

AGENDA REPORT

TO: Mayor Pat Humphrey and the Clare City Commission
FROM: Ken Hibl, City Manager
DATE: April 28, 2016
RE: Selection of Electrical Contractor – LED Streetlight Conversion
For the Agenda of May 2, 2016

Background We've determined that a licensed electrician (a journeyman) is required to make the electrical connections to "electrify" the new LED street light fixtures. Consequently, Al solicited bids from local electrical contractors to complete the work. We received five bids (*see copy of att'd bid memo*), one of which submitted only an hourly rate vs. a cumulative cost, thereby resulting in four bids that meet the City's bid specifications. The low bid was submitted by Seiter Electric for \$4,200. Al recommends approving the bids and awarding the work to Seiter Electric. I concur.

The City Commission is asked to approve the bids and award the work to facilitate installation of the LED fixtures.

Issues & Questions Specified Should the City Commission approve the bids (to include the rejection of the bid that did not meet specifications) and award the electrical work to install the new LED streetlight fixtures?

Alternatives

1. Approve the bids, to include disqualifying the bid that did not meet specifications, and award the work to the qualified low bidder.
2. Approve the bids and award the work to a qualified contractor/vendor other than the low bidder.
3. Reject all bids and direct new bids be solicited.
4. Reject all bids and direct the project not be completed.
5. Set this matter aside for further discussion, consideration, and decision at a future, scheduled meeting.

Financial Impact The low bid was submitted by Seiter Electric for \$4,200. The City will waive the permit and inspection fees, is providing its bucket truck and one laborer to assist the journeyman, thus resulting in the total installation costs of \$4,200 if the work is awarded to Seiter Electric. The USDA grant will defray these costs and leave approximately \$15K that can be applied to offset the fixture purchase costs, resulting in the total project costs to the City to be approximately \$120K.

Recommendations I recommend that the City Commission approve the bids, to include disqualifying the bid that did not meet specifications, and award the work to Seiter Electric by adoption of the proposed Resolution 2016-048 (*copy att'd*).

Attachments

1. Bid Memo.
2. Resolution 2016-048.

MEMORANDUM

TO: Ken Hibl, Clare City Manager
FROM: Alan J. Jessup, Director of Public Works
DATE: April 28, 2016
SUBJECT: LED Light Bids

We recently accepted sealed bids to remove old and replace 197 top section of street lights with LED.

Five bids were received as follows

Northland Electric LLC	\$ 7,880.00
Master Electric Inc	\$ 9,850.00
Seiter Electric Inc	\$ 4,200.00
C & R Electric LLC	\$55 Per Hour plus Permit
J Ranck Electric Inc	\$10,365.00

After reviewing the bids carefully, I have determined that the lowest bidder closest meeting our specifications is Seiter Electric Inc in the amount of \$4,200.00.

I have attached the detailed bid tabulation. I recommend we accept the bid from Seiter Electric Inc to remove old and replace 197 top sections of street lights with LED in the amount of \$4,200.00

AJ:mw

BID TABULATION FOR LED Street Lights

Remove old and replace 197 top section of street lights with LED.

197 LED Street Lights	BIDDER INFORMATION	
\$7880.00 1 Journeyman	<i>Name:</i>	Northland Electric LLC
	<i>Address:</i>	4261 Mockingbird Circle
	<i>City/Zip</i>	Farwell, MI 48622
	<i>Phone:</i>	989-588-7150 cell: 989-429-2468
\$9850.00 1 Journeyman	<i>Name:</i>	Master Electric Inc
	<i>Address:</i>	2350 W M-62 - PO Box 404
	<i>City/Zip</i>	Gladwin, MI 48624
	<i>Phone:</i>	989-426-9860
\$4200.00 1 Journeyman	<i>Name:</i>	Seiter Electric Inc
	<i>Address:</i>	2615 E Ludington Drive
	<i>City/Zip</i>	Clare, MI 48617
	<i>Phone:</i>	989-386-2851
\$55.00 per hour + permit 1 Journeyman	<i>Name:</i>	C & R Electric LLC
	<i>Address:</i>	6960 E Blanchard Road
	<i>City/Zip</i>	Shepherd, MI 48883
	<i>Phone:</i>	989-828-4020
\$10,365.00 1 Journeyman	<i>Name:</i>	J Ranck Electric Inc
	<i>Address:</i>	1993 Gover Parkway
	<i>City/Zip</i>	Mt Pleasant, MI 48858
	<i>Phone:</i>	989-775-7393

Bids were opened on Monday, April 28, 2016 at 12:05 p.m. by
 Alan J. Jessup, Public Works Director,
 assisted by Mary Warner, Public Works Secretary.

RESOLUTION 2016-048

A RESOLUTION OF THE CLARE CITY COMMISSION APPROVING THE ELECTRICAL BIDS AND AWARDING ELECTRICAL WORK FOR THE CLARE STREETLIGHT LED CONVERSION PROJECT.

WHEREAS, the City of Clare solicited bids from local area electrical contractors to accomplish the conversion of the 187 City-owned decorative street lights to LED; and

WHEREAS, five bids were received; and

WHEREAS, all bids received excluding one, said bid being submitted by C & R Electric, LLC, meet stipulated bid specifications; and

WHEREAS, the City Staff has reviewed said bids and has recommended that the bid not meeting bid specifications be disqualified; that the City accept and approve all other bids; and that the City Commission award the electrical work for said streetlight conversion to the low bidder, Seiter Electric; and

WHEREAS, the City Commission has reviewed, discussed, and duly considered the bids and the recommendations of the City Staff and concurs with said recommendations.

NOW THEREFORE BE IT RESOLVED THAT the Clare City Commission hereby disqualifies the electrical bid received from C& R Electric, LLC; approves all other electrical bids received; and awards the electrical work required for the conversion of the City's streetlights to LED fixtures to Seiter Brothers Electric for a cost not to exceed \$4,200.

ALL RESOLUTIONS AND PARTS OF RESOLUTIONS INsofar AS THEY CONFLICT WITH THE PROVISIONS OF THIS RESOLUTION BE AND THE SAME ARE HEREBY RESCINDED.

The Resolution was introduced by _____ and supported by _____. The Resolution declared adopted by the following roll call vote:

YEAS:

NAYS:

ABSENT:

Resolution approved for adoption on this 2nd day of May 2016.

Diane Lyon, City Clerk