



CITY OF CLARE

202 West Fifth Street | Clare, Michigan 48617-1490

Office 989.386.7541 | Fax 989.386.4508

www.cityofclare.org

CLARE CITY COMMISSION

Monday, March 21, 2016

6:00 pm

AGENDA

CITY HALL

Ph 989.386.7541

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www.cityofclare.org

Manager x102

Assessor x103

Clerk x106

Treasurer x107

DEPARTMENT OF PUBLIC WORKS

Ph 989.386.2182 or

989.386.7541 x202

Fx 989.386.4508

UTILITY BILLING

Ph 989.386.7541 x201

W/WWT PLANT

Ph 989.386.2321

Fx 989.386.2387

POLICE DEPT. NON-EMERGENCY

Ph 989.386.2121

Fx 989.386.0440

FIRE DEPT. NON-EMERGENCY

Ph 989.386.2151

Fx 989.386.3020

PARKS & RECREATION

Ph 989.386.7541 x213

Fx 989.386.4508

AIRPORT

Ph 989.386.0445

Fx 989.386.4508

1. CALL TO ORDER

A. Pledge of Allegiance

B. Roll Call

2. **CONSENT AGENDA** – All items listed with an asterisk (*) are considered to be routine by the City Commission and shall be enacted by one motion. There will be no separate discussion of these items unless a Commissioner or citizen requests to do so, in which event the item shall be removed from the General Order of Business and considered in its normal sequence on the agenda.

3. *APPROVAL OF MINUTES

4. *APPROVAL OF AGENDA

5. PUBLIC COMMENT

6. OLD/UNFINISHED BUSINESS – None

7. NEW BUSINESS

A. Reinstatement of 401(a) & 457(b) Retirement Plans – Security Benefit

B. Selection of Third Party Administrator – Façade Improvement Grant

C. Approval to Submit MDNR Trust Fund Grant – New Recreation Complex

D. Meeting Excusal – Commissioner Jean McConnell

E. State of the City Presentation

F. Board & Committee Appointment-Parks & Recreation Advisory Board (Mr. Michael Craig)

8. TREASURER'S REPORT

9. *DEPARTMENT REPORTS

10. CITY MANAGER'S REPORT

11. *COMMUNICATIONS

12. EXTENDED PUBLIC COMMENT

13. COMMISSION DISCUSSION TOPICS

14. *APPROVAL OF BILLS

15. ADJOURNMENT

The regular meeting of the Clare City Commission was called to order at 6:00 p.m. in the Commission Chambers by City Clerk Diane Lyon who led the Pledge of Allegiance. Present were: Commissioners Bob Bonham, Carolyn (Gus) Murphy, and Karla Swanson. Absent: Pat Humphrey and Jean McConnell. Also present were Ken Hibl, City Manager; Steven Kingsbury, Treasurer and Finance Director; Brian Gregory, Police Chief; and David Saad, Police Captain.

2. CONSENT AGENDA:

Moved by Commissioner Murphy second by Commissioner Swanson to approve the items listed with an asterisk (*) (Amended Agenda, Minutes, Board and Committee Appointments, Communications, and Bills) that are considered to be routine by the City Commission. Ayes: All. Nays: None. Absent: Pat Humphrey and Jean McConnell. *Motion Carried.*

3. *APPROVAL OF MINUTES:

Approved By Consent Agenda.

4. *APPROVAL OF AMENDED AGENDA:

Approved By Consent Agenda.

5. PUBLIC COMMENT: None.

6. UNFINISHED BUSINESS: None.

7. NEW BUSINESS:

A. NOMINATION OF A COMMISSIONER TO SERVE AS CHAIR OF THE MEETING

Mayor Humphrey requested and received approval from the Commission for excusal from the Commission's February 16th and March 7th regularly scheduled meetings (Resolution 2016-012). Mayor Pro Tem Jean McConnell was unable to make tonight's scheduled meeting due to illness. Therefore a nomination was requested for one of the three available Commissioners to serve as chair for tonight's scheduled meeting.

Motion by Commissioner Swanson second by Commissioner Murphy to nominate Commissioner Bonham to serve as chair for tonight's scheduled meeting.

Motion by Commissioner Swanson second by Commissioner Murphy to close nominations.

Motion by Commissioner Swanson second by Commissioner Murphy to approve Commissioner Bonham's nomination to serve as chair. Ayes: All. Nays: None. Absent: Pat Humphrey and Jean McConnell. *Motion Carried.*

B. FINAL CONTRACTOR PAYMENT TO MALLEY CONSTRUCTION-COLONVILLE ROAD

The contractor awarded the contract to reconstruct the portion of E. Colonville Road owned by the City has submitted their fourth and final application for payment along with the Second and Final Change Order. The City's engineer for this project Gourdie-Fraser has reviewed the application for payment and the change order and has verified that all indicated work has in fact been satisfactorily completed and that all costs included within the application for payment have in fact been purchased by the contractor for the City's Colonville Road project.

Motion by Commissioner Swanson second by Commissioner Murphy to approve payment to Malley Construction by adoption of Resolution 2016-019. Roll call vote: Yeas: Commissioners Bob Bonham, Carolyn (Gus) Murphy, and Karla Swanson. Absent: Pat Humphrey and Jean McConnell. *Motion Carried.*

C. REQUEST FOR INDUSTRIAL FACILITIES TAX EXEMPTION – STAGERIGHT

StageRight Incorporated has filed an application with the City of Clare for issuance of a twelve (12) year Industrial Facilities Exemption Certificate for abatement of personal property taxes for the cost of new manufacturing equipment valued at \$3,786,000.

The City Commission is asked to formally consider the tax abatement request of StageRight. In doing so, the Commission is required to hold a public hearing to receive public comment related to the requests. Upon conclusion of the public hearing, the Commission should deliberate the merits of the application and, if deemed appropriate by the Commission, act on the application by adoption of the separate Resolutions: one for the Exemption Certificate and one for the related, requisite Agreement between the City of Clare and StageRight.

Supporting documentation (application, receipts, etc.) for the application has been provided. The requisite notice for the public hearing has been accomplished, and taxing units have been notified of the request. To date one of the taxing jurisdictions have responded stating they support issuance/have no objection to the requested exemption. We've received no stated public objections.

Motion by Commissioner Swanson second by Commissioner Murphy to open a public hearing. Voice vote: Ayes: Commissioners Bob Bonham, Gus Murphy and Karla Swanson. Nays: None. Absent: Pat Humphrey and Jean McConnell. *Motion Carried.*

Public Comment: None.

Motion by Commissioner Swanson second by Commissioner Murphy to close the public hearing. Voice vote: Ayes: Commissioners Bob Bonham, Gus Murphy and Karla Swanson. Nays: None. Absent: Pat Humphrey and Jean McConnell. *Motion Carried.*

Motion by Commissioner Swanson second by Commissioner Murphy to approve the application for the Exemption Certificates by adoption of Resolution 2016-024 and approve the related Agreement with StageRight by adoption of Resolution 2016-023. Roll call vote: Yeas: Commissioners Bob Bonham, Carolyn (Gus) Murphy, and Karla Swanson. Absent: Pat Humphrey and Jean McConnell. *Motion Carried.*

D. SUPPORT OF PURE MICHIGAN SCENIC BYWAYS HERITAGE ROUTE PROPOSAL

Mr. Craig Parrish of Lansing, Michigan has approached the City asking for its support of a proposal he is working on to designate Old Highway 27 as a Heritage Route under MDOT selection criteria. As much of Clare's history is based on the use of this route to northern Michigan, the Commission is asked to consider supporting this request by adopting a resolution that Mr. Parrish can include in his request to MDOT to obtain the Pure Michigan Scenic Byways Heritage Route designation.

Mr. Parrish has organized a classic car tour along old Highway 27 for the past 10 years with the city serving as one of the overnight stops along this route.

Motion by Commissioner Swanson second by Commissioner Murphy to support and endorse the designation of Old Highway 27 as a Pure Michigan Scenic Byways Heritage Route by adoption of Resolution 2016-025. Roll call vote: Yeas: Commissioners Bob Bonham, Carolyn (Gus) Murphy, and Karla Swanson. Absent: Pat Humphrey and Jean McConnell. *Motion Carried.*

E. AMENDMENT TO FEE & RATE SCHEDULE-PLAN REVIEW RATES

Our current fee and rate schedule provides us the ability to charge a maximum of \$150 for plan review. This fee is totally inadequate for review of large commercial and industrial developments, e.g., the pending WalMart development, which can easily consume hundreds of hours of plan review time. Additionally, there may be future developments that require plan review beyond our internal capabilities, and we could receive requests for multiple large-development plan reviews simultaneously – thus it is possible that we will require professional consulting services for some or part of the plan review process. We need the ability to recoup our costs for these services.

We ask that the City Commission consider an amendment to our current rate schedule to allow the charge of a flat rate of \$150 or \$50 per hour, whichever is higher, for internal plan review services. In those cases where we require a professional consultant to provide these services for us, we ask that the Commission approve

allowing us to pass on to the party requesting/requiring these services the full amount of the costs we are charged by the professional consultant.

Motion by Commissioner Swanson second by Commissioner Murphy to approve the fee and rate schedule amendment by adoption of Resolution 2016-026. Roll call vote: Yeas: Commissioners Bob Bonham, Carolyn (Gus) Murphy, and Karla Swanson. Absent: Pat Humphrey and Jean McConnell. *Motion Carried.*

F. AMENDMENT TO BUILDING INSPECTOR CONTRACT

The City enjoys a contractual agreement with Mr. Dave Williams for building official services. The agreement does not address the topic of plan review services for large buildings or developments, which we now require with the proposed WalMart development and anticipate we may require for future development.

The City Staff recommends that the City Commission amend the City's Fee & Rate Schedule to stipulate that the fees for plan review services be set for \$150 or \$50 per hour, whichever is higher. If the Commission approves the recommended amendment for these services, it is appropriate that we similarly approve an hourly rate of compensation to Dave Williams to conduct/provide these services. The Commission is asked to amend his current contractual agreement to reflect this additional compensation.

Motion by Commissioner Murphy second by Commissioner Swanson to approve the Building Inspector's contract amendment by adoption of Resolution 2016-027. Roll call vote: Yeas: Commissioners Bob Bonham, Carolyn (Gus) Murphy, and Karla Swanson. Absent: Pat Humphrey and Jean McConnell. *Motion Carried.*

G. INFORMATION TOPIC: CLARE POLICE DEPARTMENT POLICIES

The Clare Police Department has recently implemented/updated two internal policies: Response to Active Violent Incidents Policy and Less Lethal Impact Munitions Policy. Both policies have been reviewed by our Risk Management specialist at Meadowbrook Insurance and by our City Attorney. Chief Gregory is the approval authority of both policies. It is important that the City Commission have an understanding of the policies, thus Chief Gregory was asked to provide an overview of the policies and answer any questions of the Commission and the public regarding the policies.

Chief Gregory and Captain Saad provided an overview of the policy updates and presented new equipment that will be used to aid officers in law enforcement under these new policies.

G.*BOARD & COMMITTEE APPOINTMENTS-BOARD OF REVIEW – MESSRS. A. SANTINI, J. MISHLER, J. PUNCHES, AND D. PURKIS

Approved by Consent Agenda. Resolution 2016-028.

8. TREASURER'S REPORT

The Treasurer presented his report.

9. CITY MANAGER'S REPORT

Planning Commission Meeting. The Planning Commission is scheduled to continue its work on the City's Master Plan update on Wednesday, March 9th.

Drain Board Meetings. The Clare-Isabella Inter-County Drain Board held individual meetings with eight of the property owners within the assessment district who are directly affected by a recent court ruling wherein the court judge ruled that drain boards do not have immunity as do other governmental entities within the State of Michigan and consequently should a property owner file an easement within the generally accepted easement area of a drain, the respective drain board's authority to enforce the 1897, 1906, and 1948 drain laws of Michigan is null and void. Consequently, the Clare/Isabella Board had the eight property owners served notice to them of the Board's intent to enforce the easement areas (20', 40', & as prescribed by the respective boards to maintain the drain, respectively) stipulated in the referenced drain laws. This service caused the individual property owners considerable angst, and most all of them immediately contacted the City for an explanation. As the City was unaware of the actions of the Drain Board and what

the law-enforcement-delivered services were related to, we contacted the Drain Board. The Board subsequently held a general meeting on February 29th to explain the court rulings, the drain laws of Michigan, and the purpose of the services. The Board subsequently held individual meetings with all eight of the property owners affected by the recent court ruling on Mar 1st in an attempt to amicably resolve the easement issues. With exception of one (possibly two) property owners, a tentative agreement was reached. The timeline for the drain project has been slipped to commence in 2017.

MCACA Grant Final Disbursement/Grant Close-Out. We have successfully closed the Arts Council Grant and have received our final payment for this project.

Christmas Decorations Contract. KenMark, the company that has provided us Christmas decoration services for the past 16 years, has ceased operations. Consequently, we will be required to solicit bids for this service or construct and maintain our own decorations. Our preliminary query determined there are only three companies in Michigan that provide a service of equitable quality and standards as provided by KenMark.

Preliminary Water Feasibility Study - Northern City Sector. We have received the Gourdie-Fraser preliminary report related to water quality from the well tested in the north industrial park. But we have not given up on the possibility/probability that we can successfully find sufficient quantities of good water in this area – and we are more motivated to do so now more than ever based in part on Flint’s current water issues and the likely fall-out (lowering a significant number of the currently acceptable levels of contaminants) by the EPA and by MDEQ in future mandates.

Sale of North Industrial Park Property. The Clare IDC met on Mar 1st and approved the sale of 2.8 acres of property to a local business owner. This individual intends to construct a 9,400sf structure on the site (property adjacent to the water tower) with tentative plans to construct two additional buildings on this site in the future. The IDC will meet again later in the month to consider the actual site plan for the proposed development prior to the Planning Commission’s consideration of the site plan.

Reminder - MML Capitol Conference. As a reminder, the MML’s annual capitol conference is being held Mar 22nd & 23rd. Please advise the City Clerk if you have any interest in attending to allow us to make reservations for you.

Road Standards. We’ve asked Gourdie Fraser to develop standard street, sidewalk, & road criteria for us for all future projects. We’ve asked our City Attorney to draft an ordinance amendment on our behalf to adopt these standards by reference. You should anticipate this will be an agenda item within the next month.

MML Member Insurance Dividends. We’ve received correspondence from the MML regarding approved dividends to be applied to member insurance policies due renewal in 2016.

Addendum

Clare Public Schools Superintendent. CPS has narrowed down the candidate list to two individuals to fill the Superintendent vacancy.

10. *COMMUNICATIONS

Approved By Consent Agenda.

EPA Correspondence. We received general correspondence from EPA regarding lead and copper standards in public drinking water.

MAC TV News. The most recent edition was provided to the Commission.

Charter TV Line-Up Change. Charter Communications has shared its intentions to change current channel line-ups.

Letter of Explanation to Title Company. We offered a letter of explanation regarding the City’s sanitary sewer easement on behalf of a local business’ title insurance claim.

Correspondence to Resident. The City forwarded a letter to a local resident pertaining to misleading and inaccurate information that he was posting to Facebook.

2016 Clare Calendar of Events. The 2016 Clare Calendar of Events was provided for information.

11. EXTENDED PUBLIC COMMENT: None.

12. COMMISSION DISCUSSION TOPICS: The Commission asked if the new Assessor/Code Enforcement Officer Edie Hunter has had an opportunity to address any blight issues in the city. C/M Hibl offered that she has addressed one blight issue thus far.

13. *APPROVAL OF BILLS
Approved By Consent Agenda.

15. CLOSED SESSION- Provide Guidance & Discuss Strategy for POAM and COAM Employee Bargaining Unit Negotiations

Motion by Commissioner Swanson second by Commissioner Murphy to go into closed session. Roll call vote: Yeas: Commissioners Bob Bonham, Carolyn (Gus) Murphy and Karla Swanson. Nays: None. Absent: Pat Humphrey and Jean McConnell. *Motion Carried.*

Motion by Commissioner McConnell second by Commissioner Bonham to go into open session. Roll call vote: Yeas: Commissioners Bob Bonham, Carolyn (Gus) Murphy and Karla Swanson. Nays: None. Absent: Pat Humphrey and Jean McConnell. *Motion Carried.*

Motion by Commissioner Swanson second by Commissioner Murphy to approve a Letter of Agreement to allow for the continuation of Healthcare coverage benefits through the MCTWF for members of the police department POAM and COAM bargaining unit members. Roll call vote: Yeas: Commissioners Bob Bonham, Carolyn (Gus) Murphy and Karla Swanson. Nays: None. Absent: Pat Humphrey and Jean McConnell. *Motion Carried.*

14. ADJOURNMENT

Motion by Commissioner Murphy second by Commissioner Swanson to adjourn the meeting. Ayes: All. Nays: None. Absent: Pat Humphrey and Jean McConnell. *Motion Carried.* Meeting adjourned at 7:05 p.m.

Pat Humphrey, Mayor

Diane Lyon, City Clerk

AGENDA REPORT

TO: Mayor & City Commissioners
FROM: Ken Hibl, City Manager
DATE: March 17, 2016
RE: Reinstatement of 457(b) & 401(a) Retirement Plans – Security Benefit

For the Agenda of March 21, 2016

Background. The City Commission approved a 457(b) Retirement Plan in 2005, and a 401(a) Retirement Plan offered by Security Benefit in 2011, to provide its employees the opportunity to participate in the plans if they desired to do so. We received correspondence (*extract att'd*) from Security Benefit stipulating that the Plans should be reinstated to ensure compliance with federal and state regulations and to provide its participants options that were not previously available under the Plans. The City Commission is asked to reinstate the Plans.

Note: The Security Benefit correspondence stipulates that the Plans and Resolution should be reinstated by January 31, 2016. The City never received this correspondence and was not aware of the requirement until we received a phone call from our Security Benefit representative a couple weeks ago asking about the reinstatement documents.

Issues & Questions Specified. Should the City Commission reinstate the 457(b) & 401(a) Retirement Plans offered by Security Benefit?

Alternatives.

1. Reinstatement of the Plans.
2. Do not reinstate the Plans.
3. Set aside decision regarding this matter to a subsequently scheduled public meeting.

Financial Impact. There is no cost to the City for reinstating the Plan.

Recommendation. I recommend that the City Commission reinstate the 457(b) & 401(a) Retirement Plans offered by Security Benefit by adoption of Resolution 2016-030 (*copy att'd*).

Attachments.

1. Security Benefit Correspondence.
2. Resolution 2016-030.



SECURITY BENEFIT®

PO Box 55976
Boston, MA 02205-5976

December 2015

Employer
Attn: Business Office
Employer Address

Re: Restatement of the PLAN NAME
PLAN NUMBER

Dear Retirement Plan Sponsor,

As your 457 and 401(a) Plan provider, Security Benefit is committed to assisting you with your responsibility to keep your Plan in compliance with all applicable regulatory guidelines. The documents governing your retirement plans currently need to be amended and restated to comply with IRS regulations.

457(b) Plans

The new plan document is fully consistent with all applicable regulations. In addition, the new plan document will not only keep your plan in compliance, but will also provide more robust and flexible plan options for you, such as allowing you to include or exclude certain classes of employees, the ability to expand distribution options, and more. The features of your current plan were mapped to the new document. Please note, there is no fee for this restatement.

Please sign the signature page of the Adoption Agreement and Resolution documents by January 31, 2016 and return to us by February 29, 2016. You may email or fax the document to:
ges.compliance@securitybenefit.com or fax 785-438-4960.

401(a) Plans

The IRS requires that plan documents be updated from time to time. All defined contribution plan documents must be restated to incorporate language and provisions from the Pension Protection Act (PPA) of 2006 and various other required amendments that took effect between 2010 and 2015. The features of your current plan were mapped to the new document. Please note, there is no fee for this restatement.

Please sign the signature page of the Adoption Agreement and Resolution documents by January 31, 2016 and return to us by February 29, 2016. You may email or fax the document to:
ges.compliance@securitybenefit.com or fax 785-438-4960.

Although the Adoption Agreement is used most often, it alone does not comprise your plan document. The Adoption Agreement works in conjunction with the Basic Plan Document in satisfying the written plan document requirement in order for plan contributions to be tax deductible. Therefore, it is very important that you retain all of these documents in your permanent files. If you have any questions, please contact Lesa Pugh at 785-438-3286 or Diane Cray at 785-438-3043.

Sincerely,

Security Benefit
Retirement Plan Operations

99-00478-94 (2015-12-02)

RESOLUTION 2016-030

AN ADOPTING RESOLUTION OF THE CLARE CITY COMMISSION AUTHORIZING ITS CITY CLERK TO EXECUTE ANY AND ALL DOCUMENTS RELATED TO THE AMENDED 457(b) AND 401(a) EMPLOYEE RETIREMENT PLANS OFFERED BY SECURITY BENEFIT.

WHEREAS, the City Commission of the City of Clare previously approved 457(b) and 401(a) Employee Retirement Plans offered by Security Benefit; and

WHEREAS, the City has been advised by Security Benefit that said Retirement Plans have been amended and should be reinstated, thereby ensuring said plans are in compliance with all new federal and state regulations and concurrently providing Plan participants all options available under said amended Plan; and

WHEREAS, the City Commission has approved the amended Plans and Trusts, said Plans having an effective date of July 1, 2015.

WHEREAS, Security Benefit has requested that the Clare City Commission designate and authorize a representative of the City to execute and deliver to the Administrator of the Plans one or more counterparts of said Plans.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Clare, Michigan hereby designates Ms. Diane Lyon, its City Clerk, as its authorized representative, to execute and deliver to the Administrator of the amended 457(b) and 401(a) Plans and Trusts having an effective date of July 1, 2015, and further certify that the attached Plans delivered to said Administrator is/are true copies of said Plans & Trusts.

ALL RESOLUTIONS AND PARTS OF RESOLUTIONS INsofar AS THEY CONFLICT WITH THE PROVISIONS OF THIS RESOLUTION BE AND THE SAME ARE HEREBY RESCINDED.

The Resolution was introduced by Commissioner _____ and supported by Commissioner _____. The Resolution declared adopted by the following roll call vote:

YEAS:

NAYS:

ABSENT: Jean McConnell.

Resolution approved for adoption on this 21st day of March 2016.

Diane Lyon, City Clerk

AGENDA REPORT

TO: Mayor Pat Humphrey and the Clare City Commission
FROM: Ken Hibl, City Manager
DATE: March 17, 2016
RE: Selection of Third Party Administrator – Downtown Façade Grant

For the Agenda of March 21, 2016

Background The City is a recipient of a Community Development Block Grant (CDBG) to rehabilitate seven downtown building facades. This particular grant program requires that all Third Party Administrators must be formally certified by MEDC to allow reimbursement of costs associated with TPA services for the façade grant.

The City does not have any on-staff personnel qualified to administer the grant. Consequently, we solicited (*see copy of att'd public notice*) proposals for TPA services. We received one proposal (*copy att'd*) and one declination (*copy att'd*) to submit a proposal. The City staff has reviewed and scored the proposal using the criteria (*copy att'd*) outlined in the solicitation. Based on this review, the staff recommends that the City Commission accept the proposal and award the TPA services to Mid Michigan Community Action Agency (MMCAA).

Issues & Questions Specified Should the City Commission accept the proposals and award the TPA services?

Alternatives

1. Accept the proposal and award the TPA services to MMCAA.
2. Reject the proposal and direct that the City staff perform the TPA services.
3. Set this matter aside for further discussion, consideration, and decision at a future, scheduled meeting.

Financial Impact MEDC will compensate the selected TPA based on a percentage (5%) of the total grant award. The exact amount of that compensation has been designated as \$15,500; these funds will be paid from grant funds. Any costs above and beyond this amount must be borne by the City.

Recommendations I recommend that the City Commission approve the proposal and award the TPA services to MMCAA by adoption of the proposed Resolution 2016-031 (*copy att'd*).

Attachments

1. Notice for TPA Services.
2. Proposal Received.
3. Declination.
4. Scoring Criteria.
5. Resolution 2016-031.

REQUEST FOR PROPOSAL
CDBG ADMINISTRATIVE CONSULTANT



The City of Clare, Michigan is accepting proposals from qualified consultants for management and administrative services required by the City of Clare for administration of an awarded Downtown Building Façade Grant under the Community Development Block Grant (CDBG) Program, Grant No. MSC 215013-CDF. The project for which funds have been awarded consists of:

PART ONE: MANAGEMENT AND ADMINISTRATION
PART TWO: PROPOSALS
PART THREE: SELECTION CRITERIA

All proposals should be sealed and identified on the outside as;

City of Clare
ATTN: CDBG NO. MSC 215013-CDF, Administrative Consultant Proposal
Mrs. Diane Lyon, City Clerk
202 W. Fifth Street
Clare, Michigan 48617

Proposals will be considered by the City of Clare at a meeting to be held at 6pm on the 21st day of March, 2016. In order to be considered, proposals must be received by the City of Clare prior to noon on the 18th day of March, 2016. The City of Clare reserves the right to reject any or all proposals.

All proposals will be scored and ranked with the highest rated firm being awarded a contract.

Additional, detailed information regarding the level and scope of services required, instructions for submitting a bid for this proposal, and selection criteria may be obtained at Clare City Hall, 202 West Fifth Street, Clare, Michigan, Monday through Friday, 8 am to 5 pm. This information is also available on the city's website at www.cityofclare.org. The City of Clare is an equal opportunity provider and employer.

CITY OF CLARE
Request for Proposals
CDBG Administrative Consultant

Please see the following information in response to the Request for Proposals for a **CDBG Administrative Consultant** for the City of Clare Downtown Building Façade Project.

1. Business Organization

Mid Michigan Community Action Agency, Inc
1574 E. Washington Rd
P.O. Box 768
Farwell, MI 48622

Agency Contact: Jill Sutton, Executive Director
Email: jsutton@mmcaa.org
Phone: 989-386-0845

2. Project Team

Jill Sutton, Executive Director

Chad Hathcock, Finance Director

Sarah Adkins, Housing Manager

Mike Brennan, Housing Energy Auditor

3. Capacity to Perform Work

Mid Michigan Community Action Agency is a 501(c)3 non-profit organization serving Clare, Gladwin, Bay, Midland, Mecosta and Osceola Counties since 1966. The agency serves approximately 16,000 low and moderate-low-income people annually with over 20 different programs. Services include emergency heat and utility assistance, homeless prevention and rapid rehousing, home weatherization and rehabilitation, food commodities, homebuyer education, foreclosure prevention, early childhood education, senior housing and other self-sufficiency assistance. Beyond human service programs, the agency also provides economic and community development supporting local organizations to achieve goals. For example, the agency serves as the fiduciary for the City of Clare's Historic Depot Restoration Project as well as the county's Veteran's Freedom Park. At the present time, the agency offers fiduciary services to over 20 separate entities.

The agency worked closely with the City of Clare, Clare County, environmental firms, contractors, and other stakeholders in the development of a 24-unit senior housing facility in downtown Clare. Additionally the agency developed its administrative facility with similar partnerships on the Clare/Farwell City line demonstrating its ability for projects of a significant scale. Other major projects under the agency's wing have included the complete renovation and redesign of its multi-use Gladwin facility, Big Rapids facility and several multi-unit apartment buildings that received Weatherization services. In all cases, the agency staff contracted and worked with numerous providers to complete the necessary activities including architects, construction crews, HVAC vendors, electrical firms and many others to ensure the success of the final projects.

Through the administration of these programs, Mid Michigan Community Action has developed the capacity to coordinate large scale projects including the coordination of multiple contractors; ensure work performed meets program, contract and code requirements; and, complete all required fiscal and programmatic reporting.

The agency administers over 100 contracts from federal, state and local sources and utilizes a comprehensive fund accounting software to maintain fiscal integrity. The agency's fiscal capacity allows for the accurate and efficient administration of grants and projects in excess of \$10 million annually many of which are over the \$300,000 audit threshold. In FY2015, the agency's received an exemplary audit with no findings, no questioned costs, no material weaknesses or deficiencies and no instances of noncompliance.

Due to the nature of the agency's activities and numerous funding sources, documentation of all types is completed accurately and promptly to ensure that program and reporting needs are met timely and efficiently. Through these experiences, the agency is obligated to review and ensure that contractors are compliant with all paperwork requirements and regulations. The agency has also worked with Davis-Bacon/federal wage requirements and understands the purpose for on-site interviews and comparison of results. Additionally, the housing staff, assigned to the proposed project, are familiar with the State Historic Preservation Office (SHPO) requirements which are also required within the agencies Weatherization Program.

4. Statement of Project and Management Summary and Work Plan

The project involves the completion of the City of Clare's downtown façade grant program working in partnerships with committed property owners following all program rules and requirements. Sarah Adkins, Housing Manager will serve as the primary contact for the collection of documentation, invoices, online system maintenance, preparation and completion of required documentation. Ms. Adkins is certified as a Michigan CDBG Grant Administrator broadening her skills and knowledge to oversee the façade project. She also possesses certification in Lead-Free Work Practices and Indoor Air Quality. She has a Bachelor's degree in Family Community Services and is near completion of a Master's degree in Public Administration.

To assist in monitoring the construction and/or conduct compliance reviews with contractors, the agency's Housing Energy Auditor, Mike Brennan, will assist the Housing Manager with these

duties. He currently supports these components within the agency's Weatherization Program and works directly with the multiple contractors for this purpose. His qualifications include:

- Weatherization Inspector Certification
- Building Performance Institute (BPI) Building Analyst Certification
- ASHRAE 62.2 – 2010 Certification
- Furnace Testing Training
- Renovator Lead Certification
- HUD Visual Assessment Certification
- OSHA Certification
- Advanced Supervisory Skills
- Housing Quality Standards Training

Chad Hathcock, the agency's Finance Director, will be responsible for project fiscal reporting. He possesses a Bachelor's degree in Business Management with a major in Accounting. He is responsible for all of the agency's financial activities compliance. Jill Sutton, the agency's Executive Director, holds a Master's and Bachelor degree in Human Services, and will provide oversight of all project compliance. She currently oversees \$10 million in local, state, and federal contracts.

The agency proposes to assist the City in all required phases of the Downtown Building Facade Project, as listed in the RFP, to include, but not limited to, the following:

- Comply, coordinate and complete financial activities for the project to include all requests for payment, and utilization of acceptable financial systems;
- Assist the City in the maintenance of financial records for project requirements;
- Work with City Building Inspector, City Manager, and other designees to ensure all phases of the program are in compliance;
- Comply with all State and Federal rules and regulations in all aspects of the project;
- Monitor construction process;
- Process all required project documents;
- Review construction contracts to ensure compliance and collect necessary documentation;
- Review weekly payrolls to ensure compliance; conduct on-site interviews and compare results as applicable;
- Help maintain online systems and provide required reports for successful program completion;
- Work with City of Clare as a team to assure quality improvements to participating downtown businesses;
- Assist with conducting required public hearings and notices as applicable;
- Participate in monitoring and final paperwork of the project until grant closeout;

Mid Michigan Community Action will provide the City of Clare an invoice and report documenting actual costs of the project on a monthly basis. The agency will ensure that project costs do not exceed the project amounts inclusive of administrative costs to provide comprehensive oversight of the project.

5. Prior Experience:

The agency has significant experience in the area of housing and development including the operation/administration of the following: Weatherization (home energy conservation program), Housing Preservation Grants (HPG) through the USDA Rural Development, Community Development Block Grants (CDBG), Acquisition Development Resale (ADR) programs, and senior rental housing development. Through the administration of these programs, Mid Michigan Community Action has developed the capacity to coordinate large scale projects including multiple contractors, ensure work performed meets program requirements, and complete all required fiscal and programmatic reporting. The agency also maintains and owns multiple facilities to include the construction of its administrative building in Farwell.

Each year the agency weatherizes an average of 80 homes; however, from 2010-2012 the agency weatherized over 1,200 units utilizing over \$8 million of ARRA funding exceeding its required production for the period. All of the on-site work was completed with multiple contractors that were required to meet state and federal regulations specifically Davis-Bacon wage requirements.

The agency has served as the third party administrator for multiple counties utilizing CDBG funding for over 15 years; however, found it necessary to forego these smaller projects to allow for the enhancement of larger scale activities during the past few years. Considering the expansion of program staff and qualifications, the agency is now able to assist with more local activities bringing its skills and expertise to the City of Clare Downtown Building Façade Project.

