



CITY OF CLARE

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CLARE CITY COMMISSION

Monday, April 18, 2016

6:00 p.m.

AGENDA

CITY HALL

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Manager x102

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DEPARTMENT OF PUBLIC WORKS

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POLICE DEPT. NON-EMERGENCY

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PARKS & RECREATION

Ph 989.386.7541 x213

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AIRPORT

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1. **CALL TO ORDER**
 - A. **Pledge of Allegiance**
 - B. **Roll Call**
2. **CONSENT AGENDA** – All items listed with an asterisk (*) are considered to be routine by the City Commission and shall be enacted by one motion. There will be no separate discussion of these items unless a Commissioner or citizen requests to do so, in which event the item shall be removed from the General Order of Business and considered in its normal sequence on the agenda.
3. ***APPROVAL OF MINUTES**
4. ***APPROVAL OF AGENDA**
5. **PUBLIC COMMENT**
6. **OLD/UNFINISHED BUSINESS – None**
7. **NEW BUSINESS**
 - A. **CTE Presentation – Ms. Sheryl Presler, Superintendent, Clare/Gladwin RESD**
 - B. **Bid Solicitation – Entrance Doors for Public Safety Building**
 - C. **Accept USDA Grant Offer – CFD Pick/Up Truck**
 - (1) **Public Hearing**
 - (2) **Acceptance of Grant Offer**
 - D. **Street Light LED Conversion Project**
8. **TREASURER'S REPORT**
9. *** DEPARTMENT HEAD REPORTS**
10. **CITY MANAGER'S REPORT**
11. ***COMMUNICATIONS**
12. **EXTENDED PUBLIC COMMENT**
13. **COMMISSION DISCUSSION TOPICS**
14. ***APPROVAL OF BILLS**
15. **ADJOURNMENT**

The regular meeting of the Clare City Commission was called to order at 6:00 p.m. in the Commission Chambers by Mayor Pat Humphrey who led the Pledge of Allegiance. Present were: Commissioners Bob Bonham, Pat Humphrey, Carolyn (Gus) Murphy, and Karla Swanson. Absent: Jean McConnell. Also present were Ken Hibl, City Manager; Steven Kingsbury, Treasurer and Finance Director; Stacy Pechacek, Asst. Deputy City Clerk; and Diane Lyon, City Clerk.

2. CONSENT AGENDA:

Moved by Commissioner Swanson second by Commissioner McConnell to approve the items listed with an asterisk (*) (Amended Agenda, Minutes, First Reading of Ordinance 2016-001, Communications, and Bills) that are considered to be routine by the City Commission. Ayes: All. Nays: None. Absent: Jean McConnell. *Motion Carried.*

3. *APPROVAL OF MINUTES:

Approved By Consent Agenda.

4. *APPROVAL OF AMENDED AGENDA:

Approved By Consent Agenda.

5. PUBLIC COMMENT: Tom Winarski, current Mayor of the City of Gladwin, announced his candidacy for the 97th House of Representatives seat currently held by Joel Johnson.

Representative Joel Johnson announced work being done in Lansing on several local and statewide education initiatives.

6. UNFINISHED BUSINESS: None.

7. NEW BUSINESS:

A. PRESENTATION OF MMDC ANNUAL REPORT-MR. JIM MCBRYDE, MMDC PRESIDENT & CEO

The City of Clare is one of Middle Michigan Development Corporation's municipal clients, and we have a seat at the table of its board of directors. Each year MMDC publishes an annual report outlining its major accomplishments and achievements. Mr. Jim McBryde, MMDC's President and CEO, and Ms. Kathy Methner, MMDC's Clare County Director, presented the report to the City Commission.

B. FACADE GRANT THIRD PARTY ADMINISTRATOR CONTRACTUAL AGREEMENT

The City of Clare has been awarded a Community Development Block Grant (CDBG) by the Michigan Economic Development Corporation (MEDC) to provide the owners of seven historic buildings in downtown Clare funding assistant to restore the facades of their buildings. The City solicited proposals for a Third Party Administrator to administer the CDBG; Ms. Sarah Adkins, who is an MEDC-certified grant administrator of the MidMichigan Community Action Agency, was selected as the TPA by the City. We are now required to execute a contractual agreement for the services provided by Ms. Adkins.

The proposed agreement is required to be in a format prescribed by the Michigan Economic Development Corporation and must be approved by the MEDC before Sarah can provide the administrative services associated with the grant.

MMDC and the City have reviewed the proposed contract and are in agreement with its content. The City Commission is asked to approve the agreement so it can be forwarded to the MEDC for its endorsement.

Motion by Commissioner Bonham second by Commissioner Swanson to approve the Third Party Administrator Agreement by adoption of Resolution 2016-036. Roll call vote: Yeas: Commissioners Bob Bonham, Pat Humphrey, Carolyn (Gus) Murphy, Jean McConnell, and Karla Swanson. Nays: None. Absent: Jean McConnell. *Motion Carried.*

C. ORDINANCE 2016-001 -AMENDMENT TO ROAD STANDARDS

We asked Gourdie-Fraser, our engineer of record, to prepare road standards to be used for any streets and roads constructed in Clare in the future – to include streets and roadways constructed by others that will be relinquished to the City for ownership, control, administration, and maintenance. The road standards have been reviewed by the City Staff. Jaynie has drafted Ordinance 2016-001 to incorporate the standards by reference (see proposed changes to Chapter. 40, Sec 40-47 and outlined in 2016-001) and concurrently made other changes related to private roadways in Section 52-317 (also outlined in 2016-001). The current Sec. 52-317 was provided for purposes of comparison.

All ordinance code changes or amendments require the approval of the Clare City Commission. But prior to consideration of any proposed ordinance change, the City Commission is required to conduct a public hearing.

A public hearing has been noticed. Subsequent to the conduct of the hearing, the Commission has the options of allowing a First Reading of the proposed Ordinance or denying the conduct of a First Reading, thereby rejecting the ordinance/zoning change. The ordinance cannot be adopted until a Second Reading is scheduled and conducted by the City Commission.

The City Commission is asked to conduct the required public hearing and direct a First Reading of the proposed Ordinance 2016-001.

Motion by Commissioner Bonham second by Commissioner Murphy to open a public hearing. Roll call vote: Yeas: Commissioners Bob Bonham, Pat Humphrey, Carolyn (Gus) Murphy, Jean McConnell, and Karla Swanson. Nays: None. Absent: Jean McConnell. *Motion Carried.*

Public Comment: None.

Motion by Commissioner Bonham second by Commissioner Murphy to close the public hearing. Roll call vote: Yeas: Commissioners Bob Bonham, Pat Humphrey, Carolyn (Gus) Murphy, Jean McConnell, and Karla Swanson. Nays: None. Absent: Jean McConnell. *Motion Carried.*

D. STREET MILLAGE BALLOT PROPOSAL

The City proposed a 3-mil street millage ballot proposal to the Clare electorate in November 2015. The initiative was defeated by four votes. The City Commission provided guidance to the City Staff to wait until either the August primary election or the November presidential election until we again ask Clare voters to consider the ballot proposal. As the deadline to submit ballot proposals to the respective clerks for inclusion on the August ballots is April 26th, the Commission is asked to make a decision whether to submit the proposal for consideration by the electorate at the August 2nd primary election. The deadline for inclusion on the November general election is August 2nd.

Motion by Commissioner Swanson second by Commissioner Murphy to approve the proposed ballot language and its inclusion on the November 8, 2016, General Election ballot by adoption of Resolution 2016-037. Roll call vote: Yeas: Commissioners Bob Bonham, Pat Humphrey, Carolyn (Gus) Murphy, Jean McConnell, and Karla Swanson. Nays: None. Absent: Jean McConnell. *Motion Carried.*

E. FIREWORKS PERMIT

The Summerfest Committee plans to sponsor/host the annual 4th of July event in the City, to include the fireworks display. The State of Michigan requires the governing body hosting fireworks displays to approve a permit for the display. The vendor's property and liability insurance will expire prior to the date of the Summerfest event therefore; we request that the Commission consider approving the permit contingent upon submission by the vendor and review by the City of Clare of an updated insurance certificate that includes insurance coverage for the date of the actual fireworks display.

Motion by Commissioner Murphy second by Commissioner Swanson to approve the conditional fireworks permit by adoption of Resolution 2016-037. Roll call vote:

Yeas: Commissioners Bob Bonham, Pat Humphrey, Carolyn (Gus) Murphy, Jean McConnell, and Karla Swanson. Nays: None. Absent: Jean McConnell. *Motion Carried.*

F. ENGINEERING PROPOSALS-GFA

Proposal #1:

The Clare Northern Group (CNG) intends to construct a sanitary sewer system within the boundaries of a 120-acre parcel of commercially-zoned private property within the geographical boundaries of the City for the purpose of economic development. Upon completion of construction of the sanitary sewer system, CNG intends to transfer ownership of said sanitary sewer system to the City; consequently, the City is required to sign the Michigan Department of Environmental Quality (MDEQ) permit required for the construction of said system

Since the City requires that the sanitary sewer system be constructed to its specifications and requirements, we have requested a proposal from the City's Engineer of Record, GFA (Gourdie-Fraser) of Traverse City. GFA has submitted a proposal to the City for the required design review of the sanitary sewer system and project turnover to ensure that construction has been completed to City standards. GFA proposes to complete these services for \$2,000.00 and invoice the City for time spent for review; fees for the review shall in turn be passed on to CNG.

The Clare City Commission is asked to consider approving the proposal of GFA for the review of the sanitary sewer system design plans on behalf of the City of Clare to facilitate the submittal of a system permit to the Michigan Department of Environmental Quality; to observe construction; and to review reports, close out documents, and the subsequent turnover documentation on behalf of the City of Clare.

Proposal #2:

The City of Clare has asked Gourdie Fraser to design a new 26-acre recreation complex for the City of Clare and provide other engineering services as needed in conjunction with said project. Gourdie-Fraser has provided the City a proposal in the amount of \$75,260.00 for said engineering services and has included a 15% discount to allow the City to use the equivalent of the discount as a local match in submittal of a grant application.

Motion by Commissioner Bonham second by Commissioner Swanson to approve both GFA Engineering proposals by adoption of Resolutions 2016-039 and 2016-040. Roll call vote: Yeas: Commissioners Bob Bonham, Pat Humphrey, Carolyn (Gus) Murphy, Jean McConnell, and Karla Swanson. Nays: None. Absent: Jean McConnell. *Motion Carried.*

8. TREASURER'S REPORT

The Treasurer presented his report.

9. CITY MANAGER'S REPORT

Recreation Complex Preliminary Construction Coordination Meeting. We conducted a project conference call with Mark Zinser, the Operator's Union representative, on March 29th and discussed all the items iterated on the outline document. The Operator's Union intends to commence staging in early May. There were no issues identified; however, we learned that the subcontractor who submitted a bid to hydro-seed the complex has offered to provide those services to the City pro bono if we provide the grass seed.

Lake Board Meeting. Reminder that the next scheduled meeting is April 12th.

Update – USDA Grant Application for Fire Department New Command Vehicle. We were notified by USDA this week our pre-application for a new CFD Command/Grass Rig Vehicle scored very high, and we will be offered a grant for the purchase of the vehicle. A ten-day notice of a public hearing is required, thus we will make that notice next week and present the request for the Commission to formally approve our grant application at the April 18th meeting.

Small Urban Call for Projects. A preliminary administrative meeting of the Small Urban Task Force voting members (comprised of a representative of the Isabella County and Clare County Road Commissions, the Clare County Transit Authority, the Village of Farwell, and the City of Clare) was held on March 28th. We discussed a number of potential Farwell, Clare, & Transit Authority projects for the 2018-2021 call period. Due to present funding constraints, only one of our projects will likely be funded during that time period. MDOT has a document which provides a list of eligible projects. The Task Force is scheduled to meet again on April 15th at which time we will hold a public hearing and then vote on our prioritized list of projects to be submitted for the 18-21 call period.

ISO RATING. We've received notice that the results of our most recent ISO inspection for building codes and enforcement was satisfactory and allows us to retain our ISO Rating of 4. These excellent results are testimony to the proficiency and effectiveness of our Building Official, Dave Williams.

10. *COMMUNICATIONS

Approved By Consent Agenda.

The City neither received nor sent any significant correspondence during this reporting period. However, the City Clerk has successfully administered a very significant FOIA request that consumed many days of her time and effort.

11. EXTENDED PUBLIC COMMENT: None.

12. COMMISSION DISCUSSION TOPICS: Commissioner Bonham expressed concerns regarding code enforcement within the trailer park located on West Fifth Street.

13. *APPROVAL OF BILLS

Approved By Consent Agenda.

14. ADJOURNMENT

Motion by Commissioner Bonham second by Commissioner Swanson to adjourn the meeting. Ayes: All. Nays: None. Absent: Jean McConnell. *Motion Carried.* Meeting adjourned at 6:46 p.m.

Pat Humphrey, Mayor

Diane Lyon, City Clerk

AGENDA REPORT

TO: Mayor & City Commissioners
FROM: Ken Hibl, City Manager
DATE: April 14, 2016
RE: CTE Presentation – Sheryl Presler, Superintendent, Clare/Gladwin RESD

For the Agenda of April 18, 2016

Background. The Clare-Gladwin RESD is asking local voters (Clare and Gladwin Counties) to support a proposed 1-mill Career & Technical Education (CTE) millage to allow them to offer and provide local high school students with an opportunity to pursue technical trade training as part of their formal curriculum; the proposal will appear on the May 3rd ballot. Sheryl Presler, the Clare-Gladwin RESD Superintendent, is scheduled to appear before the City Commission at the April 18th meeting to provide an information overview of the referendum topic.

Issues & Questions Specified. Should the City Commission accept the presentation of Mrs. Presler and endorse/support the proposed CTE Millage?

Alternatives.

1. Provide Sheryl an opportunity to present her report and endorse/support millage.
2. Provide Sheryl an opportunity to present her report but do not support the millage.
3. Do not provide Mr. McBryde an opportunity to present his report.
4. Set aside decision regarding this matter to a subsequently scheduled public meeting.

Financial Impact. There is no direct fiscal impact to the City; the impact to local residents if the millage is approved is outlined in the att'd CTE Info Document.

Recommendation. I recommend that the City Commission provide Sheryl Presler an opportunity to present the millage proposal information. Due to the significant local economic and job training impact this millage provides for our local youth and future job force, I recommend that the City Commission subsequently formally endorse and support the millage proposal by adoption of Resolution 2016-035 (*copy att'd*).

Attachments.

1. CTE Millage Informational Document.
2. Resolution 2016-035.



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CGRES Career & Technical Education Millage on May Ballot

Jan. 28, 2016

(CLARE) – The Clare-Gladwin Regional Education Service District will ask voters to consider a millage request this spring that would help fund its Career & Technical Education (CTE) programs.

At its regular meeting Wednesday night, the CGRES Board of Education unanimously approved placing the 10-year, 1-mill request on the May 3 ballot in Clare and Gladwin Counties. The funds generated would support the organization's CTE program, which delivers essential vocational instruction to juniors and seniors from Clare, Gladwin, Harrison, Beaverton and Farwell every school year.

CGRES Superintendent Sheryl Presler said the board feels that this is a crucial juncture for CTE, which provides courses that have been cut in local school districts. Those courses include study in areas such as construction trades, health occupations, culinary arts, automotive technology, education occupations, digital media and criminal justice.

"CTE meets an essential need for our local schools, which for budgetary reasons have been forced to drastically reduce their vocational education programs over the past several years," Presler said. "A generation ago, your local high school was able to offer a host of skills-based courses, everything from wood shop to home economics to machine tool to business. Today, those options have largely disappeared, and by leveraging its numerous partnerships, the CTE program has done a good job trying to fill that void. But to maintain what we've got – and to better meet the evolving needs of our students, communities and employers – we need help."

While the majority of Michigan intermediate school districts benefit from dedicated funding for CTE programs through their local tax structure, that has never been the case for students in Clare and Gladwin Counties. Administrators are finding it increasingly difficult to maintain their current CTE offerings, let alone add in-demand new programs like welding, agri-science and manufacturing.

"If you look at your local tax bill, you'll see line items for essential services like 9-1-1, community transit, programs for the elderly, sanitation pickup and so on," Presler said. "What you *won't* see is funding for Career & Technical Education.

"That's because, unlike many surrounding districts, the Clare-Gladwin RESD has never utilized dedicated taxpayer funding for its CTE programs. But this year, we had to take an unprecedented plunge into our fund equity to cover CTE, and the writing is on the wall - to continue these crucial programs that impact so many students and communities, we need dedicated CTE millage funding."

WHAT WILL IT COST?	
If your home is worth...	...the CTE millage will cost you:
\$50,000	\$25/year
\$75,000	\$37.50/year
\$100,000	\$50/year

HOW DO WE COMPARE TO OUR PEERS? A comparison with CTE programs that receive dedicated millage funding in neighboring intermediate school districts			
Intermediate School District	Vocational Education Millage	Vocational Millage Revenue Generated	Vocational Millage Revenue Generated Per Pupil
Bay-Arenac ISD	1.89	\$6.44 million	\$374
Gratiot-Isabella RESD	1.0	\$2.57 million	\$197
Mecosta-Osceola ISD	1.49	\$2.88 million	\$331
Wexford-Missaukee ISD	2.5	\$4.52 million	\$532
Clare-Gladwin RESD	0	\$0	\$0

SOURCE: Michigan Department of Education

Passage would bring about immediate, sorely-needed upgrades to CTE programming and equipment, including the restoration of the popular welding course, which was cut last year. Other near-term millage benefits would include the implementation of programs for agri-science and business management, as well as the provision of a permanent home for the construction trades program, which has seen its classroom relocated at least six times in the past decade.

Beyond providing the actual instruction, Presler said CTE's impact on communities and the local economy is significant.

“CTE funnels trained, experienced workers into a local workforce that needs them, benefiting the local economy and keeping good jobs and good people right here in central Michigan.”

Sheryl Presler
CGRESD Superintendent

“CTE doesn't just offer kids a marketable skill set immediately out of high school,” she said. “It also funnels trained, experienced workers into a local workforce that needs them, benefiting the local economy and keeping good jobs and good people right here in central Michigan. Our students graduate high school ready to begin a career in the trades or work at a good job while attending college. Either way, our communities reap the benefits.”

ABOUT CGRESD: For generations, the Clare-Gladwin Regional Education Service District has served as a safety net for local schools, delivering otherwise-unavailable educational opportunities that nurture the gifts of all students and provide the tools to continue academic and career development throughout their lives. This support is delivered through direct programming in areas like Career & Technical Education and Special Education, and it's delivered through less obvious yet equally essential school functions like Business Services and Information Technology. All programs and services are maintained with a firm commitment to fiscal responsibility, collaboration, strong instruction and a

learning environment that enables all students to develop to their fullest potential.

Students Earn ASE Auto Certification

Feb. 2, 2016

(CLARE) – Twenty-three Auto Technology students recently gained certification through the Automotive Service Excellence test for electrical and electronic systems. More than 80 percent of the high school students, enrolled through the Clare-Gladwin Regional Education Service District's Career & Technology Education program, passed the test to achieve certification.

The CTE Auto Tech students took the Automotive Service Excellence (ASE) test for electrical/electronic systems in early January. Instructor Rich Hollister was impressed with the results.

“The student ASE testing is a very hard test, and unlike any other test platform that these students have ever had,” Hollister said. “Not only does it test the students on the area of automotive repair that they have been studying, it also tests each student's ability to problem solve. The technology of the modern automobile is complicated, and to repair it properly, a technician has to have very good math skills and the ability to follow a flow chart.



“The students perform tests using computerized equipment reading data and comparing to what the data should read,” he added. “Then they determine a corrective action to make the repair. In order to properly diagnose and repair a fault with a vehicle, it takes a special type of problem solving skills to determine the correct repair is performed.”

For students, ASE Student Certification can be thought of as the first step in building a career as a service professional by providing them with their first industry-recognized certification through ASE. Student certification is valid for two years from the date of the exam. The testing program's independent assessment is a particularly valuable tool for

instructors and administrators who are working to respond to today's increasing demands for measurable outcomes and accountability.



“I am very proud of this group of students,” Hollister said. “They have all worked very hard to pass this test, and it shows with an 80% pass rate, which is nearly double of some previous years. This group of students will be a great asset to the workforce in the near future, and with the demand for certified automotive technicians being so high, they will definitely find gainful employment when they graduate.”

Added Para-Educator Suzanne Ledford: “We have a great group of kids this year, so I wasn't surprised they did so well. They worked hard and their efforts paid off.”

Students earning certification include Zach Bowers, Max Craford, Devun Grein, Christian Kuhns, Matt Shaw and Connor Vanbuskirk of Clare; Corbin Brewer, Cody Coburn and Jeffery Lawrence of Farwell; Brandon Cergnul, Sulley Cousineau, Austin Currier, Travis Krueger, Ronnie Richardson, David Sturgeon and Carlos Zieroff of Beaverton; Brandon Pahl, Josh Pate, Aaron Pohl and Dylan Worden of Gladwin; Zach Hillier and Max Taylor of Harrison; and Dakota Burgess of Coleman.

Culinary Arts Students Provide Snacks for CGRSD Board

Feb. 2, 2016

(CLARE) – Clare-Gladwin CTE Culinary Arts students prepared healthy treats for the CGRESD Board of Education meeting on Jan. 27 as part of School Board Recognition Month. "We greatly appreciate our board members," said CA Instructor Heidi Evans, "and how they are so supportive of our students."

The hors d'oeuvre menu included:

- **Pin Wheel:** Filled with ham, turkey, roast beef, provolone, cheddar, with the special blend of cream cheese and savory shallot spread.
- **Homemade Hummus:** With pita bread, carrots, and stuffed hummus cucumbers leaving you hungry for more.
- **Bombshell Brownies:** Taste an avalanche of chocolaty goodness with our famous bombshell brownies leaving an explosion of flavor in your mouth.



Left to right: Ashley Helmer (Farwell), Bridgette Andres (Farwell), Justice Robnolte (Beaverton), Fanny Yoder (Clare), Adam Lower (Clare), Andrea Adame (Clare), Natalya Prosser (Clare), Chelsea Claeys (Clare), Mehna Orr (Clare), Shelby Mahoney (Clare) and Hannah Bauman (Clare).

CGRESD'S CAREER & TECHNICAL EDUCATION STUDENTS HONORED

Jan. 15, 2016

(CLARE) – The Clare-Gladwin Regional Education Service District's Career & Technical Education program has announced its Students of the Month for December.

The administration and staff congratulates these students, who were selected by teachers for positive performances in their respective CTE classes:

Gracia Agin of Harrison (Education in Training); **Dakota Burgess** of Coleman (Automotive Technology); **Sarah Eno** of Beaverton (Education in Training); **Chase Field** of Clare (Construction Trades); **Ethan Goodwin** of Beaverton (Construction Trades); **Brendan Gregory** of Clare (Digital Media); **Madison Moore** of Beaverton (Criminal Justice); **Josh Pate** of Gladwin (Automotive Technology); **Raymond Ramirez** of Harrison (Criminal Justice); **Lydia Gervase** of Harrison (Culinary Arts); and **Chelsea Claeys** of Clare (Culinary Arts).

The CTE program is operated by Clare-Gladwin RESD and serves 11th and 12th grade students from the high schools in Clare and Gladwin Counties (Beaverton, Clare, Farwell, Gladwin and Harrison), as well as Coleman. The CTE program delivers courses in several vocational areas to more than 250 students.

CTE officials are grateful for local sponsors who support the Students of the Month program by donating gift certificates to the honorees. Among the sponsors are Momma Cillie's Pizzeria of Harrison, Subway of Clare, Subway of Beaverton, Subway of Gladwin, Lang's Pizza of Beaverton, Pizza Hut of Gladwin, Buccilli's Pizza of Farwell, Hungry Howie's Pizza of Clare and Hungry Howie's Pizza of Gladwin.

LOCAL SCHOOLS RECOGNIZE BOARD MEMBERS IN JANUARY

Jan. 7, 2016

(CLARE) – For the women and men who serve on boards of education, it's a tough assignment that bears a solemn responsibility. January is School Board Recognition Month, and local school districts are making sure board members know they're appreciated.

"Knowledgeable, engaged school board members are essential to a successful district," said Sheryl Presler, superintendent for the Clare-Gladwin Regional Education Service District. "It can be a thankless job at times for these dedicated volunteers – they're often faced with enormous challenges and tough decisions. School board members too often go unheralded for generously giving their time and talents in the name of the kids in their district. This month is a nice opportunity to ensure they're properly acknowledged."

The CGRESD and school officials in Harrison, Farwell, Beaverton, Clare and Gladwin are joining nearly 600 local and intermediate school districts across the state in praising the enduring volunteer efforts of their board members this month.

"They donate hours and hours of personal time, attending meetings and school functions or researching and preparing to be properly informed to make the best decisions for all students," Presler said. "Beyond that, they give even more through professional development because they know how important it is to stay on top of the ever-changing education landscape. In short, they're vital, ultra-dedicated volunteers who deserve our gratitude and respect."



The Michigan Association of School Boards reports there are more than 4,000 such community leaders serving across the state. Counted among those are 40 local residents serving the CGRESD and five local districts. Members of the **CGRESD** board include President Barbara Richards; Vice President Lynn Grim; Secretary Sue Murawski; Treasurer Sarah Kile; and Trustee Clay Maxwell.

Board members in **Harrison** are Dan Pechacek, Connie Cauchi, Therese Haley, Angie Cullen, George Gallo, Roger Peterson and Marie Roth. **Farwell's** members include Paula Sullivan, Rose Sharp, Shari Buccilli, John Gross, Joe Maxey, Max Paine and Holly Thrush.

In **Beaverton**, board members are Adam Zdrojewski, Daren Burns, Garry Clark, Tammy Grove, Robert Frei and Janice Colton. **Clare's** board features Tom Weaver, Steve Stark, Carol Santini, Susan Murawski, Ben Browning, Loren Cole and John Miller. And **Gladwin's** board is comprised of Sally Hightower, Lisa Schwager, Brad Withrow, Linda Winarski, Kelly Gower, Carol Darlington and Eric Dion.

Students in Clare-Gladwin CTE's Culinary Arts program traveled to the ProStart Student Symposium on November 10th at Sysco Corporation in Canton, MI.



CTE's Culinary Arts students provided the Thanksgiving meal served to guests prior to each theater showing at Mid Michigan Community College during the month of November.

Beaverton juniors Shantel Walker and Kalove Scott were among the students to serve guests during the Theater Luncheons.



CTE students in the Automotive Technology class spent some time recently working on several vehicles.





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RESOLUTION 2016-035

A RESOLUTION OF THE CLARE CITY COMMISSION PROVIDING ITS ENDORSEMENT AND SUPPORT OF A ONE-MILL PROPOSAL OF THE CLARE-GLADWIN RESD TO FUND A CAREER AND TECHNICAL EDUCATION (CTE) MILLAGE.

WHEREAS, the current curriculum of local public schools in Clare and Gladwin Counties provide limited to no opportunity for high school students to pursue technical trade education opportunities to develop job skills for after-graduation job opportunities in the local economy; and

WHEREAS, said curriculum void has a detrimental impact in respect to preparing those high school students who do not pursue a typical post-high school four-year college program for the after-graduation job market and concurrently adversely affect efforts to retain high school graduates in the local area upon graduation while simultaneously impacting the availability of a technically-trained local job force; and

WHEREAS, the proposed Clare-Gladwin RESD CTE millage offers an opportunity to address said aforementioned shortcomings; and

WHEREAS, the City Commission considers the passage of said proposed CTE millage a significant local economic development and work force development multiplier for the Clare-Gladwin area.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Clare hereby formally endorses and supports the proposed Clare-Gladwin RESD Career & Technical Education (CTE) millage.

ALL RESOLUTIONS AND PARTS OF RESOLUTIONS INsofar AS THEY CONFLICT WITH THE PROVISIONS OF THIS RESOLUTION BE AND THE SAME ARE HEREBY RESCINDED.

The Resolution was introduced by Commissioner _____ and supported by Commissioner _____. The Resolution declared adopted by the following roll call vote:

YEAS:

NAYS:

ABSENT:

Resolution approved for adoption on this 18th day of April 2016.

Diane Lyon, City Clerk

AGENDA REPORT

TO: Mayor Pat Humphrey and the Clare City Commission
FROM: Ken Hibl, City Manager
DATE: April 14, 2016
RE: Bid Solicitation – Entrance Doors for Public Safety Building

For the Agenda of April 18, 2016

Background Five of the pedestrian doors at the Public Safety Building have deteriorated (doors and frames have rusted) to the point they need to be replaced. Consequently, the City solicited bids (*see copy of att'd bid memo and tabulation sheet*) to facilitate this purchase. We received three bids; the low bid was submitted by RAM Builders. All three bids met our bid specifications; consequently, the City Commission is asked to approve the bids and allow us to use the low bidder to complete the installation of the needed doors.

Note: Three of the doors are within the area of the police department; the other two are in the area of the fire department. When the bids were solicited, the fire department had “opted out” of the bid solicitation with the intent to defer the replacement of their two doors until the 2016/2017 budget year – thus we solicited bids for only three doors. But after further evaluation of the condition of the doors and the cost to replace them was reevaluated, the fire department asked to be included in the door purchase and installation project in the current budget year. Therefore, we contacted RAM Builders to ascertain the cost of five vs. three doors. We are awaiting a response from the builder. If he provides us a favorable cost, we will ask the Commission to include those costs and approve the purchase of five versus three doors. If the proposal is not favorable, we will solicit new/additional bids for the two additional doors. We will provide a recommendation pertaining to the two additional doors to the City Commission Monday evening.

Issues & Questions Specified Should the City Commission approve the bids and provide the authority to purchase and have the new doors installed?

Alternatives

1. Approve the bids and provide authority to purchase/install the doors from RAM Builders.
2. Approve the bids and direct the doors be purchased/installed by one of the other two bidders.
3. Reject all bids and direct the solicitation of new bids.
4. Set this matter aside for further discussion, consideration, and decision at a future, scheduled meeting.

Financial Impact Funds have been budgeted and are available to cover the costs of the replacement of all five doors. However, we are not certain what the cost of the two additional doors will be. The cost of three doors is \$11,250 if the Commission elects to use the low bidder, RAM Builders.

Recommendations I recommend that the City Commission approve the bids and provide authority to have RAM Builders provide and install the doors for a total cost of \$(*to be provided Monday evening*) by adoption of the proposed Resolution 2016-041 (*copy att'd*).

Attachments

1. Bid Memo.
2. Resolution 2016-041.

RESOLUTION 2016-041

A RESOLUTION OF THE CLARE CITY COMMISSION APPROVING THE BIDS AND THE PURCHASE AND INSTALLATION OF NEW ENTRANCE DOORS TO THE PUBLIC SAFETY BUILDING.

WHEREAS, the frames and door faces of a number of the pedestrian entrance doors of the Clare Public Safety Building have deteriorated to a condition that it is necessary to replace them; and

WHEREAS, the City of Clare solicited bids to facilitate said replacement; and

WHEREAS, the City received bids from three vendors for said replacement doors; and

WHEREAS, the City Staff reviewed said bids and found that all bids meet bid specifications; and

WHEREAS, the City Staff recommends the City Commission approve the bids; and provide authority to purchase and install the pedestrian doors; and

WHEREAS, the City Commission has considered and concurs with said recommendations.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Clare hereby approves the bids for the purchase and installation of new pedestrian doors for the City of Clare Public Safety Building by Ram Builders of Clare, Michigan for a total cost not to exceed \$ (amount to be provided Monday evening) .

ALL RESOLUTIONS AND PARTS OF RESOLUTIONS INsofar AS THEY CONFLICT WITH THE PROVISIONS OF THIS RESOLUTION BE AND THE SAME ARE HEREBY RESCINDED.

The Resolution was introduced by Commissioner _____ and supported by Commissioner _____ . The Resolution declared adopted by the following roll call vote:

YEAS:

NAYS:

ABSENT:

Resolution approved for adoption on this 18th day of April 2016.

Diane Lyon, City Clerk

MEMORANDUM

TO: Ken Hibl, Clare City Manager
FROM: Alan J. Jessup, Director of Public Works
DATE: April 11, 2016
SUBJECT: Door Bids

We recently accepted sealed bids to purchase and install 3 – 36” commercial steel doors with hardware to replace the existing at the public safety building. Three bids were received as follows

Craftsman Contracting Inc	\$14,420.00
T.E.R.M.	\$15,785.00
Ram Builders Inc	\$11,250.00

After reviewing the bids carefully, I have determined that the lowest bidder closest meeting our specifications is Ram Builders Inc in the amount of \$11,250.00.

