-202.000	ACCTS PAYABLE	0.00	74,835.91
591-000.000-256.000	ACCRUED INT PAYABLE	2,340.00	3,715.24
591-000.000-276.000	DUE TO WATER CUSTOMERS	63.39	0.00
591-000.000-312.000	2012 REFUNDING BONDS - WATER SYSTEM	210,000.00	190,000.00
591-000.000-314.000	2014 RURAL DEVELOPMENT BONDING	0.00	553,000.00
Total Liabilities		212,403.39	821,551.15
*** Fund Balance ***			
591-000.000-391.000	NET ASSETS	1,894,735.93	2,864,754.62
591-000.000-391.004	BOND RESERVE - 2015 RURAL DEV BOND PMT	0.00	1,875.00
591-000.000-391.005	BOND RESERVE - 2015 RURAL DEV RRI	0.00	3,226.50
Total Fund Balance		1,894,735.93	2,869,856.12
Beginning Fund Balance		1,894,735.93	2,869,856.12
Net of Revenues VS Expenditures		(65,887.99)	(373,332.99)
Ending Fund Balance		1,828,847.94	2,496,523.13
Total Liabilities And Fund Balance		2,041,251.33	3,318,074.28

Fund 636 DATA PROCESSING

GL Number	Description	PERIOD ENDED 04/30/2015	PERIOD ENDED 04/30/2016
*** Assets ***			
636-000.000-001.000	CASH	22,433.41	35,417.09
636-000.000-146.000	OFFICE EQUIPMENT AND FURNITURE	371,414.32	385,830.41
636-000.000-147.000	ACCUMULATED DEPR. - OFFICE EQUIPMENT	(326,850.59)	(339,885.42)
Total Assets		66,997.14	81,362.08
*** Liabilities ***			
Total Liabilities		0.00	0.00
*** Fund Balance ***			
636-000.000-391.000	NET ASSETS	62,636.62	65,107.99
Total Fund Balance		62,636.62	65,107.99
Beginning Fund Balance		62,636.62	65,107.99
Net of Revenues VS Expenditures		4,360.52	16,254.09
Ending Fund Balance		66,997.14	81,362.08
Total Liabilities And Fund Balance		66,997.14	81,362.08

Fund 641 MOBILE EQUIPMENT

GL Number	Description	PERIOD ENDED 04/30/2015	PERIOD ENDED 04/30/2016
*** Assets ***			
641-000.000-001.000	CASH	36,795.29	23,568.21
641-000.000-003.000	CERTIFICATES OF DEPOSIT/ REPURCHASE AGR.	0.00	50,000.00
641-000.000-043.000	A/R UTILITIES	1,056.29	971.59
641-000.000-043.001	ALLOWANCE FOR UNCOLLECTIBLE ACCOUNTS	(100.00)	(50.00)
641-000.000-109.000	INVENTORY - STREET ROAD SALT	4,338.08	7,858.56
641-000.000-109.001	INVENTORY - STREET COLD PATCH	291.51	200.25
641-000.000-111.000	INVENTORY	33,116.73	35,713.65
641-000.000-130.000	LAND	85,000.00	85,000.00
641-000.000-136.000	BUILDING, ADDITIONS AND IMPROVEMENTS	667,283.12	667,283.12
641-000.000-137.000	ACCUMULATED DEPRECIATION-BUILDINGS	(408,796.20)	(431,188.16)
641-000.000-138.000	EQUIPMENT	567,530.14	567,530.14
641-000.000-139.000	OTHER EQUIPMENT	16,787.52	16,787.52
641-000.000-145.000	ACCUMULATED DEPR. - EQUIPMENT	(569,463.61)	(578,139.95)
641-000.000-148.000	VEHICLES - DPW	1,018,563.19	1,050,144.39
641-000.000-148.001	VEHICLES - POLICE	136,066.99	136,066.99
641-000.000-149.000	ACCUMULATED DEPRECIATION - VEHICLES	(837,464.37)	(897,742.99)
Total Assets		751,004.68	734,003.32
*** Liabilities ***			
641-000.000-202.000	ACCTS PAYABLE	(1.29)	4.14
641-000.000-276.000	DUE TO UTILITY CUSTOMERS	20.90	0.00
Total Liabilities		19.61	4.14
*** Fund Balance ***			
641-000.000-391.000	NET ASSETS	726,333.11	685,772.69
Total Fund Balance		726,333.11	685,772.69
Beginning Fund Balance		726,333.11	685,772.69
Net of Revenues VS Expenditures		24,651.96	48,226.49
Ending Fund Balance		750,985.07	733,999.18
Total Liabilities And Fund Balance		751,004.68	734,003.32

Fund 703 PROPERTY TAX FUND

GL Number	Description	PERIOD ENDED 04/30/2015	PERIOD ENDED 04/30/2016
*** Assets ***			
703-000.000-001.000	CASH	6,273.61	3,868.36
703-000.000-018.000	TAXES RECEIVABLE - SUMMER	178,638.07	177,669.22
703-000.000-019.000	TAXES RECEIVABLE - WINTER	134,569.10	(1,553,794.03)
Total Assets		319,480.78	(1,372,256.45)
*** Liabilities ***			
703-000.000-202.000	ACCTS PAYABLE	71.26	0.00
703-000.000-214.101	DUE TO GENERAL FUND	127,024.76	97,879.78
703-000.000-214.202	DUE TO MAJOR STREET FUND	(8.86)	(0.85)
703-000.000-214.203	DUE TO LOCAL STREET FUND	5,402.20	2,214.93
703-000.000-214.208	DUE TO PARKS FUND	5,204.86	3,819.59
703-000.000-214.590	DUE TO SEWER FUND	1,930.93	(43.07)
703-000.000-214.591	DUE TO WATER FUND	423.55	26.49
703-000.000-214.641	DUE TO MOBILE EQUIPMENT	46.78	(1.63)
703-000.000-215.001	DUE TO COMPONENT UNIT - DDA	1,864.51	(4,135.67)
703-000.000-222.001	DUE TO CLARE COUNTY	64,136.48	(279,978.26)
703-000.000-222.002	DUE TO ISABELLA COUNTY	13,850.31	(59,082.36)
703-000.000-223.000	DUE TO LIBRARY - PMDL	4,574.59	3,921.45
703-000.000-225.000	DUE TO CLARE PUBLIC SCHOOLS	88,110.99	(1,126,760.76)
703-000.000-228.000	DUE TO STATE OF MICHIGAN	0.00	(2,844.11)
703-000.000-230.001	DUE TO ISABELLA COUNTY TRANSIT	750.41	(11,034.91)
703-000.000-274.000	UNDISTRIBUTED TAX COLLECTIONS	6,098.01	3,762.93
Total Liabilities		319,480.78	(1,372,256.45)
*** Fund Balance ***			
Total Fund Balance		0.00	0.00
Beginning Fund Balance		0.00	0.00
Net of Revenues VS Expenditures		0.00	0.00
Ending Fund Balance		0.00	0.00
Total Liabilities And Fund Balance		319,480.78	(1,372,256.45)

Fund 704 IMPREST PAYROLL FUND

GL Number	Description	PERIOD ENDED 04/30/2015	PERIOD ENDED 04/30/2016
*** Assets ***			
704-000.000-001.000	CASH	6,260.62	(3,650.97)
704-000.000-040.000	ACCOUNTS RECEIVABLE	0.00	(691.22)
Total Assets		6,260.62	(4,342.19)
*** Liabilities ***			
704-000.000-228.000	DUE TO STATE OF MICHIGAN	6,585.69	4,641.10
704-000.000-229.000	DUE TO FEDERAL GOV'T	11.98	0.00
704-000.000-231.001	AFLAC PAYABLE	(404.17)	330.30
704-000.000-231.002	MERS PAYABLE	33,188.16	26,364.41
704-000.000-231.003	BLUE CROSS PAYABLE	(34,156.56)	(35,816.68)
704-000.000-231.005	TEAMSTERS PAYABLE	26.50	(635.00)
704-000.000-231.015	DEFERRED COMP PAYABLE - MERS 457	1,009.02	773.68
Total Liabilities		6,260.62	(4,342.19)
Beginning Fund Balance		0.00	0.00
Net of Revenues VS Expenditures		0.00	0.00
Ending Fund Balance		0.00	0.00
Total Liabilities And Fund Balance		6,260.62	(4,342.19)

Fund 765 HATTON TOWNSHIP LANDFILL TRUST FUND

GL Number	Description	PERIOD ENDED 04/30/2015	PERIOD ENDED 04/30/2016
*** Assets ***			
765-000.000-003.000	CERTIFICATES OF DEPOSIT	209,665.58	200,005.79
Total Assets		209,665.58	200,005.79
*** Liabilities ***			
Total Liabilities		0.00	0.00
*** Fund Balance ***			
765-000.000-390.000	FUND BALANCE	209,665.58	210,505.79
Total Fund Balance		209,665.58	210,505.79
Beginning Fund Balance		209,665.58	210,505.79
Net of Revenues VS Expenditures		0.00	(10,500.00)
Ending Fund Balance		209,665.58	200,005.79
Total Liabilities And Fund Balance		209,665.58	200,005.79

Fund 901 GENERAL FIXED ASSETS

GL Number	Description	PERIOD ENDED 04/30/2015	PERIOD ENDED 04/30/2016
*** Assets ***			
901-000.000-130.101	LAND - GFA, GENERAL FUND	3,416,899.83	3,333,874.88
901-000.000-130.206	LAND - GFA, FIRE DEPARTMENT	5,675.00	5,675.00
901-000.000-130.208	LAND - GFA, PARKS & RECREATION	936,849.24	936,849.24
901-000.000-130.210	LAND - DDA	108,126.20	108,126.20
901-000.000-132.101	LAND IMPROVEMENTS - GFA, GENERAL FUND	43,343.05	43,343.05
901-000.000-132.202	ROAD IMPROVEMENTS - MAJOR STREETS	74,248.40	82,738.71
901-000.000-132.203	ROAD IMPROVEMENTS - LOCAL STREETS	483,707.18	550,763.68
901-000.000-132.208	LAND IMPROVEMENTS - GFA, PARKS AND REC.	1,257,577.27	1,257,577.27
901-000.000-132.210	LAND IMPROVEMENTS - DDA	456,071.51	456,071.51
901-000.000-132.211	SIDEWALK IMPROVEMENTS	90,804.62	90,804.62
901-000.000-132.214	LAND IMPROV - LDFA	94,016.27	94,016.27
901-000.000-133.000	ACCUMULATED DEPRECIATION - LAND IMPROVEM	(274,675.29)	(352,161.43)
901-000.000-133.210	ACCUM DEPR - LAND IMPROV - DDA	(171,344.63)	(193,444.40)
901-000.000-133.214	ACCUM DEPR - LAND IMPROV - LDFA	(20,201.09)	(24,347.73)
901-000.000-136.101	BUILDINGS, ETC. - GFA, GENERAL FUND	1,746,144.62	1,753,228.03
901-000.000-136.206	BUILDINGS, ETC. - GFA, FIRE DEPARTMENT	461,759.56	461,759.56
901-000.000-136.208	BUILDINGS, ETC. - PARKS & RECREATION	360,896.42	360,896.42
901-000.000-137.000	ACCUMULATED DEPRECIATION-BUILDINGS	(969,017.27)	(1,040,610.53)
901-000.000-138.101	EQUIPMENT - GFA, GENERAL FUND	200,128.59	200,128.59
901-000.000-138.206	EQUIPMENT - GFA, FIRE DEPARTMENT	597,062.88	617,624.64
901-000.000-138.208	EQUIPMENT - GFA, PARKS & RECREATION	114,322.77	114,322.77
901-000.000-138.210	EQUIPMENT - DDA	138,200.00	138,200.00
901-000.000-138.500	ACCUMULATED DEPRECIATION-EQUIPMENT	(582,943.57)	(636,979.95)
901-000.000-139.210	ACCUM DEPR - EQUIP (DDA)	(138,200.00)	(138,200.00)
901-000.000-146.206	OFFICE EQUIPMENT - GFA, FIRE DEPARTMENT	1,269.00	1,269.00
901-000.000-147.000	ACCUMULATED DEPR. - OFFICE EQUIPMENT	(1,078.65)	(1,205.55)
901-000.000-148.206	VEHICLES - FIRE DEPARTMENT	1,012,553.78	1,012,553.78
901-000.000-149.000	ACCUMULATED DEPRECIATION - VEHICLES	(691,475.71)	(755,070.17)
901-000.000-158.000	CONSTRUCTION IN PROGRESS	571,704.65	2,239,472.67
Total Assets		9,322,424.63	10,717,276.13
*** Liabilities ***			
Total Liabilities		0.00	0.00
*** Fund Balance ***			
901-000.000-130.399	INVESTMENT IN LAND	4,467,550.27	4,384,525.32
901-000.000-132.399	INVESTMENT IN LAND IMPROVEMENTS	2,457,169.96	4,053,270.02
901-000.000-136.399	INVESTMENT IN BUILDINGS, ETC.	1,747,865.31	1,726,837.68
901-000.000-138.399	INVESTMENT IN EQUIPMENT	328,570.67	295,096.05
901-000.000-146.399	INVESTMENT IN OFFICE EQUIPMENT&FURNITURE	190.35	63.45
901-000.000-148.399	INVESTMENT IN VEHICLES	321,078.07	257,483.61
Total Fund Balance		9,322,424.63	10,717,276.13
Beginning Fund Balance		9,322,424.63	10,717,276.13
Net of Revenues VS Expenditures		0.00	0.00
Fund Balance Adjustments		1,394,851.50	0.00
Ending Fund Balance		10,717,276.13	10,717,276.13
Total Liabilities And Fund Balance		9,322,424.63	10,717,276.13

Fund 902 GENERAL LONG-TERM DEBT

GL Number	Description	PERIOD ENDED 04/30/2015	PERIOD ENDED 04/30/2016
*** Assets ***			
902-000.000-186.000	AMOUNT TO BE PROVIDED - LTD	1,513,000.00	1,513,000.00
Total Assets		1,513,000.00	1,513,000.00
*** Liabilities ***			
902-000.000-256.000	ACCRUED INT PAYABLE	13,537.36	15,061.49
902-000.000-256.210	ACCRUED INT PAYABLE	2,343.17	2,187.92
902-000.000-304.000	MMCAA INSTALLMENT LOAN	85,713.11	75,712.03
902-000.000-306.001	2006 DDA BOND	325,000.00	302,000.00
902-000.000-312.000	2012 REFUNDING BONDS -PUBLIC SAFETY BLDG	655,000.00	620,000.00
902-000.000-313.000	SOCCER COMPLEX LOAN PAYABLE	154,502.06	139,100.68
902-000.000-315.000	NORTH INFRASTRUCTURE DEBT	0.00	331,992.66
Total Liabilities		1,236,095.70	1,486,054.78
*** Fund Balance ***			
902-000.000-391.000	FISCAL FUND BALANCE	276,904.30	26,945.22
Total Fund Balance		276,904.30	26,945.22
Beginning Fund Balance		276,904.30	26,945.22
Net of Revenues VS Expenditures		0.00	0.00
Ending Fund Balance		276,904.30	26,945.22
Total Liabilities And Fund Balance		1,513,000.00	1,513,000.00

Fund 934 GASB ACCRUALS

GL Number	Description	PERIOD ENDED 04/30/2015	PERIOD ENDED 04/30/2016
*** Assets ***			
934-000.000-084.000	DUE FROM GOVT ACTIVITIES	251,703.00	236,700.00
Total Assets		251,703.00	236,700.00
*** Liabilities ***			
934-000.000-214.000	DUE TO BUS TYPE ACTIVITIES	251,703.00	236,700.00
934-000.000-339.000	DEFERRED REVENUES	(66,032.00)	(37,076.00)
Total Liabilities		185,671.00	199,624.00
*** Fund Balance ***			
934-000.000-390.000	FUND BALANCE	(179,556.00)	(179,556.00)
934-000.000-391.000	FISCAL FUND BALANCE	245,588.00	216,632.00
Total Fund Balance		66,032.00	37,076.00
Beginning Fund Balance		66,032.00	37,076.00
Net of Revenues VS Expenditures		0.00	0.00
Ending Fund Balance		66,032.00	37,076.00
Total Liabilities And Fund Balance		251,703.00	236,700.00

DIRECTOR'S MONTHLY OPERATING REPORT WATER & WASTEWATER TREATMENT April 2016

Wastewater Treatment Plant

In addition to their routine duties, our Operators performed the following tasks:

- Sent the carbon dioxide sensor in for repair.
- Cut down several trees to try to improve the computer speed.
- Coleman brought us more wastewater samples to analyze
- Turned off UV units.
- Repair/ replaced a SCADA module.
- Sampled for the WET test.
- Ran some wastewater samples for whispering Pines retirement home.
- Painted the pipes in the screen room.
- Pressure washed the screens
- Service specialists here to calibrate the lab equipment.

Water Treatment Plant

In addition to their routine duties, our Operators performed the following tasks:

- Sampled for radium 228 and radium 226
- Replaced the pump tubing in one of the fluoride pumps.
- Purchased and installed a new PH meter.
- Replaced a light bulb at the top of the north water tower.
- Switched air stripper towers.

Landfill

In addition to their routine duties, our Operators performed the following tasks:

- Met with Dan Whalen and the DEQ we discussed the installation of the gas monitoring wells.
- Installed a pump in well 16b. (The new one we drilled last year).

Administrative Functions

During the month, the following administrative tasks were performed:

- Worked with our new maintenance software.
- Calibrated the portable gas meter
- Participated in Clare pride day.

Airport Manager Report

May 2016

1. Av Fuel Sales were up again last month and are also up for this month as well. I am receiving a full tanker delivery today of 100LL. The price increased slightly but we will still remain the lowest price in the State. Our traffic count is up significantly as well.
2. Our T- Hangars are full! I have started a waiting list for those who inquire about renting a T-Hangar. With the number new students increasing, it shouldn't be long and we will have a demand for much more hangar space.
3. I will be offering a Private Pilot Ground School Summer Class that will begin the second week of June.
4. We have facilitated our first Pilot from the Ground School and Aircraft Rental venture. James Dawson took his Private Pilot check ride last week and is officially a licensed pilot now. I currently have 7 students taking flight lessons and flying the rental aircraft, working their way towards becoming pilots.
5. We have a new employee working at the airport for property maintenance and mowing. Dennis McPhall started here this week and he has worked out super thus far. He came highly recommended from DPW and Parks employees.
6. Advisory Board seats for Nyle Haggart, Mike Smith, and Rod Leslie were up for renewal. I was pleased to hear that all members agreed to continue to serve on the board.
7. I met with Jim McBride, President of MMDC, and his student intern Nicole, last week for discussion on the economic activity the airport provides. Jim is re-working the MMDC website and wanted to include the airport and how it could benefit companies looking to relocate to Clare. We concluded the visit with an aerial tour of Clare and surrounding areas.
8. I will be out of the country May 26th and returning on the 29th. My son and I will be flying the Interprovincial Canadian Air Tour. This year's tour will start in Ottawa, Ontario, then to Mont Tremblant, Quebec, and finishing in Drummondville, Quebec. The Ackers will be flying as well, so it should be fun and informative.

Sincerely,

Gary Todd

Airport Manager



Monthly Director's Report, May 2016

Current Events

The parks crew has been busy getting the parks and the fields ready for the busy spring and summer months.

Senior **Cards and Coffee** continues Wednesday's, at the Pere Marquette District Library main level from 10 am-12pm. This is a free and fun way for seniors and older adults to get together with peers in the community to socialize. Weekly attendance varies from 8-11 individuals.

Clare Recreation Complex

The representatives from the Operators Union 324, GFA, Isabella County, and the City of Clare will be meeting on 5/16/16 for a pre-construction meeting. OE324 is planning on starting to move equipment on 5/13/16 and as long as permits allow, they will break ground the week of 5/16/16 after the pre-construction meeting.

Simmer has been working close with the Little Forks Conservation District and Conservation at Home, there is currently a walk through scheduled for the complex property re: a rain garden and a butterfly garden between Simmer and an organization representative.

Future Events

The planning is complete for the **2016 Summer Concert Series**, all bands have now been secured for the series as well as the concert sponsors. In addition to the concerts, the series "Summer Fun Addition" spots have also been filled for June and July. The concerts will take place in Clare City Park from 6-8 p.m. from June 9, 2016 – August 18, 2016.

Early **Soccer Registration** will be starting in mid-May and is currently underway. Last year's soccer season brought in over 302 participants. Registration is going on now through August 1, 2016. Over 3,000 flyers will be printed, bundled and distributed to Clare and surrounding area schools

Additional upcoming program and events that are in the planning process include the **Community Fit Club** (starting May 13), **Junior Fire Fighters Academy** (TBA), **Soccer Camp** which will take place June 20-23, **Wonders of Water Camp** on July 18, the **Clare Fall Youth Soccer Program**, and **the Mommy and Me Tea Party** (collaborative project with the PMDL).



Monthly Fire Department Activity Report

March 2016 Incident Response:

P.I. Accident W entrapment: 1

Mutual Aid to other agencies: Structure Fire - 2, Medical Assist -2

False Alarm:2

Good Intent: 3

C.O Alarm: 1

Controlled Burning: 2

Grass Fire: 1

Power Lines Down: 4

Monthly Total: 18

YTD Total: 42

Training:

Walk thru - Jay's Sporting goods: 2 hrs

Farm Emergency Training STFD: 2.0hrs

Wild land Fire Refresher STFD / DNR: 3 hrs

Monthly Business Meeting: 2 hrs (Note: monthly business meetings will now be held quarterly instead of monthly, giving us 1 Monday off per month.)

Officers meeting: 2 hrs



Clare Fire Department

207 W. Fifth Street Clare, Michigan 48617 Ph: (989) 386-2151 Fax: (989) 386-3020

Activities: We have had several inquires about the aerial & pumper we have for sale. Have no offers as of yet.



"This is a Consent Agenda item and is considered as routine by the City Commission. As such, this matter shall be automatically enacted by one motion with all other Consent Agenda items unless a Commissioner or citizen requests that the item be individually discussed, in which event it shall be removed from the Consent Agenda and considered and acted upon in its designated sequence on the approved Agenda of the Clare City Commission."

**DEPARTMENT OF PUBLIC WORKS
DEPARTMENT REPORT – APRIL 2016
ALAN J. JESSUP, DIRECTOR**

STREET WORK. We had our normal schedule of cold patching, also blading and brining of gravel streets. Snow plowing was 4" on April 6th and we salted slippery streets and parking lots on April 3rd, 4th and 10th. We saw cut areas that need new blacktop. We rebuilt the manhole at Park and Forest and built a manhole at Point drive that was ripped out this winter.

WATER & SEWER WORK: Water and sewer work this month included our regular schedule of Miss Digs, meter readings, water shut offs, meter work and sewer preventive maintenance. We checked water pressure at Steve Starks and were called in for a plugged sewer at Arlie Shepperley's insurance office.

CEMETERY WORK: We sold four graves, dug three graves and burials in Cherry Grove Cemetery this month. Did cemetery clean-up, poured foundations and put black dirt on graves. Luke Potter attended the Spring Cemetery Advisory Group Board meeting as a walk-thru on April 14th.

MISCELLANEOUS WORK: We got mulch and tools around for Clare Pride Day on the 15th. And cut trees at the airport for wireless internet. Also attended a water CEC class held at the Doherty Hotel.

DPW WORK: DPW work was our normal schedule of equipment/truck repair and maintenance including washing floors and trucks. We chipped brush and cut a city tree that fell into the back yard of a resident. Did storm sewer washing for preventative maintenance, cleaned catch basins at the PD. Also did storm sewer repair on Fourth Street, completely reconstructed catch basin from the bottom up on West First St, Worked on unplugging and washing the storm sewer in Rainbow subdivision and worked on storm sock tile at Brookwood Park. We also poured new sidewalks on McEwan, Fifth and Fourth Streets and poured curb on West First Street.

Attachments. Manhour Report, Utility Work Order, Report, Fuel Report, Equipment Report

April 2016

UTILITY WORK ORDERS

<u>WORK ORDER TYPE</u>	<u># OF CUSTOMERS</u>
<i>Service Turned ON</i>	9
<i>Customer Request Off</i>	0
<i>Sewer Problems</i>	1
<i>Frozen Water</i>	0
<i>New Meter Head</i>	0
<i>New RF</i>	1
	<hr/>
	11

MANNATEC FUEL REPORT FOR PERIOD:

April 1 - 30, 2016

DEPT:	GALLONS REGULAR	TOTAL COST	AVERAGE RATE	GALLONS DIESEL	TOTAL COST	AVERAGE RATE	AMOUNT BILLED
City Hall							0.00
Fire Dept	39.131	63.64	1.626	71.455	107.29	1.502	170.93
Police Dept	685.379	1,068.28	1.559				1,068.28
DPW	176.333	279.22	1.583	708.264	1,081.60	1.527	1,907.07
Parks	322.952	502.73	1.557	28.987	43.52	1.501	
W/WWT	134.722	210.54	1.563				210.54
Average Rate for Regular:			1.578	Average Rate for Diesel:		1.510	
Total Bill:							\$3,356.82

EQUIPMENT RENTAL - FEBRUARY 2016

GENERAL FUND

General Operations	101-265.000-943.641	529.38	
Depot	101-265.000-943.641	0.00	
Cemetery	101-276.000-943.641	3,069.10	
Police	101-301.000-943.641	7,222.81	
Parking Lots/Flags	101-441.000-943.641	957.75	
Airport	101-537.000-943.641	773.71	
			101-000.000-001 -\$12,552.75 cr

MAJOR STREETS & TRUNKLINES

Trunklines	202-446.001-943.641	5,259.26	
Tkline Winter Cleanup	202-446.001-943.641	0.00	
Major Streets	202-449.000-943.641	3,291.85	
			202-000.000-001 -\$8,551.11 cr

<u>LOCAL STREETS:</u>	203-449.000-943.641	7,077.01	
			203-000.000-001 -\$7,077.01 cr

PARKS & DAM MTS.:

Parks & Dam Mts	208-751.001-943.641	4,682.25	
			208-000.000-001 -\$4,682.25 cr

SEWER FUND

Sewer Treatment	590-536.001-943.641	639.30	
Sewer Collection	590-536.002-946.641	691.17	
			590-000.000-001 -\$1,330.47 cr

WATER FUND

Water Trmt/Pumping	591-536.003-946.641	445.91	
Water Dist./Meters	591-536.004-946.641	724.98	
			591-000.000-001 -\$1,170.89 cr

MOBILE EQUIPMENT FUND

Cash Received	641-000-001	\$35,364.48	
General Fund	641-000-669.101		-\$12,552.75
Major Sts/Tklines	641-000-669.202		-\$8,551.11
Local Sts	641-000-669.203		-\$7,077.01
Parks	641-000-669.208		-\$4,682.25
Sewer	641-000-669.590		-\$1,330.47
Water	641-000-669.591		-\$1,170.89

CONSOLIDATED FUND: Checks Written For:

General Fund	102-000-669.101		\$12,552.75
Major Sts/Tklines	102-000-669.202		\$8,551.11
Local Sts	102-000-669.203		\$7,077.01
Parks	102-000-669.208		\$4,682.25
Sewer	102-000-669.590		\$1,330.47
Water	102-000-669.591		\$1,170.89

EQUIPMENT RENTAL,	102-000.000-067	\$35,364.48	
<u>ALL DEPOSITS:</u>	102-000.000-001.001		
	102-000.000-067.102		

PAY PERIOD: April 2016		2016 RATE																	HOURS TOTAL	DOLLAR TOTAL																	
3- GMC Pickup		\$15.85	101-265-943	General Op	101-276-943	Cemetery	101-441-943	Prad/Fig & PkLots	101-537-943	Airport	202-466.001-943	TK Sweep	202-466.001-943	TK	202-466.001-943	TK Snow & Ice	202-499.002-943	Mj Sfs Preservation	202-499.002-943	Mj Sfs Snow & Ice	203-444.002-943	To Sfs Sidewalks	203-499.002-943	To Sfs Preservation	203-499.002-943	To Sfs Snow & Ice	208-751-702	Dam & All Parks	590-536.002-943	Sewer	591-536.004-943	Water	32.00	507.20			
7- Chevy Bucket Truck		\$8.93																																	16.00	142.88	
8- Int'l Dump Truck		\$41.80						1.00																											8.00	334.40	
9- Ford Dump Truck		\$25.84																																		13.00	335.92
10- Sterling Dump Truck		\$41.80					1.25																													13.00	543.40
11- Ford Dump Truck		\$25.84						7.00																												45.00	1,162.80
12- Sterling Dump Truck		\$41.80					1.00																													26.00	1,086.80
18- Case Loader		\$36.28					5.00	6.00																												44.00	1,596.32
20- Hyundai Loader		\$59.87					2.50																													24.00	1,436.88
24- Monroe UB Scraper		\$7.48							1.00																											11.00	82.28
25- Root UB Scraper		\$7.48																																		6.25	46.75
34- Stihl Chain Saw		\$12.08																																		2.00	24.16
36- Brush Chipper		\$26.75							6.00																											41.00	1,096.75
37- Street Sweeper		\$92.17											50.00																							95.00	8,756.15
39- Chevy Pickup		\$8.93																																		20.00	178.60
40- Portable Air Comp		\$11.53																																		2.00	23.06
44- Brine Tank		\$10.17																																		13.00	132.21
52- Push Mower		\$9.27																																		12.00	111.24
53A- Truck Unit		\$41.80												3.00																						38.50	1,609.30
53B- Sewer Washer Unit		\$17.53																																		35.50	622.32
53C- Catch Basin Unit		\$25.82																																		3.00	77.46
58- Root UB Scraper		\$7.48																																		8.00	59.84
59- Ford Utility Truck		\$8.93																																		53.50	477.76
60- Dodge Pickup 4x4		\$13.55																																		46.00	623.30

PAY PERIOD: April 2016		2016 RATE	101-265-943	101-276-943	101-441-943	101-537-943	202-466.001-943	202-466.001-943	202-466.001-943	202-466.001-943	202-499.002-943	202-499.002-943	202-499.002-943	203-444.002-943	203-499.002-943	203-499.002-943	208-751-702	590-536.002-943	591-536.004-943	HOURS TOTAL	DOLLAR TOTAL		
EQUIPMENT			General Op	Cemetery	Prad/Flg & Plots	Airport	TK Sweep	TK	TK Snow & Ice	Mj Srs Preservation	Mj Srs Snow & Ice	Lo Srs Preservation	Lo Srs Snow & Ice	Lo Srs Sidewalks	Lo Srs Preservation	Lo Srs Snow & Ice	Dam & All Parks	Sewer	Water				
80- Steiner Tractor		\$36.53															1.00				1.00	36.53	
81- Trackless Tractor		\$38.54															21.00				21.00	809.34	
83- Cyclone Mower		\$22.68															6.00				6.00	136.08	
84- Sweeper Broom		\$21.75															7.00				7.00	152.25	
86- Salt Spreader		\$10.61															1.00				1.00	10.61	
89 - Ford Pickup (Parks)		\$13.55															60.50				60.50	819.78	
90 - Trailer		\$7.01															3.00				3.00	21.03	
91- Backpack Leaf Blower		\$2.25															10.00				10.00	22.50	
93 - Kubota Tractor		\$36.53		21.00													17.50				17.50	1,406.41	
93A - Pallet Forks		\$4.85															11.00				11.00	53.35	
94 - Bucket Attachment		\$4.68		21.00																	21.00	98.28	
96- Swenson Spreader		\$5.21			0.75			2.00			1.00											3.75	19.54
97- Chevy Pickup		\$8.93		16.00	0.50	6.00		1.00		8.00	1.00	21.00	0.50					19.00	36.00		109.00	973.37	
98- Airport Tractor		\$53.87		2.00																	2.00	107.74	
100- Snow Box Blade		\$11.22		2.00																	2.00	22.44	
105- Ford Pickup		\$13.55	4.00	36.00						9.00		32.00					1.00	4.00	7.00		93.00	1,260.15	
1002- Hand Blower		\$3.32															0.50				0.50	1.66	
1004- Trimmer/Edger		\$4.18															0.50				0.50	2.09	
1007- Trimmer/Edger		\$4.18															8.50				8.50	35.54	
			19.00	141.50	20.00	36.00	50.00	6.00	18.50	87.00	19.50	2.00	218.50	2.00	21.50	262.50	40.50	64.50			1007.00	27056.45	

PERIOD: APRIL 2016	2016 RATE	GENERAL OP	CEMETERY	PARKS/BLKS & 45sq foot	AIRPORT	TRUNKLINES	MAJOR STREETS	LOCAL STREETS	DAM & ALL PARKS	SEWER	WATER	TOTAL HOURS	TOTAL DOLLARS
3 - GMC Pickup	\$15.83	0.00	2.00	31.70	4.00	63.40	0.00	0.00	142.65	0.00	78.25	32.00	507.20
7 - Ford Backhoe Truck	\$8.93	0.00	0.00	0.00	0.00	0.00	0.00	0.00	142.28	0.00	0.00	16.00	142.28
8 - Ford Dump Truck	\$41.80	0.00	0.00	0.00	1.00	21.80	2.00	83.60	0.00	0.00	0.00	8.00	334.40
9 - Ford Dump Truck	\$15.84	0.00	0.00	0.00	0.00	0.00	0.00	335.92	0.00	0.00	0.00	13.00	335.92
10 - Stealing Dump Truck	\$41.80	0.00	0.00	1.25	52.25	0.00	4.00	167.20	0.00	0.00	0.00	13.00	543.40
11 - Ford Dump Truck	\$15.84	0.00	0.00	0.00	0.00	0.00	0.00	156.75	0.00	0.00	0.00	0.00	156.75
12 - Stealing Dump Truck	\$41.80	0.00	0.00	1.00	41.80	2.00	83.60	20.00	836.00	0.00	0.00	45.00	1,162.80
18 - Case Loader	\$16.28	0.00	18.00	651.05	5.00	181.40	6.00	217.68	0.00	0.00	103.34	44.00	1,596.32
20 - Hyundai Loader	\$59.87	1.00	59.87	7.50	449.03	2.50	149.68	0.00	0.00	0.00	0.00	24.00	1,435.88
24 - Root UB Scraper	\$7.48	0.00	0.00	0.00	1.00	7.48	2.00	14.96	0.00	0.00	0.00	11.00	82.28
25 - Underbody Scraper	\$7.48	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
34 - Silt Chute	\$12.08	0.00	0.00	0.00	0.00	0.00	2.00	14.96	0.00	0.00	0.00	6.25	46.75
36 - Break Chopper	\$26.75	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2.00	24.16
37 - Street Sweeper	\$92.17	0.00	1.00	92.17	5.00	460.85	14.00	374.50	17.00	454.75	0.00	41.00	1,096.75
39 - Chevy Pickup	\$8.93	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
40 - Portable Air Compressor	\$10.17	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
44 - Beise Tank	\$9.27	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
51A - Truck Unit	\$41.80	7.00	392.60	2.00	83.60	17.00	718.60	0.00	0.00	0.00	0.00	33.50	1,609.30
52B - Sewer Water Truck	\$17.25	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
51C - Curb Basin Unit	\$25.83	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
58 - Root UB Scraper	\$7.48	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
59 - Chevy Pickup 452	\$8.93	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
60 - Dodge Pickup 44	\$13.55	0.00	11.00	98.23	7.00	63.51	0.00	0.00	0.00	0.00	0.00	0.00	177.76
80 - Rubber Tractor	\$16.53	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
81 - Trakless Tractor	\$38.54	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
83 - Cyclone Mower	\$22.68	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
84 - Sweeper Blower	\$21.75	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
86 - Salt Spreader	\$10.61	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
89 - Ford Pickup	\$13.55	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
90 - Tractor	\$7.01	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
91 - Backhoe Leaf Blower	\$2.25	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
93 - Kubota Tractor	\$36.53	0.00	21.00	767.13	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,406.41
95A - Pallet Forks	\$4.87	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
94 - Bucket Attachment	\$4.68	0.00	21.00	98.23	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
96 - Salt Spreader	\$5.21	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
97 - Chevy Pickup	\$8.93	0.00	18.00	142.88	0.50	4.47	0.00	0.00	0.00	0.00	0.00	0.00	0.00
98 - Airport Tractor	\$53.87	0.00	2.00	107.74	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100 - Snow Box Blower	\$11.22	0.00	2.00	22.44	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
105 - Ford Pickup	\$13.55	4.00	54.20	36.00	487.80	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100Z - Hand Blower	\$5.21	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100A - Trimmer-Edger	\$4.18	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100Z - Trimmer-Edger	\$4.18	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100Z - Trimmer-Edger	\$4.18	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		19.00	\$29.38	141.50	3069.16	20.00	957.75	36.00	771.71	56.00	3291.55	106.50	202.00
													7077.01
													4682.25
													40.50
													691.17
													724.98
													1,007.00
													22,056.45

April-16		Police		Water		Waste Water		TOTAL	TOTAL
EQUIPMENT	2016 RATES	Department		Treatment		Treatment		HOURS	DOLLARS
1 - 2012 Ford Pickup	\$13.55		0.00	25.00	338.75	34	460.70	59.00	799.45
61- Western Snow Plow	\$7.44		0.00		0.00		0.00	0.00	0.00
47- Lawn Tractor	\$21.94		0.00		0.00		0.00	0.00	0.00
65- Push Mower	\$9.27		0.00		0.00		0.00	0.00	0.00
4 - 2009 Ford Pickup	\$8.93		0.00	12.00	107.16	20	178.60	32.00	285.76
PATROL CARS	\$7.25	996.25	7222.81		0.00		0.00	996.25	7222.81
		996.25	7222.81	37.00	445.91	54.00	639.30	1087.25	\$8,308.02

1087.25 8,308.02

	1		4			
	WA	WWT	WA	WWT	WA	WWT
<i>April 1-2</i>	1	1.00	1.00	1.00	0.50	0.50
<i>April 3-9</i>	6	8.00	3.00	5.00	0.50	0.50
<i>April 10-16</i>	6	8.00	3.00	5.00	0.50	0.50
<i>April 17-23</i>	6	8.00	3.00	5.00	0.50	0.50
<i>April 24-30</i>	1	1.00	1.00	1.00	0.25	0.25
	20	26	11	17	2.25	2.25

8,308.02

27056.45

\$35,364.47

END HOURS	9961	14070	647	10494	4671
START HOURS	<u>9798</u>	<u>13895</u>	<u>521</u>	<u>10125</u>	<u>4508</u>

DPW MANHOUR REPORT FOR: Apr-16

FUND	FUND NAME	REGULAR			TOTAL	OVERTIME			TOTAL	CLERICAL			TOTAL	O/T
101-265.000-702	GF - City Hall	5		2	7.00				0.00				0.00	
	Railroad			1	1.00				0.00				0.00	
101-276.000-702	Cemetery	26.5	105	46	177.50	2.5		2	4.50	2	4.85	2	8.85	
101-528.000-702	Refuse Collection				0.00				0.00	10.2	18.36	10.2	38.76	
101-441.000-702	Par/Flag/Pk Lot				0.00	0.5			0.50				0.00	
	DDA Pk Lot	4.25	15	2	21.25				0.00				0.00	
101-445.000-702	City Trees/Lites				0.00				0.00				0.00	
	DDA Trees/Lites				0.00				0.00				0.00	
101-537.000-702	Airport	4.5	31		35.50				0.00				0.00	
202-448.001-702	Roadway Inspection				0.00				0.00				0.00	
	TK Surface Mts				0.00				0.00				0.00	
	TK Shoulder Mts				0.00				0.00				0.00	
	TK Sweeping	7	29	14	50.00				0.00				0.00	
	Drain/Bkslopes	3			3.00				0.00				0.00	
	TK Signs				0.00				0.00				0.00	
	Snow & Ice	9.5			9.50	1	1		2.00				0.00	
	Hauling Snow				0.00				0.00				0.00	
202-444.002-702	Major Sts Sidewalks				0.00				0.00				0.00	
202-499.002-702	Major Sts Maint.	46.5	45	9	100.50		1		1.00				0.00	
202-499.003-702	Snow & Ice	10.5			10.50	0.5			0.50				0.00	
202-499.004-702	Administration				0.00				0.00	2	3.6	3	8.60	
203-444.002-702	Local Sts Sidewalks				0.00				0.00				0.00	
203-499.002-702	Local Sts Maint.	54	91	65	210.00				0.00				0.00	
203-499.003-702	Snow & Ice	20.25			20.25				0.00				0.00	
203-499.004-702	Administration				0.00				0.00	2	3.6	3	8.60	
208-751.000-702	Lake Sham/Dam & Pks	2	4	3	9.00				0.00				0.00	
					0.00				0.00				0.00	
590-536.002-702	Sewer	2.5	20	23	45.50		3		3.00	10.4	18.72	8.78	37.90	
591-536.004-702	Water	15	68	36	119.00	4.5	1		5.50	10.4	18.72	8.77	37.89	
641-444.000-702	DPW	50	28	7	85.00	2			2.00	3	5.4	3	11.40	
	DPW -Equip	21	71	29	121.00	2.5	1	0.5	4.00				0.00	
	Fire Truck Mts		8	11	19.00				0.00				0.00	
	Police Veh Mts	3	1		4.00				0.00				0.00	
	Holiday/Funeral	8			8.00				0.00				0.00	
	OFF TIME	43.5	44	32	119.50				0.00	8	6.75	1.25	16.00	
TOTALS		336.00	560.00	280.00	1176.00	13.50	7.00	2.50	23.00	48.00	80.00	40.00	168.00	0.00
		1176.00			23.00			168.00			0.00			

DEPARTMENT OF PUBLIC WORKS- MANHOUR (APRIL 2016)

FUND	% OF HOURS	DEPARTMENT	February-16	
			REG.	O/T
GENERAL FUND	0.58%	General Fund	7.00	
	0.08%	Depot	1.00	
	15.18%	Cemetery	177.50	4.50
	0.04%	Parades/Flags/Pking Lots		0.50
	1.77%	DDA Parking Lots	21.25	
	0.00%	City Trees/Lites		
	2.96%	Airport	35.50	
TKLINE'S	0.00%	Surface Maintenance		
	4.17%	Sweeping	50.00	
	0.25%	Drains/Backslopes	3.00	
	0.96%	Snow & Ice	9.50	2.00
	0.00%	Cleanup winter debris (sand, etc)		
MAJOR STREETS	8.47%	MJ STS Preservation	100.50	1.00
	0.92%	MJ STS Snow/Ice	10.5	0.5
LOCAL STREETS	17.51%	LO STS Preservation	210.00	
	1.69%	LO STS Snow/Ice	20.25	
PARKS	0.75%	Lake Shamrock Dam & Park work	9.00	
SEWER	4.05%	Collection	45.50	3.00
WATER	10.38%	Distribution & Meter Mts.	119.00	5.50
DPW	7.26%	DPW Admin/Bldg/Equip	85.00	2.00
	10.43%	DPW: Equip	121.00	4.00
	1.58%	FIRE Truck	19.00	
	0.33%	DPW: PD Equipment	4.00	
	0.67%	Holiday (Birthday)	8.00	
	9.97%	PAID TIME OFF:	119.50	
1199	100%	TOTALS:	1176	23

FUND	% OF HOURS	DEPARTMENT	February-16	
			REG.	O/T
DPW Clerical	5.27%	Cemetery Admin	8.85	
	23.07%	Refuse Collection	38.76	
	5.12%	Major Sts Admin	8.6	
	5.12%	Local Sts Admin	8.6	
	22.56%	Sewer Collection	37.9	
	22.55%	Water Distribution	37.89	
	6.79%	DPW Administration	11.4	
	9.52%	PAID TIME OFF:	16	
168	100%	TOTALS:	168	0

FUND	% OF HOURS	DEPARTMENT	February-16	
			REG.	O/T
FULL TIME EMPLOYEE PARKS WORK	85.42%	Parks Work	143.5	
	8.33%	DDA Work	14	
	0.60%	Bldgs & Grounds	1	
	0.00%	Holiday/Funeral		
	5.65%	PAID TIME OFF	9.5	
168	100%	TOTALS:	168	0

FUND	% OF HOURS	DEPARTMENT	February-16	
			REG.	O/T
SEASONAL EMPLOYEES	53.01%	PARKS WORK	180.5	
	46.99%	TRUSTEE SUPERVISION*	160	
340.5	100%	TOTALS:	340.5	0

FUND	% OF HOURS	DEPARTMENT	February-16
			REG.
*TRUSTEE WORK AREAS	25.00%	Transporting from Harrison to Clare & back to Harrison	40
	9.38%	DPW: Washing vehicles and removing snow	15
	16.25%	STREETS: Picking up litter, chipping brush, weed whip & mow	26
	2.50%	POLICE: cleaning drain & floors, washing vehicles	4
	33.13%	PARKS: Picking up litter, Cutting Tree, Chipping Brush, Raking, wash picnic tables, filling holes with black dirt, take sign down at ball field, helping w/light and fixing bridges, putting up bicycle racks	53
	1.25%	AIRPORT: Put Easter supplies away	2

	4.38%	DAM: Chipping Brush & picking up sticks	7
	8.13%	CEMETERY: Cleaning, raking, cutting & chipping tree, paint door on barn	13
160	100%	TOTALS:	160

AGENDA REPORT

To: Mayor Pat Humphrey and the Clare City Commission
From: Ken Hibl, City Manager
Date: May 13, 2016
Regarding: City Manager's Report

For the Agenda of May 16, 2016

Results of CTE Millage Proposal. I believe it is common knowledge that the recent Clare-Gladwin RESD CTE millage proposal was approved by the voters of Clare and Gladwin Counties. But of particular interest is the significant majority (nearly 2:1) of voters in Clare who voted in support of the millage proposal. And an even more significant statistic is the surprisingly good turn-out of Clare voters for this off-cycle ballot event – an indication that the subject of this ballot item was important to the Clare electorate. A spread sheet of results by voting precinct/location is attached.

Kudos for Police Department. Sheriff Wilson formally expressed his appreciation (copy of letter att'd) for the assistance rendered by the Clare Police Department in a recent incident that occurred in Clare County Sheriff's Department area of jurisdiction.

Freedom Park Dedication Ceremony. Clare County is hosting a dedication ceremony/grand opening (see copy of att'd invitation) of The Freedom Park on Wednesday, May 25th @ 1pm. We will gladly coordinate carpooling to the event if there is sufficient interest to do so.

Recreation Complex Final Coordination Meeting. Excavation/Earthmoving Equipment is scheduled to be delivered to the Rec Complex site next week. We are scheduled to hold our final coordination meeting prior to moving dirt Monday morning on the site.

House Bill 5578. The attached joint statement of the Michigan Association of Counties (MAC), the Michigan Municipal League (MML), and the Michigan Township Association (MTA) regarding this proposed bill (commonly referred to as Dark Stores legislation) is interesting in that this is the first time in my recent memory these three organizations have publicly agreed on a matter of significant importance.

Clare Railroad Depot. The estimated cost to complete the exterior and interior rehabilitation (excluding landscaping, parking, and an exterior public restroom facility) of the Clare Depot is \$125K. We are applying for a \$50K grant to a foundation and are applying for MEDC approval of a crowd-funding event of \$40K – both for this summer. If we are successful in these efforts, we will only be shy \$35K to completing the depot structure. All very good news!

Attachments.

1. CTE Millage Voting Results.
2. CCSD Letter of Appreciation.
3. Invitation – CC Freedom Park.
4. Joint Statement – HB 5578.

**Clare-Gladwin Regional Education Service District
Area Career and Technical Education Proposal
Precincts Counted 28 of 28**

Clare County	Yes	No		
Arthur	44	40		
Franklin	27	58		
Garfield	56	91		
Grant	228	149		
Hamilton	87	80		
Hayes 1	399	264		
Hayes 2	222	141		
Lincoln	156	178		
Surrey	197	153		
City of Clare	307	178		
Clare County Total			1723	1332
Isabella County				
Gilmore	31	17		
Nottawa	0	2		
Vernon	51	21		
Wise	17	27		
Isabella County Total			99	67
Gladwin County				
Beaverton Twp	123	88		
Billings	117	168		
Buckeye	57	80		
Butman	134	157		
Gladwin Twp	59	47		
Grim	0	4		
Grout	115	105		
Hay	23	39		
Sage	117	139		
Secord	36	71		
Sherman	33	98		
Tobacco	179	126		
Beaverton City	70	28		
Gladwin City	175	49		
Gladwin County Total			1238	1199
Grand Total All			3060	2598



Office of the Clare County Sheriff

255 West Main Street, P.O. Box 407
Harrison, Michigan 48625

John S. Wilson, Sheriff
Dwayne Miedzianowski, Undersheriff

Telephone: (989) 539-7166
Fax: (989) 539-5721

May 9, 2016

Chief Brian Gregory
Clare City Police Department
207 W. Fifth Street
Clare, MI 48617

Re: Barricaded Gunman – Lake George

Chief Gregory;

The Clare County Sheriff Department would like to express their thanks to you and your Officers for their assistance during the Barricaded Gunman incident that started on May 6, 2016 in Lincoln Township of Clare County.

With the help of all those involved, we were able to bring this incident to a close without injury to any law enforcement personnel.

We have always been able to count on the Clare City Police Department to help, without hesitation, when called upon and we are truly grateful.

Please convey our thanks to everyone involved for a job well done.

Respectfully,

John S. Wilson
Sheriff

GRAND OPENING VETERANS FREEDOM PARK

Unveiling the Wall of Tears

Wednesday, May 25th, 2016

1:00 PM

Harrison, MI

Everyone Welcome



**For More Information Contact
Clare County Veterans Services
(989) 539-3273
www.veteransfreedompark.com**

For immediate release

April 27, 2016

Derek Melot
MAC
melot@micounties.org
(517) 375-0883

Jenn Fiedler
MTA
jenn@michigantownships.org
(517) 321-6467

Matt Bach
MML
mbach@mml.org
(810) 874-1073

Hearing on ‘Dark Stores’ measure shows need for bill’s adoption to restore fairness, transparency to property assessments

LANSING, MICH. — A “fair and equitable” property tax system would be the result of legislation presented to the House Tax Policy Committee, representatives of local government groups said today.

[House Bill 5578](#), sponsored by Rep. Dave Maturen and co-sponsored by 27 of his House colleagues, would put into law valuation procedures that ensure the Michigan Tax Tribunal assesses commercial property at its “highest and best use,” thereby putting an end to the “Dark Stores” valuation loophole.

Starting in about 2013, “Big Box” retailers — Home Depot, Menards, Target, etc. — convinced the Michigan Tax Tribunal to deviate from traditional practice in valuing property and rely on the “sales approach.” Under this theory of valuation, an operating store’s value is built off comparable structures — even if said structures are vacant. Dark Stores appeals have distorted Michigan’s property tax system, with Big Box retailers in our state enjoying per square foot values of about \$20, regardless of the size of the store or the type of products being sold — far less than smaller, local businesses or Big Box retailers in other states.

The “Dark Stores” problem is spreading beyond the Big Box stores, with fast food restaurants, auto parts stores and national, chain pharmacies now seeking to exploit the same loophole — at the expense of other local government taxpayers.

Maturen’s bill would prevent the inappropriate use of deed restrictions and unreasonable comparable sales, while establishing a fair and equitable system to resolve disputes. HB 5578 also is consistent with state law defining a property’s “true cash value,” clearing a hurdle that had stopped previous legislative attempts to close the loophole.

Groups representing local governments dedicated to providing key public services praised Maturen’s measure.

“Maturen has used his experience as the only professional real estate appraiser in the Legislature and as a county commissioner to craft a direct and fair solution,” said Steve Currie, deputy director for the Michigan Association of Counties.



“This issue is about far more than the lost tax revenues for local government services — money that could be spent on fire protection, roads or economic development. This is about ensuring that all taxpayers pay their fair share and that all properties are being properly assessed,” added Judy Allen, director of government relations for the Michigan Townships Association.

“This is about shared responsibility for the services we all rely on,” explained Chris Hackbarth, director of state affairs. “With Dark Stores appeals, the loss of revenue has shifted the burden for providing local services from large corporations to Main Street businesses and homeowners. Rep. Maturen’s bill would block such future shifts.”

The House Tax Policy Committee is expected to take additional testimony on HB 5578 prior to voting on the measure in May.

For more information:

Michigan Municipal League: www.mml.org

Michigan Townships Association: www.michigantownships.org

Michigan Association of Counties: www.micounties.org

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AGENDA REPORT

TO: Mayor & City Commissioners
FROM: Diane Lyon City Clerk
DATE: April 28, 2016
RE: *Communications

For the Agenda of May 16, 2016

***Note: This is a Consent Agenda item and is considered as routine by the City Commission. As such, this matter shall be automatically enacted by one motion with all other Consent Agenda items unless a Commissioner or citizen requests this item be individually discussed, in which event it shall be removed from the Consent Agenda and considered and acted upon in its designated sequence on the approved Clare City Commission agenda of May 16, 2016.**

The following major items of correspondence were either received by or transmitted by the City since the last regularly scheduled City Commission meeting:

Sprint Spectrum-iPCS Wireless. We received notice that Sprint is exercising their option to renew their agreement with the City to keep their wireless service antennae on the City Park water tower.

EDA Letter of Appreciation. We issued a letter of recognition of the EDA Project Manager and appreciation for the support of the EDA staff upon close-out of the new north industrial park project grant.

MML Worker's Compensation Fund Dividend Credit. We received notice of a \$12k dividend credit from our worker's compensation carrier which will be applied to the FY16/17 premium.

Attachments. As outlined above.

Sprint



Property Services
Mailstop KSOPHT0101-Z2650
6391 Sprint Parkway
Overland Park, KS 66251-2650

Website: <https://landlordsolutions.sprint.com>
Toll Free: (800) 357-7641

April 27, 2016

VIA FedEx

Tracking #: 6609 6041 5462

City of Clare, MI
202 West Fifth St
Clare, MI 48617

Re: Renewal of Site Lease ("Agreement") dated August 15, 2001
Owner: City of Clare, MI
Lessee ("Sprint"): Sprint Spectrum L.P. successor in interest to iPCS Wireless Inc.
Sprint Site ID: DE34IP729-A
Site Address: 202 West Fifth St., Clare, MI 48617

To Whom It May Concern:

This letter serves as notice to the City of Clare, MI that Sprint is exercising its option to renew the above-referenced Agreement. The Agreement remains in full force and effect with the renewal term commencing on August 20, 2016 and ending on August 19, 2021, subject to any additional renewal options that Sprint may have pursuant to the Agreement.

We appreciate your cooperation in this matter. Should you have any questions regarding this renewal, please do not hesitate to contact our toll-free number at 800-357-7641. When calling, please have the Sprint Site ID (above) available for reference.

Sincerely,

A handwritten signature in blue ink that reads "Amanda K. Herman".

Amanda K. Herman
Manager, Real Estate



CITY OF CLARE

202 West Fifth Street | Clare, Michigan 48617-1490

Office 989.386.7541 | Fax 989.386.4508

www.cityofclare.org

May 11, 2016

CITY HALL

Ph 989.386.7541
Fx 989.386.4508
www.cityofclare.org
Manager x102
Assessor x103
Clerk x106
Treasurer x107

Ms. Jeannette P. Tamayo, Regional Director
Economic Development Administration, Chicago Regional Office
230 South Dearborn Street, Suite 3280
Chicago, Illinois 60604

RE: EDA Project No. 0679-05874

DEPARTMENT OF PUBLIC WORKS

Ph 989.386.2182 or
989.386.7541 x202
Fx 989.386.4508

Dear Ms. Tamayo,

On behalf of the Clare City Commission and the residents and business community of the City of Clare, I thank you and your staff for the outstanding support provided to Clare and our City Staff throughout the process and administration of the above-referenced EDA grant.

UTILITY BILLING

Ph 989.386.7541 x201

W/WWT PLANT

Ph 989.386.2321
Fx 989.386.2387

Please know that this grant has truly renewed economic vibrancy in our community and will have a continued positive economic development impact for Clare for many years to come. More than one half of the 60-acre industrial park has already been or is in the process of being developed and occupied with a future end-result of job retention and job creation. The construction of this new industrial park has already had a peripheral impact on development in a neighboring governmental entity – not to mention the construction of additional new public infrastructure in the area contiguous to the park.

POLICE DEPT. NON-EMERGENCY

Ph 989.386.2121
Fx 989.386.0440

FIRE DEPT. NON-EMERGENCY

Ph 989.386.2151
Fx 989.386.3020

I would be tremendously remiss if I did not single out Mr. Jerry Figliulo, your Construction Project Manager for this grant, for special recognition and merit. Jerry tirelessly and flawlessly provided our staff with impeccable guidance, assistance, and counsel. He possesses unlimited knowledge and willingly shared his expertise with us – and always did so with total professional and courtesy. He was instrumental in our success and completion of the project. Simply stated, we would have found it extremely difficult to complete a project of this magnitude and complexity in this short time period without Jerry's phenomenal assistance.

PARKS & RECREATION

Ph 989.386.7541 x213
Fx 989.386.4508

AIRPORT

Ph 989.386.0445
Fx 989.386.4508

Respectfully Yours,

Pat Humphrey
Mayor





michigan municipal league

Workers' Compensation Fund

April 25, 2016

Diane Lyon
City Of Clare
202 West Fifth St.
Clare, MI 48617

Dear Ms. Lyon:

Enclosed are the following documents for your Workers' Compensation coverage renewal for the period July 1, 2016 to June 30, 2017.

- Policy Declaration
- Certificate of Membership
- Invoice (payable by June 15th)

This year, the Fund has been authorized to distribute \$8.75 million of surplus for the Fund years June 30, 1997-2001, 2004-2005, 2009-2010, and 2013-2014. Your proportionate share of the distribution is shown below:

Dividend Credit \$12,052.00 Applied to this year's renewal premium

Please review the enclosed documents and contact me at 248-204-8530 if you have any questions.

Sincerely,

Laura Martin

Laura Martin, AIS, AU, AINS
Fund Underwriter

Enclosures
5000100-16

Service Provider: **Meadowbrook® Insurance Group**

Loss Control & Member Services: P.O. Box 5174, Southfield, MI 48037 PH: 248.358.1100 • 800.482.2726 • FX: 248.358.0634

Southfield Claims Service: P.O. Box 5174, Southfield, MI 48086-5174 PH: 248.358.1100 • 800.482.2726 • FX: 248.358.3251

Grand Rapids Claims: 3196 Kraft Ave., S.E., Suite 206, Grand Rapids, MI 49512-2065 PH: 616.942.0311 • 800.752.7477 • FX: 616.942.0390

AGENDA REPORT

TO: Mayor & City Commission
FROM: Ken Hibl, City Manager
DATE: May 13, 2016
RE: Budget Workshops – Proposed 2016/2017 Budget

For the Agenda of May 16, 2016

Background. The second of two budget workshops to review the remaining portion (*see copy of att'd schedule*) of the proposed 2016/2017 City budget is scheduled for the meeting of May 16th. This will provide the City Commission an opportunity to direct changes or amendments to the proposed budget prior to the adoption of the budget at the scheduled June 6th City Commission meeting. The proposed budget was presented to the Commission's Fiscal & Oversight Committee on May 2nd. We have posted notice (*copy att'd*) of the Workshops and adoption of the proposed budget. The City's Planning Commission has, subsequent to a noticed hearing on April 13, reviewed the proposed capital improvements schedule included in the budget proposals and has recommended approval of the schedule.

Issues & Questions Specified. Should the City Commission participate in the second of two scheduled budget workshops?

Alternatives.

1. Participate in the proposed budget workshop.
2. Direct that a different workshop schedule or different budget process be used this year.
3. Defer decision regarding the matter to a subsequently scheduled meeting.

Financial Impact. The City is required by City Charter to adopt an annual budget to continue normal municipal operations.

Recommendation. I recommend that the City Commission participate in the second of two scheduled budget workshops and direct any changes to the proposed 2016/2017 budget to allow adoption of the budget on June 6th.

Attachments.

1. Budget Workshop Schedule.
2. Budget Public Notice.

**City of Clare
Fiscal Year 2016-17 Budget**

Planning Commission

April 13, 2016 at 5:30 p.m. – Capital Improvements

Fiscal and Budget Committee Meetings

Monday, May 2, 2016

9:00 a.m. Al Jessup – Local Streets Fund
Major Streets Fund
Parks Activity of the Parks & Recreation Fund
Sidewalk Replacement Fund
Mobile Equipment Fund
Water Distribution Activity
Sewer Collection Activity

10:00 a.m. Dale Clark – Sewer Fund and
Water Fund
Landfill Activity

10:30 a.m. Fire Chief James Chapman – Fire Department Fund

11:00 a.m. Police Chief Brian Gregory – Police Department Activity and
Drug Law Enforcement Fund

11:30 a.m. Gary Todd – Airport Activity

Noon - Break for lunch.

1:00 p.m. Joy Simmer – Recreation Activity of the Parks & Recreation Fund
Ken Hibl, Al Jessup, – Remaining Components
Diane Lyon and Steve Kingsbury of the General Fund

1:30 p.m. Ken Hibl – Downtown Development Authority (DDA) Fund

2:00 p.m. Steve Kingsbury – Cemetery Perpetual Care Fund
Public Safety Building Debt Service Fund
Facade Improvement Fund
Data Processing Fund
Cost Allocation Plan

3:00 p.m. Ken Hibl and Steve Kingsbury
Reconciliation of Interfund activity
Review of the entire budget

**City of Clare
Fiscal Year 2016-17 Budget**

Presentations to the City Commission

May 2nd

Ken Hibl and Steve Kingsbury

- Overview of the Budget Process

Al Jessup

- Local Streets Fund
- Major Streets Fund
- Sidewalk Replacement Fund
- Mobile Equipment Fund (Operating and Capital Improvement)
- Water Distribution and Sewer Collection Activities

Dale Clark

- Sewer Fund (Operating and Capital)
- Water Fund (Operating and Capital)
- Landfill Activity

May 16th

Al Jessup and Joy Simmer

- Parks and Recreation Fund

Gary Todd

- Airport Activity (A component of the General Fund)

Police Chief Brian Gregory

- Police Department Activity (A component of the General Fund)
- Drug Law Enforcement Fund

Fire Chief James Chapman

- Fire Department Fund

Ken Hibl, Al Jessup and Steve Kingsbury

- General Fund (Remaining Components)

Ken Hibl

- Downtown Development Authority (DDA) Fund

Steve Kingsbury

- Cemetery Perpetual Care Fund
- Public Safety Building Debt Service Fund
- Facade Improvement Fund
- Cost Allocation Plan
- Data Processing Fund (Operating and Capital)

Ken Hibl and Steve Kingsbury

- Reconciliation of Interfund activity
- Presentation of the city-wide 2016/17 Budget

June 6th – Public Hearing and Adoption of the 2016/17 Budget

**CITY OF CLARE
SCHEDULE OF BUDGET WORKSHOPS AND
NOTICE OF PUBLIC HEARING ON
PROPOSED 2016-2017 BUDGET**

The City will be conducting budget workshops for the Fiscal Year 2016-17 at the regularly scheduled May 2nd and May 16th, 2016 City Commission meetings. Department heads will be reviewing their various departmental needs and the City Commission will give guidance for capital improvements projects. The public is encouraged to attend or if you have input you would like considered, you may submit written communication to the City Clerk at 202 W. Fifth St., Clare, MI 48617 or verbal communication by calling (989) 386-7541 ext. 106.

PLEASE TAKE NOTICE that on June 6th, 2016, at 6:00 p.m. at the Clare City Hall Commission Chambers, 202 W. Fifth Street, Clare, Michigan, the Clare City Commission will hold a public hearing to consider adoption of the City's 2016-2017 budget. A copy of the proposed 2016-2017 budget is available for public inspection during normal business hours in the Office of the City Treasurer, 202 W. Fifth St., Clare, Michigan.

The City of Clare is an equal opportunity provider and employer.

Diane Lyon
City Clerk





PAYABLES REPORT FOR COMMISSIONERS

EXP CHECK RUN DATES 05/04/2016 - 06/06/2016 BOTH JOURNALIZED AND UNJOURNALIZED OPEN BANK CODE: CONSO

VENDOR	INVOICE #	DESCRIPTION	Entry Date	CK DATE	AMOUNT
ACE HARDWARE	64829	UPS SHIPPING	05/06/16	05/17/16	9.04
ACE HARDWARE	64755	COATING/TIRE WET/CHAMOIS MED	05/06/16	05/17/16	32.37
ACE HARDWARE	64402	TAPE/UPS SHIPPING	05/06/16	05/17/16	33.54
ACE HARDWARE	64863	SMOKE ALARM	05/06/16	05/17/16	21.56
ACE HARDWARE	64882	MOUSE TRAP 2PK	05/09/16	05/17/16	7.18
ACE HARDWARE	64867	15/16 BLADE	05/09/16	05/17/16	75.47
ACE HARDWARE	64933	UPS SHIPPING	05/12/16	05/17/16	39.52
ACE HARDWARE	64948	UPS SHIPPING	05/12/16	05/17/16	31.06
ACE HARDWARE	64932	UPS SHIPPING	05/12/16	05/17/16	32.24
ACE HARDWARE	64979	UPS SHIPPING	05/12/16	05/17/16	57.46
AIRGAS USA LLC	9935501870	ACETYLENE/OXYGEN/OTHER	05/12/16	05/17/16	27.65
ALLISON AYERS	2015-0505	PAVILION REFUND	05/06/16	05/17/16	25.00
AMERICAN CLEANERS CLARE	2016-0502	APRIL CLEANING BILL PD	05/06/16	05/17/16	18.00
AT&T CORPORATION	2016-0501	SERV. 04/02/16-05/01/16	05/09/16	05/17/16	1,141.08
BS & A SOFTWARE	106131	SYSTEM UPDATES	05/06/16	05/17/16	4,514.00
CAPITAL EQUIPMENT	135714	FUEL HOSE KIT	05/09/16	05/17/16	9.99
CENTRAL MICHIGAN DISTR.	201100102	ANNUAL PERMIT PETIT PARK	05/12/16	05/17/16	124.00
CLARE AUTOMOTIVE SUPPL.	2-729084	AIR FILTER	05/09/16	05/17/16	7.33
CLARE AUTOMOTIVE SUPPL.	2-729002	SPARK PLUG/GAP DISP	05/09/16	05/17/16	6.84
CLARE AUTOMOTIVE SUPPL.	2-729076	KNOTTED CUP BRUSH	05/09/16	05/17/16	22.99
CLARE AUTOMOTIVE SUPPL.	2-728449	SPARK PLUG	05/09/16	05/17/16	4.15
CLARE AUTOMOTIVE SUPPL.	2-728445	8G-6MP	05/09/16	05/17/16	7.99
CLARE AUTOMOTIVE SUPPL.	2-728679	GROMMET	05/06/16	05/17/16	16.73
CLARE AUTOMOTIVE SUPPL.	2-728628	PIGTAIL/SOCKET	05/06/16	05/17/16	9.12
CLARE AUTOMOTIVE SUPPL.	2-727883	AMBER/PLUG/BACK UP LIGHT	05/06/16	05/17/16	343.43
CLARE AUTOMOTIVE SUPPL.	2-727751	SCUFFING PAD	05/06/16	05/17/16	4.44
CLARE AUTOMOTIVE SUPPL.	2-727985	12-10 GAUGE TERM'	05/06/16	05/17/16	2.31
CLARE AUTOMOTIVE SUPPL.	2-727594	BEARING	05/06/16	05/17/16	6.44
CLARE AUTOMOTIVE SUPPL.	2-727686	BEARING	05/06/16	05/17/16	6.44
CLARE COUNTY REVIEW	54932	MINUTES	05/09/16	05/17/16	133.25
CLARE COUNTY REVIEW	54927	ORDINANCE/MINUTES/LOT ASSESSM	05/09/16	05/17/16	352.00
CLARE COUNTY REVIEW	54930	BUDGET WORKSHOP	05/09/16	05/17/16	92.25
CLARE COUNTY REVIEW	54936	ROAD STANDARD/ORD SIGNS	05/09/16	05/17/16	184.50
CLARE HARDWARE	349574	WIRE BRUSHES	05/09/16	05/17/16	9.08
CLARE HARDWARE	349806	STAMINA BATHROOM	05/09/16	05/17/16	4.79
CLARE HARDWARE	349816	BRUSH/ROLLER COVER/ SANDPAPEF	05/12/16	05/17/16	11.79
CLARE HARDWARE	349663	CONNECTOR	05/06/16	05/17/16	11.98
CLARE HARDWARE	349625	ROPE CLIP/FASTENERS	05/06/16	05/17/16	4.71
CLARE HARDWARE	349733	GLASS	05/06/16	05/17/16	4.80



PAYABLES REPORT FOR COMMISSIONERS

EXP CHECK RUN DATES 05/04/2016 - 06/06/2016 BOTH JOURNALIZED AND UNJOURNALIZED OPEN BANK CODE: CONSO

VENDOR	INVOICE #	DESCRIPTION	Entry Date	CK DATE	AMOUNT
CLARE HARDWARE	349796	CAUTION TAPE/ENAMEL	05/06/16	05/17/16	51.94
CONSUMERS ENERGY	204741832533	700 SCHOOLCREST SERV. 3/24/16	04/27/16	05/17/16	26.39
CONSUMERS ENERGY	205364799195	203 W 4TH SERV. 3/24/16-4/22/	04/27/16	05/17/16	53.43
CONSUMERS ENERGY	204207873992	500 BEECH SERV. 3/24/16-4/22/	04/27/16	05/17/16	48.16
CONSUMERS ENERGY	205097777932	601 W 5TH SERV. 3/24/19-4/25/	04/27/16	05/17/16	28.35
CONSUMERS ENERGY	205097777929	207 W 5TH SERV. 3/24/16-4/22/	04/27/16	05/17/16	871.09
CONSUMERS ENERGY	205097777928	202 W 5TH SERV. 3/24/16-4/22/	04/27/16	05/17/16	434.01
CONSUMERS ENERGY	202961937088	305 W STATE SERV. 3/24/16-4/2	04/27/16	05/17/16	24.03
CONSUMERS ENERGY	202961937084	1525 N MCEWAN SERV. 3/23/16-4	04/27/16	05/17/16	71.66
CONSUMERS ENERGY	202961937082	1603 N MCEWAN SERV. 3/23/16-4	04/27/16	05/17/16	93.16
CONSUMERS ENERGY	205987742697	221 WILCOX SERV. 3/24/16-4/25	04/27/16	05/17/16	36.09
CONSUMERS ENERGY	205987742695	231 WILCOX SERV. 3/24/16-4/25	04/27/16	05/17/16	27.70
CONSUMERS ENERGY	205008821971	396 SHAMROCK SERV. 3/24/16-4/	04/27/16	05/17/16	22.59
CONSUMERS ENERGY	204741832539	500 SCHOOLCREST SERV. 3/24/16	04/27/16	05/17/16	22.59
CONSUMERS ENERGY	204741832537	604 SCHOOLCREST SERV. 3/24/16	04/27/16	05/17/16	31.24
CONSUMERS ENERGY	204741832534	820 SCHOOLCREST SERV. 3/24/16	04/27/16	05/17/16	64.55
CONSUMERS ENERGY	204652838995	610 W WHEATON SERV. 3/23/16-4	04/27/16	05/17/16	23.38
CONSUMERS ENERGY	205097777202	820 CEDAR SERV. 3/24/16-4/25/	04/27/16	05/17/16	22.59
CONSUMERS ENERGY	202161014030	10242 S CLARE AVE SER. 3/25/1	04/27/16	05/17/16	34.01
CONSUMERS ENERGY	201004406491	507 S MCEWAN SERV 3/25/16-4/2	04/27/16	05/17/16	25.60
CONSUMERS ENERGY	206877473594	299 N MCEWAN SERV. 3/24/16-4/2	04/27/16	05/17/16	22.59
CONSUMERS ENERGY	206877473444	405 MAPLE SERV. 3/24/16-4/23/	04/27/16	05/17/16	271.48
CONSUMERS ENERGY	206877473413	813 INDUSTRIAL SERV. 3/24/16-	04/27/16	05/17/16	22.59
CONSUMERS ENERGY	205097777934	416 W 5TH SERV. 3/24/16-4/22/	04/27/16	05/17/16	33.01
CONSUMERS ENERGY	205097777917	202 W FOURTH SERV. 3/24/16-4/	04/27/16	05/17/16	58.28
CONSUMERS ENERGY	206788515846	3333 DUNLOP SERV. 3/24/16-4/2	04/27/16	05/17/16	166.52
CONSUMERS ENERGY	205453770559	332 WITBECK SERV. 3/24/16-4/2	04/27/16	05/17/16	36.35
CONSUMERS ENERGY	204741832476	696 POINT SERV. 3/24/16-4/25/	04/27/16	05/17/16	37.93
CONSUMERS ENERGY	201449063322	1532 N MCEWAN SERV. 3/24/16-4	04/27/16	05/17/16	137.98
CONSUMERS ENERGY	204474835044	501 FOREST SERV. 3/24/16-4/25	04/27/16	05/17/16	72.68
CONSUMERS ENERGY	202161014027	327 BROOKWOOD SERV. 3/23/16-4	04/27/16	05/17/16	90.78
CONSUMERS ENERGY	202694966508	315 W FIRST SERV. 3/24/16-4/2	04/27/16	05/17/16	126.70
CONSUMERS ENERGY	206877473600	510 N MCEWAN SERV. 3/24/16-4/	04/27/16	05/17/16	84.51
CONSUMERS ENERGY	203584916785	401 HOLLEY SERV. 3/24/16-4/25	04/28/16	05/17/16	856.04
CONSUMERS ENERGY	202694976374	TRAFFIC LIGHTS 04/01-04/30/16	05/09/16	05/24/16	5.64
CONSUMERS ENERGY	202694976685	STREET LIGHTS 04/01/16-04/30/	05/09/16	05/24/16	414.81
CONSUMERS ENERGY	202694976389	STREET LIGHTS 04/01/16-04/30/	05/09/16	05/24/16	3,227.00
CONSUMERS ENERGY	206343612094	40 CONSUMERS PKWY B SERV. 4/8	05/12/16	05/31/16	63.60
CONSUMERS ENERGY	202961959326	40 CONSUMERS PKWY A SER 4/8-5	05/12/16	05/31/16	150.67



PAYABLES REPORT FOR COMMISSIONERS

EXP CHECK RUN DATES 05/04/2016 - 06/06/2016 BOTH JOURNALIZED AND UNJOURNALIZED OPEN BANK CODE: CONSO

VENDOR	INVOICE #	DESCRIPTION	Entry Date	CK DATE	AMOUNT
CONSUMERS ENERGY	201182155667	10807 S EBERHARDT SERV 4/9-5/	05/12/16	05/31/16	25.72
CONSUMERS ENERGY	203673944259	10843 S EBERHART SERV. 4/9-5/	05/12/16	05/31/16	22.59
CONSUMERS ENERGY	203673944257	10725 S EBERHART SERV 4/9/-5/	05/12/16	05/31/16	241.86
CONSUMERS ENERGY	202961959429	4715 COLONVILLE SERV 4/9-5/7/	05/12/16	05/31/16	223.91
COUNTY WIDE SEPTIC, LLC	2707	PUMPED OUTHOUSES	05/11/16	05/17/16	320.00
CRYSTAL PURE WATER INC	69366	WATER	05/06/16	05/17/16	30.00
DAVE WILLIAMS	05/06/2016	BUILDING INSPECTION SERVICES	05/06/16	05/17/16	1,100.00
DBI BUSINESS INTERIORS	03JD6619	HILIGHTER	05/12/16	05/17/16	0.49
DBI BUSINESS INTERIORS	03JD5349	TOWELS	05/09/16	05/17/16	69.98
DBI BUSINESS INTERIORS	03JD6037	LABELMAKER	05/10/16	05/17/16	79.99
DBI BUSINESS INTERIORS	03JD6322	POWER BACKUP	05/11/16	05/17/16	51.99
DBI BUSINESS INTERIORS	03JD5348	LINER	05/09/16	05/17/16	37.79
DORNBOS SIGN & SAFETY	26271	SPEED LIMIT/NO OUTLET SIGNS	05/09/16	05/17/16	225.24
DOUG'S SMALL ENGINE	219980	CARBURETOR	05/09/16	05/17/16	46.80
DTE ENERGY	2016-0525	4715 COLONVILLE SERV. 03/28-C	05/09/16	05/25/16	34.44
DTE ENERGY	2016-0426	SERVICE 03/28/16-4/26/16	05/09/16	05/23/16	1,690.42
ETNA SUPPLY	S101797021	FLANGE COUPLING/LEAD FLANGE	05/09/16	05/17/16	43.63
EVOQUA WATER TECHNOLOG	902610874	STD POT/REACT CARBON	05/06/16	05/17/16	627.00
FRANK MICHALSKI	2015-0503	ELECTION WORKER	05/06/16	05/17/16	135.00
GALLS, LLC	5315476	NAMEPLATES	05/12/16	05/17/16	32.55
GALLS, LLC	5332547	HOLSTER	05/12/16	05/17/16	143.80
GALLS, LLC	5337918	NAMEPLATE/SHIRT/PDU	05/12/16	05/17/16	108.95
GARY L TODD	05/06/2016	AIRPORT MANAGEMENT & PHONE ST	05/06/16	05/17/16	875.00
GOURDIE FRASER & ASSOC	1604002	CLARE AVENUE SUBAREA TRAFFIC	05/06/16	05/17/16	710.00
HERRICK HOUSE	13083	ELECTION WORKER MEALS	05/06/16	05/17/16	48.35
JACK DOHENY COMPANIES,	A93205	HOSE	05/09/16	05/17/16	38.92
JAYNIE SMITH HOERAUF PC	49461	PROF. SERVICES APRIL 2016	05/06/16	05/17/16	4,393.55
JD METALWORKS INC.	79605	ANGLE/BARSTOCK	05/09/16	05/17/16	4.37
KNAPHEIDE TRUCK EQUIPM	1106720	SOLENOIDE SOLID	05/10/16	05/17/16	167.52
LAKE, JOHN	2016-0428	FIREARMS CONF. WRECKER ASSIST	05/09/16	05/17/16	185.13
LEVESQUE, RACHEL	2016-0503	ELECTION WORKER	05/06/16	05/17/16	218.47
MAURER'S TEXTILE RENTA	1428540	PANT/SHIRT YODER	05/09/16	05/17/16	21.80
MICHIGAN STATE POLICE-C	551-466649	LIVESCAN MI18313L1 APRIL 2016	05/12/16	05/17/16	222.50
MID MICHIGAN COMM ACTI	2016-0522	MAY 2016 LAND PAYMENT	05/06/16	05/17/16	1,103.98
MID MICHIGAN URGENT CA	2016-0421	DOTPE	05/09/16	05/17/16	68.00
MID MICHIGAN URGENT CA	2016-0422	FD PHYSICAL	05/09/16	05/17/16	115.00
PERSONNEL CONCEPTS	R43555	FEDERAL LABOR LAW POSTER	05/09/16	05/17/16	85.75
ROSE MICHELS ARMENTROU	2016-0503	ELECTION WORKER	05/06/16	05/17/16	79.20
SCIENTIFIC BRAKE & EQU	4261250010	DRUM/ROCKWELL GOLD	05/06/16	05/17/16	332.16



PAYABLES REPORT FOR COMMISSIONERS

EXP CHECK RUN DATES 05/04/2016 - 06/06/2016 BOTH JOURNALIZED AND UNJOURNALIZED OPEN BANK CODE: CONSO

VENDOR	INVOICE #	DESCRIPTION	Entry Date	CK DATE	AMOUNT
SCIENTIFIC BRAKE & EQU:	4261160034	4LED WARN AMB/CLR	05/06/16	05/17/16	85.10
SCIENTIFIC BRAKE & EQU:	4261250011	D RING/GRAB HOOK	05/09/16	05/17/16	23.09
SEITER ELECTRIC INC	58132	2001 PC	05/12/16	05/17/16	16.95
SEITER ELECTRIC INC	58115	ELECTRIC - BROOKWOOD	05/06/16	05/17/16	206.70
STATE OF MICHIGAN - LAI	2016-34192	FACILITY #34192 TANK REGISTR	05/06/16	05/17/16	100.00
STATE OF MICHIGAN DEQ	964255	ACCOUNT ACTIVITY 3/1/16-4/26/	05/12/16	05/17/16	36.00
STATE OF MICHIGAN DEQ	963874	ACCOUNT ACTIVITY 3/1/16-4/26/	05/12/16	05/17/16	72.00
SUSAN ATWOOD	2016-0503	ELECTION WORKER	05/06/16	05/17/16	173.70
TEAMSTERS LOCAL #214	2016-0601	JUNE 2016 DUES	05/06/16	05/17/16	646.00
TIEDEMAN, TROY	285	FERTILIZER/CRABGRASS CONTROL	05/09/16	05/17/16	407.00
TIEDEMAN, TROY	291	FERTILIZER/CRABGRASS CONTROL	05/09/16	05/17/16	35.00
UNION WORKER COMMUNICA	2016-0501	MAY 2016 LONG DISTANCE	05/06/16	05/17/16	31.54
UNITED STATES OF AMERIC	2016-97-15	JUNE 2016 LOAN 97	05/09/16	05/17/16	19,739.36
UNITED STATES OF AMERIC	2016-32-13	JUNE 2016 LOAN 92-13	05/09/16	05/17/16	9,378.68
UNITED STATES OF AMERIC	2016-91-14	JUNE 2016 LOAN 91-14	05/09/16	05/17/16	15,985.94
USA BLUE BOOK	930280	MEDIA PLATES	05/06/16	05/17/16	92.36
USA BLUE BOOK	932893	PETRI DISHES W/PADS	05/06/16	05/17/16	247.37
USA BLUE BOOK	935914	PETRI DISHS	05/06/16	05/17/16	-197.66
WITBECK'S FAMILY FOODS	387054	ELECTION	05/06/16	05/17/16	24.99
WITBECK'S FAMILY FOODS	385865	SENIOR CARDS	05/09/16	05/17/16	19.25
WITBECK'S FAMILY FOODS	124879	CITY HALL KITCHEN/OFFICE SUP	05/12/16	05/17/16	28.49
WYMAN, NICK	2016-0503	ELECTION WORKER	05/06/16	05/17/16	67.50
Sub Total:					76,519.45



PAYABLES REPORT FOR COMMISSIONERS

< RUN DATES 05/04/2016 - 05/16/2016 BOTH JOURNALIZED AND UNJOURNALIZED PAID BANK CODE: CONSO - CHECK TYPE: PAI

VENDOR	INVOICE #	DESCRIPTION	EXPECTED CK DATE	AMOUNT	STATUS
MAURER'S TEXTILE RENTA	1367993	PANT/SHIRT YODER	05/05/16	20.00	Paid
MAURER'S TEXTILE RENTA	1371979	PANT/SHIRT YODER	05/05/16	20.00	Paid
MAURER'S TEXTILE RENTA	1375999	PANT/SHIRT YODER	05/05/16	20.00	Paid
MAURER'S TEXTILE RENTA	1380026	PANT/SHIRT YODER	05/05/16	20.00	Paid
MAURER'S TEXTILE RENTA	1384148	PANT/SHIRT YODER	05/05/16	20.00	Paid
MAURER'S TEXTILE RENTA	1388191	PANT/SHIRT YODER	05/05/16	20.00	Paid
MAURER'S TEXTILE RENTA	1392187	PANT/SHIRT YODER	05/05/16	20.00	Paid
MAURER'S TEXTILE RENTA	1396260	PANT/SHIRT YODER	05/05/16	20.00	Paid
MAURER'S TEXTILE RENTA	1400323	PANT/SHIRT YODER	05/05/16	20.00	Paid
MAURER'S TEXTILE RENTA	1404340	PANT/SHIRT YODER	05/05/16	20.00	Paid
MAURER'S TEXTILE RENTA	1408312	PANT/SHIRT YODER	05/05/16	20.00	Paid
MAURER'S TEXTILE RENTA	1412269	PANT/SHIRT YODER	05/05/16	20.30	Paid
MAURER'S TEXTILE RENTA	1416321	PANT/SHIRT YODER	05/05/16	20.00	Paid
MAURER'S TEXTILE RENTA	1420366	PANT/SHIRT YODER	05/05/16	20.00	Paid

280.30

OPEN INVOICE TOTAL: 76,519.45

Grand Total: 76,799.75

COMMISSION APPROVAL:
