

## AGENDA REPORT

TO: Mayor & City Commissioners  
FROM: Diane Lyon City Clerk  
DATE: April 28, 2016  
RE: \*Communications

For the Agenda of May 16, 2016

**\*Note: This is a Consent Agenda item and is considered as routine by the City Commission. As such, this matter shall be automatically enacted by one motion with all other Consent Agenda items unless a Commissioner or citizen requests this item be individually discussed, in which event it shall be removed from the Consent Agenda and considered and acted upon in its designated sequence on the approved Clare City Commission agenda of May 16, 2016.**

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The following major items of correspondence were either received by or transmitted by the City since the last regularly scheduled City Commission meeting:

*Sprint Spectrum-iPCS Wireless.* We received notice that Sprint is exercising their option to renew their agreement with the City to keep their wireless service antennae on the City Park water tower.

*EDA Letter of Appreciation.* We issued a letter of recognition of the EDA Project Manager and appreciation for the support of the EDA staff upon close-out of the new north industrial park project grant.

*MML Worker's Compensation Fund Dividend Credit.* We received notice of a \$12k dividend credit from our worker's compensation carrier which will be applied to the FY16/17 premium.

*Attachments.* As outlined above.

# Sprint



Property Services  
Mailstop KSOPHT0101-Z2650  
6391 Sprint Parkway  
Overland Park, KS 66251-2650

Website: <https://landlordsolutions.sprint.com>  
Toll Free: (800) 357-7641

April 27, 2016

**VIA FedEx**

Tracking #: 6609 6041 5462

City of Clare, MI  
202 West Fifth St  
Clare, MI 48617

Re: Renewal of Site Lease ("Agreement") dated August 15, 2001  
Owner: City of Clare, MI  
Lessee ("Sprint"): Sprint Spectrum L.P. successor in interest to iPCS Wireless Inc.  
Sprint Site ID: DE34IP729-A  
Site Address: 202 West Fifth St., Clare, MI 48617

To Whom It May Concern:

This letter serves as notice to the City of Clare, MI that Sprint is exercising its option to renew the above-referenced Agreement. The Agreement remains in full force and effect with the renewal term commencing on August 20, 2016 and ending on August 19, 2021, subject to any additional renewal options that Sprint may have pursuant to the Agreement.

We appreciate your cooperation in this matter. Should you have any questions regarding this renewal, please do not hesitate to contact our toll-free number at 800-357-7641. When calling, please have the Sprint Site ID (above) available for reference.

Sincerely,

A handwritten signature in blue ink that reads "Amanda K. Herman".

Amanda K. Herman  
Manager, Real Estate



## CITY OF CLARE

202 West Fifth Street | Clare, Michigan 48617-1490

Office 989.386.7541 | Fax 989.386.4508

[www.cityofclare.org](http://www.cityofclare.org)

May 11, 2016

### CITY HALL

Ph 989.386.7541  
Fx 989.386.4508  
[www.cityofclare.org](http://www.cityofclare.org)  
Manager x102  
Assessor x103  
Clerk x106  
Treasurer x107

Ms. Jeannette P. Tamayo, Regional Director  
Economic Development Administration, Chicago Regional Office  
230 South Dearborn Street, Suite 3280  
Chicago, Illinois 60604

RE: EDA Project No. 0679-05874

### DEPARTMENT OF PUBLIC WORKS

Ph 989.386.2182 or  
989.386.7541 x202  
Fx 989.386.4508

Dear Ms. Tamayo,

On behalf of the Clare City Commission and the residents and business community of the City of Clare, I thank you and your staff for the outstanding support provided to Clare and our City Staff throughout the process and administration of the above-referenced EDA grant.

### UTILITY BILLING

Ph 989.386.7541 x201

### W/WWT PLANT

Ph 989.386.2321  
Fx 989.386.2387

Please know that this grant has truly renewed economic vibrancy in our community and will have a continued positive economic development impact for Clare for many years to come. More than one half of the 60-acre industrial park has already been or is in the process of being developed and occupied with a future end-result of job retention and job creation. The construction of this new industrial park has already had a peripheral impact on development in a neighboring governmental entity – not to mention the construction of additional new public infrastructure in the area contiguous to the park.

### POLICE DEPT. NON-EMERGENCY

Ph 989.386.2121  
Fx 989.386.0440

### FIRE DEPT. NON-EMERGENCY

Ph 989.386.2151  
Fx 989.386.3020

I would be tremendously remiss if I did not single out Mr. Jerry Figliulo, your Construction Project Manager for this grant, for special recognition and merit. Jerry tirelessly and flawlessly provided our staff with impeccable guidance, assistance, and counsel. He possesses unlimited knowledge and willingly shared his expertise with us – and always did so with total professional and courtesy. He was instrumental in our success and completion of the project. Simply stated, we would have found it extremely difficult to complete a project of this magnitude and complexity in this short time period without Jerry's phenomenal assistance.

### PARKS & RECREATION

Ph 989.386.7541 x213  
Fx 989.386.4508

### AIRPORT

Ph 989.386.0445  
Fx 989.386.4508

Respectfully Yours,

Pat Humphrey  
Mayor





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Respectfully Yours,

Pat Humphrey  
Mayor





michigan municipal league

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Workers' Compensation Fund

April 25, 2016

Diane Lyon  
City Of Clare  
202 West Fifth St.  
Clare, MI 48617

Dear Ms. Lyon:

Enclosed are the following documents for your Workers' Compensation coverage renewal for the period July 1, 2016 to June 30, 2017.

- Policy Declaration
- Certificate of Membership
- Invoice (payable by June 15<sup>th</sup>)

This year, the Fund has been authorized to distribute \$8.75 million of surplus for the Fund years June 30, 1997-2001, 2004-2005, 2009-2010, and 2013-2014. Your proportionate share of the distribution is shown below:

**Dividend Credit      \$12,052.00    Applied to this year's renewal premium**

Please review the enclosed documents and contact me at 248-204-8530 if you have any questions.

Sincerely,

*Laura Martin*

Laura Martin, AIS, AU, AINS  
Fund Underwriter

Enclosures  
5000100-16

Service Provider: **Meadowbrook® Insurance Group**

**Loss Control & Member Services:** P.O. Box 5174, Southfield, MI 48037 PH: 248.358.1100 • 800.482.2726 • FX: 248.358.0634

**Southfield Claims Service:** P.O. Box 5174, Southfield, MI 48086-5174 PH: 248.358.1100 • 800.482.2726 • FX: 248.358.3251

**Grand Rapids Claims:** 3196 Kraft Ave., S.E., Suite 206, Grand Rapids, MI 49512-2065 PH: 616.942.0311 • 800.752.7477 • FX: 616.942.0390