6. References

Although the agency has not been under contract with the local CDBG administration during the last four calendar years as identified in the RFP, its contractual outreach is greater at State and Federal levels which is parallel to this expectation while also having local contracts with other providers. Please see the following list of references for this purpose:

- **Bureau of Community Action & Economic Opportunity** **517.241.0478**
Michigan Department of Human Services
 - Community Services Block Grant
 - Weatherization
 - LCA – Deliverable Fuel Program
Kris Schoenow, Director

- **Michigan Community Action** **517.679.6400**
MEAP – Metered Utilities
Kate White, Executive Director

- **Michigan State Housing Development Authority** **517.373.8370**
Homeless Programs
Nicole Schalow, Grant Manager

- **USDA Rural Development** **989.345.5470 x.4**
 Housing Preservation Grant
 Liz Caldwell

- **Clare-Gladwin RESD** Great Start Readiness Program **989.386.3851**
 Sheryl Presler, Superintendent
 Kendra Curtiss Tomaski, Director

- **City of Clare** Clare Depot Restoration Project **989.386.7541**
 Ken Hibel, City Manager

- **Clare Department of Health & Human Services** **989.539.4260**
 Parent/Family Contracts
 Stu Beauregard, Supervisor

- **Bay County Department of Health & Human Services** **989.895.2100**
 Parent/Family Contracts
 Brian Milliken, Program Manager

Other references can be provided upon request.

7. Project Budget

As can be seen in the following budget, line items include wage and fringe for identified staff involved.

Category	Administration	Explanation
Wages	6,672 2,212 <u>1,191</u>	Housing Manager Housing Energy Inspector Finance Director
Total Wage	\$10,075	
Fringe	<u>5,425</u>	FICA, Medicare, Health & Life Insurance, Retirement
Total Fringe	\$5,425	
Total Grant Request	\$15,500	

8. Authorized Negotiators

The authorized negotiators for this project are Jill Sutton, Executive Director and/or Bill Reder, Board Chairman.

As can be seen throughout this proposal, Mid Michigan Community Action is an ideal candidate to perform as the **CDBG Administrative Consultant** for the City of Clare Downtown Building Façade Project. The agency is a local organization that specializes in contractual work on a multitude of levels. It is well versed in working with vendors as well as meeting local, state, and federal regulations. The agency has exemplary experience in fiscal integrity, and program completion and monitoring. It is an active member of the Clare Chamber of Commerce and works with many of the local businesses to support community collaboration strengthening area opportunities.



ROWE PROFESSIONAL SERVICES COMPANY

Large Firm Resources. Personal Attention. sm

March 15, 2016

Ms. Diane Lyon, City Clerk
City of Clare
202 W. Fifth Street
Clare, MI 48617

RE: Request for Proposal – CDBG Administrative Consultant

Ms. Lyon:

ROWE Professional Services Company appreciates the opportunity to provide our qualifications for this project; however, after our review of the RFP we have made a decision to not submit a proposal for this project.

It is our opinion the scope that we submitted to the city, on August 12, 2015 is very similar to that defined in the RFP and may require a fee larger than what has been allocated to the project, so we are at this time electing to not submit. If the city has the opportunity to obtain additional funds, then please contact us to discuss further.

Once again, we thank you for the opportunity to work with the City of Clare and we hope you keep us in mind for future endeavors.

Sincerely,
ROWE Professional Services Company

Steven M. Clark
Project Administrator

R:\WPDOCS\Proposals-Contracts - Rev Forms\2015\City of Clare\Third Party Administrator\City of Clare No Thanks.doc

Engineering | Surveying | Aerial Photography/Mapping | Landscape Architecture | Planning

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Scoring for MMCAA

REQUEST FOR PROPOSALS CDBG ADMINISTRATIVE CONSULTANT CITY OF CLARE, MICHIGAN

The City of Clare, Michigan is accepting proposals from qualified consultants for management and administrative services required by the City of Clare for administration of an awarded Downtown Building Façade Grant under the Community Development Block Grant (CDBG) Program, Grant No. MSC 215013-CDF. The project for which funds have been awarded consists of :

PART ONE: MANAGEMENT AND ADMINISTRATION

The level and scope of services will be determined by the City of Clare. A fixed sum contract not to exceed \$15,897 on a cost reimbursement basis will be negotiated with the actual fees for services subject to approval by and funding from the state. CDBG funds can be utilized for the payment of overall program administration costs that are associated with the funded CDBG program; such costs must be within the amounts allowed under the CDBG Program. The scopes of services that the consultant must be prepared and qualified to provide are as follows:

- a. Prepare all Requests for Payment to ensure consistency with the procedures established for the CDBG Program.
- d. Ensure the City of Clare has an acceptable financial management system as it pertains to finances of the CDBG program. An acceptable system includes, but is not limited to, cash receipts and disbursements journal and accompanying ledgers, and should conform to generally accepted principles of municipal accounting.
- e. Establish, manage, and maintain project files in the local government's office. These files must demonstrate compliance with all applicable state, local, and federal regulations. The project files must be monitored throughout the program to ensure that they are complete and that all necessary documentation is being retained in the community's files.
- f. With the assistance of the community, help conduct any required public hearings. This includes, but is not limited to assisting with public notices, conducting hearings, etc.
- g. Assist in complying with regulations governing relocation, if applicable, for tenants of properties associated with the approved grant, to include completion and submittal of any and all required relocation forms.
- h. Advise and assist property owners/grant recipients and the City of Clare in all matters related to the grant to ensure compliance with all applicable state, local, and federal regulations.
- i. Secure the Department of Labor's federal wage decision and include it in project files.
- j. Review construction contracts to ensure compliance with state and federal regulations; make any required changes to those contracts. Examples are Conflict of Interest, Access to Records, Copeland Anti-Kickback Act, Safety Standards, Architectural Barriers, Flood Insurance, Clean Air and Water Act (for contracts over \$100,000), HUD Handbook (6500.3), 24 CFR 85.36, EO 11246 (for contracts over \$10,000).
- k. Obtain contractor clearance(s) from the state.
- l. Check weekly payrolls to ensure compliance with federal wage decision(s). Conduct on-site interviews and compare the results with the appropriate payrolls.
- m. Monitor construction to ensure compliance with equal opportunity and labor standards provisions.

- n. Make progress inspections and certify partial payment requests.
- o. Attend and assist the City of Clare during the state's monitoring visit(s). Prepare City of Clare's response to all monitoring findings.
- p. Assist in a final inspection of the project and in the issuance of a final acceptance of work.
- q. Prepare the Section 504 self-evaluation and transition plan, if applicable.
- r. Prepare analysis of impediments to fair housing.
- s. Assist City of Clare in meeting the state's financial reporting requirements.
- t. Prepare close-out documents.

PART TWO: PROPOSALS

Proposals will be considered by the City of Clare at a meeting to be held at 6pm on the 21st day of March, 2016. In order to be considered, proposals must be received by the City of Clare prior to noon on the 18th day of March, 2016. The City of Clare reserves the right to reject any or all proposals.

All proposals should be sealed and identified on the outside as;

City of Clare
ATTN: CDBG NO. MSC 215013-CDF, Administrative Consultant Proposal
Mrs. Diane Lyon, City Clerk
202 W. Fifth Street
Clare, Michigan 48617

All proposals will be scored and ranked with the highest rated firm being awarded a contract.*

The proposal must include a brief history of the firm and a resume of each person in the firm who will be assigned to the project. The proposal must also include a list of local governing bodies for which the firm has been under contract with for CDBG administration during the last four calendar years; this list will be used for reference purposes. All references must indicate excellent program performance.

Two copies of the proposal and the required supplemental information should be provided.

PART THREE: SELECTION CRITERIA

All responses to the proposal will be evaluated according to the following criteria and corresponding point system. The proposals will be evaluated on the basis of written materials. Sufficient information must be included in the proposal to assure that the correct number of points is assigned. Incomplete or incorrect information may result in a lower score. 100 points is the maximum attainable points score. The maximum number of points to be awarded for each category of scoring criteria are indicated below.

PRICE CONSIDERATION – required criteria (25 points) 25 pts.

All proposals received will be rank-ordered with the lowest price being rank-ordered number one and 25 points; five points will be deducted for each ranking below the number one award. Proposals exceeding a cost of \$15,897, which is the maximum amount allocated for administration of this grant, will receive a deduction of five points per each \$100 exceeding that amount.

EDUCATIONAL BACKGROUND - required criteria (15 points)

Educational background of project manager who will be assigned to the project – each level of education (high school, college, and Masters/Phd) completed will receive five points per level:

High school diploma	<u>5</u>	pts.
College degree	<u>5</u>	pts.
Masters or PhD	___	pts.

EXPERIENCE FACTOR - required criteria (30 points)

Firm's experience in administering CDBG projects during the last four calendar years (0 points awarded for no projects; 15 points for each of the following two categories). List the name of the localities for each CDBG project administered, in the process of being administered, or completed:

Administered no CDBG projects	___	pts.
Administered 1-5 CDBG projects	___	pts.
Administered more than 5 CDBG projects	___	pts.

EXPERIENCE & FAMILIARITY W/CITY OF CLARE & CLARE BUSINESS COMMUNITY - required criteria (25 points)

Firm's demonstrated experience with the City of Clare and the Clare Business Community. Name or cite specific projects or collaborative relationships and partnerships with the City of Clare and Clare Business Community within the past ten years. Points will be awarded based on the City of Clare's subjective opinion of the value of each of the projects, collaborative relationships and partnerships listed.

25 pts.

OPTIONAL CONSIDERATIONS - optional criteria (5 points)

Firm is a certified Section 3 Business	___	pts.
Firm is a Minority Business Enterprise	___	pts.

Questions concerning this Request for Proposal should be addressed to Diane Lyon, Clare City Clerk, at 989.396-7541 x106 or dlyon@cityofclare.org. Proposals may be hand-delivered to Clare City Hall, 201 West Fifth Street Clare, Michigan or mailed to Mrs. Lyon, City Clerk at the address indicated in PART TWO of this Request for Proposal.

FOR CITY OF CLARE USE ONLY:

Name of Firm Submitting Proposal Mid Michigan Community Action Agency, Inc.

Total Points Awarded for Required and Optional Considerations: 60 pts.

RESOLUTION 2016-031

A RESOLUTION OF THE CLARE CITY COMMISSION APPOINTING A THIRD PARTY ADMINISTRATOR FOR THE PURPOSES OF ADMINISTRATING A DOWNTOWN FAÇADE GRANT ON BEHALF OF THE CITY OF CLARE.

WHEREAS, the City is the recipient of a Michigan Economic Development Corporation (MEDC) Community Development Block Grant (CDBG) for a downtown façade improvement project; and

WHEREAS, the City has limited resources to administer said grant; and

WHEREAS, MEDC allows compensation of administration of said grant but will only compensate MEDC-certified administrators to accomplish grant administration functions; and

WHEREAS, the City does not have on-staff, MEDC-certified personnel qualified to administer said grant; and

WHEREAS, the City solicited proposals for administration of said façade grant from MEDC-certified individuals in the MEDC region within which Clare is located; and

WHEREAS, the City received one proposal; and

WHEREAS, the City Staff has reviewed and scored said proposal using the scoring criteria outlined in the City's Request for Proposal and based on the resultant scores, recommends that the City Commission designate Mid Michigan Community Action Agency, Inc. as its Third Party Agent for the administration of the City's downtown façade grant; and

WHEREAS, the City Commission has duly discussed and considered said recommendation.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Clare hereby designates Mid Michigan Community Action Agency, Inc. as its Third Party Administer for the City of Clare Downtown Façade Improvement Grant Project.

ALL RESOLUTIONS AND PARTS OF RESOLUTIONS INsofar AS THEY CONFLICT WITH THE PROVISIONS OF THIS RESOLUTION BE AND THE SAME ARE HEREBY RESCINDED.

The Resolution was introduced by Commissioner _____ and supported by Commissioner _____. The Resolution declared adopted by the following roll call vote:

YEAS:

NAYS:

ABSENT: Commissioner Jean McConnell

Resolution approved for adoption on this 21st day of March 2016.

Diane Lyon, City Clerk

AGENDA REPORT

TO: Mayor & City Commissioners
FROM: Ken Hibl, City Manager
DATE: March 17, 2016
RE: Approval to Submit MDNR Trust Fund Grant Application – Recreation Complex

For the Agenda of March 21, 2016

Background. The Michigan Department of Natural Resources (MDNR) Trust Fund Grant Program has a submission deadline of April 1st. The City Staff strongly recommends that the City apply for this grant opportunity to augment currently available fund sources (bond, millage, already-received grant funds, and in-kind support from the Operator's Union) to construct and develop the City's new recreation complex; the City's Parks & Recreation Advisory Board similarly recommends approval of the grant submission.

The maximum amount of funds obtainable for a successful/approved Trust Fund grant application is \$300K. However, Joy has learned through attendance at the recent state-wide recreation conference and dialogue on the MDNR's website that the probability of approval of a Trust Fund grant application is increased with an application amount of approximately \$200K. Consequently, the Commission is asked to support our grant submission in that amount.

Issues & Questions Specified. Should the City Commission approve the submittal of a MDNR Trust Fund Grant in the amount of \$200K to assist in the development of a new recreation complex?

Alternatives.

1. Approve the submittal of a \$200K grant submission.
2. Approve the submittal of a grant application lesser than or greater than \$200K.
3. Do not approve the submittal of a grant application to the MDNR Trust Fund.
4. Set aside decision regarding this matter to a subsequently scheduled public meeting.

Financial Impact. Joy has also learned that the in-kind donation (\$400K) of the Operator's Union will qualify for local match requirements of the grant application – as do the three grants (Strosacker, Gerstacker, and Chemical Bank Foundations – cumulative total of \$50K) recently received for the Rec Complex. Our total project costs are estimated to be approx. \$860K for the complex, thus more than half of those costs will be covered by these two categories of our local match. The remainder will be funded by bond proceeds, which will be repaid using the already-approved recreation millage. Consequently, we believe we will have a very highly competitive grant application

without the need to augment the application or the project with any additional tax (General Fund) dollars.

Recommendation. I recommend that the City Commission approve the Michigan Department of Natural Resources Trust Fund grant application by adoption of Resolution 2016-032 (*copy att'd*).

Attachment. Resolution 2016-032.

RESOLUTION 2016-032

A RESOLUTION OF THE CLARE CITY COMMISSION APPROVING THE SUBMITTAL OF A MICHIGAN DEPARTMENT OF NATURAL RESOURCES (MDNR) TRUST FUND GRANT APPLICATION.

WHEREAS, the City of Clare recently completed a revision of its Recreation Master Plan; and

WHEREAS, a top priority recreation project identified in said Master Plan is the development and construction of a new multi-purpose recreation complex; and

WHEREAS, the electorate of the City of Clare overwhelmingly supported the approval of a ten-year special recreation millage to provide partial funding for the development and construction of said recreation complex; and

WHEREAS, the City has applied for and received \$50,000 in grant funds from local foundations to assist in the development and construction of said recreation complex; and

WHEREAS, the City has received an offer from the Operator's Union of Howell, Michigan to provide in-kind construction services valued at \$400K to assist in the construction of the new recreation complex; and

WHEREAS, the Clare City Commission previously approved the sale of municipal bonds for the specific purpose of developing and constructing said new recreation complex; and

WHEREAS, the estimated cost of the development of the recreation complex is approximately \$860K; and

WHEREAS, the submittal and approval of a MDNR Trust Fund grant is considered essential to facilitate construction of said recreation complex.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Clare, Michigan hereby approves the submittal of a Michigan Department of Natural Resources Trust Fund Grant in the amount of \$200K and offers its support and assurance that any Trust Fund dollars approved and allocated for said purpose will be applied to the development of said recreation complex and to further advance recreation activities and programs for all who use said multi-purpose recreation complex.

BE IF FURTHER RESOLVED THAT the Clare City Commission hereby authorizes Ken Hibl, its City Manager, or in his absence, Steven Kingsbury, its Treasurer & Finance Director, to execute any and all documents related to the submittal of said grant application.

ALL RESOLUTIONS AND PARTS OF RESOLUTIONS INsofar AS THEY CONFLICT WITH THE PROVISIONS OF THIS RESOLUTION BE AND THE SAME ARE HEREBY RESCINDED.

The Resolution was introduced by Commissioner _____ and supported by Commissioner _____. The Resolution declared adopted by the following roll call vote:

YEAS:

NAYS:

ABSENT: Jean McConnell.

Resolution approved for adoption on this 21st day of March 2016.

Diane Lyon, City Clerk

AGENDA REPORT

TO: Mayor & City Commissioners
FROM: Ken Hibl, City Manager
DATE: March 17, 2016
RE: Meeting Excusal – Commissioner Jean McConnell

For the Agenda of March 21, 2016

Background. The City Charter stipulates "...that if a commissioner shall miss five consecutive regular meetings of the commission or twenty-five percent or more of such meetings in any fiscal year of the city, unless such absence shall be excused by the commission and the reason therefore entered in the proceedings, his office shall become vacant."

Commissioner Jean McConnell became ill and was hospitalized in early March and consequently missed the scheduled City Commission meeting of March 7, 2016 and is expected to miss a minimum of three subsequent meetings during the months of March and April 2016 due to extended-term rehabilitation. The Commission has a long-standing history to excuse commissioners in otherwise good standing from attendance at scheduled meetings for good cause. The illness and consequential absence of Commissioner McConnell seems to warrant excusal. The City Commission is asked to formally approve the excusal of Commissioner McConnell.

Issues & Questions Specified. Should the City Commission excuse the absence of Commissioner Jean McConnell at scheduled Commission meetings?

Alternatives.

1. Excuse the absences.
2. Do not excuse the absences. .
3. Set aside decision regarding this matter to a subsequently scheduled public meeting.

Financial Impact. There is no direct fiscal impact for the City.

Recommendation. I recommend that the City Commission excuse the absence of Commissioner McConnell by adoption of Resolution 2016-033 (*copy att'd*).

Attachment. Resolution 2016-033.

RESOLUTION 2016-033

A RESOLUTION OF THE CLARE CITY COMMISSION EXCUSING COMMISSIONER JEAN MCCONNELL FROM SCHEDULED REGULARLY SCHEDULED MEETINGS OF THE CLARE CITY COMMISSION.

WHEREAS, the Charter of the City of Clare, Counties of Clare and Isabella, State of Michigan (the "City") specifies within Chapter 6, Section 6.6 "...that if a commissioner shall miss five consecutive regular meetings of the commission or twenty-five percent or more of such meetings in any fiscal year of the city, unless such absence shall be excused by the commission and the reason therefore entered in the proceedings, his office shall become vacant."; and

WHEREAS, Commissioner Jean McConnell became ill and was hospitalized in early March and consequently missed the scheduled City Commission meeting of March 7, 2016 and is expected to miss a minimum of four subsequent meetings during the months of March and April 2016 due to extended-term rehabilitation; and

WHEREAS, the City Commission has historically made it a practice to excuse commissioners in otherwise good standing from attendance at scheduled meetings for good cause and desires to continue said practice and deems the current illness of Commissioner McConnell clearly warrants a continuation of said practice.

NOW THEREFORE BE IT RESOLVED THAT the Clare City Commission hereby approves the excusal of Commissioner Jean McConnell from its scheduled meetings of February 16 and March 7, 2016.

ALL RESOLUTIONS AND PARTS OF RESOLUTIONS INsofar AS THEY CONFLICT WITH THE PROVISIONS OF THIS RESOLUTION BE AND THE SAME ARE HEREBY RESCINDED.

The Resolution was introduced by Commissioner _____ and supported by Commissioner _____. The Resolution declared adopted by the following roll call vote:

YEAS:

NAYS:

ABSENT:

Resolution approved for adoption on this 21st day of March 2016.

Diane Lyon, City Clerk

Clearly
Clare
MICHIGAN



202 West Fifth Street, Clare Michigan 48617

Incorporated June 6, 1879

Have we met yet?



Demographics

- 2010 Census Population: 3,118
- Land Area: 3.1 Square Miles
- Median Resident Age: 37.2 Years
- Median Household Income: \$28,555
- Median House Value: \$94,646

McEwan Street 1874



Bird's Eye View-Clare Michigan 1884



OPERA HOUSE

CLARE, MICH.

- 1 PUBLIC SCHOOL
- 2 CONGREGATIONAL CHURCH
- 3 METHODIST
- 4 TOWN HALL
- 5 ALGER HOUSE
- 6 BRISTOL BLOCK
- 7 HOWARD HILLS
- 8 FULLER SMITHING BLDG.

G.K. BAILEY & CO. PUBLISHERS BOSTON.

1884.

- 9 S. BICKNELL'S RESIDENCE
- 10 J. FORTY'S
- 11 C. RICHARDS' GEN'L. HOSE
- 12 CLARK GUTHRIE & CO. GENERAL HARDWARE
- 13 WYNNE'S JEWELRY
- 14 A. LEWIS' GEN'L. BLACKSMITHING
- 15 GILBERT'S WY. GOODS STORE
- 16 S.A. SHAW'S FURNITURE STORE



RESIDENCE OF S. BICKNELL

McEwan Street Early 1900's



McEwan Street, Looking North, Clay, Mich.

McEwan Street Clare - 1940



McEwan Street – Present Day



Police Fleet Past & Present



Fire Department Fleet Past & Present



Pere Marquette Rail Trail



Clare's Athletic Field

Past



Brookwood
2.0



Art-Traction's Art Alley



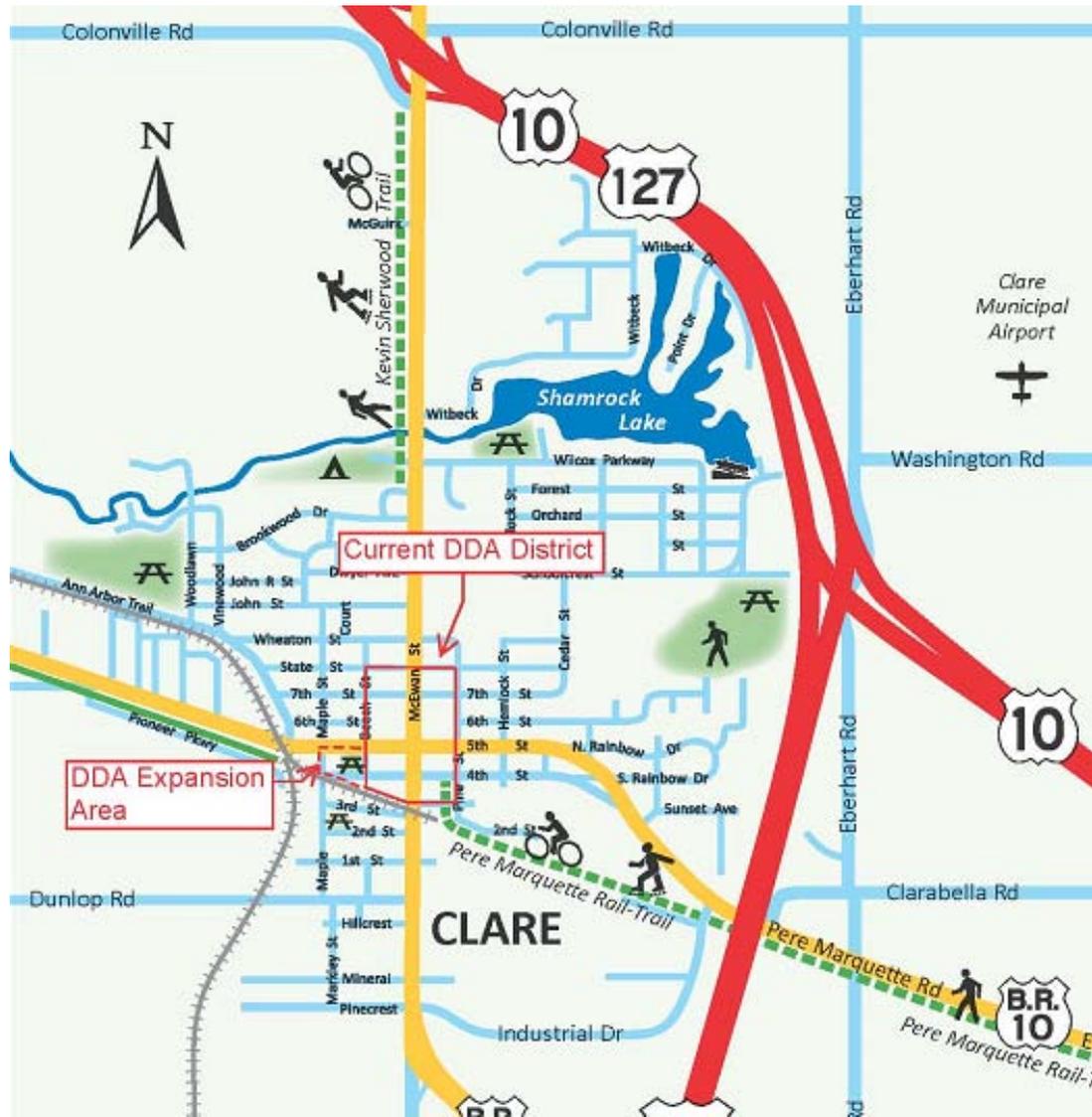
Public Safety Building



2010 Broadband Installation



DDA Historic District Designation & Proposed Expansion Area



5th Street Parking Lot



4th Street Parking Lot



Downtown Streetscape



4th & Beech Streetscape



Clare Castle Senior Housing



Pere Marquette District Library



Stamina Stadium



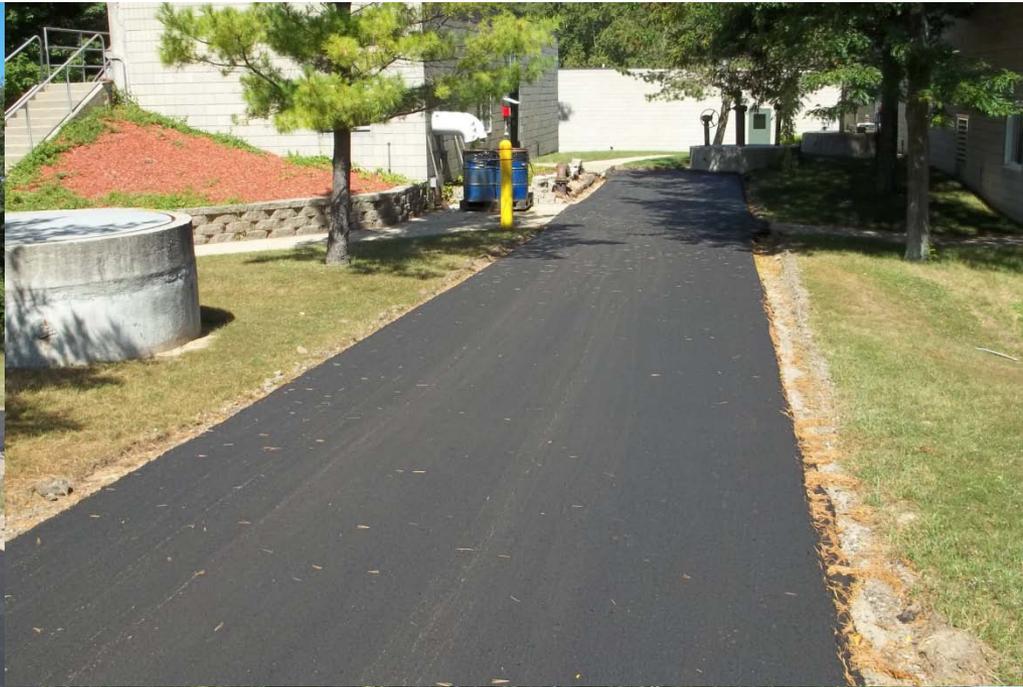
WWTP Upgrades



WWTP Webitat Modules 2011



WWTP Paving Project



Old WWTP Dismantled



Pettit Park

New Pavilion & Playground Equipment



Pettit Park Paving and Construction of Restrooms & Showers



Imagination Gateway



Maple Street Park



Clare Airport - Past



Clare Airport - Present



Photo by Bob Guiliani

Roundabout at the South End of Clare

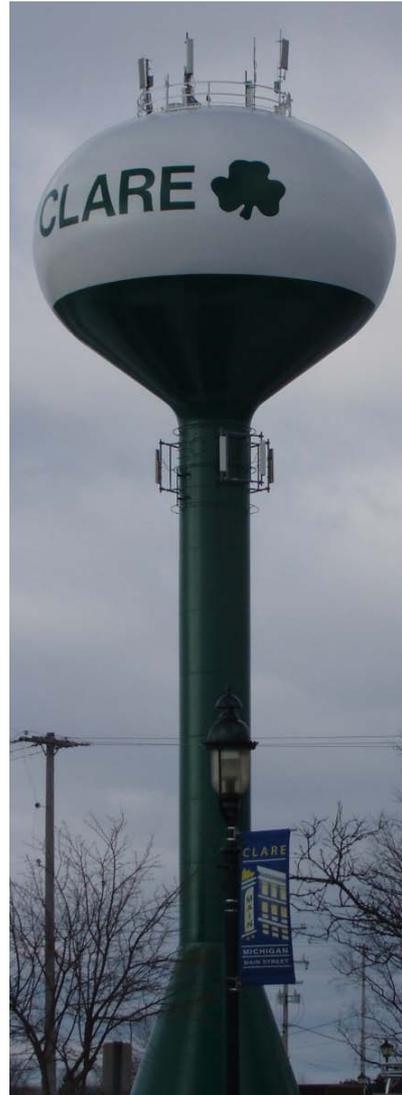


South Industrial Park



Water Towers Past & Present

1905



New Lift Station



Consumers Energy



Consumers Energy Parkway



North Industrial Park Spec Building



Colonville Road



Cops & Doughnuts



- C&D has 50 employee's in Clare and 10 in Gaylord.
- Adding the Gaylord location required adding 5 jobs in Clare.
- C&D expanded the production area in the spring of 2015 ahead of opening a satellite (Jay's Precinct) in Gaylord in the last quarter of 2015.
- C&D will be doing a facade improvement on all three buildings in Clare in the spring of 2016.
- 500,000 visitors a year in 2015; sales at \$2.9 million.
- C&D has continued to grow in its 6 1/2 year existence. We have taken a traditional bakery and kept it as a local hometown bakery plus made it a Michigan destination for tourist and tour buses.

Herrick House

- Started in 2004 as a gift and home décor store.
- 2006 added café which has since undergone two remodeling projects to allow for what is now a 50 seat café serving breakfast and lunch 360 days a year.
- 6 Full Time Employees.
- 4 Part Time Employees.

Millie's Downtown

- Second retail location opened in 2015.
- 3 Part Time Employees.



2015 revenue in excess of \$500,000

Rogers Group



Supplier of Telescopic Risers and Staging, Portable Seating Risers and Staging, Demountable Walls, Football equipment, Weight Training equipment, Stadium platforms.

- 200 employees. Up 12% over last year.
- 2015 revenues up 20% over 2014.
- 2016 Revenues expected to exceed 2015.
- Major Customers:
 - Staples Center-Los Angeles, CA, home of the LA Clippers, Lakers & Kings
 - Pepsi Center-Denver, CO, home of the Denver Nuggets & Colorado Avalanche
 - NRG Stadium-Houston, TX, Home of the Brooklyn Nets and NY Islanders
 - Intel Corporation
 - University of Michigan
 - Michigan State University
 - Barclay Center, Brooklyn, NY, home of the Brooklyn Nets and NY Islanders
- Major Upcoming Projects:
 - Las Vegas Arena-Las Vegas, NV
 - Quicken Loans Arena-Cleveland, OH, home of the Cleveland Cavaliers
 - PNC Arena-Raleigh, NC, home of the Carolina Hurricanes
 - Edmonton Arena-Edmonton, CN, home of the Edmonton Oilers

Northern Logistics



- 200 employees with locations in Clare, Grand Rapids and Charlevoix.
- 2015 revenue in excess of \$40 million.
- Operate 130 semi's, 290 trailers throughout the US and Canada.
- Large Customers:
 - Lear Seating(Automotive): Southfield, MI
 - Mayville Engineering Corp(Industrial and Agricultural) Mayville, WI
 - Harbor Industries(Marketing Displays) Grand Haven, MI
 - PPG Industries(Automotive Glass) Pittsburgh, PA
 - Case System(Furniture) Midland MI
 - Skilled Manufacturing(Automotive & Aerospace) Traverse City, MI
 - Magna Corp(Automotive) Boyne City , MI
 - Daifuku Webb(Material Handling) Boyne City and Harbor Springs, MI
- 2016 acquired 47,000 sq. ft. facility of warehouse/industrial space in the Boyne City, MI, Industrial Park. This will fulfill the growing demand of our customer base on the Boyne City Area.

JD Metalworks



- 100 Employees.
- Major Projects:
 - o Material Handling – Nation Wide.
 - o Forestry Industry – Mid Michigan.
 - o Machine tool Industry – Southwest Michigan, Northern Michigan.
 - o Propane Industry – Northern Michigan.
 - o Agriculture – Midwest.
 - o Structural – Michigan.
- Currently working on a plan to add a much larger paint booth and overhead crane to our facility. These additions will allow us to retain our current work, while also being able to bring in additional larger work.
- 2015 Sales were approximately \$14.5 million.

Alro Steel



- 100 employees.
- Upgraded tube lasers in 2015.
- Business is down in 2015.
- Planning for a strong 2016.

MidMichigan Medical Center

- MMMC-Clare employs 300 people - equates to about 250 full time equivalents.
- Major investments in equipment and IT (new electronic health record platform) coming up in the next year.
- Biggest challenge - Physician Recruitment and Retention.
- Hope to utilize affiliation with University of Michigan Health System and other partners to improve quality and satisfaction to become a National recognized health system.
- Alpena Regional Medical Center to become an affiliate of MidMichigan Health.
- Healthcare reform will include a shift in how we are paid for providing services.
 - Population Health strategy will require the community to become more engaged and accountable their health behaviors.
- FY 2015 MMMC – Clare participated in 253 community events reaching 4,801 community members, providing a total community benefit of over \$332,200.
- Currently working on Community Health Needs Assessment. This completed assessment will allow us to evaluate our current community needs and how our health system can address those to grow Community Education programs.

Clare Public Schools



- 150 employees.
- Superintendent search is currently in progress. anticipated start date for new superintendent is July 1, 2016.
- 2.4 million bond project is in progress thanks to the Clare taxpayers; bids for services are currently being received.
- Student enrollment remains stable around 1,500 students.

Clare Primary School



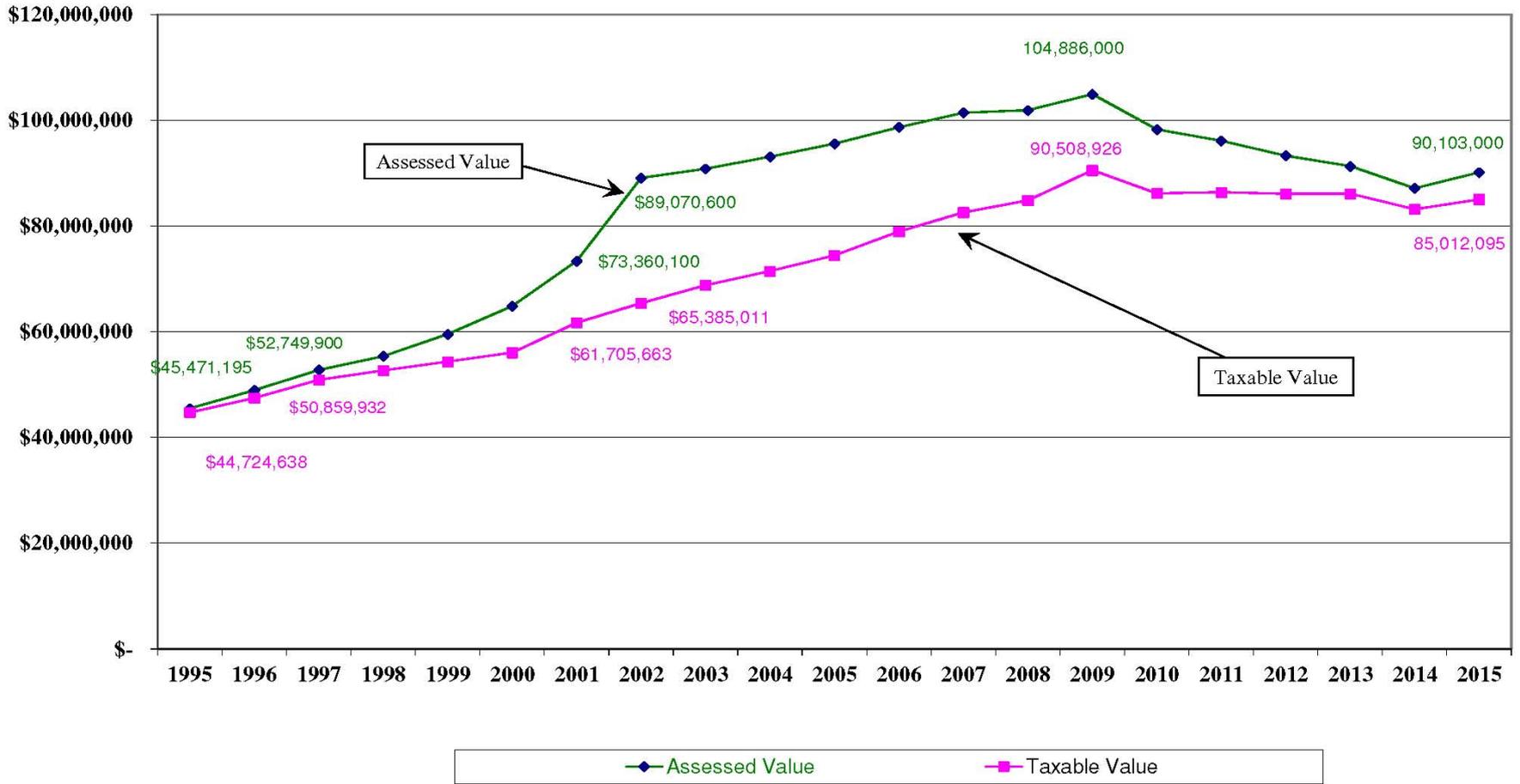
Clare Middle School



Clare High School



City of Clare Total Ad Valorem Assessed and Taxable Values 1995 to 2015



City Streets

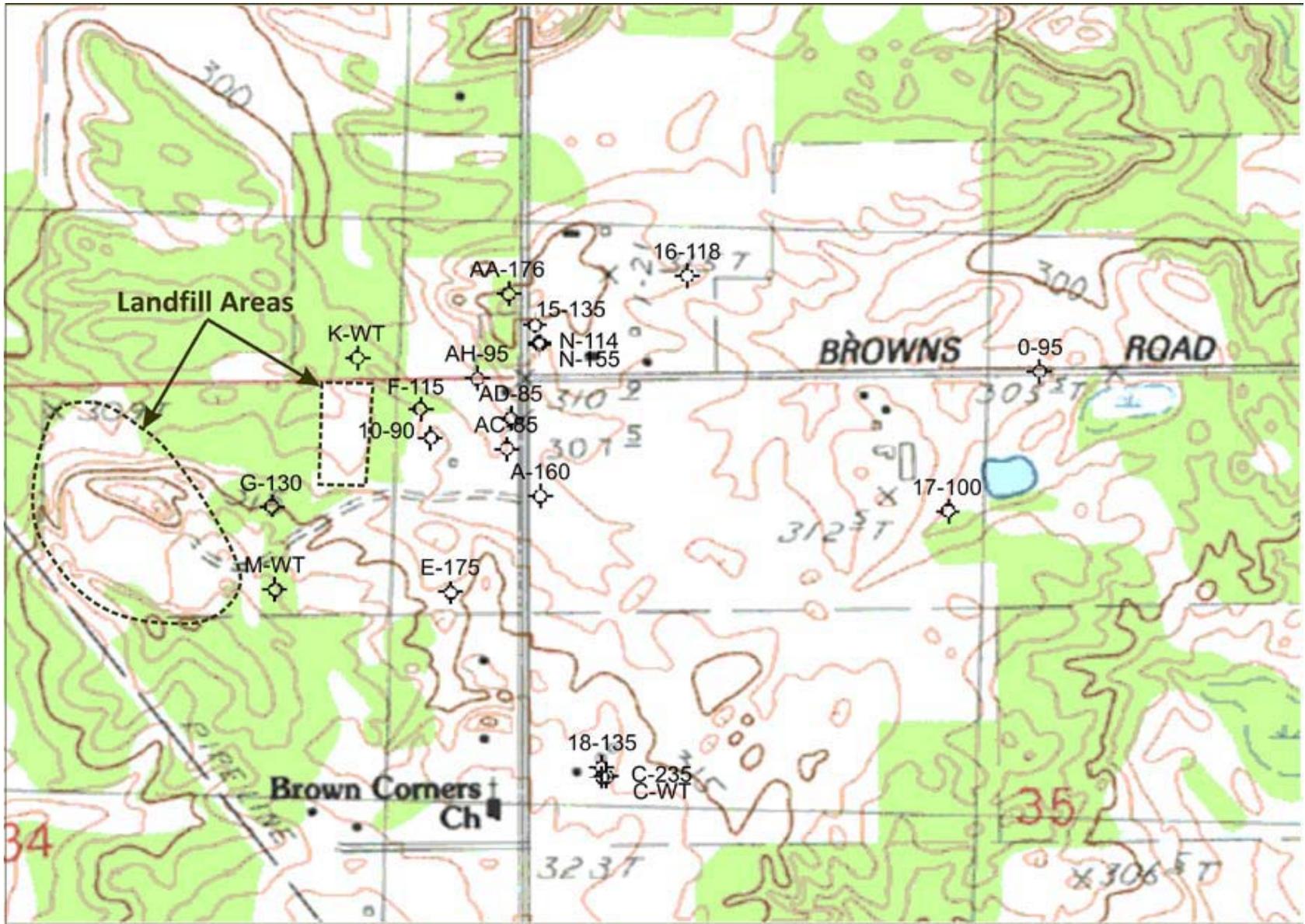
- 21 miles of paved streets
- Average life of a paved street is 15-20 years
- Most of Clare's streets were constructed more than 20 years ago
- Today's costs to reconstruct a block of city street is about \$80,000 (includes gravel & sand base, curb & gutter, asphalt, & restoration).



Little Tobacco Drain



Hatton Township Landfill





Façade Improvement 501 McEwan The Venue





Façade Improvement 518 McEwan





Clare, Michigan, 1920s
© Wayne State University

Façade Improvements 517, 521 & 523 McEwan Cops & Doughnuts



Façade Improvement 412 McEwan-4 Leaf Brewery

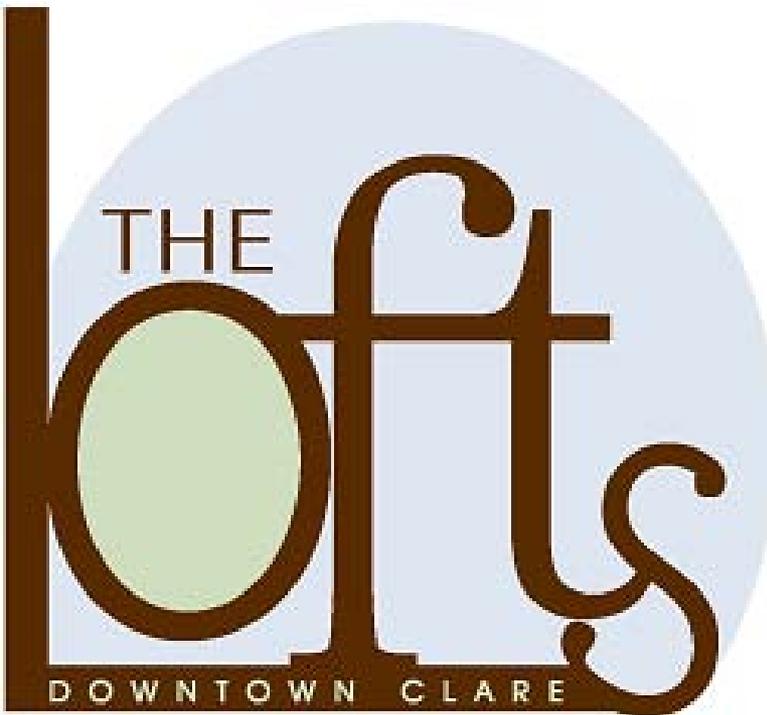




Façade Improvement
601 McEwan
Brewin on McEwan &
Clare Sweet Shop



411 McEwan Rental Rehab (Formerly the 415 Building)



Current Soccer Program



Proposed Clare Recreation Complex



Clare Depot-Past



Clare Depot & Caboose-Present



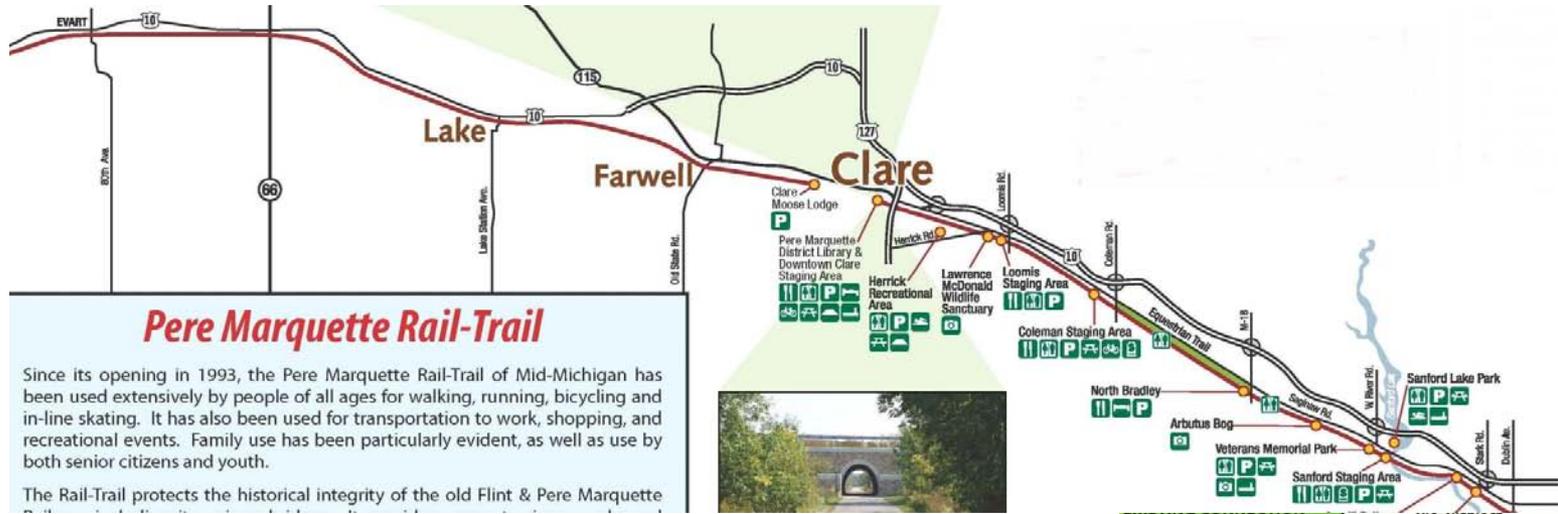
- To Date the Committee Has Raised in Excess of \$500,000 including in-kind materials and labor, and monetary donations
- Total Rehabilitation Costs Estimated at \$750,000



Rail Trail End Point



Complete the Pere Marquette Rail Trail



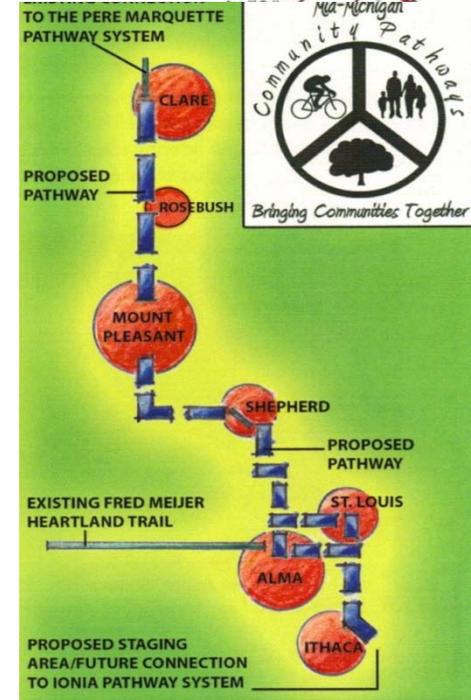
Pere Marquette Rail-Trail

Since its opening in 1993, the Pere Marquette Rail-Trail of Mid-Michigan has been used extensively by people of all ages for walking, running, bicycling and in-line skating. It has also been used for transportation to work, shopping, and recreational events. Family use has been particularly evident, as well as use by both senior citizens and youth.

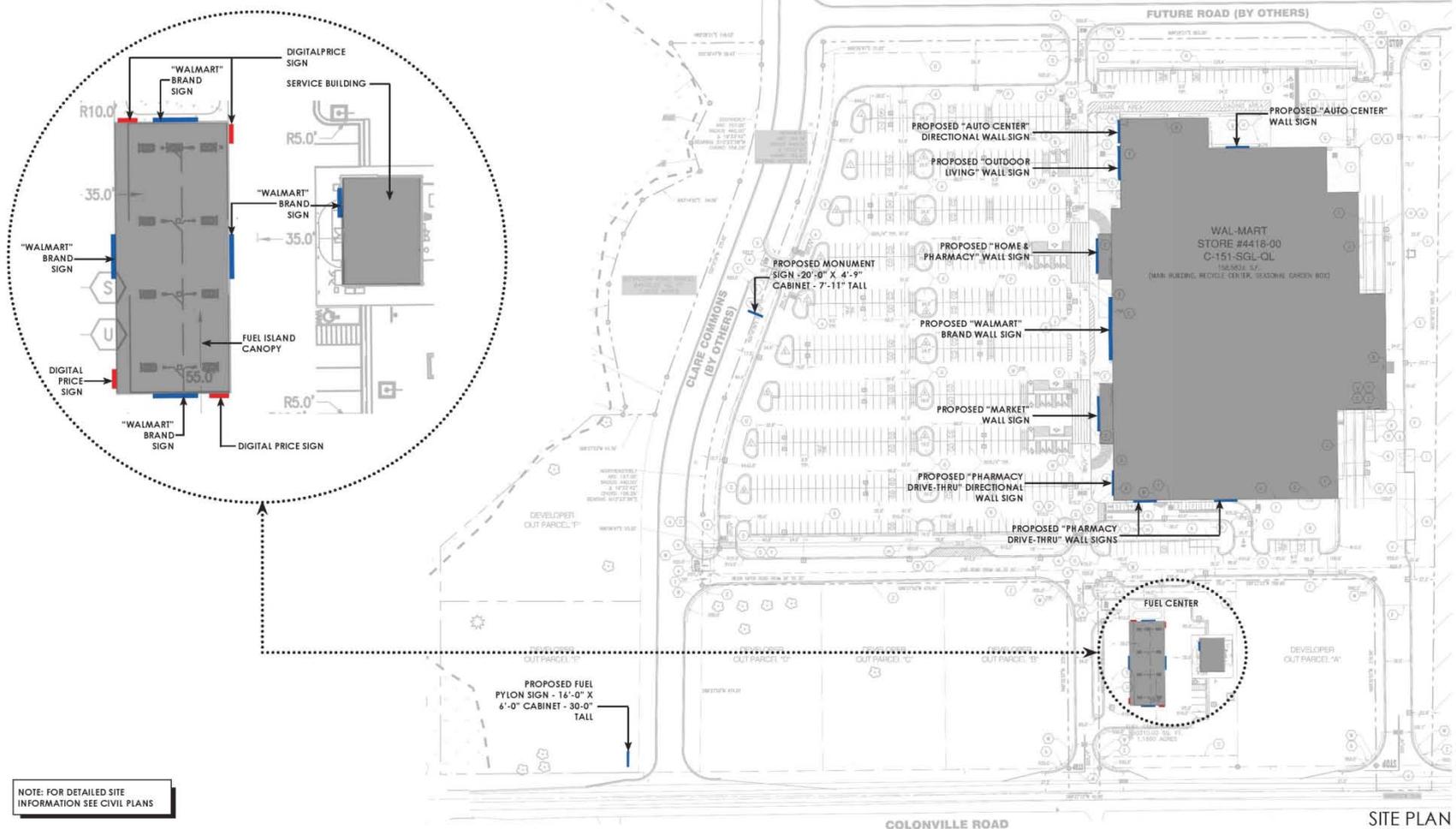
The Rail-Trail protects the historical integrity of the old Flint & Pere Marquette



Proposed North/South Non-Motorized Trail



Walmart Supercenter & Fueling Station



NOTE: FOR DETAILED SITE INFORMATION SEE CIVIL PLANS



Clare, Michigan

151-GCR: #4418-00

signage diagrams
not to scale 01.11.16

DESIGN PRESENTATION ONLY NOT FOR CONSTRUCTION: The building images shown are a representation of the current design intent only. The building images may not reflect variations in color, tone, hue, tint, shading, ambient light intensity, materials, texture, contrast, font style, construction variations required by building codes or inspectors, material availability or final design detailing.

Clearly
Clare
MICHIGAN



202 West Fifth Street, Clare Michigan 48617

Incorporated June 6, 1879

Have we met yet?

To: Mayor Pat Humphrey and the Clare City Commission
From: Steven J. Kingsbury, MBA, CPFA, MiCPT
Treasurer, Finance and Technology Director
Date: March 17, 2016
Reference: Treasurer's Report for March 21, 2016

Account Reconciliation Report: All accounts of the City of Clare are in balance as of February 29, 2016.

Cash and Investment Report: Enclosed you will find a summary report of all cash and investment accounts of the City reported by bank of deposit as of February 29, 2016.

Cash Summary By Fund Report: Enclosed you will find a summary report by operating fund of all cash and investment balances of the City as of February 29, 2016.

Revenue and Expenditure Report: Enclosed you will find a Summary Revenue and Expenditure Report (Unaudited) of the City of Clare prepared as of February 29, 2016.

Balance Sheet: Enclosed you will find a Comparative Balance Sheet (Unaudited) of the City of Clare prepared as of February 29, 2016.

Utility Billing System Reconciliation and Receivable Report: Enclosed you will find the February 2016 Utility System Reconciliation Summary Report along with the first and last page of the accounts receivable report prepared as of March 1, 2016.

Michigan's Personal Property Tax Reform: Enclosed is an article from the Assessment and Equalization Director for Wayne County that outlines the significant adverse financial impact that was unaccounted for by the Governor and the Michigan Legislature as they were developing and implementing the current personal property tax reform that reduces personal property taxes for qualified manufacturing businesses.

CITY OF CLARE
CASH AND INVESTMENT SUMMARY (UNAUDITED) BY BANK
From 2/01/2016 to 2/29/2016

<u>Financial Institution/Account Description</u>	<u>Interest Rates</u>	<u>Balance 2/1/16</u>	<u>Total Increases</u>	<u>Total Decreases</u>	<u>Balance 2/29/16</u>
<u>City of Clare Accounts</u>					
Chemical Bank/Consolidated Account	0.050%	\$ 290,033.02	\$ 773,809.91	\$ 613,498.85	450,344.08
Chemical Bank/Rural Development Bond & Interest Acct	0.020%	39,380.00	0.62	-	39,380.62
Chemical Bank/Rural Development RRI Acct	0.020%	34,100.16	0.54	-	34,100.70
Chemical Bank/USDA Sewer Bond Pmt Reserve Acct	0.020%	1,125.14	0.02	-	1,125.16
Chemical Bank/USDA Sewer Bond RRI Reserve Acct	0.020%	3,527.67	0.06	-	3,527.73
Chemical Bank/USDA Water Bond Pmt Reserve Acct	0.020%	1,875.21	0.03	-	1,875.24
Chemical Bank/USDA Water Bond RRI Reserve Acct	0.020%	3,226.85	0.05	-	3,226.90
Mercantile/Money Market Account	0.100%	73,764.12	9.50	-	73,773.62
Chemical Bank/Current Property Tax Account	0.050%	195,012.29	830,020.62	880,933.17	144,099.74
Petty Cash and Cash on Hand	N/A	450.00	-	-	450.00
Chemical Bank/ACH Receipt Acct	0.02%	1,000.00	-	-	1,000.00
Chemical Bank/Repurchase Agreements	0.2% to 0.3%	1,600,000.00	25,000.00	225,000.00	1,400,000.00
MMCAA - Fiduciary Account for the Railroad Depot	N/A	120,013.63	-	-	120,013.63
Mercantile/Hatton Township Landfill Trust Fund	0.900%	200,005.79	-	-	200,005.79
Total - City of Clare Accounts		<u>\$ 2,563,513.88</u>	<u>\$ 1,628,841.35</u>	<u>\$ 1,719,432.02</u>	<u>\$ 2,472,923.21</u>
<u>City of Clare Component Unit Accounts</u>					
Chemical Bank DDA Account	0.050%	61,557.03	10,612.68	10,776.38	61,393.33
Total - City of Clare Component Unit Accounts		<u>\$ 61,557.03</u>	<u>\$ 10,612.68</u>	<u>\$ 10,776.38</u>	<u>\$ 61,393.33</u>

CASH SUMMARY BY FUND FOR THE CITY OF CLARE
From 2/01/2016 To 2/29/2016
ALL FUNDS (UNAUDITED)
CASH and INVESTMENT ACCOUNTS

FUND	DESCRIPTION	BALANCE 2/1/2016	TOTAL DEBITS	TOTAL CREDITS	BALANCE 2/29/2016	Investment Balances 2/29/2016	Transactional Account Balances 2/29/2016
101	General Fund	851,981.49	363,848.27	508,726.91	707,102.85	\$ 515,000.00	\$ 192,102.85
150	Cemetery Perpetual Care	266,437.23	1,831.63	300.00	267,968.86	250,000.00	17,968.86
202	Major Streets	160,841.95	33,286.00	20,131.67	173,996.28	150,000.00	23,996.28
203	Local Streets	20,944.06	25,905.36	19,134.08	27,715.34	10,000.00	17,715.34
206	Fire Fund	103,732.80	25,166.90	35,652.47	93,247.23	75,000.00	18,247.23
208	Parks and Recreation	171,297.75	29,023.19	27,704.39	172,616.55	-	172,616.55
210	Downtown Development Authority (DDA)	61,557.03	10,612.68	10,776.38	61,393.33	-	61,393.33
211	Sidewalk Replacement Fund	668.41	0.02	0.00	668.43	-	668.43
243	Brownfield Redevelopment Authority Fund	4,589.58	0.13	0.00	4,589.71	-	4,589.71
590	Sewer System Fund	424,898.28	76,093.78	55,805.18	445,186.88	315,000.00	130,186.88
591	Water System Fund	114,474.27	70,321.13	47,403.35	137,392.05	85,000.00	52,392.05
636	Data Processing Fund	21,125.68	16,350.84	7,062.78	30,413.74	-	30,413.74
641	Mobile Equipment Fund	26,880.06	58,886.49	20,770.11	64,996.44	-	64,996.44
703	Property Tax Fund	195,012.29	830,020.62	880,933.17	144,099.74	-	144,099.74
704	Imprest Payroll Fund	624.24	98,106.99	95,807.91	2,923.32	-	2,923.32
765	Hattan Township Landfill Trust Fund	200,005.79	0.00	0.00	200,005.79	200,005.79	-
TOTAL - ALL FUNDS		\$ 2,625,070.91	\$ 1,639,454.03	\$ 1,730,208.40	\$ 2,534,316.54	\$ 1,600,005.79	\$ 934,310.75

NOTES:

Parks and Recreation Fund - balance includes Grant/Donation Funds reserved for the Soccer Complex of \$68,721.68, the Skate Park of \$8,589.08 and the Depot Restoration Project of \$120,013.63.

Summary

Revenue and Expenditure Report

Prepared as of

February 29, 2016

PERIOD ENDING 02/29/2016

% Fiscal Year Completed: 66.67

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

ACCOUNT DESCRIPTION	END BALANCE 06/30/2015 NORM (ABNORM)	2015-16 AMENDED BUDGET	YTD BALANCE 02/29/2016 NORM (ABNORM)	ACTIVITY FOR MONTH 02/29/2016 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 101 - GENERAL FUND						
000.000-GENERAL	2,833,824.50	2,790,881.57	2,153,364.43	114,144.86	637,517.14	77.16
931.000-TRANSFERS IN AND OTHER SOURCES	332,000.00	251,500.00	166,500.00	0.00	85,000.00	66.20
TOTAL Revenues	3,165,824.50	3,042,381.57	2,319,864.43	114,144.86	722,517.14	76.25
101.000-CITY COMMISSION	39,003.25	43,350.00	24,855.58	278.73	18,494.42	57.34
172.000-CITY MANAGEMENT/ADMINISTRATION	123,001.75	113,372.48	72,682.10	8,389.65	40,690.38	64.11
191.000-FISCAL SERVICES	128,273.46	130,473.02	89,659.02	9,547.39	40,814.00	68.72
215.000-CLERK	135,581.19	148,395.68	90,715.82	12,368.93	57,679.86	61.13
247.000-BOARD OF REVIEW	1,000.92	1,593.50	633.99	0.00	959.51	39.79
257.000-ASSESSOR	41,705.40	53,600.00	46,926.15	8,058.80	6,673.85	87.55
262.000-ELECTIONS	5,159.58	7,596.00	3,907.59	93.26	3,688.41	51.44
265.000-BUILDING AND GROUNDS	62,575.39	62,791.19	27,701.31	4,059.53	35,089.88	44.12
266.000-ATTORNEY	57,913.79	45,000.00	37,788.83	8,312.72	7,211.17	83.98
276.000-CEMETERY	77,470.98	74,866.41	51,461.21	2,331.69	23,405.20	68.74
301.000-POLICE	815,280.25	914,760.64	573,937.37	69,306.14	340,823.27	62.74
371.000-BUILDING INSPECTION DEPARTMENT	31,143.62	31,850.00	25,488.65	2,315.54	6,361.35	80.03
441.000-DEPARTMENT OF PUBLIC WORKS	59,427.66	46,681.62	45,709.01	4,675.42	972.61	97.92
445.000-DRAINS - PUBLIC BENEFIT	302.47	2,500.00	0.00	0.00	2,500.00	0.00
448.000-STREET LIGHTING	54,934.80	53,656.73	31,892.28	4,747.10	21,764.45	59.44
526.000-LANDFILL CLOSURE	41,476.47	51,106.95	39,747.34	261.46	11,359.61	77.77
528.000-REFUSE COLLECTION/DISPOSAL	200,444.21	218,295.32	144,145.25	33,710.53	74,150.07	66.03
537.000-AIRPORT	260,180.22	392,554.02	108,177.75	60,701.42	284,376.27	27.56
721.000-PLANNING	20,589.89	36,300.00	25,745.33	8,220.50	10,554.67	70.92
728.018-ECONOMIC DEVELOPMENT - CLARE COUNTY	786,110.31	409,225.93	108,749.05	0.00	300,476.88	26.57
906.000-DEBT SERVICE	12,507.69	32,200.00	8,276.66	0.00	23,923.34	25.70
955.000-NON DEPARTMENTAL	4,594.59	4,909.75	2,619.52	10.81	2,290.23	53.35
999.000-TRANSFERS (OUT) AND OTHER USES	371,865.50	349,701.83	287,201.83	30,000.00	62,500.00	82.13
TOTAL Expenditures	3,330,543.39	3,224,781.07	1,848,021.64	267,389.62	1,376,759.43	57.31
Fund 101 - GENERAL FUND:						
TOTAL REVENUES	3,165,824.50	3,042,381.57	2,319,864.43	114,144.86	722,517.14	76.25
TOTAL EXPENDITURES	3,330,543.39	3,224,781.07	1,848,021.64	267,389.62	1,376,759.43	57.31
NET OF REVENUES & EXPENDITURES	(164,718.89)	(182,399.50)	471,842.79	(153,244.76)	(654,242.29)	258.69

REVENUE AND EXPENDITURE REPORT FOR CITY OF CLARE

PERIOD ENDING 02/29/2016

% Fiscal Year Completed: 66.67

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

ACCOUNT DESCRIPTION	END BALANCE 06/30/2015 NORM (ABNORM)	2015-16 AMENDED BUDGET	YTD BALANCE 02/29/2016 NORM (ABNORM)	ACTIVITY FOR MONTH 02/29/2016 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 150 - CEMETERY PERPETUAL CARE						
000.000-GENERAL	12,130.74	8,690.00	7,237.32	1,831.63	1,452.68	83.28
TOTAL Revenues	12,130.74	8,690.00	7,237.32	1,831.63	1,452.68	83.28
276.000-CEMETERY	2,100.00	0.00	1,200.00	300.00	(1,200.00)	100.00
999.000-TRANSFERS (OUT) AND OTHER USES	0.00	2,500.00	0.00	0.00	2,500.00	0.00
TOTAL Expenditures	2,100.00	2,500.00	1,200.00	300.00	1,300.00	48.00
Fund 150 - CEMETERY PERPETUAL CARE:						
TOTAL REVENUES	12,130.74	8,690.00	7,237.32	1,831.63	1,452.68	83.28
TOTAL EXPENDITURES	2,100.00	2,500.00	1,200.00	300.00	1,300.00	48.00
NET OF REVENUES & EXPENDITURES	10,030.74	6,190.00	6,037.32	1,531.63	152.68	97.53

PERIOD ENDING 02/29/2016

% Fiscal Year Completed: 66.67

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

ACCOUNT DESCRIPTION	END BALANCE 06/30/2015 NORM (ABNORM)	2015-16 AMENDED BUDGET	YTD BALANCE 02/29/2016 NORM (ABNORM)	ACTIVITY FOR MONTH 02/29/2016 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 202 - MAJOR STREETS						
000.000-GENERAL	927,161.58	182,881.39	115,521.82	33,286.00	67,359.57	63.17
TOTAL Revenues	927,161.58	182,881.39	115,521.82	33,286.00	67,359.57	63.17
444.000-SIDEWALKS	4,443.66	5,135.86	2,933.68	269.86	2,202.18	57.12
446.001-STATE TRUNKLINE MAINTENANCE	53,884.83	56,223.32	36,508.05	6,242.61	19,715.27	64.93
449.002-PRESERVATION STREETS	738,241.73	75,341.39	49,911.22	5,862.94	25,430.17	66.25
449.003-WINTER MAINTENANCE	12,742.03	15,700.00	7,767.13	1,750.00	7,932.87	49.47
449.004-ADMIN, ENGINEERING & RECORD KEEPING	12,896.62	15,303.07	9,713.93	1,006.26	5,589.14	63.48
906.000-DEBT SERVICE	0.00	1,125.00	0.00	0.00	1,125.00	0.00
999.000-TRANSFERS (OUT) AND OTHER USES	37,500.00	40,000.00	25,000.00	5,000.00	15,000.00	62.50
TOTAL Expenditures	859,708.87	208,828.64	131,834.01	20,131.67	76,994.63	63.13
Fund 202 - MAJOR STREETS:						
TOTAL REVENUES	927,161.58	182,881.39	115,521.82	33,286.00	67,359.57	63.17
TOTAL EXPENDITURES	859,708.87	208,828.64	131,834.01	20,131.67	76,994.63	63.13
NET OF REVENUES & EXPENDITURES	67,452.71	(25,947.25)	(16,312.19)	13,154.33	(9,635.06)	62.87

PERIOD ENDING 02/29/2016

% Fiscal Year Completed: 66.67

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

ACCOUNT DESCRIPTION	END BALANCE 06/30/2015 NORM (ABNORM)	2015-16 AMENDED BUDGET	YTD BALANCE 02/29/2016 NORM (ABNORM)	ACTIVITY FOR MONTH 02/29/2016 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 203 - LOCAL STS FUND						
000.000-GENERAL	156,571.92	79,715.91	52,213.17	10,905.36	27,502.74	65.50
931.000-TRANSFERS IN AND OTHER SOURCES	87,000.00	110,000.00	62,500.00	15,000.00	47,500.00	56.82
TOTAL Revenues	243,571.92	189,715.91	114,713.17	25,905.36	75,002.74	60.47
444.000-SIDEWALKS	4,443.65	5,135.86	2,979.43	262.51	2,156.43	58.01
449.001-CONSTRUCTION STREETS (INCL. ENG.& ROW)	69,456.50	2,800.00	1,750.00	500.00	1,050.00	62.50
449.002-PRESERVATION STREETS	147,497.81	167,030.16	104,096.26	16,615.31	62,933.90	62.32
449.003-WINTER MAINTENANCE	7,565.91	10,000.00	4,539.68	1,000.00	5,460.32	45.40
449.004-ADMIN, ENGINEERING & RECORD KEEPING	10,247.17	13,203.07	7,714.49	756.26	5,488.58	58.43
955.000-NON DEPARTMENTAL	52.35	0.00	25.34	0.00	(25.34)	100.00
TOTAL Expenditures	239,263.39	198,169.09	121,105.20	19,134.08	77,063.89	61.11
Fund 203 - LOCAL STS FUND:						
TOTAL REVENUES	243,571.92	189,715.91	114,713.17	25,905.36	75,002.74	60.47
TOTAL EXPENDITURES	239,263.39	198,169.09	121,105.20	19,134.08	77,063.89	61.11
NET OF REVENUES & EXPENDITURES	4,308.53	(8,453.18)	(6,392.03)	6,771.28	(2,061.15)	75.62

REVENUE AND EXPENDITURE REPORT FOR CITY OF CLARE

PERIOD ENDING 02/29/2016

% Fiscal Year Completed: 66.67

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

ACCOUNT DESCRIPTION	END BALANCE 06/30/2015 NORM (ABNORM)	2015-16 AMENDED BUDGET	YTD BALANCE 02/29/2016 NORM (ABNORM)	ACTIVITY FOR MONTH 02/29/2016 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 206 - FIRE FUND						
000.000-GENERAL	218,722.19	732,975.00	726,181.05	128,425.97	6,793.95	99.07
931.000-TRANSFERS IN AND OTHER SOURCES	98,139.02	97,727.34	97,727.34	0.00	0.00	100.00
TOTAL Revenues	316,861.21	830,702.34	823,908.39	128,425.97	6,793.95	99.18
336.000-FIRE DEPARTMENT	222,259.44	929,625.29	798,740.32	10,632.01	130,884.97	85.92
906.000-DEBT SERVICE	0.00	5,843.75	0.00	0.00	5,843.75	0.00
999.000-TRANSFERS (OUT) AND OTHER USES	21,484.32	21,316.33	21,316.33	0.00	0.00	100.00
TOTAL Expenditures	243,743.76	956,785.37	820,056.65	10,632.01	136,728.72	85.71
Fund 206 - FIRE FUND:						
TOTAL REVENUES	316,861.21	830,702.34	823,908.39	128,425.97	6,793.95	99.18
TOTAL EXPENDITURES	243,743.76	956,785.37	820,056.65	10,632.01	136,728.72	85.71
NET OF REVENUES & EXPENDITURES	73,117.45	(126,083.03)	3,851.74	117,793.96	(129,934.77)	3.05

PERIOD ENDING 02/29/2016

% Fiscal Year Completed: 66.67

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

ACCOUNT DESCRIPTION	END BALANCE 06/30/2015 NORM (ABNORM)	2015-16 AMENDED BUDGET	YTD BALANCE 02/29/2016 NORM (ABNORM)	ACTIVITY FOR MONTH 02/29/2016 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BGD USED
Fund 208 - PARKS AND RECREATION						
000.000-GENERAL	233,463.91	464,047.89	147,789.29	8,873.19	316,258.60	31.85
931.000-TRANSFERS IN AND OTHER SOURCES	192,000.00	150,000.00	120,000.00	20,000.00	30,000.00	80.00
TOTAL Revenues	425,463.91	614,047.89	267,789.29	28,873.19	346,258.60	43.61
751.001-PARKS	264,845.59	566,601.41	154,560.91	20,586.40	412,040.50	27.28
751.002-RECREATION	77,651.77	84,222.64	55,424.38	4,910.03	28,798.26	65.81
906.000-DEBT SERVICE	32,805.25	32,805.21	28,389.33	2,207.96	4,415.88	86.54
955.000-NON DEPARTMENTAL	52.35	0.00	25.34	0.00	(25.34)	100.00
TOTAL Expenditures	375,354.96	683,629.26	238,399.96	27,704.39	445,229.30	34.87
Fund 208 - PARKS AND RECREATION:						
TOTAL REVENUES	425,463.91	614,047.89	267,789.29	28,873.19	346,258.60	43.61
TOTAL EXPENDITURES	375,354.96	683,629.26	238,399.96	27,704.39	445,229.30	34.87
NET OF REVENUES & EXPENDITURES	50,108.95	(69,581.37)	29,389.33	1,168.80	(98,970.70)	42.24

PERIOD ENDING 02/29/2016

% Fiscal Year Completed: 66.67

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

ACCOUNT DESCRIPTION	END BALANCE 06/30/2015 NORM (ABNORM)	2015-16 AMENDED BUDGET	YTD BALANCE 02/29/2016 NORM (ABNORM)	ACTIVITY FOR MONTH 02/29/2016 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 210 - DDA (DOWNTOWN DVLPMT AUTHORITY)						
000.000-GENERAL	105,046.21	81,527.25	87,839.56	10,612.68	(6,312.31)	107.74
TOTAL Revenues	<u>105,046.21</u>	<u>81,527.25</u>	<u>87,839.56</u>	<u>10,612.68</u>	<u>(6,312.31)</u>	<u>107.74</u>
747.001-DDA - OPERATIONS	31,191.66	47,400.00	26,332.24	10,723.57	21,067.76	55.55
747.002-DDA - MAINSTREET	22,945.96	2,016.00	758.40	52.81	1,257.60	37.62
906.000-DEBT SERVICE	36,593.25	36,635.50	30,563.75	0.00	6,071.75	83.43
TOTAL Expenditures	<u>90,730.87</u>	<u>86,051.50</u>	<u>57,654.39</u>	<u>10,776.38</u>	<u>28,397.11</u>	<u>67.00</u>
Fund 210 - DDA (DOWNTOWN DVLPMT AUTHORITY):						
TOTAL REVENUES	105,046.21	81,527.25	87,839.56	10,612.68	(6,312.31)	107.74
TOTAL EXPENDITURES	<u>90,730.87</u>	<u>86,051.50</u>	<u>57,654.39</u>	<u>10,776.38</u>	<u>28,397.11</u>	<u>67.00</u>
NET OF REVENUES & EXPENDITURES	14,315.34	(4,524.25)	30,185.17	(163.70)	(34,709.42)	667.19

PERIOD ENDING 02/29/2016

% Fiscal Year Completed: 66.67

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

ACCOUNT DESCRIPTION	END BALANCE	2015-16	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
	06/30/2015 NORM (ABNORM)	AMENDED BUDGET	02/29/2016 NORM (ABNORM)	MONTH 02/29/2016 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 211 - SIDEWALK REPLACEMENT FUND						
000.000-GENERAL	1.95	1.00	0.33	0.02	0.67	33.00
TOTAL Revenues	1.95	1.00	0.33	0.02	0.67	33.00
444.000-SIDEWALKS	0.00	2,036.00	1,363.69	0.00	672.31	66.98
955.000-NON DEPARTMENTAL	0.00	0.00	2.04	0.00	(2.04)	100.00
TOTAL Expenditures	0.00	2,036.00	1,365.73	0.00	670.27	67.08
Fund 211 - SIDEWALK REPLACEMENT FUND:						
TOTAL REVENUES	1.95	1.00	0.33	0.02	0.67	33.00
TOTAL EXPENDITURES	0.00	2,036.00	1,365.73	0.00	670.27	67.08
NET OF REVENUES & EXPENDITURES	1.95	(2,035.00)	(1,365.40)	0.02	(669.60)	67.10

REVENUE AND EXPENDITURE REPORT FOR CITY OF CLARE

PERIOD ENDING 02/29/2016

% Fiscal Year Completed: 66.67

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

ACCOUNT DESCRIPTION	END BALANCE 06/30/2015 NORM (ABNORM)	2015-16 AMENDED BUDGET	YTD BALANCE 02/29/2016 NORM (ABNORM)	ACTIVITY FOR MONTH 02/29/2016 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 243 - BROWNFIELD REDEVELOPMENT AUTHORITY FUND						
000.000-GENERAL	4.39	4.00	2.02	0.13	1.98	50.50
TOTAL Revenues	<u>4.39</u>	<u>4.00</u>	<u>2.02</u>	<u>0.13</u>	<u>1.98</u>	<u>50.50</u>
Fund 243 - BROWNFIELD REDEVELOPMENT AUTHORITY FUNI						
TOTAL REVENUES	4.39	4.00	2.02	0.13	1.98	50.50
TOTAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES	<u>4.39</u>	<u>4.00</u>	<u>2.02</u>	<u>0.13</u>	<u>1.98</u>	<u>50.50</u>

PERIOD ENDING 02/29/2016

% Fiscal Year Completed: 66.67

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

ACCOUNT DESCRIPTION	END BALANCE	2015-16	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
	06/30/2015 NORM (ABNORM)	AMENDED BUDGET	02/29/2016 NORM (ABNORM)	MONTH 02/29/2016 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 265 - DRUG LAW ENFORCEMENT FUND						
000.000-GENERAL	1,824.38	2,000.00	1,545.53	0.00	454.47	77.28
TOTAL Revenues	<u>1,824.38</u>	<u>2,000.00</u>	<u>1,545.53</u>	<u>0.00</u>	<u>454.47</u>	<u>77.28</u>
301.000-POLICE	1,379.36	2,000.00	2,609.21	0.00	(609.21)	130.46
TOTAL Expenditures	<u>1,379.36</u>	<u>2,000.00</u>	<u>2,609.21</u>	<u>0.00</u>	<u>(609.21)</u>	<u>130.46</u>
Fund 265 - DRUG LAW ENFORCEMENT FUND:						
TOTAL REVENUES	1,824.38	2,000.00	1,545.53	0.00	454.47	77.28
TOTAL EXPENDITURES	<u>1,379.36</u>	<u>2,000.00</u>	<u>2,609.21</u>	<u>0.00</u>	<u>(609.21)</u>	<u>130.46</u>
NET OF REVENUES & EXPENDITURES	445.02	0.00	(1,063.68)	0.00	1,063.68	100.00

PERIOD ENDING 02/29/2016

% Fiscal Year Completed: 66.67

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

ACCOUNT DESCRIPTION	END BALANCE 06/30/2015 NORM (ABNORM)	2015-16 AMENDED BUDGET	YTD BALANCE 02/29/2016 NORM (ABNORM)	ACTIVITY FOR MONTH 02/29/2016 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 303 - PUBLIC SAFETY BLDG DEBT SERVIC						
931.000-TRANSFERS IN AND OTHER SOURCES	53,710.80	53,290.82	53,290.82	0.00	0.00	100.00
TOTAL Revenues	<u>53,710.80</u>	<u>53,290.82</u>	<u>53,290.82</u>	<u>0.00</u>	<u>0.00</u>	<u>100.00</u>
223.000-DEBT SERVICE	53,710.80	53,290.82	53,290.82	0.00	0.00	100.00
TOTAL Expenditures	<u>53,710.80</u>	<u>53,290.82</u>	<u>53,290.82</u>	<u>0.00</u>	<u>0.00</u>	<u>100.00</u>
Fund 303 - PUBLIC SAFETY BLDG DEBT SERVIC:						
TOTAL REVENUES	53,710.80	53,290.82	53,290.82	0.00	0.00	100.00
TOTAL EXPENDITURES	<u>53,710.80</u>	<u>53,290.82</u>	<u>53,290.82</u>	<u>0.00</u>	<u>0.00</u>	<u>100.00</u>
NET OF REVENUES & EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00

PERIOD ENDING 02/29/2016

% Fiscal Year Completed: 66.67

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

ACCOUNT DESCRIPTION	END BALANCE 06/30/2015 NORM (ABNORM)	2015-16 AMENDED BUDGET	YTD BALANCE 02/29/2016 NORM (ABNORM)	ACTIVITY FOR MONTH 02/29/2016 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 414 - FACADE IMPROVEMENT PROGRAM (CDBG)						
000.000-GENERAL	0.00	545,342.00	0.00	0.00	545,342.00	0.00
TOTAL Revenues	0.00	545,342.00	0.00	0.00	545,342.00	0.00
728.008-ECONOMIC DEV - CAMPBELL PRINTING	0.00	72,810.26	0.00	0.00	72,810.26	0.00
728.009-ECONOMIC DEV - COPS CAFE	0.00	56,564.80	0.00	0.00	56,564.80	0.00
728.010-ECONOMIC DEV - COPS BAKERY	0.00	44,808.22	0.00	0.00	44,808.22	0.00
728.011-ECONOMIC DEV - COPS STORE	0.00	25,570.18	0.00	0.00	25,570.18	0.00
728.012-ECONOMIC DEVE - MAXWELLS	0.00	78,955.75	0.00	0.00	78,955.75	0.00
728.013-ECONOMIC DEV - THE VENUE	0.00	146,823.31	0.00	0.00	146,823.31	0.00
728.014-ECONOMIC DEV - FOUR LEAF BREWERY	0.00	70,138.31	0.00	0.00	70,138.31	0.00
728.015-ECONOMIC DEV - KT PROPERTIES	0.00	49,671.17	0.00	0.00	49,671.17	0.00
TOTAL Expenditures	0.00	545,342.00	0.00	0.00	545,342.00	0.00
Fund 414 - FACADE IMPROVEMENT PROGRAM (CDBG):						
TOTAL REVENUES	0.00	545,342.00	0.00	0.00	545,342.00	0.00
TOTAL EXPENDITURES	0.00	545,342.00	0.00	0.00	545,342.00	0.00
NET OF REVENUES & EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00

PERIOD ENDING 02/29/2016

% Fiscal Year Completed: 66.67

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

ACCOUNT DESCRIPTION	END BALANCE 06/30/2015 NORM (ABNORM)	2015-16 AMENDED BUDGET	YTD BALANCE 02/29/2016 NORM (ABNORM)	ACTIVITY FOR MONTH 02/29/2016 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 590 - SEWER SYSTEM FUND						
000.000-GENERAL	1,621,269.97	976,397.74	573,729.28	71,207.68	402,668.46	58.76
TOTAL Revenues	<u>1,621,269.97</u>	<u>976,397.74</u>	<u>573,729.28</u>	<u>71,207.68</u>	<u>402,668.46</u>	<u>58.76</u>
536.001-SEWER TREATMENT AND PUMPING	784,206.74	703,004.00	398,784.03	37,862.82	304,219.97	56.73
536.002-SEWER COLLECTION	154,845.34	230,934.41	119,031.76	16,404.63	111,902.65	51.54
906.000-DEBT SERVICE	76,179.93	103,078.64	40,595.24	0.00	62,483.40	39.38
TOTAL Expenditures	<u>1,015,232.01</u>	<u>1,037,017.05</u>	<u>558,411.03</u>	<u>54,267.45</u>	<u>478,606.02</u>	<u>53.85</u>
Fund 590 - SEWER SYSTEM FUND:						
TOTAL REVENUES	1,621,269.97	976,397.74	573,729.28	71,207.68	402,668.46	58.76
TOTAL EXPENDITURES	<u>1,015,232.01</u>	<u>1,037,017.05</u>	<u>558,411.03</u>	<u>54,267.45</u>	<u>478,606.02</u>	<u>53.85</u>
NET OF REVENUES & EXPENDITURES	606,037.96	(60,619.31)	15,318.25	16,940.23	(75,937.56)	25.27

PERIOD ENDING 02/29/2016

% Fiscal Year Completed: 66.67

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ACCOUNT DESCRIPTION	END BALANCE 06/30/2015 NORM (ABNORM)	2015-16 AMENDED BUDGET	YTD BALANCE 02/29/2016 NORM (ABNORM)	ACTIVITY FOR MONTH 02/29/2016 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 591 - WATER SYSTEM FUND						
000.000-GENERAL	1,620,824.71	1,176,360.75	670,406.61	47,696.46	505,954.14	56.99
TOTAL Revenues	1,620,824.71	1,176,360.75	670,406.61	47,696.46	505,954.14	56.99
536.003-TREATMENT, PUMPING AND STORAGE	327,939.76	1,218,329.45	822,193.12	20,172.42	396,136.33	67.49
536.004-WATER DISTRIBUTION	193,389.24	268,025.46	129,432.39	17,168.47	138,593.07	48.29
536.005-PRINCIPAL RESPONSIBLE PARTY #1	112,478.69	119,454.30	50,955.30	8,013.32	68,499.00	42.66
906.000-DEBT SERVICE	11,896.83	29,156.54	13,293.45	0.00	15,863.09	45.59
TOTAL Expenditures	645,704.52	1,634,965.75	1,015,874.26	45,354.21	619,091.49	62.13
Fund 591 - WATER SYSTEM FUND:						
TOTAL REVENUES	1,620,824.71	1,176,360.75	670,406.61	47,696.46	505,954.14	56.99
TOTAL EXPENDITURES	645,704.52	1,634,965.75	1,015,874.26	45,354.21	619,091.49	62.13
NET OF REVENUES & EXPENDITURES	975,120.19	(458,605.00)	(345,467.65)	2,342.25	(113,137.35)	75.33

REVENUE AND EXPENDITURE REPORT FOR CITY OF CLARE

PERIOD ENDING 02/29/2016

% Fiscal Year Completed: 66.67

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

ACCOUNT DESCRIPTION	END BALANCE 06/30/2015 NORM (ABNORM)	2015-16 AMENDED BUDGET	YTD BALANCE 02/29/2016 NORM (ABNORM)	ACTIVITY FOR MONTH 02/29/2016 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 636 - DATA PROCESSING						
000.000-GENERAL	105,186.58	101,710.00	67,456.96	16,350.84	34,253.04	66.32
TOTAL Revenues	<u>105,186.58</u>	<u>101,710.00</u>	<u>67,456.96</u>	<u>16,350.84</u>	<u>34,253.04</u>	<u>66.32</u>
228.000-DATA PROCESSING, INFORMATION TECHNOLOGY	102,715.21	104,176.98	56,206.22	7,062.78	47,970.76	53.95
TOTAL Expenditures	<u>102,715.21</u>	<u>104,176.98</u>	<u>56,206.22</u>	<u>7,062.78</u>	<u>47,970.76</u>	<u>53.95</u>
Fund 636 - DATA PROCESSING:						
TOTAL REVENUES	105,186.58	101,710.00	67,456.96	16,350.84	34,253.04	66.32
TOTAL EXPENDITURES	<u>102,715.21</u>	<u>104,176.98</u>	<u>56,206.22</u>	<u>7,062.78</u>	<u>47,970.76</u>	<u>53.95</u>
NET OF REVENUES & EXPENDITURES	2,471.37	(2,466.98)	11,250.74	9,288.06	(13,717.72)	456.05

PERIOD ENDING 02/29/2016

% Fiscal Year Completed: 66.67

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

ACCOUNT DESCRIPTION	END BALANCE 06/30/2015 NORM (ABNORM)	2015-16 AMENDED BUDGET	YTD BALANCE 02/29/2016 NORM (ABNORM)	ACTIVITY FOR MONTH 02/29/2016 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 641 - MOBILE EQUIPMENT						
000.000-GENERAL	338,222.50	537,783.77	312,485.48	58,739.58	225,298.29	58.11
TOTAL Revenues	<u>338,222.50</u>	<u>537,783.77</u>	<u>312,485.48</u>	<u>58,739.58</u>	<u>225,298.29</u>	<u>58.11</u>
441.000-DEPARTMENT OF PUBLIC WORKS	378,782.92	452,811.77	272,797.63	20,723.63	180,014.14	60.25
906.000-DEBT SERVICE	0.00	5,480.73	0.00	0.00	5,480.73	0.00
TOTAL Expenditures	<u>378,782.92</u>	<u>458,292.50</u>	<u>272,797.63</u>	<u>20,723.63</u>	<u>185,494.87</u>	<u>59.52</u>
Fund 641 - MOBILE EQUIPMENT:						
TOTAL REVENUES	<u>338,222.50</u>	<u>537,783.77</u>	<u>312,485.48</u>	<u>58,739.58</u>	<u>225,298.29</u>	<u>58.11</u>
TOTAL EXPENDITURES	<u>378,782.92</u>	<u>458,292.50</u>	<u>272,797.63</u>	<u>20,723.63</u>	<u>185,494.87</u>	<u>59.52</u>
NET OF REVENUES & EXPENDITURES	<u>(40,560.42)</u>	<u>79,491.27</u>	<u>39,687.85</u>	<u>38,015.95</u>	<u>39,803.42</u>	<u>49.93</u>

PERIOD ENDING 02/29/2016

% Fiscal Year Completed: 66.67

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

ACCOUNT DESCRIPTION	END BALANCE	2015-16	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
	06/30/2015 NORM (ABNORM)	AMENDED BUDGET	02/29/2016 NORM (ABNORM)	MONTH 02/29/2016 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 765 - HATTON TOWNSHIP LANDFILL TRUST FUND						
000.000-GENERAL	840.21	750.00	0.00	0.00	750.00	0.00
TOTAL Revenues	<u>840.21</u>	<u>750.00</u>	<u>0.00</u>	<u>0.00</u>	<u>750.00</u>	<u>0.00</u>
999.000-TRANSFERS (OUT) AND OTHER USES	0.00	11,000.00	10,500.00	0.00	500.00	95.45
TOTAL Expenditures	<u>0.00</u>	<u>11,000.00</u>	<u>10,500.00</u>	<u>0.00</u>	<u>500.00</u>	<u>95.45</u>
Fund 765 - HATTON TOWNSHIP LANDFILL TRUST FUND:						
TOTAL REVENUES	840.21	750.00	0.00	0.00	750.00	0.00
TOTAL EXPENDITURES	<u>0.00</u>	<u>11,000.00</u>	<u>10,500.00</u>	<u>0.00</u>	<u>500.00</u>	<u>95.45</u>
NET OF REVENUES & EXPENDITURES	840.21	(10,250.00)	(10,500.00)	0.00	250.00	102.44

PERIOD ENDING 02/29/2016

% Fiscal Year Completed: 66.67

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

ACCOUNT DESCRIPTION	END BALANCE	2015-16	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
	06/30/2015 NORM (ABNORM)	AMENDED BUDGET	02/29/2016 NORM (ABNORM)	MONTH 02/29/2016 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 902 - GENERAL LONG-TERM DEBT						
000.000-GENERAL	15,401.38	0.00	0.00	0.00	0.00	0.00
TOTAL Revenues	<u>15,401.38</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
000.000-GENERAL	265,360.46	0.00	0.00	0.00	0.00	0.00
TOTAL Expenditures	<u>265,360.46</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Fund 902 - GENERAL LONG-TERM DEBT:						
TOTAL REVENUES	15,401.38	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	<u>265,360.46</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
NET OF REVENUES & EXPENDITURES	(249,959.08)	0.00	0.00	0.00	0.00	0.00

PERIOD ENDING 02/29/2016

% Fiscal Year Completed: 66.67

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

ACCOUNT DESCRIPTION	END BALANCE	2015-16	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
	06/30/2015 NORM (ABNORM)	AMENDED BUDGET	02/29/2016 NORM (ABNORM)	MONTH 02/29/2016 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 934 - GASB ACCRUALS						
000.000-GENERAL	6,911.00	0.00	0.00	0.00	0.00	0.00
101.000-CITY COMMISSION	(2,507.00)	0.00	0.00	0.00	0.00	0.00
301.000-POLICE	(5,158.00)	0.00	0.00	0.00	0.00	0.00
441.000-DEPARTMENT OF PUBLIC WORKS	(10,433.00)	0.00	0.00	0.00	0.00	0.00
590.000-GASB 34 - SEWER	(8,850.00)	0.00	0.00	0.00	0.00	0.00
591.000-GASB 34 - WATER	(6,153.00)	0.00	0.00	0.00	0.00	0.00
751.001-PARKS	(2,766.00)	0.00	0.00	0.00	0.00	0.00
TOTAL Revenues	(28,956.00)	0.00	0.00	0.00	0.00	0.00
Fund 934 - GASB ACCRUALS:						
TOTAL REVENUES	(28,956.00)	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES	(28,956.00)	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES - ALL FUNDS	8,924,390.94	8,343,586.43	5,415,791.01	537,074.40	2,927,795.42	64.91
TOTAL EXPENDITURES - ALL FUNDS	7,604,330.52	9,208,866.03	5,189,326.75	483,476.22	4,019,539.28	56.35
NET OF REVENUES & EXPENDITURES	1,320,060.42	(865,279.60)	226,464.26	53,598.18	(1,091,743.86)	26.17

City of Clare

Comparative Balance Sheet

Prepared as of

February 29, 2016

Fund 101 GENERAL FUND

GL Number	Description	PERIOD ENDED 02/28/2015	PERIOD ENDED 02/29/2016
*** Assets ***			
101-000.000-001.000	CASH	106,572.58	116,879.23
101-000.000-001.002	CASH ON HAND	350.00	350.00
101-000.000-001.003	PETTY CASH	100.00	100.00
101-000.000-001.009	ACH RECEIPT ACCT	1,000.00	1,000.00
101-000.000-002.001	CASH - MERCANTILE	73,674.54	73,773.62
101-000.000-003.000	CERTIFICATES OF DEPOSIT/ REPURCHASE AGR.	600,000.00	515,000.00
101-000.000-040.000	ACCOUNTS RECEIVABLE	39,677.36	17,448.37
101-000.000-040.210	DUE FROM DDA	0.00	7.69
101-000.000-040.900	LITIGATION CLAIMS RECEIVABLE	0.00	14,500.00
101-000.000-043.000	A/R UTILITIES	13,694.90	13,562.33
101-000.000-043.001	ALLOWANCE FOR UNCOLLECTIBLE ACCOUNTS	(650.00)	1,940.00
101-000.000-078.000	DUE FROM STATE	0.00	2,470.00
101-000.000-079.000	DUE FROM FEDERAL GOVERNMENT	0.00	17,088.31
101-000.000-084.703	DUE FROM TAX FUND	141.05	124.68
101-000.000-111.000	INVENTORY	2,557.21	1,769.49
101-000.000-111.001	INVENTORY - AIRPORT FUEL	44,755.02	20,028.19
101-000.000-123.537	PREPAID SALES TAX - AVIATION FUEL	1,626.60	2,181.68
Total Assets		883,499.26	798,223.59
*** Liabilities ***			
101-000.000-214.222	DUE TO COUNTY- TR FEES	42.00	42.00
101-000.000-214.225	DUE TO COUNTY - SCHOOL TR FEES	168.02	168.01
101-000.000-228.000	DUE TO STATE OF MICHIGAN	74.66	209.18
101-000.000-273.000	UNDISTRIBUTED RECEIPTS	240.00	255.00
Total Liabilities		524.68	674.19
*** Fund Balance ***			
101-000.000-391.000	FISCAL FUND BALANCE	490,425.50	325,706.61
Total Fund Balance		490,425.50	325,706.61
Beginning Fund Balance		490,425.50	325,706.61
Net of Revenues VS Expenditures		392,549.08	471,842.79
Ending Fund Balance		882,974.58	797,549.40
Total Liabilities And Fund Balance		883,499.26	798,223.59

Fund 150 CEMETERY PERPETUAL CARE

GL Number	Description	PERIOD ENDED 02/28/2015	PERIOD ENDED 02/29/2016
*** Assets ***			
150-000.000-001.000	CASH	35,317.28	17,968.86
150-000.000-003.000	REPURCHASE AGREEMENTS	225,000.00	250,000.00
Total Assets		260,317.28	267,968.86
*** Liabilities ***			
Total Liabilities		0.00	0.00
*** Fund Balance ***			
150-000.000-390.000	FUND BALANCE	4,036.03	7,316.77
150-000.000-390.001	NONEXPENDABLE FUND BALANCE	247,864.77	254,614.77
Total Fund Balance		251,900.80	261,931.54
Beginning Fund Balance		251,900.80	261,931.54
Net of Revenues VS Expenditures		8,416.48	6,037.32
Ending Fund Balance		260,317.28	267,968.86
Total Liabilities And Fund Balance		260,317.28	267,968.86

Fund 202 MAJOR STREETS

GL Number	Description	PERIOD ENDED 02/28/2015	PERIOD ENDED 02/29/2016
*** Assets ***			
202-000.000-001.000	CASH	52,739.39	23,996.28
202-000.000-003.000	REPURCHASE AGREEMENTS	100,000.00	150,000.00
202-000.000-045.000	SPECIAL ASSESSMENTS RECEIVABLE	3,782.90	2,837.15
202-000.000-079.000	DUE FROM FEDERAL GOVERNMENT	0.00	24,447.49
Total Assets		156,522.29	201,280.92
*** Liabilities ***			
202-000.000-339.000	DEFERRED REVENUES	3,782.90	2,837.15
Total Liabilities		3,782.90	2,837.15
*** Fund Balance ***			
202-000.000-391.000	FISCAL FUND BALANCE	147,303.25	214,755.96
Total Fund Balance		147,303.25	214,755.96
Beginning Fund Balance		147,303.25	214,755.96
Net of Revenues VS Expenditures		5,436.14	(16,312.19)
Ending Fund Balance		152,739.39	198,443.77
Total Liabilities And Fund Balance		156,522.29	201,280.92

Fund 203 LOCAL STS FUND

GL Number	Description	PERIOD ENDED 02/28/2015	PERIOD ENDED 02/29/2016
*** Assets ***			
203-000.000-001.000	CASH	14,692.49	17,715.34
203-000.000-003.000	REPURCHASE AGREEMENTS	0.00	10,000.00
203-000.000-045.000	SPECIAL ASSESSMENTS RECEIVABLE	19,568.97	12,899.13
Total Assets		34,261.46	40,614.47
*** Liabilities ***			
203-000.000-339.000	DEFERRED REVENUES	19,568.97	12,899.13
Total Liabilities		19,568.97	12,899.13
*** Fund Balance ***			
203-000.000-391.000	FISCAL FUND BALANCE	29,798.84	34,107.37
Total Fund Balance		29,798.84	34,107.37
Beginning Fund Balance		29,798.84	34,107.37
Net of Revenues VS Expenditures		(15,106.35)	(6,392.03)
Ending Fund Balance		14,692.49	27,715.34
Total Liabilities And Fund Balance		34,261.46	40,614.47

Fund 206 FIRE FUND

GL Number	Description	PERIOD ENDED 02/28/2015	PERIOD ENDED 02/29/2016
*** Assets ***			
206-000.000-001.000	CASH	29,844.01	18,247.23
206-000.000-003.000	REPURCHASE AGREEMENTS	125,000.00	75,000.00
206-000.000-040.000	ACCOUNTS RECEIVABLE	170,599.95	179,583.24
206-000.000-043.001	ALLOWANCE FOR UNCOLLECTIBLE ACCOUNTS	2,064.00	227.00
206-000.000-111.000	INVENTORY	1,643.26	1,643.26
Total Assets		329,151.22	274,700.73
*** Liabilities ***			
206-000.000-339.000	DEFERRED REVENUES	90,357.43	83,217.50
Total Liabilities		90,357.43	83,217.50
*** Fund Balance ***			
206-000.000-391.000	FISCAL FUND BALANCE	114,514.04	187,631.49
Total Fund Balance		114,514.04	187,631.49
Beginning Fund Balance		114,514.04	187,631.49
Net of Revenues VS Expenditures		124,279.75	3,851.74
Ending Fund Balance		238,793.79	191,483.23
Total Liabilities And Fund Balance		329,151.22	274,700.73

Fund 208 PARKS AND RECREATION

GL Number	Description	PERIOD ENDED 02/28/2015	PERIOD ENDED 02/29/2016
*** Assets ***			
208-000.000-001.000	CASH	46,678.03	52,602.92
208-000.000-001.800	CASH HELD BY MMCAA - DEPOT PROJECT	72,287.31	120,013.63
208-000.000-045.000	SPECIAL ASSESSMENTS RECEIVABLE	42,680.00	21,340.00
Total Assets		161,645.34	193,956.55
*** Liabilities ***			
208-000.000-283.000	DEPOSITS PAYABLE - PARK RENTALS	550.00	825.00
208-000.000-339.000	DEFERRED REVENUES	42,680.00	21,340.00
Total Liabilities		43,230.00	22,165.00
*** Fund Balance ***			
208-000.000-390.000	FUND BALANCE	92,293.27	142,402.22
Total Fund Balance		92,293.27	142,402.22
Beginning Fund Balance		92,293.27	142,402.22
Net of Revenues VS Expenditures		26,122.07	29,389.33
Ending Fund Balance		118,415.34	171,791.55
Total Liabilities And Fund Balance		161,645.34	193,956.55

Fund 210 DDA (DOWNTOWN DVLPMT AUTHORITY)

GL Number	Description	PERIOD ENDED 02/28/2015	PERIOD ENDED 02/29/2016
*** Assets ***			
210-000.000-001.000	CASH	51,990.96	61,393.33
210-000.000-040.000	ACCOUNTS RECEIVABLE	50.00	0.00
Total Assets		52,040.96	61,393.33
*** Liabilities ***			
Total Liabilities		0.00	0.00
*** Fund Balance ***			
210-000.000-391.000	FISCAL FUND BALANCE	16,892.82	31,208.16
Total Fund Balance		16,892.82	31,208.16
Beginning Fund Balance		16,892.82	31,208.16
Net of Revenues VS Expenditures		35,148.14	30,185.17
Ending Fund Balance		52,040.96	61,393.33
Total Liabilities And Fund Balance		52,040.96	61,393.33

Fund 211 SIDEWALK REPLACEMENT FUND

GL Number	Description	PERIOD ENDED 02/28/2015	PERIOD ENDED 02/29/2016
*** Assets ***			
211-000.000-001.000	CASH	2,033.38	668.43
Total Assets		2,033.38	668.43
*** Liabilities ***			
Total Liabilities		0.00	0.00
*** Fund Balance ***			
211-000.000-390.000	FUND BALANCE	2,031.88	2,033.83
Total Fund Balance		2,031.88	2,033.83
Beginning Fund Balance		2,031.88	2,033.83
Net of Revenues VS Expenditures		1.50	(1,365.40)
Ending Fund Balance		2,033.38	668.43
Total Liabilities And Fund Balance		2,033.38	668.43

Fund 243 BROWNFIELD REDEVELOPMENT AUTHORITY FUND

GL Number	Description	PERIOD ENDED 02/28/2015	PERIOD ENDED 02/29/2016
*** Assets ***			
243-000.000-001.000	CASH	4,586.66	4,589.71
Total Assets		4,586.66	4,589.71
*** Liabilities ***			
Total Liabilities		0.00	0.00
*** Fund Balance ***			
243-000.000-390.000	FUND BALANCE	4,583.30	4,587.69
Total Fund Balance		4,583.30	4,587.69
Beginning Fund Balance		4,583.30	4,587.69
Net of Revenues VS Expenditures		3.36	2.02
Ending Fund Balance		4,586.66	4,589.71
Total Liabilities And Fund Balance		4,586.66	4,589.71

Fund 265 DRUG LAW ENFORCEMENT FUND

GL Number	Description	PERIOD ENDED 02/28/2015	PERIOD ENDED 02/29/2016
*** Assets ***			
265-000.000-001.000	CASH	77.45	0.00
Total Assets		77.45	0.00
*** Liabilities ***			
Total Liabilities		0.00	0.00
*** Fund Balance ***			
265-000.000-390.000	FUND BALANCE	618.66	1,063.68
Total Fund Balance		618.66	1,063.68
Beginning Fund Balance		618.66	1,063.68
Net of Revenues VS Expenditures		(541.21)	(1,063.68)
Ending Fund Balance		77.45	0.00
Total Liabilities And Fund Balance		77.45	0.00

Fund 590 SEWER SYSTEM FUND

GL Number	Description	PERIOD ENDED 02/28/2015	PERIOD ENDED 02/29/2016
*** Assets ***			
590-000.000-001.000	CASH	69,287.23	52,052.67
590-000.000-001.012	CASH - 2012 USDA BOND RESERVE ACCT	28,875.00	39,380.62
590-000.000-001.013	CASH - 2012 USDA BOND RRI ACCT	25,045.53	34,100.70
590-000.000-001.014	2014 USDA SEWER BOND PMT RESERVE ACCOUNT	0.00	1,125.16
590-000.000-001.015	2014 USDA SEWER BOND RRI RESERVE ACCOUNT	0.00	3,527.73
590-000.000-003.000	REPURCHASE AGREEMENTS	350,000.00	315,000.00
590-000.000-034.000	A/R TO TAXES	500.00	500.00
590-000.000-040.000	ACCOUNTS RECEIVABLE	2,678.72	0.00
590-000.000-043.000	A/R UTILITIES	50,138.74	47,073.30
590-000.000-043.001	ALLOWANCE FOR UNCOLLECTIBLE ACCOUNTS	(1,800.00)	(600.00)
590-000.000-045.000	SPECIAL ASSESSMENTS RECEIVABLE	34,137.46	14,836.83
590-000.000-079.000	DUE FROM FEDERAL GOVERNMENT	0.00	32,343.96
590-000.000-111.000	INVENTORY	52,321.45	48,413.97
590-000.000-130.000	LAND	10,756.50	10,756.50
590-000.000-132.000	LAND IMPROVEMENTS	412,516.37	412,516.37
590-000.000-133.000	ACCUMULATED DEPRECIATION - LAND IMPROVEM	(373,855.69)	(375,722.04)
590-000.000-136.000	BUILDINGS, ADDITIONS, ETC.	4,926,614.44	4,926,614.44
590-000.000-137.000	ACCUMULATED DEPRECIATION-BUILDINGS	(3,092,695.29)	(3,204,720.86)
590-000.000-138.000	EQUIPMENT	1,847,844.55	1,853,881.10
590-000.000-145.000	ACCUMULATED DEPRECIATION - EQUIPMENT	(494,794.83)	(551,809.26)
590-000.000-146.000	OFFICE EQUIPMENT AND FURNITURE	17,002.77	17,002.77
590-000.000-147.000	ACCUMULATED DEPR. - OFFICE EQUIPMENT	(17,002.77)	(17,002.77)
590-000.000-154.001	SEWER SYSTEM - LAGOONS	1,412,188.64	1,424,188.64
590-000.000-154.002	SEWER SYSTEM - COLLECTION	3,404,716.03	3,412,839.03
590-000.000-155.000	ACCUMULATED DEPR. - SEWER SYSTEM	(2,504,614.92)	(2,626,234.93)
590-000.000-158.000	CONSTRUCTION IN PROGRESS	186,746.02	1,418,388.55
Total Assets		6,346,605.95	7,288,452.48
*** Liabilities ***			
590-000.000-202.000	ACCTS PAYABLE	(6.00)	53,906.60
590-000.000-256.000	ACCRUED INT PAYABLE	13,580.64	13,411.26
590-000.000-285.000	SECURITY DEPOSITS	19,100.00	18,250.00
590-000.000-300.000	WOODLAWN SEWER BONDS	60,000.00	0.00
590-000.000-306.000	2011 USDA RURAL DEVELOPMENT BONDS	2,519,953.69	2,477,953.69
590-000.000-312.000	2012 REFUNDING BONDS - SEWER SYSTEM	215,000.00	185,000.00
590-000.000-314.000	2014 RURAL DEVELOPMENT BONDING	0.00	331,000.00
Total Liabilities		2,827,628.33	3,079,521.55
*** Fund Balance ***			
590-000.000-391.000	NET ASSETS	3,553,362.22	4,115,489.90
590-000.000-391.002	BOND RESERVE - 2011 RURAL DEV BOND PMT	18,375.00	39,375.00
590-000.000-391.003	BOND RESERVE - 2011 RURAL DEV - RRI	15,837.50	34,095.53
590-000.000-391.004	BOND RESERVE - 2015 RURAL DEV BOND PMT	0.00	1,125.00
590-000.000-391.005	BOND RESERVE - 2015 RURAL DEV RRI	0.00	3,527.25
Total Fund Balance		3,587,574.72	4,193,612.68
Beginning Fund Balance		3,587,574.72	4,193,612.68
Net of Revenues VS Expenditures		(68,597.10)	15,318.25
Ending Fund Balance		3,518,977.62	4,208,930.93
Total Liabilities And Fund Balance		6,346,605.95	7,288,452.48

Fund 591 WATER SYSTEM FUND

GL Number	Description	PERIOD ENDED 02/28/2015	PERIOD ENDED 02/29/2016
*** Assets ***			
591-000.000-001.000	CASH	91,690.20	47,289.91
591-000.000-001.016	2014 USDA WATER BOND PMT RESERVE ACCOUNT	0.00	1,875.24
591-000.000-001.017	2014 USDA WATER BOND RRI RESERVE ACCOUNT	0.00	3,226.90
591-000.000-003.000	CERTIFICATES OF DEPOSIT/ REPURCHASE AGR.	300,000.00	85,000.00
591-000.000-040.000	ACCOUNTS RECEIVABLE	38,946.74	769.00
591-000.000-043.000	A/R UTILITIES	27,535.60	26,036.78
591-000.000-043.001	ALLOWANCE FOR UNCOLLECTIBLE ACCOUNTS	(800.00)	(200.00)
591-000.000-045.000	SPECIAL ASSESSMENTS RECEIVABLE	1,415.05	1,061.26
591-000.000-079.000	DUE FROM FEDERAL GOVERNMENT	0.00	44,818.46
591-000.000-111.000	INVENTORY	7,642.70	7,338.90
591-000.000-130.000	LAND	42,632.25	42,632.25
591-000.000-136.000	BUILDING, ADDITIONS AND IMPROVEMENTS	454,584.99	454,584.99
591-000.000-137.000	ACCUMULATED DEPRECIATION-BUILDINGS	(390,599.65)	(393,094.93)
591-000.000-138.000	EQUIPMENT	17,852.84	17,852.84
591-000.000-145.000	ACCUMULATED DEPR. - EQUIPMENT	(17,065.84)	(17,380.64)
591-000.000-152.001	WATER SYSTEM - WELLS	777,007.48	777,007.48
591-000.000-152.003	WATER SYSTEM - PUMPING	45,989.93	45,989.93
591-000.000-152.004	WATER SYSTEM - STANDPIPES	973,376.91	973,376.91
591-000.000-152.005	WATER SYSTEM - MAINS	743,113.82	743,113.82
591-000.000-152.007	WATER SYSTEM - TRANSMISSION	196,972.56	196,972.56
591-000.000-153.000	ACCUMULATED DEPR. WATER SYSTEM	(1,521,095.51)	(1,572,561.16)
591-000.000-158.000	CONSTRUCTION IN PROGRESS	173,257.12	1,860,335.45
Total Assets		1,962,457.19	3,346,045.95
*** Liabilities ***			
591-000.000-202.000	ACCTS PAYABLE	0.00	74,697.44
591-000.000-256.000	ACCRUED INT PAYABLE	2,340.00	3,715.24
591-000.000-276.000	DUE TO WATER CUSTOMERS	0.00	244.80
591-000.000-312.000	2012 REFUNDING BONDS - WATER SYSTEM	210,000.00	190,000.00
591-000.000-314.000	2014 RURAL DEVELOPMENT BONDING	0.00	553,000.00
Total Liabilities		212,340.00	821,657.48
*** Fund Balance ***			
591-000.000-391.000	NET ASSETS	1,894,735.93	2,864,754.62
591-000.000-391.004	BOND RESERVE - 2015 RURAL DEV BOND PMT	0.00	1,875.00
591-000.000-391.005	BOND RESERVE - 2015 RURAL DEV RRI	0.00	3,226.50
Total Fund Balance		1,894,735.93	2,869,856.12
Beginning Fund Balance		1,894,735.93	2,869,856.12
Net of Revenues VS Expenditures		(144,618.74)	(345,467.65)
Ending Fund Balance		1,750,117.19	2,524,388.47
Total Liabilities And Fund Balance		1,962,457.19	3,346,045.95

Fund 636 DATA PROCESSING

GL Number	Description	PERIOD ENDED 02/28/2015	PERIOD ENDED 02/29/2016
*** Assets ***			
636-000.000-001.000	CASH	26,336.26	30,413.74
636-000.000-146.000	OFFICE EQUIPMENT AND FURNITURE	371,414.32	385,830.41
636-000.000-147.000	ACCUMULATED DEPR. - OFFICE EQUIPMENT	(326,850.59)	(339,885.42)
Total Assets		70,899.99	76,358.73
*** Liabilities ***			
Total Liabilities		0.00	0.00
*** Fund Balance ***			
636-000.000-391.000	NET ASSETS	62,636.62	65,107.99
Total Fund Balance		62,636.62	65,107.99
Beginning Fund Balance		62,636.62	65,107.99
Net of Revenues VS Expenditures		8,263.37	11,250.74
Ending Fund Balance		70,899.99	76,358.73
Total Liabilities And Fund Balance		70,899.99	76,358.73

Fund 641 MOBILE EQUIPMENT

GL Number	Description	PERIOD ENDED 02/28/2015	PERIOD ENDED 02/29/2016
*** Assets ***			
641-000.000-001.000	CASH	50,309.18	64,996.44
641-000.000-043.000	A/R UTILITIES	1,022.64	1,000.58
641-000.000-043.001	ALLOWANCE FOR UNCOLLECTIBLE ACCOUNTS	(100.00)	(50.00)
641-000.000-109.000	INVENTORY - STREET ROAD SALT	4,338.08	7,858.56
641-000.000-109.001	INVENTORY - STREET COLD PATCH	291.51	200.25
641-000.000-111.000	INVENTORY	33,116.73	35,713.65
641-000.000-130.000	LAND	85,000.00	85,000.00
641-000.000-136.000	BUILDING, ADDITIONS AND IMPROVEMENTS	667,283.12	667,283.12
641-000.000-137.000	ACCUMULATED DEPRECIATION-BUILDINGS	(408,796.20)	(431,188.16)
641-000.000-138.000	EQUIPMENT	567,530.14	567,530.14
641-000.000-139.000	OTHER EQUIPMENT	16,787.52	16,787.52
641-000.000-145.000	ACCUMULATED DEPR. - EQUIPMENT	(569,463.61)	(578,139.95)
641-000.000-148.000	VEHICLES - DPW	1,018,563.19	1,050,144.39
641-000.000-148.001	VEHICLES - POLICE	136,066.99	136,066.99
641-000.000-149.000	ACCUMULATED DEPRECIATION - VEHICLES	(837,464.37)	(897,742.99)
Total Assets		764,484.92	725,460.54
*** Liabilities ***			
641-000.000-202.000	ACCTS PAYABLE	(1.29)	0.00
641-000.000-276.000	DUE TO UTILITY CUSTOMERS	19.08	0.00
Total Liabilities		17.79	0.00
*** Fund Balance ***			
641-000.000-391.000	NET ASSETS	726,333.11	685,772.69
Total Fund Balance		726,333.11	685,772.69
Beginning Fund Balance		726,333.11	685,772.69
Net of Revenues VS Expenditures		38,134.02	39,687.85
Ending Fund Balance		764,467.13	725,460.54
Total Liabilities And Fund Balance		764,484.92	725,460.54

Fund 703 PROPERTY TAX FUND

GL Number	Description	PERIOD ENDED 02/28/2015	PERIOD ENDED 02/29/2016
*** Assets ***			
703-000.000-001.000	CASH	112,878.79	144,099.74
703-000.000-018.000	TAXES RECEIVABLE - SUMMER	178,638.07	177,669.22
703-000.000-019.000	TAXES RECEIVABLE - WINTER	136,065.61	(1,553,794.03)
Total Assets		427,582.47	(1,232,025.07)
*** Liabilities ***			
703-000.000-214.101	DUE TO GENERAL FUND	129,971.81	107,624.85
703-000.000-214.202	DUE TO MAJOR STREET FUND	(7.30)	(0.85)
703-000.000-214.203	DUE TO LOCAL STREET FUND	5,460.78	2,214.93
703-000.000-214.208	DUE TO PARKS FUND	5,266.82	4,380.55
703-000.000-214.590	DUE TO SEWER FUND	1,930.93	(43.07)
703-000.000-214.591	DUE TO WATER FUND	423.55	26.49
703-000.000-214.641	DUE TO MOBILE EQUIPMENT	46.78	(1.63)
703-000.000-215.001	DUE TO COMPONENT UNIT - DDA	2,463.73	(3,914.15)
703-000.000-222.001	DUE TO CLARE COUNTY	85,658.37	(256,892.90)
703-000.000-222.002	DUE TO ISABELLA COUNTY	18,696.63	(50,074.29)
703-000.000-223.000	DUE TO LIBRARY - PMDL	4,652.15	4,364.26
703-000.000-225.000	DUE TO CLARE PUBLIC SCHOOLS	171,449.56	(1,030,686.40)
703-000.000-228.000	DUE TO STATE OF MICHIGAN	0.00	(2,844.11)
703-000.000-230.001	DUE TO ISABELLA COUNTY TRANSIT	1,555.41	(9,622.48)
703-000.000-274.000	UNDISTRIBUTED TAX COLLECTIONS	0.00	3,443.73
703-000.000-276.000	DUE TO TAXPAYERS (OVERPAYMENT REFUNDS)	13.25	0.00
Total Liabilities		427,582.47	(1,232,025.07)
*** Fund Balance ***			
Total Fund Balance		0.00	0.00
Beginning Fund Balance		0.00	0.00
Net of Revenues VS Expenditures		0.00	0.00
Ending Fund Balance		0.00	0.00
Total Liabilities And Fund Balance		427,582.47	(1,232,025.07)

Fund 704 IMPREST PAYROLL FUND

GL Number	Description	PERIOD ENDED 02/28/2015	PERIOD ENDED 02/29/2016
*** Assets ***			
704-000.000-001.000	CASH	(4,504.30)	2,923.32
704-000.000-040.000	ACCOUNTS RECEIVABLE	0.00	(691.22)
Total Assets		(4,504.30)	2,232.10
*** Liabilities ***			
704-000.000-228.000	DUE TO STATE OF MICHIGAN	4,599.04	4,381.09
704-000.000-231.001	AFLAC PAYABLE	(510.69)	(33.17)
704-000.000-231.002	MERS PAYABLE	23,552.26	26,156.15
704-000.000-231.003	BLUE CROSS PAYABLE	(32,197.59)	(29,034.15)
704-000.000-231.005	TEAMSTERS PAYABLE	(621.00)	(11.50)
704-000.000-231.015	DEFERRED COMP PAYABLE - MERS 457	673.68	773.68
Total Liabilities		(4,504.30)	2,232.10
Beginning Fund Balance		0.00	0.00
Net of Revenues VS Expenditures		0.00	0.00
Ending Fund Balance		0.00	0.00
Total Liabilities And Fund Balance		(4,504.30)	2,232.10

Fund 765 HATTON TOWNSHIP LANDFILL TRUST FUND

GL Number	Description	PERIOD ENDED 02/28/2015	PERIOD ENDED 02/29/2016
*** Assets ***			
765-000.000-003.000	CERTIFICATES OF DEPOSIT	209,665.58	200,005.79
Total Assets		209,665.58	200,005.79
*** Liabilities ***			
Total Liabilities		0.00	0.00
*** Fund Balance ***			
765-000.000-390.000	FUND BALANCE	209,665.58	210,505.79
Total Fund Balance		209,665.58	210,505.79
Beginning Fund Balance		209,665.58	210,505.79
Net of Revenues VS Expenditures		0.00	(10,500.00)
Ending Fund Balance		209,665.58	200,005.79
Total Liabilities And Fund Balance		209,665.58	200,005.79

Fund 901 GENERAL FIXED ASSETS

GL Number	Description	PERIOD ENDED 02/28/2015	PERIOD ENDED 02/29/2016
*** Assets ***			
901-000.000-130.101	LAND - GFA, GENERAL FUND	3,416,899.83	3,333,874.88
901-000.000-130.206	LAND - GFA, FIRE DEPARTMENT	5,675.00	5,675.00
901-000.000-130.208	LAND - GFA, PARKS & RECREATION	936,849.24	936,849.24
901-000.000-130.210	LAND - DDA	108,126.20	108,126.20
901-000.000-132.101	LAND IMPROVEMENTS - GFA, GENERAL FUND	43,343.05	43,343.05
901-000.000-132.202	ROAD IMPROVEMENTS - MAJOR STREETS	74,248.40	82,738.71
901-000.000-132.203	ROAD IMPROVEMENTS - LOCAL STREETS	483,707.18	550,763.68
901-000.000-132.208	LAND IMPROVEMENTS - GFA, PARKS AND REC.	1,257,577.27	1,257,577.27
901-000.000-132.210	LAND IMPROVEMENTS - DDA	456,071.51	456,071.51
901-000.000-132.211	SIDEWALK IMPROVEMENTS	90,804.62	90,804.62
901-000.000-132.214	LAND IMPROV - LDFA	94,016.27	94,016.27
901-000.000-133.000	ACCUMULATED DEPRECIATION - LAND IMPROVEM	(274,675.29)	(352,161.43)
901-000.000-133.210	ACCUM DEPR - LAND IMPROV - DDA	(171,344.63)	(193,444.40)
901-000.000-133.214	ACCUM DEPR - LAND IMPROV - LDFA	(20,201.09)	(24,347.73)
901-000.000-136.101	BUILDINGS, ETC. - GFA, GENERAL FUND	1,746,144.62	1,753,228.03
901-000.000-136.206	BUILDINGS, ETC. - GFA, FIRE DEPARTMENT	461,759.56	461,759.56
901-000.000-136.208	BUILDINGS, ETC. - PARKS & RECREATION	360,896.42	360,896.42
901-000.000-137.000	ACCUMULATED DEPRECIATION-BUILDINGS	(969,017.27)	(1,040,610.53)
901-000.000-138.101	EQUIPMENT - GFA, GENERAL FUND	200,128.59	200,128.59
901-000.000-138.206	EQUIPMENT - GFA, FIRE DEPARTMENT	597,062.88	617,624.64
901-000.000-138.208	EQUIPMENT - GFA, PARKS & RECREATION	114,322.77	114,322.77
901-000.000-138.210	EQUIPMENT - DDA	138,200.00	138,200.00
901-000.000-138.500	ACCUMULATED DEPRECIATION-EQUIPMENT	(582,943.57)	(636,979.95)
901-000.000-139.210	ACCUM DEPR - EQUIP (DDA)	(138,200.00)	(138,200.00)
901-000.000-146.206	OFFICE EQUIPMENT - GFA, FIRE DEPARTMENT	1,269.00	1,269.00
901-000.000-147.000	ACCUMULATED DEPR. - OFFICE EQUIPMENT	(1,078.65)	(1,205.55)
901-000.000-148.206	VEHICLES - FIRE DEPARTMENT	1,012,553.78	1,012,553.78
901-000.000-149.000	ACCUMULATED DEPRECIATION - VEHICLES	(691,475.71)	(755,070.17)
901-000.000-158.000	CONSTRUCTION IN PROGRESS	571,704.65	2,239,472.67
Total Assets		9,322,424.63	10,717,276.13
*** Liabilities ***			
Total Liabilities		0.00	0.00
*** Fund Balance ***			
901-000.000-130.399	INVESTMENT IN LAND	4,467,550.27	4,384,525.32
901-000.000-132.399	INVESTMENT IN LAND IMPROVEMENTS	2,457,169.96	4,053,270.02
901-000.000-136.399	INVESTMENT IN BUILDINGS, ETC.	1,747,865.31	1,726,837.68
901-000.000-138.399	INVESTMENT IN EQUIPMENT	328,570.67	295,096.05
901-000.000-146.399	INVESTMENT IN OFFICE EQUIPMENT&FURNITURE	190.35	63.45
901-000.000-148.399	INVESTMENT IN VEHICLES	321,078.07	257,483.61
Total Fund Balance		9,322,424.63	10,717,276.13
Beginning Fund Balance		9,322,424.63	10,717,276.13
Net of Revenues VS Expenditures		0.00	0.00
Fund Balance Adjustments		1,394,851.50	0.00
Ending Fund Balance		10,717,276.13	10,717,276.13
Total Liabilities And Fund Balance		9,322,424.63	10,717,276.13

Fund 902 GENERAL LONG-TERM DEBT

GL Number	Description	PERIOD ENDED 02/28/2015	PERIOD ENDED 02/29/2016
*** Assets ***			
902-000.000-186.000	AMOUNT TO BE PROVIDED - LTD	1,513,000.00	1,513,000.00
Total Assets		1,513,000.00	1,513,000.00
*** Liabilities ***			
902-000.000-256.000	ACCRUED INT PAYABLE	13,537.36	15,061.49
902-000.000-256.210	ACCRUED INT PAYABLE	2,343.17	2,187.92
902-000.000-304.000	MMCAA INSTALLMENT LOAN	85,713.11	75,712.03
902-000.000-306.001	2006 DDA BOND	325,000.00	302,000.00
902-000.000-312.000	2012 REFUNDING BONDS -PUBLIC SAFETY BLDG	655,000.00	620,000.00
902-000.000-313.000	SOCCER COMPLEX LOAN PAYABLE	154,502.06	139,100.68
902-000.000-315.000	NORTH INFRASTRUCTURE DEBT	0.00	331,992.66
Total Liabilities		1,236,095.70	1,486,054.78
*** Fund Balance ***			
902-000.000-391.000	FISCAL FUND BALANCE	276,904.30	26,945.22
Total Fund Balance		276,904.30	26,945.22
Beginning Fund Balance		276,904.30	26,945.22
Net of Revenues VS Expenditures		0.00	0.00
Ending Fund Balance		276,904.30	26,945.22
Total Liabilities And Fund Balance		1,513,000.00	1,513,000.00

Fund 934 GASB ACCRUALS

GL Number	Description	PERIOD ENDED 02/28/2015	PERIOD ENDED 02/29/2016
*** Assets ***			
934-000.000-084.000	DUE FROM GOVT ACTIVITIES	251,703.00	236,700.00
Total Assets		251,703.00	236,700.00
*** Liabilities ***			
934-000.000-214.000	DUE TO BUS TYPE ACTIVITIES	251,703.00	236,700.00
934-000.000-339.000	DEFERRED REVENUES	(66,032.00)	(37,076.00)
Total Liabilities		185,671.00	199,624.00
*** Fund Balance ***			
934-000.000-390.000	FUND BALANCE	(179,556.00)	(179,556.00)
934-000.000-391.000	FISCAL FUND BALANCE	245,588.00	216,632.00
Total Fund Balance		66,032.00	37,076.00
Beginning Fund Balance		66,032.00	37,076.00
Net of Revenues VS Expenditures		0.00	0.00
Ending Fund Balance		66,032.00	37,076.00
Total Liabilities And Fund Balance		251,703.00	236,700.00

City of Clare

Utility Billing System Reports

Prepared as of

February 29, 2016

FEBRUARY 2016 RECONCILIATION REPORT

Balance Manager

Receivable balance as of today: 146,845.76
 Past due balance as of today: 17,988.89

Options Excel Exports

Details

Posting Date Selection

Posting From: 02/01/2016 Starting Balance: \$94,307.25
 Posting To: 02/29/2016 Days end Balance: \$87,672.99
 Transaction Total: (\$6,634.26)

Use Account Filter
 Set Account Range

Manually Refresh Data
 Refresh Data

Receivables History Transactions Journal Entries

Receivable Date: 'Posting To' receivable balance

Bill Item	Billing Balance	Sales Tax Balance	Penalty Balance	Interest Balance	Total Due
SEWER ADJUST	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
SEWER ADJUSTMENTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
WATER ADJUSTMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
DEPOSIT REQUIRED	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
NSF	\$25.00	\$0.00	\$0.00	\$0.00	\$25.00
CROSS CONNECT INSPEC	\$44.64	\$0.00	\$0.60	\$0.00	\$45.24
TURN ON FEE	\$264.75	\$0.00	\$12.50	\$0.00	\$277.25
Meter Fee	\$986.53	\$0.00	\$14.05	\$0.00	\$1,000.58
Garbage	\$13,338.40	\$0.00	\$198.93	\$0.00	\$13,537.33
Water	\$25,460.30	\$0.00	\$253.99	\$0.00	\$25,714.29
Sewer	\$46,561.70	\$0.00	\$511.60	\$0.00	\$47,073.30
Totals:	\$86,681.32	\$0.00	\$991.67	\$0.00	\$87,672.99

Close

FEBRUARY 2016

	<u>Starting Balance</u>	<u>Ending Balance</u>
<i>WATER</i>	\$27,792.36	\$26,061.78
<i>SEWER</i>	\$50,760.35	\$47,073.30
<i>GARBAGE</i>	\$14,651.94	\$13,537.33
<i>METER FEES</i>	\$1,102.60	\$1,000.58
<i>TOTAL</i>	\$94,307.25	\$87,672.99

Aged Accounts Receivable by Date

Thursday, March 17, 2016

Receivable Date: 2/29/2016

Location ID	Status	Customer Name					1/278
Account Number	Parcel Number	Service Address					
Bill Item Name	Non Delq	< 30 Days	30 Days	60 Days	90 Days	180+ Days	Total Due
4THW-000127-0000-10	Inactive-Paid	10-16 RECOVERY NETWORK					
	051-072-001-70	127 W FOURTH ST					
Meter Fee	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Sewer	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Water	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
CONS-000008-0000-00	INACTIVE-VACANT	127 GROUP					
		8 CONSUMERS ENERGY PKWY					
Sewer	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Water	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4THW-000127-0000-00	Active	127 GROUP, LLC					
	051-072-001-70	127 W FOURTH ST					
Meter Fee	\$1.25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1.25
Sewer	\$48.59	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$48.59
Water	\$32.14	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$32.14
	\$81.98	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$81.98
MCEW-000515-0000-00	Active	515 GALLERY					
	051-065-007-80	515 N MCEWAN ST					
Meter Fee	\$1.25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1.25
Sewer	\$21.35	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$21.35
Water	\$17.20	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$17.20
	\$39.80	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$39.80
STA2-000318-0000-10	Inactive-Paid	ABBOTT, AIMEE					
	051-034-204-21	318 W STATE ST					
Garbage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Meter Fee	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Sewer	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Water	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
MAPL-000907-0000-00	Active	ABBOTT, KASSANDRA					
	051-620-002-00	907 MAPLE ST					
Garbage	\$18.78	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$18.78
Meter Fee	\$1.25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1.25
Sewer	\$39.51	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$39.51
Water	\$20.57	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20.57
	\$80.11	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$80.11
SCHO-000821-0002-01	Active	ABBOTT, LANNEY					
	051-035-201-10	821 SCHOOLCREST #2					
Garbage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Sewer	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
HEML-001309-0000-00	Active	ABBOTT, TIMOTHY					
	051-300-098-00	1309 HEMLOCK ST					
Garbage	\$18.78	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$18.78
Meter Fee	\$1.25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1.25

Billing Transaction Totals

Billing Item	Non Delq	< 30 Days	30 Days	60 Days	90 Days	180+ Days	Total Due
Meter Fee	\$814.73	\$122.08	\$30.09	\$0.00	\$18.38	\$1.25	\$986.53
Sewer	\$40,653.32	\$4,188.43	\$536.71	\$0.00	\$1,176.29	\$6.95	\$46,561.70
Water	\$22,584.18	\$1,743.59	\$604.75	(\$39.80)	\$567.58	\$0.00	\$25,460.30
Garbage	\$10,969.20	\$1,769.06	\$328.32	\$0.00	\$234.26	\$37.56	\$13,338.40
TURN ON FEE	\$75.00	\$175.00	\$14.75	\$0.00	\$0.00	\$0.00	\$264.75
DEP POSTED	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
CROSS CONNECT INSPEC	\$38.75	\$4.00	\$0.25	\$0.00	\$1.64	\$0.00	\$44.64
Water (Sprinklers)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
WATER SP BASE FEE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
NSF	\$25.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$25.00
	\$75,160.18	\$8,002.16	\$1,514.87	(\$39.80)	\$1,998.15	\$45.76	\$86,681.32

Sales Tax Transaction Totals

Billing Item	Non Delq	< 30 Days	30 Days	60 Days	90 Days	180+ Days	Total Due
Meter Fee	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Sewer	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Water	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Garbage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TURN ON FEE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
DEP POSTED	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
CROSS CONNECT INSPEC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Water (Sprinklers)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
WATER SP BASE FEE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
NSF	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Penalty Transaction Totals

Billing Item	Non Delq	< 30 Days	30 Days	60 Days	90 Days	180+ Days	Total Due
Meter Fee	\$0.00	\$11.05	\$1.83	\$1.04	\$0.13	\$0.00	\$14.05
Sewer	\$0.00	\$368.63	\$33.74	\$53.70	\$55.53	\$0.00	\$511.60
Water	\$0.00	\$174.22	\$13.39	\$29.20	\$37.18	\$0.00	\$253.99
Garbage	\$0.00	\$160.65	\$19.29	\$11.47	\$5.64	\$1.88	\$198.93
TURN ON FEE	\$0.00	\$10.00	\$2.50	\$0.00	\$0.00	\$0.00	\$12.50
DEP POSTED	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
CROSS CONNECT INSPEC	\$0.00	\$0.40	\$0.10	\$0.10	\$0.00	\$0.00	\$0.60
Water (Sprinklers)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
WATER SP BASE FEE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
NSF	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	\$0.00	\$724.95	\$70.85	\$95.51	\$98.48	\$1.88	\$991.67

Interest Transaction Totals

Billing Item	Non Delq	< 30 Days	30 Days	60 Days	90 Days	180+ Days	Total Due
Meter Fee	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Sewer	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Water	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Garbage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TURN ON FEE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
DEP POSTED	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
CROSS CONNECT INSPEC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Water (Sprinklers)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
WATER SP BASE FEE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
NSF	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

GRAND TOTAL

Billing Item	Non Delq	< 30 Days	30 Days	60 Days	90 Days	180+ Days	Total Due

Meter Fee	\$814.73	\$133.13	\$31.92	\$1.04	\$18.51	\$1.25	\$1,000.58
Sewer	\$40,653.32	\$4,557.06	\$570.45	\$53.70	\$1,231.82	\$6.95	\$47,073.30
Water	\$22,584.18	\$1,917.81	\$618.14	(\$10.60)	\$604.76	\$0.00	\$25,714.29
Garbage	\$10,969.20	\$1,929.71	\$347.61	\$11.47	\$239.90	\$39.44	\$13,537.33
TURN ON FEE	\$75.00	\$185.00	\$17.25	\$0.00	\$0.00	\$0.00	\$277.25
DEP POSTED	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
CROSS CONNECT INSPEC	\$38.75	\$4.40	\$0.35	\$0.10	\$1.64	\$0.00	\$45.24
Water (Sprinklers)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
WATER SP BASE FEE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
NSF	\$25.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$25.00
	\$75,160.18	\$8,727.11	\$1,585.72	\$55.71	\$2,096.63	\$47.64	\$87,672.99

GL Numbers	Debit	Credit
641-000.000-043.000	\$1,000.58	\$0.00
590-000.000-043.000	\$47,073.30	\$0.00
591-000.000-043.000	\$26,036.78	\$0.00
101-000.000-043.000	\$13,562.33	\$0.00
	\$87,672.99	\$0.00

Personal Property Tax Reform

An Unanticipated Impact

An Unintended Consequence of Eliminating the Personal Property Tax in Michigan

Prepared by

Philip O. Mastin III, MMAO ASA
Director of Assessment & Equalization
Wayne County, Michigan

August 1, 2011

Preface

Michigan leaders are currently considering the elimination of personal property taxes in Michigan. The purpose of this paper is not to espouse the author's personal tax philosophy, nor is it intended to address the greater issue of what constitutes effective tax policy for financing local government. The purpose of this paper is to shed light on an ancillary issue that should be included in any discussion regarding the full impact of the elimination of the personal property tax on local and school revenue, especially if the intent of the State's leadership is to identify and replace lost revenue resulting from the proposed elimination of personal property taxes.

Background

A local tax jurisdiction's authority to levy property tax is limited by several clauses contained in the 1963 Michigan Constitution. Two of those constitutional limitations, commonly known as the **Headlee Amendment** (1978) and **Proposal A** (1994), have worked in tandem to roll back millage rates while limiting taxable value increases.

Headlee, simply put, states that if a local tax authority raises more revenue on existing property, after adjusting for losses, additions, and inflation, than it raised in the prior year, it must roll back its millage rate to eliminate the increase in revenue.

Proposal A limits the change in taxable value on any property, after adjusting for losses and additions, to the rate of the Consumer Price Index (CPI) or 5%, whichever is less. Note that the statement reads "limits the change in taxable value" and not "limits the increase in taxable value", for as we discovered recently if the CPI is a negative number then taxable values decrease as a result. The exception to this rule is the uncapping of property that occurs in the year subsequent to a transfer of property, which can increase the taxable value of a property in an amount greater than the CPI.

One of the common components in both Headlee and Proposal A calculations is the CPI. For purposes of these calculations, we convert the CPI into an Inflation Rate Multiplier (IRM). For example, a CPI increase of 3.1% is converted into an IRM of 1.031, for the practicality it offers in executing the calculations.

Net of additions and losses then, the taxable value of individual properties cannot increase at a rate greater than inflation; and, the taxable value of a community as a whole cannot increase at a rate greater than inflation without incurring a millage reduction. Since taxable values are, for the most part, "capped" at the rate of inflation, it is only the "uncappings" that drive a Headlee Millage Reduction Fraction (MRF).

In a declining market it all becomes a moot point. Since taxable values get driven down by declining state equalized values, the Headlee MRF calculations rise above 1.0000 and there are no millage reductions. However, in an increasing market, taxable values on individual properties and communities can very well be increased by the CPI/IRM factor.

The Crux of the Issue

What does this have to do with the elimination of personal property taxes?

As stated previously, in an increasing market taxable values can be increased by the CPI/IRM factor. However, personal property tends to depreciate in value, even when real property is experiencing increases in value. The result is that personal property valuation decreases have had a somewhat mitigating effect on the severity of the Headlee MRFs. If a real property parcel had an increase in taxable value of \$1,000 and a personal property parcel has had a decrease of \$1,000, they basically have offset each other.

Taken as a whole then, within a taxing jurisdiction, valuation increases due to uncappings have been partially, and in some cases fully, offset by declining personal property valuations. These facts are nothing new and have been discussed for years within the assessing community. However, today's discussions reach outside of the assessing community and into the chambers and conference rooms of local, county, and elected officials state-wide.

At this time, the personal property tax has a mitigating effect on millage rollback calculations. What happens if we eliminate personal property valuations from the equation?

Examples of MRF Calculations With and Without Personal Property Valuations Included

Following this article are some examples of county-wide Headlee MRF calculations as prepared by county equalization directors in Macomb County, Oakland County, and Wayne County. I would like to express my sincere appreciation to Steve Mellen, Director of Equalization for Macomb County, and Dave Hieber, Director of Equalization for Oakland County, for their efforts in responding to my request for information.

I have also included the calculations for the City of Detroit, to show that the impact of this proposal touches all levels of local government, not just counties. Local school districts, district libraries, the regional Zoo Authority, intermediate school districts, community colleges, regional park authorities, downtown development authorities, and any tax authority that levies any millage for operations, building and site, or sinking fund, could have their tax levies on real property affected by the proposed elimination of personal property taxes.

Using Wayne County as an example (refer to page 1 of the Appendix), and looking at the assessment year 2006 (representing the "growth years" for valuation of 2004-2005) the Headlee Millage Reduction Fraction calculations are shown two different ways. The first way is what was calculated in 2006 using both real and personal property valuations in the calculations. Note that the resulting MRF is 1.0104, resulting in a final MRF of 1.0000 (MRFs greater than 1.0000, which could restore a millage rate to its charter or voter approved level, have not been allowed since the passage of Proposal A).

Next, the calculation is made using real property valuations only. The calculated MRF is 0.9921, resulting in a millage decrease of 0.79% or 0.0623 mills. The resulting loss in revenue against real property is calculated as -\$2,784,622. That is just one tax authority, one year.

The following summarizes the calculations for a single year:

Wayne County millage reduced from 7.8820 to 7.8197
Wayne County revenue on real property reduced by -\$2.8 million first year

City of Detroit millage reduced from 24.5827 to 24.0369
City of Detroit revenue on real property reduced by -\$4.2 million first year

Macomb County reported that the calculation would result in additional millage rollbacks in 31 out of 58 tax authorities levying property tax. The year studied was 2007.

Oakland County reported that the calculation would result in a reduced millage rate from 4.1783 mills to 4.1301 mills, and reduced county revenue of \$2.3 million. The year studied was 2005.

The three counties each studied a different year during a 'growth' period, being years 2005, 2006, and 2007. The results were substantially the same.

The reduction in millage is permanent (barring a Headlee over-ride election) and is compounded in subsequent years by further millage reduction calculations. The examples contained in Appendix A show the potential impact of several years compounding of the results from 2006. The results are permanent, compounded, and result in a series of annual decreases to the millage rates applied to the tax base, at a rate of reduction that is markedly increased from current experience.

The effective spread of millage rate reductions would not be uniform. Most tax authorities that currently have personal property as part of their tax base will be affected. Some will be quite severely affected.

The one sure thing is that there *will* be an impact and it *will* reduce revenue on real property. An unintended consequence, but one that is revealed and should be a part of any current or future discussions on tax policy.

Appendix A

Wayne County

Headlee Example **50,572,359,004 2006 TV**
 5,852,263,246 2006 Pers Prop TV
 44,720,095,758 2006 Real Prop TV
 1.033 IRM (CPI)

2006 with Personal Property (as reported L-4028)

2005 TV	Losses	Additions	2006 TV	Start millage	MRF	End Millage	Real Property revenue
48,309,100,039	1,157,741,894	2,367,099,081	50,572,359,004	7.8820	1.0000	7.8820	\$352,483,795
	<u>48,707,352,964</u>						
	48,205,259,923						
							calculation = 1.0104
							MRF = 1.0000

2006 without Personal Property

2005 TV	Losses	Additions	2006 TV	Start millage	MRF	End Millage	Real Property revenue
42,271,121,229	488,490,630	1,214,266,942	44,720,095,758	7.8820	0.9921	7.8197	\$349,699,173
	<u>43,161,457,409</u>						
	43,505,828,816						
							calculation = 0.9921
							MRF = 0.9921

Difference: -\$2,784,622 -0.79%

Using the above as a 'typical' year in a growing economy, you can project the results of the calculation over several years. This example assumes that the data from 2006 is constant over 20 years. Actual rates of inflation and market conditions will alter these results:

	Compound MRF	Resulting % decrease in Real Property revenue from 2006	Resulting \$ decrease in Real Property revenue from 2006
Year 1	0.9921	-0.79%	-\$2,784,622
Year 2	0.9843	-1.57%	-\$5,547,245
Year 3	0.9765	-2.35%	-\$8,288,044
Year 4	0.9688	-3.12%	-\$11,007,191
Year 5	0.9611	-3.89%	-\$13,704,856
Year 6	0.9535	-4.65%	-\$16,381,209
Year 7	0.9460	-5.40%	-\$19,036,420
Year 8	0.9385	-6.15%	-\$21,670,654
Year 9	0.9311	-6.89%	-\$24,284,078
Year 10	0.9238	-7.62%	-\$26,876,856
Year 11	0.9165	-8.35%	-\$29,449,150
Year 12	0.9092	-9.08%	-\$32,001,124
Year 13	0.9020	-9.80%	-\$34,532,937
Year 14	0.8949	-10.51%	-\$37,044,749
Year 15	0.8878	-11.22%	-\$39,536,718
Year 16	0.8808	-11.92%	-\$42,008,999
Year 17	0.8739	-12.61%	-\$44,461,750
Year 18	0.8670	-13.30%	-\$46,895,124
Year 19	0.8601	-13.99%	-\$49,309,275
Year 20	0.8533	-14.67%	-\$51,704,354

DIRECTOR'S MONTHLY OPERATING REPORT WATER & WASTEWATER TREATMENT 2016 February

Wastewater Treatment Plant

In addition to their routine duties, our Operators performed the following tasks:

- Perceptive controls here to repair lingering SCADA issues with lift station number ten.
- Performed annual thermometer calibration in lab
- Repaired pipe gate. (Welded a new support bracket on the bottom.)
- Working on the screen room gas detector (CO2 sensor)
- Cleaned out lift station number 7 check valves.
- Started painting water mains in the basement.
- Changed out ferric storage room circuit breaker.
- Made some repairs to the snow blower.
- Pulled several lift station pumps.

Water Treatment Plant

In addition to their routine duties, our Operators performed the following tasks:

- Cleaned out chlorine injection point
- Completed painting and cleanup of the booster station.
- Repaired seal line at booster station.
- Investigated and did maintenance on well 6 starter. It is making a funny noise.
- Switched pressure filters. Put filter number three back online.
- Repaired an electrical outlet in air stripper number three

Administrative Functions

During the month, the following administrative tasks were performed:

- Attended Joint Expo in Lansing
- Ordered a strip heater for the MDOT rest area lift station.
- Ran our annual proficiency testing for the Water lab



CITY POLICE DEPARTMENT

Chief Brian Gregory
207 West Fifth Street
Clare, Michigan 48617
Phone: 989-386-2121
Fax: 989-386-0440

February 2016 report.

Total Incidents:	659
Total Complaints	77
Traffic Stops:	79
Arrests:	18
Tickets:	38

Reserve Division

Hours: 198.5

Clare School Liaison Officer Report: Jan-Feb 2016

- Conducted two traffic assists
- Investigated two VPHC (Marijuana) incidents
- Conducted one general assist to Clare Public Schools
- Attended two staff meetings
- Conducted one medical assist
- Investigated an intentional fire alarm pull
- Conducted a school property check
- Conducted four staff security reviews
- Attended one staff/parent meeting
- Responded to two disruptive student incidents
- Conducted six parent meetings
- Conducted two student meetings
- Attended an "Active Shooter" conference/training
- Investigated one incidence of truancy
- Conducted four traffic safety incidents
- Opened and investigating one CSC incident
- Attended CAC monthly case review meeting
- Assisted/attended two CAC child interviews
- Conducted one assist to CPS
- Investigated one suspicious situation incident
- Responded to one incident of disruptive students on bus
- Investigated one building alarm at Clare High School
- Continue to conduct regular foot patrol thru all the schools



Monthly Director's Report, March 2016

Current Events

The **ice skating rink** at Shamrock Park has been open for use since the beginning of January. Now that the weather is starting to warm up and the ice is melting, the rink will start to be disassembled.

Senior **Cards and Coffee** continues Wednesday's, at the Pere Marquette District Library main level from 10 am-12pm. This is a free and fun way for seniors and older adults to get together with peers in the community to socialize. Weekly attendance varies from 8-11 individuals.

Clare Parks and Recreation has been working on **Clare Irish Festival** alongside the Clare Area Chamber of Commerce. There are three elements of the festival that Clare Parks and Recreation are involved with: **Little Leprechaun Lot** at Clare City Park, the **Clare Lip Sync Battle** and the **Irish Pet Photo Contest**.

The **Lip Sync Battle** auditions are being held at the Pere Marquette District Library on 3/11/16 at 6 p.m. where the contestants will perform for the Chamber and Parks and Recreation, the contestants will then move on to the actual battle which will take place at the Doherty Hotel in the MacGillycuddy Room on 3/19/16.

The **Irish Pet Photo Contest** will run until March 17, 2016 at 3 p.m. Proceeds from the contest will be going to the Spay-Neuter Animal Project and members from S-NAP will be judging the contest. Winners will be announced at the Doherty at 6 p.m. on Saturday, March 19th.

The **Little Leprechaun Lot** is new this year, this will be the location where we host the children's activities and will have bounce houses, pony rides, petting zoo, and games. The children's activities were able to be free thanks to sponsorships from MMCAA and MMCC.

City of Clare, Clare County, and MDOT have been meeting monthly to discuss the **Rail Trail Extension**.

Current Grants and Donations

We are still awaiting a timeline when the Operators Union will be able to break ground at the complex property. In the meantime we are still looking into more funding and grant opportunities. We applied for a lower scale grant this month from the Michigan Baseball League for \$2,000 and have started preparing for a DNR Trust Fund Grant (pending Master Plan approval).

Future Events

The **Great EGGstravaganza** (collaboration with the Clare Municipal Airport), is set to take place on April 2, 2016 (as Easter falls the weekend after Irish Festival this year and the conflict with spring break). The event will be complete with crafts, games, three timed egg drops, and even Mr. Bunny will arrive by plane for the event! After the scheduled drop the children will be able to recycle their eggs in for a bag of candy. There will be deejaying by Sound Productions and balloon animals made by Lavender the Clown.

Planning is almost finished for the **2016 Summer Concert Series**, all bands have now been secured for the series as well as most of the concert sponsors. In addition to the concerts, we will have the "Summer Fun Addition" returning during the concerts during the months of June and July.

* The **DNR 5-year Master Plan** was submitted to the DNR prior to March 1, 2016, we are awaiting for the DNR's approval of the plan.

Additional upcoming program and events that are in the planning process include the **Junior Fire Fighters Academy, Soccer Camp** and possibly **Wonders of Water** and the **Clare Youth Soccer Program**.

"This is a Consent Agenda item and is considered as routine by the City Commission. As such, this matter shall be automatically enacted by one motion with all other Consent Agenda items unless a Commissioner or citizen requests that the item be individually discussed, in which event it shall be removed from the Consent Agenda and considered and acted upon in its designated sequence on the approved Agenda of the Clare City Commission."

**DEPARTMENT OF PUBLIC WORKS
DEPARTMENT REPORT – FEBRUARY 2016
ALAN J. JESSUP, DIRECTOR**

STREET WORK. We had our normal schedule of cold patching. Snow plowing was 2" on Feb. 2nd and 6" Feb. 25th. Put salt down on icy roads, bladed snow, salt/sanded, plowed parking lots, scraped streets, snowblowed the downtown wind row, and hauled snow. Cleaned up the streets and parking lots from the snow and cleaned around catch basins. Pushed back the dump to make more room to haul snow. Also, bladed gravel streets and straightened signs.

WATER & SEWER WORK: Water and sewer work this month included our regular schedule of Miss Digs, meter readings, water shut offs and meter work. Installed meter pit on southeast Fourth Street. We were called in on Feb. 13th for frozen water at Top Nails. And on Feb. 17th we had a 6" water main break on West Fifth Street. We did manhole inspections and fixed a broken manhole at the end of Point Dr. Also, we flushed some hydrants at Glendale due to a smell of chlorine.

CEMETERY WORK: We plowed the snow in the cemetery. Dug a grave and had a burial in Cherry Grove Cemetery and dug three graves in St Cecilia Cemetery.

MISCELLANEOUS WORK: We hung up leprechauns for St. Patrick's Day.

DPW WORK: DPW work was our normal schedule of equipment/truck repair and maintenance including cleaning trucks. We worked on painting the DPW garage and did some plumbing. We chipped brush, cut trees at the old waste water treatment plant that were in the creek and cut trees at the dam for the airport. Michigan Pipe and Valve came in to do some demos. Also attended a water conference in Lansing on Feb. 2nd.

Attachments. Manhour Report, Utility Work Order, Report, Fuel Report, Equipment Report

DEPARTMENT OF PUBLIC WORKS- MANHOUR (FEB 2016)

FUND	% OF HOURS	DEPARTMENT	February-16	
			REG.	O/T
GENERAL FUND	1.32%	General Fund	14.25	2.50
	0.00%	Depot		
	1.65%	Cemetery	19.50	1.50
	1.10%	Parades/Flags/Pking Lots	13.00	1.00
	3.71%	DDA Parking Lots	44.75	2.50
	0.47%	City Trees/Lites	6.00	
	3.73%	Airport	47.50	
TKLINE'S	0.31%	Surface Maintenance	4.00	
	0.00%	Sweeping		
	0.08%	Drains/Backslopes	1.00	
	4.26%	Snow & Ice	19.25	35.00
	0.00%	Cleanup winter debris (sand, etc)		
MAJOR STREETS	6.05%	MJ STS Preservation	71.00	6.00
	3.87%	MJ STS Snow/Ice	38	11.25
LOCAL STREETS	7.99%	LO STS Preservation	101.75	
	5.08%	LO STS Snow/Ice	47.75	17
PARKS	0.51%	Lake Shamrock Dam & Park work	6.00	0.50
SEWER	4.71%	Collection	60.00	
WATER	12.23%	Distribution & Meter Mts.	144.00	11.75
DPW	24.69%	DPW Admin/Bldg/Equip	314.50	
	10.38%	DPW: Equip	126.00	6.25
	1.08%	FIRE Truck	11.25	2.50
	0.00%	DPW: PD Equipment		
	0.00%	Holiday (Birthday)		
	6.79%	PAID TIME OFF:	86.50	
1273.75	100%	TOTALS:	1176	97.75

FUND	% OF HOURS	DEPARTMENT	February-16	
			REG.	O/T
DPW Clerical	4.99%	Cemetery Admin	8.4	
	25.28%	Refuse Collection	42.59	
	4.99%	Major Sts Admin	8.4	
	4.99%	Local Sts Admin	8.4	
	25.77%	Sewer Collection	43.18	0.25
	25.77%	Water Distribution	43.18	0.25
	7.33%	DPW Administration	12.35	
	0.89%	PAID TIME OFF:	1.5	
168.5	100%	TOTALS:	168	0.5

FUND	% OF HOURS	DEPARTMENT	February-16	
			REG.	O/T
FULL TIME EMPLOYEE PARKS WORK	75.30%	Parks Work	126.5	
	10.71%	DDA Work	18	
	5.95%	Bldgs & Grounds	10	
	0.00%	Holiday/Funeral		
	8.04%	PAID TIME OFF	13.5	
168	100%	TOTALS:	168	0

FUND	% OF HOURS	DEPARTMENT	February-16	
			REG.	O/T
SEASONAL EMPLOYEES	#DIV/0!	PARKS WORK	0	
	#DIV/0!	TRUSTEE SUPERVISION*	0	
0	#DIV/0!	TOTALS:	0	0

FUND	% OF HOURS	DEPARTMENT	February-16
			REG.
*TRUSTEE WORK AREAS	#DIV/0!	Transporting from Harrison to Clare & back to Harrison	
	#DIV/0!	DPW: Washing vehicles, wash down shop floor	
	#DIV/0!	STREETS: Picking up litter	
	#DIV/0!	POLICE: Moving vending machine	
	#DIV/0!	PARKS: Picking up litter	
0	100%	TOTALS:	0

**MANNATEC FUEL REPORT FOR PERIOD:
FEBRUARY 1-29, 2016**

DEPT:	GALLONS REGULAR	TOTAL COST	AVERAGE RATE	GALLONS DIESEL	TOTAL COST	AVERAGE RATE	AMOUNT BILLED	
City Hall							0.00	
Fire Dept	87.812	99.72	1.136	34.915	52.42	1.501	152.14	
Police Dept	675.297	787.47	1.166				787.47	
DPW	287.541	303.79	1.057	1086.236	1,683.94	1.550	2,163.97	
Parks	55.820	64.40	1.154	738.830	111.84	0.151		
W/WWT	173.876	206.22	1.186				206.22	
Average Rate for Regular:			1.140	Average Rate for Diesel:		1.068		
							Total Bill:	\$3,309.80

FEBRUARY 2016

UTILITY WORK ORDERS

<u>WORK ORDER TYPE</u>	<u># OF CUSTOMERS</u>
<i>Service Turned ON</i>	10
<i>Customer Request Off</i>	4
<i>Sewer Problems</i>	1
<i>Frozen Water</i>	0
<i>New Meter</i>	2
<i>New RF</i>	1
	<hr/> 18

WATER MAIN BREAK REPORT

DATE BREAK NOTED	DATE BREAK REPAIRED	LOCATION OF BREAK	EQUIPMENT COST	LABOR COST	ESTIMATED WATER LOSS PER DAY	X DAYS
02/17/16	02/17/16	W Fifth Street	\$757.65	\$529.97	145,662 gal	1

EQUIPMENT RENTAL - FEBRUARY 2016

GENERAL FUND

General Operations	101-265.000-943.641	379.13	
Depot	101-265.000-943.641	536.29	
Cemetery	101-276.000-943.641	300.53	
Police	101-301.000-943.641	5,311.66	
Parking Lots/Flags	101-441.000-943.641	1,147.14	
Airport	101-537.000-943.641	378.03	
		3,780.78	
			101-000.000-001 -\$8,052.78 cr

MAJOR STREETS & TRUNKLINES

Trunklines	202-446.001-943.641	2,919.93	
Tkline Winter Cleanup	202-446.001-943.641	3,422.98	
Major Streets	202-449.000-943.641	4,570.92	
		10,913.83	
			202-000.000-001 -\$10,913.83 cr

<u>LOCAL STREETS:</u>	203-449.000-943.641	6,459.49	
		6,459.49	
			203-000.000-001 -\$6,459.49 cr

PARKS & DAM MTS.:

Parks & Dam Mts	208-751.001-943.641	5,895.34	
		5,895.34	
			208-000.000-001 -\$5,895.34 cr

SEWER FUND

Sewer Treatment	590-536.001-943.641	691.18	
Sewer Collection	590-536.002-946.641	2,802.59	
		3,493.77	
			590-000.000-001 -\$3,493.77 cr

WATER FUND

Water Trmt/Pumping	591-536.003-946.641	472.52	
Water Dist./Meters	591-536.004-946.641	3,559.94	
		4,032.46	
			591-000.000-001 -\$4,032.46 cr

MOBILE EQUIPMENT FUND

Cash Received	641-000-001	\$38,847.67	
General Fund	641-000-669.101		-\$8,052.78
Major Sts/Tklines	641-000-669.202		-\$10,913.83
Local Sts	641-000-669.203		-\$6,459.49
Parks	641-000-669.208		-\$5,895.34
Sewer	641-000-669.590		-\$3,493.77
Water	641-000-669.591		-\$4,032.46

CONSOLIDATED FUND: Checks Written For:

General Fund	102-000-669.101		\$8,052.78
Major Sts/Tklines	102-000-669.202		\$10,913.83
Local Sts	102-000-669.203		\$6,459.49
Parks	102-000-669.208		\$5,895.34
Sewer	102-000-669.590		\$3,493.77
Water	102-000-669.591		\$4,032.46

EQUIPMENT RENTAL,	102-000.000-067	\$38,847.67	
<u>ALL DEPOSITS:</u>	102-000.000-001.001		
	102-000.000-067.102		

February-16		2016 RATES	Police Department	Water Treatment	Waste Water Treatment	TOTAL HOURS	TOTAL DOLLARS
EQUIPMENT							
1 - 2012 Ford Pickup		\$13.55	0.00	25.00	33	447.15	785.90
61- Western Snow Plow		\$7.44	0.00	0.00	0.00	0.00	0.00
47- Lawn Tractor		\$21.94	0.00	0.00	0.00	0.00	0.00
65- Push Mower		\$9.27	0.00	0.00	0.00	0.00	0.00
4 - 2009 Ford Pickup		\$8.93	0.00	13.00	21	187.53	303.62
PATROL CARS		\$7.25	962.00	6974.50	0.00	0.00	6974.50
			962.00	6974.50	38.00	454.84	8,064.02

1054.00 8,064.02

	1		4		WA	WWT
	WA	WWT	WA	WWT		
Feb 1-6	5.5	7.00	3.00	5.00	0.50	0.50
Feb 7-13	6	8.00	3.00	5.00	0.00	0.00
Feb 14-20	6	8.00	3.00	5.00	0.00	0.00
Feb 21-27	6	8.00	3.00	5.00	1.00	1.00
Feb 28-29	1.5	2.00	1.00	1.00	0.00	0.00
	25	33	13	21	1.5	1.5
END HOURS	46-1	46-2	46-3	46-4	46-5	
START HOURS	9703	13724	416	9751	4355	
	9573	13539	301	9381	4193	

8,064.02

23983.41

\$32,047.43

PERIOD: FEB. 2016		2016RATE	GENERAL OP	DEPOT/SPECIAL EVENTS	CEMETERY	PARADES/FLAGS & Piping jobs	AIRPORT	TRUNKLINES	MAJOR STREETS	LOCAL STREETS	DAM & ALL PARKS	SEWER	WATER	TOTAL HOURS	TOTAL DOLLARS
5 - GMC Pickup	\$15.85	0.00	0.00	0.00	0.00	0.00	0.00	2.00	2.50	39.63	0.00	0.00	0.00	7.00	110.95
7 - Ford Bucket Truck	\$8.95	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6.00	53.58
8 - Int'l Dump Truck	\$41.80	0.00	0.00	0.00	13.00	543.40	1.00	41.80	7.50	313.50	0.00	0.00	0.00	50.50	2,110.50
9 - Ford Dump Truck	\$25.84	1.00	25.84	0.00	0.00	0.00	7.00	180.88	0.00	0.00	0.00	0.00	0.00	9.00	232.56
10- Sterling Dump Truck	\$41.80	0.00	0.00	0.00	1.25	52.25	0.00	25.84	0.00	0.00	0.00	0.00	0.00	43.00	1,797.40
11- Ford Dump Truck	\$25.84	0.00	0.00	0.00	3.00	77.52	7.00	180.88	12.00	501.60	0.00	0.00	0.00	69.00	1,782.96
12- Sterling Dump Truck	\$41.80	0.00	0.00	0.00	8.00	206.72	2.00	85.60	12.00	522.50	0.00	0.00	5	56.50	2,561.70
18- Case Loader	\$36.28	0.00	0.00	0.00	1.00	59.87	8.00	478.96	15.75	942.95	0.00	2.00	7	68.00	2,467.04
20- Hyundai Loader	\$59.87	6.75	404.12	0.00	0.00	0.00	2.00	14.96	10.00	74.80	2.00	0.00	2	74.50	4,460.32
24- Root UB Scraper	\$7.48	0.00	0.00	0.00	0.00	0.50	2.00	14.96	8.75	65.45	0.00	0.00	0.00	31.00	231.88
25 - Root UB Scraper	\$7.48	0.00	0.00	0.00	0.00	0.00	0.00	6.25	8.75	65.45	0.00	0.00	0.00	30.00	224.40
36- Brush Chipper	\$26.75	0.00	0.00	0.00	3.00	80.25	5.00	133.75	9.00	240.75	0.00	0.00	0.00	29.00	775.75
39 - Chevy Pickup	\$8.95	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3.00	0.00	0.00	3.00	26.79
53A- Truck Unit	\$41.80	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2.50	104.50	3	125.40
53B- Sewer Washer Unit	\$17.53	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2.50	43.85	0.00	43.85
53C- Catch Basin Unit	\$25.82	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2.50	43.85
58- Root UB Scraper	\$7.48	0.00	0.00	0.00	0.00	0.00	0.00	0.00	11.75	87.89	0.00	0.00	0.00	3.00	77.46
59- Chevy Pickup 4x2	\$8.95	0.00	0.00	0.00	0.00	0.00	2.00	14.96	11.75	87.89	0.00	0.00	0.00	31.00	251.88
60- Dodge Pickup 4x4	\$15.55	0.00	0.00	3.00	40.65	0.00	0.00	0.00	1.00	8.95	0.00	2.00	17.86	27.50	243.58
63 - Snow Pusher	\$8.38	1.75	14.67	0.00	0.50	4.19	3.00	25.14	0.25	2.10	0.00	0.00	0.00	4.00	54.20
73- UB Scraper	\$7.48	0.00	0.00	0.00	0.00	4.00	29.92	1.00	5.50	41.14	0.50	2.50	0.00	8.50	71.23
75 - Tailgate Spreader	\$4.36	0.00	0.00	0.00	0.00	0.00	0.00	0.00	8.50	63.58	0.00	0.00	0.00	36.00	269.28
81- Tractorless Tractor	\$38.54	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2.00	8.72	0.00	0.00	0.00	4.00	17.44
82 - Snow Plow	\$7.44	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	65.00	2,505.10
89- Ford Pickup	\$15.55	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	65.00	483.60
93- Kubota Tractor	\$36.53	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	12.00	162.60
93A - Pallet Forks	\$4.85	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	146.12	3.00	0.00	0.00	7.00	255.71
94- Bucket Attachment	\$4.68	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3.00	14.55
96- Salt Spreader	\$5.21	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	18.72	0.00	0.00	0.00	4.00	18.72
97- Chevy Pickup	\$8.95	0.00	0.00	0.00	1.25	6.51	0.00	40.58	4.00	20.84	0.00	0.00	0.00	13.00	67.73
98- Airport Tractor	\$53.87	0.00	0.00	0.00	0.00	0.00	13.00	700.31	6.00	53.58	2.00	35.00	312.55	87.00	776.91
99 - Snow Blower Attach	\$16.87	0.00	0.00	0.00	0.00	0.00	11.00	185.57	0.00	0.00	0.00	0.00	0.00	13.00	700.31
100 - Snow Box Blade	\$11.22	0.00	0.00	0.00	0.00	0.00	18.00	112.20	0.00	0.00	0.00	0.00	0.00	11.00	185.57
102 - Bucket Loader Attachmt	\$5.32	0.00	0.00	0.00	0.00	0.00	2.00	10.64	0.00	0.00	0.00	0.00	0.00	10.00	112.20
105- Ford Pickup	\$13.55	3.50	47.43	0.00	2.50	33.88	8.00	108.40	8.00	108.40	2.50	8.00	108.40	2.00	10.64
106 - Snow Plow	\$7.44	3.50	26.04	0.00	1.50	11.16	8.00	59.52	0.00	4.50	2.50	0.00	0.00	49.00	665.95
		16.50	518.09	3.00	40.65	77.50	2635.76	71.00	157.00	226.00	166.50	52.00	659.70	959.50	23,983.41
								89.00	2431.01	89.00	5818.79	81.50	1339.38	959.50	23,983.41

DPW MANHOOR REPORT FOR: Feb-16

FUND	FUND NAME	REGULAR			TOTAL	OVERTIME			TOTAL	CLERICAL			TOTAL	O/T
101-265.000-702	GF - City Hall	6.5	7.75		14.25	1.5	1		2.50				0.00	
	Railroad													
101-276.000-702	Cemetery	0.5	19		19.50		1.5		1.50	4	4	0.4	8.40	
101-528.000-702	Refuse Collection				0.00				0.00	20.15	20.4	2.04	42.59	
101-441.000-702	Par/Flag/Pk Lot	2	11		13.00	1			1.00				0.00	
	DDA Pk Lot	21.75	23		44.75	2.5			2.50				0.00	
101-445.000-702	City Trees/Lites			6	6.00				0.00				0.00	
	DDA Trees/Lites				0.00				0.00				0.00	
101-537.000-702	Airport	39	8.5		47.50				0.00				0.00	
202-446.001-702	Roadway Inspection				0.00				0.00				0.00	
	TK Surface Mts	4			4.00				0.00				0.00	
	TK Shoulder Mts				0.00				0.00				0.00	
	TK Sweeping				0.00				0.00				0.00	
	Drain/Bkslopes	1			1.00				0.00				0.00	
	TK Signs				0.00				0.00				0.00	
	Snow & Ice	6.5	6.25		12.75	10	21		31.00				0.00	
	Hauling Snow	4.5	2		6.50		4		4.00				0.00	
202-444.002-702	Major Sts Sidewalks				0.00				0.00				0.00	
202-499.002-702	Major Sts Maint.	33.5	32.5	5	71.00	4	2		6.00				0.00	
202-499.003-702	Snow & Ice	21.5	16.5		38.00	9	2.25		11.25				0.00	
202-499.004-702	Administration				0.00				0.00	4	4	0.4	8.40	
203-444.002-702	Local Sts Sidewalks				0.00				0.00				0.00	
203-499.002-702	Local Sts Maint.	39.5	57.25	5	101.75				0.00				0.00	
203-499.003-702	Snow & Ice	28.25	19.5		47.75	11.5	5.5		17.00				0.00	
203-499.004-702	Administration				0.00				0.00	4	4	0.4	8.40	
208-751.000-702	Lake Sham/Dam & Pks	3	2	1	6.00		0.5		0.50				0.00	
					0.00				0.00				0.00	
590-536.002-702	Sewer	41	16	3	60.00				0.00	20.3	20.8	2.08	43.18	0.25
591-536.004-702	Water	54	86	4	144.00	4	7.75		11.75	20.3	20.8	2.08	43.18	0.25
641-444.000-702	DPW	138.5	168	8	314.50				0.00	5.75	6	0.6	12.35	
	DPW, Equipment	60	58	8	126.00	3.75	2.5		6.25				0.00	
	DPW: Fire Truck Mts	4	7.25		11.25	1	1.5		2.50				0.00	
	DPW: Police Vehicle Mts				0.00				0.00				0.00	
	Holiday/Funeral				0.00				0.00				0.00	
	OFF TIME	51	19.5	16	86.50				0.00	1.5			1.50	
TOTALS		560.00	560.00	56.00	1176.00	48.25	49.50	0.00	97.75	80.00	80.00	8.00	168.00	0.50
		1176.00				97.75				168.00				0.50

DPW: PARKS/BLDG & GROUNDS MANHOURL REPORT FOR: FEB. 2016

FY	HOURLY WAGE	FULL TIME		FULL TIME EMPLOYEES OVERTIME HOURS	SEASONAL		SEASONAL EMPLOYEES OVERTIME HOURS
		EMPLOYEES REGULAR HOURS	EMPLOYEES REGULAR HOURS		EMPLOYEES REGULAR HOURS	EMPLOYEES OVERTIME HOURS	
09-10	FUND NAME						
	Holiday Funeral		13.50				
	Sick Vacation	10.50	3.00				
	PARKS	56.50	68.00	2.00	126.50	0.00	0.00
	DDA Work	3.00	9.00	6.00	18.00	0.00	0.00
	BLDG & GROUNDS	10.00			10.00	0.00	0.00
	101-537,000-702 Airport Snow				0.00	0.00	0.00
	202-446,001-702 Trunkline Snow				0.00	0.00	0.00
	202-499,003-702 Major Sls Snow				0.00	0.00	0.00
	203-499,003-702 Local Sls Snow				0.00	0.00	0.00
					0.00	0.00	0.00
		80.0	80.0	8.0	168.0	0.0	0.0
	GRAND TOTAL	168.00		0.00	0.00	0.00	0.00



Monthly Fire Department Activity Report

February 2016 Incident Response:

Structure Fire: 1

P.D. Accident: 1

Mutual Aid to other agencies: Structure Fire - 2, Medical Assist - Lift -1

Good Intent: 1

Cancelled enroute : 1

C.O Alarm: 1

Good Intent: 2

Monthly Total: 10

YTD Total: 24

Training:

Breathing Apparatus: 2 hrs

Ice Rescue: 3.5 hrs

Truck check: 1.5 hrs

Monthly Business Meeting: 2 hrs

Officers meeting: 2 hrs

Activities: We have had several inquires about the aerial & pumper we have for sale. Have no offers as of yet.

Airport Manager Report

March 2016

1. Av Fuel Sales were up again last month and are also up for March thus far as well. We remain the lowest price in the State at \$3.74 per gallon. We had 30 fuel purchases this past 7 days and the courtesy van went into town 5 times during this period bringing commerce to the Clare economy.
2. Our T- Hangars are full! I will be setting up a waiting list for those who inquire about renting a T-Hangar. I spoke to a few Flint pilots based out of Flint Bishop, and they shared that Flint is only 50% occupied.
3. Private Pilot Ground School is half-way over for this Winter/Spring session. I have 12 students who are learning everything needed to take and pass the FAA written knowledge test. Classes run through April.
4. I currently have 8 students taking flight lessons and flying the rental aircraft, working their way towards becoming pilots. Our first student should be ready to take his practical test by the month's end and officially become a pilot.
5. We now have two flight simulators at the terminal building. One is primarily for IFR or instrument work and the new one is for VFR or basic flying. This simulator is connected to the weather computer and has a yoke, rudder pedals and throttle controls. We are using this as a training aide for the new student pilots. It appears to have paid off so far, as students are more familiar with how the controls work once they are in the cockpit of the rental plane. This simulator was donated by Steve Ludwig, a pilots association member.
6. Joy and I are coordinating efforts for the upcoming annual Egg Drop, at the airport. The event date is April 2nd with the first drop starting at 11 am. The Easter Bunny will be delivered by airplane at approximately 10:30 am. I have engineered and built a egg drop contraption to drop over 800 eggs per bombing run. I will be including one large painted plastic egg for the older kids drop. The youngster who finds this egg will win a plane ride, courtesy of Patriot Aviation.
7. Beginning to work on Capital Outlay projects for the budget. Crack seal of asphalt surfaces and repainting taxiway and tarmac are the two items that I feel need attention this year. We are not scheduled to have any new construction for this year.

Sincerely,

Gary Todd

Airport Manager

AGENDA REPORT

To: Mayor Pat Humphrey and the Clare City Commission
From: Ken Hibl, City Manager
Date: March 17, 2016
Regarding: City Manager's Report

For the Agenda of March 21, 2016

Close-Out of EDA Grant. We are working on the close-out of this grant – very close to doing so. If we are able to submit all the necessary documentation next week, our grant coordinator in Chicago has offered we should receive our final payment by end-April/early-May. We believe we can make the “next week” time schedule.

Lake Board Meeting. The next scheduled meeting is April 12th. As this is primarily an administrative meeting, and we don't anticipate a large crowd, we are holding the meeting at City Hall.

MML Capitol Conference. I will be out of the office attending the Michigan Municipal League's annual Capitol Conference on March 22nd & 23rd.

Small Urban Call for Projects. We have received the att'd correspondence from MDOT regarding a Call for Projects. We will be meeting with the other members of our Small Urban Task Force on March 28th at the Clare County Road Commission to identify and discuss possible projects.

Street Light LED Conversion. We have asked Medler Electric to submit our request for rebate to Consumers Energy to ensure that our conversion project (187 street lights) will be funded for rebate. We should receive a response within the next two to three weeks. Concurrently, Steve has requested funding quotes from our local banks so we can be prepared to submit the project to the Commission for consideration if Consumers Energy gives us a “thumbs-up” on the proposed project. We anticipate providing the Commission a recommendation regarding this possible project in April.

Attachment. MDOT Correspondence.



RICK SNYDER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF TRANSPORTATION
LANSING

KIRK T. STEUDLE
DIRECTOR

March 4, 2016

Small Urban Transportation Agencies
Regional Planning and Development Agencies

Subject: Fiscal Years 2018-2020 Small Urban Program Call for Projects

The Michigan Department of Transportation (MDOT) will be accepting Small Urban Program project applications for Fiscal Years (FYs) 2018-2020. Agencies are also being asked to re-affirm their 2017 projects that have already been approved and included in the attached list.

Funding criteria for the MDOT Small Urban Program is listed below:

- Transportation projects are awarded on a rotating basis to small urban areas with populations of 5,000 to 50,000 according to the most recent U.S. Census.
- The maximum amount awarded for a project is \$375,000 in federal dollars.
- The implementing agency must provide a 20 percent local match.
- All proposed projects must be within the approved federal-urbanized area boundary and/or be located on the federal highway system.
- Funding can only be used for construction costs or capital purchases (for transit vehicles).

Upon further review of the program, it has been determined that areas with populations of 40,000 or more will now be eligible for an annual Small Urban Grant to assist their communities in meeting their transportation needs. Currently, the areas that are eligible for annual grants are Adrian-Tecumseh and Traverse City.

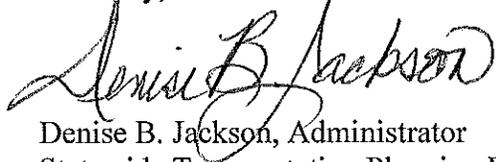
Although states will be receiving additional funds through the 2015 Fixing America's Surface Transportation (FAST) Act, the amount of additional dollars coming to the Small Urban Program will not increase the maximum federal grant amount \$375,000 available. The current program is approximately \$9 million per year and will be slightly increased to approximately \$9.3 million per year. MDOT staff will continue to work with our partners in small urban areas to maximize the use of these dollars.

Project applications must be submitted to MDOT by no later than April 29, 2016. Michigan's 14 State Regional Planning and Development Agencies (RPAs) are now responsible for scheduling meetings and submitting applications on behalf of the implementing agencies. Information regarding the required planning process and instructions for completing the project application is available online at www.michigan.gov/mdotmallurban.

Small Urban Transportation Agencies
Regional Planning and Development Agencies
March 4, 2016
Page 2

If you have any questions regarding the Small Urban Program, please contact Pamela Boyd, Supervisor, Statewide Planning Section at 517-335-2803 or boydp1@michigan.gov.

Sincerely,

A handwritten signature in black ink that reads "Denise B. Jackson". The signature is written in a cursive style with a large, looped initial "D".

Denise B. Jackson, Administrator
Statewide Transportation Planning Division

Enclosure(s)

FY 2015 PROGRAM
MDOT SMALL URBAN PROGRAM
OCTOBER 28, 2014 - FINAL

JOB #	URBAN AREA	PROJECT NAME	PROJECT LOCATION/LIMITS	COUNTY	LGH	TYPE	STP	LOCAL	TOTAL
125522	Albion	W Erie Street	Finley - Albion Street	Calhoun	0.74	Reconstruct	\$ 233,000	\$ 152,000	\$ 385,000
126182	Albion (2)	Various PM	Finley, Division, 29 Mile Rd	Calhoun	2	Preventative Maintenance	\$ 142,000	\$ 35,500	\$ 177,500
126183	Alma-St Louis	W. Superior Street	Charles Ave to RR Tracks	Gratiot	0.476	Resurface	\$ 375,000	\$ 423,000	\$ 798,000
126186	Au Sable	F41	Arrow - Alexander	Iosco	3.4	Resurface	\$ 283,629	\$ 70,907	\$ 354,536
126187	Au Sable (2)	Cedar Lake Road	US 23 - F41	Iosco	0.84	Resurface	\$ 91,371	\$ 88,629	\$ 180,000
126188	Big Rapids	New Millpond	Byers Creek- M20	Mecosta	3.27	Preventative Maintenance	\$ 375,000	\$ 160,000	\$ 535,000
126189	Cadillac	Mackinac Trail	US Business 131 to M-115	Wexford	1.76	Rehab/Reconstruct	\$ 375,000	\$ 780,000	\$ 1,155,000
126194	Charlotte-Pottersville	Dunbar Road	Main St. to Lansing Rd.	Eaton	0.53	Reconstruct	\$ 375,000	\$ 393,750	\$ 768,750
126195	Chelsea	Dexter-Chelsea	N Freer Rd - W 1900 ft	Washtenaw	0.36	Resurface	\$ 60,000	\$ 15,000	\$ 75,000
126196	Chelsea (2)	Old US 12	M52 - Freer Rd	Washtenaw	0.99	Resurface	\$ 260,000	\$ 65,000	\$ 325,000
126197	Clare - Farwell (NEW)	Surrey Road	US-10 to Coolidge Ave.	Clare	3.97	HMA wedge and overlay	\$ 375,000	\$ 95,000	\$ 470,000
126198	Coldwater-Quincy	Grand/Union City	Cardinal Drive to Jonesville Road	Branch	2.72	Resurface	\$ 375,000	\$ 139,000	\$ 514,000
126215	Dowagiac	Middle Crossing Street	750' N Sarabyn - California	Cass	1	Resurface	\$ 94,128	\$ 20,872	\$ 115,000
126218	Dowagiac (2)	East Railroad/Park	Telegraph - E Prairie Ronde	Cass	0.35	Resurface	\$ 60,000	\$ 15,000	\$ 75,000
126223	Gaylord	Van Tyle Road	S. Townline Road to Dickerson Road	Otsego	1.93	Resurface/Crush and shape	\$ 375,000	\$ 620,805	\$ 995,805
126225	Goodrich-Ortonville (3)	Flint Mass Transportation Authority	Replacement Transit Vehicles	Genessee	N/A	Transit Vehicle Purchase	\$ 120,000	\$ 30,000	\$ 150,000
126265	Hastings	Transit	Expansion Bus	Barry	N/A	Bus Purchase	\$ 54,400	\$ 13,600	\$ 68,000
126229	Houghton-Hancock (1)	Military Street	Jacker to Sharon	Houghton	1.31	Resurface	\$ 187,500	\$ 47,500	\$ 235,000
126235	Houghton Lake	Old 27	Snowbowl Rd to Federal Ave	Roscommon	2.05	Resurface	\$ 375,000	\$ 210,670	\$ 500,000
126237	Ishpeming-Negaunee	Third Street	South of Park to North of Bessemer	Marquette	0.5	New Construct/and Resurface	\$ 375,000	\$ 125,000	\$ 500,000
126238	Kinross Charter Township	Kincheloe Road	M80 - Watertower	Chippewa	1	Resurface	\$ 250,000	\$ 50,000	\$ 300,000
124548	Lapeer	Oregon Street	E of Flint River to City Limits	Lapeer	0.3	Reconstruct	\$ 375,000	\$ 195,166	\$ 570,166
126266	Manistee -Eastlake	Manistee County Transportation	Bus Purchase	Mainstee	N/A	Bus Purchase	\$ 375,000	\$ 93,750	\$ 468,750
126239	Marquette	CR 498 (Ontario Street)	Werner Street to Allen Street	Marquette	0.37	Reconstruct	\$ 375,000	\$ 125,000	\$ 500,000
126268	Milan	North Street	First Street - Michigan	Monroe	0.23	Reconstruct	\$ 375,000	\$ 93,750	\$ 468,750
126242	Owosso -Corunna	North Shiawassee Street	Shiawassee Street Bridge N - M21	Shiawassee	0.8	Resurface	\$ 375,000	\$ 93,750	\$ 468,750
117199	Paw Paw	W. Michigan Avenue	West Village Limits to Gremps	VanBuren	0.79	Reconstruct w/Roundabout	\$ 375,000	\$ 620,000	\$ 1,019,000
117207	Plainwell-Otsego	Main St	Grand Elk RR- CL	Allegan	0.5	Resurface	\$ 274,500	\$ 68,650	\$ 343,150
117213	Plainwell-Otsego	Douglas Avenue	John B Davidson Drive to Greyhound Drive	Allegan	0.507	Resurface	\$ 76,404	\$ 19,101	\$ 95,505
126247	Portland (NEW)	Kent Street	S. City Limit to Academy Street	Ionia	0.66	Resurface	\$ 375,000	\$ 349,200	\$ 724,200
126249	South Haven	North Shore Drive	Baseline - Blue Star Highway	Allegan	1.07	Resurface	\$ 270,750	\$ 67,687	\$ 338,437
126267	South Haven (2)	Van Buren Public Transit	Bus Purchase	VanBuren	N/A	Bus Purchase	\$ 76,000	\$ 19,000	\$ 95,000
126251	Sturgis	E West Street	N Nottawa - N Lakeview	St. Joseph	0.5	Reconstruct	\$ 375,000	\$ 662,000	\$ 1,037,000
126252	Three Rivers (3)	Enterprise Drive	North Main to Lovers Lane	St. Joseph	0.3	Resurface	\$ 316,800	\$ 79,200	\$ 396,000
117228	Sault Ste. Marie	Seymour Street	3 Mile to Marquette	Chippewa	1.26	Resurface	\$ 375,000	\$ 147,637	\$ 522,637
					36.483		TOTAL \$	9,600,482	

FY 2016 PROGRAM
MDOT SMALL URBAN PROGRAM
OCTOBER 28, 2014 - FINAL

JOB #	URBAN AREA	PROJECT NAME	PROJECT LOCATION/LIMITS	COUNTY	LGTH	TYPE	STP	LOCAL	TOTAL	
126179	Adrian - Tecumseh	Burt Street/N. Maumee Street	Evans Street to CL; M-50 to N. Evans Street	Lenawee	1.5	Resurface	\$	375,000.00	\$ 93,750.00	\$ 468,750.00
126184	Allegan	114th/Hooker Rd	Eastern to 26th Street	Allegan	1.89	Reconstruct	\$	375,000.00	\$ 93,750.00	\$ 468,750.00
126185	Alpena	Werth Road	US-23 to Piper Rd	Alpena	0.98	Reconstruct	\$	375,000.00	\$ 93,750.00	\$ 468,750.00
126201	Belding	South Bridge Street	Flat River Trail to State Street (M-44)	Ionia	0.74	Reconstruct	\$	375,000.00	\$ 575,000.00	\$ 950,000.00
126202	Berrien Springs-Eau Claire	Mars St Reconstruction	from Cass to Mechanic and Mars to Ferry	Berrien	0.17	reconstruct	\$	191,000.00	\$ 47,800.00	\$ 238,800.00
109065	Berrien Springs	Dean Hill Road	Hochberger Rd thence Swly 2700'	Berrien	0.52	Reconstruct	\$	375,000.00	\$ 468,750.00	\$ 843,750.00
126733	Caro	Bus Replacement	Caro Transit Authority	Tuscola	N/A	Transit bus replacement	\$	50,400.00	\$ 12,600.00	\$ 63,000.00
126205	Caro	Almer Street	M-81 and Gilford Road	Tuscola	0.45	Reconstruct	\$	324,600.00	\$ 81,150.00	\$ 405,750.00
128051	Cadillac	Cobb Street	Hobart to Carmel Street	Wexford	0.42	Reconstruct	\$	225,000.00	\$ 75,000.00	\$ 300,000.00
126234	Cadillac	W. Division St	Leeson Ave to Seneca Street	Wexford	0.5	Resurface	\$	150,000.00	\$ 50,000.00	\$ 200,000.00
126236	Charlotte - Potterville	N. Sheldon Street Phase 2	W. Lawrence (M-79) to Foote St.	Eaton	0.29	Reconstruct	\$	375,000.00	\$ 179,000.00	\$ 554,000.00
126241	Eaton Rapids	State Street	JB Davidson Drive to Greyhound Drive	Eaton	0.25	Reconstruct	\$	375,000.00	\$ 115,000.00	\$ 490,000.00
126254	Escanaba - Gladstone	Ludington Street	3rd Street to 9th Street	Delta	0.36	Mill and dresurface	\$	375,000.00	\$ 93,750.00	\$ 468,750.00
126255	Greenville	Baldwin/South	Oak to South/Macomber to M-91	Montcalm	0.49	Road Reconstruction	\$	375,000.00	\$ 93,750.00	\$ 468,750.00
126227	Hastings	E State	Wilson - to 100' feet East of First Street	Barry	0.46	Reconstruct	\$	320,600	\$ 410,400	\$ 731,000
126256	Hillsdale-Jonesville	State Street	Wolcott St. to East City Limits	Hillsdale	2.81	Resurface	\$	375,000.00	\$ 120,390.00	\$ 495,390.00
126258	Ionia	Cyrus Street	Lincoln Ave (M-21) to N. City Limit	Ionia	0.28	Reconstruct	\$	375,000.00	\$ 600,000.00	\$ 975,000.00
126261	Iron Mountain - Kingsford	Kingsford: Breen Ave (1)	from Birch and Lawrence	Dickinson	0.3	mill and resurface	\$	128,000.00	\$ 32,000.00	\$ 160,000.00
126262	Iron Mountain - Kingsford	Norway-Kimberly Road (2)	Kimberly Road from Stephenson to US-8	Dickinson	0.12	crush and shape	\$	80,535.00	\$ 20,133.75	\$ 100,668.75
126289	Lapeer	Lake Nepressing	Hunt/I-69	Lapeer	0.53	Resurface	\$	300,000.00	\$ 75,000.00	\$ 375,000.00
126734	Lapeer	GLTA (Greater Lapeer transit Authority)	Bus Replacement	Lapeer		Bus Replacement	\$	75,000.00	\$ 18,750.00	\$ 93,750.00
126292	Laurium-Calumet	Red Jacket Road	from US-41 to Calumet Village Line	Houghton	0.27	Reconstruct	\$	375,000.00	\$ 375,000.00	\$ 750,000.00
126293	Ludington	Rasmussen Road	Jebavy Drive to Meyers Road	Mason	1	Reconstruct (all season standards)	\$	375,000.00	\$ 250,000.00	\$ 625,000.00
126296	Marshall	Monroe St and North Drive	Reconstruct North Drive from S. Kalamazoo Ave to Brewer Street and Resurface Monroe Street from S. Marshall Ave to E Pearl St	Calhoun	0.58	Reconstruct	\$	375,000.00	\$ 93,750.00	\$ 468,750.00
126297	Mt. Pleasant	Whiteville Rd	Bluegrass Rd to Broomfield Rd	Isabella	0.6	Reconstruct	\$	375,000.00	\$ 93,750.00	\$ 468,750.00
126298	Paw Paw Lake - Hartford	E St Joseph Street	Church Street - Sassafras	Berrien	0.25	Reconstruct	\$	375,000	\$ 93,750	\$ 468,750
126299	Petoskey	Resort Pike Road	from US31 then south .85 miles	Emmet	0.85	Reconstruct	\$	360,000.00	\$ 90,000.00	\$ 450,000.00
126735	St. Johns	Clinton Area Transit System	Replace 2 light duty diesel buses with 2 propane buses	Clinton	N/A	Vehicle Replacement	\$	180,000.00	\$ 45,000.00	\$ 225,000.00
126736	St. Johns	Clinton Area Transit System	Purchase and install generator to power admin. Building and a socond currently existing generator to power maintenance bldg.	Clinton	N/A	Facility Improvement	\$	32,000.00	\$ 8,000.00	\$ 40,000.00
126737	St. Johns	Clinton Area Transit System	replace 2 accessible minivans	Clinton	N/A	Vehicle Replacement	\$	72,000.00	\$ 18,150.00	\$ 90,150.00
126788	St. Johns	Clinton Area Transit System	Design and construct lighted canopy for a propane refueling station and a portion of the canopy for coverage of vehicle parking	Clinton		Transit Facility Improvement	\$	90,400.00	\$ 22,600.00	\$ 113,000.00
127716	St. Johns	Lansing Street	Higham Street to Lewis Street	Clinton	0.6	Reconstruct	\$	375,000.00	\$ 139,126.00	\$ 514,126.00
126305	Three Rivers	Lovers Lane	Enterprise Drive to Buckhorn Road	St. Joseph	0.67	Resurface	\$	316,800.00	\$ 79,200.00	\$ 396,000.00
126306	Traverse City	W. Front Street	Elmwood to Maple	Grand Traverse		Reconstruct	\$	375,000.00	\$ 93,750.00	\$ 468,750.00
126307	Whitehall-Lakewood-Montague	Misco Drive	Mears Avenue west to Lake Street	Muskegon	0.227	Reconstruct	\$	217,000.00	\$ 93,000.00	\$ 310,000.00
					18.107		TOTAL \$	9,863,335.00		

FY 2017 PROGRAM
MDOT SMALL URBAN PROGRAM
JANUARY 22, 2016

JOB #	URBAN AREA	PROJECT NAME	PROJECT LOCATION/LIMITS	COUNTY	LGTH	TYPE	STP	LOCAL	TOTAL	
126411	Albion	Albion Rd & 29 Mile	29 Mile-29 1/2 then N. to M-99	Calhoun	1.82	Resurface	\$	375,000.00	\$ 93,750.00	\$ 468,750.00
126413	Allegan	Monroe/Delano	Grove St. East to Allegan City Limit	Allegan	1.75	Resurface	\$	375,000.00	\$ 93,750.00	\$ 468,750.00
126414	Au Sable	Cedar Lake Road	from Thayer Rd to Cedar Lake Drive	Iosco	2	Reconstruct	\$	375,000.00	\$ 200,000.00	\$ 575,000.00
126201	Belding	South Bridge Street	Flat River Trail to State Street (M-44)	Ionia	0.74	Reconstruct	\$	375,000.00	ACC	\$ 375,000.00
109065	Berrien Springs-Eau Clair	Dean Hill Rd	Hochberger to Swly 2700'	Berrien	0.52	resurface	\$	375,000.00	ACC	\$ 375,000.00
126744	Big Rapids	Dial-A-Ride Facility Improvements	Add garage doors to facility to allow inside access and improve break room	Mecosta	N/A	Facility Improvement	\$	200,000.00	\$ 50,000.00	\$ 250,000.00
126427	Big Rapids	Ives Rd.	Oak St. to Damascus Rd.	Mecosta	0.38	Mill and resurface	\$	48,000.00	\$ 12,000.00	\$ 60,000.00
126428	Caro	W. Frank Street	Hooper St. to M-81	Tuscola	0.4	Reconstruct	\$	375,000.00	\$ 93,750.00	\$ 468,750.00
126429	Chelsea (NEW)	Sibley Road	M-52 to W. Industrial Drive	Washtenaw	0.64	Resurface	\$	244,000.00	\$ 61,000.00	\$ 305,000.00
126431	Clare-Farwell	Colonville Rd	Clare Ave - NB US 127 Ramp	Clare	0.25	Reconstruct	\$	375,000.00	\$ 625,000.00	\$ 1,000,000.00
126432	Coldwater - Quincy	Grand Street.	Marshall Road to Waterman Ave	Branch	0.82	reconstruct	\$	375,000.00	\$ 105,000.00	\$ 480,000.00
126439	Dowagiac	Depot Dr/Lester/ High St/Pennsylvania	Depot Drive-Park Place to Davison St; Lester Ave- Davison St to Telegraph Street; High St- Walnut St to Lowe St; Pennsylvania Ave-Main St to High St	Cass	0.54	Resurface	\$	108,160.00	\$ 27,040.00	\$ 135,200.00
126433	Gaylord	Dickerson Road	Milbocker Rd north 1400ft.	Otsego	0.26	Resurface	\$	351,200.00	\$ 87,800.00	\$ 439,000.00
126434	Goodrich-Ortonville (NEW)	Gale Rd	McCandlish Rd to Hegel Rd	Genessee	0.54	Resurface	\$	375,000.00	\$ 93,750.00	\$ 468,750.00
126435	Hastings	Heath Road	M-37 to M-43	Barry	1.32	Resurface	\$	33,105.00	\$ 8,276.00	\$ 41,381.00
126436	Hastings	Airport Road	M-37 to Heath Road	Barry	0.33	Resurface	\$	50,513.00	\$ 12,628.00	\$ 63,141.00
126438	Hastings	Shriner	Hanover Street to Jefferson Street	Barry	0.28	Reconstruct	\$	291,383.00	\$ 1,152,663.00	\$ 1,444,046.00
126369	Houghton -Hancock	White Street/Misc Streets	Citywide: White St with drainage improvements from N. Lincoln to Reservation (.50); Mill and repave the following: Reservation from White to Quincy (.06). Water from Michigan to Scallon (.18) E. Quincy from Dunstan to Reservation (.06); Ohio from Ethel to Michigan (.11); Texuco from Quincy to Hancock (.04); Dunstan from W. Quincy to Front (.07), Ravine from Quincy to Hancock (.04); Elevation from N. Lincoln to S. Lincoln (.25).	Houghton	1.31	Resurface	\$	187,500.00	\$ 47,500.00	\$ 235,000.00
126371	Houghton Lake	Co. Rd. 100 (E. Houghton Lake Drive)	M-18 to Co Rd 102 (Doyle Trail)	Roscommon	2.5	HMA ultra thin	\$	375,000.00	\$ 95,000.00	\$ 470,000.00
126372	Ishpeming - Negaunee	West Case/County Road	West Case from Teal Lake to Jackson St/ County Road from Silver St to Division St: County Rd: mill and repave existing street, replace sidewalks, ADA ramps, and install drainage structure, gravel shoulder: W. Case: mill and repave existing street surface approx 1200 feet, replace sidewalk ada ramp and adjust drainage structure	Marquette	0.43	resurface	\$	220,000.00	\$ 55,000.00	\$ 275,000.00
126238	Kinross Charter Township	Kincheloe Road	M-80 to Watertower	Chippewa	1	Resurface	\$	250,000.00	\$ 50,000.00	\$ 300,000.00
126383	Manistee - Eastlake	Knott Rd. and Suida Rd	Lakeshore Road to Dontz Road	Manistee	1.59	Resurface	\$	375,000.00	\$ 125,000.00	\$ 500,000.00
126384	Menominee	14th Ave	21st Street - West Drive	Menominee	0.3	Reconstruct	\$	375,000.00	\$ 134,590.00	\$ 509,590.00
126385	Milan	Lewis Street	Dexter to North Street	Washtenaw	0.34	reconstruct	\$	375,000.00	\$ 221,000.00	\$ 596,000.00
126386	Owosso -Corunna	E. Oliver Street	Washington St to Gould St	Shiawassee	0.65	reconstruct	\$	375,000.00	\$ 146,400.00	\$ 521,400.00
126387	Paw Paw - Lawton	Nursery Street	2nd Street to 72nd Ave	Van Buren	0.81	Reconstruct	\$	340,000.00	\$ 156,000.00	\$ 496,000.00
126751	Paw Paw - Lawton	AVL	transit project	Van Buren		transit equipment	\$	15,000.00	\$ 3,750.00	\$ 18,750.00
126753	Paw Paw - Lawton	Camera and Equipment	transit project	Van Buren		transit equipment	\$	20,000.00	\$ 5,000.00	\$ 25,000.00
126392	Portland (2)	Divine Highway	Marsalle Rd - Portland City Limits	Ionia	1.2	Resurface	\$	375,000.00	\$ 93,750.00	\$ 468,750.00
126253	Sault Ste. Marie	4th Avenue	250' SW of Ash to Hyde	Chippewa	0.38	Reconstruct	\$	375,000.00	\$ 415,000.00	\$ 790,000.00
126397	South Haven	Blue Star Highway	from BL-196 to North Baseline Road	Allegan	2.6	Resurface	\$	375,000.00	\$ 415,000.00	\$ 790,000.00
126398	Sturgis	White School/Progress	US-12 North to Progress P.O.E.	St. Joseph	0.48	Resurface	\$	148,970.00	\$ 37,240.00	\$ 186,210.00
126754	Sturgis	St. Joe County Transportation	Commercial office floor vacuum/ three replacement desks. Corrugated rubber mats for buses \$2,750-- Camera systems for revenue vehicles \$15,000	St. Joseph	N/A	office furniture and technology	\$	15,975.00	\$ 3,550.00	\$ 17,750.00
126399	Williamston- Webberville	East Middle Street	N. Putnam to S. Mullet Street	Ingham	0.36	resurface	\$	375,000.00	\$ 415,000.00	\$ 790,000.00
					26.54		TOTAL \$	9,273,806.00		

AGENDA REPORT

TO: Mayor & City Commissioners
FROM: Diane Lyon, City Clerk
DATE: March 17, 2016
RE: *Communications

For the Agenda of March 21, 2016

***Note: This is a Consent Agenda item and is considered as routine by the City Commission. As such, this matter shall be automatically enacted by one motion with all other Consent Agenda items unless a Commissioner or citizen requests this item be individually discussed, in which event it shall be removed from the Consent Agenda and considered and acted upon in its designated sequence on the approved Clare City Commission agenda of March 21, 2016.**

The following major items of correspondence were either received by or transmitted by the City since the last regularly scheduled City Commission meeting:

MLive Newsfeed. Two recent news articles covering Downtown Clare's Historic District nomination to the National Register of Historic Places are attached for the Commission's review.

The Loop. MML's most recent newsletter is attached for review.

Letter from Resident. The city received the attached letter from a resident concerning the postal conversion.

Attachments. As outlined above.

Michigan

 **Photos from The Saginaw News**
Saginaw Area News, Community, Sports, Weather Images & Pictures

Clare Downtown Historic District nominated to National Register of Historic Places

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Monday, February 29, 2016 11:52 AM

Jeff Schrier | jschrier1@mlive.com
By **Jeff Schrier** | jschrier1@mlive.com
[Email the author](#)
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0

Jeff Schrier | MLive.com Clare Congregational Church on Fifth Street in downtown Clare is included in the Clare Downtown Historic District that was nominated to the National Register of Historic Places along with sites in Bay City, Kalamazoo, Detroit and Mackinac County.

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- [Michigan sites nominated to National Register of Historic Places include Clare, Detroit, Bay City, Kalamazoo and U.P.](#)

This gallery:

Michigan sites nominated to National Register of Historic Places include Clare, Detroit, Bay City, Kalamazoo and U.P. (31 photos)



Michigan

Detroit's Pontchartrain Club and a northern Michigan town among new historic places

By Heather Jordan | heather_jordan@mlive.com[Follow on Twitter](#)

on March 14, 2016 at 12:00 PM, updated March 14, 2016 at 12:02 PM

LANSING, MI — Detroit's Pontchartrain Club/Town House Apartments, a former Masonic temple in Bay County and a northern Michigan town characterized by its Neoclassical architecture are among several spots recently nominated for listing on the National Register of Historic Places.

The locations, including the Clare Downtown Historic District, were nominated during the January State Historic Preservation Review Board meeting, according to a Michigan State Housing Development Authority news release.

"This is quite an achievement for Clare Downtown Historic District," Sen. Judy Emmons, R-Sheridan, said in a statement. "This area makes up the historic commercial core of the city and is certainly deserving of a listing in the National Register of Historic Places."

The Clare Downtown Historic District is situated along four blocks of North McEwan Street in the city of Clare. It is home to 51 buildings, two structures, one site and two objects, dating as early as 1873.

"If you have ever visited Downtown Clare you know it has a charm all its own," Rep. Joel Johnson, R-Clare, said in a statement. "I am proud to say that the city I call home has been nominated for this prestigious distinction."

The State Historic Preservation Review Board also approved the nomination of the following historic sites for listing. Follow the links for more information and the history of each place:

- **Sacred Heart (Gros Cap) Church** in Mackinac County's Moran Township
- **Bay City Masonic Temple**
- **Eric and Margaret Ann (Davis) Brown House in Kalamazoo**
- **Pontchartrain Club/Town House Apartments, WJBK-TV Studios Building, New Center Commercial Historic District and Professional Plaza Tower** all located in Detroit

The earliest buildings constructed in the Clare Downtown Historic District are three former residences, all framed with wood and designed using local materials available at that time, the release states. Of the three, the 1882 Goodman House at 120 E. Fifth is the most intact.

The district's two most architecturally important 19th century buildings are the adjoining Doherty Opera House (1891) and Clare County Savings Bank (1887). These buildings were designed in the Late Victorian style with complimentary broad upper facades, according to the release.

The Clare Congregational Church, listed on the National Register of Historic Places since 1995, also is significant, particularly because of architect W. T. Cooper.

The Bay City Masonic Temple, 700 N. Madison Ave., was originally built in 1891 and rebuilt following a fire in 1903, according to

Ron Bloomfield, director of operations and chief historian for the Bay County Historical Society.

"The temple is a significant building because at the time it was built, the late 1800s, it was considered to be one of the finest examples of Masonic temple architecture," Bloomfield said. "It was heralded as one of the most handsome Masonic buildings in the country, at the time."

Bloomfield said being on the National Register is "like a stamp of approval" and makes certain types of funding potentially available.

"The National Register is more than a list of resources that have been researched and identified as locally and nationally significant," State Historic Preservation Officer Brian Conway said in a statement. "The register is a tool for honoring and preserving historic properties."

The National Register of Historic Places is a program of the National Park Service within the U.S. Department of the Interior, the release states. In Michigan, the State Historic Preservation Office administers the program. Nominated sites are generally added to the Register within 45 days of being submitted.

*Heather Jordan is a reporter for MLive. She can be reached at 989-450-2652 or hjordan@mlive.com. For more news, follow her on **Twitter**.*

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Diane Lyon

From: mml.activehosted.com@emsend7.com on behalf of Michigan Municipal League [lgreen@mml.org]
Sent: Thursday, March 17, 2016 9:01 AM
To: Diane Lyon
Subject: Flint Mayor to Speak at Capital Conference!

[Web version of email](#) [Send to a friend](#)

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Your One-stop Spot for League Events & Education Training

 michigan municipal league

March 17, 2016

Flint Mayor Dr. Karen Weaver to Speak at Capital Conference

March 22-23 | Lansing

The news is filled with stories of the serious health and environmental challenges the people of Flint are facing as a result of the city's lead-contaminated water crisis. Flint Mayor Dr. Karen Weaver will share with us how the city's water system got to this point, and what can be done to remedy the situation in the short- and long-term. [Get the details](#) and [register today!](#)



Earn EOA Credits at Capital Conference

For anyone enrolled in the League's Elected Officials Academy (EOA), Capital Conference provides a chance to earn more credits:

- Conference attendance - 2 credits
- Conference Workshop - 3 credits
- Lobbying 2.0 & 3.0 sessions - 2 Advocacy credits



For more information about the EOA, or to enroll, visit eoa.mml.org.

Help Educate Your Fellow Municipal Leaders

Some of your fellow members are losing out on important educational opportunities because their budgets are stretched to the max. This is where we need your help! The [League Foundation has launched a campaign to raise 7,500](#) by **March 23** at Capital Conference to help educate our local officials. With your donation, you can be part of helping more people sharpen their skills at events like the League's Convention, elected officials training, and more. Prizes for the largest individual and community donor. [Donate today!](#)



Michigan Green Communities Conference

April 20-22 | Roscommon

Michigan Green Communities sixth annual conference will focus on building climate adaptation in Michigan with an emphasis on clean energy initiatives. This is a team event where communities are encouraged to bring 3-5 multi-disciplinary staff members. Attendance is FREE for communities that commit to complete the 2016 MGC Challenge. [Register today.](#)





MML Calendar

Stay up-to-date on all the League events and trainings.



Congress for the New Urbanism, Detroit

The 24th annual Congress for the New Urbanism will be held in Detroit, June 8-11. Connect and engage with over 1,500 placemakers from across the world, explore innovative solutions to local challenges, and test drive cutting-edge placemaking resources. The League has partnered with CNU to present this event. [Register today.](#)

New Guide to Placemaking

Michigan State Housing Development Authority and MSU Land Policy Institute have produced the free guidebook, [Placemaking as an Economic Development Tool](#). It's now available for free download.

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Michigan Municipal League, 1675 Green Road, Ann Arbor, MI 48105, USA

The Post Office is proposing changes to how we get our mail delivered that do not benefit us. The changes are being presented as a done deal but with the threat that if we don't agree to them now and let the Post Office pay the cost of moving our mailboxes we will have to change later and pay for the costs of moving the boxes ourselves. This is not true!

On the following pages are the rules from the Postal Operating Manual that are the only laws in existence that everyone (including the Post Office managers) must abide by. Do not give them your signature unless you want the change proposed for you. Don't let them tell you that it will happen whether you like it or not. Even one dissent in a block could keep them from changing you to a mailbox at the end of your street.

You can read the rules through, but, they basically say that if you as a property owner get your mail delivered to a mailbox on your porch and it's been done that way at least a year then you are grandfathered in and the Post Office can't change where and how your mail is delivered unless they get you to sign an agreement. It's your signature that's important because they are required to get the signature of every property owner affected by the change. In some cases they propose to put banks of mailboxes at one end of the street rather than delivering to your door. They have told the merchants that they will have communal boxes in one location rather than having their mail brought into the stores as has been done for more than the 35 years I've been in business. The tactics have been underhanded at best. But once again, the changes CAN'T happen without the signature of every property owner affected.

Don't sign anything unless it improves mail delivery for you.



PAYABLES REPORT FOR COMMISSIONERS

EXP CHECK RUN DATES 03/09/2016 - 04/04/2016 BOTH JOURNALIZED AND UNJOURNALIZED OPEN BANK CODE: CONSO

VENDOR	INVOICE #	DESCRIPTION	Entry Date	CK DATE	AMOUNT
1ST CHOICE OFFICE OUTLI	104346	HANGING FOLDERS/PENS/CLIP BOA	03/11/16	03/22/16	36.51
1ST CHOICE OFFICE OUTLI	104273	INK/ INK CREDIT	03/11/16	03/22/16	26.86
ACE HARDWARE	63888	UPS	03/11/16	03/22/16	14.03
ACE HARDWARE	63869	HD PLUG	03/11/16	03/22/16	2.24
ACE HARDWARE	63840	UPS SHIPPING	03/15/16	03/22/16	26.20
AIRGAS USA LLC	9934247013	ACETYLENE/OXYGEN	03/14/16	03/22/16	25.18
ANDREW SANTINI	2016-0229	MTA CONFERENCE REIMBURSEMENT	03/11/16	03/22/16	18.90
BOLLE, RICHARD	03/15/2016	UB refund for account: 4THE-C	03/15/16	03/22/16	97.68
BUCCILLI'S PIZZA	2016-0308	ELECTION FOOD	03/14/16	03/22/16	28.17
CAGLE, TONYA MARIE	03/15/2016	UB refund for account: DUNL-C	03/15/16	03/22/16	83.31
CAPITAL EQUIPMENT	131507	BRZ BUSH, HYD CO	03/14/16	03/22/16	4.50
CHARTER COMMUNICATIONS	2016-0306-8568	PD SERVICE FROM 03/16/16-04/1	03/17/16	03/22/16	105.80
CITY OF CLARE	2016-0401	04/01/16 UTILITIES PAYMENT	03/15/16	03/22/16	888.91
CLARE AUTOMOTIVE SUPPL	2-720315	AUTOLITE PLATINUM	03/14/16	03/22/16	74.00
CLARE AUTOMOTIVE SUPPL	2-720502	NYLON TIES	03/14/16	03/22/16	15.61
CLARE AUTOMOTIVE SUPPL	2-720383	HEAD PLUG	03/14/16	03/22/16	1.41
CLARE AUTOMOTIVE SUPPL	2-720695	V BELTS	03/14/16	03/22/16	36.36
CLARE AUTOMOTIVE SUPPL	2-720915	JACK FLUID	03/14/16	03/22/16	9.19
CLARE AUTOMOTIVE SUPPL	2-721052	COARSE WIRE W	03/14/16	03/22/16	13.58
CLARE AUTOMOTIVE SUPPL	2-720369	MAX CLEAN	03/11/16	03/22/16	5.38
CLARE AUTOMOTIVE SUPPL	2-719334	SPECIALS/BULBS	03/11/16	03/22/16	32.95
CLARE AUTOMOTIVE SUPPL	2-717711	OIL/ELBOW	03/11/16	03/22/16	20.97
CLARE AUTOMOTIVE SUPPL	2-720045	MOTOR	03/11/16	03/22/16	119.85
CLARE COUNTY REVIEW	54666	MINUTES AD	03/14/16	03/22/16	123.00
CLARE HARDWARE	347947	BLACK BUSHING/NIPPLE/COUPLING	03/14/16	03/22/16	8.16
CLARE HARDWARE	43899	STEEL ROD	03/11/16	03/22/16	6.49
CLARE HARDWARE	347932	PAINT SUPPLIES	03/11/16	03/22/16	16.53
CLARE HARDWARE	346931	COUPLING/ADAPTER/ELBOW/PIPE/V	03/11/16	03/22/16	61.76
CLARE HARDWARE	347716	NC TAP	03/11/16	03/22/16	4.99
COMMUNITY DEVELOPMENT	CITYCL16-05	INSPECTIONS FEBRUARY 2016	03/11/16	03/22/16	405.00
COMPASS MINERALS AMERIC	71461961	SALT	03/11/16	03/22/16	9,271.73
CONSUMERS ENERGY	201715954973	1000 0007 4714 PROJECT 1- AIF	03/01/16	03/17/16	930.68
CONSUMERS ENERGY	20543690504	1000 1114 5081	03/01/16	03/17/16	22.59
CONSUMERS ENERGY	205720675789	700 SCHOOLCREST SERV 01/27/16	03/03/16	03/17/16	26.33
CONSUMERS ENERGY	201982940860	500 BEECH SERV. 01/27/16-02/2	03/03/16	03/17/16	52.20
CONSUMERS ENERGY	203584833727	601 W 5TH SERV 01/28/16-02/24	03/03/16	03/17/16	29.79
CONSUMERS ENERGY	203584833724	207 W 5TH SERV. 01/27/16-02/2	03/03/16	03/17/16	954.54
CONSUMERS ENERGY	203584833723	202 W 5TH SERV. 01/27/16-02/2	03/03/16	03/17/16	408.09
CONSUMERS ENERGY	202872856696	305 W STATE SERV. 01/27/16-02	03/03/16	03/17/16	23.66



PAYABLES REPORT FOR COMMISSIONERS

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VENDOR	INVOICE #	DESCRIPTION	Entry Date	CK DATE	AMOUNT
CONSUMERS ENERGY	202872856692	1525 N MCEWAN SERV. 01/27/16-	03/03/16	03/17/16	50.08
CONSUMERS ENERGY	202872856690	1603 N MCEWAN SERV. 01/27/16-	03/03/16	03/17/16	60.16
CONSUMERS ENERGY	206877397875	203 W 4TH SERV. 01/27/16-02/2	03/03/16	03/17/16	76.29
CONSUMERS ENERGY	205898674219	221 WILCOX SERV. 01/27/16-02/	03/03/16	03/17/16	36.84
CONSUMERS ENERGY	205898674217	231 WILCOX SERV 01/27/16-02/2	03/03/16	03/17/16	38.97
CONSUMERS ENERGY	205809656128	396 SHAMROCK SERV 01/27/16-02	03/03/16	03/17/16	22.59
CONSUMERS ENERGY	205720675794	500 SCHOOLCREST SERV. 01/27/1	03/03/16	03/17/16	22.59
CONSUMERS ENERGY	205720375792	604 SCHOOLCREST SERV. 01/27/1	03/03/16	03/17/16	31.38
CONSUMERS ENERGY	205720675790	820 SCHOOLCREST SERV. 01/27/1	03/03/16	03/17/16	33.65
CONSUMERS ENERGY	205186724892	820 CEDAR 01/27/16-02/22/16	03/03/16	03/17/16	22.59
CONSUMERS ENERGY	204652755533	10242 S CLARE AVE SERV. 01/27	03/03/16	03/17/16	30.59
CONSUMERS ENERGY	204029788936	507 S MCEWAN SERV. 01/27/16-C	03/03/16	03/17/16	25.39
CONSUMERS ENERGY	204474754872	299 N MCEWAN SERV. 01/27/16-C	03/03/16	03/17/16	22.59
CONSUMERS ENERGY	204474754725	405 MAPLE SERV 01/27/16-02/23	03/03/16	03/17/16	397.95
CONSUMERS ENERGY	204474754695	813 INDUSTRIAL SERV. 01/28/16	03/03/16	03/17/16	22.59
CONSUMERS ENERGY	203584833729	416 W 5TH SERV. 01/28/16-02/2	03/03/16	03/17/16	33.24
CONSUMERS ENERGY	203584833713	202 W FOURTH SERV. 01/28/16-C	03/03/16	03/17/16	46.57
CONSUMERS ENERGY	206877397077	3333 DUNLOP SERV. 01/27/16-02	03/03/16	03/17/16	605.68
CONSUMERS ENERGY	206254612622	332 WITBECK SERV. 01/27/16-02	03/03/16	03/17/16	24.47
CONSUMERS ENERGY	205720675732	696 POINT SERV. 01/27/16-02/2	03/03/16	03/17/16	38.71
CONSUMERS ENERGY	205453690504	610 W. WHEATON #1 SERV. 01/27	03/03/16	03/17/16	22.59
CONSUMERS ENERGY	205453690384	1532 N MCEWAN SERV. 01/27/16-	03/03/16	03/17/16	139.85
CONSUMERS ENERGY	205008731462	501 FOREST SERV. 01/27/16-02/	03/03/16	03/17/16	52.83
CONSUMERS ENERGY	204652755530	327 BROOKWOOD SERV. 01/27/16-	03/03/16	03/17/16	82.41
CONSUMERS ENERGY	201626953167	315 W FIRST SERV. 01/27/16-2/	03/03/16	03/17/16	198.70
CONSUMERS ENERGY	204474754877	510 N MCEWAN SERV. 01/28/16-C	03/03/16	03/17/16	111.05
CONSUMERS ENERGY	201893943290	STREET LIGHTS SERV 02/01/16-C	03/14/16	03/25/16	547.18
CONSUMERS ENERGY	201893943294	STREET LIGHTS SERV 02/01/16-C	03/14/16	03/25/16	3,241.94
CONSUMERS ENERGY	201893943278	TRAFFIC LIGHTS 02/01/16-02/29	03/14/16	03/25/16	5.74
CONSUMERS ENERGY	203762824326	10725 S EBERHEART 02/10/16-03	03/14/16	03/31/16	232.75
CONSUMERS ENERGY	203762824328	10843 S EBERHART SERV 02/10/1	03/14/16	03/31/16	22.71
CONSUMERS ENERGY	202516921938	10807 S EBERHART SERV. 02/10/	03/14/16	03/31/16	25.79
CONSUMERS ENERGY	202961872340	40 CONSUMERS PK A SERV. 02/10	03/14/16	03/31/16	191.40
CONSUMERS ENERGY	204207810001	40 CONSUMERS PKWY B SERV. 02/	03/14/16	03/31/16	72.41
CONSUMERS ENERGY	202961872434	4715 COLONVILLE SERV. 02/10/1	03/14/16	03/31/16	272.42
COYNE OIL CORP	96343	AF FLEET CHG GRN 50/50 DRUM I	03/16/16	03/22/16	359.70
COYNE OIL CORP	2016-0229-62034	MOTOR OIL/INDUSTRIAL OIL	03/11/16	03/22/16	86.20
DAVE WILLIAMS	03/14/2016	BUILDING INSPECTION SERVICES	03/14/16	03/22/16	1,100.00
DBI BUSINESS INTERIORS	03JC1268	PENS/PAPER/TOILET PAPER	03/16/16	03/22/16	82.49



PAYABLES REPORT FOR COMMISSIONERS

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VENDOR	INVOICE #	DESCRIPTION	Entry Date	CK DATE	AMOUNT
DBI BUSINESS INTERIORS	03JC1269	LABELMAKER	03/11/16	03/22/16	37.79
DBI BUSINESS INTERIORS	03JB7962	FLAGS/CLIPS	03/11/16	03/22/16	72.28
DBI BUSINESS INTERIORS	03JC0208	CREDIT FOR FLAGS	03/11/16	03/22/16	-64.74
DENNIS PURKIS	2016-0229-3	MTA CONFERENCE REIMBURSEMENT	03/11/16	03/22/16	18.90
DTE ENERGY	2016-0323	SERVICE 01/26/16-02/24/16	03/07/16	03/23/16	5,201.65
FAMILY FARM & HOME CLAI	1101/24		03/15/16	03/22/16	94.42
FAMILY FARM & HOME CLAI	1097/24	CHAIN/SLIP HOOK/LATCH	03/14/16	03/22/16	32.93
FRANCISCO JR, THOMAS	2016-0314	DOG FOOD REIMBURSEMENT	03/14/16	03/22/16	154.85
FRANK MICHALSKI	2016-0308	ELECTION WORKER	03/11/16	03/22/16	148.25
FRANK TERRY	2016-0308	ELECTION WORKER	03/11/16	03/22/16	209.90
GARY L TODD	03/14/2016	AIRPORT MANAGEMENT & PHONE ST	03/14/16	03/22/16	875.00
GOURDIE FRASER & ASSOC	1600301	NORTH ENG. DRINKING WATER INV	03/11/16	03/22/16	10,100.00
GRAINGER	9044219658	EYE WASH KIT/GLOVES	03/11/16	03/22/16	148.93
HALES, BRIAN M.	03/16/2016	UB refund for account: JONR-C	03/16/16	03/22/16	83.95
HERRICK HOUSE	12253	ELECTION MEALS	03/15/16	03/22/16	84.20
ICMA	2016-0316	KEN MEMBERSHIP RENEWAL	03/16/16	03/22/16	648.00
JACK DOHENY COMPANIES,	A91531	NOZZLE/HOSE/HIGH PRES.WASH/	03/16/16	03/22/16	788.04
JAMES A. MISHLER	216-0229-2	MTA CONFERENCE REIMBURSEMENT	03/11/16	03/22/16	18.90
JANN WOLF	2016-0308	ELECTION WORKER	03/11/16	03/22/16	83.25
JEFF PUNCHES	2016-0229-4	MTA CONFERENCE REIMBURSEMENT	03/11/16	03/22/16	18.90
JOHNSON DOOR & CENTRAL	28324	SIDE TRACK	03/11/16	03/22/16	50.00
JOSH MILLER	2016-0310	CLOTHING ALLOWANCE REIMBURSEM	03/15/16	03/22/16	25.44
KATHY SNOOKS	2016-0308	ELECTION WORKER	03/11/16	03/22/16	218.61
LEVESQUE, RACHEL	2016-0308	ELECTION WORKER	03/11/16	03/22/16	83.70
LEXISNEXIS - IYETEK, LI	I100177-20160131	PD MAINTENANCE FEE 1-YEAR 201	03/17/16	03/22/16	625.50
MCKENNA ASSOCIATES, INC	2016-0118-21550	MASTER PLAN PROJECT #21550	03/11/16	03/22/16	4,485.00
MICHIGAN PIPE & VALVE	T72054	TILE PROBE/WHENCH TRUMBULL	03/14/16	03/22/16	127.00
MICHIGAN PIPE & VALVE	T72081	REROUNDING TOOL/HOSE ADPT	03/16/16	03/22/16	102.00
MICHIGAN PIPE & VALVE	T72082	REPAIR CLAMP	03/16/16	03/22/16	151.11
MICHIGAN STATE POLICE-(551-462179	LIVESCAN	03/11/16	03/22/16	442.50
OWENS SOFT WATER, INC	2016-0310	WATER - CITY HALL	03/14/16	03/22/16	13.00
PLM LAKE & LAND MANAGEM	2016-0309	REIMB FOR 2016 MDEQ PERMIT AF	03/11/16	03/22/16	800.00
RADZIALOWSKI, CATHLEEN	2016-0308	ELECTION WORKER	03/11/16	03/22/16	151.56
REIMOLD PRINTING CORPOI	42600	DRY ERASE MAP	03/11/16	03/22/16	334.00
REVEAL MEDIA USA INC	99	PD CAMERA DOCKING STATION - €	03/17/16	03/22/16	359.00
ROSE MICHELS ARMENTROU	2016-0308	ELECTION WORKER	03/11/16	03/22/16	54.00
SCHNEIDER TIRE OUTLET :	1393367	CARLISLE MULTI TRAC	03/14/16	03/22/16	160.50
SEITER ELECTRIC INC	13993	DIAGNOSE HEATER IN SCREEN ROC	03/11/16	03/22/16	100.00
SHARON MAIR	2016-0308	ELECTION WORKER	03/11/16	03/22/16	99.00



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VENDOR	INVOICE #	DESCRIPTION	Entry Date	CK DATE	AMOUNT
SHERWIN WILLIAMS CO	2355-0	PAING	03/11/16	03/22/16	182.68
SHULTS EQUIPMENT LLC	0001728	LIVE END SHEAR	03/14/16	03/22/16	51.50
SHULTS EQUIPMENT LLC	0102025-IN	LIVE END SHEAR	03/16/16	03/22/16	51.50
TACTICAL ENCOUNTERS INC	127	TRAINING CLASS	03/11/16	03/22/16	450.00
TEAMSTERS LOCAL #214	2016-0401	DUES APRIL 2016	03/17/16	03/22/16	646.00
USA BLUE BOOK	880448	SENSOR/VALVE/FLOAT SWITCH	03/11/16	03/22/16	299.81
WITBECK'S FAMILY FOODS	234408	WATER	03/11/16	03/22/16	11.98
WITBECK'S FAMILY FOODS	280710	ELECTIONS SUPPLIES	03/11/16	03/22/16	25.36
WITBECK'S FAMILY FOODS	239940	DONUTS FOR ELECTION	03/11/16	03/22/16	12.00
WITBECK'S FAMILY FOODS	234556	PLATES/PLASTIC UTINSILS	03/11/16	03/22/16	8.87
WYMAN, NICK	2016-0308	ELECTION WORKER	03/11/16	03/22/16	76.50
Sub Total:					51,477.73



PAYABLES REPORT FOR COMMISSIONERS

< RUN DATES 03/09/2016 - 03/21/2016 BOTH JOURNALIZED AND UNJOURNALIZED PAID BANK CODE: CONSO - CHECK TYPE: PAI

VENDOR	INVOICE #	DESCRIPTION	EXPECTED CK DATE	AMOUNT	STATUS
AT&T CORPORATION	2016-0324	DUNLOP WELL CIRCUIT/WT CIRCU'	03/15/16	1,138.59	Paid
MALLEY CONSTRUCTION	2016-0309	RES: 2016-019 COLONVILLE ROA	03/09/16	93,248.01	Paid
MERS	2016-0314	ACTUARIAL VALUATION ANALYSES	03/14/16	1,900.00	Paid
VPS CONVENIENCE STORE	NP 46856761	02/01/16-02/29/16 VEHICLE GA	03/09/16	206.22	Paid
VPS CONVENIENCE STORE	NP46856760	02/01/16-02/29/16 PD VEHICLE	03/09/16	787.47	Paid
VPS CONVENIENCE STORE	NP46856758	02/01/16-02/29-16 DPW VEH. G	03/09/16	2,163.97	Paid
VPS CONVENIENCE STORE	NP46856759	02/01/16-02/29/16 FIRE VEH. (03/09/16	152.14	Paid

99,596.40

OPEN INVOICE TOTAL: 51477.73

Grand Total: 151,074.13

COMMISSION APPROVAL:
