

The regular meeting of the Clare City Commission was called to order at 6:07 p.m. in the Commission Chambers by Mayor Pat Humphrey who led with the Pledge of Allegiance. Present were: Commissioners Bob Bonham, Pat Humphrey, Josh Clark, Karla Swanson and Carolyn (Gus) Murphy. Absent: None. Also present were Steve Kingsbury, Acting City Manager; James Chapman, Fire Chief; a majority of members of the Clare Fire Department; and Diane Lyon, City Clerk.

2. **CONSENT AGENDA:**

Moved by Commissioner Murphy second by Commissioner Swanson to approve the items listed with an asterisk (*) (Agenda, Minutes, Communications, Board & Committee Appointments, Second Reading of Ordinances 2019-002 & 2019-003 and Bills) that are considered to be routine by the City Commission. Ayes: All. Nays: None. Absent: None. *Motion Carried.*

3. ***APPROVAL OF MINUTES:**

Approved By Consent Agenda.

4. ***APPROVAL OF AGENDA:**

Approved By Consent Agenda.

5. **PUBLIC COMMENT:** None.

6. **UNFINISHED BUSINESS:** None.

7. **NEW BUSINESS:**

A. EMPLOYEE 10-YEAR TENURE RECOGNITION

Fire Chief James Chapman has faithfully served the residents of the City of Clare as our fire chief for the past ten years. The City Commission is asked to formally recognize Chief Chapman for his exemplary, faithful, courageous, and dedicated public service.

Motion by Commissioner Murphy second by Commissioner Bonham to recognize Fire Chief Jim Chapman for ten years of service to the City by adoption of Resolution 2019-038. Roll call vote: Yeas: Commissioners Bob Bonham, Pat Humphrey, Josh Clark, Carolyn (Gus) Murphy and Karla Swanson. Nays: None. Absent: None. *Motion Carried.*

B. SECOND READING & APPROVAL OF ORDINANCE AMENDMENT 2019-002-ETHICS

Subsequent to holding a public hearing, the Clare City Commission considered and approved a first reading of a proposed ordinance (Ordinance 2019-002) to implement a concise, delineated code of ethical conduct for the City's elected and appointed officials, and employees.

As all ordinance changes/amendments require the consideration and approval by the City Commission, we now ask the City Commission to allow a Second Reading of the proposed ordinance amendment and subsequently approve Ordinance 2019-002 for incorporation to the City's Ordinance Codes. **Second Reading Approved by Consent Agenda.*

Motion by Commissioner Bonham second by Commissioner Swanson to approve Ordinance 2019-002 by adoption of Resolution 2019-039. Roll call vote: Yeas: Commissioners Bob Bonham, Pat Humphrey, Josh Clark, Carolyn (Gus) Murphy and Karla Swanson. Nays: None. Absent: None. *Motion Carried.*

C. SECOND READING & APPROVAL OF ORDINANCE AMENDMENT 2019-003-TELECOMMUNICATIONS & SMALL CELL WIRELESS

Subsequent to holding a public hearing, the Clare City Commission considered and approved a first reading of a proposed ordinance (Ordinance 2019-003) to amend the City's existing Telecommunications Ordinance to incorporate allowable control measures pertaining to the installation of small cell wireless antenna in the City's Right-of-Way.

As all ordinance changes/amendments require the consideration and approval by the City Commission, we now ask the City Commission to allow a Second Reading of the proposed ordinance amendment and subsequently approve Ordinance 2019-003 for incorporation to the City's Ordinance Codes. * *Second Reading Approved by Consent Agenda.*

Motion by Commissioner Bonham second by Commissioner Swanson to approve Ordinance 2019-003 by adoption of Resolution 2019-040. Roll call vote: Yeas: Commissioners Bob Bonham, Pat Humphrey, Josh Clark, Carolyn (Gus) Murphy and Karla Swanson. Nays: None. Absent: None. *Motion Carried.*

D. * BOARD & COMMITTEE REAPPOINTMENTS-DAWN THOMAS (DDA) & LOREN COLE (LDFA)

**Board & Committee Reappointments Approved by Consent Agenda. Resolutions 2019-041 & 2019-042.*

E. * BOARD & COMMITTEE APPOINTMENT-DOUG HELMLING (PRAB)

**Board & Committee Appointment Approved by Consent Agenda. Resolution 2019-043.*

8. **TREASURER'S REPORT**

The Treasurer presented his report.

9. **CITY MANAGER'S REPORT**

Planning Commission Meeting. The Planning Commission is scheduled to meet on April 10th to consider and review the City's proposed 2019/2020 Capital Improvement Program. The Commission will meet for a second time in April - this time on April 17th for a special session to commence 1:1 discussions with Giffels-Webster to discuss zoning code changes and amendments. The Commission is also scheduled to consider a request for a site plan extension from FCI to construct a 15,000sf industrial building and an adjacent 4,600sf structure on vacant property immediately south of Clare's South Industrial Park at the special meeting.

Remote Meeting Attendance - Gladwin City Council. As reflected in the attached newspaper article, the Gladwin City Council recently considered the subject of remote meeting attendance by elected officials; the Gladwin Council made the same decision/came to the same conclusion as the Clare City Commission.

Depot Happenings. We've had two recent offers for donations to our historic depot: the first being a personal collection of model trains and railroad artifacts owned by Mr. Alvin Jones of Lake, Michigan. Mr. Jones is a retired railroad engineer who served as an engineer for a number of railroads prior to his retirement after a 35-year railroading career, to include the Pere Marquette, C&O, Santé Fe, Chicago Northwest, Amtrak, and Union Pacific. He operated both steam locomotives and diesels and has donated models of the various trains he engineered - which are on display at the depot along with other historic railroad items he's collected over the years (oil cans, lanterns, etc.). During his railroading career, he operated from the Clare Depot for a time. He recently visited the depot and after seeing the rehabilitation project, he made the decision to donate his collection to us. The second donation offer comes from Elm Creek of Farwell; they have informed us they will donate a significant portion of the landscape plantings to the depot; they intend to complete the work in May. As a side bar, we are starting to receive out-of-town visitors coming to Clare for the primary purpose of visiting the depot, likely a result of the recent state and national recognition we've received. This week alone three separate, out-of-town couples visited the depot, to include a couple from Ohio.

Submittal of USDA Loan Application - Water Plant Upgrades. Steve has submitted our loan application for the much-needed water plant upgrades to our Rural Development representative for final review; once the rep completes his review, we will immediately submit the application to USDA. The application, like most all grant and loan applications to the state and federal government agencies today, is submitted electronically.

Submittal of MDOT TEDF Category B Grant Application. We submitted the application for John R Street improvements on March 28th; the deadline submission is April 1st.

Submittal of MDNR Grants. Joy has the MDNR Passport grant application (for playground) and the MDNR Trust Fund grant (for rail-trail) application ready to submit, but she is awaiting receipt of a couple supporting documents. Both the grant submittal deadlines are April 1st - she will send the applications without the supporting docs if necessary on Monday and then send in supplementary submittals if necessary to ensure we meet the application deadlines.

MDOT Open House. This event will be held at the Clare Depot on Tuesday, April 9th from 6pm to 7:30pm. Bill Mayhew, the Mt. Pleasant TSC Chief, and Jon Myers, one of the traffic engineers at the TSC, will be present to answer questions and provide information related to the numerous MDOT road projects planned for 2019 & 2020 that will directly affect Clare residents and businesses.

Easter Egg Air Drop. This event is scheduled for Saturday, April 13th.

The Clare Gap. The term we coined many years ago referring to the unfinished portion of the Pere Marquette Rail Trail is now apparently “semi-official” - at least it’s being used by supporters and entities affiliated with the PMRT A grant has been obtained by the Clare County Friends group to sign the Gap to ensure trail users are able to find their way to the completed portions of the trail; the signs should be in place within the next few weeks.

Addendum:

The City’s “Let Run” order for water users within the city has been cancelled as of today.

10. *COMMUNICATIONS

FOIA Requests: The most recent FOIA requests & responses are attached for your information; Tom Dunn; Jack Elliott.

Michigan Municipal League. The Michigan Municipal League has announced an Election Officials Academy Core Weekender on May 3 & 4.

Michigan Department of Insurance & Financial Services. The MDIFS encourages Michiganders to evaluate their homeowner’s insurance policies to understand their cover ages for water damage.

11. EXTENDED PUBLIC COMMENT: Leonard Strouse remarked on the recent discovery of a very large potash deposit northwest of Clare and the transportation need it will create.

12. COMMISSION DISCUSSION TOPICS: The Commission welcomed Josh Clark as a newly seated member.

13. *APPROVAL OF BILLS

Approved By Consent Agenda.

14. ADJOURNMENT

Motion by Commissioner Swanson second by Commissioner Murphy to adjourn the meeting. Ayes: All. Nays: None. Absent: None. *Motion Carried.* Meeting adjourned at 6:35 p.m.

Pat Humphrey, Mayor

Diane Lyon, City Clerk