

The regular meeting of the Clare City Commission was called to order at 6:00 p.m. in the Commission Chambers by Mayor Pat Humphrey who led the Pledge of Allegiance. Present were: Commissioners Bob Bonham, Carolyn (Gus) Murphy, and Karla Swanson. Absent: Jean McConnell. Also present were Ken Hibl, City Manager; Steven Kingsbury, Treasurer and Finance Director; and Diane Lyon, City Clerk.

2. CONSENT AGENDA:

Moved by Commissioner Swanson second by Commissioner Murphy to approve the items listed with an asterisk (\*) (Agenda, Minutes, Communications, Department Reports, and Bills) that are considered to be routine by the City Commission. Ayes: All. Nays: None. Absent: Jean McConnell. *Motion Carried.*

3. \*APPROVAL OF MINUTES:

*Approved By Consent Agenda.*

4. \*APPROVAL OF AGENDA:

*Approved By Consent Agenda.*

5. PUBLIC COMMENT: Mr. Jason Wentworth, who is running on the republican ticket for the 97<sup>th</sup> District House of Representatives seat, introduced himself and his Campaign Manager, Mr. Greg Gardner, to the City Commission.

6. UNFINISHED BUSINESS: None.

7. NEW BUSINESS:

**A. CTE PRESENTATION-MS. SHERYL PRESLER, SUPERINTEDENT, CLARE;GLADWIN RESD**

The Clare-Gladwin RESD is asking local voters (Clare and Gladwin Counties) to support a proposed 1-mill Career & Technical Education (CTE) millage to allow them to offer and provide local high school students with an opportunity to pursue technical trade training as part of their formal curriculum; the proposal will appear on the May 3rd ballot. Sheryl Presler, the Clare-Gladwin RESD Superintendent, provided an informational overview of the referendum topic.

Motion by Commissioner Swanson second by Commissioner Murphy to endorse and support the proposed millage by adoption of Resolution 2016-035. Roll call vote: Yeas: Commissioners Bob Bonham, Pat Humphrey, Carolyn (Gus) Murphy, and Karla Swanson. Nays: None. Absent: Jean McConnell. *Motion approved.*

**B. BID SOLICITATION-ENTRANCE DOORS FOR PUBLIC SAFETY BUILDING**

Five of the pedestrian doors at the Public Safety Building have deteriorated (doors and frames have rusted) to the point they need to be replaced. Consequently, the City solicited bids to facilitate this purchase. We received three bids; the low bid was submitted by RAM Builders. All three bids met our bid specifications; consequently, the City Commission is asked to approve the bids and allow us to use the low bidder to complete the installation of the needed doors.

Motion by Commissioner Murphy second by Commissioner Bonham to approve the bids and award the bid to RAM Builders by adoption of the proposed Resolution 2016-041. Roll call vote: Yeas: Commissioners Bob Bonham, Pat Humphrey, Carolyn (Gus) Murphy, and Karla Swanson. Nays: None. Absent: Jean McConnell. *Motion Carried.*

**C. ACCEPT USDA GRANT OFFER-CFD PICK-UP TRUCK**

By adoption of its Resolution 2016-016, the City Commission approved the submittal of a grant pre-application to the USDA for the potential purchase of a new pick-up truck for the Clare Fire Department; the vehicle will be used as a command vehicle & grass rig. We received notice approximately three weeks ago that our application scored very well and that we were invited to submit a full grant application – which is generally tantamount to receiving the grant if we apply.

We have publicly noticed our intent to submit the full grant application as required by USDA. The City Commission is now asked to hold the requisite public hearing and subsequently consider approving our submittal of the full grant application for the new Clare Fire Department vehicle.

Motion by Commissioner Bonham second by Commissioner Swanson to open the public hearing.

Public Comment: None.

Motion by Commissioner Bonham second by Commissioner Swanson to close the public hearing.

Motion by Commissioner Swanson second by Commissioner Murphy to approve submittal of the formal grant application by adoption of Resolution 2016-042. Roll call vote: Yeas: Commissioners Bob Bonham, Pat Humphrey, Carolyn (Gus) Murphy, and Karla Swanson. Nays: None. Absent: Jean McConnell. *Motion Carried.*

#### **D. STREETLIGHT LED CONVERSION PROJECT**

By adoption of its Resolution 2016-020, the City Commission approved the solicitation of bids/proposals to finance the LED Streetlight Conversion Project to take advantage of the Consumers Energy Rebate Program, thereby significantly decreasing the cost of a conversion project while concurrently saving energy costs and manpower costs associated with maintaining (no anticipated maintenance or light bulb changes for the next 25 years) our (City-owned) existing 186 decorative street lights.

The Treasurer solicited and we received proposals from three of our local banks to finance this project for the City; the most favorable proposal proffered is from Isabella Bank. Our Treasurer has also coordinated with our Bonding Attorney, who has reviewed the proposals and prepared the necessary documentation (Resolution 2016-043) to implement the Act 99 financing mechanism.

We've received the rebate offer from Consumers Energy. The lay-out plan depicting the types and locations of the LED light fixtures as well as the savings estimate have been provided to the Commission.

Our USDA representative was in Clare this week coordinating details related to our grant application for the CFD pick-up truck. By coincidence she discovered that we were working on the LED street light project. On her own initiative she coordinated with her director in Lansing, and we have been offered a \$20K USDA grant to assist us and further reduce our costs for this streetlight conversion project. So unless the City Commission provides us direction to the contrary, we intend to pursue the process necessary (publish notice of our intent and ask the Commission to approve the grant application at our scheduled May 2nd Commission meeting subsequent to the requisite public hearing) to pursue this grant opportunity offer. But regardless of the action taken on the grant opportunity, we ask the Commission to adopt the required resolution to allow us to proceed with the Act 99 Funding mechanism, thus allowing us to proceed with the streetlight conversion project.

Motion by Commissioner Bonham second by Commissioner Swanson to approve the proposed finance offers; select Isabella Bank to fund the streetlight project; and authorize Act 99 Funding implementation by adoption of Resolution 2016-043. Roll call vote: Yeas: Commissioners Bob Bonham, Pat Humphrey, Carolyn (Gus) Murphy, and Karla Swanson. Nays: None. Absent: Jean McConnell. *Motion Carried.*

#### **8. TREASURER'S REPORT**

The Treasurer presented his report.

#### **9. \*DEPARTMENT REPORTS**

Approved by Consent Agenda.

#### **10. CITY MANAGER'S REPORT**

Capital Schedule Presentation to Planning Commission. We presented our proposed 2016/2017 Capitol Schedule to the Planning Commission at their scheduled meeting of

April 13th; the Commission unanimously recommended approval of the proposed Schedule without any changes.

Lake Board Meeting. The Lake Board held a scheduled meeting on April 12th. The Board selected its officers (Mayor Pat Humphrey as President and Mr. Dave Coker as its Secretary/Treasurer); approved the Lake Shamrock Dredging Feasibility Study and the 2016 Aquatic Plant Control Plan; and received an update of work completed on the feasibility study to day. The Board anticipates meeting again in August, which is the anticipated completion date of the feasibility study.

Fiscal Oversight & Budget Committee. The Fiscal & Budget Oversight Committee was scheduled to meet on April 21st to review the City's proposed 2016/2017 Budget. The date for that meeting has been changed to May 2.

City Assessor's Annual PILOT Report. Our City Assessor has provided the required annual Payment in Lieu of Taxes (PILOT) report to City Commission; *Addendum:* Pebblestone Limited Dividend Housing Association was missing from the original report provided but is included in the final report.

11. \*COMMUNICATIONS

*Approved By Consent Agenda.*

MDEQ Correspondence. We received correspondence from MDEQ regarding lead and copper standards in public drinking water.

MDOT Correspondence. We received communication from MDOT related to budgetary restrictions related to road maintenance.

Ballot Proposals. Ballot initiatives for the slated November elections are outlined in correspondence from Department of State.

12. EXTENDED PUBLIC COMMENT: None.

13. COMMISSION DISCUSSION TOPICS: None.

14. \*APPROVAL OF BILLS

*Approved By Consent Agenda.*

15. ADJOURNMENT

Motion by Commissioner Bonham second by Commissioner Swanson to adjourn the meeting. Ayes: All. Nays: None. Absent: Jean McConnell. *Motion Carried.* Meeting adjourned at 6:38 p.m.

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Pat Humphrey, Mayor

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Diane Lyon, City Clerk