

AGENDA REPORT

TO: Mayor Pat Humphrey and the Clare City Commission
FROM: Ken Hibel, City Manager
DATE: April 28, 2016
RE: Accept USDA Grant Offer – LED Streetlight Conversion Project

For the Agenda of May 2, 2016

Background The City has received notice that we have been invited to submit a formal grant application for a \$20K USDA grant to assist in defraying a portion of the total \$131K project costs to convert all (187) of the City-owned street lights to LED. The application must be submitted nlt May 3rd.

A public hearing to facilitate the receipt of public comment regarding the grant application is required by USDA. We have publicly noticed (*copy of notice att'd*) our intent to submit the full grant application as required by USDA. The City Commission is now asked to hold the requisite public hearing and subsequently consider approving our submittal of the full grant application to off-set a portion of the costs of the streetlight conversion project.

Issues & Questions Specified Should the City Commission hold the requisite hearing and subsequently approve submittal of the grant application?

Alternatives

1. Hold the hearing and approve submittal of the grant application.
2. Hold the hearing but do not approve submittal of the application.
3. Do not hold the hearing and disapprove the submittal of the grant application.
4. Set this matter aside for further discussion, consideration, and decision at a future, scheduled meeting.

Financial Impact The grant amount is for \$20,000. The cost to purchase the LED fixtures is \$131K. The cost of a licensed electrician to install the new fixtures is \$4,200 (if the Commission approves the low-bid received and awards the work for electrical services to the low bidder). This grant, if received, will pay for the cost of the electrician and offset a portion (approx. \$15K) of the purchase costs of the new LED fixtures.

Recommendations I recommend that the City Commission hold the requisite hearing and subsequently approve the submittal of the USDA grant application by adoption of the proposed Resolution 2016-045 (*copy att'd*).

Attachments

1. Public Notice.
2. Resolution 2016-045.

NOTICE OF INTENT TO APPLY TO USDA
RURAL DEVELOPMENT

Please take notice that the City of Clare intends to file an application for funding assistance in the amount of \$20,000.00 to Rural Development (RD), a division of the United States Department of Agriculture not later than May 3, 2016.

The City is applying for Rural Development grant funds for the purchase of LED Street Lighting for the Streetlight Conversion Project in the City of Clare.

A public hearing will be held on May 2, at 6:00 p.m. at Clare City Hall, 202 W. Fifth Street, Clare, Michigan, 48617. Public comments are welcome. Written comments will be accepted up until the time of the hearing and can be forwarded to the attention of Diane Lyon, 202 W. Fifth St., Clare, Michigan, 48617 or call (989) 386-7541 ext. 106.

The City of Clare is an equal opportunity provider and employer.

Diane Lyon
Clare City Clerk



RESOLUTION 2016-045

A RESOLUTION OF THE CLARE CITY COMMISSION APPROVING THE SUBMITTAL OF A UNITED STATES DEPARTMENT OF AGRICULTURE GRANT TO DEFRAY A PORTION OF THE COSTS ASSOCIATED WITH THE LED CONVERSION OF CITY-OWNED, DECORATIVE STREET LIGHTS.

WHEREAS, the City of Clare has been invited by the United States Department of Agriculture (USDA) to submit a grant application for \$20,000 to assist in defraying a portion of the costs associated with a Streetlight LED Conversion Project, said Project formally approved by the Clare City Commission at its scheduled meeting of April 18, 2016 ; and

WHEREAS, based on said invitation, the City noticed a public hearing of its intention to submit said grant application; and

WHEREAS, the City Commission held a formal public hearing at its publicly scheduled meeting of May 2nd to receive public comment related to the City's submittal of a grant application for said grant amount for said Project; no adverse or derogatory comments were received at said hearing; and

WHEREAS, the City Staff recommended that the City Commission approve the submittal of the grant application; and

WHEREAS, the City Commission has considered and concurs with said recommendations.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Clare hereby approves the submittal of a formal grant application and all related and/or required USDA documents to the United States Department of Agriculture in the amount of \$20,000 to assist in defraying a portion of the costs associated with the City's Streetlight LED Conversion Project.

ALL RESOLUTIONS AND PARTS OF RESOLUTIONS INsofar AS THEY CONFLICT WITH THE PROVISIONS OF THIS RESOLUTION BE AND THE SAME ARE HEREBY RESCINDED.

The Resolution was introduced by Commissioner _____ and supported by Commissioner _____. The Resolution declared adopted by the following roll call vote:

YEAS:

NAYS:

ABSENT:

Resolution approved for adoption on this 2nd day of May 2016.

Diane Lyon, City Clerk