I have attached the detailed bid tabulation. I recommend we accept the bid from Ram Builders Inc to provide and install 3 doors with hardware in the amount of \$11,250.00

AJ:mw

BID TABULATION FOR Doors at PSB

3 New entrance doors for the Public Safety Building

3 Doors		BIDDER INFORMATION
\$14,420.00	<i>Name:</i>	Craftsman Contracting Inc
	<i>Address:</i>	9836 N Mission Road
	<i>City/Zip</i>	Clare, MI 48617
	<i>Phone:</i>	
\$15,785.00	<i>Name:</i>	T.E.R.M.
	<i>Address:</i>	4516 E Coleman Rd
	<i>City/Zip</i>	Clare, MI 48617
	<i>Phone:</i>	989-824-1128
\$11,250.00	<i>Name:</i>	Ram Builders Inc
	<i>Address:</i>	1595 E Herrick Road
	<i>City/Zip</i>	Clare, MI 48617
	<i>Phone:</i>	cell: 517-749-6600
	<i>Name:</i>	
	<i>Address:</i>	
	<i>City/Zip</i>	
	<i>Phone:</i>	

Bids were opened on Monday, April 11, 2016 at 11:20 a.m. by
 Alan J. Jessup, Public Works Director,
 assisted by Mary Warner, Public Works Secretary.

AGENDA REPORT

TO: Mayor Pat Humphrey and the Clare City Commission
FROM: Ken Hibel, City Manager
DATE: April 14, 2016
RE: Accept USDA Grant Offer – CFD Pick-Up Truck

For the Agenda of April 18, 2016

Background By adoption of its Resolution 2016-016 (*copy att'd*), the City Commission approved the submittal of a grant pre-application to the USDA for the potential purchase of a new pick-up truck for the Clare Fire Department; the vehicle will be used as a command vehicle & grass rig. We received notice (*copy att'd*) approximately three weeks ago that our application scored very well and that we were invited to submit a full grant application – which is generally tantamount to receiving the grant if we apply.

We have publicly noticed (*copy of notice att'd*) our intent to submit the full grant application as required by USDA. The City Commission is now asked to hold the requisite public hearing and subsequently consider approving our submittal of the full grant application for the new Clare Fire Department vehicle.

Issues & Questions Specified Should the City Commission hold the requisite hearing and subsequently approve submittal of the grant application?

Alternatives

1. Hold the hearing and approve submittal of the grant application.
2. Hold the hearing but do not approve submittal of the application.
3. Do not hold the hearing and disapprove the submittal of the grant application.
4. Set this matter aside for further discussion, consideration, and decision at a future, scheduled meeting.

Financial Impact The grant amount is for \$18,000. The estimated cost of a new four-wheel drive crew-cab pick-up truck through the State of Michigan Vehicle Purchase Program is approximately \$36K. As the 1998 vehicle that this truck will replace is in excellent condition, we anticipate that we should be able to sell the vehicle for a minimum of \$4K, thereby resulting in a final cost to the City of approximately \$14K for the new vehicle.

Recommendations I recommend that the City Commission hold the requisite hearing and subsequently approve the submittal of the USDA grant application and all other required USDA documents (*see copy of att'd Relationship document*) by adoption of the proposed Resolution 2016-042 (*copy att'd*).

Attachments

1. Resolution 2016-016.
2. USDA Pre-ApplicaitonNotice.
3. Public Notice.
4. USDA Relationship Document.
5. Resolution 2016-042.

RESOLUTION 2016-016

A RESOLUTION OF THE CLARE CITY COMMISSION APPROVING THE SUBMITTAL OF AN UNITED STATES DEPARTMENT OF AGRICULTURE APPLICATION FOR THE PURCHASE OF A NEW PICK-UP TRUCK FOR THE CLARE FIRE DEPARTMENT.

WHEREAS, the local grant specialist for the United States Department of Agriculture has informed the City that there are presently grant funds available for the purchase of vehicles on a first-come-first-served basis for vehicles not exceeding a specific amount; and

WHEREAS, the Clare Fire Department currently has a 1998 pick-up truck that qualifies for this grant program; and

WHEREAS, the City Staff has recommended that the City Commission approve the submittal of a grant application to determine whether the request for USDA funding would be approved to replace said vehicle; and

WHEREAS, the City Commission has determined that said recommendation is prudent.

NOW THEREFORE BE IT RESOLVED THAT, the Clare City Commission hereby approves the submittal of a USDA grant for the purpose of replacing the Clare Fire Department's 1998-vintage pick-up truck.

ALL RESOLUTIONS AND PARTS OF RESOLUTIONS INSOFAR AS THEY CONFLICT WITH THE PROVISIONS OF THIS RESOLUTION BE AND THE SAME ARE HEREBY RESCINDED.

The Resolution was introduced by Commissioner _____ and supported by Commissioner _____.. The Resolution declared adopted by the following roll call vote:

YEAS:

NAYS:

ABSENT:

Resolution approved for adoption on this 1st day of February 2016.

Diane Lyon, City Clerk



March 25, 2016
City of Clare
Attn: Patrick Humphrey, Mayor
207 W. 5th Street
Clare, MI 48617

RE) Fire Department, Grass Fire Vehicle/Commando Unit

Dear Mayor Humphrey:

We have reviewed your pre-application material in accordance with our instruction and it appears that you meet our requirements for eligibility. Enclosed you will find form AD-622, Notice of Preapplication Review Action, for your records.

This project has received a Project Selection Criteria Score of 95 points. Our records show that the assistance recommended by USDA, Rural Development would be a grant of \$18,000 for the purchase of Grass Fire Vehicle for the Fire Department. If this is not acceptable, or there are significant changes, please contact this office.

You are advised against taking any actions or incurring any obligations which would either limit the range of alternatives to be considered, or which would have an adverse effect on the environment. Satisfactory completion of the environmental review process must occur prior to the issuance of the Letter of Conditions.

General Public Meeting – Applicants should inform the general public regarding the development of any proposed project. Any applicant not required to obtain authorization by vote of its membership or by referendum, to incur the obligations of the proposed loan or grant, will hold at least one public meeting. The public should be notified of the meeting at least 10 days prior by newspaper publication and posting of notices. Supply this office with a copy of the published notice and minutes of the public meeting. The public meeting must be held after the Preapplication is filed and not later than loan approval.

If you have any questions, please contact me at (989) 246-0698.

Sincerely,

Jackie M. Morgan

Jackie M. Morgan
Area Specialist

Cc: S/O Community Programs Division

U.S. DEPARTMENT OF AGRICULTURE
NOTICE OF PREAPPLICATION REVIEW ACTION

From: USDA, RURAL DEVELOPMENT
(Department, bureau, or establishment)

Agency Number
26-603

TO:
City of Clare
207 W. 5th Street
Clare, MI 48617

Reference Your Preapplication
Number 02 (Grass Fire Vehicle)

Dated: 2/2/2016

1. We have reviewed your preapplication for Federal assistance under 10.766 and have determined that your proposal is:
 - Eligible for funding by this agency and can compete with similar applications from other grantees.
 - Eligible but does not have the priority necessary for further consideration at this time.
 - Not eligible for funding by this agency.
2. Therefore, we suggest that you:
 - File a formal application with us by 4/8/2016.
 - File an application with _____ (Suggested Federal agency).
 - Find other means of funding this project.
3. Based upon the funds available for this program over the last two fiscal years and the number of application reviewed, or pending, we anticipate that funds for which you are competing will be available after (month, year) **to be determined**.
4. You requested \$ **18,000** Federal funding in your preapplication form, and we:
 - Are agreeable to consideration of approximately \$18,000 in the formal application.
 - Will need to analyze the amount requested in more detail.
5. A preapplication conference will be necessary not necessary.
6. Enclosures: Forms Instructions Other (Specify) _____
7. Other Remarks: THE ATTACHED LETTER IS HEREBY MADE A PART OF THIS NOTICE.

Signature <i>Jackie Morgan</i>	Title Area Specialist	Date: 3/25/2016
Organizational Unit USDA, Rural Development	Administrative Office West Branch Sub-Area Office	Telephone Number (989) 345-5470
Address 240 W. Wright Street, West Branch, MI 48661		

NOTE: This form will be used by Federal agencies to inform applicants of the results of a review of their preapplication request for Federal assistance. When the review cannot be performed within 45 days, the applicant shall be informed by letter as to when the review will be completed. When Federal agencies determine that the proposal is not eligible for Federal assistance, specific reasons should be provided in Item 7 Other Remarks.

Cc: State Office – Community Programs Division

FORM AD 622 (12-72)

**PUBLIC NOTICE OF
INTENT TO APPLY FOR GRANT FUNDS**

Please take notice that the City of Clare intends to file an application for funding assistance to Rural Development (RD), a division of the United States Department of Agriculture, in the amount of \$18,000.00, for the purpose of purchasing a Grass Rig/Command Unit Pick-Up Truck to be used by the City of Clare Fire Department to provide firefighting services.

A public hearing will be held on April 18, 2016, at 6:00 p.m. at Clare City Hall, 202 W. Fifth Street, Clare, Michigan, 48617. Public comment is welcome and encouraged. Written comment will be accepted up until the time of the hearing and can be forwarded to the attention of Diane Lyon, Clare City Clerk, 202 W. Fifth St. Clare, Michigan, 48617, or you may call (989) 386-7541 ext. 106 to provide verbal comment.

The City of Clare is an equal opportunity provider and employer.

Diane Lyon
Clare City Clerk





United States Department of Agriculture
Rural Development
Community Programs – Michigan State Office

IDENTIFYING AND REPORTING RURAL DEVELOPMENT ASSISTANCE TO RURAL DEVELOPMENT EMPLOYEES, RELATIVES AND ASSOCIATES

Dear Applicant:

To assure the high standards of honesty, integrity and impartiality by Rural Development employees, we need to identify any Rural Development assistance to be provided to Rural Development employees, members of the family, a business or close personal associates. This includes insured or guaranteed loans or grants to individuals or organizations.

Please complete the section below and forward this notice to the Rural Development office processing your application. Your response will allow Rural Development to make special provisions for processing, but will not affect your application status. Thank you for your cooperation.

If you have any questions, please contact our office at the address or phone below.

 X There is no known relationship or association with a Rural Development employee.

 There is a known relationship or association with a Rural Development employee.

Signature

Date

Title

DOCKET CERTIFICATIONS

MINORITY CERTIFICATION

The _____ will take affirmative steps to utilize and procure services from small, minority, and women's businesses.

SEAL

(Applicant)

ATTEST:

By: _____

(Title)

(Title)

U.S. DEPARTMENT OF AGRICULTURE (USDA)

CERTIFICATION OF COMPLIANCE WITH FEDERAL REQUIREMENTS/LAWS

Applicants should refer to the regulations cited below to determine the certification to which they are required to attest. Applicants should also review the instructions for certifications included in the regulations before completing this form. Signature on this form provides for compliance with certification requirements. The certifications shall be treated as a material representation of fact upon which reliance will be placed when the United States of America determines to award the covered transaction, grant, or cooperative agreement.

ELIGIBILITY CERTIFICATION

I hereby certify that the below signed applicant is unable to finance the proposed project from its own resources or through commercial credit at reasonable rates and terms.

No outstanding judgment has been obtained and recorded by the United States of America in a Federal Court (other than in the United States Tax Court).

DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS (Form AD-1047)

As required by Executive Order 12549, Debarment and Suspension, for prospective participants in primary covered transactions, as defined at 7 CFR Part 3017, Section 3017.510.

(1) The prospective primary participant certifies to the best of its knowledge and belief, that it and its principals:

(a) are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency.

(b) have not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction: violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

(c) are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and

(d) have not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State or local) terminated for cause or default.

(2) Where the prospective primary participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

DRUG-FREE WORKPLACE REQUIREMENTS (Form AD-1049)

As required by the Drug-Free Workplace Act of 1988, and implemented at 7 CFR Part 3017, Subpart F, Section 3017.600 for grantees.

A. The grantee certifies that it will provide a drug-free workplace by:

(a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;

(b) Establishing a drug-free awareness program to inform employees

about- (1) The dangers of drug abuse in the workplace;

(2) The grantee's policy of maintaining a drug-free workplace;

(3) Any available drug counseling, rehabilitation, and employee assistance programs; and

(4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;

(c) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a);

(d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will-

(1) Abide by the terms of the statement; and

(2) Notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than five days after such conviction;

(e) Notifying the agency within ten days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction;

(f) Taking one of the following actions within 30 days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted-

(1) Taking appropriate personnel action against such an employee, up to and including termination; or

(2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;

(g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e) and (f).

B. The grantee shall insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

Place of Performance: (Street address, city, county, State, zip code):

County:

LOBBYING (Exhibit A-1 to Instruction 1940-Q)

As required by 7 CFR Part 3018 for persons entering into a grant, cooperative agreement or contract over \$100,000, or loan or loan guarantee over \$150,000, as defined at 7 CFR Part 3018, the undersigned certifies that to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee

of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, or Federal loan, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant or loan.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with this Federal contract, grant or loan, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including contracts, subcontracts and subgrants, and loans) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

EQUAL OPPORTUNITY AGREEMENT (Form RD 400-1)

Pursuant to the rules and regulations of the Secretary of Labor (herein called the 'Secretary') issued under the authority of Executive Order 11246, as amended, witnesseth:

In consideration of financial assistance (whether by a loan, grant, loan guaranty, or other form of financial assistance) made or to be made by the United States of America (the Government) to Recipient, Recipient hereby agrees, if the cash cost of construction work performed by Recipient or a construction contract financed with such financial assistance exceeds \$10,000 -- unless exempted by rules, regulations or orders of the Secretary of Labor issued pursuant to Section 204 of Executive Order 11246 of September 24, 1965.

1. To incorporate or cause to be incorporated into any contract for construction work, or modification thereof, subject to the relevant rules, regulations, and orders of the Secretary or of any prior authority that remain in effect, which is paid for in whole or in part with the aid of such financial assistance, the following "Equal Opportunity Clause":

During the performance of this contract, the contractor agrees as follows:

- (a) The contractor will not discriminate against any employee or applicant for employment because of race, color, religion, sex or national origin. The contractor will take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, color, religion, sex or national origin. Such action shall include, but not be limited, to the following: employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Government setting forth the provisions of this nondiscrimination clause.
- (b) The contractor will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex or national origin.
- (c) The contractor will send to each labor union or representative of workers with which he has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the Government, advising the said labor union or workers' representative of the contractor's commitments under this agreement, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

- (d) The contractor will comply with all provisions of Executive Order 11246 of September 24, 1965, and of all rules, regulations and relevant orders of the Secretary of Labor.
- (e) The contractor will furnish all information and reports required by Executive Order 11246 of September 24, 1965, rules, regulations, and orders, or pursuant thereto, and will permit access to his books, records, and accounts by the Government, USDA, Civil Rights Office, and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders.
- (f) In the event of the contractor's noncompliance with the nondiscrimination clauses of this contract or with any of the said rules, regulations, or orders, this contract may be cancelled, terminated, or suspended in whole or in part and the contractor may be declared ineligible for further Government Contracts or federally assisted construction contracts in accordance with procedures authorized in Executive Order No. 11246 of September 24, 1965, and such other sanctions may be imposed and remedies invoked as provided in Executive Order No. 11246 of September 24, 1965, or by rule, regulation or order of the Secretary of Labor, or as provided by Law.
- (g) The contractor will include the provisions of this paragraph 1 and paragraph (a) through (g) in every subcontract or purchase order, unless exempted by the rules, regulations, or orders of the Secretary of Labor issued pursuant to Section 204 of Executive Order No. 11246 of September 24, 1965, so that such provisions will be binding upon each such subcontractor or vendor. The contractor will take such action with respect to any subcontract or purchase order as the Government may direct as a means of enforcing such provisions, including sanctions for noncompliance: Provided, however, that in the event the contractor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction by the Government, the contractor may request the United States to enter into such litigation to protect the interest of the United States.

2. To be bound by the above equal opportunity clause with respect to its own employment practices when it participates in federally assisted construction work; Provided, that if the organization so participating is a State or local government, the above equal opportunity clause is not applicable to any agency, instrumentality or subdivision of such government which does not participate in work on or under the contract.

3. To notify all prospective contractors to file the required "Compliance Statement", Form RD 400-6, with their bids.

4. Form AD-425, Instructions to Contractors, will accompany the notice of award of the contract. Bid conditions for all nonexempt federal and federally assisted construction contracts require inclusion of the appropriate "Hometown" or "Imposed" plan affirmative action and equal employment opportunity requirements. All bidders must comply with the bid conditions contained in the invitation to be considered responsible bidders and hence eligible for the award.

5. To assist and cooperate actively with the Government and the Secretary in obtaining the compliance of contractors and subcontractors with the equal opportunity clause and the rules, regulations, and relevant orders of the Secretary that it will furnish to the Government and the Secretary such information such as, but not limited to, Form AD-560, Certification of Nonsegregated Facilities, to submit the Monthly Employment Utilization Report, Form CC-257, as they may require for the supervision of such compliance, and that it will otherwise assist the Government in the discharge of its primary responsibility for securing compliance.

6. To refrain from entering into any contract, or contract modification subject to Executive Order 11246 of September 24, 1965, with a contractor debarred from, or who has not demonstrated eligibility for, Government contracts and federally assisted construction contracts pursuant to the Executive Order and will carry out such sanctions and penalties for violation of the equal opportunity clause as may be imposed upon contractors and subcontractors by the Government or the Secretary of Labor pursuant to Part II, Subpart D of the Executive Order.

7. That if the recipient fails or refuses to comply with these undertakings, the Government may take any or all of the following actions: Cancel, terminate, or suspend in whole or in part this grant (contract, loan, insurance, guarantee); refrain from extending any further assistance to the organization under the program with respect to which the failure or refund occurred until satisfactory assurance of future compliance has been received from such organization; and refer the case to the Department of Justice for appropriate legal proceedings.

ASSURANCE AGREEMENT (Form RD 400-4)

The Recipient hereby assures the U.S. Department of Agriculture that Recipient is in compliance with and will continue to comply with Title VI of the Civil Rights Act of 1964 (42 USC 2000d et. seq.), 7 CFR Part 15, regulations promulgated thereunder, 7 C.F.R. § 1901.22. In accordance with that Act and the regulations referred to above, Recipient agrees that in connection with any program or activity for which Recipient receives Federal financial assistance (as such term is defined in 7 C.F.R. § 14.2) no person in the United States shall, on the ground of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination.

1. Recipient agrees that any transfer of any aided facility, other than personal property, by sale, lease or other conveyance of contract, shall be, and shall be made expressly, subject to the obligations of this agreement and transferee's assumption thereof.
2. Recipient shall:
 - (a) Keep such records and submit to the Government such timely, complete, and accurate information as the Government may determine to be necessary to ascertain our/my compliance with this agreement and the regulations.
 - (b) Permit access by authorized employees of the Government or the U.S. Department of Agriculture during normal business hours to such books, records, accounts and other sources of information and its facilities as may be pertinent to ascertaining such compliance.
 - (c) Make available to users, participants, beneficiaries and other interested persons such information regarding the provision of this agreement and the regulations, and in such manner as the Government or the U.S. Department of Agriculture finds necessary to inform such persons of the protection assured them against discrimination.
3. The obligations of this agreement shall continue:
 - (a) As to any real property, including any structure, acquired or improved with the aid of the Federal financial assistance, so long as such real property is used for the purpose for which the Federal financial assistance is made or for another purpose which affords similar services or benefits, or for as long as the Recipient retains ownership or possession of the property, whichever is longer.
 - (b) As to any personal property acquired or improved with the aid of the Federal financial assistance, so long as Recipient retains ownership or possession of the property.
 - (c) As to any other aided facility or activity, until the last advance of funds under the loan or grant has been made.
4. Upon any breach or violation of this agreement the Government may, at its option:
 - (a) Terminate or refuse to render or continue financial assistance for the aid of the property, facility, project, service or activity.
 - (b) Enforce this agreement by suit for specific performance or by any other available remedy under the laws of the United States or the State in which the breach or violation occurs.

Rights and remedies provided for under this agreement shall be cumulative.

FEDERAL COLLECTION POLICIES FOR CONSUMER OR COMMERCIAL DEBTS (Form RD 1910-11)

The Federal Government is authorized to check credit information about the applicant(s) including using the federal Credit Alert Interactive Voice Response System (CAIVRS) or its successors to check to see if the applicant(s) are delinquent or in default on a Federal debt.

The Federal Government is authorized by law to take any or all of the following actions in the event your loan payments become delinquent or you default on your loan:

- Report your name and account information to a credit reporting agency, and the Credit Alert Interactive Voice Response System (CAIVRS).
- Assess interest and penalty charges for the period of time that payment is not made.
- Assess charges to cover additional administrative costs incurred by the government to service your account.
- Offset amounts to be paid to you from your Federal income tax refund.
- Offset amounts to be paid to you under other Federal Programs.
- Refer your account to a private collection agency to collect the amount due.
- Foreclosure on any security you have given for the loan.
- Pursue legal action to collect through the courts.
- Report any written off debt to the Internal Revenue Service as taxable income.
- If you are a current or retired Federal employee, take action to offset your salary, or civil service retirement benefits.
- Debar or suspend you from doing business with the Federal Government either as a participant or principal throughout the executive branch of the Federal Government for the period of debarment or suspension.
- Refer any debt that is delinquent to the Treasury Offset Program (TOP) in accordance with the Debt Collection Improvement Act of 1996.
- Refer any eligible debt that is delinquent to Treasury for cross servicing in accordance with the Debt Collection Improvement Act of 1996.
- Garnish your wages as allowed by the Debt Collection Improvement Act of 1996.

Any or all of these actions may be used to recover any debts owed when it is determined to be in the interest of the Government to do so.

CERTIFICATION: As the duly authorized representative of the applicant, I hereby certify the applicant will comply with the above applicable certification(s) and the project is consistent with area wide comprehensive development plans.

(Name of Applicant)

(SEAL)

(Signature of Authorized Entity Official)

ATTEST:

(Title of Authorized Entity Official)

(Signature of Attesting Official)

(Address)

(Title of Attesting Official)

(City, State and Zip Code)

Public information. Applicants should inform the general public regarding the development of any proposed project. Any applicant not required to obtain authorization by vote of its membership or by public referendum, to incur the obligations of the proposed loan or grant, will hold at least one public information meeting. The public meeting must be held after the preapplication is filed and not later than loan approval. The meeting must give the citizenry an opportunity to become acquainted with the proposed project and to comment on such items as economic and environmental impacts, service area, alternatives to the project, or any other issue identified by Rural Development. The applicant will be required, at least 10 days prior to the meeting, to publish a notice of the meeting in a newspaper of general circulation in the service area, to post a public notice at the applicant's principal office, and to notify Rural Development. The applicant will provide Rural Development a copy of the published notice and minutes of the public meeting. A public meeting is not normally required for subsequent loans which are needed to complete the financing of the project.

AGENDA REPORT

TO: Mayor Pat Humphrey and the Clare City Commission
FROM: Ken Hibl, City Manager
DATE: April 14, 2016
RE: Street Light LED Conversion Project

For the Agenda of April 18, 2016

Background By adoption of its Resolution 2016-020 (*copy att'd*), the City Commission approved the solicitation of bids/proposals to finance the LED Streetlight Conversion Project to take advantage of the Consumers Energy Rebate Program, thereby significantly decreasing the cost of a conversion project while concurrently saving energy costs and manpower costs associated with maintaining (no anticipated maintenance or light bulb changes for the next 25 years) our (City-owned) existing 186 decorative street lights.

Steve solicited and we received proposals (*copies from Chemical, Isabella, & Mercantile Banks att'd*) from our local banks to finance this project for the City; the most favorable proposal proffered is from Isabella Bank. Steve has also coordinated with our Bonding Attorney, who has reviewed the proposals and prepared the necessary documentation (*copy of att'd Resolution 2016-043*) to implement the Act 99 financing mechanism.

We've received the rebate offer (*copy att'd*) from Consumers Energy. The estimated savings estimate is attached, as is the lay-out plan depicting the types and locations of the LED light fixtures.

Our USDA representative was in Clare this week coordinating details related to our grant application for the CFD pick-up truck. By coincidence she discovered that we were working on the LED street light project. On her own initiative she coordinated with her director in Lansing, and we have been offered (*see copy of att'd USDA grant offer*) a \$20K grant to assist us and further reduce our costs for this streetlight conversion project. So unless the City Commission provides us direction to the contrary, we intend to pursue the process necessary (publish notice of our intent and ask the Commission to approve the grant application at our scheduled May 2nd Commission meeting subsequent to the requisite public hearing) to pursue this grant opportunity offer. But regardless of the action taken on the grant opportunity, we ask the Commission to adopt the required resolution to allow us to proceed with the Act 99 Funding mechanism, thus allowing us to proceed with the streetlight conversion project.

Issues & Questions Specified Should the City Commission approve the proposed finance offers from our three local banks; select one of the three banks to fund the streetlight project; and adopt the required resolution to implement the Act 99 Funding process?

Alternatives

1. Approve the proposed financing offers from our three local banks; select one of the three banks to fund the streetlight project; and adopt the required resolution to implement the Act 99 Funding process.

2. Direct solicitation of new or additional financing offers; do not select any of our local banks to fund the streetlight project; and do not adopt the required resolution .
3. Set this matter aside for further discussion, consideration, and decision at a future, scheduled meeting.

Financial Impact The cost to the City is approximately \$130K. This cost may be further reduced by \$20K if we receive and the City accepts the USDA grant. Bond repayment is approximately \$1,000 per month. These costs are offset by the estimated energy savings. Total financial assessment and projections of the project indicates that the City's overall cost savings will be approximately \$100 per month – not including any manpower savings that are realized during the life of the project.

Recommendations I recommend that the City Commission approve the proposed finance offers from our three local banks; select Isabella Bank to fund the streetlight project; and adopt Resolution 2016-042 (*copy att'd*) to implement the Act 99 Funding process.

Attachments

1. Resolution 2016-020.
2. Bank Proposals.
3. Resolution 2016-043.
4. Consumers Energy Rebate Offer.
5. Savings Estimate.
6. Streetlight Layout Plan.
7. USDA Grant Offer.

RESOLUTION 2016-020

A RESOLUTION OF THE CLARE CITY COMMISSION GRANTING AUTHORITY TO INITIATE PUBLIC ACT 99 PROCEEDINGS ASSOCIATED WITH THE PROPOSED STREETLIGHT LED CONVERSION PROJECT.

WHEREAS, Consumers Energy is offering a discount and rebate program for converting street lights and parking lot lighting to LED lighting; and

WHEREAS, said program has a limited amount of funding and is on a first-come, first-serve basis with no guarantee of funding for succeeding years; and

WHEREAS, the City Staff has reviewed the program and determined it has great potential for cost and energy savings; and

WHEREAS, the City Finance Director has confirmed that said conversion program is eligible for Public Act 99 funding; and

WHEREAS, the City Staff has requested authority to initiate the PA 99 process to allow funding for said Project should the City Commission subsequently approve the proposed Street Light LED Conversion Project for the City of Clare; and

WHEREAS, the City Commission has reviewed, considered, and discussed all said recommendations and determined it is prudent to provide said requested authority.

NOW THEREFORE BE IT RESOLVED THAT, the Clare City Commission hereby grants the authority to initiate the Public Act 99 Funding process which will tentatively be used as the primary funding mechanism should the Clare City Commission subsequently approve the proposed Street Light LED Conversion Project for the City of Clare.

ALL RESOLUTIONS AND PARTS OF RESOLUTIONS INsofar AS THEY CONFLICT WITH THE PROVISIONS OF THIS RESOLUTION BE AND THE SAME ARE HEREBY RESCINDED.

The Resolution was introduced by Commissioner _____ and supported by Commissioner _____. The Resolution declared adopted by the following roll call vote:

YEAS:

NAYS:

ABSENT:

Resolution approved for adoption on this 15th day of February 2016.

Diane Lyon, City Clerk

RESOLUTION 2016-043

RESOLUTION AUTHORIZING THE EXECUTION AND DELIVERY OF AN
INSTALLMENT PURCHASE AGREEMENT

City of Clare
Counties of Clare and Isabella, State of Michigan

Minutes of a regular meeting of the City Commission of the City of Clare, Counties of Clare and Isabella, State of Michigan, held on the 18th day of April, 2016, at 6:00 p.m., prevailing Eastern Time.

PRESENT: Commissioners _____

ABSENT: Commissioners _____

The following preamble and resolution were offered by Commissioner _____ and supported by Commissioner _____.

WHEREAS, the City of Clare, Counties of Clare and Isabella, State of Michigan (the "City"), has authorized the purchase from Medler Electric Company, Alma, Michigan (the "Vendor"), of certain high efficiency LED street and sidewalk light fixtures, as more particularly described in the Vendor's invoice dated April 6, 2016 (the "Equipment"); and

WHEREAS, under the provisions of Act 99, Public Acts of Michigan, 1933, as amended ("Act 99"), the City is authorized to enter into a contract or agreement for the purchase of the Equipment to be paid for in installments over a period not to exceed the useful life of the Equipment; and

WHEREAS, the outstanding balance of all purchases by the City under Act 99, exclusive of interest, may not exceed one and one quarter percent (1-1/4%) of the taxable value of the real and personal property in the City; and

WHEREAS, purchase of the Equipment pursuant to an installment purchase agreement will not cause the outstanding balance of all such purchases to exceed the limitation contained in Act 99 as set forth above; and

WHEREAS, an Installment Purchase Agreement (the "Agreement"), among the City, the Vendor and Isabella Bank (the "Bank"), for the purchase and financing of the Equipment has been prepared; and

WHEREAS, the total purchase price of the Equipment is \$145,370.00 (the “Purchase Price”); and

WHEREAS, the City has determined that it is necessary to finance a portion of the Purchase Price in the amount of not to exceed \$131,000 (the “Financed Purchase Price”) through execution of the Agreement, with the balance of the Purchase Price being paid from an energy efficiency incentive grant from Consumers Energy or other available funds of the City; and

WHEREAS, the Agreement is to be assigned by the Vendor to the Bank; and

WHEREAS, it is necessary to approve the Agreement and to authorize the Mayor and the City Clerk to execute and deliver the Agreement and to authorize certain other matters relating thereto.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The Agreement is hereby approved substantially in the form attached hereto as Exhibit A. The City shall incur the debt described in the Agreement through execution of the Agreement by the Mayor and the City Clerk, which debt shall consist of the Financed Purchase Price in the amount of not to exceed \$131,000, or such lesser amount as shall be determined by the Mayor, the City Clerk or the Treasurer prior to execution of the Agreement. The Financed Purchase Price shall be payable in fifteen (15) annual installment payments of principal, with interest on the unpaid balance of the Financed Purchase Price payable annually at the rate of 2.24% per annum. The annual installments of principal and interest shall be payable on the dates and in the amounts as determined by the Mayor, the City Clerk or the Treasurer prior to execution of the Agreement; provided, however, that the final annual installment of principal shall be due not later than fifteen (15) years from the date of execution and delivery of the Agreement.

2. The Mayor and the City Clerk are hereby authorized and directed to execute the Agreement and deliver it to the Vendor, substantially in the form attached hereto as Exhibit A, with such additions, changes and modifications as shall be approved by the Mayor and the City Clerk and which are not inconsistent with the provisions of this resolution.

3. The useful life of the Equipment is hereby determined to be not less than fifteen (15) years.

4. The Mayor, the City Clerk, the City Manager and the Treasurer are each hereby individually authorized and directed to execute such additional certificates, agreements and documents and open such accounts as shall be necessary to effectuate the closing of the Agreement and the assignment thereof.

5. The assignment of the Agreement by the Vendor to the Bank is hereby approved.

6. The City hereby agrees to include in its budget for each fiscal year a sum that will be sufficient to pay the principal of and interest on the Agreement coming due before the next

fiscal year. In addition, the City hereby pledges to levy ad valorem taxes on all taxable property in the City each year in an amount necessary to make its debt service payments under the Agreement, subject to applicable constitutional, statutory and charter tax rate limitations.

7. The City hereby covenants that, to the extent permitted by law, it shall take all actions within its control necessary to maintain the exclusion of the interest on the obligations under the Agreement from gross income for federal income tax purposes under the Internal Revenue Code of 1986, as amended (the "Code"), including, but not limited to, actions relating to the rebate of arbitrage earnings, if applicable, and the expenditure and investment of proceeds of the Agreement and moneys deemed to be proceeds of the Agreement.

8. The City hereby designates its obligations under the Agreement as "qualified tax-exempt obligations" for purposes of deduction of interest expense by financial institutions pursuant to the Code.

9. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same hereby are rescinded.

AYES: Commissioners: _____

NAYS: Commissioners: _____

RESOLUTION DECLARED ADOPTED.

Diane Lyon
City Clerk

CERTIFICATE

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Commission of the City of Clare, Counties of Clare and Isabella, State of Michigan, at a regular meeting held on April 18, 2016, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Diane Lyon
City Clerk

EXHIBIT A TO RESOLUTION
FORM OF INSTALLMENT PURCHASE AGREEMENT

INSTALLMENT PURCHASE AGREEMENT

THIS AGREEMENT, dated as of April ___, 2016 (this "Agreement"), by and among the City of Clare, Counties of Clare and Isabella, State of Michigan (the "City"), Medler Electric Company, 2155 Redman Drive, Alma, Michigan 48801 (the "Vendor"), and Isabella Bank, P.O. Box 100, Mt. Pleasant, Michigan 48804 (the "Bank"), is as follows:

1. Purchase Price, Title and Useful Life. The City agrees to purchase and the Vendor agrees to sell the LED street and sidewalk light fixtures and equipment specified in the Vendor's invoice dated April 6, 2016 and attached hereto as Exhibit A (the "Equipment"), for the total sum of \$145,370.00 (the "Purchase Price"). The City will pay a portion of the Purchase Price in the amount of \$14,773.76 from available funds of the City upon delivery to and acceptance by the City of the Equipment, and shall pay the balance of the Purchase Price in the amount of \$130,596.24 (the "Financed Purchase Price") in fifteen (15) annual principal installments on April ___ of each year, commencing April ___, 2017, in the amounts set forth on Exhibit B attached hereto. The final principal installment of the Financed Purchase Price shall be due on April ___, 2031 in an amount equal to the unpaid principal balance of the Financed Purchase Price.

The City shall pay interest on the unpaid balance of the Financed Purchase Price to the Bank as the assignee of the Vendor in accordance with Section 3 hereof, at a rate of interest equal to 2.24% per annum from the date funds are disbursed by the Bank as set forth in Section 3 hereof, computed on the basis of a 360 day year of twelve 30-day months, which interest shall be payable annually on April ___ of each year, commencing April ___, 2017, as set forth on Exhibit B attached hereto.

Upon delivery to and acceptance by the City of the Equipment, title to the Equipment shall vest in the City. The City represents and agrees that the useful life of the Equipment is not less than fifteen (15) years.

2. Incorporation by Reference. The Vendor agrees to all of the instructions, terms and conditions as may be outlined in the Vendor's invoice dated April 6, 2016 and attached hereto as Exhibit A (the "Invoice") and any supplements and exhibits thereto, which are hereby incorporated by reference in full herein. In the event of a conflict in terms between this Agreement and the Invoice, the specific terms of this Agreement shall govern.

3. Assignment to Bank. The Vendor hereby irrevocably assigns this Agreement immediately to the Bank in consideration for and effective upon a payment from the Bank to the Vendor of an amount equal to the Financed Purchase Price. The City hereby consents to the assignment of this Agreement by the Vendor to the Bank, except with respect to the obligations and warranties of the Vendor set forth in or incorporated by reference in Section 2 and Section 5 of this Agreement, all of which the parties hereto agree shall remain the sole responsibility of the Vendor and shall not be assignable. With respect to the Bank only, the City hereby waives any defenses based upon warranty, failure or inability of the Vendor to perform its non-assignable

obligations. To the extent that funds are disbursed by the Bank in accordance with this Section 3, the City's obligation to the Bank is absolute and unconditional and shall remain in full force and effect until the amount of the payment to the Vendor by the Bank as specified in this Section 3, together with interest thereon as provided in this Agreement, shall have been paid by the City to the Bank, and such obligation shall not be affected, modified or impaired upon the happening from time to time of any event, including without limitation any of the following:

(a) Any failure of title with respect to the Vendor's or the City's interest in the Equipment specified herein or the invalidity or enforceability of this Agreement;

(b) The voluntary or involuntary liquidation, dissolution, sale or other disposition of all or substantially all of the assets, marshalling of assets and liabilities, receivership, insolvency, bankruptcy, assignment for the benefit of creditors, reorganization, arrangement, composition with creditors or readjustment or other similar proceedings affecting the Vendor or any of its assets or any allocation or contest of the validity of this Agreement, or the disaffirmance of this Agreement in any such proceeding;

(c) To the extent permitted by law, any event or action which would, in the absence of this clause, result in release or discharge by operation of law of the Vendor from the performance or observation of any obligation, covenant or agreement contained in this Agreement; or

(d) The default or failure of the Vendor fully to perform any of its obligations set forth in this Agreement.

It is expressly agreed between the Vendor and the City, and the Bank by acceptance of the assignment of this Agreement agrees, that the City shall make all payments of principal and interest hereunder directly to the Bank.

The Vendor represents and warrants to the City and the Bank that the assignment to the Bank of this Agreement does not violate any agreement, contract or loan agreement to which it is a party, and that this Agreement has been duly executed and delivered by the Vendor.

4. Right of Prepayment. The City may prepay the unpaid balance of the Financed Purchase Price in whole or in part at any time without penalty or premium, and in any order of principal installments as the City may elect, upon not less than thirty (30) days prior written notice to the Bank, as assignee of this Agreement.

5. Warranty. The Vendor warrants the Equipment and its assembly of the Equipment to the extent set forth in the Invoice or as otherwise provided in writing by the Vendor. Any warranties of Vendor, and all manufacturer or supplier warranties with respect to the Equipment, shall not be assigned, but shall remain enforceable by the City.

6. Entire Agreement. This Agreement and the documents expressly incorporated by reference herein constitute the entire agreement of the parties with respect to the financing of the

Equipment. All prior or contemporaneous agreements, understandings, representations, and statements, oral or written, with respect thereto are hereby terminated.

7. Amendments. Any attempt to modify the terms of this Agreement shall be ineffectual unless in writing and signed by all parties hereto; provided, however, that following assignment of this Agreement by the Vendor to the Bank, the Vendor shall not be required to consent nor shall it have any right to consent to any modification of the financial terms of this Agreement between the City and the Bank.

8. Security and Tax Covenant. The obligation of the City to pay principal and interest under this Agreement is a limited tax general obligation of the City. The City shall include in its budget and pay each year, until this Agreement is paid in full, such sums as may be necessary each year to make all payments hereunder when due. The ability of the City to levy ad valorem taxes on the taxable property of the City for the payment of the obligations of the City under this Agreement, if necessary, is subject to applicable constitutional, statutory and charter tax rate limitations. The City covenants that it shall comply with all requirements of the Internal Revenue Code of 1986, as amended (the "Code"), that must be satisfied subsequent to delivery of this Agreement in order that interest thereon be (or continue to be) excludable from gross income for federal income tax purposes. The City has designated its obligations under this Agreement as "qualified tax-exempt obligations" for purpose of deduction of interest expense by financial institutions pursuant to the Code.

9. Governing Law; Authorization. This Agreement shall be governed by, and construed in accordance with, the laws of the State of Michigan. This Agreement is entered into pursuant to the authority of Act 99, Public Acts of Michigan, 1933, as amended.

10. Iran Economic Sanctions Act. The Bank hereby certifies that it is not an "Iran linked business" within the meaning of the Iran Economic Sanctions Act, Act 517 of the Public Acts of Michigan of 2012 (MCL 129.311 et. seq.).

[remainder of page intentionally blank]

11. Counterparts. This Agreement may be signed in any number of counterparts, which counterparts shall be considered as one and the same instrument. Facsimile copies of this Agreement shall have the full force and effect of an original document.

CITY OF CLARE

By _____
Its: Mayor

By _____
Its: City Clerk

MEDLER ELECTRIC COMPANY

By _____
Its: _____

ISABELLA BANK
as assignee

By _____
Its: _____

EXHIBIT A TO INSTALLMENT PURCHASE AGREEMENT

[INVOICE TO BE ATTACHED TO FINAL AGREEMENT]

EXHIBIT B TO INSTALLMENT PURCHASE AGREEMENT

SCHEDULE OF PRINCIPAL AND INTEREST PAYMENTS

[PAYMENT SCHEDULE TO BE ATTACHED TO FINAL AGREEMENT]

26463041.1\016665-00025



March 28, 2016

Mr. Steven Klingsbury
Treasurer, Finance and Technology Director
City of Clare
202 West Fifth Street
Clare, MI 48617

Dear Mr. Klingsbury;

Pursuant to the information contained in your Solicitation for Bids regarding the purchase of new high efficiency LED street and sidewalk light fixtures at an expected total cost of \$130,596.24, Mercantile Bank of Michigan is pleased to submit our unconditional and firm fixed rate bid of 3.15%, guaranteed through May 31, 2016.

The bid assumes: Instalment Purchase Agreement dated on or before May 31, 2016; annual principal and interest payments due on April 30, beginning April 30, 2017 and ending April 30, 2031; City of Clare has the option, without penalty, to prepay in whole or in part at any time upon thirty days written notice to us; and interest calculated on a 30 day month, 360 day year.

By signing below, I hereby certify that Mercantile Bank of Michigan is not an "Iran linked business" within the meaning of the Iran Economic Sanctions Act, Act 517 of the Public Acts of Michigan of 2012.

Thank you for including us in your solicitation.

Regards,

Charles E. Christmas
EVP – Chief Financial Officer



March 24, 2016

Steven J. Kingsbury
Treasurer, Finance and Technology Director
City of Clare
SKingsbury@cityofclare.org

Dear Mr. Kingsbury:

Isabella Bank is pleased to present this proposal for financing to the City of Clare with respect to the **Clare LED Street/Sidewalk Lighting Efficiency Project**. The conditions of this bid are as follows:

ISSUER:	City of Clare
TYPE OF FINANCING:	Installment Purchase Agreement
AMOUNT:	\$130,596.24
TERM:	15 years
TAX STATUS:	Tax-Exempt (Bank Qualified)
INTEREST RATE:	2.24% TIC, 30/360 accrual
REPAYMENT TERMS:	Principal and interest will be payable annually on April 30 th , commencing April 30, 2017
FINAL MATURITY:	April 30, 2031
PREPAYMENT FEES:	No prepayment penalty
PAYING AGENT:	Not required by Isabella Bank
CUSIP ASSIGNMENTS:	Not required by Isabella Bank
DTC CLOSING:	Not required by Isabella Bank

We appreciate the opportunity to assist with your financial needs. Should you have any questions regarding the structure or terms, please contact me at (989) 779-6234 or via email at dangner@isbellabank.com.

Sincerely,

A handwritten signature in dark ink, appearing to read "Dennis P. Angner", written in a cursive style.

Dennis P. Angner
President & CFO
Isabella Bank Corporation



CHEMICAL BANK®

Member FDIC

333 E. MAIN STREET MIDLAND, MI 48640 |
T: 800.867.9757 | W: ChemicalBankMI.com

March 29, 2016

Steven J. Kingsbury, Treasurer
City of Clare
202 West Fifth Street
Clare, Michigan 48617

Dear Mr. Kingsbury:

Thank you for the invitation to make a proposal on an Installment Purchase Agreement in the amount not to exceed \$130,596.24 for the purchase of high efficiency LED fixtures. The note would be repaid in annual installments over a period of fifteen (15) years, the first principal and interest payment commencing on April 30, 2017, with annual payments of principal and interest thereafter.

Chemical Bank will make the loan as outlined in the Request for Proposal, except as noted below, **at a fixed interest rate of 3.04% per annum.**

This bid is subject to the following conditions:

- That the loan be exempt from federal and state income tax and further be declared to be a "Qualified Tax-Exempt Obligation" for the purpose of deduction of interest expense by financial institutions;
- That the loan be a general obligation of the City of Clare;
- That the loan be structured in accordance with Michigan statutes pertaining to the authority of Cities to borrow;
- That the City counsel provides loan documents and a legal opinion acceptable to bank counsel; and
- That the City files the required IRS report and provides a copy of the completed form to the bank.

This rate commitment will expires May 16, 2016, unless extended by the Bank in writing. The note may be prepaid at any time prior to maturity without penalty and no bank fees are associated with the issue. In the event that bond counsel is not retained by the issuer, Chemical Bank will select a bond counsel to prepare the required documents and any fees associated with the bond counsel shall be at the expense of the issuer.

Sincerely yours,

Linda L. Hammer
Vice President
Treasury Management Specialist

Thursday, March 31, 2016

Doug Jenkins
Medler Electric Company
2155 Redman Dr
Alma, MI 48801

RE: Project Funds Reserved
Consumers Energy Business Energy Efficiency Project ID# CE-16-137150
Project Location: 510 N MCEWAN ST
Applicant Business: City of Clare

Dear Doug Jenkins,

We are pleased to inform you that the Consumers Energy Business Energy Efficiency Program received your Pre-notification Application. After reviewing your application we have reserved \$14,769.12 of incentive funds for your project until 6/30/2016. If you applied for a Multiple Measure or Buy Michigan bonus, they are included in the reservation amount. Please be aware Multi Measure and Buy Michigan bonus program funding is limited. The bonus incentives are paid on a first-come, first served basis until funds are exhausted for the current program year.

Reserved funds are not transferable to other projects, facilities, and/or customers. This letter ensures that we will process your application for payment provided that, after review, your project :

- Remains eligible for incentives
- Is completed within the 90-day time period
- Is accompanied with the appropriate supporting documentation

Incentive amounts are not guaranteed and actual incentive amounts will be based on the final qualifying amount based on a review of the final application and project documentation (and may be capped at the reserved amount). Please be aware that incentive amounts may change between program years. To ensure your project qualifies for current year incentive levels, your project must be completed and appropriate supporting documentation submitted by November 30th of the current year. The Business Energy Efficiency Team will conduct inspections periodically throughout the application process and may contact you to schedule an inspection.

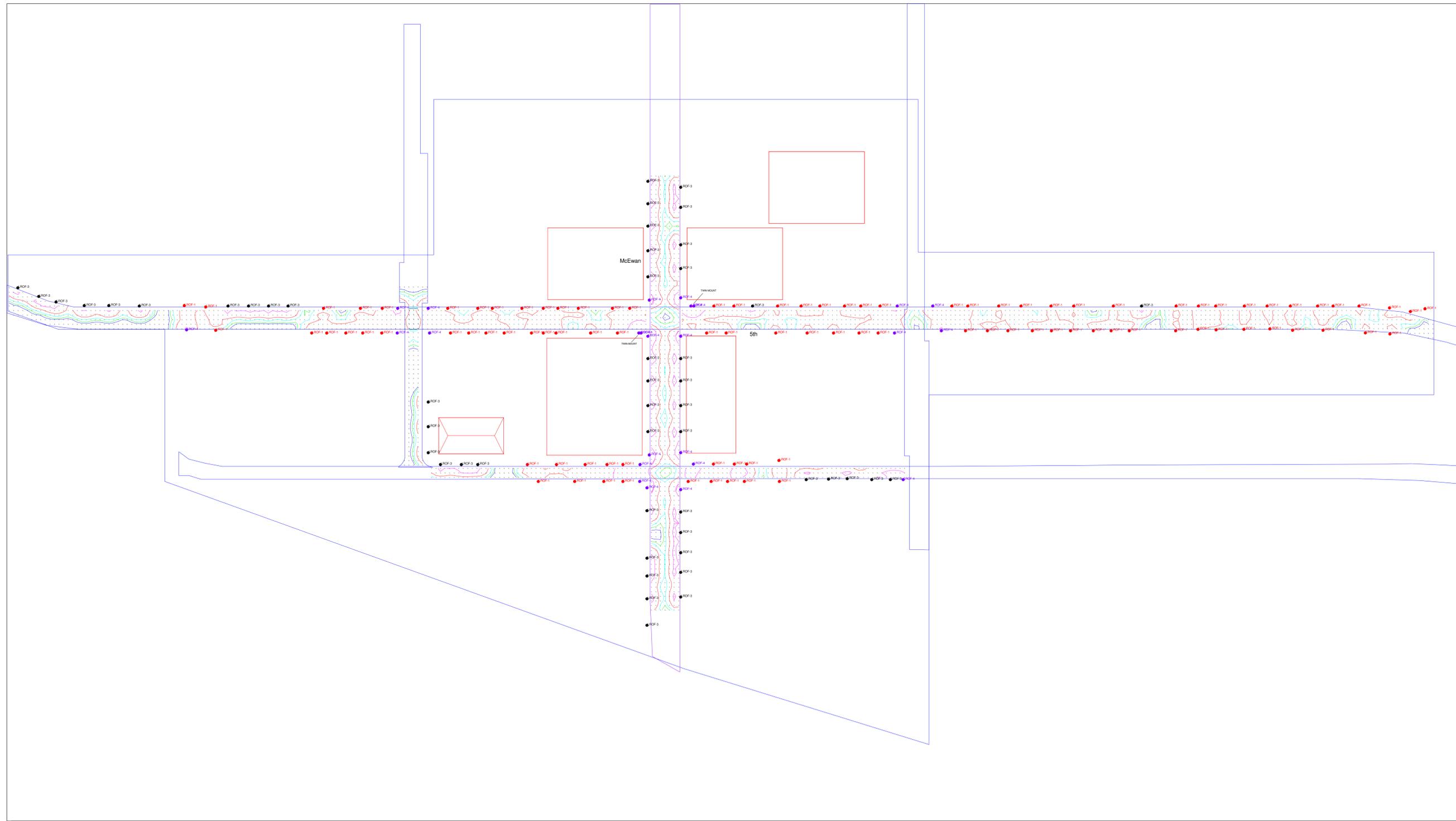
To facilitate timely processing of your final application, please submit all requested supporting documentation as listed in the specification pages of the application. If you're applying for a Buy Michigan incentive, please include an affidavit from the manufacturer to ensure incentive payment. The most recent versions of the applications are available on the Consumers Energy Web site at www.consumersenergy.com/mybusiness.

We appreciate your interest in the Business Energy Efficiency Program and the energy efficiency efforts you are undertaking. If you have questions, please call the Business Energy Efficiency Team at 1-877-607-0737, or e-mail us at ConsumersEnergyBusinessSolutions@cmsenergy.com.

Sincerely,



Rudy Chahine
Consumers Energy
Program Manager, Business Energy Efficiency



Revisions	Date	Comments

Drawn By: M. Woznicki
 Checked By:
 Date: 3/14/2016
 Scale:

Luminaire Schedule						
Symbol	Qty	Label	Arrangement	Lumens	LLF	Description
●	99	LROF-1	SINGLE	N.A.	0.890	1503061315-004, MODEL_2
●	50	LROF-3	SINGLE	N.A.	0.890	1503061315-008, MODEL_L
●	25	LROF-4	SINGLE	N.A.	0.890	1503061315-009, MODEL_L

Calculation Summary							
Label	CalcType	Units	Avg	Max	Min	Avg/Min	Max/Min
4th_Planar	Illuminance	Fc	1.49	3.5	0.0	N.A.	N.A.
5thSt_Planar	Illuminance	Fc	0.95	5.0	0.0	N.A.	N.A.
Beech_Planar	Illuminance	Fc	0.36	1.5	0.0	N.A.	N.A.
McEwan_McEwan	Illuminance	Fc	1.23	3.8	0.1	12.30	38.00

Fixtures: 99 LROF-1 Type 3
 28 watts; 2,369 lumens

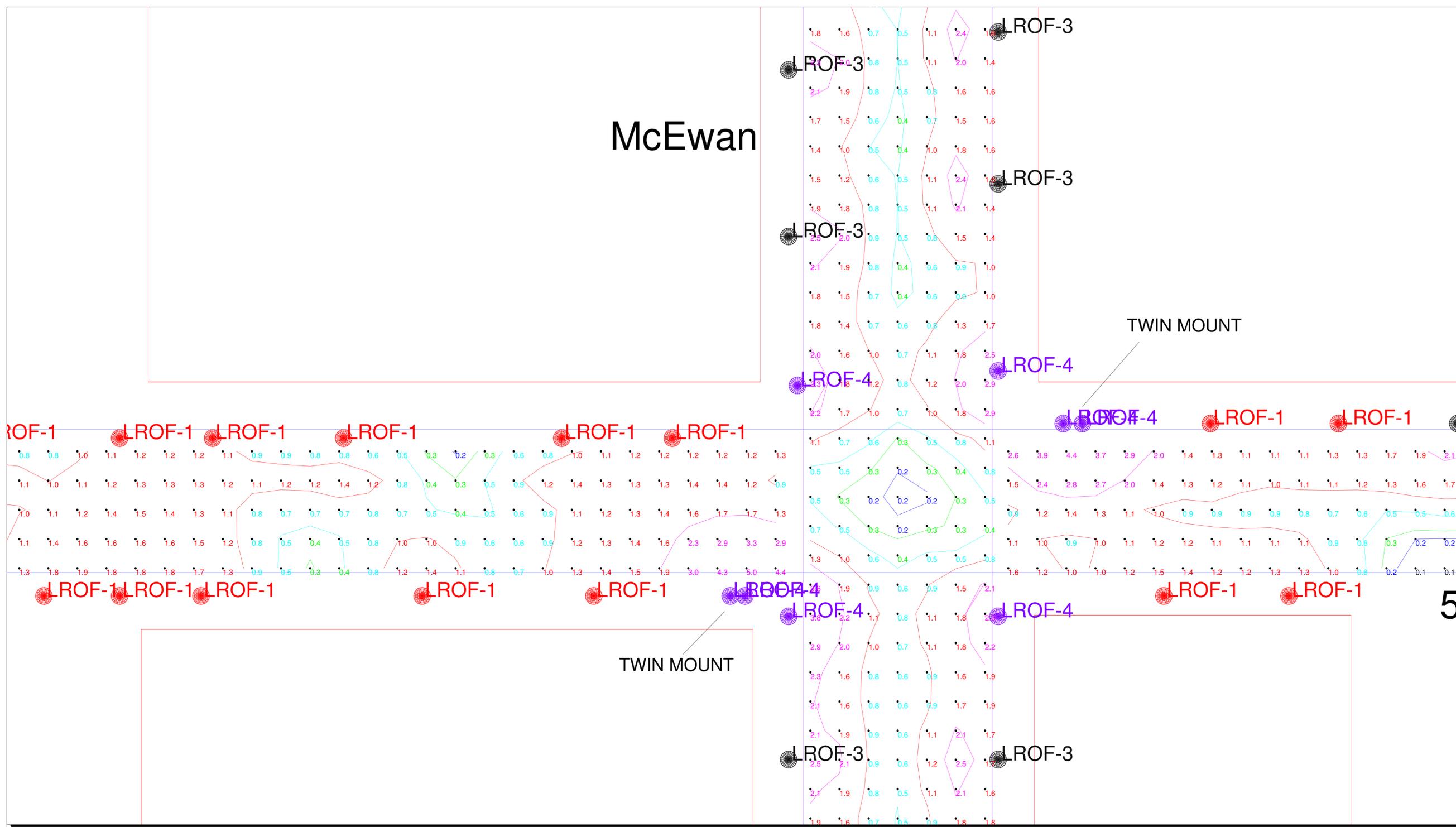
Fixtures: 50 LROF-3 Type 3
 58 watts; 4,572 lumens

Fixtures: 25 LROF-4 Type 5
 85watts; 6,807 lumens

THE ENGINEER AND/OR ARCHITECT MUST DETERMINE THE APPLICABILITY OF THE LAYOUT TO EXISTING / FUTURE FIELD CONDITIONS. THIS LIGHTING LAYOUT REPRESENTS ILLUMINATION LEVELS CALCULATED FROM LABORATORY DATA TAKEN UNDER CONTROLLED CONDITIONS IN ACCORDANCE WITH ILLUMINATING ENGINEERING SOCIETY APPROVED METHODS. ACTUAL PERFORMANCE OF ANY MANUFACTURER'S LUMINAIRE MAY VARY DUE TO VARIATION IN ELECTRICAL VOLTAGE, TOLERANCE IN LAMPS, AND OTHER VARIABLE FIELD CONDITIONS. MOUNTING HEIGHTS INDICATED ARE FROM GRADE AND/OR FLOOR UP. THESE LIGHTING CALCULATIONS ARE NOT A SUBSTITUTE FOR INDEPENDENT ENGINEERING ANALYSIS OF LIGHTING SYSTEM SUITABILITY AND SAFETY. THE ENGINEER AND/OR ARCHITECT IS RESPONSIBLE TO REVIEW FOR ENERGY CODE AND LIGHTING QUALITY COMPLIANCE.

Illuminance Values

■	0.2 - 0.29 fc
■	0.3 - 0.49 fc
■	0.5 - 0.99 fc
■	1.0 - 1.99 fc
■	2.0 - 5.0 fc



#	Date	Comments

Revisions	

Drawn By: M. Wozniicki
 Checked By:
 Date: 3/14/2016
 Scale:

Luminaire Schedule						
Symbol	Qty	Label	Arrangement	Lumens	LLF	Description
●	99	LROF-1	SINGLE	N.A.	0.890	1503061315-004, MODEL_ 2
●	50	LROF-3	SINGLE	N.A.	0.890	1503061315-008, MODEL_ L
●	25	LROF-4	SINGLE	N.A.	0.890	1503061315-009, MODEL_ L

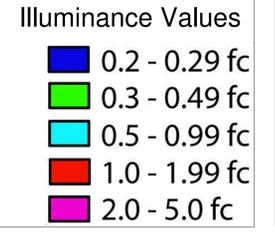
Calculation Summary							
Label	CalcType	Units	Avg	Max	Min	Avg/Min	Max/Min
4th_Planar	Illuminance	Fc	1.49	3.5	0.0	N.A.	N.A.
5thSt_Planar	Illuminance	Fc	0.95	5.0	0.0	N.A.	N.A.
Beech_Planar	Illuminance	Fc	0.36	1.5	0.0	N.A.	N.A.
McEwan_McEwan	Illuminance	Fc	1.23	3.8	0.1	12.30	38.00

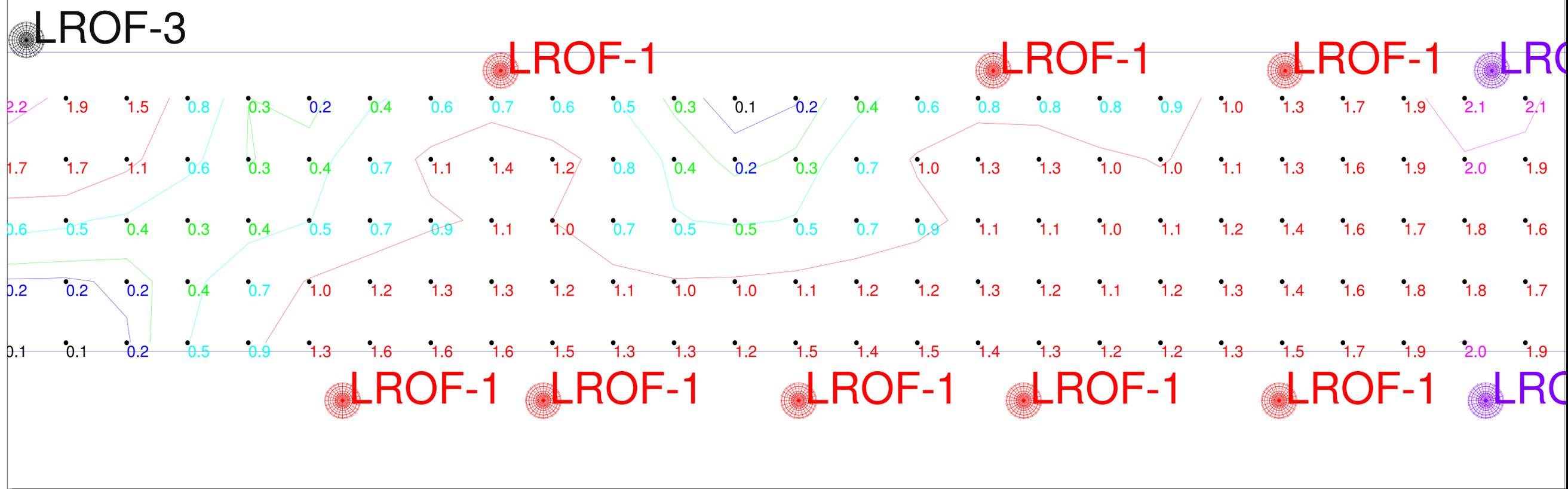
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Fixtures: 25 LROF-4 Type 5
 85watts; 6,807 lumens

THE ENGINEER AND/OR ARCHITECT MUST DETERMINE THE APPLICABILITY OF THE LAYOUT TO EXISTING / FUTURE FIELD CONDITIONS. THIS LIGHTING LAYOUT REPRESENTS ILLUMINATION LEVELS CALCULATED FROM LABORATORY DATA TAKEN UNDER CONTROLLED CONDITIONS IN ACCORDANCE WITH ILLUMINATING ENGINEERING SOCIETY APPROVED METHODS. ACTUAL PERFORMANCE OF ANY MANUFACTURER'S LUMINAIRE MAY VARY DUE TO VARIATION IN ELECTRICAL VOLTAGE, TOLERANCE IN LAMPS, AND OTHER VARIABLE FIELD CONDITIONS. MOUNTING HEIGHTS INDICATED ARE FROM GRADE AND/OR FLOOR UP. THESE LIGHTING CALCULATIONS ARE NOT A SUBSTITUTE FOR INDEPENDENT ENGINEERING ANALYSIS OF LIGHTING SYSTEM SUITABILITY AND SAFETY. THE ENGINEER AND/OR ARCHITECT IS RESPONSIBLE TO REVIEW FOR ENERGY CODE AND LIGHTING QUALITY COMPLIANCE.





#	Date	Comments

#	Revisions

Drawn By: M. Woznicki
Checked By:
Date: 3/14/2016
Scale:

Detail: 4th ave, west of McEwan

Symbol	Qty	Label	Arrangement	Lumens	LLF	Description
●	99	LROF-1	SINGLE	N.A.	0.890	1503061315-004, MODEL_ 2
●	50	LROF-3	SINGLE	N.A.	0.890	1503061315-008, MODEL_ L
●	25	LROF-4	SINGLE	N.A.	0.890	1503061315-009, MODEL_ L

Label	CalcType	Units	Avg	Max	Min	Avg/Min	Max/Min
4th_Planar	Illuminance	Fc	1.49	3.5	0.0	N.A.	N.A.
5thSt_Planar	Illuminance	Fc	0.95	5.0	0.0	N.A.	N.A.
Beech_Planar	Illuminance	Fc	0.36	1.5	0.0	N.A.	N.A.
McEwan_McEwan	Illuminance	Fc	1.23	3.8	0.1	12.30	38.00

Fixtures: 99 LROF-1 Type 3
28 watts; 2,369 lumens

Fixtures: 50 LROF-3 Type 3
58 watts; 4,572 lumens

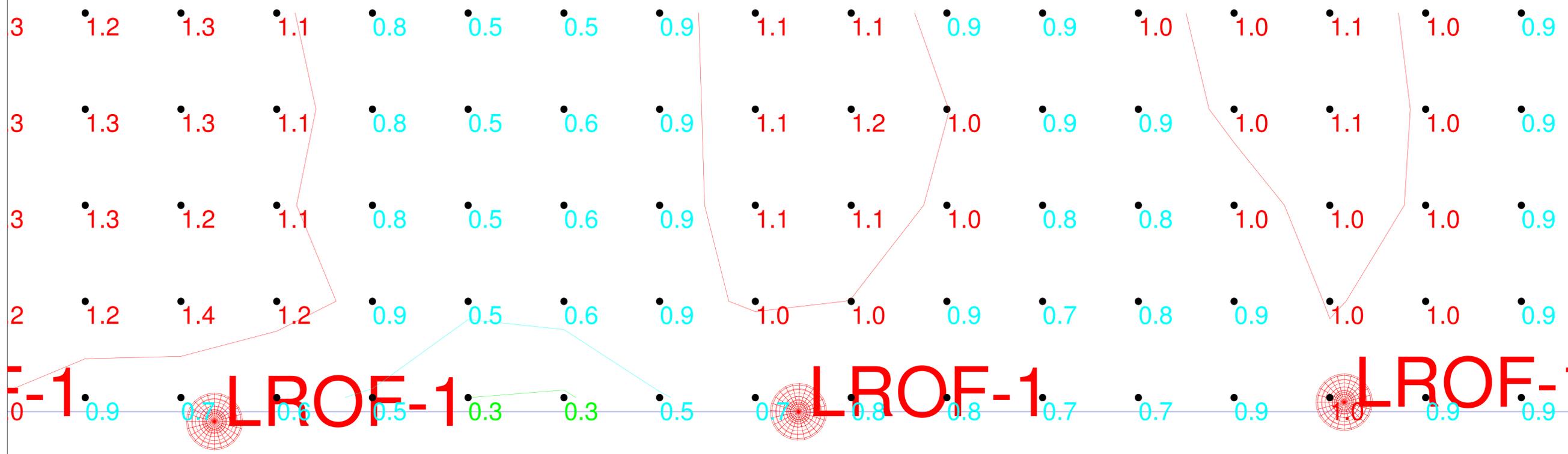
Fixtures: 25 LROF-4 Type 5
85watts; 6,807 lumens

THE ENGINEER AND/OR ARCHITECT MUST DETERMINE THE APPLICABILITY OF THE LAYOUT TO EXISTING / FUTURE FIELD CONDITIONS. THIS LIGHTING LAYOUT REPRESENTS ILLUMINATION LEVELS CALCULATED FROM LABORATORY DATA TAKEN UNDER CONTROLLED CONDITIONS IN ACCORDANCE WITH ILLUMINATING ENGINEERING SOCIETY APPROVED METHODS. ACTUAL PERFORMANCE OF ANY MANUFACTURER'S LUMINAIRE MAY VARY DUE TO VARIATION IN ELECTRICAL VOLTAGE, TOLERANCE IN LAMPS, AND OTHER VARIABLE FIELD CONDITIONS. MOUNTING HEIGHTS INDICATED ARE FROM GRADE AND/OR FLOOR UP. THESE LIGHTING CALCULATIONS ARE NOT A SUBSTITUTE FOR INDEPENDENT ENGINEERING ANALYSIS OF LIGHTING SYSTEM SUITABILITY AND SAFETY. THE ENGINEER AND/OR ARCHITECT IS RESPONSIBLE TO REVIEW FOR ENERGY CODE AND LIGHTING QUALITY COMPLIANCE.

Illuminance Values

0.2 - 0.29 fc
0.3 - 0.49 fc
0.5 - 0.99 fc
1.0 - 1.99 fc
2.0 - 5.0 fc

F-1 LROF-1 LROF-1 LROF-1



#	Date	Comments

#	Date	Revisions

Drawn By: M. Woznicki
 Checked By:
 Date: 3/14/2016
 Scale:

Detail: 5th ave, east of McEwan

Symbol	Qty	Label	Arrangement	Lumens	LLF	Description
●	99	LROF-1	SINGLE	N.A.	0.890	1503061315-004, MODEL_ 2
●	50	LROF-3	SINGLE	N.A.	0.890	1503061315-008, MODEL_ L
●	25	LROF-4	SINGLE	N.A.	0.890	1503061315-009, MODEL_ L

Label	CalcType	Units	Avg	Max	Min	Avg/Min	Max/Min
4th_Planar	Illuminance	Fc	1.49	3.5	0.0	N.A.	N.A.
5thSt_Planar	Illuminance	Fc	0.95	5.0	0.0	N.A.	N.A.
Beech_Planar	Illuminance	Fc	0.36	1.5	0.0	N.A.	N.A.
McEwan_McEwan	Illuminance	Fc	1.23	3.8	0.1	12.30	38.00

Fixtures: 99 LROF-1 Type 3
 28 watts; 2,369 lumens

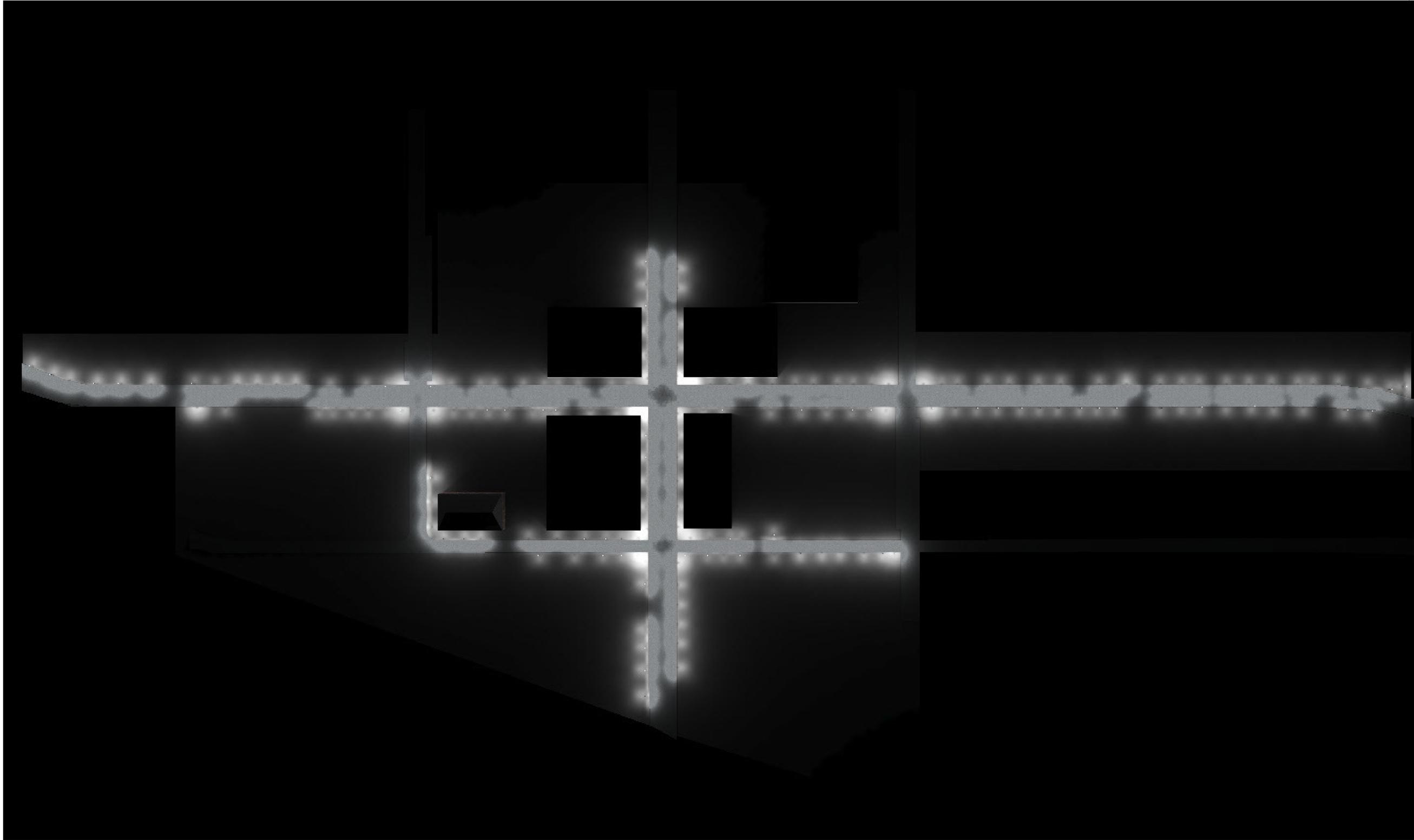
Fixtures: 50 LROF-3 Type 3
 58 watts; 4,572 lumens

Fixtures: 25 LROF-4 Type 5
 85watts; 6,807 lumens

THE ENGINEER AND/OR ARCHITECT MUST DETERMINE THE APPLICABILITY OF THE LAYOUT TO EXISTING / FUTURE FIELD CONDITIONS. THIS LIGHTING LAYOUT REPRESENTS ILLUMINATION LEVELS CALCULATED FROM LABORATORY DATA TAKEN UNDER CONTROLLED CONDITIONS IN ACCORDANCE WITH ILLUMINATING ENGINEERING SOCIETY APPROVED METHODS. ACTUAL PERFORMANCE OF ANY MANUFACTURER'S LUMINAIRE MAY VARY DUE TO VARIATION IN ELECTRICAL VOLTAGE, TOLERANCE IN LAMPS, AND OTHER VARIABLE FIELD CONDITIONS. MOUNTING HEIGHTS INDICATED ARE FROM GRADE AND/OR FLOOR UP. THESE LIGHTING CALCULATIONS ARE NOT A SUBSTITUTE FOR INDEPENDENT ENGINEERING ANALYSIS OF LIGHTING SYSTEM SUITABILITY AND SAFETY. THE ENGINEER AND/OR ARCHITECT IS RESPONSIBLE TO REVIEW FOR ENERGY CODE AND LIGHTING QUALITY COMPLIANCE.

Illuminance Values

0.2 - 0.29 fc
0.3 - 0.49 fc
0.5 - 0.99 fc
1.0 - 1.99 fc
2.0 - 5.0 fc



City of Clare

3

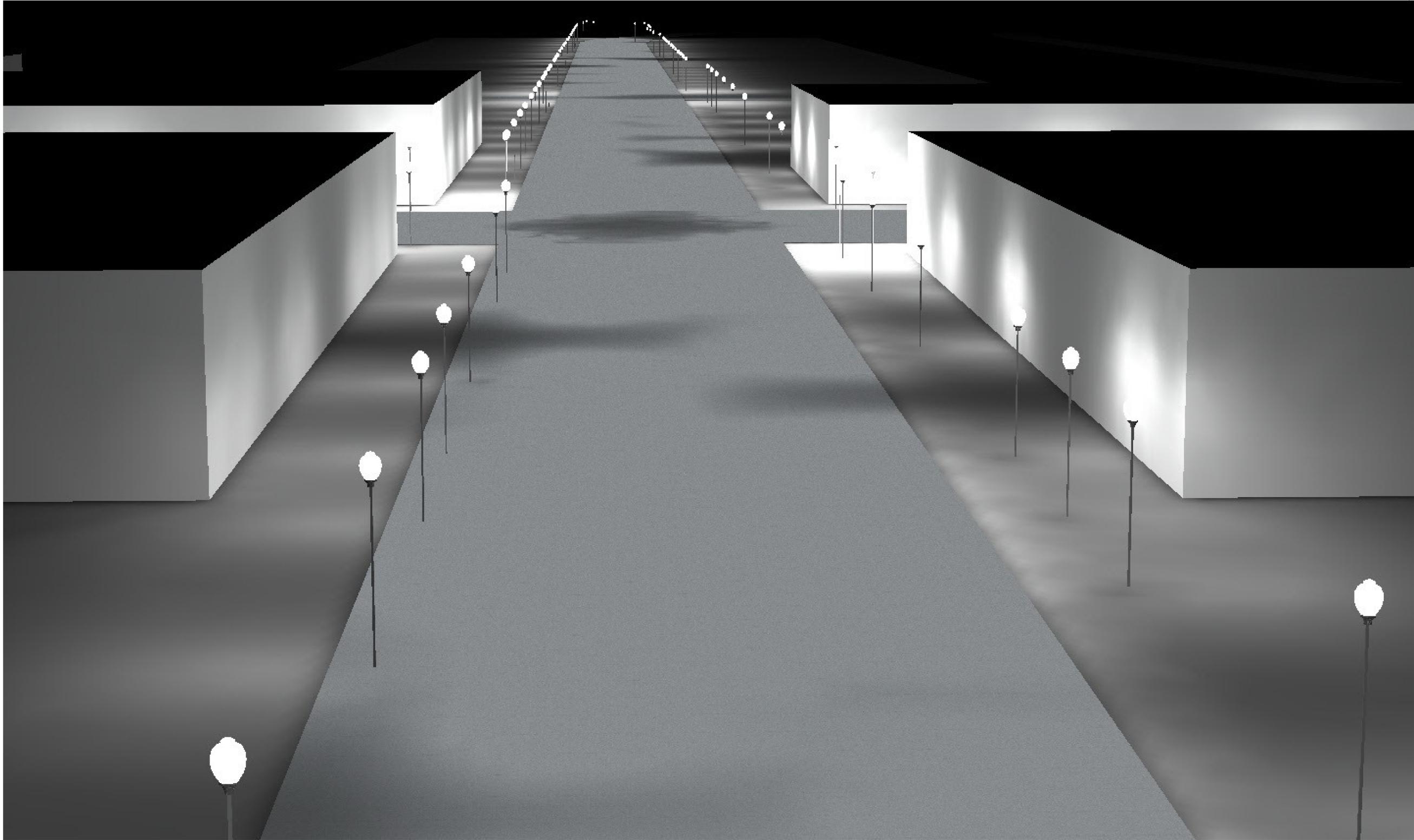
Drawn By: M. Wozniicki
Checked By:
Date: 3/14/2016

Scale:

Revisions

#	Date	Comments





#	Date	Comments

Revisions

Drawn By: M. Wozniicki
Checked By:
Date: 3/14/2016

Scale:

City of Clare

3



April 14, 2016
City of Clare
Attn: Patrick Humphrey, Mayor
207 W. 5th Street
Clare, MI 48617

RE) Energy Efficiency LED Street Lighting

Dear Mayor Humphrey:

We have reviewed your pre-application material in accordance with our instruction and it appears that you meet our requirements for eligibility. Enclosed you will find form AD-622, Notice of Preapplication Review Action, for your records.

This project has received a Project Selection Criteria Score of 95 points. Our records show that the assistance recommended by USDA, Rural Development would be a grant of \$20,000 for new LED Street Lighting. If this is not acceptable, or there are significant changes, please contact this office.

You are advised against taking any actions or incurring any obligations which would either limit the range of alternatives to be considered, or which would have an adverse effect on the environment. Satisfactory completion of the environmental review process must occur prior to the issuance of the Letter of Conditions.

General Public Meeting – Applicants should inform the general public regarding the development of any proposed project. Any applicant not required to obtain authorization by vote of its membership or by referendum, to incur the obligations of the proposed loan or grant, will hold at least one public meeting. The public should be notified of the meeting at least 10 days prior by newspaper publication and posting of notices. Supply this office with a copy of the published notice and minutes of the public meeting. The public meeting must be held after the Preapplication is filed and not later than loan approval.

If you have any questions, please contact me at (989) 246-0698.

Sincerely,



Jackie M. Morgan
Area Specialist

Cc: S/O Community Programs Division

U.S. DEPARTMENT OF AGRICULTURE
NOTICE OF PREAPPLICATION REVIEW ACTION

From: USDA, RURAL DEVELOPMENT
(Department, bureau, or establishment)

Agency Number
26-603

TO:
City of Clare
207 W. 5th Street
Clare, MI 48617

Reference Your Preapplication
Number 02 (LED Street Lighting)

Dated: 4/7/2016

1. We have reviewed your preapplication for Federal assistance under 10.766 and have determined that your proposal is:
 - Eligible for funding by this agency and can compete with similar applications from other grantees.
 - Eligible but does not have the priority necessary for further consideration at this time.
 - Not eligible for funding by this agency.

2. Therefore, we suggest that you:
 - File a formal application with us by 4/29/2016.
 - File an application with _____ (Suggested Federal agency).
 - Find other means of funding this project.

3. Based upon the funds available for this program over the last two fiscal years and the number of application reviewed, or pending, we anticipate that funds for which you are competing will be available after (month, year) **to be determined.**

4. You requested \$ **20,000** Federal funding in your preapplication form, and we:
 - Are agreeable to consideration of approximately \$20,000 in the formal application.
 - Will need to analyze the amount requested in more detail.

5. A preapplication conference will be necessary not necessary.
6. Enclosures: Forms Instructions Other (Specify) _____
7. Other Remarks: THE ATTACHED LETTER IS HEREBY MADE A PART OF THIS NOTICE.

Signature <i>Jackie Morgan</i>	Title Area Specialist	Date: 4/14/2016
Organizational Unit USDA, Rural Development	Administrative Office West Branch Sub-Area Office	Telephone Number (989) 345-5470
Address 240 W. Wright Street, West Branch, MI 48661		

NOTE: This form will be used by Federal agencies to inform applicants of the results of a review of their preapplication request for Federal assistance. When the review cannot be performed within 45 days, the applicant shall be informed by letter as to when the review will be completed. When Federal agencies determine that the proposal is not eligible for Federal assistance, specific reasons should be provided in Item 7 Other Remarks.

Cc: State Office – Community Programs Division

FORM AD 622 (12-72)

To: Mayor Pat Humphrey and the Clare City Commission
From: Steven J. Kingsbury, MBA, CPFA, MiCPT
Treasurer, Finance and Technology Director
Date: April 14, 2016
Reference: Treasurer's Report for April 18, 2016

Account Reconciliation Report: All accounts of the City of Clare are in balance as of March 31, 2016.

Cash and Investment Report: Enclosed you will find a summary report of all cash and investment accounts of the City reported by bank of deposit as of March 31, 2016.

Cash Summary By Fund Report: Enclosed you will find a summary report by operating fund of all cash and investment balances of the City as of March 31, 2016.

Quarterly Investment Report: Enclosed you will find a complete listing of the investments held by the City of Clare as of March 31, 2016.

Revenue and Expenditure Report: Enclosed you will find a Summary Revenue and Expenditure Report (Unaudited) of the City of Clare prepared as of March 31, 2016.

Balance Sheet: Enclosed you will find a Comparative Balance Sheet (Unaudited) of the City of Clare prepared as of March 31, 2016.

Utility Billing System Reconciliation and Receivable Report: Enclosed you will find the March 2016 Utility System Reconciliation Summary Report along with the first and last page of the accounts receivable report prepared as of April 1, 2016.

CITY OF CLARE
CASH AND INVESTMENT SUMMARY (UNAUDITED) BY BANK
From 3/01/2016 to 3/31/2016

<u>Financial Institution/Account Description</u>	<u>Interest Rates</u>	<u>Balance 3/1/16</u>	<u>Total Increases</u>	<u>Total Decreases</u>	<u>Balance 3/31/16</u>
<u>City of Clare Accounts</u>					
Chemical Bank/Consolidated Account	0.050%	\$ 450,344.08	\$ 887,812.76	\$ 938,810.38	399,346.46
Chemical Bank/Rural Development Bond & Interest Acct	0.020%	39,380.62	0.67	-	39,381.29
Chemical Bank/Rural Development RRI Acct	0.020%	34,100.70	0.58	-	34,101.28
Chemical Bank/USDA Sewer Bond Pmt Reserve Acct	0.020%	1,125.16	0.02	-	1,125.18
Chemical Bank/USDA Sewer Bond RRI Reserve Acct	0.020%	3,527.73	0.06	-	3,527.79
Chemical Bank/USDA Water Bond Pmt Reserve Acct	0.020%	1,875.24	0.03	-	1,875.27
Chemical Bank/USDA Water Bond RRI Reserve Acct	0.020%	3,226.90	0.05	-	3,226.95
Mercantile/Money Market Account	0.100%	73,773.62	-	-	73,773.62
Chemical Bank/Current Property Tax Account	0.050%	144,099.74	26,261.67	166,493.47	3,867.94
Petty Cash and Cash on Hand	N/A	450.00	-	-	450.00
Chemical Bank/ACH Receipt Acct	0.02%	1,000.00	-	-	1,000.00
Chemical Bank/Repurchase Agreements	0.2% to 0.3%	1,400,000.00	200,000.00	300,000.00	1,300,000.00
MMCAA - Fiduciary Account for the Railroad Depot	N/A	120,013.63	-	-	120,013.63
Mercantile/Hatton Township Landfill Trust Fund	0.900%	200,005.79	-	-	200,005.79
Total - City of Clare Accounts		<u>\$ 2,472,923.21</u>	<u>\$ 1,114,075.84</u>	<u>\$ 1,405,303.85</u>	<u>\$ 2,181,695.20</u>
<u>City of Clare Component Unit Accounts</u>					
Chemical Bank DDA Account	0.050%	61,393.33	223.88	10,975.68	50,641.53
Total - City of Clare Component Unit Accounts		<u>\$ 61,393.33</u>	<u>\$ 223.88</u>	<u>\$ 10,975.68</u>	<u>\$ 50,641.53</u>

CASH SUMMARY BY FUND FOR THE CITY OF CLARE

From 3/01/2016 To 3/31/2016

ALL FUNDS (UNAUDITED)

CASH and INVESTMENT ACCOUNTS

FUND	DESCRIPTION	BALANCE 3/1/2016	TOTAL DEBITS	TOTAL CREDITS	BALANCE 3/31/2016	Investment Balances 3/31/2016	Transactional Account Balances 3/31/2016
101	General Fund	706,990.42	282,782.39	485,012.31	504,760.50	\$ 315,000.00	\$ 189,760.50
150	Cemetery Perpetual Care	267,968.86	1,637.11	0.00	269,605.97	250,000.00	19,605.97
202	Major Streets	173,911.69	113,669.27	221,623.94	65,957.02	50,000.00	15,957.02
203	Local Streets	27,630.75	26,155.39	18,152.55	35,633.59	10,000.00	25,633.59
206	Fire Fund	93,247.23	221,326.18	113,544.14	201,029.27	175,000.00	26,029.27
208	Parks and Recreation	172,616.55	27,723.40	27,777.92	172,562.03	-	172,562.03
210	Downtown Development Authority (DDA)	61,393.33	223.88	10,975.68	50,641.53	-	50,641.53
211	Sidewalk Replacement Fund	837.61	0.04	0.00	837.65	-	837.65
243	Brownfield Redevelopment Authority Fund	4,589.71	0.22	0.00	4,589.93	-	4,589.93
265	Drug Law Enforcement Fund	0.00	1,117.05	0.00	1,117.05	-	1,117.05
590	Sewer System Fund	445,208.23	126,942.61	99,972.46	472,178.38	355,000.00	117,178.38
591	Water System Fund	137,402.66	61,094.63	69,975.42	128,521.87	95,000.00	33,521.87
636	Data Processing Fund	30,413.74	8,901.56	7,102.91	32,212.39	-	32,212.39
641	Mobile Equipment Fund	65,076.91	80,517.34	71,273.43	74,320.82	50,000.00	24,320.82
703	Property Tax Fund	144,099.74	26,261.67	166,493.47	3,867.94	-	3,867.94
704	Imprest Payroll Fund	2,923.32	135,946.98	124,375.30	14,495.00	-	14,495.00
765	Hattan Township Landfill Trust Fund	200,005.79	0.00	0.00	200,005.79	200,005.79	-
TOTAL - ALL FUNDS		\$ 2,534,316.54	\$ 1,114,299.72	\$ 1,416,279.53	\$ 2,232,336.73	\$ 1,500,005.79	\$ 732,330.94

NOTES:

Parks and Recreation Fund - balance includes Grant/Donation Funds reserved for the Soccer Complex of \$68,721.68, the Skate Park of \$8,589.08 and the Depot Restoration Project of \$120,013.63.

City of Clare

Schedule of Investments

Prepared as of

March 31, 2016

City of Clare
Schedule of Investments
As of March 31, 2016

NUMBER	ISSUED	AMOUNT	MATURITY	RATE
4583	09/16/15	100,000.00	04/05/16	0.20%
4584	09/16/15	100,000.00	04/19/16	0.30%
4585	09/16/15	100,000.00	05/03/16	0.30%
4586	09/16/15	100,000.00	05/17/16	0.30%
4587	09/16/15	100,000.00	05/31/16	0.30%
4588	09/16/15	100,000.00	06/14/16	0.30%
4589	09/16/15	100,000.00	06/28/16	0.30%
4590	09/16/15	100,000.00	07/12/16	0.30%
4591	09/16/15	100,000.00	07/26/16	0.30%
4592	09/22/15	100,000.00	08/09/16	0.30%
4593	10/06/15	100,000.00	08/23/16	0.30%
4594	10/20/15	100,000.00	09/06/16	0.30%
4595	03/22/16	100,000.00	09/20/16	0.20%
	Total	<u>\$ 1,300,000.00</u>		

Average = 0.28%

All of the above investments are in the form of short-term (one-year or less) Repurchase Agreements placed through Chemical Bank and are collateralized with United States Government Securities (Treasury Bills, Bonds or Agency Bonds).

Summary

Revenue and Expenditure Report

Prepared as of

March 31, 2016

PERIOD ENDING 03/31/2016

% Fiscal Year Completed: 75.14

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

ACCOUNT DESCRIPTION	END BALANCE 06/30/2015 NORM (ABNORM)	2015-16 AMENDED BUDGET	YTD BALANCE 03/31/2016 NORM (ABNORM)	ACTIVITY FOR MONTH 03/31/2016 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 101 - GENERAL FUND						
000.000-GENERAL	2,833,824.50	2,790,881.57	2,211,120.40	57,530.97	579,761.17	79.23
931.000-TRANSFERS IN AND OTHER SOURCES	332,000.00	251,500.00	166,500.00	0.00	85,000.00	66.20
TOTAL Revenues	3,165,824.50	3,042,381.57	2,377,620.40	57,530.97	664,761.17	78.15
101.000-CITY COMMISSION	39,003.25	43,350.00	30,149.86	5,294.28	13,200.14	69.55
172.000-CITY MANAGEMENT/ADMINISTRATION	123,001.75	113,372.48	85,400.30	12,718.20	27,972.18	75.33
191.000-FISCAL SERVICES	128,273.46	130,473.02	106,005.69	16,346.67	24,467.33	81.25
215.000-CLERK	135,581.19	148,395.68	105,507.35	14,791.53	42,888.33	71.10
247.000-BOARD OF REVIEW	1,000.92	1,593.50	1,809.43	1,175.44	(215.93)	113.55
257.000-ASSESSOR	41,705.40	53,600.00	61,743.89	14,817.74	(8,143.89)	115.19
262.000-ELECTIONS	5,159.58	7,596.00	5,202.20	1,294.61	2,393.80	68.49
265.000-BUILDING AND GROUNDS	62,575.39	62,791.19	31,394.30	3,692.99	31,396.89	50.00
266.000-ATTORNEY	57,913.79	45,000.00	44,687.23	6,898.40	312.77	99.30
276.000-CEMETERY	77,470.98	74,866.41	54,283.53	2,822.32	20,582.88	72.51
301.000-POLICE	815,280.25	914,760.64	667,247.11	93,309.74	247,513.53	72.94
371.000-BUILDING INSPECTION DEPARTMENT	31,143.62	31,850.00	28,653.65	3,165.00	3,196.35	89.96
441.000-DEPARTMENT OF PUBLIC WORKS	59,427.66	46,681.62	51,470.67	5,681.06	(4,789.05)	110.26
445.000-DRAINS - PUBLIC BENEFIT	302.47	2,500.00	0.00	0.00	2,500.00	0.00
448.000-STREET LIGHTING	54,934.80	53,656.73	36,266.44	4,374.16	17,390.29	67.59
526.000-LANDFILL CLOSURE	41,476.47	51,106.95	40,695.67	948.33	10,411.28	79.63
528.000-REFUSE COLLECTION/DISPOSAL	200,444.21	218,295.32	145,696.09	1,550.84	72,599.23	66.74
537.000-AIRPORT	260,180.22	392,554.02	135,567.63	27,389.88	256,986.39	34.53
721.000-PLANNING	20,589.89	36,300.00	30,230.33	4,485.00	6,069.67	83.28
728.018-ECONOMIC DEVELOPMENT - CLARE COUNTY	786,110.31	409,225.93	108,749.05	0.00	300,476.88	26.57
906.000-DEBT SERVICE	12,507.69	32,200.00	8,276.66	0.00	23,923.34	25.70
955.000-NON DEPARTMENTAL	4,594.59	4,909.75	6,357.26	3,737.74	(1,447.51)	129.48
999.000-TRANSFERS (OUT) AND OTHER USES	371,865.50	349,701.83	327,201.83	40,000.00	22,500.00	93.57
TOTAL Expenditures	3,330,543.39	3,224,781.07	2,112,596.17	264,493.93	1,112,184.90	65.51
Fund 101 - GENERAL FUND:						
TOTAL REVENUES	3,165,824.50	3,042,381.57	2,377,620.40	57,530.97	664,761.17	78.15
TOTAL EXPENDITURES	3,330,543.39	3,224,781.07	2,112,596.17	264,493.93	1,112,184.90	65.51
NET OF REVENUES & EXPENDITURES	(164,718.89)	(182,399.50)	265,024.23	(206,962.96)	(447,423.73)	145.30

REVENUE AND EXPENDITURE REPORT FOR CITY OF CLARE

PERIOD ENDING 03/31/2016

% Fiscal Year Completed: 75.14

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

ACCOUNT DESCRIPTION	END BALANCE	2015-16	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
	06/30/2015 NORM (ABNORM)	AMENDED BUDGET	03/31/2016 NORM (ABNORM)	MONTH 03/31/2016 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 150 - CEMETERY PERPETUAL CARE						
000.000-GENERAL	12,130.74	8,690.00	8,874.43	1,637.11	(184.43)	102.12
TOTAL Revenues	<u>12,130.74</u>	<u>8,690.00</u>	<u>8,874.43</u>	<u>1,637.11</u>	<u>(184.43)</u>	<u>102.12</u>
276.000-CEMETERY	2,100.00	0.00	1,200.00	0.00	(1,200.00)	100.00
999.000-TRANSFERS (OUT) AND OTHER USES	0.00	2,500.00	0.00	0.00	2,500.00	0.00
TOTAL Expenditures	<u>2,100.00</u>	<u>2,500.00</u>	<u>1,200.00</u>	<u>0.00</u>	<u>1,300.00</u>	<u>48.00</u>
<hr/>						
Fund 150 - CEMETERY PERPETUAL CARE:						
TOTAL REVENUES	12,130.74	8,690.00	8,874.43	1,637.11	(184.43)	102.12
TOTAL EXPENDITURES	2,100.00	2,500.00	1,200.00	0.00	1,300.00	48.00
NET OF REVENUES & EXPENDITURES	<u>10,030.74</u>	<u>6,190.00</u>	<u>7,674.43</u>	<u>1,637.11</u>	<u>(1,484.43)</u>	<u>123.98</u>

REVENUE AND EXPENDITURE REPORT FOR CITY OF CLARE
 PERIOD ENDING 03/31/2016
 % Fiscal Year Completed: 75.14

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

ACCOUNT DESCRIPTION	END BALANCE 06/30/2015 NORM (ABNORM)	2015-16 AMENDED BUDGET	YTD BALANCE 03/31/2016 NORM (ABNORM)	ACTIVITY FOR MONTH 03/31/2016 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 202 - MAJOR STREETS						
000.000-GENERAL	927,161.58	182,881.39	129,191.09	13,669.27	53,690.30	70.64
TOTAL Revenues	<u>927,161.58</u>	<u>182,881.39</u>	<u>129,191.09</u>	<u>13,669.27</u>	<u>53,690.30</u>	<u>70.64</u>
444.000-SIDEWALKS	4,443.66	5,135.86	3,632.99	614.72	1,502.87	70.74
446.001-STATE TRUNKLINE MAINTENANCE	53,884.83	56,223.32	48,684.83	12,176.78	7,538.49	86.59
449.002-PRESERVATION STREETS	738,241.73	75,341.39	149,870.25	99,959.03	(74,528.86)	198.92
449.003-WINTER MAINTENANCE	12,742.03	15,700.00	10,346.27	2,579.14	5,353.73	65.90
449.004-ADMIN, ENGINEERING & RECORD KEEPING	12,896.62	15,303.07	11,008.20	1,294.27	4,294.87	71.93
906.000-DEBT SERVICE	0.00	1,125.00	0.00	0.00	1,125.00	0.00
999.000-TRANSFERS (OUT) AND OTHER USES	37,500.00	40,000.00	30,000.00	5,000.00	10,000.00	75.00
TOTAL Expenditures	<u>859,708.87</u>	<u>208,828.64</u>	<u>253,542.54</u>	<u>121,623.94</u>	<u>(44,713.90)</u>	<u>121.41</u>
Fund 202 - MAJOR STREETS:						
TOTAL REVENUES	927,161.58	182,881.39	129,191.09	13,669.27	53,690.30	70.64
TOTAL EXPENDITURES	<u>859,708.87</u>	<u>208,828.64</u>	<u>253,542.54</u>	<u>121,623.94</u>	<u>(44,713.90)</u>	<u>121.41</u>
NET OF REVENUES & EXPENDITURES	67,452.71	(25,947.25)	(124,351.45)	(107,954.67)	98,404.20	479.25

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% Fiscal Year Completed: 75.14

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

ACCOUNT DESCRIPTION	END BALANCE	2015-16	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
	06/30/2015 NORM (ABNORM)	AMENDED BUDGET	03/31/2016 NORM (ABNORM)	MONTH 03/31/2016 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 203 - LOCAL STS FUND						
000.000-GENERAL	156,571.92	79,715.91	58,368.56	6,155.39	21,347.35	73.22
931.000-TRANSFERS IN AND OTHER SOURCES	87,000.00	110,000.00	82,500.00	20,000.00	27,500.00	75.00
TOTAL Revenues	243,571.92	189,715.91	140,868.56	26,155.39	48,847.35	74.25
444.000-SIDEWALKS	4,443.65	5,135.86	3,678.72	614.70	1,457.14	71.63
449.001-CONSTRUCTION STREETS (INCL. ENG.& ROW)	69,456.50	2,800.00	2,028.64	278.64	771.36	72.45
449.002-PRESERVATION STREETS	147,497.81	167,030.16	118,558.87	14,462.61	48,471.29	70.98
449.003-WINTER MAINTENANCE	7,565.91	10,000.00	6,291.96	1,752.28	3,708.04	62.92
449.004-ADMIN, ENGINEERING & RECORD KEEPING	10,247.17	13,203.07	8,758.81	1,044.32	4,444.26	66.34
955.000-NON DEPARTMENTAL	52.35	0.00	25.34	0.00	(25.34)	100.00
TOTAL Expenditures	239,263.39	198,169.09	139,342.34	18,152.55	58,826.75	70.31
Fund 203 - LOCAL STS FUND:						
TOTAL REVENUES	243,571.92	189,715.91	140,868.56	26,155.39	48,847.35	74.25
TOTAL EXPENDITURES	239,263.39	198,169.09	139,342.34	18,152.55	58,826.75	70.31
NET OF REVENUES & EXPENDITURES	4,308.53	(8,453.18)	1,526.22	8,002.84	(9,979.40)	18.05

REVENUE AND EXPENDITURE REPORT FOR CITY OF CLARE

PERIOD ENDING 03/31/2016

% Fiscal Year Completed: 75.14

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

ACCOUNT DESCRIPTION	END BALANCE	2015-16	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
	06/30/2015 NORM (ABNORM)	AMENDED BUDGET	03/31/2016 NORM (ABNORM)	MONTH 03/31/2016 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 206 - FIRE FUND						
000.000-GENERAL	218,722.19	732,975.00	726,193.16	12.11	6,781.84	99.07
931.000-TRANSFERS IN AND OTHER SOURCES	98,139.02	97,727.34	97,727.34	0.00	0.00	100.00
TOTAL Revenues	316,861.21	830,702.34	823,920.50	12.11	6,781.84	99.18
336.000-FIRE DEPARTMENT	222,259.44	929,625.29	812,214.46	13,474.14	117,410.83	87.37
906.000-DEBT SERVICE	0.00	5,843.75	0.00	0.00	5,843.75	0.00
999.000-TRANSFERS (OUT) AND OTHER USES	21,484.32	21,316.33	21,316.33	0.00	0.00	100.00
TOTAL Expenditures	243,743.76	956,785.37	833,530.79	13,474.14	123,254.58	87.12
Fund 206 - FIRE FUND:						
TOTAL REVENUES	316,861.21	830,702.34	823,920.50	12.11	6,781.84	99.18
TOTAL EXPENDITURES	243,743.76	956,785.37	833,530.79	13,474.14	123,254.58	87.12
NET OF REVENUES & EXPENDITURES	73,117.45	(126,083.03)	(9,610.29)	(13,462.03)	(116,472.74)	7.62

REVENUE AND EXPENDITURE REPORT FOR CITY OF CLARE
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*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

ACCOUNT DESCRIPTION	END BALANCE 06/30/2015 NORM (ABNORM)	2015-16 AMENDED BUDGET	YTD BALANCE 03/31/2016 NORM (ABNORM)	ACTIVITY FOR MONTH 03/31/2016 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 208 - PARKS AND RECREATION						
000.000-GENERAL	233,463.91	464,047.89	142,151.10	(5,638.19)	321,896.79	30.63
931.000-TRANSFERS IN AND OTHER SOURCES	192,000.00	150,000.00	145,000.00	25,000.00	5,000.00	96.67
TOTAL Revenues	425,463.91	614,047.89	287,151.10	19,361.81	326,896.79	46.76
751.001-PARKS	264,845.59	566,601.41	166,255.53	11,694.62	400,345.88	29.34
751.002-RECREATION	77,651.77	84,222.64	62,597.11	7,172.73	21,625.53	74.32
906.000-DEBT SERVICE	32,805.25	32,805.21	29,493.31	1,103.98	3,311.90	89.90
955.000-NON DEPARTMENTAL	52.35	0.00	25.34	0.00	(25.34)	100.00
TOTAL Expenditures	375,354.96	683,629.26	258,371.29	19,971.33	425,257.97	37.79
Fund 208 - PARKS AND RECREATION:						
TOTAL REVENUES	425,463.91	614,047.89	287,151.10	19,361.81	326,896.79	46.76
TOTAL EXPENDITURES	375,354.96	683,629.26	258,371.29	19,971.33	425,257.97	37.79
NET OF REVENUES & EXPENDITURES	50,108.95	(69,581.37)	28,779.81	(609.52)	(98,361.18)	41.36

REVENUE AND EXPENDITURE REPORT FOR CITY OF CLARE

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% Fiscal Year Completed: 75.14

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

ACCOUNT DESCRIPTION	END BALANCE 06/30/2015 NORM (ABNORM)	2015-16 AMENDED BUDGET	YTD BALANCE 03/31/2016 NORM (ABNORM)	ACTIVITY FOR MONTH 03/31/2016 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 210 - DDA (DOWNTOWN DVLPMT AUTHORITY)						
000.000-GENERAL	105,046.21	81,527.25	88,063.44	223.88	(6,536.19)	108.02
TOTAL Revenues	<u>105,046.21</u>	<u>81,527.25</u>	<u>88,063.44</u>	<u>223.88</u>	<u>(6,536.19)</u>	<u>108.02</u>
747.001-DDA - OPERATIONS	31,191.66	47,400.00	37,090.11	10,757.87	10,309.89	78.25
747.002-DDA - MAINSTREET	22,945.96	2,016.00	976.21	217.81	1,039.79	48.42
906.000-DEBT SERVICE	36,593.25	36,635.50	30,563.75	0.00	6,071.75	83.43
TOTAL Expenditures	<u>90,730.87</u>	<u>86,051.50</u>	<u>68,630.07</u>	<u>10,975.68</u>	<u>17,421.43</u>	<u>79.75</u>
Fund 210 - DDA (DOWNTOWN DVLPMT AUTHORITY):						
TOTAL REVENUES	105,046.21	81,527.25	88,063.44	223.88	(6,536.19)	108.02
TOTAL EXPENDITURES	<u>90,730.87</u>	<u>86,051.50</u>	<u>68,630.07</u>	<u>10,975.68</u>	<u>17,421.43</u>	<u>79.75</u>
NET OF REVENUES & EXPENDITURES	14,315.34	(4,524.25)	19,433.37	(10,751.80)	(23,957.62)	429.54

REVENUE AND EXPENDITURE REPORT FOR CITY OF CLARE

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% Fiscal Year Completed: 75.14

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

ACCOUNT DESCRIPTION	END BALANCE	2015-16	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
	06/30/2015 NORM (ABNORM)	AMENDED BUDGET	03/31/2016 NORM (ABNORM)	MONTH 03/31/2016 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 211 - SIDEWALK REPLACEMENT FUND						
000.000-GENERAL	1.95	1.00	0.37	0.04	0.63	37.00
TOTAL Revenues	1.95	1.00	0.37	0.04	0.63	37.00
444.000-SIDEWALKS	0.00	2,036.00	1,194.51	0.00	841.49	58.67
955.000-NON DEPARTMENTAL	0.00	0.00	2.04	0.00	(2.04)	100.00
TOTAL Expenditures	0.00	2,036.00	1,196.55	0.00	839.45	58.77
Fund 211 - SIDEWALK REPLACEMENT FUND:						
TOTAL REVENUES	1.95	1.00	0.37	0.04	0.63	37.00
TOTAL EXPENDITURES	0.00	2,036.00	1,196.55	0.00	839.45	58.77
NET OF REVENUES & EXPENDITURES	1.95	(2,035.00)	(1,196.18)	0.04	(838.82)	58.78

REVENUE AND EXPENDITURE REPORT FOR CITY OF CLARE

PERIOD ENDING 03/31/2016

% Fiscal Year Completed: 75.14

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

ACCOUNT DESCRIPTION	END BALANCE	2015-16	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
	06/30/2015 NORM (ABNORM)	AMENDED BUDGET	03/31/2016 NORM (ABNORM)	MONTH 03/31/2016 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 243 - BROWNFIELD REDEVELOPMENT AUTHORITY FUND						
000.000-GENERAL	4.39	4.00	2.24	0.22	1.76	56.00
TOTAL Revenues	<u>4.39</u>	<u>4.00</u>	<u>2.24</u>	<u>0.22</u>	<u>1.76</u>	<u>56.00</u>
Fund 243 - BROWNFIELD REDEVELOPMENT AUTHORITY FUNI						
TOTAL REVENUES	4.39	4.00	2.24	0.22	1.76	56.00
TOTAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES	<u>4.39</u>	<u>4.00</u>	<u>2.24</u>	<u>0.22</u>	<u>1.76</u>	<u>56.00</u>

REVENUE AND EXPENDITURE REPORT FOR CITY OF CLARE

PERIOD ENDING 03/31/2016

% Fiscal Year Completed: 75.14

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

ACCOUNT DESCRIPTION	END BALANCE	2015-16	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
	06/30/2015 NORM (ABNORM)	AMENDED BUDGET	03/31/2016 NORM (ABNORM)	MONTH 03/31/2016 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 265 - DRUG LAW ENFORCEMENT FUND						
000.000-GENERAL	1,824.38	2,000.00	2,662.58	1,117.05	(662.58)	133.13
TOTAL Revenues	<u>1,824.38</u>	<u>2,000.00</u>	<u>2,662.58</u>	<u>1,117.05</u>	<u>(662.58)</u>	<u>133.13</u>
301.000-POLICE	1,379.36	2,000.00	2,609.21	0.00	(609.21)	130.46
TOTAL Expenditures	<u>1,379.36</u>	<u>2,000.00</u>	<u>2,609.21</u>	<u>0.00</u>	<u>(609.21)</u>	<u>130.46</u>
Fund 265 - DRUG LAW ENFORCEMENT FUND:						
TOTAL REVENUES	1,824.38	2,000.00	2,662.58	1,117.05	(662.58)	133.13
TOTAL EXPENDITURES	<u>1,379.36</u>	<u>2,000.00</u>	<u>2,609.21</u>	<u>0.00</u>	<u>(609.21)</u>	<u>130.46</u>
NET OF REVENUES & EXPENDITURES	445.02	0.00	53.37	1,117.05	(53.37)	100.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF CLARE

PERIOD ENDING 03/31/2016

% Fiscal Year Completed: 75.14

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

ACCOUNT DESCRIPTION	END BALANCE	2015-16	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
	06/30/2015 NORM (ABNORM)	AMENDED BUDGET	03/31/2016 NORM (ABNORM)	MONTH 03/31/2016 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 303 - PUBLIC SAFETY BLDG DEBT SERVIC						
931.000-TRANSFERS IN AND OTHER SOURCES	53,710.80	53,290.82	53,290.82	0.00	0.00	100.00
TOTAL Revenues	<u>53,710.80</u>	<u>53,290.82</u>	<u>53,290.82</u>	<u>0.00</u>	<u>0.00</u>	<u>100.00</u>
223.000-DEBT SERVICE	53,710.80	53,290.82	53,290.82	0.00	0.00	100.00
TOTAL Expenditures	<u>53,710.80</u>	<u>53,290.82</u>	<u>53,290.82</u>	<u>0.00</u>	<u>0.00</u>	<u>100.00</u>
Fund 303 - PUBLIC SAFETY BLDG DEBT SERVIC:						
TOTAL REVENUES	53,710.80	53,290.82	53,290.82	0.00	0.00	100.00
TOTAL EXPENDITURES	<u>53,710.80</u>	<u>53,290.82</u>	<u>53,290.82</u>	<u>0.00</u>	<u>0.00</u>	<u>100.00</u>
NET OF REVENUES & EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00

PERIOD ENDING 03/31/2016

% Fiscal Year Completed: 75.14

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

ACCOUNT DESCRIPTION	END BALANCE	2015-16	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
	06/30/2015 NORM (ABNORM)	AMENDED BUDGET	03/31/2016 NORM (ABNORM)	MONTH 03/31/2016 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 414 - FACADE IMPROVEMENT PROGRAM (CDBG)						
000.000-GENERAL	0.00	545,342.00	0.00	0.00	545,342.00	0.00
TOTAL Revenues	0.00	545,342.00	0.00	0.00	545,342.00	0.00
728.008-ECONOMIC DEV - CAMPBELL PRINTING	0.00	72,810.26	0.00	0.00	72,810.26	0.00
728.009-ECONOMIC DEV - COPS CAFE	0.00	56,564.80	0.00	0.00	56,564.80	0.00
728.010-ECONOMIC DEV - COPS BAKERY	0.00	44,808.22	0.00	0.00	44,808.22	0.00
728.011-ECONOMIC DEV - COPS STORE	0.00	25,570.18	0.00	0.00	25,570.18	0.00
728.012-ECONOMIC DEVE - MAXWELLS	0.00	78,955.75	0.00	0.00	78,955.75	0.00
728.013-ECONOMIC DEV - THE VENUE	0.00	146,823.31	0.00	0.00	146,823.31	0.00
728.014-ECONOMIC DEV - FOUR LEAF BREWERY	0.00	70,138.31	0.00	0.00	70,138.31	0.00
728.015-ECONOMIC DEV - KT PROPERTIES	0.00	49,671.17	0.00	0.00	49,671.17	0.00
TOTAL Expenditures	0.00	545,342.00	0.00	0.00	545,342.00	0.00
Fund 414 - FACADE IMPROVEMENT PROGRAM (CDBG):						
TOTAL REVENUES	0.00	545,342.00	0.00	0.00	545,342.00	0.00
TOTAL EXPENDITURES	0.00	545,342.00	0.00	0.00	545,342.00	0.00
NET OF REVENUES & EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00

PERIOD ENDING 03/31/2016

% Fiscal Year Completed: 75.14

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

ACCOUNT DESCRIPTION	END BALANCE 06/30/2015 NORM (ABNORM)	2015-16 AMENDED BUDGET	YTD BALANCE 03/31/2016 NORM (ABNORM)	ACTIVITY FOR MONTH 03/31/2016 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 590 - SEWER SYSTEM FUND						
000.000-GENERAL	1,621,269.97	976,397.74	647,061.97	73,332.69	329,335.77	66.27
TOTAL Revenues	<u>1,621,269.97</u>	<u>976,397.74</u>	<u>647,061.97</u>	<u>73,332.69</u>	<u>329,335.77</u>	<u>66.27</u>
536.001-SEWER TREATMENT AND PUMPING	784,206.74	703,004.00	436,474.04	37,690.01	266,529.96	62.09
536.002-SEWER COLLECTION	154,845.34	230,934.41	135,542.54	16,510.78	95,391.87	58.69
906.000-DEBT SERVICE	76,179.93	103,078.64	40,595.24	0.00	62,483.40	39.38
TOTAL Expenditures	<u>1,015,232.01</u>	<u>1,037,017.05</u>	<u>612,611.82</u>	<u>54,200.79</u>	<u>424,405.23</u>	<u>59.07</u>
Fund 590 - SEWER SYSTEM FUND:						
TOTAL REVENUES	1,621,269.97	976,397.74	647,061.97	73,332.69	329,335.77	66.27
TOTAL EXPENDITURES	<u>1,015,232.01</u>	<u>1,037,017.05</u>	<u>612,611.82</u>	<u>54,200.79</u>	<u>424,405.23</u>	<u>59.07</u>
NET OF REVENUES & EXPENDITURES	606,037.96	(60,619.31)	34,450.15	19,131.90	(95,069.46)	56.83

PERIOD ENDING 03/31/2016

% Fiscal Year Completed: 75.14

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

ACCOUNT DESCRIPTION	END BALANCE 06/30/2015 NORM (ABNORM)	2015-16 AMENDED BUDGET	YTD BALANCE 03/31/2016 NORM (ABNORM)	ACTIVITY FOR MONTH 03/31/2016 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 591 - WATER SYSTEM FUND						
000.000-GENERAL	1,620,824.71	1,176,360.75	715,891.18	45,484.57	460,469.57	60.86
TOTAL Revenues	<u>1,620,824.71</u>	<u>1,176,360.75</u>	<u>715,891.18</u>	<u>45,484.57</u>	<u>460,469.57</u>	<u>60.86</u>
536.003-TREATMENT, PUMPING AND STORAGE	327,939.76	1,218,329.45	852,220.93	30,027.81	366,108.52	69.95
536.004-WATER DISTRIBUTION	193,389.24	268,025.46	147,688.41	18,256.02	120,337.05	55.10
536.005-PRINCIPAL RESPONSIBLE PARTY #1	112,478.69	119,454.30	61,380.94	10,425.64	58,073.36	51.38
906.000-DEBT SERVICE	11,896.83	29,156.54	13,293.45	0.00	15,863.09	45.59
TOTAL Expenditures	<u>645,704.52</u>	<u>1,634,965.75</u>	<u>1,074,583.73</u>	<u>58,709.47</u>	<u>560,382.02</u>	<u>65.73</u>
Fund 591 - WATER SYSTEM FUND:						
TOTAL REVENUES	1,620,824.71	1,176,360.75	715,891.18	45,484.57	460,469.57	60.86
TOTAL EXPENDITURES	<u>645,704.52</u>	<u>1,634,965.75</u>	<u>1,074,583.73</u>	<u>58,709.47</u>	<u>560,382.02</u>	<u>65.73</u>
NET OF REVENUES & EXPENDITURES	975,120.19	(458,605.00)	(358,692.55)	(13,224.90)	(99,912.45)	78.21

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% Fiscal Year Completed: 75.14

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

ACCOUNT DESCRIPTION	END BALANCE 06/30/2015 NORM (ABNORM)	2015-16 AMENDED BUDGET	YTD BALANCE 03/31/2016 NORM (ABNORM)	ACTIVITY FOR MONTH 03/31/2016 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 636 - DATA PROCESSING						
000.000-GENERAL	105,186.58	101,710.00	76,358.52	8,901.56	25,351.48	75.07
TOTAL Revenues	<u>105,186.58</u>	<u>101,710.00</u>	<u>76,358.52</u>	<u>8,901.56</u>	<u>25,351.48</u>	<u>75.07</u>
228.000-DATA PROCESSING, INFORMATION TECHNOLOGY	102,715.21	104,176.98	63,309.13	7,102.91	40,867.85	60.77
TOTAL Expenditures	<u>102,715.21</u>	<u>104,176.98</u>	<u>63,309.13</u>	<u>7,102.91</u>	<u>40,867.85</u>	<u>60.77</u>
Fund 636 - DATA PROCESSING:						
TOTAL REVENUES	105,186.58	101,710.00	76,358.52	8,901.56	25,351.48	75.07
TOTAL EXPENDITURES	<u>102,715.21</u>	<u>104,176.98</u>	<u>63,309.13</u>	<u>7,102.91</u>	<u>40,867.85</u>	<u>60.77</u>
NET OF REVENUES & EXPENDITURES	2,471.37	(2,466.98)	13,049.39	1,798.65	(15,516.37)	528.96

REVENUE AND EXPENDITURE REPORT FOR CITY OF CLARE

PERIOD ENDING 03/31/2016

% Fiscal Year Completed: 75.14

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

ACCOUNT DESCRIPTION	END BALANCE 06/30/2015 NORM (ABNORM)	2015-16 AMENDED BUDGET	YTD BALANCE 03/31/2016 NORM (ABNORM)	ACTIVITY FOR MONTH 03/31/2016 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 641 - MOBILE EQUIPMENT						
000.000-GENERAL	338,222.50	537,783.77	342,969.61	30,403.53	194,814.16	63.77
TOTAL Revenues	<u>338,222.50</u>	<u>537,783.77</u>	<u>342,969.61</u>	<u>30,403.53</u>	<u>194,814.16</u>	<u>63.77</u>
441.000-DEPARTMENT OF PUBLIC WORKS	378,782.92	452,811.77	294,036.64	21,239.01	158,775.13	64.94
906.000-DEBT SERVICE	0.00	5,480.73	0.00	0.00	5,480.73	0.00
TOTAL Expenditures	<u>378,782.92</u>	<u>458,292.50</u>	<u>294,036.64</u>	<u>21,239.01</u>	<u>164,255.86</u>	<u>64.16</u>
Fund 641 - MOBILE EQUIPMENT:						
TOTAL REVENUES	<u>338,222.50</u>	<u>537,783.77</u>	<u>342,969.61</u>	<u>30,403.53</u>	<u>194,814.16</u>	<u>63.77</u>
TOTAL EXPENDITURES	<u>378,782.92</u>	<u>458,292.50</u>	<u>294,036.64</u>	<u>21,239.01</u>	<u>164,255.86</u>	<u>64.16</u>
NET OF REVENUES & EXPENDITURES	<u>(40,560.42)</u>	<u>79,491.27</u>	<u>48,932.97</u>	<u>9,164.52</u>	<u>30,558.30</u>	<u>61.56</u>

PERIOD ENDING 03/31/2016

% Fiscal Year Completed: 75.14

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

ACCOUNT DESCRIPTION	END BALANCE	2015-16	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
	06/30/2015 NORM (ABNORM)	AMENDED BUDGET	03/31/2016 NORM (ABNORM)	MONTH 03/31/2016 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 765 - HATTON TOWNSHIP LANDFILL TRUST FUND						
000.000-GENERAL	840.21	750.00	0.00	0.00	750.00	0.00
TOTAL Revenues	<u>840.21</u>	<u>750.00</u>	<u>0.00</u>	<u>0.00</u>	<u>750.00</u>	<u>0.00</u>
999.000-TRANSFERS (OUT) AND OTHER USES	0.00	11,000.00	10,500.00	0.00	500.00	95.45
TOTAL Expenditures	<u>0.00</u>	<u>11,000.00</u>	<u>10,500.00</u>	<u>0.00</u>	<u>500.00</u>	<u>95.45</u>
Fund 765 - HATTON TOWNSHIP LANDFILL TRUST FUND:						
TOTAL REVENUES	840.21	750.00	0.00	0.00	750.00	0.00
TOTAL EXPENDITURES	<u>0.00</u>	<u>11,000.00</u>	<u>10,500.00</u>	<u>0.00</u>	<u>500.00</u>	<u>95.45</u>
NET OF REVENUES & EXPENDITURES	840.21	(10,250.00)	(10,500.00)	0.00	250.00	102.44

PERIOD ENDING 03/31/2016

% Fiscal Year Completed: 75.14

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

ACCOUNT DESCRIPTION	END BALANCE	2015-16	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
	06/30/2015 NORM (ABNORM)	AMENDED BUDGET	03/31/2016 NORM (ABNORM)	MONTH 03/31/2016 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 902 - GENERAL LONG-TERM DEBT						
000.000-GENERAL	15,401.38	0.00	0.00	0.00	0.00	0.00
TOTAL Revenues	<u>15,401.38</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
000.000-GENERAL	265,360.46	0.00	0.00	0.00	0.00	0.00
TOTAL Expenditures	<u>265,360.46</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Fund 902 - GENERAL LONG-TERM DEBT:						
TOTAL REVENUES	15,401.38	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	<u>265,360.46</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
NET OF REVENUES & EXPENDITURES	(249,959.08)	0.00	0.00	0.00	0.00	0.00

PERIOD ENDING 03/31/2016

% Fiscal Year Completed: 75.14

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

ACCOUNT DESCRIPTION	END BALANCE	2015-16	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
	06/30/2015 NORM (ABNORM)	AMENDED BUDGET	03/31/2016 NORM (ABNORM)	MONTH 03/31/2016 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 934 - GASB ACCRUALS						
000.000-GENERAL	6,911.00	0.00	0.00	0.00	0.00	0.00
101.000-CITY COMMISSION	(2,507.00)	0.00	0.00	0.00	0.00	0.00
301.000-POLICE	(5,158.00)	0.00	0.00	0.00	0.00	0.00
441.000-DEPARTMENT OF PUBLIC WORKS	(10,433.00)	0.00	0.00	0.00	0.00	0.00
590.000-GASB 34 - SEWER	(8,850.00)	0.00	0.00	0.00	0.00	0.00
591.000-GASB 34 - WATER	(6,153.00)	0.00	0.00	0.00	0.00	0.00
751.001-PARKS	(2,766.00)	0.00	0.00	0.00	0.00	0.00
TOTAL Revenues	(28,956.00)	0.00	0.00	0.00	0.00	0.00
<hr/>						
Fund 934 - GASB ACCRUALS:						
TOTAL REVENUES	(28,956.00)	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES	(28,956.00)	0.00	0.00	0.00	0.00	0.00
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TOTAL REVENUES - ALL FUNDS	8,924,390.94	8,343,586.43	5,693,926.81	277,830.20	2,649,659.62	68.24
TOTAL EXPENDITURES - ALL FUNDS	7,604,330.52	9,208,866.03	5,779,351.10	589,943.75	3,429,514.93	62.76
NET OF REVENUES & EXPENDITURES	1,320,060.42	(865,279.60)	(85,424.29)	(312,113.55)	(779,855.31)	9.87

City of Clare

Comparative Balance Sheet

Prepared as of

March 31, 2016

Fund 101 GENERAL FUND

GL Number	Description	PERIOD ENDED 03/31/2015	PERIOD ENDED 03/31/2016
*** Assets ***			
101-000.000-001.000	CASH	91,822.78	114,536.88
101-000.000-001.002	CASH ON HAND	350.00	350.00
101-000.000-001.003	PETTY CASH	100.00	100.00
101-000.000-001.009	ACH RECEIPT ACCT	1,000.00	1,000.00
101-000.000-002.001	CASH - MERCANTILE	73,683.02	73,773.62
101-000.000-003.000	CERTIFICATES OF DEPOSIT/ REPURCHASE AGR.	500,000.00	315,000.00
101-000.000-040.000	ACCOUNTS RECEIVABLE	8,176.14	11,788.81
101-000.000-040.210	DUE FROM DDA	0.00	7.69
101-000.000-040.271	ACCOUNTS RECEIVABLE - LIBRARY	12,698.30	19,016.38
101-000.000-040.900	LITIGATION CLAIMS RECEIVABLE	0.00	14,500.00
101-000.000-043.000	A/R UTILITIES	12,804.35	12,611.10
101-000.000-043.001	ALLOWANCE FOR UNCOLLECTIBLE ACCOUNTS	(650.00)	1,940.00
101-000.000-078.000	DUE FROM STATE	0.00	2,470.00
101-000.000-079.000	DUE FROM FEDERAL GOVERNMENT	0.00	17,088.31
101-000.000-084.703	DUE FROM TAX FUND	104.05	105.20
101-000.000-111.000	INVENTORY	2,557.21	1,769.49
101-000.000-111.001	INVENTORY - AIRPORT FUEL	44,755.02	20,028.19
101-000.000-123.537	PREPAID SALES TAX - AVIATION FUEL	1,626.60	3,115.58
Total Assets		749,027.47	609,201.25
*** Liabilities ***			
101-000.000-202.000	ACCTS PAYABLE	411.02	0.00
101-000.000-214.222	DUE TO COUNTY- TR FEES	63.00	63.00
101-000.000-214.225	DUE TO COUNTY - SCHOOL TR FEES	252.03	252.00
101-000.000-214.729	DUE TO OTHER GOV. UNITS	0.00	17,481.85
101-000.000-228.000	DUE TO STATE OF MICHIGAN	117.93	418.56
101-000.000-273.000	UNDISTRIBUTED RECEIPTS	240.00	255.00
Total Liabilities		1,083.98	18,470.41
*** Fund Balance ***			
101-000.000-391.000	FISCAL FUND BALANCE	490,425.50	325,706.61
Total Fund Balance		490,425.50	325,706.61
Beginning Fund Balance		490,425.50	325,706.61
Net of Revenues VS Expenditures		257,517.99	265,024.23
Ending Fund Balance		747,943.49	590,730.84
Total Liabilities And Fund Balance		749,027.47	609,201.25

Fund 150 CEMETERY PERPETUAL CARE

GL Number	Description	PERIOD ENDED 03/31/2015	PERIOD ENDED 03/31/2016
*** Assets ***			
150-000.000-001.000	CASH	35,358.24	19,605.97
150-000.000-003.000	REPURCHASE AGREEMENTS	225,000.00	250,000.00
Total Assets		260,358.24	269,605.97
*** Liabilities ***			
Total Liabilities		0.00	0.00
*** Fund Balance ***			
150-000.000-390.000	FUND BALANCE	4,036.03	7,316.77
150-000.000-390.001	NONEXPENDABLE FUND BALANCE	247,864.77	254,614.77
Total Fund Balance		251,900.80	261,931.54
Beginning Fund Balance		251,900.80	261,931.54
Net of Revenues VS Expenditures		8,457.44	7,674.43
Ending Fund Balance		260,358.24	269,605.97
Total Liabilities And Fund Balance		260,358.24	269,605.97

Fund 202 MAJOR STREETS

GL Number	Description	PERIOD ENDED 03/31/2015	PERIOD ENDED 03/31/2016
*** Assets ***			
202-000.000-001.000	CASH	24,378.84	15,957.02
202-000.000-003.000	REPURCHASE AGREEMENTS	100,000.00	50,000.00
202-000.000-045.000	SPECIAL ASSESSMENTS RECEIVABLE	3,782.90	2,837.15
202-000.000-079.000	DUE FROM FEDERAL GOVERNMENT	0.00	24,447.49
Total Assets		128,161.74	93,241.66
*** Liabilities ***			
202-000.000-339.000	DEFERRED REVENUES	3,782.90	2,837.15
Total Liabilities		3,782.90	2,837.15
*** Fund Balance ***			
202-000.000-391.000	FISCAL FUND BALANCE	147,303.25	214,755.96
Total Fund Balance		147,303.25	214,755.96
Beginning Fund Balance		147,303.25	214,755.96
Net of Revenues VS Expenditures		(22,924.41)	(124,351.45)
Ending Fund Balance		124,378.84	90,404.51
Total Liabilities And Fund Balance		128,161.74	93,241.66

Fund 203 LOCAL STS FUND

GL Number	Description	PERIOD ENDED 03/31/2015	PERIOD ENDED 03/31/2016
*** Assets ***			
203-000.000-001.000	CASH	11,565.85	25,633.59
203-000.000-003.000	REPURCHASE AGREEMENTS	0.00	10,000.00
203-000.000-045.000	SPECIAL ASSESSMENTS RECEIVABLE	19,568.97	12,899.13
Total Assets		31,134.82	48,532.72
*** Liabilities ***			
203-000.000-339.000	DEFERRED REVENUES	19,568.97	12,899.13
Total Liabilities		19,568.97	12,899.13
*** Fund Balance ***			
203-000.000-391.000	FISCAL FUND BALANCE	29,798.84	34,107.37
Total Fund Balance		29,798.84	34,107.37
Beginning Fund Balance		29,798.84	34,107.37
Net of Revenues VS Expenditures		(18,232.99)	1,526.22
Ending Fund Balance		11,565.85	35,633.59
Total Liabilities And Fund Balance		31,134.82	48,532.72

Fund 206 FIRE FUND

GL Number	Description	PERIOD ENDED 03/31/2015	PERIOD ENDED 03/31/2016
*** Assets ***			
206-000.000-001.000	CASH	33,437.76	26,029.27
206-000.000-003.000	REPURCHASE AGREEMENTS	225,000.00	175,000.00
206-000.000-040.000	ACCOUNTS RECEIVABLE	52,138.60	58,339.17
206-000.000-043.001	ALLOWANCE FOR UNCOLLECTIBLE ACCOUNTS	2,064.00	227.00
206-000.000-111.000	INVENTORY	1,643.26	1,643.26
Total Assets		314,283.62	261,238.70
*** Liabilities ***			
206-000.000-339.000	DEFERRED REVENUES	90,357.43	83,217.50
Total Liabilities		90,357.43	83,217.50
*** Fund Balance ***			
206-000.000-391.000	FISCAL FUND BALANCE	114,514.04	187,631.49
Total Fund Balance		114,514.04	187,631.49
Beginning Fund Balance		114,514.04	187,631.49
Net of Revenues VS Expenditures		109,412.15	(9,610.29)
Ending Fund Balance		223,926.19	178,021.20
Total Liabilities And Fund Balance		314,283.62	261,238.70

Fund 208 PARKS AND RECREATION

GL Number	Description	PERIOD ENDED 03/31/2015	PERIOD ENDED 03/31/2016
*** Assets ***			
208-000.000-001.000	CASH	79,286.30	52,548.40
208-000.000-001.800	CASH HELD BY MMCAA - DEPOT PROJECT	72,287.31	120,013.63
208-000.000-040.000	ACCOUNTS RECEIVABLE	360.00	(330.00)
208-000.000-045.000	SPECIAL ASSESSMENTS RECEIVABLE	42,680.00	21,340.00
Total Assets		194,613.61	193,572.03
*** Liabilities ***			
208-000.000-283.000	DEPOSITS PAYABLE - PARK RENTALS	725.00	1,050.00
208-000.000-339.000	DEFERRED REVENUES	42,680.00	21,340.00
Total Liabilities		43,405.00	22,390.00
*** Fund Balance ***			
208-000.000-390.000	FUND BALANCE	92,293.27	142,402.22
Total Fund Balance		92,293.27	142,402.22
Beginning Fund Balance		92,293.27	142,402.22
Net of Revenues VS Expenditures		58,915.34	28,779.81
Ending Fund Balance		151,208.61	171,182.03
Total Liabilities And Fund Balance		194,613.61	193,572.03

Fund 210 DDA(DOWNTOWN DVLPMT AUTHORITY)

GL Number	Description	PERIOD ENDED 03/31/2015	PERIOD ENDED 03/31/2016
*** Assets ***			
210-000.000-001.000	CASH	45,151.09	50,641.53
Total Assets		45,151.09	50,641.53
*** Liabilities ***			
Total Liabilities		0.00	0.00
*** Fund Balance ***			
210-000.000-391.000	FISCAL FUND BALANCE	16,892.82	31,208.16
Total Fund Balance		16,892.82	31,208.16
Beginning Fund Balance		16,892.82	31,208.16
Net of Revenues VS Expenditures		28,258.27	19,433.37
Ending Fund Balance		45,151.09	50,641.53
Total Liabilities And Fund Balance		45,151.09	50,641.53

Fund 211 SIDEWALK REPLACEMENT FUND

GL Number	Description	PERIOD ENDED 03/31/2015	PERIOD ENDED 03/31/2016
*** Assets ***			
211-000.000-001.000	CASH	2,033.47	837.65
Total Assets		2,033.47	837.65
*** Liabilities ***			
Total Liabilities		0.00	0.00
*** Fund Balance ***			
211-000.000-390.000	FUND BALANCE	2,031.88	2,033.83
Total Fund Balance		2,031.88	2,033.83
Beginning Fund Balance		2,031.88	2,033.83
Net of Revenues VS Expenditures		1.59	(1,196.18)
Ending Fund Balance		2,033.47	837.65
Total Liabilities And Fund Balance		2,033.47	837.65

Fund 243 BROWNFIELD REDEVELOPMENT AUTHORITY FUND

GL Number	Description	PERIOD ENDED 03/31/2015	PERIOD ENDED 03/31/2016
*** Assets ***			
243-000.000-001.000	CASH	4,586.86	4,589.93
Total Assets		4,586.86	4,589.93
*** Liabilities ***			
Total Liabilities		0.00	0.00
*** Fund Balance ***			
243-000.000-390.000	FUND BALANCE	4,583.30	4,587.69
Total Fund Balance		4,583.30	4,587.69
Beginning Fund Balance		4,583.30	4,587.69
Net of Revenues VS Expenditures		3.56	2.24
Ending Fund Balance		4,586.86	4,589.93
Total Liabilities And Fund Balance		4,586.86	4,589.93

Fund 265 DRUG LAW ENFORCEMENT FUND

GL Number	Description	PERIOD ENDED 03/31/2015	PERIOD ENDED 03/31/2016
*** Assets ***			
265-000.000-001.000	CASH	1,022.49	1,117.05
Total Assets		1,022.49	1,117.05
*** Liabilities ***			
Total Liabilities		0.00	0.00
*** Fund Balance ***			
265-000.000-390.000	FUND BALANCE	618.66	1,063.68
Total Fund Balance		618.66	1,063.68
Beginning Fund Balance		618.66	1,063.68
Net of Revenues VS Expenditures		403.83	53.37
Ending Fund Balance		1,022.49	1,117.05
Total Liabilities And Fund Balance		1,022.49	1,117.05

Fund 590 SEWER SYSTEM FUND

GL Number	Description	PERIOD ENDED 03/31/2015	PERIOD ENDED 03/31/2016
*** Assets ***			
590-000.000-001.000	CASH	128,128.88	39,042.84
590-000.000-001.012	CASH - 2012 USDA BOND RESERVE ACCT	28,875.00	39,381.29
590-000.000-001.013	CASH - 2012 USDA BOND RRI ACCT	25,045.53	34,101.28
590-000.000-001.014	2014 USDA SEWER BOND PMT RESERVE ACCOUNT	0.00	1,125.18
590-000.000-001.015	2014 USDA SEWER BOND RRI RESERVE ACCOUNT	0.00	3,527.79
590-000.000-003.000	REPURCHASE AGREEMENTS	300,000.00	355,000.00
590-000.000-034.000	A/R TO TAXES	500.00	500.00
590-000.000-043.000	A/R UTILITIES	36,221.28	39,213.70
590-000.000-043.001	ALLOWANCE FOR UNCOLLECTIBLE ACCOUNTS	(1,800.00)	(600.00)
590-000.000-045.000	SPECIAL ASSESSMENTS RECEIVABLE	34,137.46	14,836.83
590-000.000-079.000	DUE FROM FEDERAL GOVERNMENT	0.00	32,343.96
590-000.000-111.000	INVENTORY	52,321.45	48,413.97
590-000.000-130.000	LAND	10,756.50	10,756.50
590-000.000-132.000	LAND IMPROVEMENTS	412,516.37	412,516.37
590-000.000-133.000	ACCUMULATED DEPRECIATION - LAND IMPROVEM	(373,855.69)	(375,722.04)
590-000.000-136.000	BUILDINGS, ADDITIONS, ETC.	4,926,614.44	4,926,614.44
590-000.000-137.000	ACCUMULATED DEPRECIATION-BUILDINGS	(3,092,695.29)	(3,204,720.86)
590-000.000-138.000	EQUIPMENT	1,847,844.55	1,853,881.10
590-000.000-145.000	ACCUMULATED DEPRECIATION - EQUIPMENT	(494,794.83)	(551,809.26)
590-000.000-146.000	OFFICE EQUIPMENT AND FURNITURE	17,002.77	17,002.77
590-000.000-147.000	ACCUMULATED DEPR. - OFFICE EQUIPMENT	(17,002.77)	(17,002.77)
590-000.000-154.001	SEWER SYSTEM - LAGOONS	1,412,188.64	1,424,188.64
590-000.000-154.002	SEWER SYSTEM - COLLECTION	3,404,716.03	3,412,839.03
590-000.000-155.000	ACCUMULATED DEPR. - SEWER SYSTEM	(2,504,614.92)	(2,626,234.93)
590-000.000-158.000	CONSTRUCTION IN PROGRESS	186,746.02	1,418,388.55
Total Assets		6,338,851.42	7,307,584.38
*** Liabilities ***			
590-000.000-202.000	ACCTS PAYABLE	(6.00)	53,906.60
590-000.000-256.000	ACCRUED INT PAYABLE	13,580.64	13,411.26
590-000.000-285.000	SECURITY DEPOSITS	18,600.00	18,250.00
590-000.000-306.000	2011 USDA RURAL DEVELOPMENT BONDS	2,519,953.69	2,477,953.69
590-000.000-312.000	2012 REFUNDING BONDS - SEWER SYSTEM	215,000.00	185,000.00
590-000.000-314.000	2014 RURAL DEVELOPMENT BONDING	0.00	331,000.00
Total Liabilities		2,767,128.33	3,079,521.55
*** Fund Balance ***			
590-000.000-391.000	NET ASSETS	3,553,362.22	4,115,489.90
590-000.000-391.002	BOND RESERVE - 2011 RURAL DEV BOND PMT	18,375.00	39,375.00
590-000.000-391.003	BOND RESERVE - 2011 RURAL DEV - RRI	15,837.50	34,095.53
590-000.000-391.004	BOND RESERVE - 2015 RURAL DEV BOND PMT	0.00	1,125.00
590-000.000-391.005	BOND RESERVE - 2015 RURAL DEV RRI	0.00	3,527.25
Total Fund Balance		3,587,574.72	4,193,612.68
Beginning Fund Balance		3,587,574.72	4,193,612.68
Net of Revenues VS Expenditures		(15,851.63)	34,450.15
Ending Fund Balance		3,571,723.09	4,228,062.83
Total Liabilities And Fund Balance		6,338,851.42	7,307,584.38

Fund 591 WATER SYSTEM FUND

GL Number	Description	PERIOD ENDED 03/31/2015	PERIOD ENDED 03/31/2016
*** Assets ***			
591-000.000-001.000	CASH	233,127.10	28,419.65
591-000.000-001.016	2014 USDA WATER BOND PMT RESERVE ACCOUNT	0.00	1,875.27
591-000.000-001.017	2014 USDA WATER BOND RRI RESERVE ACCOUNT	0.00	3,226.95
591-000.000-003.000	CERTIFICATES OF DEPOSIT/ REPURCHASE AGR.	350,000.00	95,000.00
591-000.000-040.000	ACCOUNTS RECEIVABLE	0.00	802.50
591-000.000-043.000	A/R UTILITIES	19,158.93	21,406.98
591-000.000-043.001	ALLOWANCE FOR UNCOLLECTIBLE ACCOUNTS	(800.00)	(200.00)
591-000.000-045.000	SPECIAL ASSESSMENTS RECEIVABLE	1,415.05	1,061.26
591-000.000-079.000	DUE FROM FEDERAL GOVERNMENT	0.00	44,818.46
591-000.000-111.000	INVENTORY	7,642.70	7,338.90
591-000.000-130.000	LAND	42,632.25	42,632.25
591-000.000-136.000	BUILDING, ADDITIONS AND IMPROVEMENTS	454,584.99	454,584.99
591-000.000-137.000	ACCUMULATED DEPRECIATION-BUILDINGS	(390,599.65)	(393,094.93)
591-000.000-138.000	EQUIPMENT	17,852.84	17,852.84
591-000.000-145.000	ACCUMULATED DEPR. - EQUIPMENT	(17,065.84)	(17,380.64)
591-000.000-152.001	WATER SYSTEM - WELLS	777,007.48	777,007.48
591-000.000-152.003	WATER SYSTEM - PUMPING	45,989.93	45,989.93
591-000.000-152.004	WATER SYSTEM - STANDPIPES	973,376.91	973,376.91
591-000.000-152.005	WATER SYSTEM - MAINS	743,113.82	743,113.82
591-000.000-152.007	WATER SYSTEM - TRANSMISSION	196,972.56	196,972.56
591-000.000-153.000	ACCUMULATED DEPR. WATER SYSTEM	(1,521,095.51)	(1,572,561.16)
591-000.000-158.000	CONSTRUCTION IN PROGRESS	173,257.12	1,860,335.45
Total Assets		2,106,570.68	3,332,579.47
*** Liabilities ***			
591-000.000-202.000	ACCTS PAYABLE	0.00	74,697.44
591-000.000-256.000	ACCRUED INT PAYABLE	2,340.00	3,715.24
591-000.000-276.000	DUE TO WATER CUSTOMERS	0.00	3.22
591-000.000-312.000	2012 REFUNDING BONDS - WATER SYSTEM	210,000.00	190,000.00
591-000.000-314.000	2014 RURAL DEVELOPMENT BONDING	0.00	553,000.00
Total Liabilities		212,340.00	821,415.90
*** Fund Balance ***			
591-000.000-391.000	NET ASSETS	1,894,735.93	2,864,754.62
591-000.000-391.004	BOND RESERVE - 2015 RURAL DEV BOND PMT	0.00	1,875.00
591-000.000-391.005	BOND RESERVE - 2015 RURAL DEV RRI	0.00	3,226.50
Total Fund Balance		1,894,735.93	2,869,856.12
Beginning Fund Balance		1,894,735.93	2,869,856.12
Net of Revenues VS Expenditures		(505.25)	(358,692.55)
Ending Fund Balance		1,894,230.68	2,511,163.57
Total Liabilities And Fund Balance		2,106,570.68	3,332,579.47

Fund 636 DATA PROCESSING

GL Number	Description	PERIOD ENDED 03/31/2015	PERIOD ENDED 03/31/2016
*** Assets ***			
636-000.000-001.000	CASH	29,281.35	32,212.39
636-000.000-146.000	OFFICE EQUIPMENT AND FURNITURE	371,414.32	385,830.41
636-000.000-147.000	ACCUMULATED DEPR. - OFFICE EQUIPMENT	(326,850.59)	(339,885.42)
Total Assets		73,845.08	78,157.38
*** Liabilities ***			
Total Liabilities		0.00	0.00
*** Fund Balance ***			
636-000.000-391.000	NET ASSETS	62,636.62	65,107.99
Total Fund Balance		62,636.62	65,107.99
Beginning Fund Balance		62,636.62	65,107.99
Net of Revenues VS Expenditures		11,208.46	13,049.39
Ending Fund Balance		73,845.08	78,157.38
Total Liabilities And Fund Balance		73,845.08	78,157.38

Fund 641 MOBILE EQUIPMENT

GL Number	Description	PERIOD ENDED 03/31/2015	PERIOD ENDED 03/31/2016
*** Assets ***			
641-000.000-001.000	CASH	63,548.69	24,320.82
641-000.000-003.000	CERTIFICATES OF DEPOSIT/ REPURCHASE AGR.	0.00	50,000.00
641-000.000-043.000	A/R UTILITIES	926.93	921.32
641-000.000-043.001	ALLOWANCE FOR UNCOLLECTIBLE ACCOUNTS	(100.00)	(50.00)
641-000.000-109.000	INVENTORY - STREET ROAD SALT	4,338.08	7,858.56
641-000.000-109.001	INVENTORY - STREET COLD PATCH	291.51	200.25
641-000.000-111.000	INVENTORY	33,116.73	35,713.65
641-000.000-130.000	LAND	85,000.00	85,000.00
641-000.000-136.000	BUILDING, ADDITIONS AND IMPROVEMENTS	667,283.12	667,283.12
641-000.000-137.000	ACCUMULATED DEPRECIATION-BUILDINGS	(408,796.20)	(431,188.16)
641-000.000-138.000	EQUIPMENT	567,530.14	567,530.14
641-000.000-139.000	OTHER EQUIPMENT	16,787.52	16,787.52
641-000.000-145.000	ACCUMULATED DEPR. - EQUIPMENT	(569,463.61)	(578,139.95)
641-000.000-148.000	VEHICLES - DPW	1,018,563.19	1,050,144.39
641-000.000-148.001	VEHICLES - POLICE	136,066.99	136,066.99
641-000.000-149.000	ACCUMULATED DEPRECIATION - VEHICLES	(837,464.37)	(897,742.99)
Total Assets		777,628.72	734,705.66
*** Liabilities ***			
641-000.000-202.000	ACCTS PAYABLE	(1.29)	0.00
641-000.000-276.000	DUE TO UTILITY CUSTOMERS	19.08	0.00
Total Liabilities		17.79	0.00
*** Fund Balance ***			
641-000.000-391.000	NET ASSETS	726,333.11	685,772.69
Total Fund Balance		726,333.11	685,772.69
Beginning Fund Balance		726,333.11	685,772.69
Net of Revenues VS Expenditures		51,277.82	48,932.97
Ending Fund Balance		777,610.93	734,705.66
Total Liabilities And Fund Balance		777,628.72	734,705.66

Fund 703 PROPERTY TAX FUND

GL Number	Description	PERIOD ENDED 03/31/2015	PERIOD ENDED 03/31/2016
*** Assets ***			
703-000.000-001.000	CASH	469.99	3,867.94
703-000.000-018.000	TAXES RECEIVABLE - SUMMER	178,638.07	177,669.22
703-000.000-019.000	TAXES RECEIVABLE - WINTER	134,569.10	(1,553,794.03)
Total Assets		313,677.16	(1,372,256.87)
*** Liabilities ***			
703-000.000-214.101	DUE TO GENERAL FUND	127,024.47	97,879.55
703-000.000-214.202	DUE TO MAJOR STREET FUND	(8.86)	(0.85)
703-000.000-214.203	DUE TO LOCAL STREET FUND	5,402.20	2,214.93
703-000.000-214.208	DUE TO PARKS FUND	5,204.86	3,819.59
703-000.000-214.590	DUE TO SEWER FUND	1,930.93	(43.07)
703-000.000-214.591	DUE TO WATER FUND	423.55	26.49
703-000.000-214.641	DUE TO MOBILE EQUIPMENT	46.78	(1.63)
703-000.000-215.001	DUE TO COMPONENT UNIT - DDA	1,864.51	(4,135.67)
703-000.000-222.001	DUE TO CLARE COUNTY	64,136.48	(279,978.26)
703-000.000-222.002	DUE TO ISABELLA COUNTY	13,850.31	(59,082.36)
703-000.000-223.000	DUE TO LIBRARY - PMDL	4,574.59	3,921.45
703-000.000-225.000	DUE TO CLARE PUBLIC SCHOOLS	88,110.99	(1,126,760.76)
703-000.000-228.000	DUE TO STATE OF MICHIGAN	0.00	(2,844.11)
703-000.000-230.001	DUE TO ISABELLA COUNTY TRANSIT	750.41	(11,034.91)
703-000.000-274.000	UNDISTRIBUTED TAX COLLECTIONS	365.94	3,762.74
Total Liabilities		313,677.16	(1,372,256.87)
*** Fund Balance ***			
Total Fund Balance		0.00	0.00
Beginning Fund Balance		0.00	0.00
Net of Revenues VS Expenditures		0.00	0.00
Ending Fund Balance		0.00	0.00
Total Liabilities And Fund Balance		313,677.16	(1,372,256.87)

Fund 704 IMPREST PAYROLL FUND

GL Number	Description	PERIOD ENDED 03/31/2015	PERIOD ENDED 03/31/2016
*** Assets ***			
704-000.000-001.000	CASH	(5,910.84)	14,495.00
704-000.000-040.000	ACCOUNTS RECEIVABLE	0.00	(691.22)
Total Assets		(5,910.84)	13,803.78
*** Liabilities ***			
704-000.000-228.000	DUE TO STATE OF MICHIGAN	4,678.53	6,906.30
704-000.000-231.001	AFLAC PAYABLE	(537.30)	73.74
704-000.000-231.002	MERS PAYABLE	23,654.90	40,895.70
704-000.000-231.003	BLUE CROSS PAYABLE	(33,787.65)	(34,570.98)
704-000.000-231.005	TEAMSTERS PAYABLE	(593.00)	(660.00)
704-000.000-231.015	DEFERRED COMP PAYABLE - MERS 457	673.68	1,159.02
Total Liabilities		(5,910.84)	13,803.78
Beginning Fund Balance		0.00	0.00
Net of Revenues VS Expenditures		0.00	0.00
Ending Fund Balance		0.00	0.00
Total Liabilities And Fund Balance		(5,910.84)	13,803.78

Fund 765 HATTON TOWNSHIP LANDFILL TRUST FUND

GL Number	Description	PERIOD ENDED 03/31/2015	PERIOD ENDED 03/31/2016
*** Assets ***			
765-000.000-003.000	CERTIFICATES OF DEPOSIT	209,665.58	200,005.79
Total Assets		209,665.58	200,005.79
*** Liabilities ***			
Total Liabilities		0.00	0.00
*** Fund Balance ***			
765-000.000-390.000	FUND BALANCE	209,665.58	210,505.79
Total Fund Balance		209,665.58	210,505.79
Beginning Fund Balance		209,665.58	210,505.79
Net of Revenues VS Expenditures		0.00	(10,500.00)
Ending Fund Balance		209,665.58	200,005.79
Total Liabilities And Fund Balance		209,665.58	200,005.79

Fund 901 GENERAL FIXED ASSETS

GL Number	Description	PERIOD ENDED 03/31/2015	PERIOD ENDED 03/31/2016
*** Assets ***			
901-000.000-130.101	LAND - GFA, GENERAL FUND	3,416,899.83	3,333,874.88
901-000.000-130.206	LAND - GFA, FIRE DEPARTMENT	5,675.00	5,675.00
901-000.000-130.208	LAND - GFA, PARKS & RECREATION	936,849.24	936,849.24
901-000.000-130.210	LAND - DDA	108,126.20	108,126.20
901-000.000-132.101	LAND IMPROVEMENTS - GFA, GENERAL FUND	43,343.05	43,343.05
901-000.000-132.202	ROAD IMPROVEMENTS - MAJOR STREETS	74,248.40	82,738.71
901-000.000-132.203	ROAD IMPROVEMENTS - LOCAL STREETS	483,707.18	550,763.68
901-000.000-132.208	LAND IMPROVEMENTS - GFA, PARKS AND REC.	1,257,577.27	1,257,577.27
901-000.000-132.210	LAND IMPROVEMENTS - DDA	456,071.51	456,071.51
901-000.000-132.211	SIDEWALK IMPROVEMENTS	90,804.62	90,804.62
901-000.000-132.214	LAND IMPROV - LDFA	94,016.27	94,016.27
901-000.000-133.000	ACCUMULATED DEPRECIATION - LAND IMPROVEM	(274,675.29)	(352,161.43)
901-000.000-133.210	ACCUM DEPR - LAND IMPROV - DDA	(171,344.63)	(193,444.40)
901-000.000-133.214	ACCUM DEPR - LAND IMPROV - LDFA	(20,201.09)	(24,347.73)
901-000.000-136.101	BUILDINGS, ETC. - GFA, GENERAL FUND	1,746,144.62	1,753,228.03
901-000.000-136.206	BUILDINGS, ETC. - GFA, FIRE DEPARTMENT	461,759.56	461,759.56
901-000.000-136.208	BUILDINGS, ETC. - PARKS & RECREATION	360,896.42	360,896.42
901-000.000-137.000	ACCUMULATED DEPRECIATION-BUILDINGS	(969,017.27)	(1,040,610.53)
901-000.000-138.101	EQUIPMENT - GFA, GENERAL FUND	200,128.59	200,128.59
901-000.000-138.206	EQUIPMENT - GFA, FIRE DEPARTMENT	597,062.88	617,624.64
901-000.000-138.208	EQUIPMENT - GFA, PARKS & RECREATION	114,322.77	114,322.77
901-000.000-138.210	EQUIPMENT - DDA	138,200.00	138,200.00
901-000.000-138.500	ACCUMULATED DEPRECIATION-EQUIPMENT	(582,943.57)	(636,979.95)
901-000.000-139.210	ACCUM DEPR - EQUIP (DDA)	(138,200.00)	(138,200.00)
901-000.000-146.206	OFFICE EQUIPMENT - GFA, FIRE DEPARTMENT	1,269.00	1,269.00
901-000.000-147.000	ACCUMULATED DEPR. - OFFICE EQUIPMENT	(1,078.65)	(1,205.55)
901-000.000-148.206	VEHICLES - FIRE DEPARTMENT	1,012,553.78	1,012,553.78
901-000.000-149.000	ACCUMULATED DEPRECIATION - VEHICLES	(691,475.71)	(755,070.17)
901-000.000-158.000	CONSTRUCTION IN PROGRESS	571,704.65	2,239,472.67
Total Assets		9,322,424.63	10,717,276.13
*** Liabilities ***			
Total Liabilities		0.00	0.00
*** Fund Balance ***			
901-000.000-130.399	INVESTMENT IN LAND	4,467,550.27	4,384,525.32
901-000.000-132.399	INVESTMENT IN LAND IMPROVEMENTS	2,457,169.96	4,053,270.02
901-000.000-136.399	INVESTMENT IN BUILDINGS, ETC.	1,747,865.31	1,726,837.68
901-000.000-138.399	INVESTMENT IN EQUIPMENT	328,570.67	295,096.05
901-000.000-146.399	INVESTMENT IN OFFICE EQUIPMENT&FURNITURE	190.35	63.45
901-000.000-148.399	INVESTMENT IN VEHICLES	321,078.07	257,483.61
Total Fund Balance		9,322,424.63	10,717,276.13
Beginning Fund Balance		9,322,424.63	10,717,276.13
Net of Revenues VS Expenditures		0.00	0.00
Fund Balance Adjustments		1,394,851.50	0.00
Ending Fund Balance		10,717,276.13	10,717,276.13
Total Liabilities And Fund Balance		9,322,424.63	10,717,276.13

Fund 902 GENERAL LONG-TERM DEBT

GL Number	Description	PERIOD ENDED 03/31/2015	PERIOD ENDED 03/31/2016
*** Assets ***			
902-000.000-186.000	AMOUNT TO BE PROVIDED - LTD	1,513,000.00	1,513,000.00
Total Assets		1,513,000.00	1,513,000.00
*** Liabilities ***			
902-000.000-256.000	ACCRUED INT PAYABLE	13,537.36	15,061.49
902-000.000-256.210	ACCRUED INT PAYABLE	2,343.17	2,187.92
902-000.000-304.000	MMCAA INSTALLMENT LOAN	85,713.11	75,712.03
902-000.000-306.001	2006 DDA BOND	325,000.00	302,000.00
902-000.000-312.000	2012 REFUNDING BONDS -PUBLIC SAFETY BLDG	655,000.00	620,000.00
902-000.000-313.000	SOCCER COMPLEX LOAN PAYABLE	154,502.06	139,100.68
902-000.000-315.000	NORTH INFRASTRUCTURE DEBT	0.00	331,992.66
Total Liabilities		1,236,095.70	1,486,054.78
*** Fund Balance ***			
902-000.000-391.000	FISCAL FUND BALANCE	276,904.30	26,945.22
Total Fund Balance		276,904.30	26,945.22
Beginning Fund Balance		276,904.30	26,945.22
Net of Revenues VS Expenditures		0.00	0.00
Ending Fund Balance		276,904.30	26,945.22
Total Liabilities And Fund Balance		1,513,000.00	1,513,000.00

Fund 934 GASB ACCRUALS

GL Number	Description	PERIOD ENDED 03/31/2015	PERIOD ENDED 03/31/2016
*** Assets ***			
934-000.000-084.000	DUE FROM GOVT ACTIVITIES	251,703.00	236,700.00
Total Assets		251,703.00	236,700.00
*** Liabilities ***			
934-000.000-214.000	DUE TO BUS TYPE ACTIVITIES	251,703.00	236,700.00
934-000.000-339.000	DEFERRED REVENUES	(66,032.00)	(37,076.00)
Total Liabilities		185,671.00	199,624.00
*** Fund Balance ***			
934-000.000-390.000	FUND BALANCE	(179,556.00)	(179,556.00)
934-000.000-391.000	FISCAL FUND BALANCE	245,588.00	216,632.00
Total Fund Balance		66,032.00	37,076.00
Beginning Fund Balance		66,032.00	37,076.00
Net of Revenues VS Expenditures		0.00	0.00
Ending Fund Balance		66,032.00	37,076.00
Total Liabilities And Fund Balance		251,703.00	236,700.00

City of Clare

Utility Billing System Reports

Prepared as of

March 31, 2016

MARCH 2016 RECONCILIATION REPORT

Balance Manager

Receivable balance as of today: 148,653.22
 Past due balance as of today: 18,298.65

Options Excel Exports

Details

Posting Date Selection

Posting From: 03/01/2016 Starting Balance: \$87,672.99
 Posting To: 03/31/2016 Days end Balance: \$74,153.10
 Transaction Total: (\$13,519.89)

Use Account Filter
 Set Account Range

Manually Refresh Data
 Refresh Data

Receivables History Transactions Journal Entries

Receivable Date: Posting To' receivable balance

Bill Item	Billing Balance	Sales Tax Balance	Penalty Balance	Interest Balance	Total Due
Sewer	\$38,740.75	\$0.00	\$472.95	\$0.00	\$39,213.70
Water	\$20,971.44	\$0.00	\$249.33	\$0.00	\$21,220.77
Garbage	\$12,413.31	\$0.00	\$197.79	\$0.00	\$12,611.10
Meter Fee	\$908.10	\$0.00	\$13.22	\$0.00	\$921.32
TURN ON FEE	\$137.93	\$0.00	\$5.00	\$0.00	\$142.93
CROSS CONNECT INSPEC	\$42.78	\$0.00	\$0.50	\$0.00	\$43.28
DEPOSIT REQUIRED	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
BUY-IN & METER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Cross Connect Fee	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
DEP POSTED	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
GARBAGE ADJUSTMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
GJ	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Totals:	\$73,214.31	\$0.00	\$938.79	\$0.00	\$74,153.10

Close

MARCH 2016

	<u>Starting Balance</u>	<u>Ending Balance</u>
<i>WATER</i>	\$21,152.15	\$21,406.98
<i>SEWER</i>	\$38,740.75	\$39,213.70
<i>GARBAGE</i>	\$12,413.31	\$12,611.10
<i>METER FEES</i>	\$908.10	\$921.32
<i>TOTAL</i>	\$73,214.31	\$74,153.10

Aged Accounts Receivable by Date

Thursday, April 14, 2016

Receivable Date: 3/31/2016

Location ID	Status	Customer Name					1/279
Account Number	Parcel Number	Service Address					
Bill Item Name	Non Delq	< 30 Days	30 Days	60 Days	90 Days	180+ Days	Total Due
4THW-000127-0000-10	Inactive-Paid	10-16 RECOVERY NETWORK					
	051-072-001-70	127 W FOURTH ST					
Meter Fee	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Sewer	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Water	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
CONS-000008-0000-00	INACTIVE-VACANT	127 GROUP					
		8 CONSUMERS ENERGY PKWY					
Sewer	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Water	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4THW-000127-0000-00	Active	127 GROUP, LLC					
	051-072-001-70	127 W FOURTH ST					
Meter Fee	\$1.25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1.25
Sewer	\$44.05	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$44.05
Water	\$29.65	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$29.65
	\$74.95	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$74.95
MCEW-000515-0000-00	Active	515 GALLERY					
	051-065-007-80	515 N MCEWAN ST					
Meter Fee	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Sewer	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Water	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
STA2-000318-0000-10	Inactive-Paid	ABBOTT, AIMEE					
	051-034-204-21	318 W STATE ST					
Garbage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Meter Fee	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Sewer	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Water	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
MAPL-000907-0000-00	Active	ABBOTT, KASSANDRA					
	051-620-002-00	907 MAPLE ST					
Garbage	\$18.78	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$18.78
Meter Fee	\$1.25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1.25
Sewer	\$39.51	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$39.51
Water	\$20.57	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20.57
	\$80.11	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$80.11
SCHO-000821-0002-01	Active	ABBOTT, LANNEY					
	051-035-201-10	821 SCHOOLCREST #2					
Garbage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Sewer	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
HEML-001309-0000-00	Active	ABBOTT, TIMOTHY					
	051-300-098-00	1309 HEMLOCK ST					
Garbage	\$18.78	\$1.88	\$18.78	\$0.00	\$0.00	\$0.00	\$39.44
Meter Fee	\$1.25	\$0.13	\$1.25	\$0.00	\$0.00	\$0.00	\$2.63

Billing Transaction Totals

Billing Item	Non Delq	< 30 Days	30 Days	60 Days	90 Days	180+ Days	Total Due
Meter Fee	\$745.11	\$1.25	\$142.65	\$6.92	\$8.42	\$3.75	\$908.10
Sewer	\$33,506.88	\$21.35	\$3,985.51	\$178.58	\$974.63	\$73.80	\$38,740.75
Water	\$18,596.15	\$10.61	\$1,763.85	\$85.78	\$482.91	\$32.14	\$20,971.44
Garbage	\$10,180.77	\$18.78	\$1,955.90	\$74.26	\$108.48	\$75.12	\$12,413.31
TURN ON FEE	\$75.00	\$25.00	\$37.93	\$0.00	\$0.00	\$0.00	\$137.93
DEP POSTED	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
CROSS CONNECT INSPEC	\$35.89	\$0.00	\$5.00	\$0.25	\$1.64	\$0.00	\$42.78
Water (Sprinklers)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
WATER SP BASE FEE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
NSF	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	\$63,139.80	\$76.99	\$7,890.84	\$345.79	\$1,576.08	\$184.81	\$73,214.31

Sales Tax Transaction Totals

Billing Item	Non Delq	< 30 Days	30 Days	60 Days	90 Days	180+ Days	Total Due
Meter Fee	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Sewer	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Water	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Garbage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TURN ON FEE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
DEP POSTED	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
CROSS CONNECT INSPEC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Water (Sprinklers)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
WATER SP BASE FEE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
NSF	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Penalty Transaction Totals

Billing Item	Non Delq	< 30 Days	30 Days	60 Days	90 Days	180+ Days	Total Due
Meter Fee	\$0.00	\$10.79	\$0.91	\$0.73	\$0.79	\$0.00	\$13.22
Sewer	\$0.00	\$336.24	\$18.64	\$17.86	\$100.21	\$0.00	\$472.95
Water	\$0.00	\$163.67	\$10.04	\$10.51	\$65.11	\$0.00	\$249.33
Garbage	\$0.00	\$166.32	\$7.52	\$8.65	\$11.54	\$3.76	\$197.79
TURN ON FEE	\$0.00	\$2.50	\$2.50	\$0.00	\$0.00	\$0.00	\$5.00
DEP POSTED	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
CROSS CONNECT INSPEC	\$0.00	\$0.20	\$0.10	\$0.10	\$0.10	\$0.00	\$0.50
Water (Sprinklers)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
WATER SP BASE FEE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
NSF	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	\$0.00	\$679.72	\$39.71	\$37.85	\$177.75	\$3.76	\$938.79

Interest Transaction Totals

Billing Item	Non Delq	< 30 Days	30 Days	60 Days	90 Days	180+ Days	Total Due
Meter Fee	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Sewer	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Water	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Garbage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TURN ON FEE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
DEP POSTED	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
CROSS CONNECT INSPEC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Water (Sprinklers)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
WATER SP BASE FEE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
NSF	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

GRAND TOTAL

Billing Item	Non Delq	< 30 Days	30 Days	60 Days	90 Days	180+ Days	Total Due
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Meter Fee	\$745.11	\$12.04	\$143.56	\$7.65	\$9.21	\$3.75	\$921.32
Sewer	\$33,506.88	\$357.59	\$4,004.15	\$196.44	\$1,074.84	\$73.80	\$39,213.70
Water	\$18,596.15	\$174.28	\$1,773.89	\$96.29	\$548.02	\$32.14	\$21,220.77
Garbage	\$10,180.77	\$185.10	\$1,963.42	\$82.91	\$120.02	\$78.88	\$12,611.10
TURN ON FEE	\$75.00	\$27.50	\$40.43	\$0.00	\$0.00	\$0.00	\$142.93
DEP POSTED	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
CROSS CONNECT INSPEC	\$35.89	\$0.20	\$5.10	\$0.35	\$1.74	\$0.00	\$43.28
Water (Sprinklers)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
WATER SP BASE FEE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
NSF	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	\$63,139.80	\$756.71	\$7,930.55	\$383.64	\$1,753.83	\$188.57	\$74,153.10

GL Numbers	Debit	Credit
641-000.000-043.000	\$921.32	\$0.00
590-000.000-043.000	\$39,213.70	\$0.00
591-000.000-043.000	\$21,406.98	\$0.00
101-000.000-043.000	\$12,611.10	\$0.00
	\$74,153.10	\$0.00

TO: Clare City Commission
FROM: Diane Lyon, City Clerk
DATE: April 8, 2016
RE: Department Report
CC: Ken Hibl, City Manager

For the Agenda of April 18, 2016

**This is a Consent Agenda item and is considered as routine by the City Commission. As such, this matter shall be automatically enacted by one motion with all other Consent Agenda items unless a Commissioner or citizen requests this item be individually discussed, in which event it shall be removed from the Consent Agenda and considered and acted upon in its designated sequence on the approved Agenda of the Clare City Commission.*

Elections

The Election Commission, Mayor Humphrey, City Attorney Jaynie Hoerauf, and I, held a meeting on April 4 for the purpose of appointing Election Inspectors and authorizing testing of election equipment and ballots for the May 3, 2016, Consolidated Special Election. The Preliminary Election equipment and ballot test is scheduled for April 18 at 11:00 am; the Public Test is scheduled for April 20 at 11:00 am; both will be held in the lower level of the Pere Marquette District Library.

Nominating Petitions for the office of City Commissioner are due in the Clerk's office by April 19, 2016, at 4:00 pm. We have one term expiring in the office of City Commissioner (Gus Murphy) in November 2016.

I attended the Michigan Association of Municipal Clerks (MAMC) conference held in Mt. Pleasant March 22-March 24, 2016. The State put out a Request for Proposals (RFP) for new election equipment in the fall of 2015. Five of the vendors who submitted RFPs provided a demonstration and question and answer period on their equipment at the conference. The new equipment is technology driven in that the majority of vendors utilized tablets for the voting process which also required a small printer tethered to the tablet for printing the elector's ballot. Follow up discussion among clerks at the conference centered on concerns about the ability to provide an electrical power source for each tablet and printer combo at each voting station within the precinct. State Election Law requires at least one voting station be provided for every 300 registered voters. The City of Clare has 2,227 registered voters; this equates to a minimum of 8 voting stations and 16 outlets; for a Presidential Election we typically set up at least fifteen to twenty voting stations which would require a minimum of 30 outlets. The consensus among clerks was that many precinct locations would not have the required number of power outlets available to run the equipment without running numerous electrical cords throughout the polling location which create trip hazards and in turn, liability issues. Tablet batteries last anywhere from 4-6 hours, so utilizing the battery as the main power source is not an option since the polls are open for 13 hours on election day and the printers would still need to be hardwired in to a power source.

The anticipated cost for the new equipment ranges from \$6-12k per precinct. Last fall the MAMC recommended that we set aside \$2k in our budgets per precinct since federal funds

remain available through the Help America Vote Act (HAVA), and the State announced that they would increase funding for elections to curtail the wait time that voters would likely experience due to the States elimination of straight party voting.

March's Presidential Primary resulted in a 28% voter turnout at the polls. I anticipate double the number of voter's in November's election.

Freedom of Information Requests (FOIA)

We received and processed eight FOIA requests in the first quarter of 2016. Three of those requests came from the same individual with one of them being quite lengthy and time consuming for the PD and I to complete within the timeframe allowed under FOIA.

Surveys and Requests for Information from Membership Groups

As members of several entities that provide various services to municipalities, we are frequently asked to complete surveys and provide detailed information about our operations which allow them to provide trending data to member communities who participate in providing information. Thus far this year we have completed:

- Annual Employment Outlook Survey for the International Public Management Association for Human Resources (IPMA-HR).
- Annual MML wage and benefit survey.
- Portland position, compensation and benefits survey.
- Imlay City position, compensation and benefits survey.

Miscellaneous Projects

Prepared the State of the Community Address informational PowerPoint for presentation at various meetings.

Provided assistance to Farwell's staff and supervisor during the absence of a Village Clerk in their office.

Provided information and assistance to McKenna & Associates in the update of the current land use map, future land use map, and tools used to assist in the development of the Master Plan update.

Depot Project

We've received a second \$5,000 donation from Coyne Oil Corporation for the Depot Rehabilitation Project. We intend to use this donation as a matching challenge to other businesses and organizations in the area to garner additional funding for the project. We are currently working on preparations for the Depot Car

Insurance Claims

One Worker's Compensation claim was submitted in February 2016. That employee has since returned to light duty work.

Industrial Facilities Tax Exemptions & Site Plans

The Clerk's office processed one IFT in the amount of \$3.6 million dollars; one site plan application for the 411 (formerly 415) McEwan building; and one amended site plan for Walmart in the first quarter of 2016.

Current Board and Committee Vacancies

1 LDFA

Meetings

I continue active participation in the following city business meetings:

Monthly Department Head meetings, monthly Planning Commission meetings, monthly Cable Consortium, monthly Clare County Clerks Association meetings, monthly Clare Railroad Depot Steering Committee meetings, Safety Committee meetings, and the annual Michigan Employee Retirement System meeting.

Aged Accounts Receivable Report

See attached report.

Airport Manager Report

April 2016

1. Av Fuel Sales were up again last month and are also up for April as well. We remain the lowest price in the State at \$3.74 per gallon.
2. Our T- Hangars are full! I have started a waiting list for those who inquire about renting a T-Hangar. With the number new students increasing, it shouldn't be long and we will have a demand for much more hangar space.
3. Private Pilot Ground School is almost over this Winter/Spring session. I have 12 students who are learning everything needed to take and pass the FAA written knowledge test. Classes run through April. I have four students in the queue without advertising at all for the Summer Ground School, that will begin in June.
4. I currently have 8 students taking flight lessons and flying the rental aircraft, working their way towards becoming pilots. Our first student should be ready to take his practical test by the month's end and officially become a pilot.
5. The Egg Drop was held on April 2nd with no help from mother nature. Cold, snowy and windy were what we had to work with, weather-wise. We did manage to make two egg drops (1600 eggs dropped) to the brave that endured for our annual event. The Easter Bunny was also flown in by one of our local pilots. Golden eggs were found in each drop, and lucky kids were given special prizes.
6. We plan on crack sealing many of our asphalt this year with the assistance of the DPW crew. I will purchase the material and DPW will do the application. I also just received a paint bid to re-paint the taxiway and tarmac areas for the airport. This bid from PK Contracting was for \$6,086.79. They also included a bid to do both runways for an additional \$10,000, which I feel is not yet needed.
7. Internet connection has been severely interrupted this last month from the City's network at the airport. The most recent fix raised the receiver antenna located on top of our beacon tower by 5 feet. This antenna must receive a signal from the top of the water tower. Several trees have grown and are now an impediment for clear signal. I will work with DPW to top some of the major offenders and hopefully improve signal.

Sincerely,

Gary Todd

Airport Manager

DIRECTOR'S MONTHLY OPERATING REPORT WATER & WASTEWATER TREATMENT 2016 March

Wastewater Treatment Plant

In addition to their routine duties, our Operators performed the following tasks:

- Finished painting the pipes in the basement.
- Decant the sludge lagoon.
- Some wires burnt up in lift station number 10. A repair was made to get it back working again.
- Did some NPDES sampling for the wastewater plant.
- Replaced the heat strip in the rest area lift station panel.
- Cleaned up pole building.
- Cleaned up plow marks around waste water plant.
- Did some maintenance on lawn mowers to prepare for the summer season.
- Installed a block heater for the WWTP generator.
- Repaired solenoid valve in polymer mixer.
- Purchased a new maintenance program.
- Repaired library lift station
- Kennedy Industries here to do an inferred study on lift station number 10.

Water Treatment Plant

In addition to their routine duties, our Operators performed the following tasks:

- Took some partial chemical samples of some private well around the north water tower. Looking for a new possible water source for the city.
- Cleaned up the interior of the booster station and the new water tower.
- Replaced the Air stripper heater belts.
- Ran a flow test for new water tower.

Landfill

In addition to their routine duties, our Operators performed the following tasks:

- Ordered sample bottles for the land fill sampling in may.

Administrative Functions

During the month, the following administrative tasks were performed:

- Sent in the cross connection control report to the DEQ.
- Sent in the IPP report to the DEQ.
- Sent in the PMP report to the DEQ.
- Cleaned chlorine injection point.

“This is a Consent Agenda item and is considered as routine by the City Commission. As such, this matter shall be automatically enacted by one motion with all other Consent Agenda items unless a Commissioner or citizen requests that the item be individually discussed, in which event it shall be removed from the Consent Agenda and considered and acted upon in its designated sequence on the approved Agenda of the Clare City Commission.”

**DEPARTMENT OF PUBLIC WORKS
DEPARTMENT REPORT – MARCH 2016
ALAN J. JESSUP, DIRECTOR**

STREET WORK. We had our normal schedule of cold patching. Snow plowing was 6” on March 2nd and 4” on March 24th and salted the highways for ice on Good Friday. We bladed streets to keep the snow from getting packed down, bladed gravel streets, measured streets for replacement and hauled snow.

WATER & SEWER WORK: Water and sewer work this month included our regular schedule of Miss Digs, meter readings, water shut offs, meter work and sewer preventive maintenance. On March 16th we turned valves open in the new industrial park and ran a few flow tests of the park hydrants. Worked on the storm sewer by Rodnicks and cleaned catch basins for getting plugged up with all the rain.

CEMETERY WORK: We sold graves and had two burials in Cherry Grove Cemetery this month and did some cleanup.

MISCELLANEOUS WORK: Attended meeting at city hall regarding Irish fest, cleaned off snow between curb and sidewalk from E. Sixth St. to Wilcox for the parade. Prepped for the parade and went to MDOT to pick up cones and arrow boards for Irish fest and then returned them afterward. Also did some work at the police dept.

DPW WORK: DPW work was our normal schedule of equipment/truck repair and maintenance including washing floors and trucks. We changed out a broken stop sign, worked on street numbers, and chipped brush. Also we got called in to push back tree limbs that fell due to the ice buildup. We washed sidewalks on Fifth Street and McEwan from Sixth to Wilcox, and Fourth Street and came in early on March 11th to wash downtown walks and measured John R Street for replacement.

Training this month included CPR, AED, First Aid and blood borne pathogens training. Also went to court for Mario Crook water theft.

Attachments. Manhour Report, Utility Work Order, Report, Fuel Report, Equipment Report

FEBRUARY 2016

UTILITY WORK ORDERS

<u>WORK ORDER TYPE</u>	<u># OF CUSTOMERS</u>
<i>Service Turned ON</i>	0
<i>Customer Request Off</i>	0
<i>Sewer Problems</i>	1
<i>Frozen Water</i>	0
<i>New Meter Head</i>	0
<i>3+ Estimated Meter</i>	
<i> Reads</i>	4
<i> High Usage</i>	1
<i> OFNP</i>	7
<i> New Meters</i>	3
<i>Meter Repair - New RF</i>	2
	<hr/>
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MANNATEC FUEL REPORT FOR PERIOD:

March 1 - 31, 2016

DEPT:	GALLONS REGULAR	TOTAL COST	AVERAGE RATE	GALLONS DIESEL	TOTAL COST	AVERAGE RATE	AMOUNT BILLED
City Hall							0.00
Fire Dept	97.569	142.21	1.458	104.119	154.98	1.488	297.19
Police Dept	689.764	994.74	1.442	15.180	22.78		1,017.52
DPW	276.760	410.45	1.483	1014.134	1,521.74	1.501	2,305.48
Parks	151.801	207.60	1.368	111.558	165.69	1.485	
W/WWT	133.737	201.51	1.507				201.51
Average Rate for Regular:			1.451	Average Rate for Diesel:		1.491	
Total Bill:							\$3,821.70

EQUIPMENT RENTAL - MARCH 2016

GENERAL FUND

General Operations	101-265.000-943.641	254.04	
Depot	101-265.000-943.641	0.00	
Cemetery	101-276.000-943.641	1,012.42	
Police	101-301.000-943.641	5,081.00	
Parking Lots/Flags	101-441.000-943.641	2,400.09	
Airport	101-537.000-943.641	364.44	
		364.44	
			101-000.000-001
			-\$9,111.99 cr

MAJOR STREETS & TRUNKLINES

Trunklines	202-446.001-943.641	9,486.23	
Tkline Winter Cleanup	202-446.001-943.641	648.74	
Major Streets	202-449.000-943.641	4,525.74	
		4,525.74	
			202-000.000-001
			-\$14,660.71 cr

<u>LOCAL STREETS:</u>	203-449.000-943.641	6,210.52	
		6,210.52	
			203-000.000-001
			-\$6,210.52 cr

PARKS & DAM MTS.:

Parks & Dam Mts	208-751.001-943.641	5,127.28	
		5,127.28	
			208-000.000-001
			-\$5,127.28 cr

SEWER FUND

Sewer Treatment	590-536.001-943.641	702.12	
Sewer Collection	590-536.002-946.641	649.55	
		649.55	
			590-000.000-001
			-\$1,351.67 cr

WATER FUND

Water Trmt/Pumping	591-536.003-946.641	473.01	
Water Dist./Meters	591-536.004-946.641	453.62	
		453.62	
			591-000.000-001
			-\$926.63 cr

MOBILE EQUIPMENT FUND

Cash Received	641-000-001	\$37,388.80	
General Fund	641-000-669.101		-\$9,111.99
Major Sts/Tklines	641-000-669.202		-\$14,660.71
Local Sts	641-000-669.203		-\$6,210.52
Parks	641-000-669.208		-\$5,127.28
Sewer	641-000-669.590		-\$1,351.67
Water	641-000-669.591		-\$926.63

CONSOLIDATED FUND: Checks Written For:

General Fund	102-000-669.101	\$9,111.99
Major Sts/Tklines	102-000-669.202	\$14,660.71
Local Sts	102-000-669.203	\$6,210.52
Parks	102-000-669.208	\$5,127.28
Sewer	102-000-669.590	\$1,351.67
Water	102-000-669.591	\$926.63

EQUIPMENT RENTAL,	102-000.000-067	\$37,388.80
<u>ALL DEPOSITS:</u>	102-000.000-001.001	
	102-000.000-067.102	

DPW: PARKS/BLDG & GROUNDS MANHOUR REPORT FOR:

Mar-16

FY 09-10 FUND	HOURLY WAGE FUND NAME	FULL TIME EMPLOYEES REGULAR HOURS		FULL TIME EMPLOYEES OVERTIME HOURS		SEASONAL EMPLOYEES REGULAR HOURS		SEASONAL EMPLOYEES OVERTIME HOURS		
208-751.001-702	Holiday Funeral		8.00							
	Sick Vacation		5.50	13.50						
	PARKS	58.00	58.50	32.00	148.50	7.00	7.00	71.00	68.00	139.00
	DDA Work	14.00	8.00	22.00			0.00	1.00		1.00
	BLDG & GRUNDS			0.00			0.00	4.00		4.00
	101-537.000-702	Airport Snow			0.00			0.00		
202-446.001-702	Trunkline Snow			0.00			0.00			0.00
202-499.003-702	Major Sis Snow			0.00			0.00			0.00
203-499.003-702	Local Sis Snow			0.00			0.00			0.00
GRAND TOTAL		72.0	80.0	32.0	184.0	7.0	7.0	76.0	68.0	144.0
			184.00			7.00		144.00		0.00

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EQUIPMENT	2016 RATE	101-265-943 General Op	101-265-943 Railroad	101-276-943 Cemetery	101-441-943 Prad/Flg & PkLots	101-445-943 Trees/Lights	101-537-943 Airport	202-466.001-943 Roadway Inspection	202-466.001-943 TK Surface	202-466.001-943 TK Shoulders	202-466.001-943 TK Sweep	202-466.001-943 TK Drain/Backstones	202-466.001-943 TK Signs/Signals	202-466.001-943 TK Snow & Ice	202-444.002-943 Mj Sts Sidewalks	202-499.002-943 Mj Sts Preservation	202-499.002-943 Mj Sts Snow & Ice	203-444.002-943 Lo Sts Sidewalks	203-499.002-943 Lo Sts Preservation	203-499.002-943 Lo Sts Snow & Ice	208-751-702 Dam & All Parks	590-536.002-943 Sewer	591-536.004-943 Water	HOURS TOTAL	DOLLAR TOTAL			
5 - GMC Pickup	\$15.85			5.00																						48.00	760.80	
6 - Pickup 4x4	\$13.55				2.00																						2.00	27.10
7 - Chevy Bucket Truck	\$8.93			1.00																		16.00					17.00	151.81
8 - Int'l Dump Truck	\$41.80	1.00			3.00		2.00																				33.75	1,410.75
9 - Ford Dump Truck	\$23.84	0.50			1.50																						2.00	51.68
10 - Sterling Dump Truck	\$41.80				2.50																						40.25	1,682.45
11 - Ford Dump Truck	\$25.84			4.00	6.50		1.00																				68.25	1,769.58
12 - Sterling Dump Truck	\$41.80				3.50		2.00																				47.50	1,985.50
18 - Case Loader	\$56.28			13.00																							21.50	780.00
20 - Hyundai Loader	\$59.87	2.00			13.50																						39.00	2,334.95
21 - Monroe UB Scraper	\$7.48						2.00																				23.00	172.04
25 - Root UB Scraper	\$7.48																										19.00	142.12
27 - 2 Sage Auger	\$113.26																										2.00	226.52
36 - Brush Chipper	\$26.75			4.00																							28.00	749.00
37 - Street Sweeper	\$92.17			1.00	4.00																						113.50	10,461.30
39 - Chevy Pickup	\$8.93									68.50																	15.00	133.95
53A - Truck Unit	\$41.80											2.00															13.00	543.40
53B - Sewer Washer Unit	\$17.53											2.00															13.00	227.89
53C - Catch Basin Unit	\$25.82											2.00															2.00	51.64
58 - Root UB Scraper	\$7.48						1.00																				23.75	177.65
59 - Ford Utility Truck	\$8.93			3.00	2.00																						38.00	339.34
60 - Dodge Pickup 4x4	\$13.55									13.00																	50.50	684.28
73 - Winau UB Scraper	\$7.48						1.00																				17.00	127.16
81 - Trackless Tractor	\$38.54																										59.00	2,273.86
82 - Snow Plow	\$7.44																										49.00	364.56
84 - Sweeper Broom	\$21.75																										9.00	195.75
86 - Salt Spreader	\$10.61																										1.00	10.61
89 - Ford Pickup (Parks)	\$13.55																										36.00	487.80
90 - Trailer	\$7.01																										2.50	17.53
91 - Backpack Leaf Blower	\$2.25																										14.50	32.63
93 - Kubota Tractor	\$36.53																										18.00	657.54
93A - Kubota Tractor	\$4.85																										14.00	67.90
94 - Bucket Attachment	\$4.68																										2.00	9.36
96 - Swenson Spreader	\$5.21				2.50																						16.25	84.66
97 - Chevy Pickup	\$8.93												6.50														42.00	375.06
98 - Airport Tractor	\$53.87						2.00																				2.00	107.74
99 - Snow Blower	\$16.87																										2.00	33.74
105 - Ford Pickup	\$13.55	4.50		8.00	23.50					15.00																	97.50	1,321.13
106 - Mercedes Snow Plow	\$7.44	2.50		2.00	4.50																						14.50	107.88
		10.50	0.00	41.00	86.00	0.00	13.00	0.00	0.00	28.00	83.50	6.00	3.00	71.50	0.00	82.00	69.25	0.00	128.50	74.50	284.50	33.00	42.00		1056.25	31,132.66		

January-16		Police Department		Water Treatment		Waste Water Treatment		TOTAL HOURS	TOTAL DOLLARS
EQUIPMENT	2016 RATES	Department	Treatment	Treatment	Treatment	Treatment			
1 - 2012 Ford Pickup	\$13.55		0.00	27.00	365.85	36	487.80	63.00	853.65
61- Western Snow Plow	\$7.44		0.00		0.00		0.00	0.00	0.00
47- Lawn Tractor	\$21.94		0.00		0.00		0.00	0.00	0.00
65- Push Mower	\$9.27		0.00		0.00		0.00	0.00	0.00
4 - 2009 Ford Pickup	\$8.93		0.00	12.00	107.16	24	214.32	36.00	321.48
PATROL CARS	\$7.25	700.83	5081.00		0.00		0.00	700.83	5081.00
		700.83	5081.00	39.00	473.01	60.00	702.12	799.83	\$6,256.13

799.83 6,256.13

	1		4			
	W/A	WW/T	W/A	WW/T	W/A	WW/T
Mar 1-5	4.5	6.00	2.00	4.00	0.50	0.50
Mar 6-12	6	8.00	3.00	5.00	0.50	0.50
Mar 13-19	6	8.00	3.00	5.00	0.50	0.50
Mar 20-26	6	8.00	3.00	5.00	0.50	0.50
Mar 27-31	4.5	6.00	1.00	5.00	0.25	0.25
	27	36	12	24	2.25	2.25

6,256.13
31132.66
\$37,388.79

END HOURS	46-1	46-2	46-3	46-4	46-5
	9798	13895	521	10125	4508
START HOURS	9703	13724	416	9751	4355
	95	171	105	374	153

700.83 Total Hrs

DPW MANHOUR REPORT FOR: Mar-16

FUND	FUND NAME	REGULAR			TOTAL	OVERTIME			TOTAL	CLERICAL			TOTAL	O/T
101-265.000-702	GF - City Hall	2.5	6.5		9.00		2		2.00				0.00	
	Railroad		1		1.00				0.00				0.00	
101-276.000-702	Cemetery	12	19	11	42.00	4.5	1		5.50	3.6	3.43	1.6	8.63	
101-528.000-702	Refuse Collection				0.00				0.00	18.36	17.48	8.16	44.00	
101-441.000-702	Par/Flag/Pk Lot	10	39		49.00		32.25		32.25				0.00	
	DDA Pk Lot	14.25	12.5	1	27.75		2.75		2.75				0.00	
101-445.000-702	City Trees/Lites				0.00				0.00				0.00	
	DDA Trees/Lites				0.00				0.00				0.00	
101-537.000-702	Airport	3	4		7.00	3.5			3.50				0.00	
202-446.001-702	Roadway Inspection				0.00				0.00				0.00	
	TK Surface Mts				0.00				0.00				0.00	
	TK Shoulder Mts	79	2		81.00				0.00				0.00	
	TK Sweeping	41	33	7	81.00	2.5			2.50				0.00	
	Drain/Bkslopes		2		2.00				0.00				0.00	
	TK Signs				0.00				0.00				0.00	
	Snow & Ice	10	5.5		15.50	10	9.25		19.25				0.00	
	Hauling Snow	3			3.00	7			7.00				0.00	
202-444.002-702	Major Sts Sidewalks	3			3.00				0.00				0.00	
202-499.002-702	Major Sts Maint.	39	42	11.5	92.50	4	2		6.00				0.00	
202-499.003-702	Snow & Ice	17.25	2.5		19.75	5	11.25		16.25				0.00	
202-499.004-702	Administration				0.00				0.00	3.6	3.43	1.6	8.63	
203-444.002-702	Local Sts Sidewalks				0.00				0.00				0.00	
203-499.002-702	Local Sts Maint.	32	67.5	34	133.50				0.00				0.00	
203-499.003-702	Snow & Ice	17	5.5	5	27.50	4.75	16.25	1	22.00				0.00	
203-499.004-702	Administration				0.00				0.00	3.6	3.43	1.6	8.63	
208-751.000-702	Lake Sham/Dam & Pks	6			6.00	1.5	1	1	3.50				0.00	
					0.00				0.00				0.00	
590-536.002-702	Sewer	21	7		28.00				0.00	18.72	17.29	8.32	44.33	
591-536.004-702	Water	32	34	6.5	72.50	2			2.00	18.72	17.54	8.32	44.58	
641-444.000-702	DPW	85	106	99	290.00				0.00	5.4	5.15	2.4	12.95	
	DPW: Equipment Mts	63	53	31	147.00	2		0.5	2.50				0.00	
	DPW: Fire Truck MTS	6	1		7.00				0.00				0.00	
	DPW: Police Vehicle Mts		6	1	7.00			4	4.00				0.00	
	Holiday/Funeral	72	72	8	152.00				0.00		8		8.00	
	PAID OFF TIME	8	39	9	56.00				0.00		4.25		4.25	
TOTALS		576.00	560.00	224.00	1360.00	46.75	77.75	6.50	131.00	72.00	80.00	32.00	184.00	0.00
		1360.00				131.00				184.00				0.00

DEPARTMENT OF PUBLIC WORKS- MANHOUR (MAR 2016)

FUND	% OF HOURS	DEPARTMENT	March-16	
			REG.	O/T
GENERAL FUND	0.74%	General Fund	9.00	2.00
	0.07%	Depot	1.00	
	3.19%	Cemetery	42.00	5.50
	5.45%	Parades/Flags/Pking Lots	49.00	32.25
	2.05%	DDA Parking Lots	27.75	2.75
	0.00%	City Trees/Lites	0.00	
	0.70%	Airport	7.00	3.50
TKLINE'S	5.43%	Shoulder Mts	81.00	
	5.60%	Sweeping	81.00	2.50
	0.13%	Drains/Backslopes	2.00	
	2.33%	Snow & Ice	15.50	19.25
	0.67%	Cleanup winter debris (sand, etc)	3.00	7.00
MAJOR STREETS	6.61%	MJ STS Preservation	92.50	6.00
	0.20%	MJ STS Sidewalks	3.00	
	2.41%	MJ STS Snow/Ice	19.75	16.25
LOCAL STREETS	8.95%	LO STS Preservation	133.50	
	3.32%	LO STS Snow/Ice	27.5	22
PARKS	0.64%	Lake Shamrock Dam & Park work	6.00	3.50
SEWER	1.88%	Collection	28.00	
WATER	5.00%	Distribution & Meter Mts.	72.50	2.00
DPW	19.45%	DPW Admin/Bldg/Equip	290.00	
	10.03%	DPW: Equip	147.00	2.50
	0.47%	FIRE Truck	7.00	
	0.74%	DPW: PD Equipment	7.00	4.00
	10.19%	Holiday (Birthday)	152.00	
	3.76%	PAID TIME OFF:	56.00	
1491	100%	TOTALS:	1360	131

FUND	% OF HOURS	DEPARTMENT	March-16	
			REG.	O/T
DPW Clerical	4.69%	Cemetery Admin	8.63	
	23.91%	Refuse Collection	44	
	4.69%	Major Sts Admin	8.63	
	4.69%	Local Sts Admin	8.63	
	24.09%	Sewer Collection	44.33	
	24.23%	Water Distribution	44.58	
	7.04%	DPW Administration	12.95	
		Holiday	8	
	2.31%	PAID TIME OFF:	4.25	
184	96%	TOTALS:	184	0

FUND	% OF HOURS	DEPARTMENT	March-16	
			REG.	O/T
FULL TIME EMPLOYEE PARKS WORK	81.41%	Parks Work	148.5	7
	11.52%	DDA Work	22	
	0.00%	Bldgs & Grounds	0	
	4.19%	Holiday/Funeral	8	
	2.88%	PAID TIME OFF	5.5	
191	100%	TOTALS:	184	7

FUND	% OF HOURS	DEPARTMENT	March-16	
			REG.	O/T
SEASONAL EMPLOYEES	100.00%	PARKS WORK	144	
	0.00%	TRUSTEE SUPERVISION*	0	
144	100%	TOTALS:	144	0

FUND	% OF HOURS	DEPARTMENT	March-16
			REG.
*TRUSTEE WORK AREAS	#DIV/0!	Transporting from Harrison to Clare & back to Harrison	
	#DIV/0!	DPW: Washing vehicles, wash down shop floor	
	#DIV/0!	STREETS: Picking up litter	
	#DIV/0!	POLICE: Moving vending machine	
	#DIV/0!	PARKS: Picking up litter	
0	100%	TOTALS:	0



Monthly Director's Report, April 2016

Past Events

The **Great EGGstravaganza** (collaboration with the Clare Municipal Airport) took place on April 2, 2016. The event was complete with crafts, games, three timed egg drops, and even Mr. Bunny arrived by plane for the event! After the scheduled drop the children were able to recycle their eggs in for a bag of candy. There was music and deejaying by Sound Productions and balloon animals made for the kids by Lavender the Clown.

Despite the cold weather, flurries, and whiteout periods, there was a pretty good turnout. There were a total of 65 registered kids who participated in the three egg hunts and over 140 people who attended. We had a lot of volunteer support, courtesy of the Pilot Association and Patriot Aviation and Chemical Bank.

Current Events

The parks crew has been busy getting the parks and the fields ready for the busy spring and summer months.

Senior **Cards and Coffee** continues Wednesday's, at the Pere Marquette District Library main level from 10 am-12pm. This is a free and fun way for seniors and older adults to get together with peers in the community to socialize. Weekly attendance varies from 8-11 individuals.

City of Clare, Clare County, and MDOT have been continuing a monthly meeting schedule to discuss the **Rail Trail Extension**.

Clare Pride Day is scheduled to take place on April 15, 2016. Clare Pride Day is collaboration between the school and the community and allows the students a few hours to give back to their community through various volunteer projects. This year we are planning for student groups to be utilized for cleanup along the Pere Marquette Rail Trail and Shamrock Park.

Clare Recreation Complex

The representative from the Operators Union will be meeting with Simmer on April 15, 2016 to complete a walkthrough of the complex property and at that time will be setting a date for the groundbreaking. At this time the Operators Union Local 324 plans on starting to move equipment to the location between May 9-16, 2016.

Simmer has been working close with the Little Forks Conservation District and Conservation at Home, there is currently a walk through scheduled for the complex property re: a rain garden and a butterfly garden between Simmer and an organization representative.

Future Events

Planning is almost finished for the **2016 Summer Concert Series**, all bands have now been secured for the series as well as most of the concert sponsors. In addition to the concerts, the series "Summer Fun Addition" spots have also been filled for June and July.

Additional upcoming program and events that are in the planning process include the **Mommy and Me Tea Party** (collaborative project with the PMDL), **Community Fit Club**, **Junior Fire Fighters Academy**, **Soccer Camp**, **Wonders of Water** and the **Clare Youth Soccer Program**.

*The **DNR 5-year Master Plan** was approved through the Michigan DNR March 2016, we have submitted for the 2016 DNR Trust Fund Grant and should hear sometime this fall whether we were a chosen recipient.

AGENDA REPORT

To: Mayor Pat Humphrey and the Clare City Commission
From: Ken Hibl, City Manager
Date: April 14, 2016
Regarding: City Manager's Report

For the Agenda of April 18, 2016

Capital Schedule Presentation to Planning Commission. We presented our proposed 2016/2017 Capitol Schedule to the Planning Commission at their scheduled meeting of April 13th; the Commission unanimously recommended approval of the proposed Schedule without any changes.

Lake Board Meeting. The Lake Board held a scheduled meeting on April 12th. The Board selected its officers (Mayor Pat Humphrey as President and Mr. Dave Coker as its Secretary/Treasurer); approved the Lake Shamrock Dredging Feasibility Study and the 2016 Aquatic Plant Control Plan; and received an update of work completed on the feasibility study to day. The Board anticipates meeting again in August, which is the anticipated completion date of the feasibility study.

Fiscal Oversight & Budget Committee. The Committee is scheduled to meet on April 21st to review the City's proposed 2016/2017 Budget.

City Assessor's Annual PILOT Report. Our City Assessor is required to provide the City Commission an annual Payment in Lieu of Taxes (PILOT) report; Edie's report is attached.

Attachment. Assessor's Annual PILOT Report.

Parcel Number	Owner's Name	Legal Description	Property Address
051-400-015-01	ROSE LIMITED	T17N R4W SEC 34 . LOTS 15,16 & 17 GREENBRIAR ESTATES NO 1.FROM 015-00,016-00 & 017-00	225 MARY ST
051-600-006-00	GATEWAY VILLAGE LIMITED	T17N R4W SEC 35 . LOTS 6 & 7 LONE PINE SUB. 051-300-023-01 IS ASSESSED W/ABOVE: LOTS 23-24-54-55 WALTER & RUSSELL FOELLSADD. 051-660-016-01 IS ASSESSED W/ABOVE: LOTS 16-23-24-30-31 VANDEWARKERS ADD.	205 GATEWAY DR
051-065-011-60	FOURTH STREET SENIOR LDHA L	T17N R4W SEC 34 144 W FOURTH ST W 61 FT OF S 92 FT OF LOT 11 AND LOTS 12-13-14 AND S 55 FT OF LOTS 1, 2, & 3 ALL OF BLK 21 CLARE, MICH.	144 W FOURTH ST

Total Parcel Count: 3

All of the Above listed parcels are a 4% PILOT

AGENDA REPORT

TO: Mayor & City Commissioners
FROM: Ken Hibl, City Manager
DATE: April 14, 2016
RE: *Communications

For the Agenda of April 18, 2016

***Note: This is a Consent Agenda item and is considered as routine by the City Commission. As such, this matter shall be automatically enacted by one motion with all other Consent Agenda items unless a Commissioner or citizen requests this item be individually discussed, in which event it shall be removed from the Consent Agenda and considered and acted upon in its designated sequence on the approved Clare City Commission agenda of April 18, 2016.**

The following major items of correspondence were either received by or transmitted by the City since the last regularly scheduled City Commission meeting:

MDEQ Correspondence. We received that attached correspondence from MDEQ regarding lead and copper standards in public drinking water.

MDOT Correspondence. We received communication from MDOT related to budgetary restrictions related to road maintenance.

Ballot Proposals. Ballot initiatives for the slated November elections are outlined in the attached Department of State Correspondence.

Attachments. As outlined above.



STATE OF MICHIGAN
RUTH JOHNSON, SECRETARY OF STATE
DEPARTMENT OF STATE
LANSING

March 7, 2016

STATE OF MICHIGAN STATEWIDE
BALLOT PROPOSALS
STATUS AND FULL TEXT
NOVEMBER 8, 2016 GENERAL ELECTION

STOP OVERCHARGING: Proposed initiated law to enact the Fair Medical Prices for Consumers Act to prohibit a health provider from charging a higher price for medical goods or services than a price charged to other persons for the same or similar medical goods or services.

Status: Initiative petition form filed with the Secretary of State on October 16, 2014 and approved as to form by the Board of State Canvassers on October 20, 2014.

Contact: Stop Overcharging, P.O. Box 22, Novi, Michigan 48376.

Full Text of Proposal: For the full text of the proposal, click [here](#).

COMMITTEE TO BAN FRACKING IN MICHIGAN: Proposed initiated law to amend the Natural Resources and Environmental Protection Act to prohibit the use of horizontal hydraulic fracturing (“fracking”).

Status: Initiative petition form filed with the Secretary of State on April 9, 2015 and approved as to form by the Board of State Canvassers on April 14, 2015.

Contact: Committee to Ban Fracking in Michigan, P.O. Box 490, Charlevoix, Michigan 49720.

Full Text of Proposal: For the full text of the proposal, click [here](#).

PROTECTING MICHIGAN TAXPAYERS: Proposed initiated law to repeal the Prevailing Wages and Fringe Benefits Act, Public Act 166 of 1965.

Status: Initiative petition form filed with the Secretary of State on May 22, 2015 and approved as to form by the Board of State Canvassers on May 26, 2015. Petition filed September 14, 2015; the Board of State Canvassers canvassed the petition and on November 5, 2015, determined that it contained an insufficient number of valid signatures.

Initiative petition form refiled with the Secretary of State on October 30, 2015 (identical to the version that was previously approved as to form by the Board of State Canvassers on May 26, 2015); corrected copy filed December 16, 2015.

Contact: Protecting Michigan Taxpayers, P.O. Box 14162, Lansing, Michigan 48901.

Full Text of Proposal: For the full text of the proposal, click [here](#).

MICHIGAN CANNABIS COALITION: Proposed initiated law to create the Michigan Cannabis Control and Revenue Act.

Status: Initiative petition form filed with the Secretary of State on May 29, 2015 and approved as to form by the Board of State Canvassers on June 11, 2015.

Contact: Michigan Cannabis Coalition, 31 North Saginaw Street, Pontiac, Michigan 48342.

Full Text of Proposal: For the full text of the proposal, click [here](#).

MICHIGAN COMPREHENSIVE CANNABIS LAW REFORM COMMITTEE: Proposed initiated law to create the Michigan Marihuana Legalization, Regulation, and Economic Stimulus Act.

Status: Initiative petition form filed with the Secretary of State on June 10, 2015 and approved as to form by the Board of State Canvassers on June 11, 2015.

Contact: Michigan Comprehensive Cannabis Law Reform Committee, P.O. Box 1358, East Lansing, Michigan 48826.

Full Text of Proposal: For the full text of the proposal, click [here](#).

RAISE MICHIGAN: Proposed initiated law to create the Earned Sick Time Act.

Status: Initiative petition form filed with the Secretary of State on July 13, 2015 and approved as to form by the Board of State Canvassers on July 30, 2015.

Contact: Raise Michigan, P.O. Box 1502, Royal Oak, Michigan 48073.

Full Text of Proposal: For the full text of the proposal, click [here](#).

CITIZENS FOR FAIR TAXES: Proposed initiated law to create the Corporate Fair Share of Taxes Act.

Status: Initiative petition form filed with the Secretary of State on July 28, 2015 and approved as to form by the Board of State Canvassers on July 30, 2015.

Contact: Citizens for Fair Taxes, 400 Renaissance Center, Suite 1010, Detroit, Michigan 48243.

Full Text of Proposal: For the full text of the proposal, click [here](#).

LET'S VOTE MICHIGAN: Proposed constitutional amendment to amend Art. II §4 of the Michigan Constitution to require voting by mail.

Status: Constitutional amendment petition form filed with the Secretary of State on July 28, 2015 and approved as to form by the Board of State Canvassers on July 30, 2015. Amended petition filed with the Secretary of State on September 3, 2015 and approved as to form by the Board of State Canvassers on September 17, 2015.

Contact: Let's Vote Michigan, P.O. Box 544, Pellston, Michigan 49769.

Full Text of Proposal: For the full text of the proposal, click [here](#).

FAIR MICHIGAN: Proposed constitutional amendment to amend Art. I §2 of the Michigan Constitution to prohibit discrimination on the basis of gender, gender identity, sex or sexual orientation.

Status: Constitutional amendment petition form filed with the Secretary of State on December 22, 2015 and approved as to form by the Board of State Canvassers on December 29, 2015.

Contact: Fair Michigan, 200 Townsend Street, Suite 900, Lansing, Michigan 48933.

Full Text of Proposal: For the full text of the proposal, click [here](#).

ABROGATE PROHIBITION MICHIGAN: Proposed constitutional amendment to add Art. I §28 to the Michigan Constitution to authorize the use of cannabis.

Status: Constitutional amendment petition form filed with the Secretary of State on December 15, 2015 and approved as to form by the Board of State Canvassers on December 29, 2015.

Contact: Abrogate Prohibition Michigan, 3867 E. Shaffer Road, Midland, Michigan 48642.

Full Text of Proposal: For the full text of the proposal, click [here](#).

ELIMINATE (i): Proposed initiated law to amend Public Act 118 of 1981 entitled, “An act to regulate motor vehicle manufacturers, distributors, wholesalers, dealers, and their representatives...”

Status: Initiative petition form filed with the Secretary of State on February 19, 2016 and approved as to form by the Board of State Canvassers on February 22, 2016.

Contact: Eliminate (i), 406 Packard Street, Apartment 210, Ann Arbor, Michigan 48104.

Full Text of Proposal: For the full text of the proposal, click [here](#).

THE PEOPLE’S INITIATIVE TO HOLD GOVERNMENT ACCOUNTABLE: Proposed constitutional amendment to add Article 13 to the Michigan Constitution, establishing a new cause of action called “Betraying Your Oath of Office,” to be investigated and enforced by a “People’s Grand Jury.”

Status: Constitutional amendment petition form filed with the Secretary of State on March 3, 2016; this petition was not approved as to form by the Board of State Canvassers.

Contact: The People’s Initiative to Hold Government Accountable, 11455 Gardiner Trail, Roscommon, Michigan 48653.

Full Text of Proposal: For the full text of the proposal, click [here](#).



RICK SNYDER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF TRANSPORTATION
MT. PLEASANT TRANSPORTATION SERVICE CENTER

KIRK T. STEUDLE
DIRECTOR

December 21, 2015

Mr. Ken Hibl, City Manager
City of Clare
307 Maple Street
Clare, MI 48617-1429

Dear Mr. Hibl:

The 2016 fiscal year budget amount for the city of Clare is \$45,300. It is vital that you are aware of your balance throughout the year. *All overruns must have prior approval before overruns will be approved.* Snow hauling must be pre-approved in writing and the department will pay 50% of snow hauling costs. Please refer to Section 16 of the maintenance contract in reference to "The Municipalities should denote snow hauling charges as Activity 149, Other Winter Maintenance, on trunk line maintenance reports."

Overruns in activities identified in section 17 per the contract explains in detail. Please be aware of section 17 per the municipality and MDOT maintenance contract.

Section 17. Compensation for Aesthetic Work Items

Compensation for the items of sweeping and flushing (activity 132), grass and weed control (activity 126) and roadside clean up (activity 124) will be made on the basis of actual expenditures only, except that in no case will the Municipalities be compensated for a total expenditure in excess of the budget amount designated in each of these three work activities on the summary of the field activity budget for the appropriate state fiscal year.

Please feel free to contact me if you have questions or concerns at (989) 773-7756, extension 316.

Sincerely,

Jason Potts
Transportation Maintenance Coordinator
Mt. Pleasant Transportation Service Center

Enclosure
JP/amg

FIELD ACTIVITY BUDGET FOR CITY CLARE

Date : 12/15/201

Fiscal Year 2016

Page 3 of 8

Group	Act. Code	Nature of Work	Maintenance Budget
Surface Maintenance	1090	Surface Maintenance	1,000.00
Roadside Maintenance	1220	Cleaning Drainage Structures	2,300.00
Roadside Maintenance	1260	Grass & weed control	2,200.00
General Maintenance	1320	Sweeping & Flushing	7,000.00
Winter Maintenance	1410	Winter Operations	22,000.00
Sign Maintenance	1600	Sign Maintenance	500.00
Administrative Costs	1810	Overhead	4,100.00
Administrative Costs	1870	Leave Benefit/Insurance	6,200.00
Totals			45,300.00

APPENDIX B

MICHIGAN DEPARTMENT OF TRANSPORTATION

MUNICIPALITY CONTRACT

OVERHEAD SCHEDULE

Effective October 1, 2014, through September 30, 2019

Set forth below is the table of allowable percentages for Overhead, Supervision, and Expense of Small Tools paid by the Michigan Department of Transportation in connection with state trunkline highways maintenance contracts. Small tool expense includes tarpaulin, barricades, hand sanders, torches, flags, picks, shovels, saws, axes, wheelbarrows and other tools up to seventy five dollars in value for each tool, except for those units presently classified in the Equipment Rental Rate Book.

Original Annual Budget Amount	Percent Allowed for Overhead	Percent Allowed for Small Tools	Total Percent Allowed
Up to \$25,000 _____	10.50 _____	.50 _____	11.00
\$25,001 to \$50,000 _____	9.65 _____	.50 _____	10.15
\$50,001 to \$75,000 _____	8.75 _____	.50 _____	9.25
\$75,001 to \$100,000 _____	7.85 _____	.50 _____	8.35
\$100,001 and over _____	7.00 _____	.50 _____	7.50



RICK SNYDER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF ENVIRONMENTAL QUALITY
LANSING



KEITH CREAGH
DIRECTOR

TO: Community Public Water Supply Owner or Operator
FROM: Jim Sygo, Chief Deputy Director
DATE: March 14, 2016
SUBJECT: Lead and Copper Rule Implementation at Community Public Water Supplies

This mailing is to notify you of changes that the Department of Environmental Quality (DEQ), Office of Drinking Water and Municipal Assistance (ODWMA), is recommending be implemented by each Community Public Water Supply (Supply) in the state of Michigan. The DEQ believes these actions will aid in the protection of public health by encouraging Supplies to confirm compliance with the Lead and Copper Rule and to be proactive and transparent in their approach to further reduce lead and copper concentrations in drinking water.

Supplies subject to lead and copper monitoring requirements should:

1. *Confirm that lead and copper monitoring practices conform to the Lead and Copper Rule and associated guidance and protocols.*
 - a. **Review and update the Supply's distribution system material inventory to ensure accuracy.** This should include as much information as possible about not only what is owned by the Supply, but also the privately-owned portion of the service lines.
 - b. **Review the Supply's lead and copper sampling pool to ensure that sampling sites are appropriate and meet the required Tier criteria prior to future sampling events.** Keep appropriate documentation to justify sample site, including any additions to or deletions from the sampling pool. Review past documentation of sample sites that have been discontinued to determine if adequate justification exists.
 - c. **Incorporate updated sampling collection procedures into future sampling events.** Current procedures no longer include a "pre-stagnation flush" the day prior to collection and require the use of wide-mouth sample bottles. A separate DEQ mailing will be sent to supplies that are due for lead and copper sampling during the summer of 2016, with updated instructions, educational materials, forms, and other details. Also, please be aware that related documents are available online.
 - d. **Be advised that partial lead service line replacements should be avoided** since these activities may result in a lead level increase in the water of associated homes. Additionally, if lines are disturbed during construction, this information should be provided to affected occupants along with information about decreasing risk of lead exposure.
 - e. **If the Supply is optimizing corrosion control utilizing chemical addition, review the treatment strategy to ensure efficacy.** Review all water quality parameters and monitoring results for adequacy and regulatory compliance, including proper tracking and reporting.

March 14, 2016

- f. **Prior to any change to source and treatment, examine potential effects on water chemistry.** Ensure that regulatory requirements, including notification to the DEQ as well as possible increased monitoring, are met and methods to reduce parameters of concern are explored.
2. *Enhance proactive measures to provide lead and copper monitoring results and public educational information directly to all residents as soon as possible after it is received.*
 - a. **Set goals for the Supply to provide results and educational information directly to impacted residents more quickly than required by the regulations,** particularly to homes where lead results exceed 15 parts per billion (ppb).
 - b. **In the event that future lead and copper sampling results in an action level exceedance (ALE) for the Supply, ensure that results and educational materials are widely distributed within the community** through a press release and/or other means, and consult with the DEQ on regulatory requirements.
3. *Increase the Supply's transparency and assistance to the public.*
 - a. **Widely distribute information about the location of lead service lines within your community, as well as all sampling results and educational materials,** including posting this material on the Supply's Web site, if applicable. General information about lead exposure reduction can be found at:
<http://nepis.epa.gov/Exe/ZyPDF.cgi?Dockey=500025PW.txt>.
 - b. **Be aware that all lead monitoring results above 15 ppb will be provided to the Department of Health and Human Services (DHHS) and will inform them of ALEs in communities.** This may result in additional public education, health screenings, testing of blood lead levels, and/or other recommendations for action.
 - c. **Provide expertise and assistance to those in your community with questions about lead and copper and those interested in supplemental sampling to determine water lead and copper levels at locations not included in the sampling pool for Lead and Copper Rule compliance, such as schools, medical facilities, day cares, nursing homes, as well as private residents.**

Finally, it is recommended that each Supply begin developing a plan to identify and replace all lead components in the Supply's distribution system, including the privately-owned portion of the service lines. It is recognized that this will require significant time and capital outlay and cause many logistical issues, but a plan should be started and potential funding and tools should be explored.

It is likely that there will be new guidance and regulations coming in the near future. The DEQ is committed to working with you to address risks from lead and copper in drinking water. Thank you for your cooperation in implementing these actions. Please contact your DEQ district office (see attachment) if you have questions about the contents of this memorandum.

Attachment

cc: Nick Lyon, Director, DHHS
Keith Creagh, Director, DEQ



PAYABLES REPORT FOR COMMISSIONERS

EXP CHECK RUN DATES 04/06/2016 - 05/02/2016 BOTH JOURNALIZED AND UNJOURNALIZED OPEN BANK CODE: CONSO

VENDOR	INVOICE #	DESCRIPTION	Entry Date	CK DATE	AMOUNT
ACE HARDWARE	64293	UPS	04/08/16	04/19/16	31.54
ACE HARDWARE	64268	UPS	04/08/16	04/19/16	13.62
ACE HARDWARE	64274	KEY BIN/UPS	04/08/16	04/19/16	31.88
ACE HARDWARE	064394	UPS/STRAPPING TAPE	04/13/16	04/19/16	32.57
ACE HARDWARE	64450	PAINT SUPPLIES/LYSOL	04/14/16	04/19/16	66.17
ACE HARDWARE	64443	UPS	04/14/16	04/19/16	32.24
ACE HARDWARE	064425	STRAPS/RUST SPRAY/PAINT	04/13/16	04/19/16	41.82
ACE HARDWARE	064418	BRUSH/CARTRIDGE FILTER/UPS	04/13/16	04/19/16	48.31
AIRGAS USA LLC	9934751324	ACETYLENE/OXYGEN	04/13/16	04/19/16	26.33
AT&T CORPORATION	989R01071804/404	2016 APRIL BILLING SERV. 04/C	04/12/16	04/19/16	1,141.08
BADER & SONS CO	186002	OIL FILTER/5GALW40/FILTER ELE	04/12/16	04/19/16	179.17
BOB'S TIRE STORE	46-4	1 FLAT OFF	04/12/16	04/19/16	12.00
BUSHEY RADIATOR & AUTO	INV0188659	CLEAN AND REPAIR/SUPPLIES	04/12/16	04/19/16	283.00
CAPITAL EQUIPMENT	13350	FULLY SYNTHETIC 6.4 OZ/5.2OZ	04/12/16	04/19/16	310.00
CENTRAL MICH MANUFACTUR	2016-033	ASSOCIATE MEMBERSHIP FEE	04/13/16	04/19/16	450.00
CLARE AUTOMOTIVE SUPPL	2-724845	HEADLAMP	04/11/16	04/19/16	19.58
CLARE AUTOMOTIVE SUPPL	2-723693	WAX/TIREFOAM/CLEANER	04/11/16	04/19/16	17.69
CLARE AUTOMOTIVE SUPPL	2-723643	EMERG LTG	04/11/16	04/19/16	36.72
CLARE AUTOMOTIVE SUPPL	2-723671	12YD GORILLA	04/11/16	04/19/16	5.87
CLARE AUTOMOTIVE SUPPL	2-723742	1GAL TRAILER BRI	04/11/16	04/19/16	47.63
CLARE AUTOMOTIVE SUPPL	2-723645	GAS TANK STRAP	04/11/16	04/19/16	34.62
CLARE AUTOMOTIVE SUPPL	2-724867	AUTO EPOXY	04/11/16	04/19/16	4.10
CLARE COUNTY REVIEW	54783	CHERRY GROVE CLEAN UP	04/12/16	04/19/16	41.00
CLARE COUNTY SHERIFF DE	2016-0407	INMATE ACCIDENTAL INS. COVERA	04/13/16	04/19/16	175.00
CLARE HARDWARE	348933	MORTAR MIX	04/13/16	04/19/16	31.74
CLARE HARDWARE	349034	NUTS, BOLTS, FASTENERS	04/14/16	04/19/16	0.59
CLARE HARDWARE	349037	10PW - ANSI 10 PERSON	04/14/16	04/19/16	140.00
CLARE HARDWARE	348670	MICROWAVE	04/11/16	04/19/16	74.99
CLARE HARDWARE	348592	NUTS/BOLTS/FASTENERS	04/11/16	04/19/16	4.00
CLARE HARDWARE	348370	RED REFLECTORS	04/11/16	04/19/16	22.90
CLARE ROTARY CLUB #5960	2070	QUARTERLY DUES	04/13/16	04/19/16	117.50
COLEMAN ELECTRIC INC	20472	BLOCK HEATER	04/13/16	04/19/16	284.72
CONSUMERS ENERGY	201626997745	510 N MCEWAN SERV. 02/24/16-C	03/29/16	04/15/16	111.95
CONSUMERS ENERGY	203228905772	700 SCHOOLCREST SERV. 02/23/1	03/29/16	04/15/16	26.31
CONSUMERS ENERGY	201804988745	203 W 4TH SERV. 02/24/16-03/2	03/29/16	04/15/16	51.90
CONSUMERS ENERGY	207143991722	500 BEECH SERV. 02/24/16-03/2	03/29/16	04/15/16	49.28
CONSUMERS ENERGY	204474795220	601 W 5TH SERV. 02/25/16-03/2	03/29/16	04/15/16	28.37
CONSUMERS ENERGY	20447495218	207 W 5TH SERV. 02/24/16-03/2	03/29/16	04/15/16	940.24
CONSUMERS ENERGY	204474795217	202 W 5TH SERV. 02/24/16-03/2	03/29/16	04/15/16	408.29



PAYABLES REPORT FOR COMMISSIONERS

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VENDOR	INVOICE #	DESCRIPTION	Entry Date	CK DATE	AMOUNT
CONSUMERS ENERGY	202605938778	305 W STATE SERV. 02/24/16-03	03/29/16	04/15/16	23.61
CONSUMERS ENERGY	202605938774	1525 N MCEWAN SERV. 02/25/16-	03/29/16	04/15/16	55.55
CONSUMERS ENERGY	202605938772	1603 N MCEWAN SERV. 02/24/16-	03/29/16	04/15/16	87.65
CONSUMERS ENERGY	202071986455	221 WILCOX SERV. 02/24/16-03/	03/29/16	04/15/16	37.37
CONSUMERS ENERGY	202071986453	231 WILCOX SERV. 02/24/16-03/	03/29/16	04/15/16	27.86
CONSUMERS ENERGY	205631711851	396 SHAMROCK CT SERV. 02/24/1	03/29/16	04/15/16	22.71
CONSUMERS ENERGY	203228905778	500 SCHOOLCREST SERV. 02/24/1	03/29/16	04/15/16	22.71
CONSUMERS ENERGY	203228905776	604 SCHOOLCREST SERV. 02/24/1	03/29/16	04/15/16	31.20
CONSUMERS ENERGY	203228905773	820 SCHOOLCREST SERV. 02/24/1	03/29/16	04/15/16	40.45
CONSUMERS ENERGY	203406900031	610 W. WHEATON SERV. 02/24/16	03/29/16	04/15/16	22.71
CONSUMERS ENERGY	206432525391	820 CEDAR SERV. 02/24/16-03/2	03/29/16	04/15/16	22.71
CONSUMERS ENERGY	201982983758	10242 S CLARE SERV, 02/24/16-	03/29/16	04/15/16	32.22
CONSUMERS ENERGY	201626997894	507 S MCEWAN SERV. 02/24/16-C	03/29/16	04/15/16	25.79
CONSUMERS ENERGY	201626997739	299 N MCEWAN SERV. 02/24/16-C	03/29/16	04/15/16	22.71
CONSUMERS ENERGY	206699484492	405 MAPLE SERV. 02/24/16-03/	03/29/16	04/15/16	385.77
CONSUMERS ENERGY	206699484461	813 INDUSTRIAL SERV. 02/24/16	03/29/16	04/15/16	22.71
CONSUMERS ENERGY	204474795222	416 W 5TH SERV. 02/25/16-03/2	03/29/16	04/15/16	32.99
CONSUMERS ENERGY	204474795207	202 W FOURTH SERV. 02/24/16-C	03/29/16	04/15/16	51.39
CONSUMERS ENERGY	204207830411	332 WITBECK SERV. 02/24/16-03	03/29/16	04/15/16	33.25
CONSUMERS ENERGY	203228905715	696 POINT DR. SERV. 02/24/16-	03/29/16	04/15/16	37.11
CONSUMERS ENERGY	203406899899	1532 N MCEWAN SERV. 02/24/16-	03/29/16	04/15/16	135.89
CONSUMERS ENERGY	202694923950	501 FOREST SERV. 02/24/16-03/	03/29/16	04/15/16	62.83
CONSUMERS ENERGY	201982983755	327 BROOKWOOD SERV. 02/24/16-	03/29/16	04/15/16	78.00
CONSUMERS ENERGY	202516942404	315 W FIRST SERV. 02/24/16-03	03/29/16	04/15/16	253.30
CONSUMERS ENERGY	202783900227	401 HOLLEY ST SERV 02/25/16-C	04/04/16	04/15/16	847.97
CONSUMERS ENERGY	206254653175	3333 DUNLOP SERV. 02/25/16-03	03/31/16	04/19/16	225.68
COUNTY WIDE SEPTIC, LLC	2633	PORTAL JON PUMPS 3/2/16-4/1/1	04/12/16	04/19/16	200.00
DASH MEDICAL GLOVES	INV0984972	BLACK MAXX NITRILE EXAM GLOVE	04/08/16	04/19/16	70.90
DAVE WILLIAMS	04/12/2016	BUILDING INSPECTION SERVICES	04/12/16	04/19/16	1,100.00
DBI BUSINESS INTERIORS	03JC8907	WALL SIGNS - RESTRICTED ACESSE	04/12/16	04/19/16	32.07
DBI BUSINESS INTERIORS	03JC8260	SHARPIE MARKER	04/12/16	04/19/16	8.64
DIANE LYON	2016-0406	CONFERENCE MILAGE REIMBURSEME	04/08/16	04/19/16	58.32
DTE ENERGY	2016-0422	NAT. GAS BILLING SERV. 02/24-	04/06/16	04/22/16	3,420.04
ENVIRONMENTAL RESOURCES	103015	ANALYTICAL - ANNUAL SUITE OF	04/08/16	04/19/16	490.00
ETNA SUPPLY	S101760458.002	COUPLING/GASKET/ASSEMBLY	04/12/16	04/19/16	1,862.56
FIREHOUSE	2016-0314	SUBSCRIPTION RENEWAL	04/08/16	04/19/16	24.95
GAMBLE'S REDI-MIX INC	25504	CONCRETE	04/13/16	04/19/16	274.00
GARY L TODD	04/12/2016	AIRPORT MANAGEMENT & PHONE ST	04/12/16	04/19/16	875.00
GOURDIE FRASER & ASSOC	1602912102	CLARE ROAD STANDARDS SERV. 02	04/13/16	04/19/16	1,177.50



PAYABLES REPORT FOR COMMISSIONERS

EXP CHECK RUN DATES 04/06/2016 - 05/02/2016 BOTH JOURNALIZED AND UNJOURNALIZED OPEN BANK CODE: CONSO

VENDOR	INVOICE #	DESCRIPTION	Entry Date	CK DATE	AMOUNT
GOURDIE FRASER & ASSOC	1604001	CLARE AVE. SUBAREA TRAFFIC AN	04/13/16	04/19/16	6,390.00
GOURDIE FRASER & ASSOC	1602912101	INDUSTRIAL PARK RE-PLATTING	04/13/16	04/19/16	2,453.03
GRAND TRAVERSE RUBBER &	404473	T-BOLT CLAMP	04/12/16	04/19/16	20.56
INDUSTRIAL BROOM	30102	SIDE BROOM FOR ELGIN EAGLE	04/12/16	04/19/16	431.25
JAYNIE SMITH HOERAUF PC	49381	PROFESS. SERVICES MARCH 2016	04/13/16	04/19/16	2,839.75
KRAPOHL FORD LINCOLN MF	33385	WINDOW CONTROL/JUMPER	04/12/16	04/19/16	55.20
MCKENNA ASSOCIATES, INC	2016-0309	CLARE MASTER PLAN SERVICES FE	04/13/16	04/19/16	2,840.50
MICHIGAN TRUCK EQUIPME	107178	FLAT BLACK/GLOSS WHITE/PRIMEF	04/12/16	04/19/16	17.97
MID MICHIGAN COMM ACTIO	2016-0422	APRIL 2016 LAND PAYMENT	04/12/16	04/19/16	1,103.98
MID MICHIGAN URGENT CAI	11 COFC	FIRE1	04/12/16	04/19/16	115.00
MID MICHIGAN URGENT CAI	117 COFC	FIRE1	04/12/16	04/19/16	115.00
MIDMICH MED CENTER CLAI	2016-0330 LAB	LABORATORY FEES 01/01/16-02/2	04/08/16	04/19/16	63.81
NATE CRADIT	215	SERVICES MARCH 2016	04/13/16	04/19/16	274.16
OPTO SOLUTIONS INC	10589	ISOLATED MECHANICAL POWER REI	04/08/16	04/19/16	186.70
PROGRESSIVE ARCHITECTUI	157237	LAKE SHAMROCK PROJECT	04/13/16	04/19/16	1,000.00
PURITY CYLINDER GASES :	00973889	QUICK CHANGE LIGHT GRINDING	04/12/16	04/19/16	680.56
REIMOLD PRINTING CORPOI	43168	NOTECARDS	04/08/16	04/19/16	290.15
REIMOLD PRINTING CORPOI	43169	ENVELOPES	04/08/16	04/19/16	165.11
SEITER BROTHERS LUMBER	179714	STAKES	04/08/16	04/19/16	7.80
SEITER BROTHERS LUMBER	179779	REDI MIX	04/14/16	04/19/16	25.25
SEITER ELECTRIC INC	58078	ELE. SUPPLIES	04/12/16	04/19/16	22.81
SHARPCO WELDING AND FAI	1060	ALUMINUM WELDING REPAIR	04/14/16	04/19/16	45.00
SHARPCO WELDING AND FAI	1054	FABRICATION OF DOOR FOR STREE	04/14/16	04/19/16	40.00
SHERWIN WILLIAMS CO	4011-7	PAINT	04/13/16	04/19/16	91.34
STATE OF MICHIGAN	MIDEAL-102	PERIOD 01/01/16-12/31/16	04/12/16	04/19/16	180.00
STATE OF MICHIGAN - MDC	SE 386164	SE BILLING FOR 10/01/15-12/31	04/13/16	04/19/16	37.39
STATE OF MICHIGAN -DEQ	961122	STORMWATER ANNUAL PERMIT FEE	04/08/16	04/19/16	260.00
STATE OF MICHIGAN -DEQ	962235	STORMWATER ANNUAL PERMIT FEE	04/08/16	04/19/16	260.00
TEAMSTERS LOCAL #214	2016-0501	MAY 2016 DUES	04/12/16	04/19/16	646.00
UNION WORKER COMMUNICA'	2016-0401	MARCH 2016 PHONE BILL	04/07/16	04/19/16	40.01
UNITED STATES OF AMERIC	92-08	SEWER LOAN 92-08	04/07/16	05/01/16	73,974.42
USA BLUE BOOK	915329	3/4" QUILL/ LOW LEAD STOP ANI	04/12/16	04/19/16	367.65
USA BLUE BOOK	915448	PROBE FOR MODEL/OXYGEN METER	04/12/16	04/19/16	1,949.15
USA BLUE BOOK	915450	ORION PH METER	04/12/16	04/19/16	1,076.00
WASTE MANAGEMENT	7456773	MARCH 2016 SERVICES	04/12/16	04/19/16	16,017.82
		Sub Total:			131,694.21



PAYABLES REPORT FOR COMMISSIONERS

< RUN DATES 04/06/2016 - 04/18/2016 BOTH JOURNALIZED AND UNJOURNALIZED PAID BANK CODE: CONSO - CHECK TYPE: PAI

VENDOR	INVOICE #	DESCRIPTION	EXPECTED CK DATE	AMOUNT	STATUS
COYNE OIL CORP	80067	PROPANE	04/13/16	366.80	Paid
COYNE OIL CORP	80066	PROPANE	04/13/16	462.53	Paid
MICHIGAN STATE POLICE-	551-455672	OCTOBER 2015 LIVESCAN REF#MI	04/08/16	939.75	Paid
MICHIGAN STATE POLICE-	551-454262	SEPTEMBER 2015 LIVESCAN REF#M	04/08/16	1,292.75	Paid
MICHIGAN STATE POLICE-	551-451238	AUGUST 2015 LIVESCAN REF#MI1	04/08/16	1,118.75	Paid
MICHIGAN STATE POLICE-	551-456813	NOVEMBER 2015 LIVESCAN REF#M	04/08/16	581.75	Paid
MICHIGAN STATE POLICE-	551-460952	LIVESCAN REF#MI1831300	04/08/16	60.00	Paid
REVEAL MEDIA USA INC	99	PD CAMERA DOCKING STATION -	04/07/16	359.00	Paid
VPS CONVENIENCE STORE	NP 47084606	MARCH GAS WWT	04/11/16	201.51	Paid
VPS CONVENIENCE STORE	NP 47084605	MARCH 2016 GAS PD	04/11/16	1,017.52	Paid
VPS CONVENIENCE STORE	NP 47084604	MARCH 2016 GAS FD	04/11/16	297.19	Paid
VPS CONVENIENCE STORE	NP 47084603	MARCH 2016 GAS DPW	04/11/16	2,305.48	Paid

9,003.03

OPEN INVOICE TOTAL: 131,694.21

Grand Total: 140,697.24

COMMISSION APPROVAL:
