

AGENDA REPORT

TO: Mayor Pat Humphrey & the Clare City Commission
FROM: Jeremy Howard, City Manager
DATE: April 29, 2021
RE: Budget Workshop – Proposed 2021/2022 Budget

For the Agenda of May 3, 2021

Background. The City Charter stipulates that the Clare City Commission is required to approve an operating budget for each fiscal year of the City at its first scheduled meeting in June preceding the start of each fiscal year in July. The City has traditionally conducted budget workshops to discuss the proposed annual budget prior to budget adoption. Tonight, is the first of those two workshops in order to begin discussion around the FY2021/2022 proposed budget and the FY2021/2022 recommended Capital Improvement Projects (CIP). A copy of the proposed budget presentation schedule as well as a copy of the published public notice advertising the workshops are attached. These budget workshops are designed to provide the City Commission an opportunity to direct changes or amendments to the proposed budget and CIP schedule prior to the adoption of the budget at the scheduled June 7th City Commission meeting.

A copy of the proposed FY2021/2022 budget will be provided separately later this week or at the meeting; the FY2021/22 recommended CIP schedule as well as the six-year projected CIP are attached.

The Planning Commission reviewed the proposed CIP during its meeting on April 14th and has unanimously recommended to the City Commission that the projects be approved as presented.

The proposed FY2021/2022 Budget, the CIP Schedule, and the Fee & Rate Schedule are scheduled to be presented to the City Commission for approval at its regular meeting of June 7th.

Issues & Questions Specified. Should the City Commission participate in the first of two scheduled budget workshops?

Alternatives.

1. Participate in the proposed budget workshop.
2. Direct that a different workshop schedule or different budget process be used this year.
3. Defer decision regarding the matter to a subsequently scheduled meeting.

Financial Impact. The City is required by City Charter to adopt an annual budget to continue normal municipal operations.

Recommendation. I recommend that the City Commission participate in the first of two scheduled budget workshops and direct any changes to the proposed 2021/2022 budget and Capital Improvement Projects to allow adoption of the budget on June 7th.

Attachments.

1. Proposed FY21/22 Budget – To be provided separately.
2. Proposed FYI21/21 CIP.
3. Proposed/Recommended Six-Year CIP (20 year for Water and Sewer).
4. Budget Presentation Schedule.
5. Public Notice.

**CITY OF CLARE
NOTICE OF PUBLIC HEARINGS ON
PROPOSED 2021-2022 BUDGET**

The City of Clare Planning Commission will hold a public hearing on Wednesday, April 14, 2021, 5:30 p.m., to receive public comment pertaining to Fiscal Year 2021-22 Capital Improvement Projects as part of the budget process.

Following the recommendations made by the City's Planning Commission, the capital improvements schedule will be presented to the City Commission as part of the budget workshop process. The City will be conducting budget workshops for the Fiscal Year 2021-22 during the regularly scheduled meetings on May 3rd & May 17th, 2021, City Commission meetings.

PLEASE TAKE NOTICE that on June 7th, 2021, the Clare City Commission will hold a public hearing to consider adoption of the City's Fiscal Year 2021-2022 budget at 6:00 p.m.

A copy of the proposed capital improvements schedule will be available on April 9 and a copy of the proposed budget will be available for public inspection on May 2, 2021, by contacting the City Treasurer, Steven Kingsbury, at skingsbury@cityofclare.org or by calling (989) 424-4069.

The public is encouraged to provide comment during the public comment period or public hearing portions of the meetings. Written or verbal comment will be accepted until 4 p.m. on the date of the meetings. Written comment may be submitted to the City Clerk at Clare City Hall, 202 W. Fifth St., Clare, MI 48617 or via email to dlyon@cityofclare.org. Verbal comment can be submitted by calling (989) 424-4068.

Instructions for meeting attendance will be provided on the meeting agendas which will be available to you at least 18 hours in advance of the meeting and posted on the city's website at www.cityofclare.org, on the lobby bulletin boards at Clare City Hall, and on Charter Cable Channel 189. *The City of Clare is an equal opportunity provider and employer.*

Diane Lyon
City Clerk



CITY OF CLARE
FY2021/22 CAPITAL IMPROVEMENTS
ALL FUNDS AND ACTIVITIES

Project Description	Anticipated Capital Investment Amount
<u>General Fund - Buildings</u>	
Brick restoration - City Hall	\$ 45,000.00
Replace 14 windows on the south side of City Hall (\$2,200/Unit)	30,800.00
Total	\$ 75,800.00
 <u>General Fund - Cemetery</u>	
To be determined by Cemetery board	\$ 5,000.00
Total	\$ 5,000.00
 <u>General Fund - Police Department</u>	
Replace ballistic vests for certified officers	\$ 5,880.00
Total	\$ 5,880.00
 <u>General Fund - Airport</u>	
Rehab Apron - Terminal Design	
Total cost \$42,000 with the City's 5% share being \$2,100	\$ 42,000.00
Total	\$ 42,000.00

CITY OF CLARE
FY2021/22 CAPITAL IMPROVEMENTS
ALL FUNDS AND ACTIVITIES

Project Description	Anticipated Capital Investment Amount
<u>Municipal Streets (Fifth and Final Year of the Five Year Millage)</u>	
Dunlop to the tracks with valley gutter pulverize, shape and 2 1/2" sing	\$ 38,880.27
Hemlock St 1 1/2" Overlay	33,560.75
Ann Arbor from Woodlawn to Grant crush and shape	14,000.00
Ann Arbor from Woodlawn to Grant fine grading	14,074.00
Ann Arbor from Woodlawn to Grant (2) 1 1/2" lifts LVSP	133,630.00
Total	\$ 234,145.02
 <u>Fire Department</u>	
New Fire Engine (Trade or Sell old Engine #1842 for \$ 70,000.00)	\$ 600,000.00
Three Complete Sets of Firefighter Turnout Gear	7,350.00
Total	\$ 607,350.00

CITY OF CLARE
FY2021/22 CAPITAL IMPROVEMENTS
ALL FUNDS AND ACTIVITIES

Project Description	Anticipated Capital Investment Amount
<u>Parks and Recreation</u>	
Shamrock Lake Dredging	\$ 1,300,000.00
<i>Emerald Isle Recreation Complex - Playground</i> The playground project was split into 2 phases because of budgetary restrictions and the full playground construction was originally included for the 2020/2021 budget. Due to COVID-19 and having to wait until fund award notification, phase 2 installation may be pushed until after the June 30, 2021 date. The Hammerberg committee approved up to \$36,000 towards phase 2 of the project and the remaining funds were donated and are being held in the Emerald Isle Recreation Complex fund account #742 at the Clare County	40,000.00
<i>Emerald Isle Recreation Complex - Playground PIP Surfacing</i> \$30,000 MDNR Recreation Passport Grant with a 25% local match being paid for through the approved Dr. Kuno Hammerberg Fund contribution. This is a project that was originally included for the 2020/2021 budget, but due to COVID and having to wait until grant award notification, it may be pushed until after the June 30, 2021	40,000.00
<i>The Pere Marquette Rail-Trail Gap Completion</i> Funding for the project, provided through the MDNR Recreational Trail Fund and MDOT is providing a Transportation Alternatives Program (TAP) Grant for the remainder of the project.	300,000.00
General Park Improvements (signs, picnic tables, etc)	21,000.00
Total	\$ 1,701,000.00
 <u>Downtown Development Authority</u>	
Total	\$ -

CITY OF CLARE
FY2021/22 CAPITAL IMPROVEMENTS
ALL FUNDS AND ACTIVITIES

Project Description	Anticipated Capital Investment Amount
<u>Sewer System - Plant</u>	
UV Disinfection System	\$ 120,000.00
Lift Station 2 Pump Replacement (2 FLYGT Anti-Clog Pumps)	25,000.00
Lift station #8 Pump rails and flow metter replacement	10,000.00
Total	\$ 155,000.00
 <u>Sewer System - Collection</u>	
Manhole rehabilitation and main line grouting	\$ 25,000.00
Total	\$ 25,000.00
 <u>Water System - Plant</u>	
Emergency Generator for booster station	\$ 15,000.00
Replace High Service Pumps and VFD	150,000.00
Clean well #8	40,000.00
Water Reliability Study	13,000.00
Ventilation in Chemical Feed Room	15,000
Total	\$ 233,000.00
 <u>Water System - Distribution</u>	
100 Gavlanized service line replacements	\$ 500,000.00
Seven fire hydrant replacements	10,000.00
Total	\$ 510,000.00

CITY OF CLARE
FY2021/22 CAPITAL IMPROVEMENTS
ALL FUNDS AND ACTIVITIES

Project Description	Anticipated Capital Investment Amount
<u>Data Processing</u>	
Technology Improvements/Maintenance/Future Upgrades	\$ 5,000.00
Total	\$ 5,000.00

Project Description	Anticipated Capital Investment Amount
<u>Mobile Equipment</u>	
New 2020 Vactor	\$ 425,000.00
2021 3/4 ton pick up on a buy back program	32,245.00

CITY OF CLARE
GENERAL FUND (101) - BUILDINGS AND GROUNDS ACTIVITY (265)
CAPITAL IMPROVEMENTS

FISCAL YEAR 2021/22

Project Description	Anticipated Capital Investment Amount
Brick restoration - City Hall	\$ 45,000.00
Replace 14 windows on the south side of City Hall (\$2,200/Unit)	30,800.00
Total	\$ 75,800.00

FISCAL YEAR 2022/23

Project Description	Anticipated Capital Investment Amount
	\$ -
Total	\$ -

FISCAL YEAR 2023/24

Project Description	Anticipated Capital Investment Amount
	\$ -
Total	\$ -

FISCAL YEAR 2024/25

Project Description	Anticipated Capital Investment Amount
	\$ -
Total	\$ -

CITY OF CLARE
GENERAL FUND (101) - BUILDINGS AND GROUNDS ACTIVITY (265)
CAPITAL IMPROVEMENTS

FISCAL YEAR 2025/26

Project Description	Anticipated Capital Investment Amount
	\$ -
Total	\$ -

FISCAL YEAR 2026/27

Project Description	Anticipated Capital Investment Amount
	\$ -
Total	\$ -

CITY OF CLARE
GENERAL FUND (101) - CEMETERY ACTIVITY (276)
CAPITAL IMPROVEMENTS

FISCAL YEAR 2021/22

Project Description	Anticipated Capital Investment Amount
To be determined by Cemetery board	\$ 5,000.00
Total	\$ 5,000.00

FISCAL YEAR 2022/23

Project Description	Anticipated Capital Investment Amount
To be determined by Cemetery board	\$ 5,000.00
Total	\$ 5,000.00

FISCAL YEAR 2023/24

Project Description	Anticipated Capital Investment Amount
To be determined by Cemetery board	\$ 5,000.00
Total	\$ 5,000.00

FISCAL YEAR 2024/25

Project Description	Anticipated Capital Investment Amount
To be determined by Cemetery board	\$ 5,000.00
Total	\$ 5,000.00

CITY OF CLARE
GENERAL FUND (101) - CEMETERY ACTIVITY (276)
CAPITAL IMPROVEMENTS

FISCAL YEAR 2025/26

Project Description	Anticipated Capital Investment Amount
To be determined by Cemetery board	\$ 5,000.00
Total	\$ 5,000.00

FISCAL YEAR 2026/27

Project Description	Anticipated Capital Investment Amount
To be determined by Cemetery board	\$ 5,000.00
Total	\$ 5,000.00

CITY OF CLARE
GENERAL FUND (101) - POLICE ACTIVITY (301)
CAPITAL IMPROVEMENTS

FISCAL YEAR 2021/22

Project Description	Anticipated Capital Investment Amount
Replace ballistic vests for certified officers	\$ 5,880.00
Total	\$ 5,880.00

FISCAL YEAR 2022/23

Project Description	Anticipated Capital Investment Amount
Replace in car mobile radios	\$ 9,500.00
Total	\$ 9,500.00

FISCAL YEAR 2023/24

Project Description	Anticipated Capital Investment Amount
Total	\$ -

**CITY OF CLARE
GENERAL FUND (101) - POLICE ACTIVITY (301)
CAPITAL IMPROVEMENTS**

FISCAL YEAR 2024/25

Project Description	Anticipated Capital Investment Amount
Total	\$ -

FISCAL YEAR 2025/26

Project Description	Anticipated Capital Investment Amount
Total	\$ -

FISCAL YEAR 2026/27

Project Description	Anticipated Capital Investment Amount
Total	\$ -

CITY OF CLARE
GENERAL FUND (101) - AIRPORT ACTIVITY (537)
CAPITAL IMPROVEMENTS

FISCAL YEAR 2021/22

Project Description	Anticipated Capital Investment Amount
Rehab Apron - Terminal Design Total cost \$42,000 with the City's 5% share being \$2,100	\$ 42,000.00
	-
Total	\$ 42,000.00

FISCAL YEAR 2022/23

Project Description	Anticipated Capital Investment Amount
Rehab Apron- Terminal Construction Total cost \$518,000 with the City's 5% share being \$25,900	\$ 518,000.00
Total	\$ 518,000.00

FISCAL YEAR 2023/24

Project Description	Anticipated Capital Investment Amount
Rehab Runway 4/22 Design Total cost \$90,500 with the City's 5% share being \$4,525	\$ 90,500.00
Total	\$ 90,500.00

CITY OF CLARE
GENERAL FUND (101) - AIRPORT ACTIVITY (537)
CAPITAL IMPROVEMENTS

FISCAL YEAR 2024/25

Project Description	Anticipated Capital Investment Amount
Rehab Runway 4/22 Construction Total cost \$1,129,500 with the City's 5% share being \$56,475	\$ 1,129,500.00
Total	\$ 1,129,500.00

FISCAL YEAR 2025/26

Project Description	Anticipated Capital Investment Amount
City T Hangar Project Design Total Cost for design is \$49,500 with the City's 5% share being \$2,475	\$ 49,500.00
Total	\$ 49,500.00

FISCAL YEAR 2026/27

Project Description	Anticipated Capital Investment Amount
Construction of City T-Hangar Project. Total Cost is \$589,000 with the City's 5% being \$29,450	\$ 589,000.00
Total	\$ 589,000.00

FISCAL YEAR 2027/28

Project Description	Anticipated Capital Investment Amount
Saving year	\$ -
Total	\$ -

**CITY OF CLARE
MUNICIPAL STREETS FUND (204)
STREET MILLAGE FUNDED PROJECTS**

<u>FISCAL YEAR 2021/22</u>	Fifth and Final Year of the Five Year Millage	Anticipated Capital Investment Amount
<u>Project Description</u>		
	Dunlop (Maple to the tracks) - valley gutter pulverize, shape and 2 1/2" single cou	\$ 38,880.27
	Hemlock St from Schoolcrest to Wilcox 1 1/2" Overlay	33,560.75
	Ann Arbor from Woodlawn to Grant crush and shape	14,000.00
	Ann Arbor from Woodlawn to Grant fine grading	14,074.00
	Ann Arbor from Woodlawn to Grant (2) 1 1/2" lifts LVSP	133,630.00
	Total	<u>\$ 234,145.02</u>

<u>FISCAL YEAR 2022/23</u>		Anticipated Capital Investment Amount
<u>Project Description</u>		
	Brookwood (McEwan to Vinewood) - 1,850 tons of 22A Road Gravel and Level	\$ 21,975.00
	Maple Street (W. State to W. Wheaton) - Resurface, Curb and Gutter	37,170.00
	Total	<u>\$ 59,145.00</u>

<u>FISCAL YEAR 2023/24</u>		Anticipated Capital Investment Amount
<u>Project Description</u>		
	Total	<u>\$ -</u>

**CITY OF CLARE
MUNICIPAL STREETS FUND (204)
STREET MILLAGE FUNDED PROJECTS**

FISCAL YEAR 2024/25

Project Description	Anticipated Capital Investment Amount
Total	\$ -

FISCAL YEAR 2025/26

Project Description	Anticipated Capital Investment Amount
	\$ -
Total	\$ -

FISCAL YEAR 2026/27

Project Description	Anticipated Capital Investment Amount
	\$ -
Total	\$ -

**CITY OF CLARE
FIRE DEPARTMENT FUND (206)
CAPITAL IMPROVEMENTS**

FISCAL YEAR 2021/22

Project Description	Anticipated Capital Investment Amount
Replace Engine 1842 (Trade or Sell old 1842 for \$ 70,000.00)	\$ 600,000.00
Three Complete Sets of Firefighter Turnout Gear	7,350.00
Total	\$ 607,350.00

FISCAL YEAR 2022/23

Project Description	Anticipated Capital Investment Amount
Three Complete Sets of Firefighter Turnout Gear	\$ 7,350.00
Replace Tender 1844	250,000.00
Total	\$ 257,350.00

FISCAL YEAR 2023/24

Project Description	Anticipated Capital Investment Amount
Three Complete Sets of Firefighter Turnout Gear	\$ 9,000.00
Total	\$ 9,000.00

FISCAL YEAR 2024/25

Project Description	Anticipated Capital Investment Amount
Three Complete Sets of Firefighter Turnout Gear	\$ 9,000.00
Total	\$ 9,000.00

**CITY OF CLARE
FIRE DEPARTMENT FUND (206)
CAPITAL IMPROVEMENTS**

FISCAL YEAR 2025/26

Project Description	Anticipated Capital Investment Amount
Three Complete Sets of Firefighter Turnout Gear	\$ 9,000.00
Total	\$ 9,000.00

FISCAL YEAR 2026/27

Project Description	Anticipated Capital Investment Amount
Three Complete Sets of Firefighter Turnout Gear	\$ 9,000.00
Total	\$ 9,000.00

**CITY OF CLARE
PARKS AND RECREATION FUND (208)
CAPITAL IMPROVEMENTS**

FISCAL YEAR 2021/22

Project Description	Anticipated Capital Investment Amount
Shamrock Lake Dredging	\$ 1,300,000.00
<i>Emerald Isle Recreation Complex - Playground</i> The playground project was split into 2 phases because of budgetary restrictions and the full playground construction was originally included for the 2020/2021 budget. Due to COVID-19 and having to wait until fund award notification, phase 2 installation may be pushed until after the June 30, 2021 date. The Hammerberg committee approved up to \$36,000 towards phase 2 of the project and the remaining funds were donated and are being held in the Emerald Isle Recreation Complex fund account #742 at the Clare County	40,000.00
<i>Emerald Isle Recreation Complex - Playground PIP Surfacing</i> \$30,000 MDNR Recreation Passport Grant with a 25% local match being paid for through the approved Dr. Kuno Hammerberg Fund contribution. This is a project that was originally included for the 2020/2021 budget, but due to COVID and having to wait until grant award notification, it may be pushed until after the June 30, 2021	40,000.00
<i>The Pere Marquette Rail-Trail Gap Completion</i> Funding for the project, provided through the MDNR Recreational Trail Fund and MDOT is providing a Transportation Alternatives Program (TAP) Grant for the remainder of the project.	300,000.00
General Park Improvements (signs, picnic tables, etc)	21,000.00
Total	\$ 1,701,000.00

FISCAL YEAR 2022/23

Project Description	Anticipated Capital Investment Amount
General Park Improvements (signs, picnic tables, etc)	\$ 21,000.00
Total	\$ 21,000.00

**CITY OF CLARE
PARKS AND RECREATION FUND (208)
CAPITAL IMPROVEMENTS**

FISCAL YEAR 2023/24

Project Description	Anticipated Capital Investment Amount
General Park Improvements (signs, picnic tables, etc)	\$ 21,000.00
Total	\$ 21,000.00

FISCAL YEAR 2024/25

Project Description	Anticipated Capital Investment Amount
General Park Improvements (signs, picnic tables, etc)	\$ 40,000.00
Total	\$ 40,000.00

FISCAL YEAR 2025/26

Project Description	Anticipated Capital Investment Amount
General Park Improvements (signs, picnic tables, etc)	\$ 40,000.00
Total	\$ 40,000.00

FISCAL YEAR 2026/27

Project Description	Anticipated Capital Investment Amount
General Park Improvements (signs, picnic tables, etc)	\$ 40,000.00
Total	\$ 40,000.00

FISCAL YEAR 2027/28

Project Description	Anticipated Capital Investment Amount
General Park Improvements (signs, picnic tables, etc)	\$ 40,000.00
Total	\$ 40,000.00

**CITY OF CLARE
PARKS AND RECREATION FUND (208)
MILLAGE FUND CAPITAL IMPROVEMENT DEBT PAYMENTS**

Amount

South Multi-Purpose Recreation and Youth Sports Complex Land Purchase

FY2021/22	Payment 9 of 10 (Year 9/10 of 2012 Millage)	19,558.00
FY2022/23	Payment 10 of 10 (Year 10/10 of 2012 Millage)	19,558.00

**CITY OF CLARE
PARKS AND RECREATION FUND (208)
MILLAGE FUND CAPITAL IMPROVEMENT DEBT PAYMENTS**

Amount

South Multi-Purpose Recreation and Youth Sports Complex Phase One Construction

FY2021/22	Payment 5 of 20 (Year 9/10 of 2012 Millage)	21,384.00
FY2022/23	Payment 6 of 20 (Year 10/10 of 2012 Millage)	22,007.00
FY2023/24	Payment 7 of 20	21,617.00
FY2024/25	Payment 8 of 20	22,214.00
FY2025/26	Payment 9 of 20	21,798.00
FY2026/27	Payment 10 of 20	22,369.00
FY2027/28	Payment 11 of 20	21,927.00
FY2028/29	Payment 12 of 20	22,472.00
FY2029/30	Payment 13 of 20	22,004.00
FY2030/31	Payment 14 of 20	22,523.00
FY2031/32	Payment 15 of 20	22,029.00
FY2032/33	Payment 16 of 20	22,522.00
FY2033/34	Payment 17 of 20	22,989.00
FY2034/35	Payment 18 of 20	22,443.00
FY2035/36	Payment 19 of 20	22,884.00
FY2036/37	Payment 20 of 20	23,299.00

CITY OF CLARE
DOWNTOWN DEVELOPMENT AUTHORITY FUND (210)
CAPITAL IMPROVEMENTS

FISCAL YEAR 2021/22

Project Description	Anticipated Capital Investment Amount
	\$ -
	-
Total	\$ -

FISCAL YEAR 2022/23

Project Description	Anticipated Capital Investment Amount
	\$ -
	-
Total	\$ -

FISCAL YEAR 2023/24

Project Description	Anticipated Capital Investment Amount
	\$ -
	-
Total	\$ -

FISCAL YEAR 2024/25

Project Description	Anticipated Capital Investment Amount
	\$ -
	-
Total	\$ -

CITY OF CLARE
DOWNTOWN DEVELOPMENT AUTHORITY FUND (210)
CAPITAL IMPROVEMENTS

FISCAL YEAR 2025/26

Project Description	Anticipated Capital Investment Amount
	\$ -
Total	\$ -

FISCAL YEAR 2026/27

Project Description	Anticipated Capital Investment Amount
	\$ -
Total	\$ -

CITY OF CLARE
SEWER SYSTEM FUND (590)
CAPITAL IMPROVEMENTS

FISCAL YEAR 2021/22

Project Description	Anticipated Capital Investment Amount
UV Disinfection System	\$ 120,000.00
Lift Station 2 Pump Replacement (2 FLYGT Anti-Clog Pumps)	25,000.00
Lift station #8 Pump rails and flow metter replacement	10,000.00
Total	\$ 155,000.00

FISCAL YEAR 2022/23

Project Description	Anticipated Capital Investment Amount
Polymer Mixer	\$ 20,000.00
Finnal and lagoon Effluent samplers	20,000.00
Replace lift station # 6 (Screw Pump Backup) Pumps 3 @ (30 HP)	100,000.00
Total	\$ 140,000.00

FISCAL YEAR 2023/24

Project Description	Anticipated Capital Investment Amount
Sludge removal from sludge pond	\$ 300,000.00
Total	\$ 300,000.00

FISCAL YEAR 2024/25

Project Description	Anticipated Capital Investment Amount
Replace Concrete around cell 2	\$ 75,000.00
Total	\$ 75,000.00

**CITY OF CLARE
SEWER SYSTEM FUND (590)
CAPITAL IMPROVEMENTS**

FISCAL YEAR 2025/26

Project Description	Anticipated Capital Investment Amount
Replace Concrete around cell 3	\$ 75,000.00
Skid-steer	25,000.00
Total	\$ 100,000.00

FISCAL YEAR 2026/27

Project Description	Anticipated Capital Investment Amount
Rehab compactor and conveyor	\$ 20,000.00
Lift Station #2 rehab	15,000.00
Total	\$ 35,000.00

FISCAL YEAR 2027/28

Project Description	Anticipated Capital Investment Amount
SCADA Upgrades	\$ 5,000.00
Total	\$ 5,000.00

FISCAL YEAR 2028/29

Project Description	Anticipated Capital Investment Amount
Buy 2 Aerators cell 2	\$ 20,000.00
Total	\$ 20,000.00

FISCAL YEAR 2029/30

Project Description	Anticipated Capital Investment Amount
Buy 2 aerators cell 2	\$ 20,000.00
Total	\$ 20,000.00

CITY OF CLARE
SEWER SYSTEM FUND (590)
CAPITAL IMPROVEMENTS

FISCAL YEAR 2030/31

Project Description	Anticipated Capital Investment Amount
Buy 2 aerators cell 2	\$ 20,000.00
Total	\$ 20,000.00

FISCAL YEAR 2031/32

Project Description	Anticipated Capital Investment Amount
SCADA Upgrades	\$ 5,000.00
Total	\$ 5,000.00

FISCAL YEAR 2032/33

Project Description	Anticipated Capital Investment Amount
Replace Two Aerators in cell 1	\$ 30,000.00
Total	\$ 30,000.00

FISCAL YEAR 2033/34

Project Description	Anticipated Capital Investment Amount
New Effluent sampler	\$ 8,000.00
Total	\$ 8,000.00

FISCAL YEAR 2034/35

Project Description	Anticipated Capital Investment Amount
New roof WWTP	\$ 30,000.00
Replace Two Aerators in cell 1	30,000.00
Total	\$ 60,000.00

CITY OF CLARE
SEWER SYSTEM FUND (590)
CAPITAL IMPROVEMENTS

FISCAL YEAR 2035/36

Project Description	Anticipated Capital Investment Amount
New Lagoon Effluent sampler	\$ 8,000.00
Total	\$ 8,000.00

FISCAL YEAR 2036/37

Project Description	Anticipated Capital Investment Amount
New Screens	\$ 30,000.00
Total	\$ 30,000.00

FISCAL YEAR 2037/38

Project Description	Anticipated Capital Investment Amount
Replace Two Aerators in cell 1	\$ 30,000.00
Total	\$ 30,000.00

FISCAL YEAR 2038/39

Project Description	Anticipated Capital Investment Amount
Rehabilitation of Lift Station Number Ten	\$ 50,000.00
Total	\$ 50,000.00

FISCAL YEAR 2039/40

Project Description	Anticipated Capital Investment Amount
Buy 2 aerators cell 2	\$ 20,000.00
Total	\$ 20,000.00

**CITY OF CLARE
SEWER SYSTEM FUND (590)
CAPITAL IMPROVEMENTS**

FISCAL YEAR 2040/41

Project Description	Anticipated Capital Investment Amount
	\$ -
Total	\$ -

FISCAL YEAR 2041/42

Project Description	Anticipated Capital Investment Amount
	\$ -
Total	\$ -

CITY OF CLARE
SEWER SYSTEM FUND (590) - COLLECTION ACTIVITY
CAPITAL IMPROVEMENTS

FISCAL YEAR 2021/22

Project Description	Anticipated Capital Investment Amount
Sewer push HD camera with large skids/with 300' cable	\$ 9,700.00
Manhole rehabilitation and main line grouting	25,000.00
Total	\$ 34,700.00

FISCAL YEAR 2022/23

Project Description	Anticipated Capital Investment Amount
Crawler sewer camera	\$ 75,000.00
Manhole rehabilitation and main line grouting	25,000.00
Total	\$ 100,000.00

FISCAL YEAR 2023/24

Project Description	Anticipated Capital Investment Amount
Manhole rehabilitation and main line grouting	\$ 25,000.00
Total	\$ 25,000.00

FISCAL YEAR 2024/25

Project Description	Anticipated Capital Investment Amount
Manhole rehabilitation and main line grouting	\$ 25,000.00
Total	\$ 25,000.00

CITY OF CLARE
SEWER SYSTEM FUND (590) - COLLECTION ACTIVITY
CAPITAL IMPROVEMENTS

FISCAL YEAR 2025/26

Project Description	Anticipated Capital Investment Amount
Manhole rehabilitation and main line grouting	\$ 25,000.00
Total	\$ 25,000.00

FISCAL YEAR 2026/27

Project Description	Anticipated Capital Investment Amount
Manhole rehabilitation and main line grouting	\$ 25,000.00
Total	\$ 25,000.00

CITY OF CLARE
WATER SYSTEM FUND (591)
CAPITAL IMPROVEMENTS

FISCAL YEAR 2021/22

Project Description	Anticipated Capital Investment Amount
Emergency Generator for booster station	\$ 15,000.00
Replace High Service Pumps and VFD	150,000.00
Clean well #8	40,000.00
Water Reliability Study	13,000.00
Ventilation in Chemical Feed Room	15,000
Total	\$ 233,000.00

FISCAL YEAR 2022/23

Project Description	Anticipated Capital Investment Amount
Fence Well #8	\$ 9,000.00
SCADA For Wells and Chemical Feed Pumps	60,000.00
Lab/Office Rehab	10,000.00
Replace Well #6	500,000.00
Total	\$ 579,000.00

FISCAL YEAR 2023/24

Project Description	Anticipated Capital Investment Amount
Rehab Retention and Backwash Tanks	\$ 8,000.00
Remove Filter 4 and Repair Wall	20,000.00
Replace Chemical Feed Equipment	25,000.00
Electrical Upgrade	70,000.00
Asphalt Drive behind the WTP	7,000
Total	\$ 130,000.00

**CITY OF CLARE
WATER SYSTEM FUND (591)
CAPITAL IMPROVEMENTS**

FISCAL YEAR 2024/25

Project Description	Anticipated Capital Investment Amount
As Built Prints For WTP	\$ 8,000.00
Paint Interior of Water Tower.	100,000.00
Upgrade SCADA	10,000.00
Total	\$ 118,000.00

FISCAL YEAR 2025/26

Project Description	Anticipated Capital Investment Amount
Clean Well 7 (50% reimbursement from PRP)	\$ 40,000.00
Total	\$ 40,000.00

FISCAL YEAR 2026/27

Project Description	Anticipated Capital Investment Amount
Clean Well 9 (50% reimbursement from PRP)	\$ 40,000.00
Total	\$ 40,000.00

FISCAL YEAR 2027/28

Project Description	Anticipated Capital Investment Amount
Rehab airstrip per # 1	\$ 10,000.00
Total	\$ 10,000.00

**CITY OF CLARE
WATER SYSTEM FUND (591)
CAPITAL IMPROVEMENTS**

FISCAL YEAR 2028/29

Project Description	Anticipated Capital Investment Amount
Clean well 10	\$ 40,000.00
Total	\$ 40,000.00

FISCAL YEAR 2029/30

Project Description	Anticipated Capital Investment Amount
Clean well #7	\$ 40,000.00
Total	\$ 40,000.00

FISCAL YEAR 2030/31

Project Description	Anticipated Capital Investment Amount
Rehab high service pump #1	\$ 15,000.00
New Roof WTP	7,000.00
Total	\$ 22,000.00

FISCAL YEAR 2031/32

Project Description	Anticipated Capital Investment Amount
Paint south tower (exterior)	\$ 100,000.00
Total	\$ 100,000.00

**CITY OF CLARE
WATER SYSTEM FUND (591)
CAPITAL IMPROVEMENTS**

FISCAL YEAR 2032/33

Project Description	Anticipated Capital Investment Amount
Clean Well 8 (50% reimbursement from PRP)	\$ 40,000.00
Total	\$ 40,000.00

FISCAL YEAR 2033/34

Project Description	Anticipated Capital Investment Amount
Rehab high service pump #2	\$ 15,000.00
Total	\$ 15,000.00

FISCAL YEAR 2034/35

Project Description	Anticipated Capital Investment Amount
Rehab pressure filters	\$ 50,000.00
Clean Well 9 (50% reimbursement from PRP)	30,000.00
Total	\$ 80,000.00

FISCAL YEAR 2035/36

Project Description	Anticipated Capital Investment Amount
Paint north water tower interior and exterior	\$ 250,000.00
Total	\$ 250,000.00

**CITY OF CLARE
WATER SYSTEM FUND (591)
CAPITAL IMPROVEMENTS**

FISCAL YEAR 2036/37

Project Description	Anticipated Capital Investment Amount
Replace well #7	\$ 350,000.00
Total	\$ 350,000.00

FISCAL YEAR 2037/38

Project Description	Anticipated Capital Investment Amount
Rehab air stripper #1	\$ 10,000.00
Total	\$ 10,000.00

FISCAL YEAR 2038/39

Project Description	Anticipated Capital Investment Amount
Total	\$ -

**CITY OF CLARE
WATER SYSTEM FUND (591)
CAPITAL IMPROVEMENTS**

FISCAL YEAR 2039/40

Project Description	Anticipated Capital Investment Amount
Total	\$ -

FISCAL YEAR 2040/41

Project Description	Anticipated Capital Investment Amount
Total	\$ -

FISCAL YEAR 2041/42

Project Description	Anticipated Capital Investment Amount
Total	\$ -

CITY OF CLARE
WATER SYSTEM FUND (591) - DISTRIBUTION ACTIVITY
CAPITAL IMPROVEMENTS

FISCAL YEAR 2021/22

Project Description	Anticipated Capital Investment Amount
100 Galvanized service line replacements	\$ 500,000.00
Seven fire hydrant replacements	10,000.00
Total	\$ 510,000.00

FISCAL YEAR 2022/23

Project Description	Anticipated Capital Investment Amount
100 Galvanized service line replacement	\$ 500,000.00
Seven fire hydrant replacements	10,000.00
Total	\$ 510,000.00

FISCAL YEAR 2023/24

Project Description	Anticipated Capital Investment Amount
Seven fire hydrant replacements	\$ 10,000.00
Total	\$ 10,000.00

FISCAL YEAR 2024/25

Project Description	Anticipated Capital Investment Amount
Seven fire hydrant replacements	\$ 10,000.00
Total	\$ 10,000.00

CITY OF CLARE
WATER SYSTEM FUND (591) - DISTRIBUTION ACTIVITY
CAPITAL IMPROVEMENTS

FISCAL YEAR 2025/26

Project Description	Anticipated Capital Investment Amount
Seven fire hydrant replacements	\$ 10,000.00
Total	\$ 10,000.00

FISCAL YEAR 2026/27

Project Description	Anticipated Capital Investment Amount
Seven fire hydrant replacements	\$ 10,000.00
Total	\$ 10,000.00

**CITY OF CLARE
DATA PROCESSING FUND (636)
CAPITAL IMPROVEMENTS**

FISCAL YEAR 2021/22

Project Description	Anticipated Capital Investment Amount
Technology Improvements/Maintenance/Future Upgrades	\$ 5,000.00
Total	\$ 5,000.00

FISCAL YEAR 2022/23

Project Description	Anticipated Capital Investment Amount
Technology Improvements/Maintenance/Future Upgrades	\$ 5,000.00
Total	\$ 5,000.00

FISCAL YEAR 2023/24

Project Description	Anticipated Capital Investment Amount
Technology Improvements/Maintenance/Future Upgrades	\$ 5,000.00
Total	\$ 5,000.00

FISCAL YEAR 2024/25

Project Description	Anticipated Capital Investment Amount
Technology Improvements/Maintenance/Future Upgrades	\$ 5,000.00
Total	\$ 5,000.00

**CITY OF CLARE
DATA PROCESSING FUND (636)
CAPITAL IMPROVEMENTS**

FISCAL YEAR 2025/26

Project Description	Anticipated Capital Investment Amount
Technology Improvements/Maintenance/Future Upgrades	\$ 5,000.00
Total	\$ 5,000.00

FISCAL YEAR 2026/27

Project Description	Anticipated Capital Investment Amount
Technology Improvements/Maintenance/Future Upgrades	\$ 5,000.00
Total	\$ 5,000.00

**CITY OF CLARE
MOBILE EQUIPMENT FUND (641)
CAPITAL IMPROVEMENTS**

FISCAL YEAR 2021/22

Project Description	Anticipated Capital Investment Amount
New 2020 Vactor	\$ 425,000.00
2021 3/4 ton pick up on a buy back program	32,245.00
2021 1 ton pickup with service body and a crane	67,000.00
Tire balancer with tire changer	5,900.00
Total	\$ 530,145.00

FISCAL YEAR 2022/23

Project Description	Anticipated Capital Investment Amount
2022 3/4 ton pickup on a buy back program	\$ 35,469.50
2022 Sidewalk plow/mower	125,000.00
Total	\$ 160,469.50

FISCAL YEAR 2023/24

Project Description	Anticipated Capital Investment Amount
2023 3/4 ton pickup on a buy back program	\$ 39,016.45
2023 front end loader	160,000.00
Total	\$ 199,016.45

FISCAL YEAR 2024/25

Project Description	Anticipated Capital Investment Amount
2024 rubber tired backhoe	\$ 65,000.00
2024 3/4 ton pickup on a buy back program	42,917.45
Total	\$ 107,917.45

**CITY OF CLARE
MOBILE EQUIPMENT FUND (641)
CAPITAL IMPROVEMENTS**

FISCAL YEAR 2025/26

Project Description	Anticipated Capital Investment Amount
	\$ -
Total	\$ -

FISCAL YEAR 2026/27

Project Description	Anticipated Capital Investment Amount
	\$ -
Total	\$ -

**City of Clare
Fiscal Year 2021-22 Budget**

Planning Commission

April 14, 2021 at 5:30 p.m. – Capital Improvements

City Commission Budget Workshops

May 3rd

Jeremy Howard and Steve Kingsbury

- Overview of the Budget Process

Luke Potter

- Local Streets Fund
- Major Streets Fund
- Municipal (Millage Road Improvement) Fund
- Sidewalk Replacement Fund
- Mobile Equipment Fund (Operating and Capital Improvement)
- Water Distribution and Sewer Collection Activities

Dale Clark

- Sewer Fund (Operating and Capital)
- Water Fund (Operating and Capital)
- Landfill Activity

May 17th

Luke Potter and Joy Simmer

- Parks and Recreation Fund

Gary Todd

- Airport Activity (A component of the General Fund)

Police Chief Brian Gregory

- Police Department Activity (A component of the General Fund)
- Drug Law Enforcement Fund and Police Training (302) Fund

Fire Chief James Chapman

- Fire Department Fund

Jeremy Howard, Luke Potter and Steve Kingsbury

- General Fund (Remaining Components)

Jeremy Howard and Steve Kingsbury

- Downtown Development Authority (DDA) Fund
- Local Development Finance Authority (LDFA) Fund

Steve Kingsbury

- Cemetery Perpetual Care Fund
- Public Safety Building Debt Service Fund
- Cost Allocation Plan
- Data Processing Fund (Operating and Capital)

Jeremy Howard and Steve Kingsbury

- Reconciliation of Interfund activity
- Presentation of the city-wide 2021/22 Budget

June 7th – Public Hearing and Adoption of the 2021/22 Budget