



# CITY OF CLARE

202 West Fifth Street | Clare, Michigan 48617-1490  
Office 989.386.7541 | Fax 989.386.4508  
[www.cityofclare.org](http://www.cityofclare.org)

## CLARE CITY COMMISSION

Monday, February 15, 2016

6:00 pm

### AGENDA

#### CITY HALL

Ph 989.386.7541  
Fx 989.386.4508  
[www.cityofclare.org](http://www.cityofclare.org)  
Manager x102  
Assessor x103  
Clerk x106  
Treasurer x107

#### DEPARTMENT OF PUBLIC WORKS

Ph 989.386.2182 or  
989.386.7541 x202  
Fx 989.386.4508

#### UTILITY BILLING

Ph 989.386.7541 x201

#### W/WWT PLANT

Ph 989.386.2321  
Fx 989.386.2387

#### POLICE DEPT. NON-EMERGENCY

Ph 989.386.2121  
Fx 989.386.0440

#### FIRE DEPT. NON-EMERGENCY

Ph 989.386.2151  
Fx 989.386.3020

#### PARKS & RECREATION

Ph 989.386.7541 x213  
Fx 989.386.4508

#### AIRPORT

Ph 989.386.0445  
Fx 989.386.4508

1. **CALL TO ORDER**
  - A. Pledge of Allegiance
  - B. Roll Call
2. **CONSENT AGENDA** – All items listed with an asterisk (\*) are considered to be routine by the City Commission and shall be enacted by one motion. There will be no separate discussion of these items unless a Commissioner or citizen requests to do so, in which event the item shall be removed from the General Order of Business and considered in its normal sequence on the agenda.
3. **\*APPROVAL OF MINUTES**
4. **\*APPROVAL OF AGENDA**
5. **PUBLIC COMMENT**
6. **OLD/UNFINISHED BUSINESS** – None
7. **NEW BUSINESS**
  - A. City of Clare Recreation Master Plan
    - (1) Public Hearing
    - (2) Plan Approval
  - B. Traffic Study Proposal
  - C. Colonville Road Project Final Payment
  - D. Street Light LED Conversion
8. **TREASURER'S REPORT**
9. **\*DEPARTMENT REPORTS**
10. **CITY MANAGER'S REPORT**
11. **\*COMMUNICATIONS**
12. **EXTENDED PUBLIC COMMENT**
13. **COMMISSION DISCUSSION TOPICS**
14. **CLOSED SESSION** – Teamsters Bargaining Unit Agreements
15. **\*APPROVAL OF BILLS**





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## 16. ADJOURNMENT

### **CITY HALL**

Ph 989.386.7541

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Manager x102

Assessor x103

Clerk x106

Treasurer x107

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Fx 989.386.3020

### **PARKS & RECREATION**

Ph 989.386.7541 x213

Fx 989.386.4508

### **AIRPORT**

Ph 989.386.0445

Fx 989.386.4508



The regular meeting of the Clare City Commission was called to order at 6:00 p.m. in the Commission Chambers by Mayor Pat Humphrey who led the Pledge of Allegiance. Present were: Commissioners Bob Bonham, Pat Humphrey, Carolyn (Gus) Murphy, Karla Swanson and Jean McConnell. Absent: None. Also present were Ken Hibl, City Manager; Steven Kingsbury, Treasurer and Finance Director; Jim Chapman, Fire Chief; Brian Gregory, Police Chief; and Diane Lyon, City Clerk.

2. CONSENT AGENDA:

Moved by Commissioner Swanson second by Commissioner McConnell to approve the items listed with an asterisk (\*) (Agenda, Minutes, Board and Committee Appointments, Communications, and Bills) that are considered to be routine by the City Commission. Ayes: All. Nays: None. Absent: None. *Motion Carried.*

3. \*APPROVAL OF MINUTES:

*Approved By Consent Agenda.*

4. \*APPROVAL OF AGENDA:

*Approved By Consent Agenda.*

5. PUBLIC COMMENT: None.

6. UNFINISHED BUSINESS: None.

7. NEW BUSINESS:

**A. PRESENTATION OF LIFE SAVING PIN-OFFICER NATASHA SEYMOUR**

Officer Natasha Seymour responded to call for assistance on Washington Road just outside the Clare City limits on January 24th. Upon arriving on scene Officer Seymour found a woman without a noticeable pulse and was not breathing. She immediately administered CPR. Her immediate and unhesitant actions are credited with saving the woman's life. Her performance is deserving of recognition and merit.

Mayor Humphrey presented a Life Saving Pin to Officer Seymour.

**B. TRAFFIC CONTROL ORDER #16-001 (MCEWAN STREET LOADING ZONE)**

The City's Traffic & Safety Committee met on January 18, 2016 to discuss two specific topics – one of them being complaints received from business proprietors on McEwan Street regarding the location of the McEwan Street Loading and Delivery Zone on the west side (southbound) side of McEwan Street. This delivery/loading zone was established in 2014 (Resolution 2014-150) to eliminate the traffic hazard created by delivery trucks stopping in the westbound travel lane of West Fifth Street for deliveries to Maxwell's Flowers..

After discussion with two of the McEwan Street business owners whose businesses are located immediately adjacent to the loading zone, the Traffic & Safety Committee recommended that the present location of the loading zone be moved to a location just north of The White House Restaurant/south of the exit of the MidMichigan Medical Center's exit, thereby appeasing the business owners by again allowing on-street parking immediately adjacent to their respective businesses and concurrently maintaining a McEwan Street delivery/loading zone that will accommodate all of the businesses on this block of McEwan Street. The proposed relocation of this loading and delivery zone returns the use of three parking spaces that were eliminated when the loading and delivery zone was initially created.

Motion by Commissioner Bonham second by Commissioner McConnell to approve Traffic Control Order 16-001 by adoption of Resolution 2016-013. Roll call vote: Yeas: Commissioners Bob Bonham, Pat Humphrey, Carolyn (Gus) Murphy, Jean McConnell, and Karla Swanson. Nays: None. Absent: None. *Motion Carried.*

**C. AMENDMENT TO ENGINEERING CONTRACT – NORTH INDUSTRIAL PARK PROJECT**

The City enjoys an engineering services contract (Resolution 2014-004) with its engineering firm of record, Gourdie-Fraser, for design and construction engineering

related to the City's new North Industrial Park Project. As reflected in the referenced Resolution, the approved amount of the contract is \$762,850.

We have entered the close-out phase of this project. Unlike other grant agencies we've worked with in the past, the EDA's process requires we defer all change orders and amendments to the end/close-out phase of the project. We've already submitted our change orders and amendments for our two primary construction contractors, but we have not done so for our engineer. Consequently, we ask the Commission to amend the GFA contract to a total not to exceed \$781,468.85 – a cost difference of \$18,618.85 – to allow us to submit this final amendment to the EDA, thereby allowing us to commence close-out of the grant.

Motion by Commissioner McConnell second by Commissioner Swanson to approve the Engineering Contract Amendment for the North IP Project by adoption of Resolution 2016-015. Roll call vote: Yeas: Commissioners Bob Bonham, Pat Humphrey, Carolyn (Gus) Murphy, Jean McConnell, and Karla Swanson. Nays: None. Absent: None. *Motion Carried.*

**D. APPROVAL TO SUBMIT USDA GRANT APPLICATION-CFD PICK-UP TRUCK**

The local grant specialist for the United States Department of Agriculture (USDA) has informed the City that her agency currently has grant funds available for the purchase of small vehicle purchases on a first-come-first-served basis. The Clare Fire Department uses a 1998-vintage pick-up for its command vehicle. While the vehicle is in very good condition, it is not a crew-cab vehicle, thereby limiting its utility – and it is nearly 20 years old. Consequently, the City Staff recommends that the City submit a grant application to replace the vehicle. The City Commission is asked to approve the submittal of the application.

Motion by Commissioner McConnell second by Commissioner Murphy to approve the submittal of the grant application by adoption of Resolution 2016-016. Roll call vote: Yeas: Commissioners Bob Bonham, Pat Humphrey, Carolyn (Gus) Murphy, Jean McConnell, and Karla Swanson. Nays: None. Absent: None. *Motion Carried.*

**E. \*BOARD & COMMITTEE APPOINTMENT-PLANNING COMMISSION (ELAINE DEMASI)**

*Approved by Consent Agenda. Resolution 2016-017.*

**8. TREASURER'S REPORT**

The Treasurer presented his report.

**9. CITY MANAGER'S REPORT**

Planning Commission Meeting. The next-scheduled Planning Commission meeting is scheduled for Wednesday, February 10th. The two primary agenda topics include a request for an amendment to the approved Walmart site plan to change elevation/façade colors of a portion of the proposed project and continuation of the City's Master Plan update with the assistance of McKenna Associates.

Addendum: We received notice today that our Master Plan update Project Manager of McKenna & Associates (Amy Neary) has taken a position with West Bloomfield Township. Greg Elliott who is the Principal Planner for McKenna has been named the new Project Manager for our Master Plan update.

Proposed Street Millage. Ballot language for the May election must be approved and submitted to the local county clerks by February 9th. We discussed the possibility of including a street millage proposal for our electorate to consider at this election. But due to the current prohibition imposed by the state's new Public Act 269 that precludes us to use any type of governmental forum to educate voters regarding the various ballot proposals for 60 days preceding a scheduled election, we've deferred this matter to the August election (or later if need be) to allow the state legislature an opportunity to amend or repeal PA 269 and/or to await the outcome of the federal lawsuit filed against the State of Michigan this week to determine whether the law is constitutional.

Water Quality Article - Lead. Due to the public health concerns being raised as a result of recent issues being highlighted with the public drinking water in Flint, I asked Dale Clark, our Water Superintendent, to write a short article to assure our water customers that we do not have similar issues here in Clare. We have offered this piece to our local media in the event they desire to include it in one of their upcoming weekly editions. The article will also be included in our newsletter, aired on our public access channel, and posted to our website.

Temporary Surge – Part-Time Police Coverage. Due to the current public environment and general less-than-positive attitude toward law enforcement in general in our nation, safety of our officers is of critical concern to me. Consequently, I have approved (30-day trial period) the temporary increase of part-time officers to allow us to have back-up coverage for our duty vehicle on weekends.

Michigan Annual Local Government Manager's Conference. I will be attending the annual statewide municipal manager's conference Feb 2-5; this year's conference is being held in Port Huron.

Marketing & Advertising for Sale of Fire Vehicles. I've given Chief Chapman the authority to expand his use of professional marketing and advertising agencies to assist us in selling our currently excess fire vehicles. I've restricted him to expending more than \$1,000 in these efforts without my prior approval.

Blight. We are currently focusing on two primary blight issues (207 W. Third Street and Steve's Auto & Glass). We've referred both of these matters to our City Attorney for action; correspondence related to both cases is attached. Jaynie is concurrently working on a blight case on an East Fifth Street residence that we've referred to her.

Human Resources Training for Supervisors. We've asked Jaynie to arrange an afternoon of HR training for our department heads and their deputies. We've also invited Harrison and PMDL to join us for this training opportunity; they've accepted the offer and concurrently offered to share in the cost of the training. The training will be provided by Mr. Lou Rabaut, an attorney specializing in human resources matters that we have used for all our HR matters for the past 18 years; to date we have never been successfully sued for any matter that Lou has provided us counsel. He will provide us a three-hour block of instruction to be held at the PMDL in late February/early March. The primary topics of discussion will include the top 10 reasons employers are sued, hiring practices, promotions & demotions, performance reviews, union contract issues, attendance & leave, pay practices, and discipline & discharge.

State of the Community Presentation. Mayor Pro Tem Jean and I will be participating in MidMichigan Community College's first-ever State of the Community event on Feb 9th. The event is primarily intended to inform our local community members of activities and actions in our local area. MPT Jean & I will be making a ten-minute presentation for the event. We welcome and encourage everyone to attend.

Results of MDEQ Water System Survey. MDEQ conducted a survey of our water system in December. A copy of the complete report is available in the City Clerk's Office or at our Water Superintendent's Office. The report indicates Dale and the members of his Department should be complemented on the job they are doing. But it also indicates we need to implement a more aggressive capital schedule to facilitate needed improvements in our distribution and iron removal systems – both of which require funding, of course.

Addendum: C/M Ken Hibl attended the funeral today of City Manager Mike Young from Rockford, MI who died unexpectedly at the young age of 48.

#### 10. \*COMMUNICATIONS

Approved By Consent Agenda.

Census Bureau Correspondence. We received a letter from the Census Bureau advising us of an impending survey.

January 21st Edition of The Loop. The aforementioned periodical was provided.

EDA Correspondence. The City received the attached approval letter from the EDA approving our two requested end-of-project construction change orders.

Termination Notice – BS&A Assessing Services. The City forwarded a letter of termination of Assessing Services to BS&A as required by our contractual agreement with that firm now that Ms. Edie Hunter is employed by the City.

11. EXTENDED PUBLIC COMMENT: None.

12. COMMISSION DISCUSSION TOPICS: Commissioner Bonham spoke of safety concerns related to the numerous, deep potholes located in the private drive situated between Taco Bell/KFC and the Car Wash. These two businesses own to the center of the drive and are responsible for maintenance. C/M Hibl will issue a letter to each of the owners informing them of ordinance requirements for maintenance of their property.

13. \*APPROVAL OF BILLS

*Approved By Consent Agenda.*

15. CLOSED SESSION- Provide Guidance & Discuss Strategy for Employee Bargaining Unit Negotiations

Motion by Commissioner McConnell second by Commissioner Swanson to go into closed session. Roll call vote: Yeas: Commissioners Bob Bonham, Pat Humphrey, Jean McConnell, Carolyn (Gus) Murphy and Karla Swanson. Nays: None. Absent: None. *Motion Carried.*

Motion by Commissioner McConnell second by Commissioner Bonham to go into open session. Roll call vote: Yeas: Commissioners Bob Bonham, Pat Humphrey, Jean McConnell, Carolyn (Gus) Murphy and Karla Swanson. Nays: None. Absent: None. *Motion Carried.*

Motion by Commissioner Bonham second by Commissioner Murphy to proceed with the contract negotiation strategy as discussed in closed session. Roll call vote: Yeas: Commissioners Bob Bonham, Pat Humphrey, Jean McConnell, Carolyn (Gus) Murphy and Karla Swanson. Nays: None. Absent: None. *Motion Carried.*

14. ADJOURNMENT

Motion by Commissioner Bonham second by Commissioner Swanson to adjourn the meeting. Ayes: All. Nays: None. Absent: None. *Motion Carried.* Meeting adjourned at 7:38 p.m.

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Pat Humphrey, Mayor

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Diane Lyon, City Clerk

## AGENDA REPORT

TO: Mayor Pat Humphrey and the Clare City Commission  
FROM: Ken Hibl, City Manager  
DATE: February 11, 2016  
RE: City of Clare Parks & Recreation Master Plan

For the Agenda of February 15, 2016

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**Background.** The City's Parks & Recreation Master Plan is required to be updated every five years to ensure eligibility to any and all programs available through the Michigan Department of Natural Resources (MDNR), to include all grant and loan programs. Additionally, it is simply good management sense and good practice to periodically update our Master Plan to ensure that ever-changing community recreation priorities and needs are being addressed and met.

Joy Simmer, our Rec Director, has renewed the Plan (*copy att'd*): has submitted it to our Parks & Recreation Board for consideration; has provided copies to our neighboring governmental entities having recreation programs for review and comment; and has asked Diane to publish notice (*copy att'd*) of a required public hearing to allow public comment to be heard and thereby facilitate the City Commission's approval of the Plan to allow us to submit the Plan to MDNR.

The City Commission is asked to consider hold the requisite public hearing to receive comment and then approve the Plan.

**Issues & Questions Specified.** Should the City Commission hold the required public hearing and subsequently approve the proposed City of Clare Parks & Recreation Master Plan?

**Alternatives.**

1. Hold the hearing and approve the Plan.
2. Hold the hearing and approve the Plan with amendments or modifications.
3. Do not approve the Plan.
4. Set aside the decision regarding this matter to a later date.

**Financial Impact:** If the City Commission does not approve the Plan, the cost to the City would be our loss of opportunity to apply for and receive any available recreation grants and to participate in MDNR Programs that require a current Plan as eligibility criteria. Approval of the Plan would conversely provide us those opportunities.

**Recommendation.** I recommend that the City Commission hold, by appropriate motion, hold the public hearing and subsequently approve the Parks & Recreation Master Plan by adoption of Resolution 2016-014 (*copy att'd*).

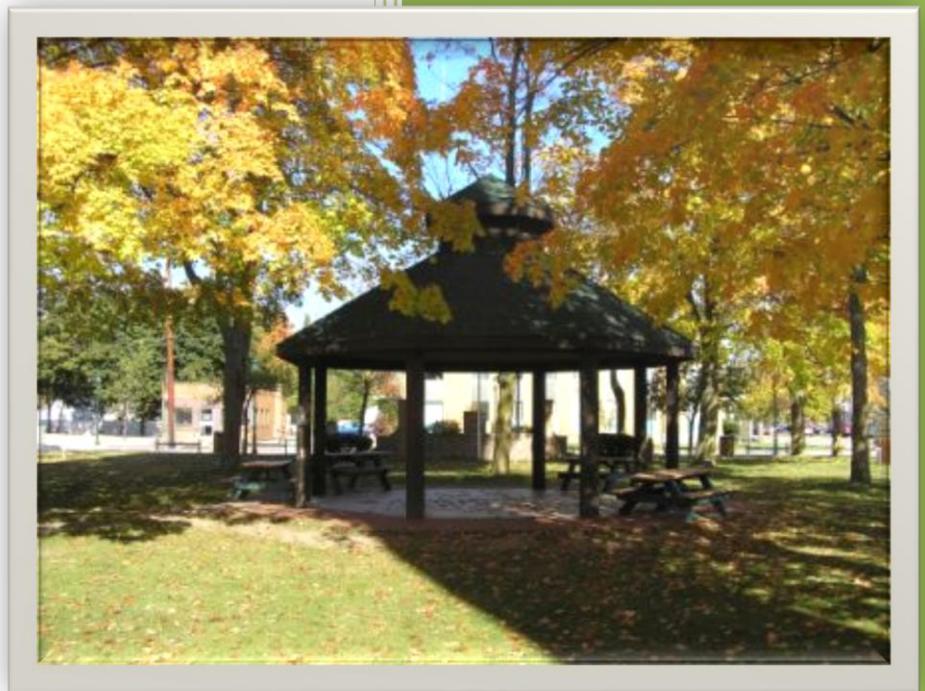
**Attachments.**

1. Parks & Recreation Master Plan.
2. Public Notice.
3. Resolution 2016-014.



2016 - 2020

# Parks and Recreation Master Plan City of Clare, Michigan



Expires: December 31, 2019

# City of Clare

## Parks & Recreation Master Plan 2016-2020 Acknowledgements

The planning process for the Clare Parks and Recreation Master Plan could not have happened without the leadership and participation of numerous city officials, community leaders, and, particularly, the Citizens of Clare. We would like to recognize the following individuals for their efforts:

City Council	Pat Humphrey, Mayor Jean McConnell, Mayor Pro Tem Robert Bonham, Commissioner Gus Murphy, Commissioner Karla Swanson, Commissioner
City Manager	Mr. Ken Hibl
City Parks & Recreation Director	Ms. Joy Simmer
City Parks Supervisor	Gary Bauer
Parks and Recreation Advisory Board	Ms. Judy Brankel Mr. Michael Craig Mr. Matt Miller Ms. Rose Michels Mr. Jon Ringelberg Ms. Carol Santini Ms. Tonya Willman
CMU/MLGMA Fellow	Roy Atkinson
Report Prepared by	Joy Simmer Parks and Recreation City of Clare 989-386-7541 ext. 213 jsimmer@cityofclare.org



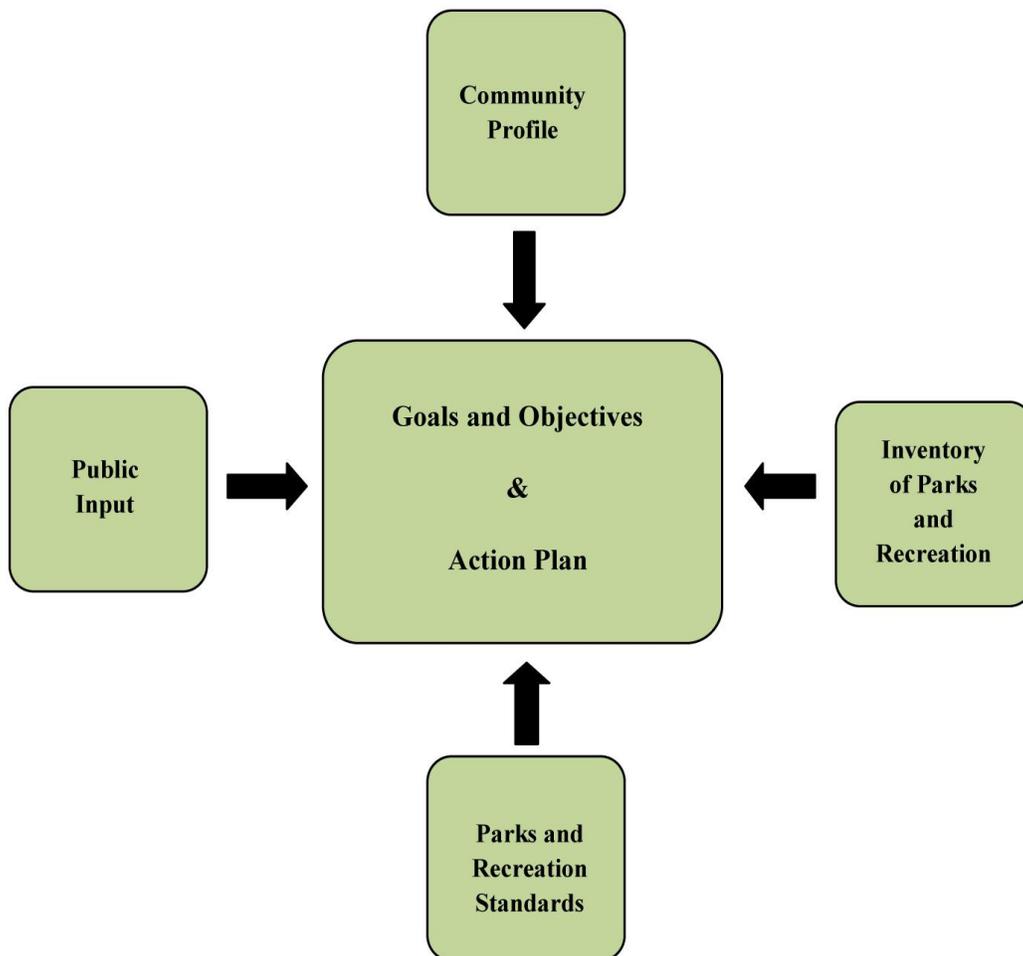
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## Chapter 1: Introduction

The revision of the City of Clare master plan for parks and recreation began in February 2015, by Joy K.S. Simmer, Director of Clare Parks and Recreation. The planning process was designed to include information from multiple sources using various means of data collection consistent with the master planning process.

All of the original data was collected January - March 2009. This data was collected by RPL students from Central Michigan University. On April 23, 2009, the students gave a presentation of their findings to the Parks and Recreation Board. This inventory has been updated and logged yearly ever since the original collection dates.



## Chapter 2: Community Description

This plan has been prepared for the City of Clare, Michigan. In previous plans, the focus of planning was on the acquisition and development of parks and recreation areas for use by residents and non-residents. Beginning with the 2005 master plan, the City of Clare expanded the scope of the planning process to include planning for the delivery of recreation programs and services to the community. Also, because of the strategic location of the city along the Pere Marquette Rail Trail, the City continues to address planning for the ultimate expansion and completion of the rail trail project through to the western city boundary and the development of a new recreation complex.

### ***Location***

The City of Clare, Michigan is located in Clare County at the intersection of U.S. Highway 127 and U.S. Highway 10, approximately 80 miles north of Lansing and 30 miles west of Midland, MI (See Figure 1).

The City of Clare, Michigan is located in the central part of the lower peninsula of Michigan; often referred to as the “middle-of-the-mitt.” The City of Clare is located on the southern edge of Clare County and the northern edge of Isabella County. Clare County, also known as the Gateway to the North, is located at the convergence of the relatively flat agricultural southern part of Michigan and the hill country leading to Michigan’s “High Plains” area.

The location of Clare at the intersection of U.S. Highway 127 and U.S. Highway 10 make it a funnel point for much traffic traveling to Michigan’s North Country. Traffic is so significant that the state of Michigan operates a Michigan Welcome Station on U.S. 127 at Clare (Figure 1).

**Figure 1: Location Map, City of Clare**



## ***History***

The area around Clare was initially settled during Michigan's logging era that followed the Civil War. Michigan's pine timber became important as the supply of trees in the northeast was exhausted. By 1880, Michigan was producing as much lumber as the next three states combined. The growth of the logging industry in this part of Michigan was accompanied by the growth of the railroads. Clare was founded during the early 1870's, when the Pere Marquette Railroad built a station here during the lumber boom. Clare was incorporated into a village in 1879 and later as a city in 1891.



## ***Demographics***

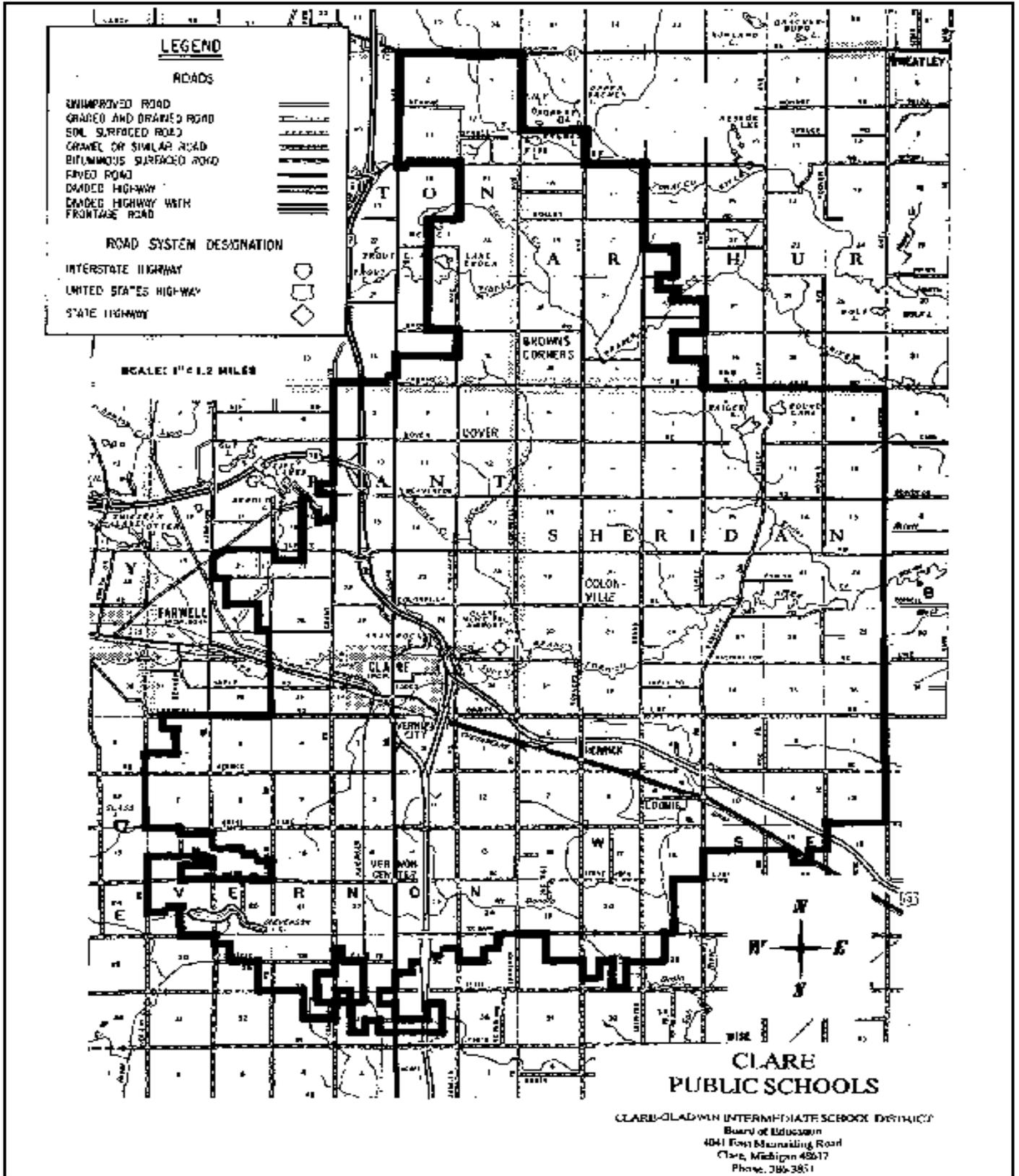
According to 2010 Census, the overall population within the City of Clare stands at 3,118. The updated 2014 population estimates for the City of Clare have that total sitting at 3,089. Comparatively, according to the 2000 census, the City of Clare had a population of 3,140. Less than 5% of the population was represented by minority or ethnic groups. Females significantly outnumbered males, 54.8% to 45.2%. The median age in the City of Clare at that time was 36.1 years, which is nearly a year lower than the median state average and national median age (37.2 years). This age difference is evidenced in the percentage of residents over the age of 65 years. While both the state and national average for persons over 65 stood at 13%, in the City of Clare over 16 (16.9%) percent of the population was 65 or older. There is little reason to believe that the demographic makeup of the city has changed significantly since 2010<sup>1</sup>.

For planning purposes, it is useful to look beyond the City of Clare proper. Because of Clare's rural location, the City of Clare serves as a population center for an area much larger than the city itself. While the population of the City of Clare is only estimated to be about 3,100 in 2014, the Clare Public School district encompasses approximately 120 square miles, including parts of two counties and six townships. The 48617 zip code that represents the Clare Post Office serves an area with a combined population of 8,612<sup>2</sup>. Many of these people choose to shop in Clare, and participate in recreation programs and services provided in the City of Clare. Although not tax payers, non-residents also add to the burden of providing parks and recreation services in the city and should be considered in planning decisions. See Figure 2 for the Clare Public Schools district map.

<sup>1</sup> [http://factfinder.census.gov/faces/nav/jsf/pages/community\\_facts.xhtml](http://factfinder.census.gov/faces/nav/jsf/pages/community_facts.xhtml)

<sup>2</sup> <http://www.city-data.com/zip/48617.html>

Figure 2: Clare Public Schools District Map



## ***Population Trends***

The population of the City of Clare has declined about 2%<sup>3</sup> between 2000 and 2007 (Table 1). This decline is a little larger than the rate of population decline of the county as a whole. Surry, Grant and Sheridan Townships, which surround Clare, also show declines in population ranging from 1% to approximately 3%. The current economic climate in the state of Michigan will likely continue to hold down population growth for the next several years.

The median age of a Clare resident is 37.2<sup>4</sup> years, almost 2 years older than the median age in the state of Michigan.

## ***Economics***

Like many areas of the state, Clare County is experiencing gradual economic growth coming out of the recession. According to the Michigan Department of Energy, Labor & Economic Growth (DELEG), unemployment in Clare County is at its highest level in decades. In October, 2009, unemployment in Clare County stood at 16.6%; ranked 69<sup>th</sup> out of Michigan's 83 counties.

Median household income in Clare was \$28,734 (2007); almost \$20,000 less per year than the state median household income of \$47,950.

According to Sperling's Best Places<sup>5</sup>, the cost of living in Clare is reasonable compared to the nation. Clare scores a 78 compared to the national score of 100.

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<sup>3</sup> [http://factfinder.census.gov/faces/nav/jsf/pages/community\\_facts.xhtml#none](http://factfinder.census.gov/faces/nav/jsf/pages/community_facts.xhtml#none)

<sup>4</sup> <https://research.stlouisfed.org/fred2/series/MICLAR5URN>

<sup>5</sup> [http://factfinder.census.gov/faces/nav/jsf/pages/community\\_facts.xhtml#none](http://factfinder.census.gov/faces/nav/jsf/pages/community_facts.xhtml#none)

<sup>6</sup> [http://www.bestplaces.net/cost\\_of\\_living/city/michigan/clare](http://www.bestplaces.net/cost_of_living/city/michigan/clare)

**Table 1: Population Trend of Clare County 2010-2013**

<b>Name</b>	<b>Population, 2010 Census</b>	<b>Population, 2010 Estimate ACS</b>	<b>Population, 2011 Estimate ACS</b>	<b>Population, 2012 Estimate ACS</b>	<b>Population, 2013 Estimate ACS</b>
Clare County	30,926	31,162	31,058	30,924	30,823
Arthur Township	647	754	771	834	834
City of Clare	3,118	3,196	3,191	3,076	3,073
Franklin Township	825	741	704	770	780
Freeman Township	1,157	1,021	1,002	1,030	1,036
Frost Township	1,047	1,332	1,321	1,286	1,172
Garfield Township	1,882	1,635	1,637	1,651	1,657
Grant Township	3,259	3,231	3,244	3,245	3,263
Greenwood Township	1,041	1,121	1,099	1,091	1,173
Hamilton Township	1,829	1,971	1,970	2,057	2,010
City of Harrison	2,114	1,849	2,107	2,100	2,324
Hatton Township	933	853	845	901	844
Hayes Township	4,675	4,756	4,708	4,684	4,660
Lincoln Township	1,824	2,029	1,913	1,898	1,656
Redding Township	526	402	445	433	435
Sheridan Township	1,575	1,724	1,659	1,354	1,414
Summerfield Township	456	556	536	499	475
Village of Farwell	871	1,018	979	924	816
Winterfield Township	459	456	393	416	435

## Chapter 3: Organization and Administration

The City of Clare provides parks and recreation services under authorization of MCL section 1917 Public Act 156, which states that “Any city, village, county or township may operate a system of public recreation and playgrounds; acquire, equip and maintain land, buildings or other recreational facilities; employ a superintendent of recreation and assistants; vote and expend funds for the operation of such system.”

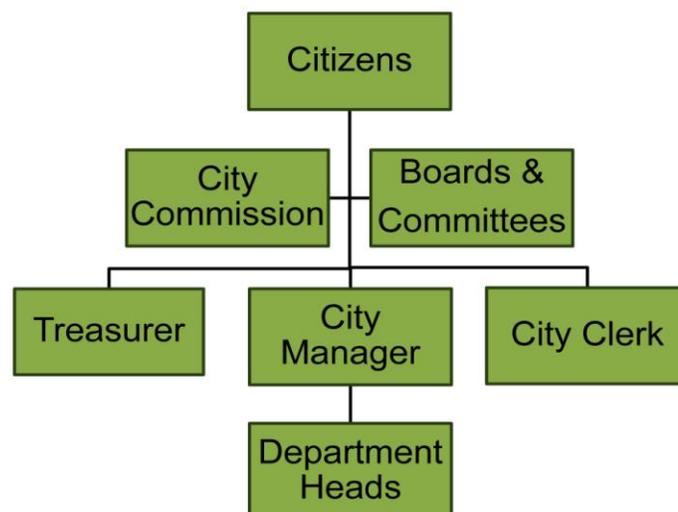
### Organization

The City Commission oversees operations of parks and recreation with recommendations from the Parks and Recreation Advisory Board, which is approved by the City Commission. Parks and Recreation currently exists as one of the departments of city government. Since 2005, the City of Clare has had a full time Director of Parks and Recreation. The Director of Parks and Recreation is supervised by the City Manager.

Figure 3: City of Clare Organizational Chart

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## City of Clare Organizational Chart



## ***Working Relationships***

The Director of Parks and Recreation has responsibility for management of the City's parks and recreation areas, and for planning recreation programs and services for the public. In addition, the Director works closely with the Parks and Recreation Advisory Board, which provides recommendations to the City Commission on matters related to parks and recreation, and with the Director of Public Works in the area of park maintenance.

The Director also works closely with community groups that provide recreation programs in the community using city property. Since 2005, Parks and Recreation assumed responsibility for managing the community soccer program at the request of Clare Public Schools. The Clare Little League, Pony League, Rocket Football, Adult Softball, and Tennis League use city facilities, but are self-managed organizations run by parents and participants.

In addition, the Director works with other community organizations and partners to provide recreation programs and services. The department partners with the Chamber of Commerce, Police and Fire Departments, the Pere Marquette District Library, Clare Public Schools, community volunteers, and other groups to offer programs and services. The City of Clare has partnered with the Friends of Clare County Parks and Recreation in support of efforts to expand the trail through the City of Clare.

The City of Clare has leased property at Brookwood Park from Clare Public Schools and has developed that property for recreational use. Old, unsafe playground equipment owned by the schools was removed and a new playground area was installed in its place by the City and community volunteers.

Like any community recreation agency, the City relies on a wide range of volunteers to provide recreation programs and services. The Clare Moose Lodge spearheaded the community-build playground project that resulted in the Imagination Gateway playground development. Students from within The Department of Recreation, Parks and Leisure Services through Central Michigan University, are frequently recruited to provide leadership for events and programs offered by Parks and Recreation.

## ***Funding***

Funding for parks and recreation services comes from three primary sources: general fund appropriations, fees & charges for services, and a dedicated property tax for park improvements.

In 2012, the electorate of Clare voted resoundingly (over 77%) to renew a parks millage for a period of ten years, from 2013-2022. The renewal and extension of this millage gave the City the ability and flexibility to plan larger projects with the knowledge that long range funding was secured, with the renewed millage estimated at producing an average of \$63,000.00 each year until 2022. Table 2 represents projected funding levels for parks and recreation from various sources over the next five years.

**Table 2: Property Tax and Fee Revenue 2010-2015**

Year	Park Property Tax Revenue	Fees
2014-2015	\$63,011	\$25,317
2013-2014	\$66,732	\$21,272
2012-2013	\$64,656	\$19,109
2011-2012	\$64,453	\$17,441
2010-2011	\$66,702	\$21,912

Parks and recreation operations are funded by the General Fund. Table 3 shows the actual and projected budgets for the 2015-2018 fiscal years for parks and recreation in Clare.

Table 3: Parks and Recreation Budget

**CITY OF CLARE - PARKS AND RECREATION BUDGET  
APPROVED AND FORECASTED AMOUNTS FOR 2015-2018**

<b>PARKS AND RECREATION</b>	<b>2015-2016 RECOMMENDED</b>	<b>2016-2017 FORECAST</b>	<b>2017-2018 FORECAST</b>
<b><u>Revenues</u></b>			
CURRENT PROPERTY TAXES	63,007.89	67,819.54	70,911.73
INTEREST AND PENALTIES TAXES	50.00	51.00	52.02
FEDERAL GRANTS	0.00	0.00	0.00
STATE GRANTS	0.00	0.00	0.00
CHARGES FOR SERVICES - PARKS	8,000.00	8,160.00	8,323.20
CHARGES FOR SERVICES - RECREATION	11,000.00	11,220.00	11,444.40
SPONSORSHIPS	3,500.00	3,570.00	3,641.40
INTEREST	25.00	25.50	26.01
LAND LEASES	1,300.00	1,300.00	1,300.00
IN LIEU OF TAXES	325.00	0.00	0.00
SPECIAL ASSESSMENTS	21,340.00	22,000.00	22,000.00
DONATIONS/CONTRIBUTIONS	500.00	510.00	520.20
DONATIONS – SOUTH REC/SOCCER COMPLEX	2,500.00	2,550.00	2,601.00
DONATIONS – SKATEPARK	2,500.00	2,550.00	2,601.00
REFUNDS AND REIMBURSEMENTS	0.00	0.00	0.00
INSTALLMENT LOAN PROCEEDS	0.00	0.00	0.00
BOND PROCEEDS	700,000.00	0.00	0.00
<b>Total Revenues</b>	<b>814,047.89</b>	<b>119,756.04</b>	<b>123,420.96</b>
<b><u>Expenditures</u></b>			
WAGES	108,341.68	110,508.52	111,990.47
PAYROLL TAXES	8,288.15	8,453.92	8,662.99
FRINGE BENEFITS	35,075.86	35,777.38	36,492.93
RETIREMENT - LEGACY AND CURRENT	13,214.02	13,478.30	13,752.86
SUPPLIES AND POSTAGE	19,550.00	20,941.00	20,043.81
PROFESSIONAL AND CONTRACTUAL SERVICES	13,000.00	13,260.00	13,525.20
CONTRACTED SERVICES - LAKE SHAMROCK	35,500.00	33,710.00	36,884.20
PRINTING & PUBLISHING	100.00	102.00	104.04
SEWER	2,000.00	2,040.00	2,080.80
WATER	6,300.00	6,426.00	6,554.52
ELECTRICITY	5,000.00	5,100.00	5,202.00
NATURAL GAS	350.00	357.00	364.14
REPAIRS - BUILDINGS AND GROUNDS	2,000.00	2,040.00	2,080.80
REPAIRS - EQUIPMENT	500.00	510.00	520.20
LEASE/RENT	1,100.00	1,100.00	1,100.00
EQUIPMENT RENTAL - DATA PROCESSING	1,100.00	1,100.00	1,100.00
EQUIPMENT RENTAL - MOBILE EQUIPMENT	29,800.00	32,800.00	24,600.00
MISCELLANEOUS	754.34	769.43	784.82
PROFESSIONAL DEVELOPMENT	1,700.00	1,734.00	1,768.68
INSURANCE	2,500.00	2,550.00	2,601.00
CAPITAL OUTLAY - DEPRECIABLE	700,000.00	0.00	0.00
CAPITAL OUTLAY - NON-DEPRECIABLE	3,442.00	3,442.00	3,442.00
<b>Total Expenditures</b>	<b>529,058.40</b>	<b>305,111.57</b>	<b>317,270.96</b>
Total Revenues	814,047.89	119,756.04	123,420.96
Total Expenditures	<b>529,058.40</b>	<b>305,111.57</b>	<b>317,270.96</b>
<b>NET OF REVENUE AND EXPENDITURES</b>	184,989.49	<b>(185,355.53)</b>	<b>(193,850.00)</b>

# Chapter 4: Park and Recreation Inventory

The park inventory consisted of on-site visits to all city-owned parks and recreation areas. The inventory included recording the assets and features of each park. In addition, school facilities were inventoried where those facilities were used for recreation purposes. Finally, analysis was conducted of other recreation resources in the area by reviewing previous planning documents of the city, county, and other communities in the county, as well as state-owned recreation areas including camping and water access sites.

The City of Clare currently operates 38.5 acres of developed and 27.47 acres of undeveloped park space within the city.

Figure 4: Location Map of Clare City Parks



## City of Clare Parks

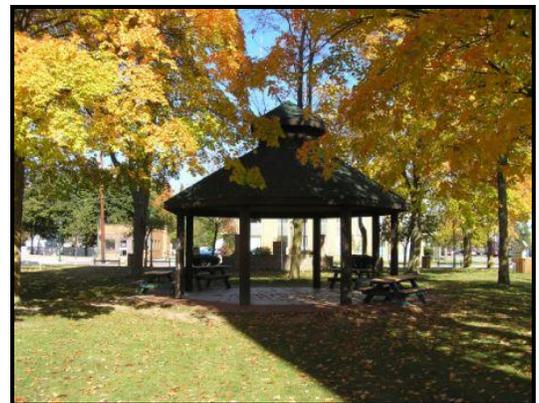
The City of Clare currently operates six developed parks throughout the city.



**Pettit Park**, located on the Tobacco River in Clare, offers day and overnight use. Pettit Park includes 21 campsites (16 of them with electrical hookup), playground equipment, restroom and shower facilities, picnicking and accessible fishing access to the Tobacco River.



**City Park**, located on Fifth Street across from City Hall, includes a small gazebo and picnic tables. City Park is frequently used for arts and crafts and musical entertainment events.





**Maple Street Park**, located at the corner of Maple and 3<sup>rd</sup>, Maple Street Park offers a covered picnic pavilion, picnic tables, grill, and playground structures.



**Stamina Stadium & McIreland Nature Trails**, located at the end of Schoolcrest Avenue, includes 4 fenced baseball fields, 1 fenced T-ball field, concession stand with storage & restrooms, batting cages, a pavilion, swings, slide, and jungle gym.

McIreland Nature Trails, located in the wooded area south of Stamina Stadium, offers a ½ mile of natural wooded trail including two bridges.





**Shamrock Park**, located on Lake Shamrock in Clare, offers a variety of day use features to residents and non residents. In addition to one lighted little league baseball field, the park includes two pavilions, playground, lake access, picnicking areas, and a handicapped accessible restroom.



**Brookwood Park**, located on Woodlawn Avenue, includes one adult softball field and the Imagination Gateway Playground. The park is adjacent to school tennis courts and sports fields.

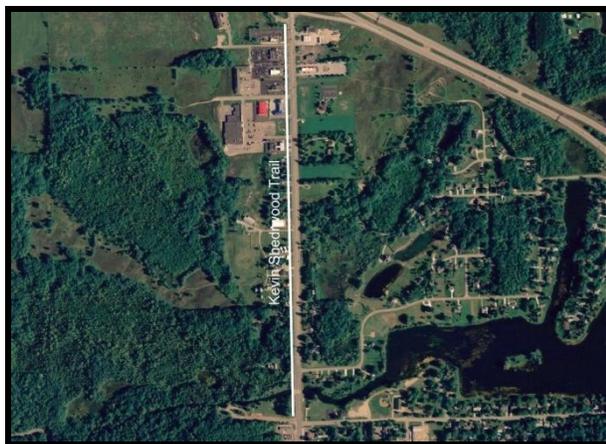


## Trails

In addition to city parks, two developed trails serve the Clare community. The Pere Marquette Rail Trail currently has a trail head at the Pere Marquette District Library providing access to city residents. The City of Clare received a DNR grant for the purchase of the rail right-of-way and trail construction from the previous eastern terminus to the Pere Marquette District Library in downtown Clare. The Kevin Sherwood Trail runs for about a mile along McEwan Street from Pettit Park to the north end of town.



**The Pere Marquette Rail-Trail**, currently terminates at the Pere Marquette District Library. The City recently purchased the additional right of way needed to complete the 2009 trail extension from U.S. 127 overpass to the Pere Marquette District Library.



**Kevin Sherwood Trail**, located adjacent to McEwan Street provides an approximately one mile long multi-use trail.

**Table 4: City of Clare Parks and Recreation Facilities Inventory**

<b>Facility</b>	<b>Park Type</b>	<b>Service Area</b>	<b>Location</b>	<b>Size</b>	<b>Inventory</b>
Clare City Park	Community Park	Community	West 5th Street and Beech Street; Across from City Hall	0.8 Acres	Gazebo, 27' diameter; Picnic Tables; Grill; Benches; Water Fountain; Skateboard Equipment (Temporary and Seasonal).
Stamina Stadium	Sport Park	Community	820 Schoolcrest Avenue; Adjacent to McIreland Nature Trail	13.2 Acres	4 Fenced Baseball/Softball Diamonds with Bleachers; 1 Fenced T-Ball Field; Concession Stand; Storage; Accessible Restrooms; Batting Cages; Pavilion; Swings; Slide; Jungle Gym.
Pettit Park	Community Park	Community	McEwan St.	5 Acres	21 Campground Sites (16 with Electric Hook-up); Fire Rings; Potable Water; Playground Structure and Equipment; Horseshoe Pit; Picnic Area with Grills; Sanitation Station; Accessible Restroom and Shower Facility; Fishing Pier.
Shamrock Park	Community Park	Community	225 Wilcox Parkway; South Shore of Lake Shamrock	11.3 Acres	1 Lighted Little League Baseball Diamond with Bleachers; Concession Stand; Large Pavilion (Winter, Outdoor Ice Rink) 120' X 48'; Medium Pavilion 48' X 24'; Small Pavilion 30' X 18'; Accessible Restroom Facility; Playground Equipment area with Benches plus Playground Equipment throughout park; Horseshoe Pit; Picnic Tables; Grills; Storage Building; Fishing Access to Lake Shamrock; Barnes Island (Located on Lake Shamrock, boat access only).
Maple Street Park	Neighborhood Park	Community	Maple Street and West 3rd Street	.4 Acre	Picnic Shelter and Table; Swing Set; Youth Climbing Wall; Sand Box; Grills; Benches.
Brookwood Park	Community Park	Community	Woodlawn Avenue and Ann Arbor Trail	8.8 Acres	1 Lighted Adult Softball Field; Imagination Gateway Playground, Basketball Court, Picnic Tables, Sand Volleyball Court, Tetherball.
McIreland Nature Trails	Trails	Community	820 Schoolcrest Avenue; Adjacent to Stamina Stadium	.5 Mile	Non Motorized Use Only; Walking; Biking; Jogging; Bridges over Tobacco River; Several Benches; Wildlife Viewing Opportunities.
Undeveloped Property		Community	Woodlawn North of Brookwood Park Softball Field	1.2 Acres	Undeveloped
Undeveloped Recreation Complex		Community	West of McEwan St., on the South Side of Pinecrest	26.27 Acres	Undeveloped

**Key to Park Types**

- Neighborhood Park      Park serving a neighborhood within ½ mile radius. Serving as recreation and social focus for the neighborhood. Generally include playground equipment, picnic areas, open play area, and shelters.
- Sport Park                Includes facilities primarily for use by organized sport organizations for leagues and tournaments.
- Community Park        Multi-use park serving both residents and non-resident visitors. Attractions for visitors and recreation opportunities for residents.
- Trail                        Multi-purpose trail for biking, walking, hiking. Natural surface.

## **Clare Public School Facilities**

Clare Public Schools and the Parks & Recreation Department have enjoyed a good working relationship over the years. Clare Public Schools operate a wide range of areas and facilities for interscholastic sports and physical education and provide outdoor playgrounds and play fields that serve the community as recreation facilities. Currently, the summer recreation programs have been provided through the Parks & Recreation Department and the schools. These are just a few examples of this cooperative spirit. The following is an inventory of public school area facilities that have recreational value.

Table 5: Clare Public School Facilities

<b>Facility</b>	<b>Location</b>	<b>Inventory</b>
Clare Primary School	Wheaton Avenue	Small Gymnasium/ Multipurpose room; Playground Equipment; Outdoor Basketball Hoops.
Clare High School	Wheaton Avenue and Cedar Street	Gymnasium with 1 Basketball Court; Bleachers; Concessions; Weight Room/ Fitness Center, 1 Baseball Field with Dugouts, Practice Area for Soccer and Football.
Clare Middle School	Wheaton Avenue and Hemlock Street	Gymnasium with 1 Basketball Court and Bleachers; Playground; Outdoor Basketball Area.
Brookwood Park Athletic and Recreation Complex	Woodlawn Avenue and Ann Arbor Trail	4 Tennis Courts; 1 Football Field with Home/Away Bleachers; 1/4 mile Track; 1 Baseball Field with Practice Cages, Dugouts, Bleachers; 1 Soccer Field with 2 Goals; Home/Away Locker Rooms; Public Restroom Facilities; Warming House; Concession Stand.
Undeveloped Property #1	Behind Glen's Market on North McEwan	Rolling Terrain (Half Wooded, Half Open); Significant Wetland Features; Wildlife Viewing Opportunities
Undeveloped Property #2	Near Brookwood Park	Wooded land, Possibly Wetlands in Some Areas

## ***Other Recreation Resources***

In addition to city parks, residents can enjoy several other recreation resources in the community.

**Table 6: Other Recreation Resources in Clare**

Cherry Grove Cemetery	Popular area for walking, biking, jogging and dog-walking. Offers rows of paved lanes for safe, off-street activity. Undeveloped east end provides field space for the Rocket Football program. Connected by trails to the McIreland Nature Trail and Stamina Stadium.
St. Cecilia Cemetery	Popular area for walking, biking, jogging and dog-walking. Offers rows of paved lanes for safe, off-street activity.
Pere Marquette Rail Trail	30 mile non-motorized rail-trail running from Midland, MI to the Pere Marquette District Library in Clare.
Kevin Sherwood Trail	1 mile trail for non-motorized use only along North McEwan from Pettit Park to Colonville Road; walking; biking; jogging; rollerblading.
Lake Shamrock	Boat launch, fishing

## ***Private Recreation Service Providers***

- Gateway Lanes
- Clare Family Fitness
- Firefly Golf course

## ***Nearby Recreation Resources***

### **City of Harrison (15 miles north of Clare)**

The public facilities consist of public schools, campgrounds, fishing areas, public parks, and senior citizens areas. The public schools contain playgrounds, baseball fields, basketball courts, nature trails, and indoor gymnasiums. There are several campgrounds in the area which can offer swimming, boating and fishing. Along with campground fishing, there are also specific areas you can fish which have boat launches. Within any community there are a series of public parks which have ball fields, pavilions, playgrounds and trails. The last public part is the senior center park, which has a variety of activities such as horseshoes, and shuffleboard. All of these facilities are at the use of the public and can be enjoyed by everyone.

Along with public facilities, there are also several private activities that individuals can participate in. There are several golf courses within the area, as well as a mini golf area. There is also a downhill skiing and snow tubing facility called Snow-Snake Ski & Golf Resort. Other popular activities include go-carts, batting cages and bowling.

### **Village of Farwell (5 miles west of Clare)**

Public areas consist of public parks, and public schools. The parks contain a variety of areas and facilities, such as open space, ball fields, tennis courts, playgrounds, and pavilions. The public schools have football fields, soccer fields, track lanes, tennis courts, ball fields, and playground equipment.

### **Isabella County (south of Clare County)**

The Isabella County Park Commission operates a number of county parks. These facilities offer camping, cabins, playgrounds, boat launches, nature trails, and lakes. One Isabella County Park, Herrick Park, is located only 2 miles east of the City of Clare off of U.S. Highway 10.

### **City of Mount Pleasant (15 miles south of Clare)**

The City of Mount Pleasant has several public parks, offering trails, playgrounds, sport fields, pavilions, outdoor basketball and volleyball courts, shuffleboard, tennis courts, a skate park, swimming, canoeing, fishing, and tubing access to the Chippewa River. In the winter, parks are available for cross country skiing and sledding. A variety of private recreation service providers including multiple golf courses, bowling lanes, an ice arena, roller-arena and billiards are also available in the city. The recently opened Morey Courts recreation facility offers basketball courts, volleyball, tennis, racquetball, exercise and fitness equipment, and other activities. Central Michigan University, located in Mount Pleasant, offers facilities to the public including swimming, softball, soccer, basketball, volleyball, racquetball, disc golf, health and fitness, weight lifting, aerobic exercise programs and other recreation facilities and services.

## Clare County and Townships

Townships in Clare County offer a variety of water access areas and outdoor recreation facilities. Freeman Township has public access at Windover Lake. Frost Township has two public access points on Long Lake. Garfield Township features several lakes with public access, and the park at Crooked Lake has ball fields, playgrounds, picnic areas, tennis courts and a swimming beach. Grant township has public access points at Gut, Five and Otter lakes. It also features fishing in the Tobacco River. Hatton Township has a roadside park. Hayes Township has a Civic Center, Community Center, Township Park and Township hall. The township Hall features a gym, exercise floor, dance floor, softball, basketball, picnic, play area and some trails. Redding Township features access to the Muskegon River. Summerfield Township has 30 miles of snowmobile trails and 20 miles of ORV trails and access to the Muskegon River. Other recreation facilities located in Clare County include several golf courses, campgrounds, Snow Snake Ski and Golf, and Duggan’s Canoe Livery and Campground.

## Status of all DNR Grant-Assisted Park and Recreation Projects

During 2005 – 2010 fiscal years, the City of Clare received funding from the Michigan Natural Resources Trust Fund (MNRTF) in the form of two grants. Both grants were in association with extending the Pere Marquette Rail-Trail from its previous terminus at the east boundary of the city in Isabella County into downtown Clare to the Pere Marquette District Library. Planning and execution for the extension of the Pere Marquette Rail Trail proved to be a lengthy and in-depth project, with initial planning starting almost 16 years ago. In order to make the project a success, the City had to secure ownership, easements, or leases for many parcels of property along the route for the trail. With the generous support from grants, millage revenue, and general fund dollars, construction of the trail extension occurred in 2009, with the extension being formally opened via ceremony on Saturday, September 19, 2009. Final elements of the new extension, including signage and final touches on landscaping, were put into place during the spring of 2010.

While the extension of the Rail Trail into downtown Clare proved to be a long and detailed project, it is certainly one that has greatly benefited the community, bringing the ability to safely recreate on an off road, non-motorized, multiuse path to the convenience of downtown. The final phase for Clare’s portion of the Pere Marquette Rail Trail will be to work on closing the gap between the current terminus of the trail at the Pere Marquette District Library in downtown and the edge of the paved trail outside the Moose Lodge on the west end of Clare.

The Michigan Department of Natural Resources post-completion self-certification reports can be found under

Grant No	Project	Amount
TF05-171	Pere Marquette Trail-Extension	\$ 99,100
TF07-096	Pere Marquette Rail Trail Extension	\$500,000



Recreation Grant History

**Applicant**

City of Clare

**Project No.** TF05-171

**Project Year:** 2005

**Project Title:** Pere Marquette Trail Extension

**Project Status:** Closed

**Grant Amount:** \$99,100.00

**Project Description:** Acquisition in fee simple title of 1.4 acres to extend the Pere Marquette Rail-Trail into the City of Clare.

**Project No.** TF07-096

**Project Year:** 2007

**Project Title:** Pere Marquette Rail Trail Extension

**Project Status:** Closed

**Grant Amount:** \$500,000.00

**Element**

**Element**

Site preparation

Landscape

Cleaning, Grading, Sidewalk & pavement removal

Trail Signage and MNRTF Plaque

Paved Path and Drainage

Road Crossings

Boardwalk

Erosion Control/Restoration

Retaining Wall

Pedestrian bridge

Fence

Sidewalk connections, ramp, agg.

Base,

Permit/

**Project Description:** Construction of a .4 mile, 10 foot wide non-motorized asphalt trail on former railroad right-of-way to extend the existing Pere Marquette Trail from its current terminus at the outskirts of Clare to downtown Clare.



PUBLIC OUTDOOR RECREATION GRANT
POST-COMPLETION SELF-CERTIFICATION REPORT

This information required under authority of Part 19, PA 451 of 1994, as amended;
the Land and Water Conservation Fund Act of 1965, 78 Stat. 897 (1964); and Part 715, of PA 451 of 1994, as amended.

GRANT TYPE: [X] MICHIGAN NATURAL RESOURCES TRUST FUND [ ] CLEAN MICHIGAN INITIATIVE
[ ] LAND AND WATER CONSERVATION FUND [ ] RECREATION PASSPORT [ ] BOND FUND

GRANTEE: City of Clare

PROJECT NUMBER: TF05-171

PROJECT TYPE: Acquisition

PROJECT TITLE: Pere Marquette Rail Trail Extension

PROJECT SCOPE: Acquisition in fee simple title of 1.4 acres to extend the Pere
Marquette Rail-Trail into the City of Clare

TO BE COMPLETED BY LOCAL GOVERNMENT AGENCY (GRANTEE)

Table with 2 columns: Agency Information and Contact Information. Includes fields for Name of Agency, Address, City, State, ZIP, Contact Person, Title, Telephone, and Email.

SITE DEVELOPMENT

Any change(s) in the facility type, site layout, or recreation activities provided?
If yes, please describe change(s). [ ] Yes [X] No

Has any portion of the project site been converted to a use other than outdoor recreation? If yes, please
describe what portion and describe use. (This would include cell towers and any non-recreation buildings.) [ ] Yes [X] No

Are any of the facilities obsolete? If yes, please explain. [ ] Yes [X] No

SITE QUALITY

Is there a park entry sign which identifies the property or facility as a public recreation area?
If yes, please provide a photograph of the sign. If no, please explain. [X] Yes [ ] No

Are the facilities and the site being properly maintained? If no, please explain. [X] Yes [ ] No

Is vandalism a problem at this site? If yes, explain the measures being taken to prevent or minimize vandalism. [ ] Yes [X] No

POST COMPLETION SELF-CERTIFICATION REPORT - CONT'D

Is maintenance scheduled on a regular basis? If yes, give schedule. If no, please explain.  Yes  No

The Parks crew goes on the rail trail to maintain and clean-up 2-3x a week.

GENERAL

Is a Program Recognition plaque permanently displayed at the site? If yes, please provide a photograph. (Not required for Bond Fund Grants)  Yes  No  N/A

Is any segment of the general public restricted from using the site or facilities? (i.e. resident only, league only, boaters only, etc.) If yes, please explain.  Yes  No

Is a fee charged for use of the site or facilities? If yes, please provide fee structure.  Yes  No

What are the hours and seasons for availability of the site?

It is open, however, used down until dusk.

COMMENTS (ATTACH SEPARATE SHEET IF MORE SPACE IS NEEDED)

POST COMPLETION SELF-CERTIFICATION REPORT - CONT'D

CERTIFICATION		
<i>I do hereby certify that I am duly elected, appointed and/or authorized by the Grantee named above and that the information and answers provided herein are true and accurate to the best of my personal knowledge, information and belief.</i>		
<i>Joy Simmer</i> Please print	<i>Joy Simmer</i> Grantee Authorized Signature	<i>9/25/15</i> Date
<i>Steven J. Kingsbury</i> Please print	<i>[Signature]</i> Witness Signature	<i>9-25-2015</i> Date

Send completed report to: **POST COMPLETION GRANT INSPECTION REPORTS  
GRANTS MANAGEMENT  
MICHIGAN DEPARTMENT OF NATURAL RESOURCES  
PO BOX 30425  
LANSING MI 48909-7925**

# CERTIFICATE OF SURVEY

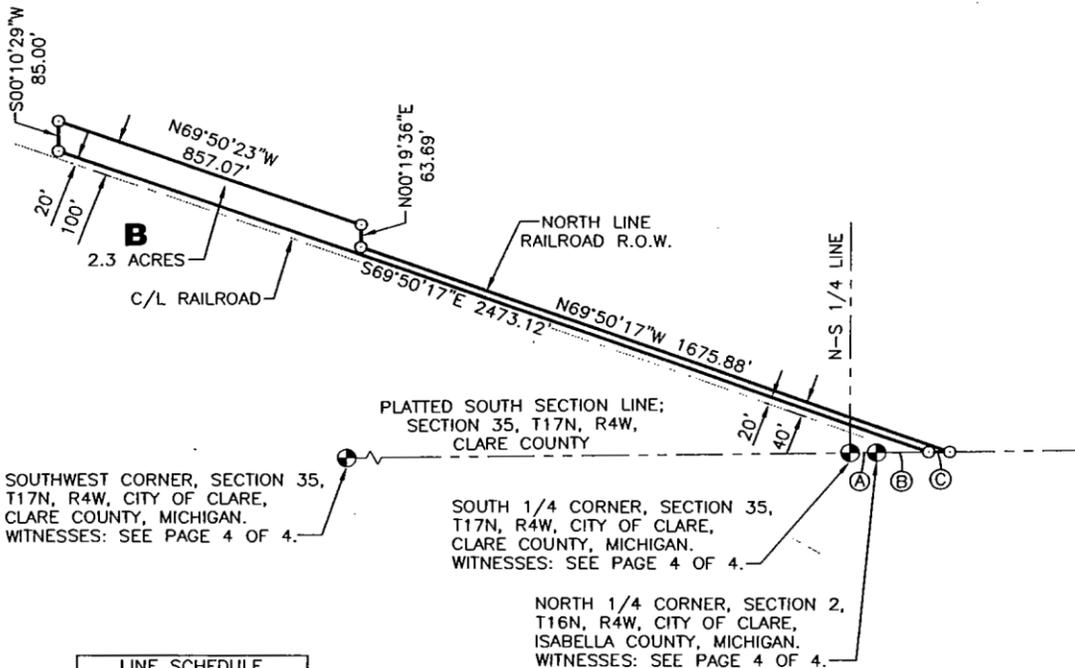
SECTION 35, T.17N.-R.4W., CITY OF CLARE, CLARE COUNTY, MI

I, Scott O. Graham, hereby certify that on February 2, 2006 I surveyed the land described hereon, and that all of the requirements of PA 132 of 1970, as amended, have been met.

**Certified to: City of Clare**

**Property Description:**

Part of the South One-half of Section 35, T17N, R4W, City of Clare, Clare County, State of Michigan described as: Commencing at the South One-quarter Corner of said Section 35; thence N 89° 15' 55" E, along the platted South Section line, 20.62 feet to the North One-quarter Corner of Section 2, T16N, R4W, City of Clare, Isabella County, State of Michigan; thence continuing N 89° 15' 55" E, along said platted South Section line, 189.10 feet to the TRUE PLACE OF BEGINNING OF THE FOLLOWING DESCRIBED PARCEL OF LAND; thence continuing N 89° 15' 55" E, along said platted South Section line, 56.07 feet; thence N 69° 50' 17" W, 1675.88 feet; thence N 00° 19' 36" E, 63.69 feet; thence N 69° 50' 23" W, 857.07 feet; thence S 00° 10' 29" W, 85.00 feet; thence S 69° 50' 17" E, 2473.12 feet back to the place of beginning. This property is subject to an easement for the installation and maintenance of public utilities. Containing 2.3 acres and being subject to restrictions, reservations, easements, rights-of-way, zoning, governmental regulations, and matters visible, if any, upon or affecting said lands.



LINE SCHEDULE	
A	N 89° 15' 55" E 20.62'
B	N 89° 15' 55" E 189.10'
C	N 89° 15' 55" E 56.07'

**LEGEND:**

- = SET 1/2"x18" RE-ROD (P.S. CAPPED)
- BEARINGS WERE ESTABLISHED FROM PREVIOUS SURVEYS.



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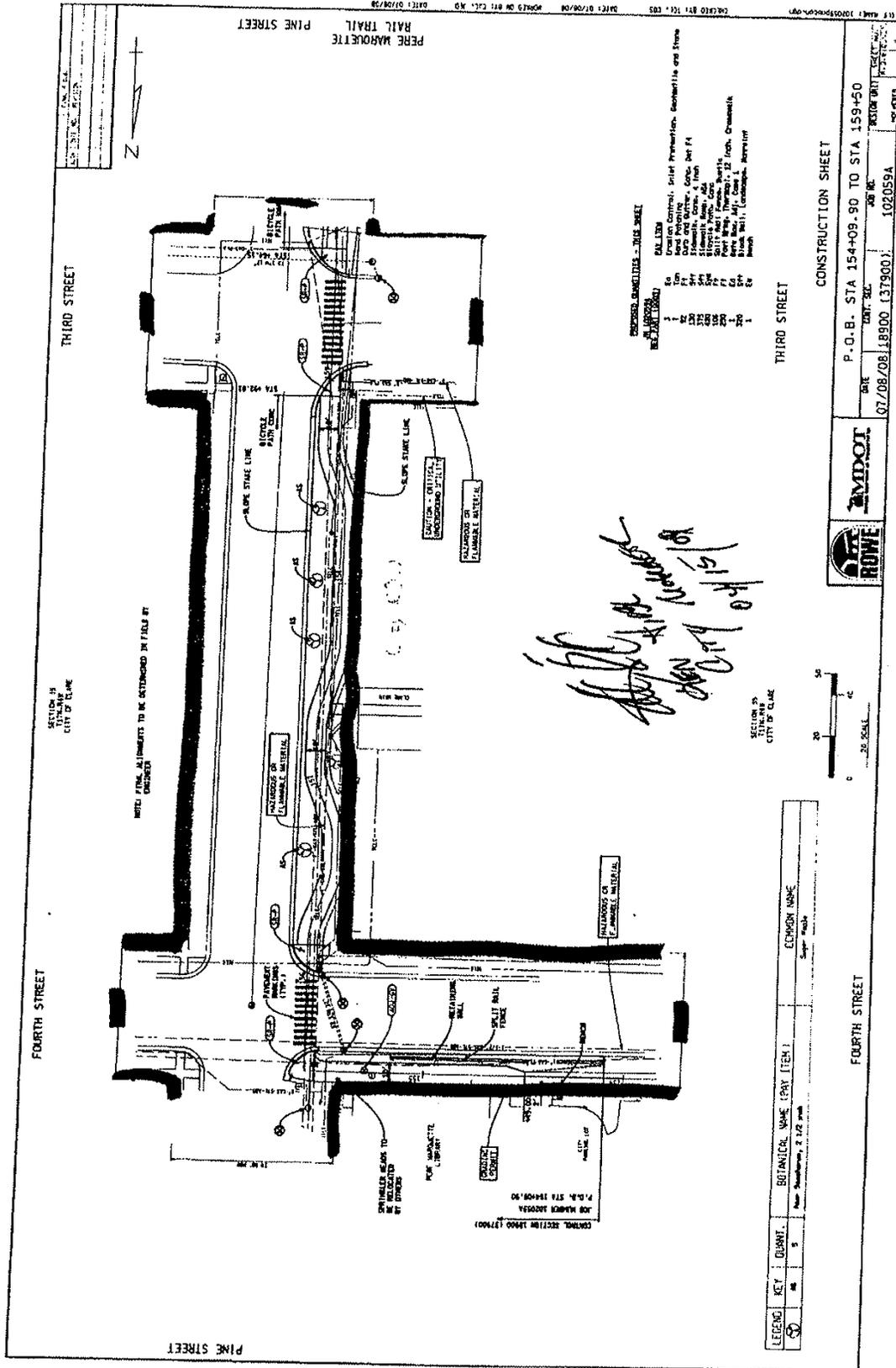
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Job No. C-060016 Sheet: 3 of 4

Scott O. Graham, P.S. No. 49107

ORIGINAL

Date: 8-31-06	Scale: 1" = 400'	Drawn by: JAF
Field: JS, JP	Checked: <i>JML</i>	Revised:



9893863636

# The Pere Marquette Rail Trail During Construction



# The Pere Marquette Rail Trail After Construction and Grants





PUBLIC OUTDOOR RECREATION GRANT
POST-COMPLETION SELF-CERTIFICATION REPORT

This information required under authority of Part 19, PA 451 of 1994, as amended; the Land and Water Conservation Fund Act of 1965, 78 Stat. 897 (1964); and Part 715, of PA 451 of 1994, as amended.

GRANT TYPE: [X] MICHIGAN NATURAL RESOURCES TRUST FUND [ ] CLEAN MICHIGAN INITIATIVE
[ ] LAND AND WATER CONSERVATION FUND [ ] RECREATION PASSPORT [ ] BOND FUND

GRANTEE: City of Clare

PROJECT NUMBER: TF07-096

PROJECT TYPE: Development

PROJECT TITLE: Pere Marquette Rail Trail Extension

.4-mile asphalt trail, boardwalk over wetland, trail signage, landscaping/erosion control, pedestrian bridge, site

PROJECT SCOPE: preparation/grading, road crossing, sidewalk connections, fencing and retaining wall

TO BE COMPLETED BY LOCAL GOVERNMENT AGENCY (GRANTEE)

Table with 3 columns: Name of Agency (Grantee), Contact Person, Title, Address, Telephone, City, State, ZIP, Email. Handwritten entries include: Clare Parks and Recreation, Joy Simmer, Director, 202 W. Fifth St., (989) 380-7541 ext 213, Clare, MI 48717, jsimmer@cityofclare.org

SITE DEVELOPMENT

Any change(s) in the facility type, site layout, or recreation activities provided? If yes, please describe change(s). [ ] Yes [X] No

Has any portion of the project site been converted to a use other than outdoor recreation? If yes, please describe what portion and describe use. (This would include cell towers and any non-recreation buildings.) [ ] Yes [X] No

Are any of the facilities obsolete? If yes, please explain. [ ] Yes [X] No

SITE QUALITY

Is there a park entry sign which identifies the property or facility as a public recreation area? If yes, please provide a photograph of the sign. If no, please explain. [X] Yes [ ] No

Rail trail signage

Are the facilities and the site being properly maintained? If no, please explain. [X] Yes [ ] No

Is vandalism a problem at this site? If yes, explain the measures being taken to prevent or minimize vandalism. [ ] Yes [X] No

POST COMPLETION SELF-CERTIFICATION REPORT - CONT'D

Is maintenance scheduled on a regular basis? If yes, give schedule. If no, please explain.

Yes  No

Parks crew goes onto trail 2-3x/wk to maintain and perform clean-up

GENERAL

Is a Program Recognition plaque permanently displayed at the site? If yes, please provide a photograph. (Not required for Bond Fund Grants)

Yes  No  N/A

Is any segment of the general public restricted from using the site or facilities? (i.e. resident only, league only, boaters only, etc.) If yes, please explain.

Yes  No

Is a fee charged for use of the site or facilities? If yes, please provide fee structure.

Yes  No

What are the hours and seasons for availability of the site?

used down until dusk

COMMENTS (ATTACH SEPARATE SHEET IF MORE SPACE IS NEEDED)

Rail-trail sections are marked by entry poles (red) and a sign that marks trail as the Pere Marquette Rail Trail.

POST COMPLETION SELF-CERTIFICATION REPORT - CONT'D

**CERTIFICATION**

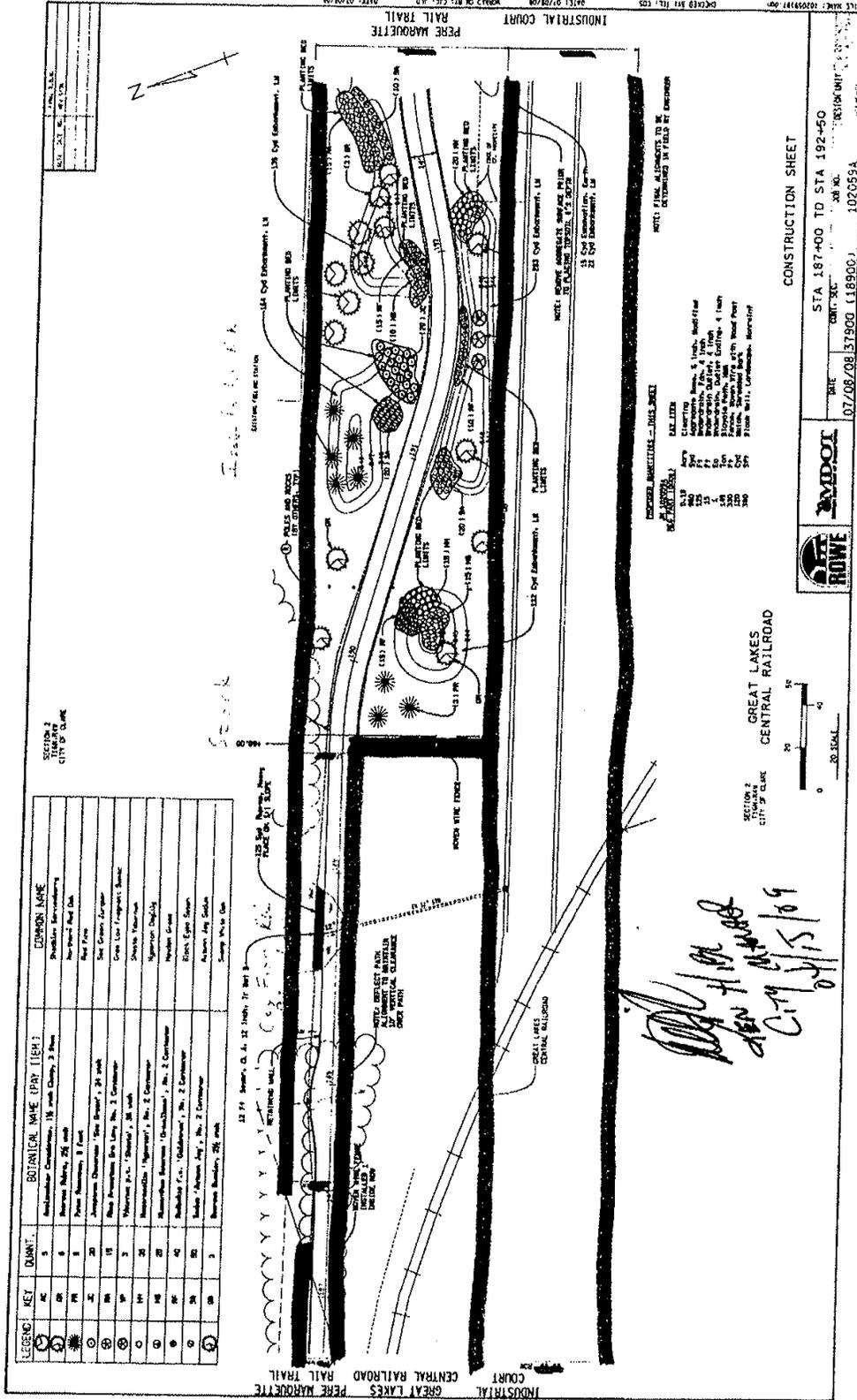
*I do hereby certify that I am duly elected, appointed and/or authorized by the Grantee named above and that the information and answers provided herein are true and accurate to the best of my personal knowledge, information and belief.*

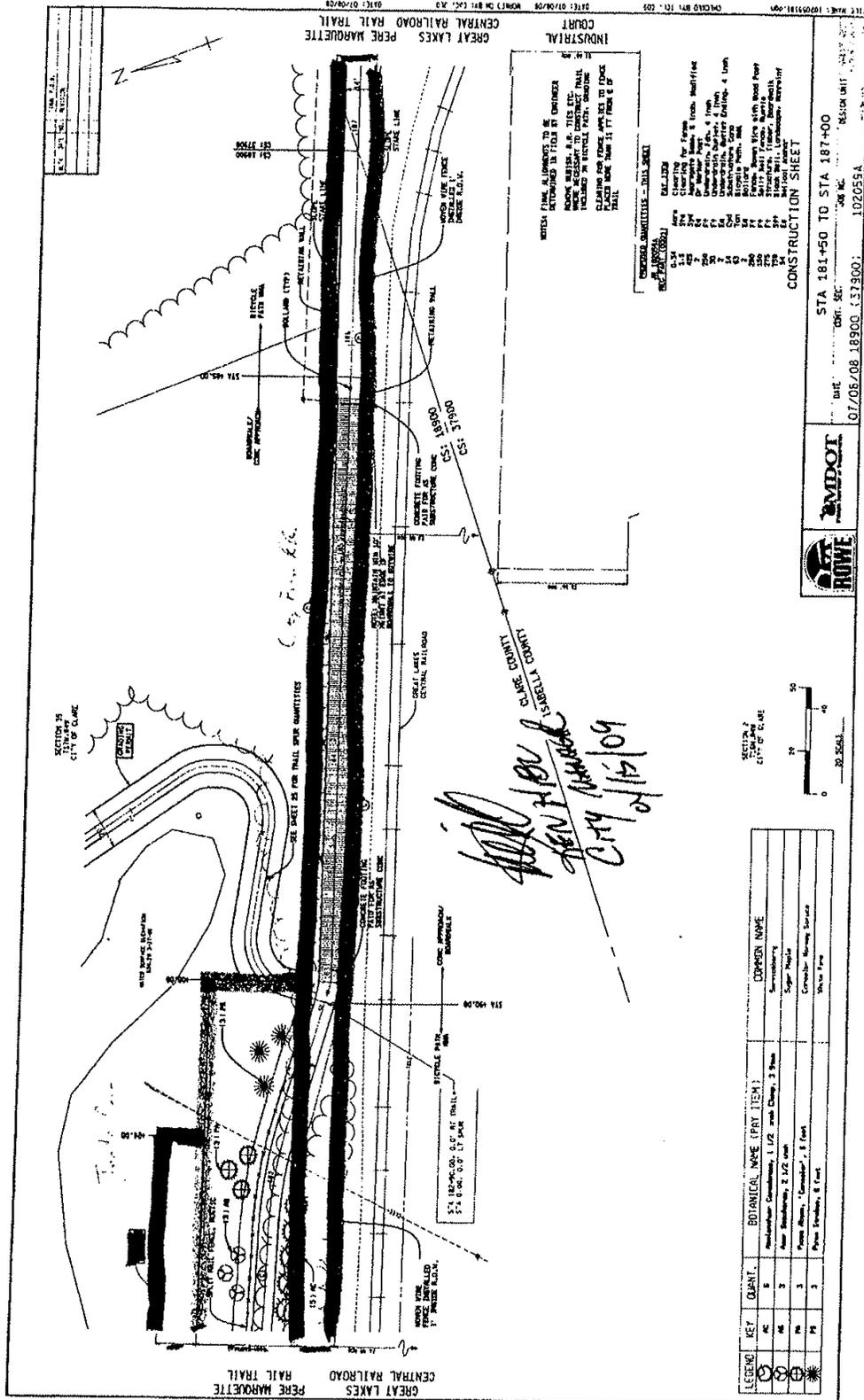
<u>Joy Simmer</u> Please print	<u>Joy Simmer</u> Grantee Authorized Signature	<u>9/11/15</u> Date
<u>Steven J. King</u> Please print	<u>[Signature]</u> Witness Signature	<u>9-25-15</u> Date

Send completed report to: **POST COMPLETION GRANT INSPECTION REPORTS  
GRANTS MANAGEMENT  
MICHIGAN DEPARTMENT OF NATURAL RESOURCES  
PO BOX 30425  
LANSING MI 48909-7925**







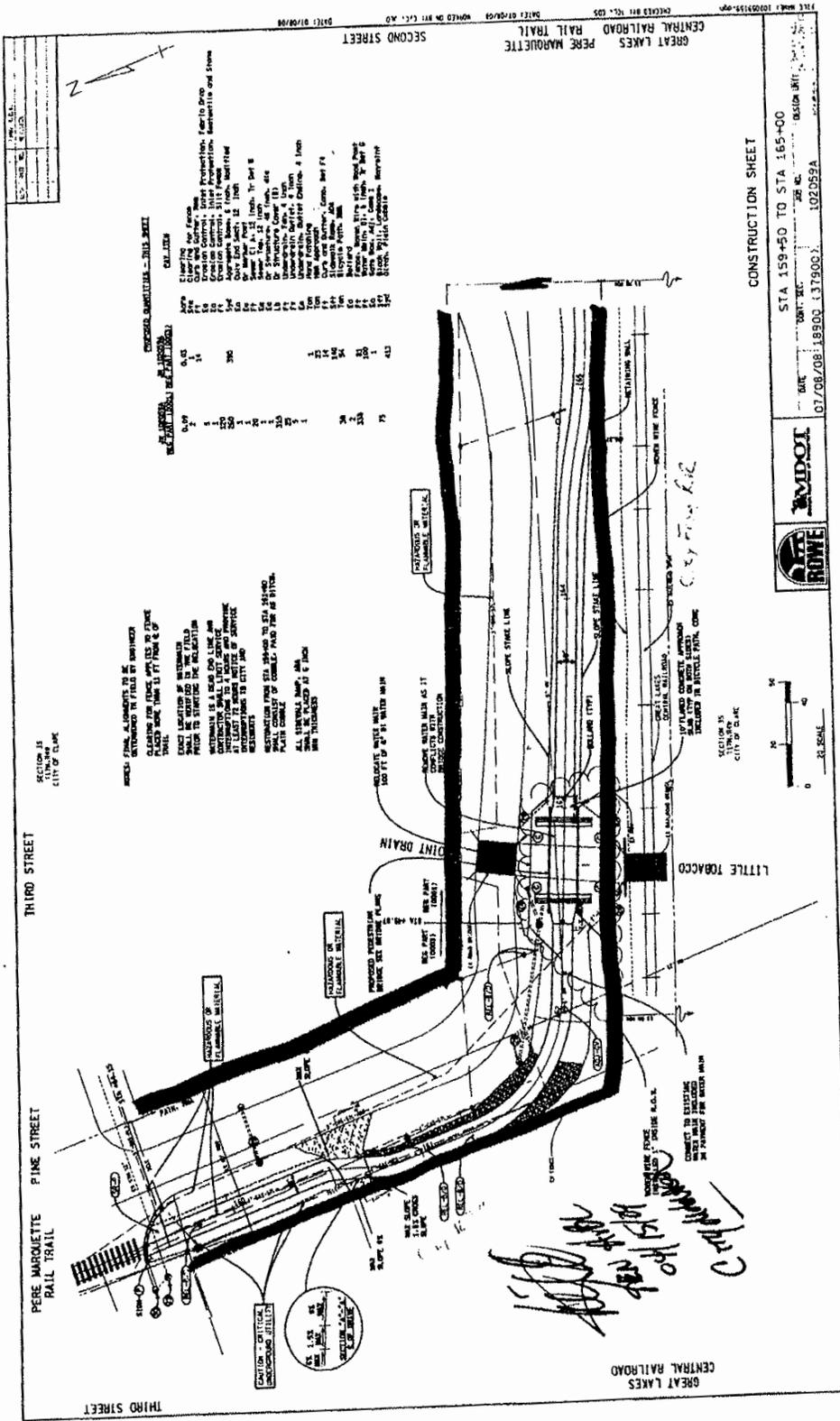












SECTION 3  
CITY OF CLARE

DATE	12/10/08
BY	C. J. ...
CHECKED BY	...
DATE	...

PROPOSED MATERIALS - THIS SHEET

ITEM	QUANTITY	UNIT	PRICE	TOTAL
1. Clearing for fence	1.00	sq ft	...	...
2. Chain link fence	1.00	sq ft	...	...
3. Concrete cap	1.00	sq ft	...	...
4. 4" x 4" posts	1.00	sq ft	...	...
5. 2" x 4" posts	1.00	sq ft	...	...
6. 2" x 6" posts	1.00	sq ft	...	...
7. 2" x 8" posts	1.00	sq ft	...	...
8. 2" x 10" posts	1.00	sq ft	...	...
9. 2" x 12" posts	1.00	sq ft	...	...
10. 2" x 14" posts	1.00	sq ft	...	...
11. 2" x 16" posts	1.00	sq ft	...	...
12. 2" x 18" posts	1.00	sq ft	...	...
13. 2" x 20" posts	1.00	sq ft	...	...
14. 2" x 22" posts	1.00	sq ft	...	...
15. 2" x 24" posts	1.00	sq ft	...	...
16. 2" x 26" posts	1.00	sq ft	...	...
17. 2" x 28" posts	1.00	sq ft	...	...
18. 2" x 30" posts	1.00	sq ft	...	...
19. 2" x 32" posts	1.00	sq ft	...	...
20. 2" x 34" posts	1.00	sq ft	...	...
21. 2" x 36" posts	1.00	sq ft	...	...
22. 2" x 38" posts	1.00	sq ft	...	...
23. 2" x 40" posts	1.00	sq ft	...	...
24. 2" x 42" posts	1.00	sq ft	...	...
25. 2" x 44" posts	1.00	sq ft	...	...
26. 2" x 46" posts	1.00	sq ft	...	...
27. 2" x 48" posts	1.00	sq ft	...	...
28. 2" x 50" posts	1.00	sq ft	...	...
29. 2" x 52" posts	1.00	sq ft	...	...
30. 2" x 54" posts	1.00	sq ft	...	...
31. 2" x 56" posts	1.00	sq ft	...	...
32. 2" x 58" posts	1.00	sq ft	...	...
33. 2" x 60" posts	1.00	sq ft	...	...
34. 2" x 62" posts	1.00	sq ft	...	...
35. 2" x 64" posts	1.00	sq ft	...	...
36. 2" x 66" posts	1.00	sq ft	...	...
37. 2" x 68" posts	1.00	sq ft	...	...
38. 2" x 70" posts	1.00	sq ft	...	...
39. 2" x 72" posts	1.00	sq ft	...	...
40. 2" x 74" posts	1.00	sq ft	...	...
41. 2" x 76" posts	1.00	sq ft	...	...
42. 2" x 78" posts	1.00	sq ft	...	...
43. 2" x 80" posts	1.00	sq ft	...	...

SECTION 3  
CITY OF CLARE

PROPOSED MATERIALS - THIS SHEET

1. Clearing for fence

2. Chain link fence

3. Concrete cap

4. 4" x 4" posts

5. 2" x 4" posts

6. 2" x 6" posts

7. 2" x 8" posts

8. 2" x 10" posts

9. 2" x 12" posts

10. 2" x 14" posts

11. 2" x 16" posts

12. 2" x 18" posts

13. 2" x 20" posts

14. 2" x 22" posts

15. 2" x 24" posts

16. 2" x 26" posts

17. 2" x 28" posts

18. 2" x 30" posts

19. 2" x 32" posts

20. 2" x 34" posts

21. 2" x 36" posts

22. 2" x 38" posts

23. 2" x 40" posts

24. 2" x 42" posts

25. 2" x 44" posts

26. 2" x 46" posts

27. 2" x 48" posts

28. 2" x 50" posts

29. 2" x 52" posts

30. 2" x 54" posts

31. 2" x 56" posts

32. 2" x 58" posts

33. 2" x 60" posts

34. 2" x 62" posts

35. 2" x 64" posts

36. 2" x 66" posts

37. 2" x 68" posts

38. 2" x 70" posts

39. 2" x 72" posts

40. 2" x 74" posts

41. 2" x 76" posts

42. 2" x 78" posts

43. 2" x 80" posts

CONSTRUCTION SHEET

STA 159+50 TO STA 165+00

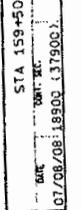
DATE: 07/08/08 1:55:00

PROJECT: 102955A

DESIGN BY: ...

CHECKED BY: ...

DATE: ...



SECTION 3  
CITY OF CLARE

SCALE: 1" = 40'

SECTION 3  
CITY OF CLARE

SCALE: 1" = 40'

SECTION 3  
CITY OF CLARE

SCALE: 1" = 40'

SECTION 3  
CITY OF CLARE

SCALE: 1" = 40'

SECTION 3  
CITY OF CLARE

SCALE: 1" = 40'

SECTION 3  
CITY OF CLARE

SCALE: 1" = 40'

# **Recreation Programs and Services**

## **City of Clare Parks and Recreation**

Over the past several years, the City of Clare has been able to support a city employee to organize and lead a variety of recreation programs and services in the community. Initially the leadership was part-time, but in 2005 the City was able to create a full-time position of Director of Parks and Recreation. The following is a list of past and current recreation programs and services that have been provided within the community by the City of Clare Parks and Recreation Department alone or in partnership with community groups and organizations.

### **Youth**

Great EGGstravaganza  
Jr. Academy (elementary-middle school)

- Police
- Fire Fighter

Free Climb (CMU student cooperation)

- High Adventure Day

Halloween Spook-Tacular  
Hoop Skills  
Hoop Zone

- Lil Dribblers (4-6 years)
- Rookie Co-ed basketball (2<sup>nd</sup>-3<sup>rd</sup> grade)

Pumpkins in the Park (carving)  
Punt Pass Kick  
Pitch, Hit, and Run  
Read and Roll (roller rink passes for reading)  
Soccer

- Leagues
- Summer camps and clinics

Spring Break Event  
St. Patty's Day

- Essay Contest
- Carnival
- Fun Run
- Irish Pet Photo Contest

Tennis Lessons  
Themed parties (ex: Harry Potter Party)  
Wonders of Water (collaboration with the City of Clare Waste Water Treatment Plant)

### **Teen**

Bike, hike, roller blade, etc.  
Glow in the Dark Easter Egg Hunt  
Misc. Teen events  
New Years Eve Game Fest  
Pumpkin Smash Bash  
Passport to Safety

- Bike inspection
- Neighborhood Watch
- First Aid
- Give out helmets

Teen Group  
Middle to High school  
Plan events and run them (volunteer)  
Haunted Basement  
Teen Lock-in

### **Adult**

Clare Car and Bike Show  
Men's and Women's Softball Leagues  
Old 27 Power Tour  
Parents Day Out (kids Valentine's Day)  
Snow Shoeing 101 (2hr learn to class)  
Summer Shape Up

- Mom's on the Move

Tai-Chi  
Walking Programs  
Get Fit on Route 66  
Women's Spa Day (2007)  
Women and Power Tools  
Yoga

### **Seniors**

Jamborees (usually 3 per year)

- Acoustic Country

Kaleidoscope program (2006)

- Senior health and well being

Senior Cards and Coffee  
Senior Shuffleboard

### **Family**

Big Screen Movie  
Bowl-a-Thon  
Christmas

- Clare Christmas Fest
  - Elf Run (with Clare Family Fitness)
  - Lunch with Santa
  - Reindeer Games
- Christmas Open House
- North Pole Calling
- Santa's Mailbox

Clare Pride Day/Clare Clean Up  
Halloween

- Halloween Spook-Tacular
- Pumpkin Run (with Clare Family Fitness)

Mid-Winter Blast  
Nature Programs

- 1 hour nature hike

Outdoor ice rink (under Shamrock Park pavilion)  
Show Us Your Snow  
Summer Concert Series

- Clare Super Star Contest
- Summer Fun – kid addition

Summerfest Fireworks  
Summer Parks Program  
Tour de Trail

- Through Isabella county

**Clare County Arts Council**  
The Art of Gardening Tour

**Clare Chamber of Commerce**  
Art

- Art Alley
- Art-traction Tour
- Bike Art Show
- Cocktails and Canvas

BBQ, Brews and Tunes

Biggest Loser

Bowl-a-Thon Fundraiser

Business After Hours

Business Expo and Career Fair

Chamber Golf Outing

Clare Christmasfest

Clare Summerfest

City wide yard sales

**Amish Community**

- Yoder's Flea Market & Quilt Auction  
(Spring and Fall)

**Clare County Parks and Recreation**

Annual Fall, Fun, Frenzy Halloween Party

Autumn Bike Ride

Gateway Affair

Middle of Mitten Multi-Sport Fitness Kick-Off

Track –N- Snow Snowshoe Event

**Clare Irish Festival**

Irish Recipe Contest

Children's Carnival (Clare Public Schools)

Irish Craft Show

Leprechaun Contest

Bed Race

Irish Parade

5/10K Road Race and Walk

(Clare Public Schools)

## Standards Analysis

Standards applied in this section are based on standards proposed by the National Recreation and Park Association 1995 report “*Park, Recreation, Open Space and Greenway Guidelines,*” and Michigan Department of Natural Resources publication “*Guidelines for the Development of Community Park, Recreation, Open Space, and Greenway Plans.*” It should be noted that there are no “national standards” for park development. Instead, the latest NRPA study recommends that each community is unique, and that standards which reflect the local “uniqueness” should be established.

This review looks at three types of park standards. First it looks at total acreage of parkland within a system. This analysis is broken into park types. From this analysis we can begin to see how existing facilities compare with other communities, both with overall park acreage and with park types within this overall acreage.

The second analysis looks at recreation activity area standards and the facilities required to provide these activities. By establishing a population-based standard for various recreation activities, this study establishes the type and quantity of facilities the City should develop in the future.

The third analysis looks at the service area standard recommendation for different park types to determine whether all citizens of Clare have access to appropriate park areas in their geographic areas.

## Park Land Standards

The Park Land Standard is a recommended guideline for developed park space in a community. Regardless of the purpose for which it is developed, the Park Land Standard measures only the gross acreage of space that has been developed for recreational use. The City of Clare exceeds the standard for developed park land (Table 7).

Table 7: Park Land Area Standards

Total Acres of Developed land	35.8 acres
2000 Census Pop. of Clare	3,118
Acre/Person	11.8 acres per 1000 people
Recommended Standard*	6.25 to 10.50 acres of developed open space per 1,000 population

\*National Recreation and Park Association

## Recreation Activity Area Standards

The Recreation Activity Area Standards provide an assessment of the number and types of specific recreation use areas in a community, based on national data for a “typical” community. Some of the most common types of recreational uses are included in these standards; however, they are by no means comprehensive. Clare meets or exceeds the standard for the most common types of recreation activity areas (Table 8).

**Table 8: Activity Area Standards**

<b>Feature</b>	<b>Standard</b>	<b>Clare Inventory</b>	<b>Evaluation</b>
Basketball courts	1 per 5,000	3	Exceeded
Tennis courts	1 per 2,000	4	Exceeded
Baseball – Official	1 per 5,000	1	Met
Baseball – Little League	1 per 30,000 (lighted fields)	1 lighted, 4 not lighted	Exceeded
Football - HS	1 per 20,000	1	Met
Soccer	1 per 10,000	1	Met
Golf Driving Range	1 per 50,000 or 30 min travel	2	Exceeded
Running Track	1 per 20,000	1	Met
Softball fields	1 per 5,000	3	Exceeded
Trails	1 system per region	1	Met
Golf Courses	1 per 25,000 or 30 min travel.	2	Exceeded

\*National Recreation and Park Association

Activity Area Standards do not reflect many of the recent changes in recreation activity preferences. Some popular recent developments, including such things as dog parks, spray parks, disk golf courses, and skate parks, are not addressed in these standards. Also, growth in girls and women’s sports, such as softball, are not reflected in these 1960’s standards for softball fields. In addition, preferences for specific recreation activity areas can vary considerably between communities in different geographic areas of the country. For instance, winter sport activities are almost nonexistent in the standards, while the demand for winter recreation activity areas is higher in northern climates such as Clare.

## Chapter 5: Park Accessibility

### *Methods*

For this portion of the assessment, the investigator worked with Dr. Mary Lou Schilling, Assistant Professor of Recreation, Parks & Leisure Services Administration at CMU whose expertise is recreation for persons with disabilities. Dr. Schilling has developed an assessment tool to evaluate outdoor recreation areas and facilities for compliance with the American's with Disabilities Act (ADA) and the Forest Service Outdoor Recreation Access Guidelines (FSORAG). This assessment instrument includes evaluation measures for pavilions, picnic tables, routes of travel (paths), cooking surfaces and grills, benches, restrooms, parking areas, playgrounds, fishing piers and platforms, boating facilities, boat launches, campgrounds and RV parks, tent pads and platforms, fire rings, and outdoor athletic facilities.

Each park was visited and evaluated using the Barrier Free Access Survey instrument. Parks were assigned a score based on the percent of applicable standards that were met for each park. In addition, key findings for each park are identified below (Table 9).



**Table 9: Park Accessibility Assessment**

Park	Score	Comments & Recommendations
Shamrock Park	73%	All elements of the park are not connected by an accessible route. Grills and picnic tables do not meet guidelines for access or number. Playground area does not have an accessible route to the equipment itself.
City Park	71%	Grill (1) is not barrier free. 20% of picnic tables are not barrier free
Brookwood Park	65%	There is not an accessible route of the Imagination Gateway playground. There is not an accessible route of travel or barrier free parking at the ball field.
Pettit Park	55%	All elements of the park are not connected by an accessible route. Picnic tables and grills do not meet guidelines for access or number. Playground equipment is not accessible. There is no designated barrier free parking. There should be a 2" edge protection along the sides and front edge of the fishing platform. No campsites meet guidelines for ground surface, fire rings, and signage.
Stamina Stadium	50%	All elements of the park are not connected by an accessible route. There is no designated or signed barrier free parking. Playground equipment is not accessible.
Maple Street Park	<50%	All elements of the park are not connected by an accessible route. The existing route is less than 36" wide in places. Playground equipment is not accessible. The picnic pavilion does not provide adequate space to maneuver a wheelchair. The grill is not accessible. Picnic table is not wheelchair accessible. There is no designated barrier free parking.

## ***Recommendations***

The highest priority should be placed on developing appropriate accessible routes of travel within the city parks. More accessible routes will permit barrier free access to all major elements of the park. This should be incorporated into long-range park planning efforts with future development of parks tied to the developed accessible route.

Decisions about future purchase of park amenities should be made with a plan toward selecting elements that are functional for all users regardless of ability. Picnic tables, benches and grills should be selected and installed to accommodate the widest range of abilities. Tables, grills and benches should be located along accessible routes to allow for ease of access and use.

Existing playground equipment should be improved by creating a barrier free accessible path both to the equipment areas and up to the accessible elements of the equipment.

As the city continues the paving of parking areas in parks, attention should be paid to assuring that barrier free parking is appropriately located and marked in all parks.

## **Chapter 6: Public Participation**

### ***Public Meeting***

**FILLED IN AFTER MEETING**

### **Methods**

**FILLED IN AFTER PUBLIC INPUT AND MEETINGS**

Figure 5: Public Meeting Focus Statement

**Focus Statement**  
In order to meet the future park and recreation needs of our community what kinds of improvements and additions should be made to Clare's parks and recreation areas?

During the first step of the Nominal Group Process, participants were asked to take 5-7 minutes to list the specific park and recreation improvements/additions they thought were needed in Clare. In the second step of the process, each participant was given an opportunity to share one idea from his or her list. Ideas were written on flip charts as they were offered by participants. After all participants had offered one idea, a second round of listing followed. Sufficient rounds were used to create an exhaustive list of all ideas from all participants. The third step of the process permitted participants to ask questions of other participants in order to understand and clarify ideas that had been suggested. This process resulted in almost forty specific project ideas (Figure 8).

Figure 6: Initial Project Listing (in no particular order)

---

Soccer Fields	Accessible Water/Fishing Area
Farmers Market	Trail Signs
Horseshoe Pits at City Park	Scattered Fields
Walking Routes in the City	Snowmobile Trails
Develop the Cemetery	Softball Fields
Clean Lake Shamrock	Sledding Hill
Restrooms at City Park	Ice Skating
Park Security	Bike Lanes
Football Facility	Bike Racks
Neighborhood Parks	Uniformed Signage
Community Swimming Pool	Water Tubing Area
Expand Campground	Splash Park
Enhance Picnic Areas	High School Sized Baseball Field
Shuffleboard at City Park	Rail Trails
Community Center	Nature Trail
Band Shell	Community Garden
Tennis Courts	Purchase Land
Pavilion	Outdoor Basketball Court
	Park by Dam

---

The fourth step of the Nominal Group Process followed the listing and clarification process. At this step, participants were asked to vote on the top 15 ideas from the combined listing. This process was used as a way to narrow down the overall list to a more manageable priority list based on the input of the participants. Participants were then given a break for refreshments, during which time the results of the voting were tabulated and a revised list of the top ideas was created (Figure 9).

**Figure 7: Revised Project List**

---

Soccer Fields	Community Center
Farmers Market	Band Shell
Horseshoe Pits at City Park	Accessible Water/Fishing Area
Walking Routes in the City	Trail Signs
Develop the Cemetery	Softball Fields
Clean Lake Shamrock	Sledding Hill
Restrooms at City Park	Bike Lane
Community Swimming Pool	Bike Racks
Expand Campground	Rail Trails
Showers at Pettit Park	Nature Trail
Enhance Picnic Areas	Outdoor Basketball Court
Shuffleboard at City Park	Park by Dam

---

When the meeting was called back to order, the results of the voting were shared with the participants. The final step of the process called for participants to again vote on their favorite ideas. To cast their votes, each participant was given five colored stickers. It was explained that each sticker counted for one vote. Participants were asked to cast their votes by placing stickers next to what they considered the top five ideas. Once all participants had voted with the stickers, each participant could clearly see which ideas were favored (Figure 10). Only projects that received five or more votes are included in the final list.

**Figure 8: Project List Final Voting**

---

Rail Trail (12)  
 Farmers Market (12)  
 Soccer Fields (9)  
 Clean Lake Shamrock (7)  
 Expand Campground (7)  
 Softball Fields (7)  
 Accessible Water at Fishing Area (6)

---

Before the meeting was adjourned, all participants were reminded that this was not a policy setting meeting, but only an open forum to hear the wishes of Clare residents. Participants were also reminded that they were mailed a parks and recreation survey, and were encouraged to complete it and return it as soon as possible. They were then assured that their input with the meeting and survey would be included in the Master Planning process and would be used to develop a capital improvements schedule for the next 5 years. The participants were then thanked for braving the winter storm to share their valuable input into the Clare Parks and Recreation master planning process and wished a safe journey home.

## **Results**

There was an overall consensus that continued development of the rail trail and the reconstitution of a city farmers market were highly desirable. Creation of soccer fields and creation of adult softball fields were also highly valued. Cleaning Lake Shamrock was also a desired project.

## **Recommendations**

Based on participant input and voting, the following list of recommendations is suggested to the City of Clare for future development.

- Trail development, linear parks, connectors
- Initiate a farmers market
- Improvements to Pettit Park
- Improve fishing access at parks

## Other Program Ideas

Participants were also asked to list ideas for programs and services that they would like to see offered. Sheets of paper were provided and labeled by user groups. The following is a summary of programs and services that were suggested.

### School Age Children

- Grandparent's day out
- Volunteer days
- Tour of City facilities
- Art Classes
- Community/children gardens
- Fishing events

### Youth & Teen

- A group of peer advisors (Teen Group)
- More volunteer opportunities.
- Summer Sport and Art programs.

### Families

- Horseshoe Tournaments
- Outdoor Sports Tournaments
- Live Music
- Board Game Tournaments (chess, checkers, etc)
- Fishing Tournaments
- Biking and walking events

### Senior Adults

- Card Tournaments
- Horseshoe Leagues
- Shuffle Board Leagues
- Music at Noon
- Dancing
- Travel Club
- Art Classes
- Walking groups

### Other

- Fishing Contests
- Boating Events
- Special Olympics
- Computer Classes at the Library
- Air Plane rides
- Art Classes
- Music Classes

## **Public Survey**

A survey of Clare residents was also part of the public input process. The survey included questions about preferred park improvements, recreation interests, and attitudes and opinions about Clare parks and recreation services. A copy of the survey can be found in Appendix C.

## **Methods**

A survey was developed with input from the current and former parks and recreation directors from the City of Clare. Surveys were distributed several ways. Surveys were available at Clare Parks and Recreation events and programs, the Pere Marquette District Library, Clare City Hall, on the City of Clare website, and local sporting functions. They were also advertised on Facebook along with the online link.

Out of the surveys that were printed and handed out, there were \_\_\_\_ completed and returned. An additional **eighteen** surveys were completed using the on-line survey option.

## **Results**

### ***Characteristics of subjects and households***

**Eighty five (84.7%) percent of respondents indicated that they were residents of the City of Clare.**

### ***Park Use***

**Respondents were asked to classify themselves as either regular, occasional, infrequent, or non-users of Clare parks. Almost half (45.7%) of residents classified themselves as occasional park users. Those indicating that they were regular park users made up almost one quarter (22.5%) of the respondents. Only about five percent (4.7%) indicated that they were not park users (Table 10).**

**Table 10: Park Use by Household Type**

Which of the following best describes your family’s use of city parks?	All households	Households with children & youth	Households with adults over 55
Regular users	23%	40%	8%
Occasional users	46%	44%	42%
Infrequent users	27%	12%	42%
Not users	5%	2%	8%

Respondents were also asked to indicate which of the city parks members of their family had used in the previous year. Shamrock, the Pere Marquette Rail Trail and City Park were the most frequently identified parks used during the previous year. Among households with children and youth, the most used parks included Shamrock Park, Brookwood park and the Pere Marquette Rail Trail. Among households with adult over 55, the most used parks included Shamrock Park, City Park, and the Pere Marquette Rail Trail. Table 11 shows the breakdown of park use.

**Table 11: Parks Used During Past Year by Household**

Park	Percent of All Households	Percent of Households with children & youth	Percent of Households with Adults over 55
Airport Soccer Fields	7.2%	26.9%	6.2%
Brookwood Park	20.8%	<b>75.0%</b>	37.5%
City Park	<b>26.6%</b>	36.5%	<b>53.1%</b>
Maple Street Park	2.5%	5.8%	4.7%
McIreland Nature Trail	13.1%	25.0%	20.3%
Pere Marquette Rail Trail	<b>28.3%</b>	<b>59.4%</b>	<b>40.6%</b>
Pettit Park	18.1%	44.2%	21.9%
Shamrock Park	<b>38.0%</b>	<b>76.9%</b>	<b>68.8%</b>
Stamina Stadium	11.8%	38.5%	12.5%

In addition to asking which parks the respondents used during the previous year, respondents were asked to indicate the park they used most often. Brookwood Park, Shamrock Park, and the Pere Marquette Rail Trail were identified as the most frequently used parks by respondents.

### ***Priorities for New Recreation Facilities***

Participants were asked to indicate the priority the city should place on developing new kinds of recreation areas and facilities. Options ranged from “highest” to “lowest” with 5 being the highest priority and 1 being the lowest priority. The following table shows the overall priority based on all responses as well as priorities of households with senior adults present and households with school aged children present (Table 12).

**Table 12: Priorities for New Recreation Facilities**

	Overall	Households with adults	Households with school aged children
Indoor recreation/community center	<b>3.80 (1)</b>	<b>3.38 (2)</b>	<b>4.12 (1)</b>
Trails (Bicycle paths, exercise, nature, hiking, walking)	<b>3.76 (2)</b>	<b>3.61 (1)</b>	<b>3.81 (2)</b>
Sledding hill	<b>3.46 (3)</b>	<b>3.29 (3)</b>	<b>3.79 (3)</b>
Swimming Pool	3.20 (4)	3.02 (5)	3.37 (4)
Picnic areas & Pavilions	3.19 (5)	3.11 (4)	3.17 (6)
Playgrounds	3.07 (6)	2.92 (6)	3.07 (7)
Sport courts (basketball, volleyball, etc)	3.03 (7)	2.57 (8)	3.32 (5)
Permanent skateboard park	2.82 (8)	2.55 (9)	2.95 (8tie)
Public Campground	2.78 (9)	2.65 (7)	2.95 (8tie)
Sport fields (baseball, softball, soccer, football, etc.)	2.69 (10)	2.45 (10)	2.95 (8tie)

### ***Resident Opinions about City Parks***

Participants were asked to rate how strongly they agreed or disagreed with a number of opinion statements about Clare parks and recreation. Statements were evaluated on a scale ranging from strongly agree to strongly disagree, with 5 being strongly agree and 1 being strongly disagree. The table below shows the average response to each statement (Table 13).

**Table 13: Resident Opinions about Clare Parks**

	Average response
Clare city parks make a positive contribution to the quality of life in Clare	4.41
I feel it is safe to walk or bike from my home to the nearest city park.	4.33
The City of Clare has an adequate number of parks to meet the current needs of the population for park space.	4.25
There should be an increased emphasis on providing recreation for youth in the community.	4.20
Clare city parks are a point of pride in the community	4.13
There should be increased emphasis on providing recreation programs and services to senior adults in the community.	3.85
There should be an increased emphasis on providing activities that the whole family can participate in.	3.79
There should be an increased emphasis on instructing people how to enjoy different leisure and recreation activities	3.54
There should be increased emphasis on additional development of existing Clare parks.	3.49

### ***Residents Underserved by Recreation Services***

Respondents were asked whether they felt that there are any groups of citizens in the Clare community who do not have adequate access to recreation programs and activities. Almost one third (32.1%) of those answering the question answered yes. As a follow-up to this question, respondents were asked to identify the groups they felt lacked adequate access to recreation programs and services. By far, senior adults were most frequently identified as a group in need of better access to recreation programs and services. Senior adults were mentioned nineteen times out of thirty-eight comments (50%) Following senior adults, groups to receive mention were teens (16%), children and youth (14%), persons with disabilities (8%), and low income (5%).

### ***Desired Programs and Services***

Respondents were provided with a menu of recreation programs and service ideas, and were asked to indicate those in which members of their household might have an interest (Table 14). The following is a summary of the results.

Ages 5-12: Thirty-seven respondents indicated the presence of children below the age of 12 in their household. Among those, greatest interest was expressed in summer day camps, (68%), family activity programming (65%), arts & crafts (62%), winter activities (62%), and sport leagues and tournaments (60%).

Ages 13-19: Twenty-four respondents indicated the presence of youth from 13-19 years of age in the household. Greatest interest was expressed in swimming, camping, canoeing, and winter activities (50% each).

Ages 20-55: Eighty respondents indicated the presence of adults from 20-55 in the household. Greatest interest was expressed in aerobics/fitness and community special events (55% each), canoeing (54%), and hiking/backpacking (49%).

Ages 56 and up: Sixty-four respondents indicated the presence of adults above the age of 55 in the household. The greatest interest was expressed for aerobics/fitness (53%), community-wide special events (45%), trips to see entertainment/sports (42%), healthy eating/dieting and music (35% each).

**Table 14: Recreation Programs and Services Preferences**

	Children under 12 (N=37)	Youth 13-19 (N=24)	Adults 20-55 (N=80)	Adults above 55 (N=64)
Dance, theatre, drama	51%	46%	30%	22%
Arts, crafts	<b>62%</b>	42%	30%	33%
Music	57%	42%	39%	<b>35%</b>
Sport skill instruction	57%	29%	11%	3%
Sport leagues and tournaments	<b>60%</b>	42%	38%	NA
Ice skating	51%	42%	28%	6%
Swimming	57%	<b>50%</b>	39%	23%
Camping	51%	<b>50%</b>	42%	6%
Canoeing	54%	<b>50%</b>	<b>54%</b>	14%
Hiking/backpacking	48%	42%	<b>49%</b>	27%
Winter activities	<b>62%</b>	<b>50%</b>	42%	13%
Aerobic/fitness activities	32%	8%	<b>55%</b>	<b>53%</b>
Computer instructions	30%	13%	41%	31%
Healthy eating/dieting	27%	8%	42%	<b>35%</b>
Summer day camps	<b>68%</b>	29%	11%	2%
Community special events	54%	42%	<b>55%</b>	<b>45%</b>
Family activities	<b>65%</b>	46%	<b>54%</b>	16%
Dances/socials	19%	29%	32%	17%
Trips to see entertainment/sports	35%	46%	42%	<b>42%</b>

### *Sources of information about parks and recreation*

When asked how residents obtained community information about events in Clare, most people indicated the city newsletter (43%), the newspapers (40%), or word of mouth (30%) as their source of information (Table 15).

**Table 15: Sources of Information**

Source of Information	
City Newsletter	43%
Newspapers	40%
Word of mouth	30%
Cable TV	14%
Posters & Flyers	14%
School handouts	11%
Web/Internet	7%
E-mail from City Hall	6%

### *Recommendations*

Based on the results of the survey, the City of Clare should focus on the following priorities:

- Development of an indoor community /recreation center, trails (of all types), and a sledding hill.
- Additional attention should be focused on programs and services for senior adults, children and youth.

## Chapter 7: Goals and Objectives

### **Review of 2010 Goals, Objectives, and Strategies**

The 2010 Parks and Recreation Master Plan document identified numerous specific strategies to carry out the goals and objectives of the plan. Goals, objectives, and strategies were organized into three categories: Park & Facility goals, Recreation goals, and Trails goals. Tables 16 thru 18 report on the status of the strategies identified in 2010.

**Table 16: Status of 2010-2014 Park Goals**

Goal	Status
All park projects should be undertaken with a goal of improving ADA access guidelines for persons with disabilities.	Several sites are being reviewed
All purchases of park equipment (playground equipment, picnic tables, benches, grills, etc.) should be undertaken with a goal of meeting ADA access guidelines for persons with disabilities.	Progress has been made. Several sites are still being reviewed.
Continue to support efforts of community organizations to expand the Pere Marquette Rail Trail into and through Clare.	Committee has been formed and engineer is currently working on design and project details.
Develop a comprehensive park plan including existing parks and other city-owned property with recreational potential.	Several sites are being reviewed
Work in partnership with existing community organizations to meet leisure needs. i.e. schools, Council on Aging, local businesses, Chamber of Commerce).	Current partnerships with local community organizations have been developed.
Continue to support efforts by community groups to restore the Old Depot structure.	In progress. Old Depot is in the continued process of restoration, construction is underway at this time to both the inside and the outside of the structure.

**Table 17: Status of 2010-2014 Park Improvement Goals**

Goal	Status
Identify and develop permanent site for the skateboard park.	Skateboard park will be relocated into the new recreation complex, when the complex is ready.
Complete paving of parking at Stamina, Brookwood, Pettit, and Maple Street parks.	A paved parking area has been created and paved at Imagination Gateway playground and Pettit Park. Still in progress on the remaining parks.
Construct shower facility at Pettit Park.	Completed
Improve camp sites at Pettit Park including upgrading pads, fire circles, and adding water hookups.	Completed
Construct a picnic pavilion at Pettit Park.	Completed
Improve or replace playground equipment at Pettit Park.	Completed
Improve signage for all parks.	Completed
Construct a new adult softball field.	Completed
Identify a location and develop a sledding hill.	No progress
Find a permanent location for soccer fields.	Property has been purchased and a design has been completed by an engineer for a new complex, which will house the soccer fields.
Develop shuffleboard courts.	No Progress
Develop horseshoe pits.	Completed Horseshoe pits are located at Shamrock Park.
Develop basketball courts.	Equipment has been purchased, location for them needs to be identified and then they can be installed.
Purchase grills as needed for all parks.	Completed
Purchase picnic tables as need for all parks.	Completed
Identify locations for “pocket parks” in underserved neighborhoods.	Several sites are being reviewed
Relocate/improve small pavilions at Shamrock Park.	Completed

**Table 18: Status of 2010 – 2014 Recreation Goals**

Assure continuation of the Recreation Millage for Parks.	Millage has been renewed and secured until 2022.
Continue to work with citizen advisory groups to meet leisure needs: i. Youth ii. Senior Adults	Currently in the process of developing advisory groups.
Re-establish farmer’s market program within the city.	No progress
Develop a Red Cross instructional program to include swimming lessons.	No progress

## **2016-2020 Goals and Objectives**

### 1. Global Planning Goals:

- a. All park projects should be undertaken with a goal of improving ADA access guidelines for persons with disabilities.
- b. All purchases of park equipment (playground equipment, picnic tables, benches, grills, etc) should be undertaken with a goal of meeting ADA access guidelines for persons with disabilities.
- c. Develop recycling program within the city parks and partner with public schools to promote stewardship.
- d. Continue to support efforts of community organizations to expand the Pere Marquette Rail Trail into and through Clare.
- e. Develop a comprehensive park plan including existing city parks and other city-owned property with recreation potential.
- f. Work in partnership with existing community organizations to meet leisure needs. i.e. schools, Council on Aging, local businesses, Chamber of Commerce).
- g. Continue to support efforts by community groups to restore the Old Depot structure.

### 2. Park Improvement Goals:

- a. Develop the Clare Recreation Complex, which will include; butterfly garden, skatepark, walking trails with exercise stations, eight youth soccer fields, one multi-purpose field, concession stand with bathroom attached, two picnic pavilions, ADA accessible playground area, paved parking, and safety lighting.
- b. Complete paving of parking at Brookwood and Maple Street parks.
- c. Identify a location and develop a sledding hill.
- d. Replace signage at McIreland Trails entrances.
- e. Develop shuffleboard courts.
- f. Develop basketball courts.
- g. Purchase grills as needed for all parks.
- h. Purchase picnic tables as needed for all parks.
- i. Identify locations for “pocket parks” in underserved neighborhoods.

### 3. Recreation Goals:

- a. Continue to work with citizen advisory groups to meet leisure needs:
  - i. Youth.
  - ii. Senior Adults.
- b. Re-establish a farmer’s market program in the city.

## Chapter 8: Action Plan

The Action Plan represents a proposed plan of action for the next five years. The Action Plan may be revised from year to year and an updated Action Plan will be filed with the Department of Natural Resources as required.

Factors that may influence the revision of the Action Plan include continuing levels of general fund support, continued support for the Park Millage, and continued revenues from program and rental fees. In addition, opportunities to partner with other organizations, external funding opportunities, and well as significant changes in the recreational needs of the community may all influence changes to the Action Plan. Updates to the Action Plan are always submitted for public review and input prior to approval by the City.

In 2012, the electorate of Clare voted resoundingly (over 77%) to renew the parks millage for a period of ten years, from 2013-2022. The renewal and extension of this millage now gave the City the ability and flexibility to plan larger projects with the knowledge that long range funding was secured, with the renewed millage estimated at producing an average of \$63,000.00 each year during the millage period.

With the knowledge that a ten year millage renewal was secure until 2022, ensuring long range funding, the City was able to update the Action Plan 2015-2019 based on the increased priorities of some of the Park Improvement Goals previously identified. Specifically, the community had voiced support in heightening the importance of finding and developing a permanent home for soccer fields and continuing trails and fitness opportunities throughout our community.

Since the millage renewal, the City of Clare has been successful in purchasing 26.27 acres of property in the south part of the City for the intended purpose of constructing a new recreation complex, serving as a permanent home for soccer fields, creating exercise trails, providing flush toilets and a concession stand for guests at the fields, playground area, parking, and a pavilion. All facilities would be constructed to be fully ADA accessible and compliant. Initial design layouts for the property have been created, and the City of Clare Planning Commission reviewed and approved a special use permit on March 13, 2013 that allows the property to be fully utilized and developed as park and trail lands.

The Parks and Recreation Board (PRAB) received a revised recreation complex layout in February 2015, along with general costs predictions from GFA engineering. Based on the estimated costs, the PRAB identified that the project would need to be completed in phases, and the initial phasing of the project is to be proposed for the submission of the DNR Trust Fund Grant and use of the anticipated sponsorships. The PRAB recognizes the importance of the exercise trails that will be surrounding the new fields and the health benefits they will provide to the community, identifying the need and priority to connect the exercise trails to the nearby Pere Marquette Rail Trail. The exercise trails can formally be connected to the Pere Marquette Rail Trail through use of existing bike lanes, and through widened sidewalks, and connection trails planned throughout the City. Trail users would be able to travel a current distance of over 30 miles on the trail, connect to the Exercise Trails at the new park, and perform circuit training through the utilization of outdoor exercise equipment strategically located along the park's interior trails. Users could then reconnect with the Pere Marquette Rail Trail, for the possibility of traveling the Pere Marquette Rail Trail again.

**Table 19: 2015-2019 Action Plan**

Year	Action	Cost	Funding Source
2015-2016	The third of ten payments for the recreation complex property	19,558	Park Millage
	Parks land acquisition and development	30,000	Park Millage
	Rail land acquisition and development	3,000	Park Millage
	General park improvements (signs, picnic tables, etc.)	3,442	Park Millage
	Annual paving projects	7,000	Park Millage
			\$63,000
2016-2017	The fourth of ten payments for the recreation complex property	19,558	Park Millage
	Annual bond payment	20,000	Park Millage
	Parks land acquisition and development	4,500	Park Millage
	Rail Trail land acquisition and development	4,500	Park Millage
	General park improvements (signs, picnic tables, etc.)	3,442	Park Millage
	Annual playground improvements	4,000	Park Millage
	Annual paving projects	7,000	Park Millage
		\$63,000	
2017-2018	The fifth of ten payments for the recreation complex property	19,558	Park Millage
	Annual bond payment	20,000	Park Millage
	Parks land acquisition and development	4,500	Park Millage
	Rail Trail land acquisition and development	4,500	Park Millage
	General park improvements (signs, picnic tables, etc.)	3,442	Park Millage
	Annual playground improvements	4,000	Park Millage
	Annual paving projects	7,000	Park Millage
		\$63,000	
2018-2019	The sixth of ten payments for the recreation complex property	19,558	Park Millage
	Annual bond payment	20,000	Park Millage
	Parks land acquisition and development	4,500	Park Millage
	Rail Trail land acquisition and development	4,500	Park Millage
	General park improvements (signs, picnic tables, etc.)	3,442	Park Millage
	Parks land acquisition and development	4,500	Park Millage
	General park improvements (signs, picnic tables, etc.)	3,442	Park Millage
	Annual playground improvements	4,000	Park Millage
	Annual paving projects	7,000	Park Millage
		\$63,000	
2019-2020	The seventh of ten payments for the recreation complex property	19,558	Park Millage
	Annual bond payment	20,000	Park Millage
	Parks land acquisition and development	4,500	Park Millage
	Rail Trail land acquisition and development	4,500	Park Millage
	Annual playground improvements	4,000	Park Millage
	Annual paving projects	7,000	Park Millage
		\$63,000	

Appendices

- A. Public meeting announcement
- B. Mailing list
- C. Survey

## **Appendix A: Public Meeting Announcement**

FOR IMMEDIATE RELEASE

Contact: Joy K.S. Simmer, Director  
City of Clare Parks and Recreation Department  
989-386-7541 X 213

### **Clare Residents Invited to Participate in Parks and Recreation Planning**

The City of Clare Parks & Recreation Department is in the process of updating and revising the Master Plan for Parks and Recreation for the City of Clare. The City of Clare Parks & Recreation board invites all interested citizens of Clare to participate in this process by completing an interest survey. Over the last year there has been a survey available for public to help Parks and Recreation assess our parks and currently offered programs, as well as provide feedback for future use. The survey is also available online through a link to the City of Clare web page at <http://www.cityofclare.org>. This survey is only one of the ways that public input is being gathered. In addition to the survey, a public meeting is scheduled for Monday, February 15 at 6:00 p.m. at the Clare City Hall.

Information from the survey and from this public meeting will be used by the parks and recreation board to establish a plan of action for parks and recreation for the City. The revised Master Plan will provide a framework for decision making about improving parks, recreation areas and leisure opportunities in the City of Clare.

It is important that a wide variety of people participate in the survey and public meeting and that input of all segments of the population be heard. Whatever your leisure interests may be, your input is wanted. Bikers, tennis players, hockey players, walkers, dancers, seniors, volleyball players, skateboarders, parents, soccer players, fishermen, nature lovers, skaters, campers, football players, artists, picnic lovers, playground users, softball and baseball players, and just plain park users.

Upon completion of the master planning process, the revised Parks & Recreation Master Plan will be submitted to the Michigan Department of Natural Resources. By having an approved Master Plan on file with the DNR, the City of Clare also qualifies for a number of grant programs that can be used to improve the quality of life of Clare citizens by enhancing our parks and leisure resources.

## **Appendix C: Letter of Invitation and Mailing List**

January 28, 2016

Dear fellow citizen:

The City of Clare Parks and Recreation Advisory Board is currently working on an update of the Master Plan for the City of Clare Parks and Recreation. The Master Plan for Parks and Recreation serves as a planning and decision-making framework that will guide decisions about the development and improvement of parks and recreation amenities for the next five years. In addition, updating the Parks and Recreation Master Plan will make the City of Clare eligible for a number of grant opportunities that can be used to enhance the parks and recreational opportunities available to the citizens of Clare.

**We are inviting you to attend a public meeting on Monday, February 25, 2016 at 6:00 p.m. at Clare City Hall.**

You have been personally invited because you are a key member of the Clare community whose input we are seeking in this planning process. We have tried to identify the many individuals, organizations, and groups in the community whose interests may intersect with the provision of quality parks and recreation services. By inviting a wide ranging group of community members we are seeking to assure that the interests of all citizen groups are considered in this planning process.

Thank you for your leadership in our community and we look forward to hearing from you on February 15.

Sincerely,

Joy K.S. Simmer  
Parks and Recreation

President, Clare Rotary Club  
c/o Doherty Hotel  
604 North Mc Ewan  
Clare, MI 48617

Greg McMillan, Superintendent  
Clare Public Schools  
201 E. State Street  
Clare, MI 48617

Sheila M. Bissonnette, Director  
PMDL  
185 E. Fourth Street  
Clare, MI 48617

President, Clare Kiwanis Clubs  
c/o Doherty Hotel  
604 North Mc Ewan  
Clare, MI 48617

Don Kolander, Director  
Clare County Parks & Recreation  
225 W. Main St  
P.O. Box 438  
Harrison, MI 48625

Extension 4-H Youth Agent  
County Building  
P.O. Box 439  
Harrison, MI 48625-0439

Cy Tope  
IBT Title Clare County  
404 N. Mc Ewan  
Clare, MI 48617

Lori Enos  
Pioneer High School  
670 Ann Arbor Trail  
Clare, MI 48617

Eagles Aerie 2977  
11227 S. Grant Ave.  
Clare, MI 48617

ATTN: Pastor and Youth Minister  
Clare United Methodist Church  
105 East 7<sup>th</sup> Street  
Clare, MI 48617

Dwayne Miedzianowski  
Police Chief  
City of Clare  
207 West Fifth Street  
Clare, MI 48617

President, Lions Club  
c/o Doherty Hotel  
604 North Mc Ewan  
Clare, MI 48617

Pastor Jim Young  
Clare Church of the Nazarene  
10160 South Grant Avenue  
Clare, MI 48617

Mike Sargent, Fire Chief  
City of Clare  
202 West Fifth Street  
Clare, MI 48617

Masonic Lodge  
504 Jackson  
Clare, MI 48617

Pastor, Doug Blackwell  
First Baptist Church  
302 Wilcox Parkway  
Clare, MI 48617

Lori Schuh, Executive Director  
Clare County Convention &  
Visitors Bureau  
P.O. Box 226  
Clare, MI 48617

Moose Lodge 2268  
1890 E. Ludington Dr.  
Clare, MI 48617

St. Cecilia Church & School  
Business OFC  
106 West Wheaton Avenue  
Clare, MI 48617

Clare & Gladwin County  
Council on Aging  
101 W. Michigan Ave  
Farwell, MI 48622

VFW Post 5738  
145 Wilcox Parkway  
Clare, MI 48617

Jeannie Mishler, Principal  
Clare Primary School  
205 E. Wheaton Ave  
Clare, MI 48617

Clare Chamber of Commerce  
429 N. Mc Ewan St.  
Clare, MI 48617

John Wolf, County Commissioner  
225 West Main Street  
Harrison, MI 48625

Steve Newkirk, Principal  
Clare Middle School  
209 E. State Street  
Clare, MI 48617

Mid Michigan Community Action  
Agency  
Gary Gilbert, Executive Director  
1574 E. Washington  
P.O. Box 768  
Farwell, MI 48622

Lori Schuh  
Downtown Development  
Authority  
Clare City Hall  
202 W. Fifth Street  
Clare, MI 48617

Lee Turner, Principal  
Clare High School  
201 E. State Street  
Clare, MI 48617

Jim Allen  
412 Wilcox Parkway  
Clare, MI 48617

Dick Acker, Airport Manager  
Clare City Hall  
202 W. Fifth Street  
Clare, MI 48617

Bob Bonham,  
Director of Public Works  
Clare City Hall  
202 W. Fifth Street  
Clare, MI 48617

Kay Haven, City Clerk  
Clare City Hall  
202 W. Fifth Street  
Clare, MI 48617

Pat Humphrey, Mayor  
City of Clare  
711 North Rainbow Drive  
Clare, MI 48617

Renee Crawford  
11423 North Mission  
Clare, MI 48617

Steven Kingsbury  
421 Forest  
Clare, MI 48617

Bill Horwood  
City Commission  
425 Wilcox Parkway  
Clare, MI 48617

Tom Hurdle  
Clare Middle School  
209 E. State Street  
Clare, MI 48617

Mary Schuelte  
Clare Middle School  
209 E. State Street  
Clare, MI 48617

Bruce Hales  
Clare Middle School  
209 E. State Street  
Clare, MI 48617

Dave Gould  
Clare Primary School  
205 E. Wheaton Avenue  
Clare, MI 48617

Jamie Winkler  
Clare High School  
201 E. State Street  
Clare, MI 48617

Al White, Liaison Officer  
Clare Public Schools  
201 E. State Street  
Clare, MI 48617

Director of Operations & Maint.  
Clare Public Schools  
201 E. State Street  
Clare, MI 48617

Michael Schubart, Athletic  
Director  
Clare High School  
201 E. State Street  
Clare, MI 48617

George Gilmore  
Clare High School  
201 E. State Street  
Clare, MI 48617

Denny Purkis  
Clare High School  
201 E. State Street  
Clare, MI 48617

Rod & Gun Club  
10844 E. Eberhart  
Clare, MI 48617

Mrs. Pat Snyder  
590 Wilcox Parkway  
Clare, MI 48617

John Merillat, President  
Clare Little League  
10020 S. Grant Ave  
Clare, MI 48617

Mr. John Green  
Rocket Football  
408 John R Street  
Clare, MI 48617

Ben Walters  
Planning Commission  
1451 Woodlawn Ave.  
Clare, MI 48617

Jerry Forsberg  
Planning Commission  
201 W. First, #1E  
Clare, MI 48617

Dave Prawdzik  
Planning Commission  
411 John R Street  
Clare, MI 48617

Jan Winter  
Planning Commission  
713 N. Rainbow Dr  
Clare, MI 48617

Karla Swanson  
Planning Commission  
712 N. Rainbow Dr  
Clare, MI 48617

Darren Acton  
Planning Commission  
130 Woodlawn Ave.  
Clare, MI 48617

Rebecca Terpening  
Irish Festival Committee  
P.O. Box 294  
Clare, MI 48617

Glenda Carmoney  
Planning Commission  
504 Forest  
Clare, MI 48617

John Kline  
Planning Commission  
120 W. Wheaton Ave.  
Clare, MI 48617

Elaine Demasi  
Planning Commission  
417 Wilcox Pkwy  
Clare, MI 48617

Pat McCrady, President  
Clare County Arts Council  
502 E. Sixth Street  
Clare, MI 48617

Dave Waite, President  
Friends of Pere Marquette Rails-  
Trails  
6030 Emerson Ct  
Midland, MI 48640

Jon Ringelberg  
P&R Advisory Board  
5986 E. Dover  
Clare, MI 48617

Marian Matyn  
P&R Advisory Board  
1469 Woodlawn Ave  
Clare, MI 48617

Carol Santini  
P&R Advisory Board  
603 Glendale  
Clare, MI 48617

Bill Carlson  
P&R Advisory Board  
646 George Street  
Clare, MI 48617

Doug Randle  
P&R Advisory Board  
314 E. Second  
Clare, MI 48617

Kelly Koch  
P&R Advisory Board  
1461 Woodlawn  
Clare, MI 48617

Rose Michels  
P&R Advisory Board  
416 Forest  
Clare, MI 48617

Jays Sporting Goods  
8800 S. Clare Ave  
Clare, MI 48617

Horizon Senior Living  
Activities Director  
1324 Vinewood Ave.  
Clare, MI 48617

Prestige Place  
Activities Director  
684 Ann Arbor Trail  
Clare, MI 48617

Gateway Lanes and Lounge  
1410 N. Mc Wan St  
Clare, MI 48617

Firefly Golf Links  
7795 S. Clare Ave.  
Clare, MI 48617

Joe Phillips  
Clare Softball League  
1492 Columbus Dr.  
Farwell, MI 48622

John Koch  
City Commission  
1461 Woodlawn Ave  
Clare, MI 48617

Jean McConnel  
City Commission  
731 Eastwood Dr  
Clare, MI 48617

Tom Koch  
City Commission  
206 W. Seventh St  
Clare, MI 48617

Ken Hibl  
City Manager  
202 W. Fifth Street  
Clare, MI 48617

**Appendix C: Survey**



# Clare Parks & Recreation Survey

Dear Resident:

You are invited to participate in our Clare Parks and Recreation survey which will ask you about the recreation opportunities/facilities in the City of Clare.

By completing and returning this questionnaire you will be providing valuable input to the Parks & Recreation Board that will be used in decision-making about parks and recreation facilities and services in Clare. Your participation in this survey is voluntary and your responses will be kept confidential.

Thank you for your participation!

**1. Are you a resident of the City of Clare?**

- Yes
- No

**2. How many people in the following age groups reside in your household?**

	0	1-2	3-4	5-6	7+	N/A
Young Children (under 5)	<input type="checkbox"/>					
Children (6-12)	<input type="checkbox"/>					
Teens (13-19)	<input type="checkbox"/>					
Adult (20-40)	<input type="checkbox"/>					
Adult (41-55)	<input type="checkbox"/>					
Adult (over 55)	<input type="checkbox"/>					

**3. Which of the following statements best characterizes your family park use?**

- Regular users
- Occasional users
- Infrequent users
- Not users

**4. Please mark all of the Clare Parks facilities/parks that you or members of your family have used during the past year:**

- Airport Soccer Fields
- Brookwood Park
- City Park
- Maple Street Park
- McIreland Nature Trail
- Pettit Park
- Shamrock Park
- Stamina Stadium
- The Rail Trail

**5. Which of the facilities/parks does your family use the most?**

- Airport Soccer Fields
- Brookwood Park
- City Park
- Maple Street Park
- McIreland Nature Trail
- Pettit Park
- Shamrock Park
- Stamina Stadium
- The Rail Trail

**6. Which of the following facilities/parks are located closest to your home?**

- Airport Soccer Fields
- Brookwood Park
- City Park
- Maple Street Park
- McIreland Nature Trail
- Pettit Park
- Shamrock Park
- Stamina Stadium
- The Rail Trail

**7. Please indicate your agreement/disagreement in the following statements:**

	Strongly Agree	Agree	Undecided	Disagree	Strongly Disagree	N/A
The City of Clare has an adequate number of Parks to meet the needs of the city population.	<input type="checkbox"/>					
Clare city parks are a point of pride within the community.	<input type="checkbox"/>					
There should be increased emphasis on instructing people how to enjoy different leisure and recreation activities.	<input type="checkbox"/>					
There should be an emphasis on providing activities that the whole family can participate in.	<input type="checkbox"/>					
There should be an increased emphasis on providing recreation for youth within the community.	<input type="checkbox"/>					
I feel safe walking or biking from my home to the nearest city park.	<input type="checkbox"/>					
Clare city parks make a positive contribution to the quality of life in Clare.	<input type="checkbox"/>					

	Lowest	Somewhat Low	Neither High or Low	Somewhat High	Highest
Sports Fields (baseball, softball, soccer, football, etc.)	<input type="checkbox"/>				
Public Campground	<input type="checkbox"/>				
Trails	<input type="checkbox"/>				
Picnic Areas and Pavilions	<input type="checkbox"/>				
Playgrounds	<input type="checkbox"/>				
Swimming Pool	<input type="checkbox"/>				
Sledding Hill	<input type="checkbox"/>				
Sports Courts (basketball, volleyball, etc.)	<input type="checkbox"/>				
Skateboard Park (permanent)	<input type="checkbox"/>				
Indoor Recreation Center	<input type="checkbox"/>				

**New Recreation Areas and Facilities**

8. Please indicate the priority you think the City of Clare should place on developing the following kinds of new recreation areas and facilities:

**Recreation Programs and Services**

9. Please indicate the recreation activities which someone in your household would have interest in.:

	Young Child (under 5)	Children (6-12)	Teens (13-19)	Adults (20-40)	Adults (41-55)	Adults (over 55)
<b>Cultural Art Activities:</b>						
Dance, theater, drama	<input type="checkbox"/>					
Arts or crafts	<input type="checkbox"/>					
Music	<input type="checkbox"/>					
<b>Sports, Athletics, Aquatics</b>						
Sport skill instruction	<input type="checkbox"/>					
Sports leagues and tournaments	<input type="checkbox"/>					
Ice skating	<input type="checkbox"/>					
Swimming	<input type="checkbox"/>					
Other	<input type="checkbox"/>					
<b>Outdoor Recreation</b>						
Camping	<input type="checkbox"/>					
Canoeing	<input type="checkbox"/>					

Geocaching	<input type="checkbox"/>					
Hiking/backpacking	<input type="checkbox"/>					
Winter Activities	<input type="checkbox"/>					
Other	<input type="checkbox"/>					
<b>Self Improvement/Wellness</b>						
Aerobics/fitness activities	<input type="checkbox"/>					
Computer instruction	<input type="checkbox"/>					
Healthy eating/dieting	<input type="checkbox"/>					
Other	<input type="checkbox"/>					
<b>Social Recreation</b>						
Summer Day Camps	<input type="checkbox"/>					
Community-wide special events	<input type="checkbox"/>					
Family Activity Programs	<input type="checkbox"/>					
Dances	<input type="checkbox"/>					

**10. Are you aware of the new undeveloped recreation complex property south of town?**

- Yes
- No

\*For more information follow us on the Clare Parks and Recreation Facebook page or website!

**11. How do you receive information about community activities in Clare?**

- City Newsletter
- Internet
- Newspaper
- Posters and Flyers
- Radio
- School Handouts
- Social Media
- Television
- Word of Mouth
- Other

To return this survey by mail, fold and affix postage. If you prefer, you can drop the survey off at City Hall or in the green water bill mailbox located outside of City Hall.



**Thank you for your time and participation!**

Please Tape Closed Before Mailing  
FOLD HERE

---

Place  
Stamp  
Here

City of Clare  
Parks and Recreation Survey  
202 W. Fifth St.  
Clare, MI 48617

## **Additional Documents for Completion and Approval of Plan**

Minutes from Advisory Board Recommending Plan Approval to City Commission

Notice of Availability of Draft Plan and Public Meeting

Proof of Publication for Notice of Availability of Draft Plan and Public Meeting

Minutes from Public Meeting and Plan Approval by City Commission

Resolution 2016-2020, Approving Five Year Master Plan

Final Plan Submission Letters to County and Regional Planning Agencies

Community Park, Recreation, Open Space and Greenway Plan Certification Checklist

***Minutes from Advisory Board Recommending Plan Approval to City Commission***

## ***Notice of Availability of Draft Plan and Public Meeting***

### **PUBLIC NOTICE**

The Clare City Commission will hold a public hearing on Monday, February 15, 2016 at 6:00 p.m. at Clare City Hall to receive public comment pertaining to the proposed draft amendment of the Five Year Recreation Master Plan for the City of Clare.

As a requirement of the Department of Natural Resources, a current Recreation Master Plan must be on file in order for the city to be eligible to apply for DNR parks and recreation grant funds.

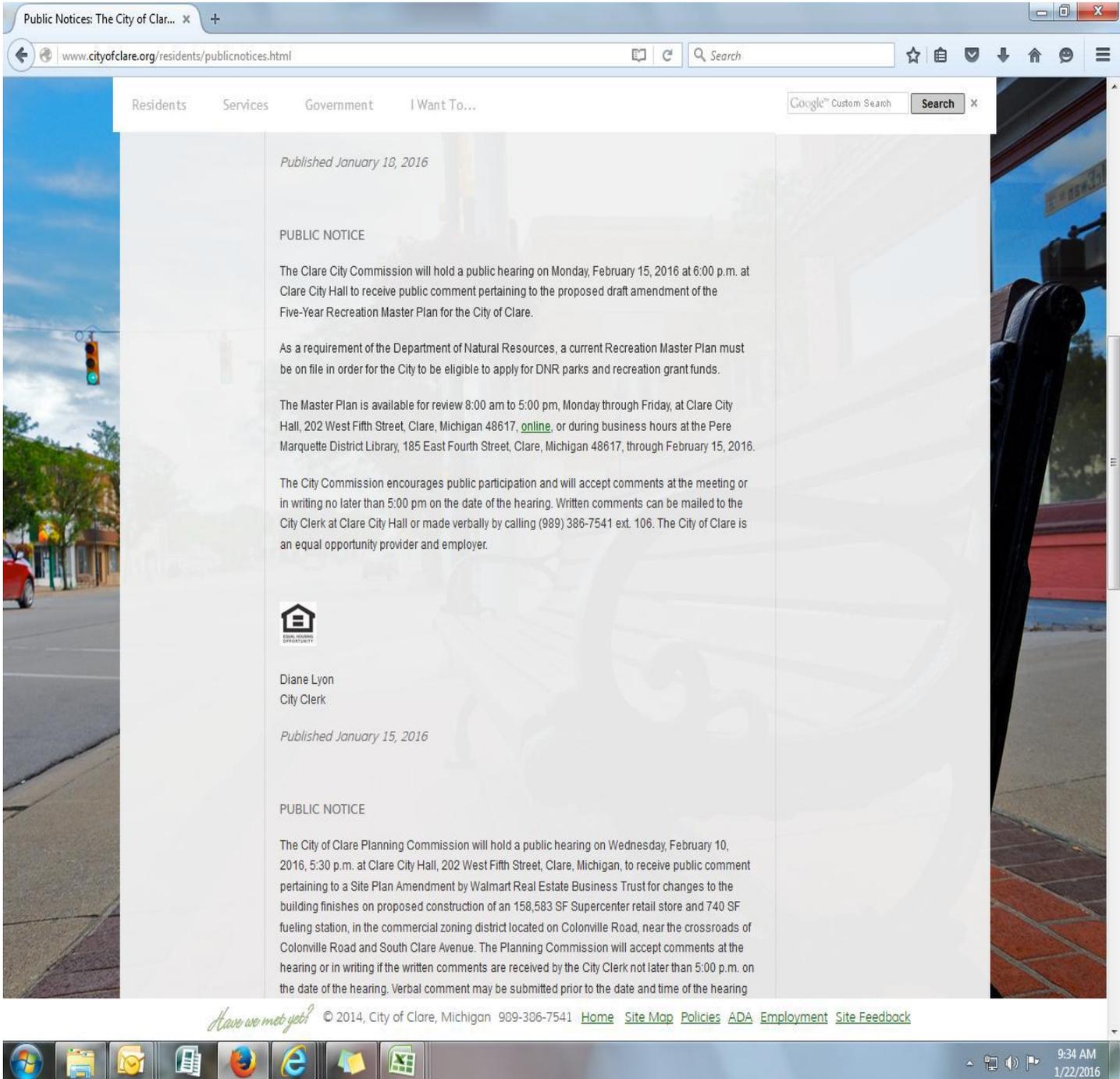
The Master Plan is available for review 8:00 am to 5:00 pm, Monday through Friday, at Clare City Hall, 202 West Fifth Street, Clare, Michigan 48617, online at [www.cityofclare.org/government/dept/recreation](http://www.cityofclare.org/government/dept/recreation), or during business hours at the Pere Marquette District Library, 185 East Fourth Street, Clare, Michigan 48617, through February 15, 2016.

The City Commission encourages public participation and will accept comments at the meeting or in writing no later than 5:00 pm on the date of the hearing. Written comments can be mailed to the City Clerk at Clare City Hall or made verbally by calling (989) 386-7541 ext. 106. The City of Clare is an equal opportunity provider and employer.

Diane Lyon  
City Clerk



# Proof of Publication for Notice of Availability of Draft Plan and Public Meeting



***Minutes from the Public Meeting and Plan Approval by City Commission***

***Resolution 2016-2020, Approving Five Year Master Plan***

***Final Plan Submission Letters to County and Regional Planning Agencies***

***Community Park, Recreation, Open Space and Greenway Plan Certification Checklist***

## **Additional Documents for Completion and Approval of Plan**

Minutes from Advisory Board Recommending Amendment Approval to City Commission  
Notice of Availability of Draft Plan Amendment and Public Meeting  
Proof of Publication for Notice of Availability of Plan Amendment and Public Meeting  
Minutes from Public Meeting and Plan Amendment Approval by City Commission  
Resolution       , Approving Five Year Master Plan Amendment  
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Diane Lyon  
City Clerk



**RESOLUTION 2016-014**

**A RESOLUTION OF THE CLARE CITY COMMISSION APPROVING THE CITY OF CLARE 2016-2020 PARKS AND RECREATION MASTER PLAN.**

**WHEREAS**, the City of Clare has consistently maintained and updated a Parks and Recreation Master Plan; and

**WHEREAS**, said Plan outlines the City's Parks and Recreation Goals and Objectives and incorporates an Action Program to accomplish said goals and objectives; and

**WHEREAS**, said Master Plan is required to be updated each five years to remain current; and

**WHEREAS**, with guidance oversight from the City's Parks & Recreation Advisory Board, the City Staff has completed its most recent update for the Plan Years of 2016-2020; and

**WHEREAS**, the City's Parks & Recreation Advisory Board has recommended that the Clare City Commission approve said updated Plan; and

**WHEREAS**, said Plan has been distributed to the City's neighboring communities for comment; and

**WHEREAS**, a public hearing has been noticed to accept public comment related to said updated Plan; and

**WHEREAS**, subsequent to the conduct of said public hearing held by the Clare City Commission, the Commission duly considered comments provided at said hearing and duly reviewed, discussed and considered said updated Master Plan.

**NOW THEREFORE BE IT RESOLVED THAT**, the Clare City Commission hereby approves the 2016-2020 City of Clare Parks & Recreation Master Plan and directs its City Manager to ensure said Plan is forwarded to the Michigan Department of Natural Resources and subsequently cause implementation of said Plan.

**ALL RESOLUTIONS AND PARTS OF RESOLUTIONS INSOFAR AS THEY CONFLICT WITH THE PROVISIONS OF THIS RESOLUTION BE AND THE SAME ARE HEREBY RESCINDED.**

The Resolution was introduced by Commissioner \_\_\_\_\_ and supported by Commissioner \_\_\_\_\_.. The Resolution declared adopted by the following roll call vote:

**YEAS:**

**NAYS:**

**ABSENT:**

Resolution approved for adoption on this 15<sup>th</sup> day of February 2016.

---

Diane Lyon, City Clerk

## AGENDA REPORT

TO: Mayor Pat Humphrey and the Clare City Commission  
FROM: Ken Hibl, City Manager  
DATE: February 11, 2016  
RE: Traffic Study Proposal

For the Agenda of February 15, 2016

---

**Background.** The City applied for and has been earmarked as a recipient for a \$375K Small Urban grant to defray a portion of the costs of a possible round-about north of Clare that may be required as a traffic control measure for increased vehicular traffic associated with development of the 200-acre parcel north of Clare along Colonville Road. We have to use those funds in 2017 or lose them.

Our primary motivation to seek this funding was an MDOT traffic model conducted approximately eight years ago that indicated increased development in the north sector of Clare would cause traffic congestion on US-127 created by significantly increased exiting vehicles.

We required WalMart to conduct a traffic study to evaluate the impact of its proposed development in our northern sector. Their study did not reveal any major concerns or issues and indicated that the current road network within this area will accommodate their development without adverse affect. However, that study addressed only the WalMart development. We have no study related to development of this entire sector – and in particular its impact on US-127 and adjacent City and Clare County roads (Clare Avenue, McEwan, Surrey Road, Eberhart Road, etc.).

To address this void and to determine the need for the MDOT-proposed round-about, we have held two major meetings with all primary parties (MDOT, CCRC, CNG, Gourdie-Fraser, the City) involved with the north development. We left those meetings with these primary conclusions:

- Other than the MDOT preliminary modeling that was completed, we have no data or supporting evidence to justify the need for a very expensive (est. \$2M) round-about – there may be other far-less expensive, common-sense we can do to accommodate future development.
- Even though MDOT has recommended the construction of the round-about and is the primary beneficiary (it would relieve exiting traffic issues they may encounter on US-127 as a result of future development) of its construction, they have no funds to contribute to the project. And barring their fiscal partnership with us on the project, it is simply unaffordable for us to accomplish – even with the use of the \$375K grant.
- There is an essential need to complete a professional assessment to determine whether we will have significant, critical traffic issues resulting from future development. And that assessment needs to address the impact on the road systems

of all the primary entities (Clare County, MDOT, and the City) and needs to be accomplished quickly to allow us time to react to the conclusions of the study and to use the earmarked grant funds before we lose the funding if there is a need to do so.

We asked MDOT whether they could accomplish the needed study; they indicated that the cost of doing so would likely be in the range of \$100K - \$150K; that the MDOT “system” is not responsive enough to complete the study in the time-frame we need to have it completed; and they didn’t have the funds available to complete the needed study. Consequently, we asked Gourdie-Fraser to provide us a proposal to complete the study. We also asked the CCRC and MDOT whether they would be willing to share in the costs of completing the needed study.

Gourdie-Fraser has a standing professional relationship with and uses the services of Progressive Engineering to fulfill of any their traffic assessment requirements. They have provided us a proposal (*copy att’d*) for our needed traffic assessment. We ask that that the City Commission approve the proposal and provide us the authority to initiate and complete the needed traffic assessment.

**Issues & Questions Specified.** Should the City Commission approve the proposal for the traffic study and provide the authority to initiate and complete the needed traffic assessment?

**Alternatives.**

1. Approve the proposal and authorize the commencement and completion of the study.
2. Direct the solicitation of additional bids/proposals.
3. Do not authorize the study.
4. Set aside the decision regarding this matter to a later date.

**Financial Impact:** As reflected in the attached proposal, the cost of the study is \$17,750. Small Urban grant funds cannot be used for traffic studies, thus we will have to bear the costs of the traffic assessment. The CCRC has authorized the contribution of \$4,000 to complete the study. The Mt. Pleasant TSC has requested the authority and funding to contribute to the study, but they will not know whether their request will be approved until May, thereby requiring us to “front” the balance of \$13,750 with the possibility that MDOT will reimburse us for a portion of those costs – or not. Our Street Funds have sufficient fund balance to accommodate the \$13,700 fiscal burden, but the Commission will be required to approve a budget amendment to cover those costs.

**Recommendation.** I recommend that the City Commission approve the traffic study proposal; authorize the commencement of the study; and approved the needed budget amendment by adoption of Resolution 2016-018(*copy att’d*).

**Attachments.**

1. GFA Correspondence & Proposal.
2. Resolution 2016-018.



Engineering  
Surveying  
Testing &  
Operations

123 West Front Street  
Traverse City, Michigan 49684  
231.946.5874   
231.946.3703

February 8, 2016

Mr. Ken Hibl, City Manager  
City of Clare  
202 West Fifth Street  
Clare, Michigan 48617

RE: Proposal for Transportation Engineering Services  
Clare Avenue Subarea Traffic Analysis, Clare, MI

Dear Mr. Hibl:

Thank you for the opportunity to submit this proposal for Civil Engineering services for the referenced project. In accordance with our continuing contract for professional services we submit this letter proposal for your review and approval. Should you have any questions regarding the information contained herein please do not hesitate to contact me. We will coordinate with Progressive AE as a sub-consultant to perform the services as described below.

### **Understanding of the Project**

With substantial new development occurring on the northeast side of the US-127/10 and Clare Avenue interchange, there are concerns regarding the adjacent surface street system's ability to accommodate existing and potential future traffic in a safe and efficient manner. Of particular interest is the existing northbound US-127 off-ramp to Colonville Road and related connectivity to Clare Avenue.

The Focus of this subarea traffic analysis will therefore be to define existing and projected future peak-hour traffic conditions and provide alternative roadway configurations, along with other improvements, that will allow this roadway subarea to function well into the future.

### **Scope of Services**

Based upon the information provided to date our consultation will provide the services outlined below:

#### **Task 1 - Data Collection**

##### *Traffic Counts*

We will collect peak-hour turning movement's counts on the weekday afternoon and during other peak periods. Intersections include:

- Clare Avenue at US-127 NB on-ramp
- Clare Avenue at Colonville Road (east)
- Clare Avenue at US-127 SB ramps



Mr. Ken Hibl  
February 8, 2016  
Page 2 of 5

-Clare Avenue at Colonville Road (west)

*Roadway System Exploration*, our consultant will complete an on-site review of the current study area roadway system to confirm pertinent information including the intersection lane configurations, Intersection control devices and related information along with the speed limits in place.

*Site/Other Data*, we will also utilize any recent traffic data and or reports that have been completed in this study area. We will also obtain and confirm the applicable background growth rate with the Michigan Department of Transportation (MDOT) and /or the Clare County Road Commission staff, in addition the seasonal traffic factors will be used for the base models.

### **Task 2 - Existing Conditions Analysis**

Utilizing the information collected above our sub consultant will develop a base traffic model and completed capacity calculations and require simulations at the intersections to define how well they are operating under current peak-hour conditions. These results will provide clarification on where, if any capacity deficiencies the use of SYNCHRO software will be used for this capacity analyses.

Assuming the study starts within the next few weeks, the analyses will be completed using modified “existing” traffic counts. A seasonal factor provided by MDOT will be applied to the existing counts to reflect generally higher traffic volumes that can occur during the summer months in this area.

### **Task 3 - Future 2025 Conditions Analyses**

Future conditions analyses will be based upon historical traffic growth data obtained through discussions with the roadway agencies and assignment of trips for other approved or under construction developments in the immediate area. It will also take into account other planned development that is expected to occur within the next 9-10 years.

*Trip Generation and Trip Distribution*, we will recognize the number of trips that are expected to be generated by the currently incomplete developments and those expected to be developed within the next 10 years with the use of the most current ITE Trip Generation Manual. The expected project –generated peak-hour trips will be distributed onto the adjacent roadway system based upon expected market area information and existing traffic patterns.

*Capacity Analyses and Model Simulations*. A future capacity analysis will be completed at the study areas intersection to identify specific problem areas. This analyses will be completed for the two peak periods as noted. Subsequent simulation will be run to further confirm the calculation findings and potential queuing issues.



Mr. Ken Hibl  
February 8, 2016  
Page 3 of 5

A subsequent set of capacity analyses will be completed at the study area intersection that test and identify appropriate roadway system improvement measures that will allow the about locations to accommodate the expected traffic in an acceptable manner during peak hours. This assessment will define what type of improvement (s) may be needed; additional /new turn lanes, revised/new traffic control devices, etc. As noted earlier, of particular focus will be the connectivity between the US-127 northbound off-ramp and Clare Avenue, with two or three direct connection alternatives a likely outcome of this analyses, Simple graphics will be developed to help define such improvements and to use as a basis for discussion and for subsequent use by others to develop more design oriented drawings.

#### **Task 4 - Summary Report**

The data collection efforts, analyses findings, and resulting recommendations as discussed above will be summarized in text and graphic form. The graphics will include the standard traffic study illustrations including existing and projected future traffic volumes, traffic distributions, and level of service for each intersection movement, in addition to the aforementioned improvement sketches.

A draft report will be submitted to the agencies/communities involved for review and comments. Upon receipt of comments, electronic copies of the final report will be submitted. CDs/DVDs that have all the Synchro model simulations will also be provided for MDOT/agency review.

#### **Task 5 - Meetings**

This budget assumes that GFA and our sub consultant will attend two corridor/advisory team meetings in Clare or another applicable location. Additional meetings will be paid for hourly.

#### **Clarifications**

It is possible that the findings of this analysis will include the projected peak-hour need for signalization at one or more intersections I the future. In the interest of keeping study costs down, we have not included 24 hour approach counts or signal warrant analyses efforts in this proposal. We would be happy to add these services it they become necessary on the approved additional services basis and billed in accordance with the attached schedule of invoice rates.

#### **Schedule**

Data collection activities (assuming no significant winter weather delays) through submittal of the draft traffic study report can be completed within five to six weeks of signed authorizations to proceed. The final report and all related Synchro files will be submitted within a week after received the draft report reviewer's comments.



Mr. Ken Hibl  
February 8, 2016  
Page 4 of 5

**Fee**

GFA and their sub-consultant will perform the services on a lump sum basis with budgets not to be exceeded without prior authorization for a total of \$17,750.00.

**Contract Terms and Conditions**

The Terms and Conditions of the Basic Service Agreement for Professional Services shall apply.

**Acceptance**

If this proposal is acceptable to you, your signature will serve as our authorization to proceed. Thank you for giving us the opportunity to be of service. We look forward to working with you on this project.

**Gourdie-Fraser, Inc.**  
CONSULTANT

**City of Clare**  
CLIENT/OWNER

  
\_\_\_\_\_  
Heather Jamison P.E.

(Signature)  
(Name)

\_\_\_\_\_  
Ken Hibl

\_\_\_\_\_  
Project Manager

(Title)

\_\_\_\_\_  
City Manager

(Date)

  
\_\_\_\_\_  
Craig Goodrich

(Signature)

(Name)

\_\_\_\_\_  
Engineering Manager

(Title)

(Date)



Engineering  
Surveying  
Testing &  
Operations

123 West Front Street  
Traverse City, Michigan 49684  
231.946.5874   
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Mr. Ken Hibel  
February 8, 2016  
Page 5 of 5

Attachments:            Exhibit 1 – 2016 Billing Rates

T:\Proposals\2016 Proposals\16-034 City of Clare Traffic Study\Proposal Traffic Study .doc



## 2016 BILLING RATES

Classification	Hourly Rate	Classification	Hourly Rate
Principal in Charge	\$150	Director of Surveying	\$145
Engineering Office Manager	\$120	Director of Hydrographic Surveying	\$135
Senior Project Manager	\$120	Professional Surveyor II	\$115
Project Manager	\$115	Project Surveyor	\$85
Structural Engineer	\$120	Survey Crew Chief	\$72
Project Engineer	\$95	Survey Crew Person	\$56
Design Engineer	\$90	Senior Testing & Inspection Technician	\$70
Design CAD Leader	\$85	Testing & Inspection Technician II	\$63
Design CAD Technician III	\$80	Testing & Inspection Technician I	\$54
Design CAD Technician II	\$75	Operations & Maint. Proj. Manager	\$95
Design CAD Technician I	\$70	Operations & Maintenance Technician II	\$70
Construction Layout Technician	\$56	Operations & Maintenance Technician I	\$55
Marketing Coordinator	\$70	Administrative Assistant	\$55

### REIMBURSABLE CHARGES

Reimbursables such as off-site printing, postage, permits, sub consultants, rentals, etc. will be invoiced at cost plus 15%.  
Expert Witness Testimony & Preparation will be invoiced at 1.5 x billing rate

Prints, Plots & Copies	B & W	Color	Survey Equipment Rental Cost	
8½ x 11	\$0.10	\$0.20	C10 Scanner	\$1,500.00 Day
8½ x 14	\$0.15	\$0.30	C10 Scanner	\$1,000.00 4 Hours
11 x 17	\$0.20	\$0.40	C10 Scanner	\$400.00 Hour
24 X 36	\$3.00	\$6.00	Digital Level	\$30.00 Day
Other Sizes	\$.50 SF	\$1.00 SF	Static GPS Rental (per Receiver)	\$150.00 Day
Binding	\$3.00	\$3.00	Robotic Total Station	\$30.00 Hour
				\$200.00 Day
				\$30.00 Hour
<b>Travel</b>			Real Time GPS	\$200.00 Day
Mileage	\$0.575 Mile		ATV or Snowmobile	\$350.00 Day
Per Deim (Day)	\$107.00 Day		Hydrographic Sounder (single beam)	\$350.00 Day
			Surveyor Boat I - 14'	\$130.00 Day
<b>Misc.</b>			Surveyor Boat II - 16'	\$175.00 Day
Postage/Shipping Costs	Cost Plus 15%		Surveyor Boat III - 22'	\$300.00 Day
Permit Fees	Cost Plus 15%		Lath	\$0.37 Each
Computer	\$14.00 Day		Curb Stakes and/or Slope Stakes	\$0.49 Each
Rentals	Cost Plus 15%		Station Stakes	\$0.98 Each
Generator	\$25.00 Hour			
<b>Materials Testing Equipment</b>				
Beam Breaker	\$50.00 Day			
Concrete Beams	\$25.00 Each			
Coring Machine	\$75.00 Day			
12" Core Bit Extractor	\$100.00 Day			
Concrete Cylinder	\$20.00 Each			
Nuclear Density Gauge	\$54.00 Day			
<b>O &amp; M Equipment</b>	<b>Daily Rate</b>	<b>Weekly Rate</b>	<b>Monthly Rate</b>	
Portable Sampler	\$40	\$200	\$450	
Portable Flow Meter	\$50	\$275	\$600	
Fresh Air Blower	\$20	\$100	\$165	
Gas Meter	\$15	\$75	\$165	
Tripod with Harness	\$15	\$75	\$165	
Rain Gauge with Data logger	NA	\$50	\$110	

02/09/2016

## RESOLUTION 2016-018

### **A RESOLUTION OF THE CLARE CITY COMMISSION APPROVING THE PROPOSAL OF GOURDIE-FRASER TO CONDUCT A TRAFFIC STUDY FOR THE DEVELOPMENT DISTRICT IN THE NORTHERN SECTOR OF CLARE.**

**WHEREAS**, the City of Clare applied for and receive a Small Urban grant for \$375,000 to assist in funding the construction of a new round-about in the City's northern sector based on a recommendation of the Mt. Pleasant Transportation Service Center (TSC) in Mt. Pleasant, Michigan; and

**WHEREAS**, said grant funds must be obligated in 2017; failure to do so will result in the loss of said funds; and

**WHEREAS**, the Mt. Pleasant TSC estimates that the cost of said round-about construction project to be approximately \$2M; and

**WHEREAS**, although MDOT shall be the primary beneficiary of said round-about due to the resultant elimination of currently predicted and anticipated traffic gridlock of exiting traffic from US-127 once the round-about is completed, said entity is not able to contribute financially to said project due to lack of funds; and

**WHEREAS**, the City does not have the fiscal means to fund said \$2M round-about project and concurrently believes that there are alternative means to control and manage anticipated increased vehicular traffic but has no supporting data or documentary evidence to indicate the magnitude of future anticipated traffic and what actions need to be taken to accommodate any future vehicular traffic increases; and

**WHEREAS**, the City Staff has recommended to the City Commission that a professional traffic study be completed as soon as possible to formally evaluate what, if any actions need to be taken and has solicited and received a proposal from the City's engineer of record, Gourdie-Fraser, to expeditiously conduct said study; and

**WHEREAS**, the stipulated cost of the professional traffic study outlined in said proposal is \$17,750; and

**WHEREAS**, the City has the available funds to defray the costs of said study, but a budget amendment approved by the City Commission shall be required to proceed; and

**WHEREAS**, the Clare County Road Commission has committed to contributing \$4,000 to the cost of said recommended study, and MDOT has agreed in principle that it will similarly contribute to defray a portion of the costs of said study but is currently unable to commit to an amount; and

**WHEREAS**, the City Commission has considered the recommendation of its City Staff and concurs that the study should be conducted immediately prior to proceeding with any other actions related to this matter.

**NOW THEREFORE BE IT RESOLVED THAT**, the Clare City Commission hereby approves the proposal of Gourdie-Fraser to conduct a formal traffic study of the existing street and road system in the City's northern sector for a cost of \$17,750, said study to include an evaluation

of whether the contiguous and related road and street system of MDOT, Clare County, and the City of Clare, to assess whether said systems are capable of safely and efficiently accommodating future new development and resultant vehicle traffic associated with said development and to make recommendations for alternative roadway configurations, if needed, for a cost of \$17,750.

**BE IT FURTHER RESOLVED THAT** the City Commission hereby authorizes the immediate commencement of said study.

**BE IT FURTHER RESOLVED THAT** the City Commission hereby approves the needed budget amendment associated with said proposal and directs its City Treasure and Finance Director to take any and all necessary actions to facilitate said budget amendment.

**ALL RESOLUTIONS AND PARTS OF RESOLUTIONS INsofar AS THEY CONFLICT WITH THE PROVISIONS OF THIS RESOLUTION BE AND THE SAME ARE HEREBY RESCINDED.**

The Resolution was introduced by Commissioner \_\_\_\_\_ and supported by Commissioner \_\_\_\_\_. The Resolution declared adopted by the following roll call vote:

**YEAS:**

**NAYS:**

**ABSENT:**

Resolution approved for adoption on this 15<sup>th</sup> day of February 2016.

\_\_\_\_\_  
Diane Lyon, City Clerk

## AGENDA REPORT

To: Mayor Pat Humphrey and the Clare City Commission  
From: Steven J. Kingsbury, MBA, CPFA, MiCPT  
Treasurer, Finance and Technology Director  
Date: February 11, 2016  
Regarding: Final Contractor Payment to Malley Construction - Colonville Road

For the Agenda of February 15, 2016

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**Background** The contractor awarded the contract to reconstruct the portion of E. Colonville Road owned by the City has submitted their fourth and final application for payment along with the Second and Final Change Order. The City's engineer for this project Gourdie-Fraser has reviewed the application for payment and the change order and has verified that all indicated work has in fact been satisfactorily completed and that all costs included within the application for payment have in fact been purchased by the contractor for the City's Colonville Road project.

**Financial Impact** Approval of the fourth and final application for payment and second and final change order from the contractor thereby allows the City to submit them along with the approving resolution from the Clare City Commission to the Michigan Economic Development Corporation (MEDC) to request the final reimbursement from the Community Development Block Grant (CDBG) that was awarded to the City for this project.

**Recommendation** Based upon our project engineers review and approval of the enclosed application for payment and change order we recommend that the City Commission approve resolution 2016-019 thereby authorizing the \$93,248.01 payment to Malley Construction.

### **Attachments**

1. Malley Construction - Contractor's Application for Payment Number Four.
2. Malley Construction - Change Order Number Two.
3. City of Clare Resolution 2016-019.



# Progress Estimate - Unit Price Work

# Contractor's Application

For (Contract): City of Clare - Colonville Road Reconstruction				Application Number: 4 - Final						
Application Period: 07/01/15 thru 02/09/2016				Application Date: 02/09/2016						
A				B	C	D	E	F		
Bid Item #	Item Description	Bid Item Quantity	Unit Price	Bid Item Value (\$)	Estimated Quantity Installed	Value of Work Installed to Date	Materials Presently Stored (not in C)	Total Completed and Stored to Date (D + E)	% (F / B)	Balance to Finish (B - F)
1	1500001 Mobilization, Max. \$30,000.00	1	\$30,000.00	\$30,000.00	1	\$30,000.00		\$30,000.00	100.0%	
2	2020004 Tree, Rem, 6 inch to 18 inch	1	\$500.00	\$500.00	1	\$500.00		\$500.00	100.0%	
3	2057002 Roadway Grading	44	\$2,100.00	\$92,400.00	44	\$92,400.00		\$92,400.00	100.0%	
4	2080036 Erosion Control, Silt Fence	1,200	\$2.00	\$2,400.00	1,200	\$2,400.00		\$2,400.00	100.0%	
5	3020001 Aggregate Base	9,238	\$13.80	\$127,484.40	9,238	\$127,484.40		\$127,484.40	100.0%	
6	3070021 Approach, CI II	209	\$14.00	\$2,926.00	209	\$2,926.00		\$2,926.00	100.0%	
7	3070121 Shoulder, CI II	336.84	\$15.40	\$5,187.34	336.84	\$5,187.34		\$5,187.34	100.0%	
8	4010051 Culv End Sect, Conc, 24 inch	3	\$735.00	\$2,205.00	3	\$2,205.00		\$2,205.00	100.0%	
9	4010055 Culv End Sect, Conc, 48 inch	0	\$2,600.00		0					
10	5010005 HMA Surface, Rem	11,750	\$3.50	\$41,125.00	11,750	\$41,125.00		\$41,125.00	100.0%	
11	5010050 HMA, 4E1	3,732.82	\$64.00	\$238,900.48	3,732.82	\$238,900.48		\$238,900.48	100.0%	
12	5010061 HMA Approach	106.66	\$91.50	\$9,759.39	106.66	\$9,759.39		\$9,759.39	100.0%	
13	7067010 MSE Retaining Wall	661	\$42.00	\$27,762.00	661	\$27,762.00		\$27,762.00	100.0%	
14	8020023 Curb and Gutter, Conc, Det C4	400	\$21.50	\$8,600.00	400	\$8,600.00		\$8,600.00	100.0%	
15	8050010 Curb Sloped, HMA	1,661	\$1.60	\$2,657.60	1,661	\$2,657.60		\$2,657.60	100.0%	
16	8070000 Guardrail, Type B	475	\$14.00	\$6,650.00	475	\$6,650.00		\$6,650.00	100.0%	
17	8070042 Guardrail Approach Terminal, Type 2B	4	\$2,100.00	\$8,400.00	4	\$8,400.00		\$8,400.00	100.0%	
18	8100371 Post, Steel, 3 lb	50	\$8.60	\$430.00	50	\$430.00		\$430.00	100.0%	
19	8100409 Sign, Type IV, Rem	5	\$21.50	\$107.50	5	\$107.50		\$107.50	100.0%	
20	8100410 Sign, Type IVA	100	\$12.90	\$1,290.00	100	\$1,290.00		\$1,290.00	100.0%	
21	8110231 Pavt Mrkg, Waterborne, 4 inch, White	16,714	\$0.20	\$3,342.80	16,714	\$3,342.80		\$3,342.80	100.0%	
22	8110232 Pavt Mrkg, Waterborne, 4 inch, Yellow	14,776	\$0.20	\$2,955.20	14,776	\$2,955.20		\$2,955.20	100.0%	
23	8120022 Barricade, Type III, High Intensity, Lighted, Furn	6	\$65.00	\$390.00	6	\$390.00		\$390.00	100.0%	
24	8120023 Barricade, Type III, High Intensity, Lighted, Oper	6	\$1.00	\$6.00	6	\$6.00		\$6.00	100.0%	
25	8120130 Lighted Arrow, Type B, Furn	2	\$600.00	\$1,200.00	2	\$1,200.00		\$1,200.00	100.0%	
26	8120131 Lighted Arrow, Type B, Oper	2	\$110.00	\$220.00	2	\$220.00		\$220.00	100.0%	
27	8120170 Minor Traf Devices	1	\$12,846.00	\$12,846.00	1	\$12,846.00		\$12,846.00	100.0%	
28	8120250 Plastic Drum, High Intensity, Furn	75	\$12.00	\$900.00	75	\$900.00		\$900.00	100.0%	
29	8120251 Plastic Drum, High Intensity, Oper	75	\$1.00	\$75.00	75	\$75.00		\$75.00	100.0%	
30	8120350 Sign, Type B, Temp, Prismatic, Furn	400	\$4.00	\$1,600.00	400	\$1,600.00		\$1,600.00	100.0%	
31	8120351 Sign, Type B, Temp, Prismatic, Oper	400	\$1.00	\$400.00	400	\$400.00		\$400.00	100.0%	
32	8120370 Traffic Regulator Control	1	\$2,450.00	\$2,450.00	1	\$2,450.00		\$2,450.00	100.0%	
33	8130010 Riprap, Plain	62.70	\$45.00	\$2,821.50	62.70	\$2,821.50		\$2,821.50	100.0%	
34	8140010 Paved Ditch, HMA	36.75	\$56.10	\$2,061.68	36.75	\$2,061.68		\$2,061.68	100.0%	
35	8160100 Slope Restoration, Type A	7,878	\$1.20	\$9,453.60	7,878	\$9,453.60		\$9,453.60	100.0%	
36	8160101 Slope Restoration, Type B	2,467	\$2.00	\$4,934.00	2,467	\$4,934.00		\$4,934.00	100.0%	
37	8160102 Slope Restoration, Type C	771	\$4.00	\$3,084.00	771	\$3,084.00		\$3,084.00	100.0%	
38	Add WCD #1 for Holbrook Driveway	1	\$11,712.00	\$11,712.00	1	\$11,712.00		\$11,712.00	100.0%	
39	Material Returns	1	\$9,400.00	\$9,400.00	1	\$9,400.00		\$9,400.00	100.0%	
40	Additional Re-Stripping (Temp)	1	\$6,100.00	\$6,100.00	1	\$6,100.00		\$6,100.00	100.0%	
41	Traffic Control, Coordinatio/Equipment	1	\$4,500.00	\$4,500.00	1	\$4,500.00		\$4,500.00	100.0%	
<b>Totals</b>				<b>\$689,236.48</b>				<b>\$689,236.48</b>		



# Change Order

No. 2 – Final

Date of Issuance: 02-09-16

Effective Date: 02-09-16

Project: Colonville Road Reconstruction	Owner: City of Clare	Owner's Contract No.: 14084
Contract: Colonville Road Reconstruction		Date of Contract: 9-25-2014
Contractor: Malley Construction		Engineer's Project No.: 14084

## The Contract Documents are modified as follows upon execution of this Change Order:

Description:

Work Change Directive #1 and Final Balancing

### Attachments (list documents supporting change):

Work Change Directive #1

ITEM NO.	COMPLETE DESCRIPTION OF CHANGES	DECREASE CONTRACT	INCREASE CONTRACT
4	Deduct 4,800 Ft of Erosion Control, Silt Fence @ \$2.00/ft	(\$9,600.00)	
5	Add 338 T of Aggregate Base @ \$13.80/T		\$4,664.40
6	Add 164 T of Approach, CI II @ \$14.00/T		\$2,296.00
7	Add 37 T of Shoulder, CI II @ \$15.40/T		\$567.34
8	Deduct 3 Culv End Sect, Conc, 24 inch @ \$735.00/EA	(\$2,205.00)	
9	Deduct 2 Culv End Sect, Conc, 48 inch @ \$2,600.00/EA	(\$5,200.00)	
11	Deduct 47 T of HMA, 4E1 @ \$64.00/T	(\$3,019.52)	
12	Add 57 T of HMA Approach @ \$91.50/T		\$5,184.39
13	Deduct 289 SF of MSE Retaining Wall @ \$42.00/SF	(\$12,138.00)	
14	Deduct 200 FT of Curb and Gutter, Conc, Det C4 @ \$21.50/FT	(\$4,300.00)	
15	Add 161 FT of Curb Sloped, HMA @ \$1.60/FT		\$257.60
16	Deduct 125 FT of Guardrail, Type B @ \$14.00/FT	(\$1,750.00)	
21	Add 7,914 FT of Pavt Mrkg, Waterborne, 4 inch, White @ \$.20/FT		\$1,582.80
22	Deduct 2,824 FT of Pavt Mrkg, Waterborne, 4 inch, Yellow @ \$.20/FT	(\$564.80)	
33	Add 23 SY of Riprap, Plain @ \$45.00/SY		\$1,021.50
34	Deduct 13 SY of Paved Ditch, HMA @ \$56.10/SY	(\$743.33)	
35	Deduct 7,122 SY of Slope Restoration, Type A @ \$1.20/SY	(\$8,546.40)	
36	Deduct 533 SY of Slope Restoration, Type B @ \$2.00/SY	(\$1,066.00)	
37	Deduct 2,229 SY of Slope Restoration, Type C @ \$4.00/SY	(\$8,916.00)	
38	Add WCD #1 for Holbrook Driveway		\$11,712.00
39	Material Returns		\$9,400.00
40	Additional Re-Stripping (Temp)		\$6,100.00
41	Traffic Control, Coordination/Equipment		\$4,500.00
	Total Decrease	(\$58,049.05)	
	Total Increase		\$47,286.03
	<b>Net-Increase Decrease</b>	<b>(\$10,763.02)</b>	

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**CHANGE IN CONTRACT PRICE:****CHANGE IN CONTRACT TIMES:**

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Original Contract Price:

\$ 699,999.50[Increase] [Decrease] from previously approved  
Change Orders No. \_\_\_\_\_ to No. \_\_\_\_\_:\$ n/a

Contract Price prior to this Change Order:

\$ 699,999.50~~Increase~~ **Decrease** of this Change Order:\$ (10,763.02)

Contract Price incorporating this Change Order:

\$ 689,236.48Original Contract Times:  Working days  Calendar daysSubstantial completion (days or date): 11/22/2014Ready for final payment (days or date): 12/22/2014**Increase** ~~Decrease~~ from previously approved Change Orders  
No. 1 to No. 1:Substantial completion (days): 07/15/2015Ready for final payment (days): 8/15/2015

Contract Times prior to this Change Order:

Substantial completion (days or date): 7/15/2015Ready for final payment (days or date): 8/15/2015Increase ~~Decrease~~ of this Change Order:

Substantial completion (days or date): \_\_\_\_\_

Ready for final payment (days or date): \_\_\_\_\_

Contract Times with all approved Change Orders:

Substantial completion (days or date): 7/15/2015Ready for final payment (days or date): 8/15/2015**RECOMMENDED:**By: \_\_\_\_\_  
Engineer (Authorized Signature)

Date: \_\_\_\_\_

Approved by Funding Agency (if applicable):  
\_\_\_\_\_**ACCEPTED:**By: \_\_\_\_\_  
Owner (Authorized Signature)

Date: \_\_\_\_\_

**ACCEPTED:**By: \_\_\_\_\_  
Contractor (Authorized Signature)

Date: \_\_\_\_\_

Date: \_\_\_\_\_

## Change Order Instructions

### A. GENERAL INFORMATION

This document was developed to provide a uniform format for handling contract changes that affect Contract Price or Contract Times. Changes that have been initiated by a Work Change Directive must be incorporated into a subsequent Change Order if they affect Price or Times.

Changes that affect Contract Price or Contract Times should be promptly covered by a Change Order. The practice of accumulating Change Orders to reduce the administrative burden may lead to unnecessary disputes.

If Milestones have been listed in the Agreement, any effect of a Change Order thereon should be addressed.

For supplemental instructions and minor changes not involving a change in the Contract Price or Contract Times, a Field Order should be used.

## **B. COMPLETING THE CHANGE ORDER FORM**

Engineer normally initiates the form, including a description of the changes involved and attachments based upon documents and proposals submitted by Contractor, or requests from Owner, or both.

Once Engineer has completed and signed the form, all copies should be sent to Owner or Contractor for approval, depending on whether the Change Order is a true order to the Contractor or the formalization of a negotiated agreement for a previously performed change. After approval by one contracting party, all copies should be sent to the other party for approval. Engineer should make distribution of executed copies after approval by both parties.

If a change only applies to price or to times, cross out the part of the tabulation that does not apply.

**RESOLUTION 2016-019**

**A RESOLUTION OF THE CLARE CITY COMMISSION APPROVING THE FOURTH AND FINAL APPLICATION FOR PAYMENT FOR THE RECONSTRUCTION OF THE CITY'S EAST COLONVILLE ROAD CAPITAL IMPROVEMENT PROJECT.**

**WHEREAS**, the City of Clare, Counties of Clare and Isabella, State of Michigan (the "City") has undertaken a capital improvement project to reconstruct approximately eight tenths of a mile of East Colonville Road located within the City of Clare; and

**WHEREAS**, this capital improvement project is being funded by a \$599,940 Community Development Block Grant (CDBG) from the Michigan Economic Development Corporation (MEDC), a capital improvement bond issued by the City and purchased by the United States Department of Agriculture Rural Development, donations totaling \$100,000 from benefitting property owners and existing City funds; and

**WHEREAS**, Malley Brothers was awarded the contract to complete the reconstruction of East Colonville Road; and

**WHEREAS**, the City has received the contractor's fourth and final application for payment and the second and final change order for this road reconstruction project; and

**WHEREAS**, the City's project engineer Gourdie-Fraser has reviewed the request for payment and the change order has verified that all indicated work has been satisfactorily completed, that all included purchases expenditures have been made and that all required documentation has been accurately and thoroughly completed; and

**WHEREAS**, the MEDC requires formal approval by resolution of the contractor's request for payment by the Clare City Commission.

**NOW THEREFORE BE IT RESOLVED THAT** the Clare City Commission hereby approves the contractor's fourth and final application for payment from Malley Construction in the amount of \$93,248.01; and

**NOW THEREFORE BE IT FURTHER RESOLVED THAT** the Clare City Commission hereby directs the City's Treasurer and Finance Director to submit the contractor's application for payment to the Michigan Economic Development Corporation for reimbursement from the Community Development Block Grant awarded to the City for this project.

**ALL RESOLUTIONS AND PARTS OF RESOLUTIONS INSOFAR AS THEY CONFLICT WITH THE PROVISIONS OF THIS RESOLUTION BE AND THE SAME ARE HEREBY RESCINDED.**

**The Resolution was introduced by Commissioner            and supported by Commissioner            . The Resolution declared adopted by the following roll call vote:**

**YEAS:**

**NAYS:**

**ABSENT:**

Resolution approved for adoption on this 15<sup>th</sup> day of February 2016.

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Diane Lyon, City Clerk

## AGENDA REPORT

TO: Mayor Pat Humphrey and the Clare City Commission  
FROM: Ken Hibl, City Manager  
DATE: February 11, 2016  
RE: Street Light LED Conversion Project

For the Agenda of February 15, 2016

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**Background.** Consumers Energy is offering a rebate program for conversion or retrofit from existing street lighting to replacement with LED fixtures; they are concurrently offering a 20% discount for purchase of new LED fixtures manufactured by Michigan-based companies. The rebate program is being offered on a first-come/first-served basis. When the funds allocated by Consumers Energy are exhausted, the program is ended for this year with no absolute guarantee the rebate will again be offered in future years.

We currently have 182 street light fixtures that we (the City and/or the DDA) own that are eligible for the rebate program regardless if we replace or retrofit the fixtures, plus we are eligible for the associated 20% discount if we replace the fixtures. The parking lot lights owned by the DDA in the Fourth and Fifth Street Municipal Parking Lots are similarly eligible for both the rebate and discount.

Based on information we've received from Medler Electric, the annual energy savings (regardless of which option we select – retrofit existing fixtures or replacement with new fixtures) in the amount of electricity used and our related monthly/annual cost reductions is substantial - approximately \$10K annually for streetlights and \$900 annually for parking lots (*see three att'd Energy Savings Estimates*). The estimated costs to retrofit our street lights is outlined in the three attached quotation; similarly the estimated costs to replace our existing fixtures is outlined in the attached quotation; also attached is the quotation for parking lot fixture replacement. Other supporting documents associated with each option are also attached.

The City Staff strongly urges that we pursue this energy alternative due to the relatively short pay-back on our investment, the long-term energy savings, and the significant reduction in costs (both manpower and materials) associated with purchasing and replacing non-functioning bulbs – which we have not included in our assessment of the conversion.

As the parking lot fixtures are owned by the DDA, we will present this proposal to them at their scheduled meeting on Feb 12<sup>th</sup>. The City pays the electric bill for all of our street lights (the DDA only pays for electrical charges associated with the parking lot lights), but the design of the fixtures is inherent to that organization, thus we will also ask for their guidance on whether to replace our existing fixtures or to retrofit them (note that the replacement fixtures are slightly different in design – thus if we replace one, we should replace all (and visa versa)).

Steve has consulted with our bonding attorney and has confirmed that this project would be eligible for PA 99 funding. And that is the purpose of tonight's presentation to the City Commission: to ask for the authority to proceed with placing the PA 99 mechanism in place to allow us to fund this project. Once we've done that, we will finalize all the project numbers and come back to the Commission asking for your approval to actually proceed with the project.

**Issues & Questions Specified.** Should the City Commission provide the authority to proceed with placing the PA 99 mechanism in place to subsequently allow us to fund the Street Light LED Conversion Project if we chose to do so?

**Alternatives.**

1. Provide the authority to allow commencement of the PA 99 process.
2. Do not provide that authority.
3. Set aside the decision regarding this matter to a later date.

**Financial Impact:** The quotations are estimates outlined in the attachments preliminary – but accurate enough to make a determination whether to allow the Act 99 process to be initiated. As the DDA is not eligible for Act 99 Funding, all costs (to include parking lot fixtures) would be borne by the City and then the DDA would reimburse the City for the costs associated with the parking lots.

**Recommendation.** I recommend that the City Commission provide the authority to proceed with PA 99 funding process for the Street Light LED Conversion Project by adoption of Resolution 2016-020 (*copy att'd*).

**Attachments.**

1. Energy Savings Estimates.
2. Quotations w/Supporting Documents.
3. Resolution 2016-020.









Medler Electric Company  
An Employee Owned Company

**MEDLER ELECTRIC CO. #2**  
**6740 EAST PICKARD ROAD**  
**MT. PLEASANT, MI 48858**  
**989-772-0981 Fax 989-772-3999**

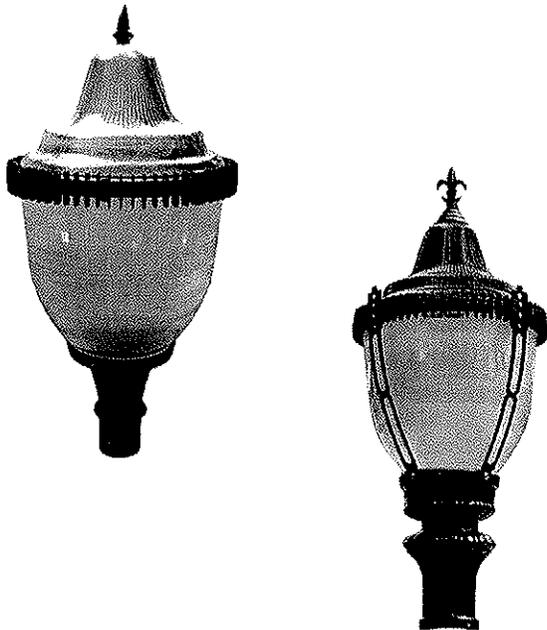
# Quotation

QUOTE DATE	QUOTE NUMBER
02/09/16	S3910874
ORDER TO: MEDLER ELECTRIC CO. #2 6740 EAST PICKARD ROAD MT. PLEASANT, MI 48858 989-772-0981 Fax 989-772-3999	PAGE NO.  1

QUOTE TO:  
 CITY OF CLARE AD  
 202 WEST FIFTH ST.  
 ATTN: ACCOUNTS PAYABLE  
 CLARE, MI 48617-1490

SHIP TO:  
 CITY OF CLARE CI  
 ASK  
 CLARE, MI 48617

WRITER		CUSTOMER ORDER NUMBER	RELEASE NUMBER	SHIP DATE
Daniel Throop (MTP)		STREET LIGHTS		02/09/16
SALESPERSON		SHIP VIA	TERMS	FREIGHT EXEMPT
Doug Jenkins (MTP)		NH NOHANDLING	1%10th Net 30	No
ORDER QTY	PART NO	DESCRIPTION	UNIT PRICE	NET AMOUNT
166EA	1380632	LROF-3-1-NW-A-CL-8-X-1-S-CC-X-X-L RING OF FIRE *Above Item Not Returnable W/O RGA*	810.000	134460.00
16EA	1380633	LROF-4-1-NW-A-CL-8-X-1-S-CC-X-X-L RING OF FIRE *Above Item Not Returnable W/O RGA* TAXES NOT INCLUDED	900.000	14400.00
<p style="text-align: center;"><b>THIS IS A QUOTATION</b>  <b>Prices will expire on 02/16/16</b>  <b>APPLICABLE TAXES EXTRA !</b></p>			Subtotal	148860.00
			S&H CHGS	0.00
			Amount Due	148860.00



### PRODUCT DESCRIPTION & SPECIFICATIONS

The LROF post-top fixture utilizes our patented thermal integrated trim ring for maximize heat dissipation. Available in multiple wattage and distribution versions, this fixture is able to replace existing 175W-250W HID's one-for-one. Each model delivers superior lumen output to illuminate your next downtown lighting project.

**INPUT VOLTAGE:** 120-277V or 347-480V

**LIGHT DISTRIBUTION:** Type 5 (Standard) or Type 3

**GLOBE:** Two-piece acrylic or polycarbonate lens

**COLOR TEMPERATURE:** 2,700K Warm, 4,000K Neutral (standard), 5,700K Cool

**DIMMING:** 0-10V standard

**SURGE PROTECTION:** 20kA surge suppressor standard

**WARRANTY:** 10 Year L70 performance based warranty

ETL Listed to UL 1598 / 8750 and CSA 22.2 No. 250 for Wet Locations

\*Meets Buy American requirements within the ARRA

### RING OF FIRE®

#### LROF - 1: 27W - Type III

Watts	27
Light Output (Lumens)	2,370
Lumens per Watt (Efficacy)	88
Color Rendering Index (CRI)	84

*Recommended 175W HID replacement*

#### LROF - 2: 54W - Type V

Watts	54
Light Output (Lumens)	4,692
Lumens per Watt (Efficacy)	86
Color Rendering Index (CRI)	84

*Recommended 175W HID replacement*

#### LROF - 3: 58W - Type III

Watts	57
Light Output (Lumens)	4,574
Lumens per Watt (Efficacy)	80
Color Rendering Index (CRI)	84

*Recommended 250W HID replacement*

#### LROF - 4: 84W - Type V

Watts	84
Light Output (Lumens)	6,809
Lumens per Watt (Efficacy)	81
Color Rendering Index (CRI)	84

*Recommended 250W HID replacement*

#### LROF - 5: 88W - Type III

Watts	88
Light Output (Lumens)	6,240
Lumens per Watt (Efficacy)	71
Color Rendering Index (CRI)	84

*Recommended 250W HID replacement*

#### LROF - 6: 113W - Type V

Watts	113
Light Output (Lumens)	8,426
Lumens per Watt (Efficacy)	74
Color Rendering Index (CRI)	84

*Recommended 250W HID replacement*

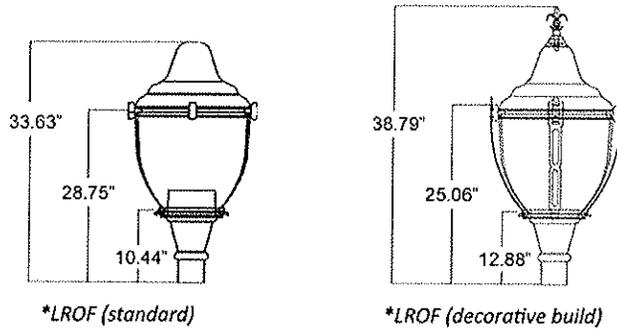


NATIONAL ASSOCIATION OF ELECTRICAL DISTRIBUTORS

20 year L70 Luminaire Lifetime • 10 Year Unmatched Warranty • Lumecon ETD™ System for Superior Thermal Management

For more information, visit [www.lumecon.com](http://www.lumecon.com) or call 248.477.5009

# SPECIFICATIONS



Model #: LROF  
 Depth: 15.9"  
 Height: 25.06"  
 EPA: 1.4ft<sup>2</sup>  
 Weight: 22 lbs.

# ORDERING GUIDE

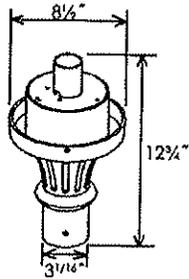
LROF Options / Ordering Example: LROF-1-1-NW-A-CL-8-X-X-X-B-X-X-X

WATTAGE / DISTRIBUTION TYPE	VOLTAGE	COLOR TEMPERATURE	GLOBE MATERIAL	TOP GLOBE COLOR	GLOBE NECK SIZE
1 - 27W / Type III	1 - 120v - 277v	NW - Neutral	A - Acrylic	CL - Clear	8 - 8" Neck
2 - 54W / Type V	2 - 347v - 480v	CW - Cool	P - Polycarbonate	B - Black	9 - 9" Neck
3 - 58W / Type III		WW - Warm		CC - Custom Color*	
4 - 84W / Type V				*Includes cutoff shield	
5 - 88W / Type III					
6 - 113W / Type V					

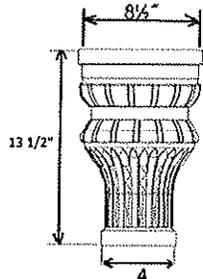
  

DECORATIVE STRUTS	FITTER / BASE	FINIAL	PAINT COLOR	PHOTOCELL	SHIELD	UPLIGHT LID
X - None	X - None	X - None	B - Black	X - None	X - None	X - None
DS - Decorative Struts	1 - 8" Fitter for 3" OD Pole	S - Spike	CC - Custom Color*	PC1 - 120v	H - House Shield	L - Perforated
	2 - 8" Fitter for 4" OD Pole	L - Fleur-De-Lis	*Will need RAL number	PC2 - 277v		C - Cut-Off*
	3 - 9" Fitter for 3" OD Pole			*Requires a fitter/base		*Included on custom color top globe color orders

# ACCESSORIES



Option 1 Fitter / Holder Base  
 Accepts 8" neck with 3" OD Pole



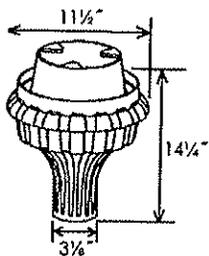
Option 2 Fitter / Holder Base  
 Accepts 8" neck with 4" OD Pole



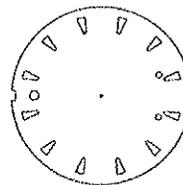
Spike Finial



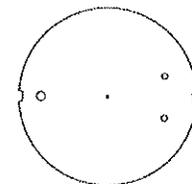
Fleur-De-Lis



Option 3 Fitter / Holder Base  
 Accepts 9" neck with 3" OD Pole



Perforated Lidelid



Cut-Off Lidelid



For more information, visit [www.lumecon.com](http://www.lumecon.com) or call 248.477.5009



## STANDARDS AND OPTIONS

Lumecon prides itself on selecting the highest quality components to build its line of LED products. This precise selection process is why all of the Lumecon products and fixture options are covered under a 10 year L70 All-Parts Warranty. Full compliance and test documentation is available for TM-21, LM-79, LM-80, ETL Listing to UL1598 and UL8750, Lighting Facts, and DLC.

### All Lumecon Standard products are housed under the same 10 Year L70 All-Parts Warranty.

#### LUMECON ETD™ SYSTEM

The Lumecon High Output LED Light engine utilizes the Lumecon ETD™ (Enhanced Thermal Dissipation) System. The ETD System Engines are thermally bonded to provide maximum thermal dissipation to the exterior of the fixture to ensure long life. To protect the light engine panel from moisture and corrosion, the LED light engine panel is uniformly coated with a UV stabilized acrylic polymer resin that meets MIL and ASTM dielectric standards and UL and IPC standards for flammability, moisture resistance and thermal shock.

#### LED LIGHT COLOR / QUALITY

The High Output LEDs come standard in 4,000k Neutral White, with additional options of 2,700k Warm White and 5,700k Cool White on the Kelvin temperature scale. All are rated for a minimum of 90,000 hours of continuous operation at select ambient temperature ranges. Contact our office for product specific specifications.

#### 20kA SURGE PROTECTION

A 20kA surge suppressor is included to provide an additional level of protection against power line disturbances in industrial and commercial applications. Complies with IEEE/ANSI C62.41.2 guidelines for "C High." Surge location rated Category C3.

#### BATTERY BACK-UP (Optional)

When normal power fails, the emergency driver, which works in conjunction with the AC LED driver, immediately switches into emergency mode, operating the LEDs for a code-compliant 90 minutes. When AC power is restored, the driver automatically returns to charging mode. This is a UL Recognized component, and meets all applicable safety standards.

#### OCCUPANCY SENSOR (Optional)

Outdoor motion sensors provide occupancy based control of outdoor lighting. Raintight and rated for -40°F to 130°F, sensors perform reliably in all weather conditions. Available for on/off or dim/high functionality.



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For more information, visit [www.lumecon.com](http://www.lumecon.com) or call 248.477.5009





Medler Electric Company  
An Employee Owned Company

**MEDLER ELECTRIC CO. #2**  
**6740 EAST PICKARD ROAD**  
**MT. PLEASANT, MI 48858**  
**989-772-0981 Fax 989-772-3999**

# Quotation

QUOTE DATE	QUOTE NUMBER
01/27/16	S3904391
ORDER TO: MEDLER ELECTRIC CO. #2 6740 EAST PICKARD ROAD MT. PLEASANT, MI 48858 989-772-0981 Fax 989-772-3999	PAGE NO.  1

QUOTE TO:  
 CITY OF CLARE AD  
 202 WEST FIFTH ST.  
 ATTN: ACCOUNTS PAYABLE  
 CLARE, MI 48617-1490

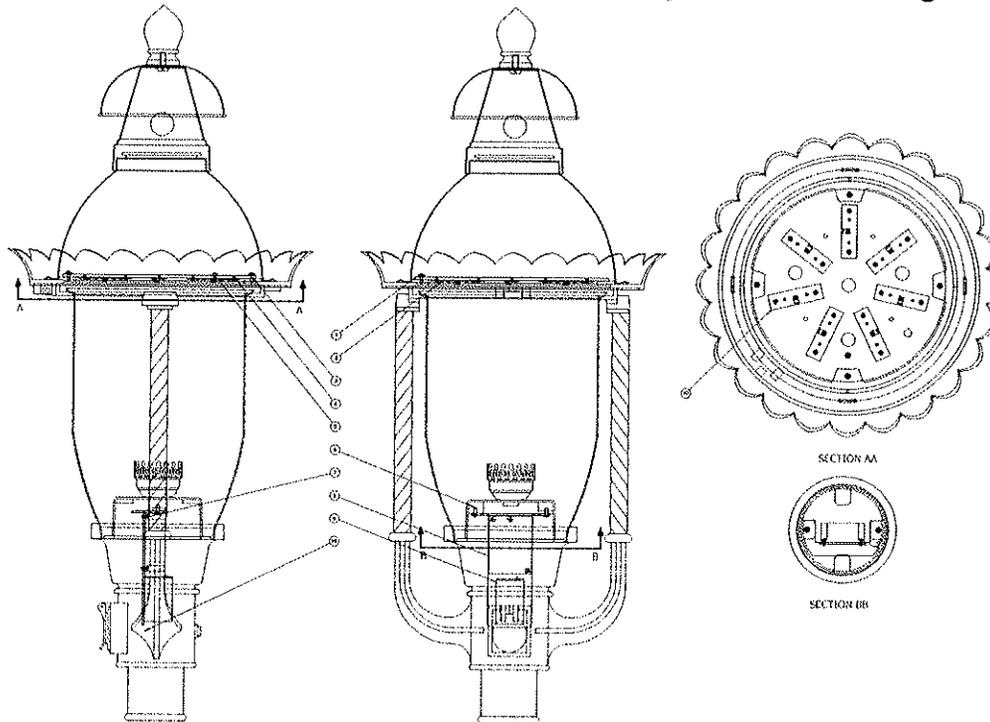
SHIP TO:  
 CITY OF CLARE CI  
 ASK  
 CLARE, MI 48617

WRITER		CUSTOMER ORDER NUMBER	RELEASE NUMBER	SHIP DATE
Daniel Throop (MTP)		STREET LIGHTS RETRO		01/27/16
SALESPERSON		SHIP VIA	TERMS	FREIGHT EXEMPT
Doug Jenkins (MTP)		NH NOHANDLING	1%10th Net 30	No
ORDER QTY	PART NO	DESCRIPTION	UNIT PRICE	NET AMOUNT
182EA	1379785	D1264-V2 RETORFIT KIT *Above Item Not Returnable W/O RGA* TAXES NOT INCLUDED	350.000	63700.00

THIS IS A QUOTATION  
 Prices will expire on 02/03/16  
 APPLICABLE TAXES EXTRA !

Subtotal	63700.00
S&H CHGS	0.00
Amount Due	63700.00

## 401670-D1264-V2: LED Retrofit Kit for Doylestown Burrough



35 watts max  
 2625 lumens est.

### CONSTRUCTION

#### 1. Light Engine

Each 35-watt LED light engine consists of a maximum of 16 Cree XT-E LEDs at a color temperature of 3100K  $\pm$ 250K. The LED boards are mounted to a 0.125 aluminum panel that is custom fit to the submitted post top fixture. The retrofit kit is UL1598C Classified by ETL.

#### 2. Power Supply

A single wide range (120V to 277V) 42 Watt, regulated DC power supply is included. The power supply is compliant with UL 1012 and 1310. The drive current provided to the LEDs is 700mA.

The power supply performance meets the following electrical characteristics:

THD:	Less than 20%
PF:	Greater than 0.90 @ 120v
Max Power:	42 Watts or less

#### 3. Kit Dimensions

The kit consists of an aluminum panel with integrated LED circuit boards, LED driver, 20kA surge suppressor, and all wiring and hardware required for installation. Installation of the kit to the existing fixture is accomplished via provided mounting screws, will no drilling or alteration to the existing housing required.

### WARRANTY - LIGHT ENGINE and POWER SUPPLY

Lumecon provides a 10-year warranty for the LED retrofit kit. The LED array(s) will maintain a minimum of 70% of original light output for the warranty period from date of manufacture, and will be free of defects in materials and workmanship. The power supply is included in the warranty. See Lumecon's full written warranty for more details.





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**MEDLER ELECTRIC CO. #2**  
**6740 EAST PICKARD ROAD**  
**MT. PLEASANT, MI 48858**  
**989-772-0981 Fax 989-772-3999**

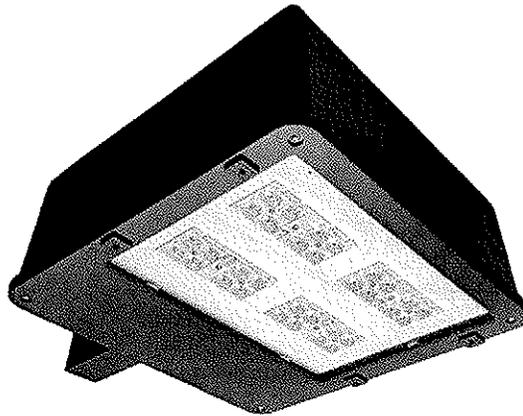
# Quotation

QUOTE DATE	QUOTE NUMBER
02/01/16	S3906381
ORDER TO: MEDLER ELECTRIC CO. #2 6740 EAST PICKARD ROAD MT. PLEASANT, MI 48858 989-772-0981 Fax 989-772-3999	PAGE NO.  1

QUOTE TO:  
 CITY OF CLARE AD  
 202 WEST FIFTH ST.  
 ATTN: ACCOUNTS PAYABLE  
 CLARE, MI 48617-1490

SHIP TO:  
 CITY OF CLARE CI  
 ASK  
 CLARE, MI 48617

WRITER		CUSTOMER ORDER NUMBER	RELEASE NUMBER	SHIP DATE
Doug Jenkins (MTP)		Fifth Street Parking		02/01/16
SALESPERSON		SHIP VIA	TERMS	FREIGHT EXEMPT
Doug Jenkins (MTP)		NH NOHANDLING	1%10th Net 30	No
ORDER QTY	PART NO	DESCRIPTION	UNIT PRICE	NET AMOUNT
5EA	1370052	LAL-SB-120-DB-T5-1-NW-ES6-X-X-X-X-X -X LARGE AREA LIGHT,123W,12,614 LUMENS,TYPE V DIST,4000K,120-277,6" ARM,20KA SURGE *Above Item Not Returnable W/O RGA*	500.000	2500.00
2EA	1379963	LFS-LFL-280-DB-WD-C-1-CW-MAS-X-X 281 WATT LED AREA LIGHT W/ARM FOR SQ POLE *Above Item Not Returnable W/O RGA*	900.000	1800.00
TAXES NOT INCLUDED				
<p style="text-align: center;">THIS IS A QUOTATION            Prices will expire on 01/31/16            APPLICABLE TAXES EXTRA !</p>			Subtotal	4300.00
			S&H CHGS	0.00
			Amount Due	4300.00



### PRODUCT DESCRIPTION & SPECIFICATIONS

The LAL-SB shoebox fixture is available in two wattage packages, comes standard with a 6" arm for either a round, or square pole and is available in a type 5 distribution pattern. With the ability to replace a 250W-400W HID fixture one-for-one, the LAL-SB is ideal for parking lot / area flood applications.

**INPUT VOLTAGE:** 120-277V or 347-480V

**HOUSING:** Die cast aluminum housing with hinged lens

**LENS:** Tempered clear glass lens

**MOUNTING:** 6" extruded mounting arm (standard)

**COLOR TEMPERATURE:** 2,700K Warm, 4,000K Neutral (standard), 5,7000K Cool

**DIMMING:** 0-10V standard

**SURGE PROTECTION:** 20kA surge suppressor standard

**WARRANTY:** 10 Year L70 performance based warranty

ETL Listed to UL 1598 / 8750 and CSA 22.2 No. 250 for Wet Locations.

\*Meets Buy American requirements within the ARRA

### AREA LIGHT

#### LAL-SB-60 (Type 3)

Watts	55
Light Output (Lumens)	5,772
Lumens per Watt (Efficacy)	105
Color Rendering Index (CRI)	80

#### LAL-SB-60 (Type 5)

Watts	62
Light Output (Lumens)	7,164
Lumens per Watt (Efficacy)	115
Color Rendering Index (CRI)	80

#### LAL-SB-120 (Type 3)

Watts	111
Light Output (Lumens)	11,305
Lumens per Watt (Efficacy)	102
Color Rendering Index (CRI)	80

#### LAL-SB-120 (Type 5)

Watts	124
Light Output (Lumens)	13,574
Lumens per Watt (Efficacy)	110
Color Rendering Index (CRI)	80

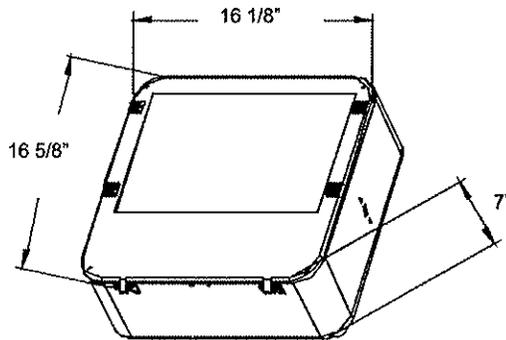


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For more information, visit [www.lumecon.com](http://www.lumecon.com) or call 248.477.5009

## SPECIFICATIONS



Model #: LAL-SB  
 Width: 16 1/8"  
 Height: 7"  
 Depth: 16 5/8"  
 EPA: 1.87 Sq ft.  
 Weight: 21 lbs.

## ORDERING GUIDE

LAL – SB Options / Ordering Example: LAL-SB-60-DB-T5-1-NW-ES6-1-BB1-X-X-X-X

WATTAGE	COLOR	DISTRIBUTION TYPE	VOLTAGE	COLOR TEMPERATURE	MOUNTING METHODS
60 - 60 Watts	DB - Dark Bronze	T5 - Type V	1 - 120v - 277v	NW - Neutral	ES6 - 6" Extruded Arm, Square Pole
120 - 120 Watts		T3 - Type III	2 - 347v - 480v	CW - Cool WW - Warm	ER6 - 6" Extruded Arm, Round Pole* ES0 - 10" Extruded Arm, Square Pole ER0 - 10" Extruded Arm, Round Pole* ES12 - 12" Extruded Arm, Square Pole ER12 - 12" Extruded Arm, Round Pole* <i>*Designed for a 4" OD Round Pole</i>

GUARD	BATTERY BACK - UP	SPLIT CIRCUIT	PHOTOCELL	OCCUPANCY SENSOR	INLINE FUSE
X - None	X - None	X - None	X - None	X - None	X - None
1 - Wire	BB1 - 120v BBU BB2 - 277v BBU BBC1 - 120v BBU Cold Temp Rated BBC2 - 277v BBU Cold Temp Rated	SC - Split Circuit	PC1 - 120v PC PC2 - 277v PC	OC1 - On/Off OC2 - Dim/High	F - Inline Fuse, 2.5A

## ACCESSORIES



Extruded Arm



Wire Guard



Swivel Bracket\*



Slip Fitter\*



Adjustable Arm\*



Yoke\*

\* Swivel Bracket, Slip Fitter, Adjustable Arm and Yoke Mount options are available on the LF-LG fixture.



## STANDARDS AND OPTIONS

Lumecon prides itself on selecting the highest quality components to build its line of LED products. This precise selection process is why all of the Lumecon products and fixture options are covered under a 10 year L70 All-Parts Warranty. Full compliance and test documentation is available for TM-21, LM-79, LM-80, ETL Listing to UL1598 and UL8750, Lighting Facts, and DLC.

### All Lumecon Standard products are housed under the same 10 Year L70 All-Parts Warranty.

#### LUMECON ETD™ SYSTEM

The Lumecon High Output LED Light engine utilizes the Lumecon ETD™ (Enhanced Thermal Dissipation) System. The ETD System Engines are thermally bonded to provide maximum thermal dissipation to the exterior of the fixture to ensure long life. To protect the light engine panel from moisture and corrosion, the LED light engine panel is uniformly coated with a UV stabilized acrylic polymer resin that meets MIL and ASTM dielectric standards and UL and IPC standards for flammability, moisture resistance and thermal shock.

#### LED LIGHT COLOR / QUALITY

The High Output LEDs come standard in 4,000k Neutral White, with additional options of 2,700k Warm White and 5,700k Cool White on the Kelvin temperature scale. All are rated for a minimum of 90,000 hours of continuous operation at select ambient temperature ranges. Contact our office for product specific specifications.

#### 20kA SURGE PROTECTION

A 20kA surge suppressor is included to provide an additional level of protection against power line disturbances in industrial and commercial applications. Complies with IEEE/ANSI C62.41.2 guidelines for "C High." Surge location rated Category C3.

#### BATTERY BACK-UP (Optional)

When normal power fails, the emergency driver, which works in conjunction with the AC LED driver, immediately switches into emergency mode, operating the LEDs for a code-compliant 90 minutes. When AC power is restored, the driver automatically returns to charging mode. This is a UL Recognized component, and meets all applicable safety standards.

#### OCCUPANCY SENSOR (Optional)

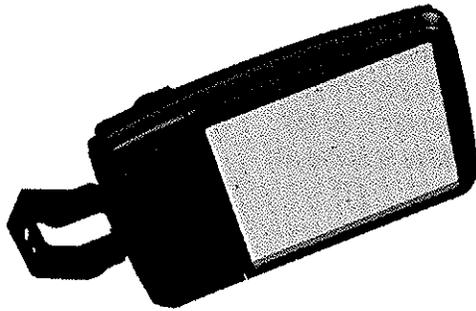
Outdoor motion sensors provide occupancy based control of outdoor lighting. Raintight and rated for -40°F to 130°F, sensors perform reliably in all weather conditions. Available for on/off or dim/high functionality.



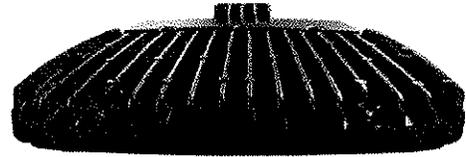
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For more information, visit [www.lumecon.com](http://www.lumecon.com) or call 248.477.5009



Side Profile



Front Profile

### PRODUCT DESCRIPTION & SPECIFICATIONS

The LFS-LFL large flood is the first of its kind in Lumecon's LED Fire Series. Combining a sleek fixture design with energy efficient performance allows this fixture to be used in parking lots, roadways, pathways and general area lighting applications replacing existing 1,000W HID fixtures one-for-one.

**INPUT VOLTAGE:** 120-277V or 347-480V

**HOUSING:** Die cast aluminum housing with powdercoat chromate coating

**LENS:** Clear flat glass lens

**MOUNTING:** Swivel Bracket

**COLOR TEMPERATURE:** Cool White - 5,000K standard

**DIMMING:** 0-10V standard

**SURGE PROTECTION:** 20kA surge suppressor standard

**WARRANTY:** 10 Year L70 performance based warranty

CSA Listed to UL 1598 / 8750 and CSA 22.2 No. 250 for Wet Locations.

### LARGE FLOOD LIGHT LUMINAIRE

#### LFS-LFL-180

Watts	177
Light Output (Lumens)	16,709
Lumens per Watt (Efficacy)	94
Color Rendering Index (CRI)	72

#### LFS-LFL-280

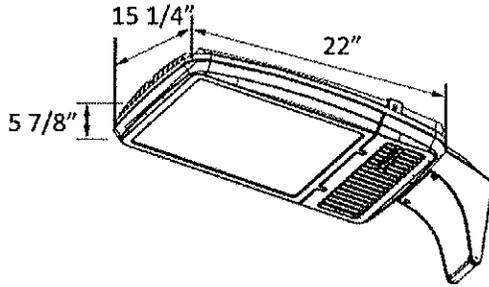
Watts	281
Light Output (Lumens)	25,007
Lumens per Watt (Efficacy)	89
Color Rendering Index (CRI)	72



20 year L70 Luminaire Lifetime • 10 Year Unmatched Warranty

For more information, visit [www.lumecon.com](http://www.lumecon.com) or call 248.477.5009

## SPECIFICATIONS



Model #: LFS-LFL  
 Length: 22"  
 Width: 15 1/4"  
 Height: 5 7/8"  
 Weight: 30 lbs.  
 EPA: 3.30 Sq. ft.

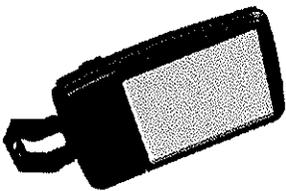
## ORDERING GUIDE

LFS-LFL – Options / Ordering Example: LFS-LFL-280-DB-WD-C-1-CW-SB-X-X

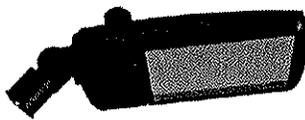
WATTAGE	COLOR	DISTRIBUTION TYPE	LENS	VOLTAGE	COLOR TEMPERATURE	MOUNTING METHODS
180 - 180 Watts	DB - Dark Bronze	WD - Wide	C - Clear Glass	1 - 120v - 277v	CW - Cool	SB - Swivel Bracket SF - Slip Fitter Y - Yoke MAS - Mounting Arm (Square Pole) MAR - Mounting Arm (Round Pole) PM - Pole Mount Arm Adaptor
280 - 280 Watts	CC - Custom Color			2 - 347v - 480v		

PHOTOCELL	OCCUPANCY SENSOR
X - None	X - None
PC1 - 120v - 277v PC	OC1 - On/Off
	OC2 - Dim/High

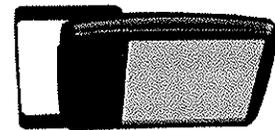
## ACCESSORIES



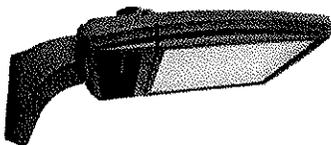
Swivel Bracket



Slip Fitter



Yoke Mount



Mounted Arm (square pole)



Pole Mounting  
 Arm Adaptor

## STANDARDS AND OPTIONS

Lumecon prides itself on selecting the highest quality components to build its line of LED products. This precise selection process is why all of the Lumecon products and fixture options are covered under a 10 year L70 All-Parts Warranty. Full compliance and test documentation is available for TM-21, LM-79, LM-80, CSA Listed to UL 1598 / 8750 and CSA 22.2 No. 250 for Wet Locations.

### All Lumecon Standard products are housed under the same 10 Year L70 All-Parts Warranty.

#### LED LIGHT COLOR / QUALITY

The High Output LEDs come standard in 5,000k Cool White on the Kelvin temperature scale. All are rated for a minimum of 90,000 hours of continuous operation at ambient temperatures from -40°F (-40°C) to 149°F (+65°C).

#### 20kA SURGE PROTECTION

A 20kA surge suppressor is included to provide an additional level of protection against power line disturbances in industrial and commercial applications. Complies with IEEE/ANSI C62.41.2 guidelines for "C High." Surge location rated Category C3.

#### OCCUPANCY SENSOR (Optional)

Outdoor motion sensors provide occupancy based control of outdoor lighting. Raintight and rated for -40°F to 130°F, sensors perform reliably in all weather conditions. Available for on/off or dim/high functionality.



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**RESOLUTION 2016-020**

**A RESOLUTION OF THE CLARE CITY COMMISSION GRANTING AUTHORITY TO INITIATE PUBLIC ACT 99 PROCEEDINGS ASSOCIATED WITH THE PROPOSED STREETLIGHT LED CONVERSION PROJECT.**

**WHEREAS**, Consumers Energy is offering a discount and rebate program for converting street lights and parking lot lighting to LED lighting; and

**WHEREAS**, said program has a limited amount of funding and is on a first-come, first-serve basis with no guarantee of funding for succeeding years; and

**WHEREAS**, the City Staff has reviewed the program and determined it has great potential for cost and energy savings; and

**WHEREAS**, the City Finance Director has confirmed that said conversion program is eligible for Public Act 99 funding; and

**WHEREAS**, the City Staff has requested authority to initiate the PA 99 process to allow funding for said Project should the City Commission subsequently approve the proposed Street Light LED Conversion Project for the City of Clare; and

**WHEREAS**, the City Commission has reviewed, considered, and discussed all said recommendations and determined it is prudent to provide said requested authority.

**NOW THEREFORE BE IT RESOLVED THAT**, the Clare City Commission hereby grants the authority to initiate the Public Act 99 Funding process which will tentatively be used as the primary funding mechanism should the Clare City Commission subsequently approve the proposed Street Light LED Conversion Project for the City of Clare.

**ALL RESOLUTIONS AND PARTS OF RESOLUTIONS INsofar AS THEY CONFLICT WITH THE PROVISIONS OF THIS RESOLUTION BE AND THE SAME ARE HEREBY RESCINDED.**

The Resolution was introduced by Commissioner \_\_\_\_\_ and supported by Commissioner \_\_\_\_\_. The Resolution declared adopted by the following roll call vote:

**YEAS:**

**NAYS:**

**ABSENT:**

Resolution approved for adoption on this 15<sup>th</sup> day of February 2016.

---

Diane Lyon, City Clerk

**To:** Mayor Pat Humphrey and the Clare City Commission  
**From:** Steven J. Kingsbury, MBA, CPFA, MiCPT  
Treasurer, Finance Director and  
Director of Information Technology  
**Date:** February 11, 2016  
**Reference:** Treasurer's Report for February 15, 2016

**Account Reconciliation Report:** All accounts of the City of Clare are in balance as of January 31, 2016.

**Cash and Investment Report:** Enclosed you will find a summary report of all cash and investment accounts of the City reported by bank of deposit as of January 31, 2016.

**Cash Summary By Fund Report:** Enclosed you will find a summary report by operating fund of all cash and investment balances of the City as of January 31, 2016.

**Revenue and Expenditure Report:** Enclosed you will find a Summary Revenue and Expenditure Report (Unaudited) of the City of Clare prepared as of January 31, 2016.

**Balance Sheet:** Enclosed you will find a Comparative Balance Sheet (Unaudited) of the City of Clare prepared as of January 31, 2016.

**Utility Billing System Reconciliation and Receivable Report:** Enclosed you will find the January 2016 Utility System Reconciliation Summary Report along with the first and last page of the accounts receivable report prepared as of February 1, 2016.

**Fiscal Year 2016/17 Budget:** Enclosed you will find the tentative presentation schedule for the City's upcoming FY2016/17 Budget.

**CITY OF CLARE**  
**CASH AND INVESTMENT SUMMARY (UNAUDITED) BY BANK**  
**From 1/01/2016 to 1/31/2016**

<u>Financial Institution/Account Description</u>	<u>Interest Rates</u>	<u>Balance 1/1/16</u>	<u>Total Increases</u>	<u>Total Decreases</u>	<u>Balance 1/31/16</u>
<b><u>City of Clare Accounts</u></b>					
Chemical Bank/Consolidated Account	0.050%	\$ 169,247.30	\$ 685,148.77	\$ 563,935.26	290,460.81
Chemical Bank/Rural Development Bond & Interest Acct	0.020%	39,379.33	0.67	-	39,380.00
Chemical Bank/Rural Development RRI Acct	0.020%	34,099.58	0.58	-	34,100.16
Chemical Bank/USDA Sewer Bond Pmt Reserve Acct	0.020%	1,125.12	0.02	-	1,125.14
Chemical Bank/USDA Sewer Bond RRI Reserve Acct	0.020%	3,527.61	0.06	-	3,527.67
Chemical Bank/USDA Water Bond Pmt Reserve Acct	0.020%	1,875.18	0.03	-	1,875.21
Chemical Bank/USDA Water Bond RRI Reserve Acct	0.020%	3,226.80	0.05	-	3,226.85
Mercantile/Money Market Account	0.100%	73,757.45	6.67	-	73,764.12
Chemical Bank/Current Property Tax Account	0.050%	447,062.92	333,884.47	586,362.89	194,584.50
Petty Cash and Cash on Hand	N/A	450.00	-	-	450.00
Chemical Bank/ACH Receipt Acct	0.02%	1,000.00	-	-	1,000.00
Chemical Bank/Repurchase Agreements	0.2% to 0.3%	1,800,000.00	40,000.00	240,000.00	1,600,000.00
MMCAA - Fiduciary Account for the Railroad Depot	N/A	120,013.63	-	-	120,013.63
Mercantile/Hatton Township Landfill Trust Fund	0.900%	200,005.79	-	-	200,005.79
<b>Total - City of Clare Accounts</b>		<b><u>\$ 2,894,770.71</u></b>	<b><u>\$ 1,059,041.32</u></b>	<b><u>\$ 1,390,298.15</u></b>	<b><u>\$ 2,563,513.88</u></b>
<b><u>City of Clare Component Unit Accounts</u></b>					
Chemical Bank DDA Account	0.050%	60,583.55	1,731.69	758.21	61,557.03
<b>Total - City of Clare Component Unit Accounts</b>		<b><u>\$ 60,583.55</u></b>	<b><u>\$ 1,731.69</u></b>	<b><u>\$ 758.21</u></b>	<b><u>\$ 61,557.03</u></b>

**CASH SUMMARY BY FUND FOR THE CITY OF CLARE**  
**From 1/01/2016 To 1/31/2016**  
**ALL FUNDS (UNAUDITED)**  
**CASH and INVESTMENT ACCOUNTS**

<b>FUND</b>	<b>DESCRIPTION</b>	<b>BALANCE 1/1/2016</b>	<b>TOTAL DEBITS</b>	<b>TOTAL CREDITS</b>	<b>BALANCE 1/31/2016</b>	<b>Investment Balances 1/31/2016</b>	<b>Transactional Account Balances 1/31/2016</b>
101	General Fund	983,210.33	308,905.71	440,134.55	851,981.49	\$ 690,000.00	\$ 161,981.49
150	Cemetery Perpetual Care	265,435.36	1,001.87	0.00	266,437.23	250,000.00	16,437.23
202	Major Streets	169,780.69	28,569.48	37,508.22	160,841.95	150,000.00	10,841.95
203	Local Streets	13,957.03	23,237.79	16,250.76	20,944.06	10,000.00	10,944.06
206	Fire Fund	114,973.07	11,739.66	22,979.93	103,732.80	100,000.00	3,732.80
208	Parks and Recreation	154,948.60	32,290.06	15,940.91	171,297.75	-	171,297.75
210	Downtown Development Authority (DDA)	60,583.55	1,731.69	758.21	61,557.03	-	61,557.03
211	Sidewalk Replacement Fund	668.38	0.03	0.00	668.41	-	668.41
243	Brownfield Redevelopment Authority Fund	4,589.38	0.20	0.00	4,589.58	-	4,589.58
590	Sewer System Fund	402,824.13	95,875.04	73,800.89	424,898.28	315,000.00	109,898.28
591	Water System Fund	127,356.18	57,727.81	70,181.93	114,902.06	85,000.00	29,902.06
636	Data Processing Fund	9,079.46	16,150.94	4,104.72	21,125.68	-	21,125.68
641	Mobile Equipment Fund	4,852.53	41,442.57	19,415.04	26,880.06	-	26,880.06
703	Property Tax Fund	447,062.92	333,884.47	586,362.89	194,584.50	-	194,584.50
704	Imprest Payroll Fund	(3,973.14)	108,215.69	103,618.31	624.24	-	624.24
765	Hattan Township Landfill Trust Fund	200,005.79	0.00	0.00	200,005.79	200,005.79	-
<b>TOTAL - ALL FUNDS</b>		<b>\$ 2,955,354.26</b>	<b>\$ 1,060,773.01</b>	<b>\$ 1,391,056.36</b>	<b>\$ 2,625,070.91</b>	<b>\$ 1,800,005.79</b>	<b>\$ 825,065.12</b>

**NOTES:**

Parks and Recreation Fund - balance includes Grant/Donation Funds reserved for the Soccer Complex of \$68,721.68, the Skate Park of \$8,589.08 and the Depot Restoration Project of \$120,013.63.

**Summary**

**Revenue and Expenditure Report**

**Prepared as of**

**January 31, 2016**

PERIOD ENDING 01/31/2016

% Fiscal Year Completed: 58.74

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

ACCOUNT DESCRIPTION	END BALANCE 06/30/2015 NORM (ABNORM)	2015-16 AMENDED BUDGET	YTD BALANCE 01/31/2016 NORM (ABNORM)	ACTIVITY FOR MONTH 01/31/2016 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 101 - GENERAL FUND						
000.000-GENERAL	2,833,824.50	2,790,881.57	2,039,219.57	58,722.69	751,662.00	73.07
931.000-TRANSFERS IN AND OTHER SOURCES	332,000.00	251,500.00	166,500.00	0.00	85,000.00	66.20
<b>TOTAL Revenues</b>	<b>3,165,824.50</b>	<b>3,042,381.57</b>	<b>2,205,719.57</b>	<b>58,722.69</b>	<b>836,662.00</b>	<b>72.50</b>
101.000-CITY COMMISSION	39,003.25	43,350.00	24,520.16	580.40	18,829.84	56.56
172.000-CITY MANAGEMENT/ADMINISTRATION	123,001.75	113,372.48	64,252.05	8,713.09	49,120.43	56.67
191.000-FISCAL SERVICES	128,273.46	130,473.02	80,057.92	16,497.83	50,415.10	61.36
215.000-CLERK	135,581.19	148,395.68	78,271.00	10,964.96	70,124.68	52.74
247.000-BOARD OF REVIEW	1,000.92	1,593.50	633.99	468.00	959.51	39.79
257.000-ASSESSOR	41,705.40	53,600.00	38,867.35	4,650.00	14,732.65	72.51
262.000-ELECTIONS	5,159.58	7,596.00	3,814.33	122.71	3,781.67	50.21
265.000-BUILDING AND GROUNDS	62,575.39	62,791.19	23,641.78	2,966.21	39,149.41	37.65
266.000-ATTORNEY	57,913.79	45,000.00	29,476.11	4,191.45	15,523.89	65.50
276.000-CEMETERY	77,470.98	74,866.41	49,129.52	1,311.94	25,736.89	65.62
301.000-POLICE	815,280.25	914,760.64	504,103.99	67,324.63	410,656.65	55.11
371.000-BUILDING INSPECTION DEPARTMENT	31,143.62	31,850.00	23,173.11	3,425.00	8,676.89	72.76
441.000-DEPARTMENT OF PUBLIC WORKS	59,427.66	46,681.62	40,730.40	7,184.79	5,951.22	87.25
445.000-DRAINS - PUBLIC BENEFIT	302.47	2,500.00	0.00	0.00	2,500.00	0.00
448.000-STREET LIGHTING	54,934.80	53,656.73	27,145.18	4,185.10	26,511.55	50.59
526.000-LANDFILL CLOSURE	41,476.47	51,106.95	39,485.88	645.49	11,621.07	77.26
528.000-REFUSE COLLECTION/DISPOSAL	200,444.21	218,295.32	110,434.72	17,545.52	107,860.60	50.59
537.000-AIRPORT	260,180.22	392,554.02	47,476.33	3,149.84	345,077.69	12.09
721.000-PLANNING	20,589.89	36,300.00	17,524.83	585.00	18,775.17	48.28
728.018-ECONOMIC DEVELOPMENT - CLARE COUNTY	786,110.31	409,225.93	108,749.05	3,719.66	300,476.88	26.57
906.000-DEBT SERVICE	12,507.69	32,200.00	8,276.66	0.00	23,923.34	25.70
955.000-NON DEPARTMENTAL	4,594.59	4,909.75	2,608.71	1,641.00	2,301.04	53.13
999.000-TRANSFERS (OUT) AND OTHER USES	371,865.50	349,701.83	257,201.83	40,000.00	92,500.00	73.55
<b>TOTAL Expenditures</b>	<b>3,330,543.39</b>	<b>3,224,781.07</b>	<b>1,579,574.90</b>	<b>199,872.62</b>	<b>1,645,206.17</b>	<b>48.98</b>
Fund 101 - GENERAL FUND:						
TOTAL REVENUES	3,165,824.50	3,042,381.57	2,205,719.57	58,722.69	836,662.00	72.50
TOTAL EXPENDITURES	3,330,543.39	3,224,781.07	1,579,574.90	199,872.62	1,645,206.17	48.98
NET OF REVENUES & EXPENDITURES	(164,718.89)	(182,399.50)	626,144.67	(141,149.93)	(808,544.17)	343.28

REVENUE AND EXPENDITURE REPORT FOR CITY OF CLARE

PERIOD ENDING 01/31/2016

% Fiscal Year Completed: 58.74

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

ACCOUNT DESCRIPTION	END BALANCE 06/30/2015 NORM (ABNORM)	2015-16 AMENDED BUDGET	YTD BALANCE 01/31/2016 NORM (ABNORM)	ACTIVITY FOR MONTH 01/31/2016 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 150 - CEMETERY PERPETUAL CARE						
000.000-GENERAL	12,130.74	8,690.00	5,405.69	1,001.87	3,284.31	62.21
TOTAL Revenues	12,130.74	8,690.00	5,405.69	1,001.87	3,284.31	62.21
276.000-CEMETERY	2,100.00	0.00	900.00	0.00	(900.00)	100.00
999.000-TRANSFERS (OUT) AND OTHER USES	0.00	2,500.00	0.00	0.00	2,500.00	0.00
TOTAL Expenditures	2,100.00	2,500.00	900.00	0.00	1,600.00	36.00
Fund 150 - CEMETERY PERPETUAL CARE:						
TOTAL REVENUES	12,130.74	8,690.00	5,405.69	1,001.87	3,284.31	62.21
TOTAL EXPENDITURES	2,100.00	2,500.00	900.00	0.00	1,600.00	36.00
NET OF REVENUES & EXPENDITURES	10,030.74	6,190.00	4,505.69	1,001.87	1,684.31	72.79

PERIOD ENDING 01/31/2016

% Fiscal Year Completed: 58.74

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

ACCOUNT DESCRIPTION	END BALANCE	2015-16	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
	06/30/2015 NORM (ABNORM)	AMENDED BUDGET	01/31/2016 NORM (ABNORM)	MONTH 01/31/2016 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 202 - MAJOR STREETS						
000.000-GENERAL	927,161.58	182,881.39	82,235.82	13,569.48	100,645.57	44.97
TOTAL Revenues	927,161.58	182,881.39	82,235.82	13,569.48	100,645.57	44.97
444.000-SIDEWALKS	4,443.66	5,135.86	2,663.82	254.36	2,472.04	51.87
446.001-STATE TRUNKLINE MAINTENANCE	53,884.83	56,223.32	30,265.44	6,165.64	25,957.88	53.83
449.002-PRESERVATION STREETS	738,241.73	75,341.39	43,897.86	6,671.98	31,443.53	58.27
449.003-WINTER MAINTENANCE	12,742.03	15,700.00	6,167.55	1,150.42	9,532.45	39.28
449.004-ADMIN, ENGINEERING & RECORD KEEPING	12,896.62	15,303.07	8,707.67	765.82	6,595.40	56.90
906.000-DEBT SERVICE	0.00	1,125.00	0.00	0.00	1,125.00	0.00
999.000-TRANSFERS (OUT) AND OTHER USES	37,500.00	40,000.00	20,000.00	7,500.00	20,000.00	50.00
TOTAL Expenditures	859,708.87	208,828.64	111,702.34	22,508.22	97,126.30	53.49
Fund 202 - MAJOR STREETS:						
TOTAL REVENUES	927,161.58	182,881.39	82,235.82	13,569.48	100,645.57	44.97
TOTAL EXPENDITURES	859,708.87	208,828.64	111,702.34	22,508.22	97,126.30	53.49
NET OF REVENUES & EXPENDITURES	67,452.71	(25,947.25)	(29,466.52)	(8,938.74)	3,519.27	113.56

PERIOD ENDING 01/31/2016

% Fiscal Year Completed: 58.74

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

ACCOUNT DESCRIPTION	END BALANCE 06/30/2015 NORM (ABNORM)	2015-16 AMENDED BUDGET	YTD BALANCE 01/31/2016 NORM (ABNORM)	ACTIVITY FOR MONTH 01/31/2016 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 203 - LOCAL STS FUND						
000.000-GENERAL	156,571.92	79,715.91	41,307.81	5,737.79	38,408.10	51.82
931.000-TRANSFERS IN AND OTHER SOURCES	87,000.00	110,000.00	47,500.00	17,500.00	62,500.00	43.18
<b>TOTAL Revenues</b>	<b>243,571.92</b>	<b>189,715.91</b>	<b>88,807.81</b>	<b>23,237.79</b>	<b>100,908.10</b>	<b>46.81</b>
444.000-SIDEWALKS	4,443.65	5,135.86	2,716.92	254.36	2,418.94	52.90
449.001-CONSTRUCTION STREETS (INCL. ENG.& ROW)	69,456.50	2,800.00	1,250.00	250.00	1,550.00	44.64
449.002-PRESERVATION STREETS	147,497.81	167,030.16	86,124.35	12,873.98	80,905.81	51.56
449.003-WINTER MAINTENANCE	7,565.91	10,000.00	4,896.28	2,106.60	5,103.72	48.96
449.004-ADMIN, ENGINEERING & RECORD KEEPING	10,247.17	13,203.07	6,958.23	765.82	6,244.84	52.70
955.000-NON DEPARTMENTAL	52.35	0.00	25.34	0.00	(25.34)	100.00
<b>TOTAL Expenditures</b>	<b>239,263.39</b>	<b>198,169.09</b>	<b>101,971.12</b>	<b>16,250.76</b>	<b>96,197.97</b>	<b>51.46</b>
<b>Fund 203 - LOCAL STS FUND:</b>						
<b>TOTAL REVENUES</b>	<b>243,571.92</b>	<b>189,715.91</b>	<b>88,807.81</b>	<b>23,237.79</b>	<b>100,908.10</b>	<b>46.81</b>
<b>TOTAL EXPENDITURES</b>	<b>239,263.39</b>	<b>198,169.09</b>	<b>101,971.12</b>	<b>16,250.76</b>	<b>96,197.97</b>	<b>51.46</b>
<b>NET OF REVENUES &amp; EXPENDITURES</b>	<b>4,308.53</b>	<b>(8,453.18)</b>	<b>(13,163.31)</b>	<b>6,987.03</b>	<b>4,710.13</b>	<b>155.72</b>

## REVENUE AND EXPENDITURE REPORT FOR CITY OF CLARE

PERIOD ENDING 01/31/2016

% Fiscal Year Completed: 58.74

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

ACCOUNT DESCRIPTION	END BALANCE	2015-16	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
	06/30/2015 NORM (ABNORM)	AMENDED BUDGET	01/31/2016 NORM (ABNORM)	MONTH 01/31/2016 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 206 - FIRE FUND						
000.000-GENERAL	218,722.19	732,975.00	597,755.08	50,346.25	135,219.92	81.55
931.000-TRANSFERS IN AND OTHER SOURCES	98,139.02	97,727.34	97,727.34	0.00	0.00	100.00
<b>TOTAL Revenues</b>	<b>316,861.21</b>	<b>830,702.34</b>	<b>695,482.42</b>	<b>50,346.25</b>	<b>135,219.92</b>	<b>83.72</b>
336.000-FIRE DEPARTMENT	222,259.44	929,625.29	787,937.12	12,979.93	141,688.17	84.76
906.000-DEBT SERVICE	0.00	5,843.75	0.00	0.00	5,843.75	0.00
999.000-TRANSFERS (OUT) AND OTHER USES	21,484.32	21,316.33	21,316.33	0.00	0.00	100.00
<b>TOTAL Expenditures</b>	<b>243,743.76</b>	<b>956,785.37</b>	<b>809,253.45</b>	<b>12,979.93</b>	<b>147,531.92</b>	<b>84.58</b>
<b>Fund 206 - FIRE FUND:</b>						
TOTAL REVENUES	316,861.21	830,702.34	695,482.42	50,346.25	135,219.92	83.72
TOTAL EXPENDITURES	243,743.76	956,785.37	809,253.45	12,979.93	147,531.92	84.58
NET OF REVENUES & EXPENDITURES	73,117.45	(126,083.03)	(113,771.03)	37,366.32	(12,312.00)	90.24

PERIOD ENDING 01/31/2016

% Fiscal Year Completed: 58.74

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ACCOUNT DESCRIPTION	END BALANCE	2015-16	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGD USED
	06/30/2015 NORM (ABNORM)	AMENDED BUDGET	01/31/2016 NORM (ABNORM)	MONTH 01/31/2016 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 208 - PARKS AND RECREATION						
000.000-GENERAL	233,463.91	464,047.89	138,916.10	939.64	325,131.79	29.94
931.000-TRANSFERS IN AND OTHER SOURCES	192,000.00	150,000.00	100,000.00	30,000.00	50,000.00	66.67
<b>TOTAL Revenues</b>	<b>425,463.91</b>	<b>614,047.89</b>	<b>238,916.10</b>	<b>30,939.64</b>	<b>375,131.79</b>	<b>38.91</b>
751.001-PARKS	264,845.59	566,601.41	133,937.41	7,733.10	432,664.00	23.64
751.002-RECREATION	77,651.77	84,222.64	50,482.28	5,577.39	33,740.36	59.94
906.000-DEBT SERVICE	32,805.25	32,805.21	26,181.37	0.00	6,623.84	79.81
955.000-NON DEPARTMENTAL	52.35	0.00	25.34	0.00	(25.34)	100.00
<b>TOTAL Expenditures</b>	<b>375,354.96</b>	<b>683,629.26</b>	<b>210,626.40</b>	<b>13,310.49</b>	<b>473,002.86</b>	<b>30.81</b>
Fund 208 - PARKS AND RECREATION:						
TOTAL REVENUES	425,463.91	614,047.89	238,916.10	30,939.64	375,131.79	38.91
TOTAL EXPENDITURES	375,354.96	683,629.26	210,626.40	13,310.49	473,002.86	30.81
NET OF REVENUES & EXPENDITURES	50,108.95	(69,581.37)	28,289.70	17,629.15	(97,871.07)	40.66

PERIOD ENDING 01/31/2016

% Fiscal Year Completed: 58.74

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

ACCOUNT DESCRIPTION	END BALANCE 06/30/2015 NORM (ABNORM)	2015-16 AMENDED BUDGET	YTD BALANCE 01/31/2016 NORM (ABNORM)	ACTIVITY FOR MONTH 01/31/2016 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 210 - DDA (DOWNTOWN DVLPMT AUTHORITY)						
000.000-GENERAL	105,046.21	81,527.25	77,226.88	1,731.69	4,300.37	94.73
TOTAL Revenues	<u>105,046.21</u>	<u>81,527.25</u>	<u>77,226.88</u>	<u>1,731.69</u>	<u>4,300.37</u>	<u>94.73</u>
747.001-DDA - OPERATIONS	31,191.66	47,400.00	15,608.67	369.40	31,791.33	32.93
747.002-DDA - MAINSTREET	22,945.96	2,016.00	705.59	388.81	1,310.41	35.00
906.000-DEBT SERVICE	36,593.25	36,635.50	30,563.75	0.00	6,071.75	83.43
TOTAL Expenditures	<u>90,730.87</u>	<u>86,051.50</u>	<u>46,878.01</u>	<u>758.21</u>	<u>39,173.49</u>	<u>54.48</u>
Fund 210 - DDA (DOWNTOWN DVLPMT AUTHORITY):						
TOTAL REVENUES	105,046.21	81,527.25	77,226.88	1,731.69	4,300.37	94.73
TOTAL EXPENDITURES	<u>90,730.87</u>	<u>86,051.50</u>	<u>46,878.01</u>	<u>758.21</u>	<u>39,173.49</u>	<u>54.48</u>
NET OF REVENUES & EXPENDITURES	14,315.34	(4,524.25)	30,348.87	973.48	(34,873.12)	670.80

PERIOD ENDING 01/31/2016

% Fiscal Year Completed: 58.74

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

ACCOUNT DESCRIPTION	END BALANCE	2015-16	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
	06/30/2015 NORM (ABNORM)	AMENDED BUDGET	01/31/2016 NORM (ABNORM)	MONTH 01/31/2016 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 211 - SIDEWALK REPLACEMENT FUND						
000.000-GENERAL	1.95	1.00	0.31	0.03	0.69	31.00
TOTAL Revenues	1.95	1.00	0.31	0.03	0.69	31.00
444.000-SIDEWALKS	0.00	2,036.00	1,363.69	0.00	672.31	66.98
955.000-NON DEPARTMENTAL	0.00	0.00	2.04	0.00	(2.04)	100.00
TOTAL Expenditures	0.00	2,036.00	1,365.73	0.00	670.27	67.08
Fund 211 - SIDEWALK REPLACEMENT FUND:						
TOTAL REVENUES	1.95	1.00	0.31	0.03	0.69	31.00
TOTAL EXPENDITURES	0.00	2,036.00	1,365.73	0.00	670.27	67.08
NET OF REVENUES & EXPENDITURES	1.95	(2,035.00)	(1,365.42)	0.03	(669.58)	67.10

REVENUE AND EXPENDITURE REPORT FOR CITY OF CLARE

PERIOD ENDING 01/31/2016

% Fiscal Year Completed: 58.74

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

ACCOUNT DESCRIPTION	END BALANCE 06/30/2015 NORM (ABNORM)	2015-16 AMENDED BUDGET	YTD BALANCE 01/31/2016 NORM (ABNORM)	ACTIVITY FOR MONTH 01/31/2016 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 243 - BROWNFIELD REDEVELOPMENT AUTHORITY FUND						
000.000-GENERAL	4.39	4.00	1.89	0.20	2.11	47.25
TOTAL Revenues	<u>4.39</u>	<u>4.00</u>	<u>1.89</u>	<u>0.20</u>	<u>2.11</u>	<u>47.25</u>
Fund 243 - BROWNFIELD REDEVELOPMENT AUTHORITY FUNI						
TOTAL REVENUES	4.39	4.00	1.89	0.20	2.11	47.25
TOTAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES	<u>4.39</u>	<u>4.00</u>	<u>1.89</u>	<u>0.20</u>	<u>2.11</u>	<u>47.25</u>

PERIOD ENDING 01/31/2016

% Fiscal Year Completed: 58.74

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

ACCOUNT DESCRIPTION	END BALANCE	2015-16	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
	06/30/2015 NORM (ABNORM)	AMENDED BUDGET	01/31/2016 NORM (ABNORM)	MONTH 01/31/2016 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 265 - DRUG LAW ENFORCEMENT FUND						
000.000-GENERAL	1,824.38	2,000.00	1,545.53	0.00	454.47	77.28
TOTAL Revenues	<u>1,824.38</u>	<u>2,000.00</u>	<u>1,545.53</u>	<u>0.00</u>	<u>454.47</u>	<u>77.28</u>
301.000-POLICE	1,379.36	2,000.00	2,609.21	0.00	(609.21)	130.46
TOTAL Expenditures	<u>1,379.36</u>	<u>2,000.00</u>	<u>2,609.21</u>	<u>0.00</u>	<u>(609.21)</u>	<u>130.46</u>
Fund 265 - DRUG LAW ENFORCEMENT FUND:						
TOTAL REVENUES	1,824.38	2,000.00	1,545.53	0.00	454.47	77.28
TOTAL EXPENDITURES	<u>1,379.36</u>	<u>2,000.00</u>	<u>2,609.21</u>	<u>0.00</u>	<u>(609.21)</u>	<u>130.46</u>
NET OF REVENUES & EXPENDITURES	445.02	0.00	(1,063.68)	0.00	1,063.68	100.00

PERIOD ENDING 01/31/2016

% Fiscal Year Completed: 58.74

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

ACCOUNT DESCRIPTION	END BALANCE 06/30/2015 NORM (ABNORM)	2015-16 AMENDED BUDGET	YTD BALANCE 01/31/2016 NORM (ABNORM)	ACTIVITY FOR MONTH 01/31/2016 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 303 - PUBLIC SAFETY BLDG DEBT SERVIC						
931.000-TRANSFERS IN AND OTHER SOURCES	53,710.80	53,290.82	53,290.82	0.00	0.00	100.00
TOTAL Revenues	53,710.80	53,290.82	53,290.82	0.00	0.00	100.00
223.000-DEBT SERVICE	53,710.80	53,290.82	53,290.82	0.00	0.00	100.00
TOTAL Expenditures	53,710.80	53,290.82	53,290.82	0.00	0.00	100.00
Fund 303 - PUBLIC SAFETY BLDG DEBT SERVIC:						
TOTAL REVENUES	53,710.80	53,290.82	53,290.82	0.00	0.00	100.00
TOTAL EXPENDITURES	53,710.80	53,290.82	53,290.82	0.00	0.00	100.00
NET OF REVENUES & EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00

PERIOD ENDING 01/31/2016

% Fiscal Year Completed: 58.74

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

ACCOUNT DESCRIPTION	END BALANCE	2015-16	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
	06/30/2015 NORM (ABNORM)	AMENDED BUDGET	01/31/2016 NORM (ABNORM)	MONTH 01/31/2016 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 414 - FACADE IMPROVEMENT PROGRAM (CDBG)						
000.000-GENERAL	0.00	545,342.00	0.00	0.00	545,342.00	0.00
TOTAL Revenues	<u>0.00</u>	<u>545,342.00</u>	<u>0.00</u>	<u>0.00</u>	<u>545,342.00</u>	<u>0.00</u>
728.008-ECONOMIC DEV - CAMPBELL PRINTING	0.00	72,810.26	0.00	0.00	72,810.26	0.00
728.009-ECONOMIC DEV - COPS CAFE	0.00	56,564.80	0.00	0.00	56,564.80	0.00
728.010-ECONOMIC DEV - COPS BAKERY	0.00	44,808.22	0.00	0.00	44,808.22	0.00
728.011-ECONOMIC DEV - COPS STORE	0.00	25,570.18	0.00	0.00	25,570.18	0.00
728.012-ECONOMIC DEVE - MAXWELLS	0.00	78,955.75	0.00	0.00	78,955.75	0.00
728.013-ECONOMIC DEV - THE VENUE	0.00	146,823.31	0.00	0.00	146,823.31	0.00
728.014-ECONOMIC DEV - FOUR LEAF BREWERY	0.00	70,138.31	0.00	0.00	70,138.31	0.00
728.015-ECONOMIC DEV - KT PROPERTIES	0.00	49,671.17	0.00	0.00	49,671.17	0.00
TOTAL Expenditures	<u>0.00</u>	<u>545,342.00</u>	<u>0.00</u>	<u>0.00</u>	<u>545,342.00</u>	<u>0.00</u>
Fund 414 - FACADE IMPROVEMENT PROGRAM (CDBG):						
TOTAL REVENUES	0.00	545,342.00	0.00	0.00	545,342.00	0.00
TOTAL EXPENDITURES	<u>0.00</u>	<u>545,342.00</u>	<u>0.00</u>	<u>0.00</u>	<u>545,342.00</u>	<u>0.00</u>
NET OF REVENUES & EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00

PERIOD ENDING 01/31/2016

% Fiscal Year Completed: 58.74

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

ACCOUNT DESCRIPTION	END BALANCE 06/30/2015 NORM (ABNORM)	2015-16 AMENDED BUDGET	YTD BALANCE 01/31/2016 NORM (ABNORM)	ACTIVITY FOR MONTH 01/31/2016 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 590 - SEWER SYSTEM FUND						
000.000-GENERAL	1,621,269.97	976,397.74	502,521.60	75,033.00	473,876.14	51.47
TOTAL Revenues	<u>1,621,269.97</u>	<u>976,397.74</u>	<u>502,521.60</u>	<u>75,033.00</u>	<u>473,876.14</u>	<u>51.47</u>
536.001-SEWER TREATMENT AND PUMPING	784,206.74	703,004.00	360,786.27	39,134.56	342,217.73	51.32
536.002-SEWER COLLECTION	154,845.34	230,934.41	102,627.13	11,110.03	128,307.28	44.44
906.000-DEBT SERVICE	76,179.93	103,078.64	40,595.24	0.00	62,483.40	39.38
TOTAL Expenditures	<u>1,015,232.01</u>	<u>1,037,017.05</u>	<u>504,008.64</u>	<u>50,244.59</u>	<u>533,008.41</u>	<u>48.60</u>
Fund 590 - SEWER SYSTEM FUND:						
TOTAL REVENUES	1,621,269.97	976,397.74	502,521.60	75,033.00	473,876.14	51.47
TOTAL EXPENDITURES	<u>1,015,232.01</u>	<u>1,037,017.05</u>	<u>504,008.64</u>	<u>50,244.59</u>	<u>533,008.41</u>	<u>48.60</u>
NET OF REVENUES & EXPENDITURES	606,037.96	(60,619.31)	(1,487.04)	24,788.41	(59,132.27)	2.45

PERIOD ENDING 01/31/2016

% Fiscal Year Completed: 58.74

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

ACCOUNT DESCRIPTION	END BALANCE 06/30/2015 NORM (ABNORM)	2015-16 AMENDED BUDGET	YTD BALANCE 01/31/2016 NORM (ABNORM)	ACTIVITY FOR MONTH 01/31/2016 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 591 - WATER SYSTEM FUND						
000.000-GENERAL	1,620,824.71	1,176,360.75	622,710.15	61,351.80	553,650.60	52.94
TOTAL Revenues	<u>1,620,824.71</u>	<u>1,176,360.75</u>	<u>622,710.15</u>	<u>61,351.80</u>	<u>553,650.60</u>	<u>52.94</u>
536.003-TREATMENT, PUMPING AND STORAGE	327,939.76	1,218,329.45	801,975.72	31,274.88	416,353.73	65.83
536.004-WATER DISTRIBUTION	193,389.24	268,025.46	112,263.92	17,277.88	155,761.54	41.89
536.005-PRINCIPAL RESPONSIBLE PARTY #1	112,478.69	119,454.30	42,941.98	5,943.54	76,512.32	35.95
906.000-DEBT SERVICE	11,896.83	29,156.54	13,293.45	0.00	15,863.09	45.59
TOTAL Expenditures	<u>645,704.52</u>	<u>1,634,965.75</u>	<u>970,475.07</u>	<u>54,496.30</u>	<u>664,490.68</u>	<u>59.36</u>
Fund 591 - WATER SYSTEM FUND:						
TOTAL REVENUES	1,620,824.71	1,176,360.75	622,710.15	61,351.80	553,650.60	52.94
TOTAL EXPENDITURES	<u>645,704.52</u>	<u>1,634,965.75</u>	<u>970,475.07</u>	<u>54,496.30</u>	<u>664,490.68</u>	<u>59.36</u>
NET OF REVENUES & EXPENDITURES	975,120.19	(458,605.00)	(347,764.92)	6,855.50	(110,840.08)	75.83

PERIOD ENDING 01/31/2016

% Fiscal Year Completed: 58.74

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

ACCOUNT DESCRIPTION	END BALANCE 06/30/2015 NORM (ABNORM)	2015-16 AMENDED BUDGET	YTD BALANCE 01/31/2016 NORM (ABNORM)	ACTIVITY FOR MONTH 01/31/2016 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 636 - DATA PROCESSING						
000.000-GENERAL	105,186.58	101,710.00	51,106.12	16,150.94	50,603.88	50.25
TOTAL Revenues	<u>105,186.58</u>	<u>101,710.00</u>	<u>51,106.12</u>	<u>16,150.94</u>	<u>50,603.88</u>	<u>50.25</u>
228.000-DATA PROCESSING, INFORMATION TECHNOLOGY	102,715.21	104,176.98	49,143.44	4,104.72	55,033.54	47.17
TOTAL Expenditures	<u>102,715.21</u>	<u>104,176.98</u>	<u>49,143.44</u>	<u>4,104.72</u>	<u>55,033.54</u>	<u>47.17</u>
Fund 636 - DATA PROCESSING:						
TOTAL REVENUES	105,186.58	101,710.00	51,106.12	16,150.94	50,603.88	50.25
TOTAL EXPENDITURES	<u>102,715.21</u>	<u>104,176.98</u>	<u>49,143.44</u>	<u>4,104.72</u>	<u>55,033.54</u>	<u>47.17</u>
NET OF REVENUES & EXPENDITURES	2,471.37	(2,466.98)	1,962.68	12,046.22	(4,429.66)	79.56

## REVENUE AND EXPENDITURE REPORT FOR CITY OF CLARE

PERIOD ENDING 01/31/2016

% Fiscal Year Completed: 58.74

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

ACCOUNT DESCRIPTION	END BALANCE 06/30/2015 NORM (ABNORM)	2015-16 AMENDED BUDGET	YTD BALANCE 01/31/2016 NORM (ABNORM)	ACTIVITY FOR MONTH 01/31/2016 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 641 - MOBILE EQUIPMENT						
000.000-GENERAL	338,222.50	537,783.77	253,745.90	41,425.12	284,037.87	47.18
TOTAL Revenues	338,222.50	537,783.77	253,745.90	41,425.12	284,037.87	47.18
441.000-DEPARTMENT OF PUBLIC WORKS	378,782.92	452,811.77	252,074.00	19,398.30	200,737.77	55.67
906.000-DEBT SERVICE	0.00	5,480.73	0.00	0.00	5,480.73	0.00
TOTAL Expenditures	378,782.92	458,292.50	252,074.00	19,398.30	206,218.50	55.00
Fund 641 - MOBILE EQUIPMENT:						
TOTAL REVENUES	338,222.50	537,783.77	253,745.90	41,425.12	284,037.87	47.18
TOTAL EXPENDITURES	378,782.92	458,292.50	252,074.00	19,398.30	206,218.50	55.00
NET OF REVENUES & EXPENDITURES	(40,560.42)	79,491.27	1,671.90	22,026.82	77,819.37	2.10

PERIOD ENDING 01/31/2016

% Fiscal Year Completed: 58.74

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

ACCOUNT DESCRIPTION	END BALANCE	2015-16	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
	06/30/2015 NORM (ABNORM)	AMENDED BUDGET	01/31/2016 NORM (ABNORM)	MONTH 01/31/2016 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 765 - HATTON TOWNSHIP LANDFILL TRUST FUND						
000.000-GENERAL	840.21	750.00	0.00	0.00	750.00	0.00
TOTAL Revenues	<u>840.21</u>	<u>750.00</u>	<u>0.00</u>	<u>0.00</u>	<u>750.00</u>	<u>0.00</u>
999.000-TRANSFERS (OUT) AND OTHER USES	0.00	11,000.00	10,500.00	0.00	500.00	95.45
TOTAL Expenditures	<u>0.00</u>	<u>11,000.00</u>	<u>10,500.00</u>	<u>0.00</u>	<u>500.00</u>	<u>95.45</u>
Fund 765 - HATTON TOWNSHIP LANDFILL TRUST FUND:						
TOTAL REVENUES	840.21	750.00	0.00	0.00	750.00	0.00
TOTAL EXPENDITURES	<u>0.00</u>	<u>11,000.00</u>	<u>10,500.00</u>	<u>0.00</u>	<u>500.00</u>	<u>95.45</u>
NET OF REVENUES & EXPENDITURES	840.21	(10,250.00)	(10,500.00)	0.00	250.00	102.44

PERIOD ENDING 01/31/2016

% Fiscal Year Completed: 58.74

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

ACCOUNT DESCRIPTION	END BALANCE	2015-16	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
	06/30/2015 NORM (ABNORM)	AMENDED BUDGET	01/31/2016 NORM (ABNORM)	MONTH 01/31/2016 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 902 - GENERAL LONG-TERM DEBT						
000.000-GENERAL	15,401.38	0.00	0.00	0.00	0.00	0.00
TOTAL Revenues	<u>15,401.38</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
000.000-GENERAL	265,360.46	0.00	0.00	0.00	0.00	0.00
TOTAL Expenditures	<u>265,360.46</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Fund 902 - GENERAL LONG-TERM DEBT:						
TOTAL REVENUES	15,401.38	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	<u>265,360.46</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
NET OF REVENUES & EXPENDITURES	(249,959.08)	0.00	0.00	0.00	0.00	0.00

## REVENUE AND EXPENDITURE REPORT FOR CITY OF CLARE

PERIOD ENDING 01/31/2016

% Fiscal Year Completed: 58.74

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

ACCOUNT DESCRIPTION	END BALANCE	2015-16	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
	06/30/2015 NORM (ABNORM)	AMENDED BUDGET	01/31/2016 NORM (ABNORM)	MONTH 01/31/2016 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 934 - GASB ACCRUALS						
000.000-GENERAL	6,911.00	0.00	0.00	0.00	0.00	0.00
101.000-CITY COMMISSION	(2,507.00)	0.00	0.00	0.00	0.00	0.00
301.000-POLICE	(5,158.00)	0.00	0.00	0.00	0.00	0.00
441.000-DEPARTMENT OF PUBLIC WORKS	(10,433.00)	0.00	0.00	0.00	0.00	0.00
590.000-GASB 34 - SEWER	(8,850.00)	0.00	0.00	0.00	0.00	0.00
591.000-GASB 34 - WATER	(6,153.00)	0.00	0.00	0.00	0.00	0.00
751.001-PARKS	(2,766.00)	0.00	0.00	0.00	0.00	0.00
TOTAL Revenues	(28,956.00)	0.00	0.00	0.00	0.00	0.00
Fund 934 - GASB ACCRUALS:						
TOTAL REVENUES	(28,956.00)	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES	(28,956.00)	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES - ALL FUNDS	8,924,390.94	8,343,586.43	4,878,716.61	373,510.50	3,464,869.82	58.47
TOTAL EXPENDITURES - ALL FUNDS	7,604,330.52	9,208,866.03	4,704,373.13	393,924.14	4,504,492.90	51.09
NET OF REVENUES & EXPENDITURES	1,320,060.42	(865,279.60)	174,343.48	(20,413.64)	(1,039,623.08)	20.15

**City of Clare**

**Comparative Balance Sheet**

**Prepared as of**

**January 31, 2016**

Fund 101 GENERAL FUND

GL Number	Description	PERIOD ENDED 01/31/2015	PERIOD ENDED 01/31/2016
*** Assets ***			
101-000.000-001.000	CASH	171,927.39	86,767.37
101-000.000-001.002	CASH ON HAND	350.00	350.00
101-000.000-001.003	PETTY CASH	100.00	100.00
101-000.000-001.009	ACH RECEIPT ACCT	1,000.00	1,000.00
101-000.000-002.001	CASH - MERCANTILE	73,665.16	73,764.12
101-000.000-003.000	CERTIFICATES OF DEPOSIT/ REPURCHASE AGR.	600,000.00	690,000.00
101-000.000-040.000	ACCOUNTS RECEIVABLE	25,861.11	24,968.09
101-000.000-040.210	DUE FROM DDA	0.00	7.69
101-000.000-040.271	ACCOUNTS RECEIVABLE - LIBRARY	0.00	336.80
101-000.000-040.900	LITIGATION CLAIMS RECEIVABLE	0.00	14,500.00
101-000.000-043.000	A/R UTILITIES	14,188.77	14,651.94
101-000.000-043.001	ALLOWANCE FOR UNCOLLECTIBLE ACCOUNTS	(650.00)	1,940.00
101-000.000-048.000	MISCELLANEOUS RECEIVABLE	85.88	0.00
101-000.000-078.000	DUE FROM STATE	0.00	2,470.00
101-000.000-079.000	DUE FROM FEDERAL GOVERNMENT	0.00	17,088.31
101-000.000-084.703	DUE FROM TAX FUND	123.40	111.90
101-000.000-111.000	INVENTORY	2,557.21	1,769.49
101-000.000-111.001	INVENTORY - AIRPORT FUEL	44,755.02	20,028.19
101-000.000-123.000	PREPAID EXPENDITURES	0.00	1,057.12
101-000.000-123.537	PREPAID SALES TAX - AVIATION FUEL	601.28	1,626.60
<b>Total Assets</b>		<b>934,565.22</b>	<b>952,537.62</b>
*** Liabilities ***			
101-000.000-214.222	DUE TO COUNTY- TR FEES	21.00	21.00
101-000.000-214.225	DUE TO COUNTY - SCHOOL TR FEES	84.01	84.00
101-000.000-228.000	DUE TO STATE OF MICHIGAN	89.70	302.47
101-000.000-273.000	UNDISTRIBUTED RECEIPTS	240.00	255.00
101-000.000-276.000	DUE TO UTILITY CUSTOMERS	0.00	23.87
<b>Total Liabilities</b>		<b>434.71</b>	<b>686.34</b>
*** Fund Balance ***			
101-000.000-391.000	FISCAL FUND BALANCE	490,425.50	325,706.61
<b>Total Fund Balance</b>		<b>490,425.50</b>	<b>325,706.61</b>
<b>Beginning Fund Balance</b>		<b>490,425.50</b>	<b>325,706.61</b>
<b>Net of Revenues VS Expenditures</b>		<b>443,705.01</b>	<b>626,144.67</b>
<b>Ending Fund Balance</b>		<b>934,130.51</b>	<b>951,851.28</b>
<b>Total Liabilities And Fund Balance</b>		<b>934,565.22</b>	<b>952,537.62</b>

Fund 150 CEMETERY PERPETUAL CARE

GL Number	Description	PERIOD ENDED 01/31/2015	PERIOD ENDED 01/31/2016
*** Assets ***			
150-000.000-001.000	CASH	34,681.83	16,437.23
150-000.000-003.000	REPURCHASE AGREEMENTS	225,000.00	250,000.00
<b>Total Assets</b>		<b>259,681.83</b>	<b>266,437.23</b>
*** Liabilities ***			
<b>Total Liabilities</b>		<b>0.00</b>	<b>0.00</b>
*** Fund Balance ***			
150-000.000-390.000	FUND BALANCE	4,036.03	7,316.77
150-000.000-390.001	NONEXPENDABLE FUND BALANCE	247,864.77	254,614.77
<b>Total Fund Balance</b>		<b>251,900.80</b>	<b>261,931.54</b>
<b>Beginning Fund Balance</b>		<b>251,900.80</b>	<b>261,931.54</b>
<b>Net of Revenues VS Expenditures</b>		<b>7,781.03</b>	<b>4,505.69</b>
<b>Ending Fund Balance</b>		<b>259,681.83</b>	<b>266,437.23</b>
<b>Total Liabilities And Fund Balance</b>		<b>259,681.83</b>	<b>266,437.23</b>

Fund 202 MAJOR STREETS

GL Number	Description	PERIOD ENDED 01/31/2015	PERIOD ENDED 01/31/2016
*** Assets ***			
202-000.000-001.000	CASH	(1,159.62)	10,841.95
202-000.000-003.000	REPURCHASE AGREEMENTS	0.00	150,000.00
202-000.000-045.000	SPECIAL ASSESSMENTS RECEIVABLE	3,782.90	2,837.15
202-000.000-079.000	DUE FROM FEDERAL GOVERNMENT	0.00	24,447.49
<b>Total Assets</b>		<b>2,623.28</b>	<b>188,126.59</b>
*** Liabilities ***			
202-000.000-339.000	DEFERRED REVENUES	3,782.90	2,837.15
<b>Total Liabilities</b>		<b>3,782.90</b>	<b>2,837.15</b>
*** Fund Balance ***			
202-000.000-391.000	FISCAL FUND BALANCE	147,303.25	214,755.96
<b>Total Fund Balance</b>		<b>147,303.25</b>	<b>214,755.96</b>
<b>Beginning Fund Balance</b>		<b>147,303.25</b>	<b>214,755.96</b>
<b>Net of Revenues VS Expenditures</b>		<b>(148,462.87)</b>	<b>(29,466.52)</b>
<b>Ending Fund Balance</b>		<b>(1,159.62)</b>	<b>185,289.44</b>
<b>Total Liabilities And Fund Balance</b>		<b>2,623.28</b>	<b>188,126.59</b>

Fund 203 LOCAL STS FUND

GL Number	Description	PERIOD ENDED 01/31/2015	PERIOD ENDED 01/31/2016
*** Assets ***			
203-000.000-001.000	CASH	5,513.83	10,944.06
203-000.000-003.000	REPURCHASE AGREEMENTS	0.00	10,000.00
203-000.000-045.000	SPECIAL ASSESSMENTS RECEIVABLE	19,568.97	12,899.13
<b>Total Assets</b>		<b>25,082.80</b>	<b>33,843.19</b>
*** Liabilities ***			
203-000.000-339.000	DEFERRED REVENUES	19,568.97	12,899.13
<b>Total Liabilities</b>		<b>19,568.97</b>	<b>12,899.13</b>
*** Fund Balance ***			
203-000.000-391.000	FISCAL FUND BALANCE	29,798.84	34,107.37
<b>Total Fund Balance</b>		<b>29,798.84</b>	<b>34,107.37</b>
<b>Beginning Fund Balance</b>		<b>29,798.84</b>	<b>34,107.37</b>
<b>Net of Revenues VS Expenditures</b>		<b>(24,285.01)</b>	<b>(13,163.31)</b>
<b>Ending Fund Balance</b>		<b>5,513.83</b>	<b>20,944.06</b>
<b>Total Liabilities And Fund Balance</b>		<b>25,082.80</b>	<b>33,843.19</b>

Fund 206 FIRE FUND

GL Number	Description	PERIOD ENDED 01/31/2015	PERIOD ENDED 01/31/2016
*** Assets ***			
206-000.000-001.000	CASH	47,384.45	3,732.80
206-000.000-003.000	REPURCHASE AGREEMENTS	125,000.00	100,000.00
206-000.000-040.000	ACCOUNTS RECEIVABLE	3,909.57	51,303.71
206-000.000-043.001	ALLOWANCE FOR UNCOLLECTIBLE ACCOUNTS	2,216.00	227.00
206-000.000-111.000	INVENTORY	1,643.26	1,643.26
206-000.000-123.000	PREPAID EXPENSES	0.00	171.19
<b>Total Assets</b>		<b>180,153.28</b>	<b>157,077.96</b>
*** Liabilities ***			
206-000.000-339.000	DEFERRED REVENUES	90,357.43	83,217.50
<b>Total Liabilities</b>		<b>90,357.43</b>	<b>83,217.50</b>
*** Fund Balance ***			
206-000.000-391.000	FISCAL FUND BALANCE	114,514.04	187,631.49
<b>Total Fund Balance</b>		<b>114,514.04</b>	<b>187,631.49</b>
<b>Beginning Fund Balance</b>		<b>114,514.04</b>	<b>187,631.49</b>
<b>Net of Revenues VS Expenditures</b>		<b>(24,718.19)</b>	<b>(113,771.03)</b>
<b>Ending Fund Balance</b>		<b>89,795.85</b>	<b>73,860.46</b>
<b>Total Liabilities And Fund Balance</b>		<b>180,153.28</b>	<b>157,077.96</b>

Fund 208 PARKS AND RECREATION

GL Number	Description	PERIOD ENDED 01/31/2015	PERIOD ENDED 01/31/2016
*** Assets ***			
208-000.000-001.000	CASH	52,148.29	51,284.12
208-000.000-001.800	CASH HELD BY MMCAA - DEPOT PROJECT	72,287.31	120,013.63
208-000.000-045.000	SPECIAL ASSESSMENTS RECEIVABLE	42,680.00	21,340.00
208-000.000-123.000	PREPAID EXPENDITURES	0.00	69.17
<b>Total Assets</b>		<b>167,115.60</b>	<b>192,706.92</b>
*** Liabilities ***			
208-000.000-283.000	DEPOSITS PAYABLE - PARK RENTALS	375.00	675.00
208-000.000-339.000	DEFERRED REVENUES	42,680.00	21,340.00
<b>Total Liabilities</b>		<b>43,055.00</b>	<b>22,015.00</b>
*** Fund Balance ***			
208-000.000-390.000	FUND BALANCE	92,293.27	142,402.22
<b>Total Fund Balance</b>		<b>92,293.27</b>	<b>142,402.22</b>
<b>Beginning Fund Balance</b>		<b>92,293.27</b>	<b>142,402.22</b>
<b>Net of Revenues VS Expenditures</b>		<b>31,767.33</b>	<b>28,289.70</b>
<b>Ending Fund Balance</b>		<b>124,060.60</b>	<b>170,691.92</b>
<b>Total Liabilities And Fund Balance</b>		<b>167,115.60</b>	<b>192,706.92</b>

Fund 210 DDA(DOWNTOWN DVLPMT AUTHORITY)

GL Number	Description	PERIOD ENDED 01/31/2015	PERIOD ENDED 01/31/2016
*** Assets ***			
210-000.000-001.000	CASH	55,155.53	61,557.03
<b>Total Assets</b>		<b>55,155.53</b>	<b>61,557.03</b>
*** Liabilities ***			
<b>Total Liabilities</b>		<b>0.00</b>	<b>0.00</b>
*** Fund Balance ***			
210-000.000-391.000	FISCAL FUND BALANCE	16,892.82	31,208.16
<b>Total Fund Balance</b>		<b>16,892.82</b>	<b>31,208.16</b>
<b>Beginning Fund Balance</b>		<b>16,892.82</b>	<b>31,208.16</b>
<b>Net of Revenues VS Expenditures</b>		<b>38,262.71</b>	<b>30,348.87</b>
<b>Ending Fund Balance</b>		<b>55,155.53</b>	<b>61,557.03</b>
<b>Total Liabilities And Fund Balance</b>		<b>55,155.53</b>	<b>61,557.03</b>

Fund 211 SIDEWALK REPLACEMENT FUND

GL Number	Description	PERIOD ENDED 01/31/2015	PERIOD ENDED 01/31/2016
*** Assets ***			
211-000.000-001.000	CASH	2,033.18	668.41
<b>Total Assets</b>		<b>2,033.18</b>	<b>668.41</b>
*** Liabilities ***			
<b>Total Liabilities</b>		<b>0.00</b>	<b>0.00</b>
*** Fund Balance ***			
211-000.000-390.000	FUND BALANCE	2,031.88	2,033.83
<b>Total Fund Balance</b>		<b>2,031.88</b>	<b>2,033.83</b>
<b>Beginning Fund Balance</b>		<b>2,031.88</b>	<b>2,033.83</b>
<b>Net of Revenues VS Expenditures</b>		<b>1.30</b>	<b>(1,365.42)</b>
<b>Ending Fund Balance</b>		<b>2,033.18</b>	<b>668.41</b>
<b>Total Liabilities And Fund Balance</b>		<b>2,033.18</b>	<b>668.41</b>

Fund 243 BROWNFIELD REDEVELOPMENT AUTHORITY FUND

GL Number	Description	PERIOD ENDED 01/31/2015	PERIOD ENDED 01/31/2016
*** Assets ***			
243-000.000-001.000	CASH	4,586.22	4,589.58
<b>Total Assets</b>		<b>4,586.22</b>	<b>4,589.58</b>
*** Liabilities ***			
<b>Total Liabilities</b>		<b>0.00</b>	<b>0.00</b>
*** Fund Balance ***			
243-000.000-390.000	FUND BALANCE	4,583.30	4,587.69
<b>Total Fund Balance</b>		<b>4,583.30</b>	<b>4,587.69</b>
<b>Beginning Fund Balance</b>		<b>4,583.30</b>	<b>4,587.69</b>
<b>Net of Revenues VS Expenditures</b>		<b>2.92</b>	<b>1.89</b>
<b>Ending Fund Balance</b>		<b>4,586.22</b>	<b>4,589.58</b>
<b>Total Liabilities And Fund Balance</b>		<b>4,586.22</b>	<b>4,589.58</b>

Fund 265 DRUG LAW ENFORCEMENT FUND

GL Number	Description	PERIOD ENDED 01/31/2015	PERIOD ENDED 01/31/2016
*** Assets ***			
265-000.000-001.000	CASH	77.44	0.00
<b>Total Assets</b>		<b>77.44</b>	<b>0.00</b>
*** Liabilities ***			
<b>Total Liabilities</b>		<b>0.00</b>	<b>0.00</b>
*** Fund Balance ***			
265-000.000-390.000	FUND BALANCE	618.66	1,063.68
<b>Total Fund Balance</b>		<b>618.66</b>	<b>1,063.68</b>
<b>Beginning Fund Balance</b>		<b>618.66</b>	<b>1,063.68</b>
<b>Net of Revenues VS Expenditures</b>		<b>(541.22)</b>	<b>(1,063.68)</b>
<b>Ending Fund Balance</b>		<b>77.44</b>	<b>0.00</b>
<b>Total Liabilities And Fund Balance</b>		<b>77.44</b>	<b>0.00</b>

Fund 590 SEWER SYSTEM FUND

GL Number	Description	PERIOD ENDED 01/31/2015	PERIOD ENDED 01/31/2016
<b>*** Assets ***</b>			
590-000.000-001.000	CASH	175,394.40	31,765.31
590-000.000-001.012	CASH - 2012 USDA BOND RESERVE ACCT	28,875.00	39,380.00
590-000.000-001.013	CASH - 2012 USDA BOND RRI ACCT	25,045.53	34,100.16
590-000.000-001.014	2014 USDA SEWER BOND PMT RESERVE ACCOUNT	0.00	1,125.14
590-000.000-001.015	2014 USDA SEWER BOND RRI RESERVE ACCOUNT	0.00	3,527.67
590-000.000-003.000	REPURCHASE AGREEMENTS	200,000.00	315,000.00
590-000.000-034.000	A/R TO TAXES	500.00	500.00
590-000.000-040.000	ACCOUNTS RECEIVABLE	2,678.72	0.00
590-000.000-043.000	A/R UTILITIES	42,713.36	50,760.35
590-000.000-043.001	ALLOWANCE FOR UNCOLLECTIBLE ACCOUNTS	(1,800.00)	(600.00)
590-000.000-045.000	SPECIAL ASSESSMENTS RECEIVABLE	34,137.46	14,836.83
590-000.000-079.000	DUE FROM FEDERAL GOVERNMENT	0.00	32,343.96
590-000.000-111.000	INVENTORY	52,321.45	48,413.97
590-000.000-123.000	PREPAID EXPENSES	0.00	134.94
590-000.000-130.000	LAND	10,756.50	10,756.50
590-000.000-132.000	LAND IMPROVEMENTS	412,516.37	412,516.37
590-000.000-133.000	ACCUMULATED DEPRECIATION - LAND IMPROVEM	(373,855.69)	(375,722.04)
590-000.000-136.000	BUILDINGS, ADDITIONS, ETC.	4,926,614.44	4,926,614.44
590-000.000-137.000	ACCUMULATED DEPRECIATION-BUILDINGS	(3,092,695.29)	(3,204,720.86)
590-000.000-138.000	EQUIPMENT	1,847,844.55	1,853,881.10
590-000.000-145.000	ACCUMULATED DEPRECIATION - EQUIPMENT	(494,794.83)	(551,809.26)
590-000.000-146.000	OFFICE EQUIPMENT AND FURNITURE	17,002.77	17,002.77
590-000.000-147.000	ACCUMULATED DEPR. - OFFICE EQUIPMENT	(17,002.77)	(17,002.77)
590-000.000-154.001	SEWER SYSTEM - LAGOONS	1,412,188.64	1,424,188.64
590-000.000-154.002	SEWER SYSTEM - COLLECTION	3,404,716.03	3,412,839.03
590-000.000-155.000	ACCUMULATED DEPR. - SEWER SYSTEM	(2,504,614.92)	(2,626,234.93)
590-000.000-158.000	CONSTRUCTION IN PROGRESS	186,746.02	1,418,388.55
<b>Total Assets</b>		<b>6,295,287.74</b>	<b>7,271,985.87</b>
<b>*** Liabilities ***</b>			
590-000.000-202.000	ACCTS PAYABLE	(6.00)	53,906.60
590-000.000-256.000	ACCRUED INT PAYABLE	13,580.64	13,411.26
590-000.000-276.000	DUE TO SEWER CUSTOMERS	21.00	38.68
590-000.000-285.000	SECURITY DEPOSITS	18,350.00	18,550.00
590-000.000-300.000	WOODLAWN SEWER BONDS	60,000.00	0.00
590-000.000-306.000	2011 USDA RURAL DEVELOPMENT BONDS	2,519,953.69	2,477,953.69
590-000.000-312.000	2012 REFUNDING BONDS - SEWER SYSTEM	215,000.00	185,000.00
590-000.000-314.000	2014 RURAL DEVELOPMENT BONDING	0.00	331,000.00
<b>Total Liabilities</b>		<b>2,826,899.33</b>	<b>3,079,860.23</b>
<b>*** Fund Balance ***</b>			
590-000.000-391.000	NET ASSETS	3,553,362.22	4,115,489.90
590-000.000-391.002	BOND RESERVE - 2011 RURAL DEV BOND PMT	18,375.00	39,375.00
590-000.000-391.003	BOND RESERVE - 2011 RURAL DEV - RRI	15,837.50	34,095.53
590-000.000-391.004	BOND RESERVE - 2015 RURAL DEV BOND PMT	0.00	1,125.00
590-000.000-391.005	BOND RESERVE - 2015 RURAL DEV RRI	0.00	3,527.25
<b>Total Fund Balance</b>		<b>3,587,574.72</b>	<b>4,193,612.68</b>
<b>Beginning Fund Balance</b>		<b>3,587,574.72</b>	<b>4,193,612.68</b>
<b>Net of Revenues VS Expenditures</b>		<b>(119,186.31)</b>	<b>(1,487.04)</b>
<b>Ending Fund Balance</b>		<b>3,468,388.41</b>	<b>4,192,125.64</b>
<b>Total Liabilities And Fund Balance</b>		<b>6,295,287.74</b>	<b>7,271,985.87</b>

Fund 591 WATER SYSTEM FUND

GL Number	Description	PERIOD ENDED 01/31/2015	PERIOD ENDED 01/31/2016
*** Assets ***			
591-000.000-001.000	CASH	34,247.46	24,800.00
591-000.000-001.016	2014 USDA WATER BOND PMT RESERVE ACCOUNT	0.00	1,875.21
591-000.000-001.017	2014 USDA WATER BOND RRI RESERVE ACCOUNT	0.00	3,226.85
591-000.000-003.000	CERTIFICATES OF DEPOSIT/ REPURCHASE AGR.	250,000.00	85,000.00
591-000.000-040.000	ACCOUNTS RECEIVABLE	39,361.13	19,422.46
591-000.000-043.000	A/R UTILITIES	22,659.55	27,364.57
591-000.000-043.001	ALLOWANCE FOR UNCOLLECTIBLE ACCOUNTS	(800.00)	(200.00)
591-000.000-045.000	SPECIAL ASSESSMENTS RECEIVABLE	1,415.05	1,061.26
591-000.000-079.000	DUE FROM FEDERAL GOVERNMENT	0.00	44,818.46
591-000.000-111.000	INVENTORY	7,642.70	7,338.90
591-000.000-123.000	PREPAID EXPENSES	0.00	44.98
591-000.000-130.000	LAND	42,632.25	42,632.25
591-000.000-136.000	BUILDING, ADDITIONS AND IMPROVEMENTS	454,584.99	454,584.99
591-000.000-137.000	ACCUMULATED DEPRECIATION-BUILDINGS	(390,599.65)	(393,094.93)
591-000.000-138.000	EQUIPMENT	17,852.84	17,852.84
591-000.000-145.000	ACCUMULATED DEPR. - EQUIPMENT	(17,065.84)	(17,380.64)
591-000.000-152.001	WATER SYSTEM - WELLS	777,007.48	777,007.48
591-000.000-152.003	WATER SYSTEM - PUMPING	45,989.93	45,989.93
591-000.000-152.004	WATER SYSTEM - STANDPIPES	973,376.91	973,376.91
591-000.000-152.005	WATER SYSTEM - MAINS	743,113.82	743,113.82
591-000.000-152.007	WATER SYSTEM - TRANSMISSION	196,972.56	196,972.56
591-000.000-153.000	ACCUMULATED DEPR. WATER SYSTEM	(1,521,095.51)	(1,572,561.16)
591-000.000-158.000	CONSTRUCTION IN PROGRESS	173,257.12	1,860,335.45
<b>Total Assets</b>		<b>1,850,552.79</b>	<b>3,343,582.19</b>
*** Liabilities ***			
591-000.000-202.000	ACCTS PAYABLE	0.00	74,755.94
591-000.000-256.000	ACCRUED INT PAYABLE	2,340.00	3,715.24
591-000.000-276.000	DUE TO WATER CUSTOMERS	10.76	19.81
591-000.000-312.000	2012 REFUNDING BONDS - WATER SYSTEM	210,000.00	190,000.00
591-000.000-314.000	2014 RURAL DEVELOPMENT BONDING	0.00	553,000.00
<b>Total Liabilities</b>		<b>212,350.76</b>	<b>821,490.99</b>
*** Fund Balance ***			
591-000.000-391.000	NET ASSETS	1,894,735.93	2,864,754.62
591-000.000-391.004	BOND RESERVE - 2015 RURAL DEV BOND PMT	0.00	1,875.00
591-000.000-391.005	BOND RESERVE - 2015 RURAL DEV RRI	0.00	3,226.50
<b>Total Fund Balance</b>		<b>1,894,735.93</b>	<b>2,869,856.12</b>
<b>Beginning Fund Balance</b>		<b>1,894,735.93</b>	<b>2,869,856.12</b>
<b>Net of Revenues VS Expenditures</b>		<b>(256,533.90)</b>	<b>(347,764.92)</b>
<b>Ending Fund Balance</b>		<b>1,638,202.03</b>	<b>2,522,091.20</b>
<b>Total Liabilities And Fund Balance</b>		<b>1,850,552.79</b>	<b>3,343,582.19</b>

Fund 636 DATA PROCESSING

GL Number	Description	PERIOD ENDED 01/31/2015	PERIOD ENDED 01/31/2016
*** Assets ***			
636-000.000-001.000	CASH	20,693.93	21,125.68
636-000.000-146.000	OFFICE EQUIPMENT AND FURNITURE	371,414.32	385,830.41
636-000.000-147.000	ACCUMULATED DEPR. - OFFICE EQUIPMENT	(326,850.59)	(339,885.42)
<b>Total Assets</b>		<b>65,257.66</b>	<b>67,070.67</b>
*** Liabilities ***			
<b>Total Liabilities</b>		<b>0.00</b>	<b>0.00</b>
*** Fund Balance ***			
636-000.000-391.000	NET ASSETS	62,636.62	65,107.99
<b>Total Fund Balance</b>		<b>62,636.62</b>	<b>65,107.99</b>
<b>Beginning Fund Balance</b>		<b>62,636.62</b>	<b>65,107.99</b>
<b>Net of Revenues VS Expenditures</b>		<b>2,621.04</b>	<b>1,962.68</b>
<b>Ending Fund Balance</b>		<b>65,257.66</b>	<b>67,070.67</b>
<b>Total Liabilities And Fund Balance</b>		<b>65,257.66</b>	<b>67,070.67</b>

Fund 641 MOBILE EQUIPMENT

GL Number	Description	PERIOD ENDED 01/31/2015	PERIOD ENDED 01/31/2016
*** Assets ***			
641-000.000-001.000	CASH	30,618.99	26,880.06
641-000.000-043.000	A/R UTILITIES	1,014.10	1,102.60
641-000.000-043.001	ALLOWANCE FOR UNCOLLECTIBLE ACCOUNTS	(100.00)	(50.00)
641-000.000-109.000	INVENTORY - STREET ROAD SALT	4,338.08	7,858.56
641-000.000-109.001	INVENTORY - STREET COLD PATCH	291.51	200.25
641-000.000-111.000	INVENTORY	33,116.73	35,713.65
641-000.000-130.000	LAND	85,000.00	85,000.00
641-000.000-136.000	BUILDING, ADDITIONS AND IMPROVEMENTS	667,283.12	667,283.12
641-000.000-137.000	ACCUMULATED DEPRECIATION-BUILDINGS	(408,796.20)	(431,188.16)
641-000.000-138.000	EQUIPMENT	567,530.14	567,530.14
641-000.000-139.000	OTHER EQUIPMENT	16,787.52	16,787.52
641-000.000-145.000	ACCUMULATED DEPR. - EQUIPMENT	(569,463.61)	(578,139.95)
641-000.000-148.000	VEHICLES - DPW	1,018,563.19	1,050,144.39
641-000.000-148.001	VEHICLES - POLICE	136,066.99	136,066.99
641-000.000-149.000	ACCUMULATED DEPRECIATION - VEHICLES	(837,464.37)	(897,742.99)
<b>Total Assets</b>		<b>744,786.19</b>	<b>687,446.18</b>
*** Liabilities ***			
641-000.000-202.000	ACCTS PAYABLE	(1.29)	0.00
641-000.000-276.000	DUE TO UTILITY CUSTOMERS	19.95	1.59
<b>Total Liabilities</b>		<b>18.66</b>	<b>1.59</b>
*** Fund Balance ***			
641-000.000-391.000	NET ASSETS	726,333.11	685,772.69
<b>Total Fund Balance</b>		<b>726,333.11</b>	<b>685,772.69</b>
<b>Beginning Fund Balance</b>		<b>726,333.11</b>	<b>685,772.69</b>
<b>Net of Revenues VS Expenditures</b>		<b>18,434.42</b>	<b>1,671.90</b>
<b>Ending Fund Balance</b>		<b>744,767.53</b>	<b>687,444.59</b>
<b>Total Liabilities And Fund Balance</b>		<b>744,786.19</b>	<b>687,446.18</b>

Fund 703 PROPERTY TAX FUND

GL Number	Description	PERIOD ENDED 01/31/2015	PERIOD ENDED 01/31/2016
*** Assets ***			
703-000.000-001.000	CASH	149,914.41	194,584.50
703-000.000-018.000	TAXES RECEIVABLE - SUMMER	186,965.65	197,908.49
703-000.000-019.000	TAXES RECEIVABLE - WINTER	895,963.64	(757,871.72)
<b>Total Assets</b>		<b>1,232,843.70</b>	<b>(365,378.73)</b>
*** Liabilities ***			
703-000.000-202.000	ACCTS PAYABLE	0.00	1,494.92
703-000.000-214.101	DUE TO GENERAL FUND	136,896.17	117,041.08
703-000.000-214.202	DUE TO MAJOR STREET FUND	(7.30)	(0.85)
703-000.000-214.203	DUE TO LOCAL STREET FUND	6,093.74	2,214.93
703-000.000-214.208	DUE TO PARKS FUND	5,576.39	5,031.91
703-000.000-214.590	DUE TO SEWER FUND	1,967.69	(43.07)
703-000.000-214.591	DUE TO WATER FUND	431.97	26.49
703-000.000-214.641	DUE TO MOBILE EQUIPMENT	47.24	(1.63)
703-000.000-215.001	DUE TO COMPONENT UNIT - DDA	6,831.91	950.17
703-000.000-222.001	DUE TO CLARE COUNTY	214,425.21	(102,465.36)
703-000.000-222.002	DUE TO ISABELLA COUNTY	65,888.71	(4,771.45)
703-000.000-223.000	DUE TO LIBRARY - PMDL	5,062.00	4,928.18
703-000.000-225.000	DUE TO CLARE PUBLIC SCHOOLS	765,450.47	(385,685.51)
703-000.000-228.000	DUE TO STATE OF MICHIGAN	15,125.71	(1,010.70)
703-000.000-230.001	DUE TO ISABELLA COUNTY TRANSIT	9,053.79	(2,097.18)
703-000.000-274.000	UNDISTRIBUTED TAX COLLECTIONS	0.00	504.26
703-000.000-276.000	DUE TO TAXPAYERS (OVERPAYMENT REFUNDS)	0.00	(1,494.92)
<b>Total Liabilities</b>		<b>1,232,843.70</b>	<b>(365,378.73)</b>
*** Fund Balance ***			
<b>Total Fund Balance</b>		<b>0.00</b>	<b>0.00</b>
<b>Beginning Fund Balance</b>		<b>0.00</b>	<b>0.00</b>
<b>Net of Revenues VS Expenditures</b>		<b>0.00</b>	<b>0.00</b>
<b>Ending Fund Balance</b>		<b>0.00</b>	<b>0.00</b>
<b>Total Liabilities And Fund Balance</b>		<b>1,232,843.70</b>	<b>(365,378.73)</b>

Fund 704 IMPREST PAYROLL FUND

GL Number	Description	PERIOD ENDED 01/31/2015	PERIOD ENDED 01/31/2016
*** Assets ***			
704-000.000-001.000	CASH	(4,344.43)	624.24
704-000.000-040.000	ACCOUNTS RECEIVABLE	0.00	(691.22)
<b>Total Assets</b>		<b>(4,344.43)</b>	<b>(66.98)</b>
*** Liabilities ***			
704-000.000-228.000	DUE TO STATE OF MICHIGAN	4,788.42	5,047.46
704-000.000-231.001	AFLAC PAYABLE	(455.28)	(11.80)
704-000.000-231.002	MERS PAYABLE	24,451.78	28,700.60
704-000.000-231.003	BLUE CROSS PAYABLE	(33,182.03)	(34,552.92)
704-000.000-231.005	TEAMSTERS PAYABLE	(621.00)	(24.00)
704-000.000-231.015	DEFERRED COMP PAYABLE - MERS 457	673.68	773.68
<b>Total Liabilities</b>		<b>(4,344.43)</b>	<b>(66.98)</b>
<b>Beginning Fund Balance</b>		<b>0.00</b>	<b>0.00</b>
<b>Net of Revenues VS Expenditures</b>		<b>0.00</b>	<b>0.00</b>
<b>Ending Fund Balance</b>		<b>0.00</b>	<b>0.00</b>
<b>Total Liabilities And Fund Balance</b>		<b>(4,344.43)</b>	<b>(66.98)</b>

Fund 765 HATTON TOWNSHIP LANDFILL TRUST FUND

GL Number	Description	PERIOD ENDED 01/31/2015	PERIOD ENDED 01/31/2016
*** Assets ***			
765-000.000-003.000	CERTIFICATES OF DEPOSIT	209,665.58	200,005.79
<b>Total Assets</b>		<b>209,665.58</b>	<b>200,005.79</b>
*** Liabilities ***			
<b>Total Liabilities</b>		<b>0.00</b>	<b>0.00</b>
*** Fund Balance ***			
765-000.000-390.000	FUND BALANCE	209,665.58	210,505.79
<b>Total Fund Balance</b>		<b>209,665.58</b>	<b>210,505.79</b>
<b>Beginning Fund Balance</b>		<b>209,665.58</b>	<b>210,505.79</b>
<b>Net of Revenues VS Expenditures</b>		<b>0.00</b>	<b>(10,500.00)</b>
<b>Ending Fund Balance</b>		<b>209,665.58</b>	<b>200,005.79</b>
<b>Total Liabilities And Fund Balance</b>		<b>209,665.58</b>	<b>200,005.79</b>

Fund 901 GENERAL FIXED ASSETS

GL Number	Description	PERIOD ENDED 01/31/2015	PERIOD ENDED 01/31/2016
*** Assets ***			
901-000.000-130.101	LAND - GFA, GENERAL FUND	3,416,899.83	3,333,874.88
901-000.000-130.206	LAND - GFA, FIRE DEPARTMENT	5,675.00	5,675.00
901-000.000-130.208	LAND - GFA, PARKS & RECREATION	936,849.24	936,849.24
901-000.000-130.210	LAND - DDA	108,126.20	108,126.20
901-000.000-132.101	LAND IMPROVEMENTS - GFA, GENERAL FUND	43,343.05	43,343.05
901-000.000-132.202	ROAD IMPROVEMENTS - MAJOR STREETS	74,248.40	82,738.71
901-000.000-132.203	ROAD IMPROVEMENTS - LOCAL STREETS	483,707.18	550,763.68
901-000.000-132.208	LAND IMPROVEMENTS - GFA, PARKS AND REC.	1,257,577.27	1,257,577.27
901-000.000-132.210	LAND IMPROVEMENTS - DDA	456,071.51	456,071.51
901-000.000-132.211	SIDEWALK IMPROVEMENTS	90,804.62	90,804.62
901-000.000-132.214	LAND IMPROV - LDFA	94,016.27	94,016.27
901-000.000-133.000	ACCUMULATED DEPRECIATION - LAND IMPROVEM	(274,675.29)	(352,161.43)
901-000.000-133.210	ACCUM DEPR - LAND IMPROV - DDA	(171,344.63)	(193,444.40)
901-000.000-133.214	ACCUM DEPR - LAND IMPROV - LDFA	(20,201.09)	(24,347.73)
901-000.000-136.101	BUILDINGS, ETC. - GFA, GENERAL FUND	1,746,144.62	1,753,228.03
901-000.000-136.206	BUILDINGS, ETC. - GFA, FIRE DEPARTMENT	461,759.56	461,759.56
901-000.000-136.208	BUILDINGS, ETC. - PARKS & RECREATION	360,896.42	360,896.42
901-000.000-137.000	ACCUMULATED DEPRECIATION-BUILDINGS	(969,017.27)	(1,040,610.53)
901-000.000-138.101	EQUIPMENT - GFA, GENERAL FUND	200,128.59	200,128.59
901-000.000-138.206	EQUIPMENT - GFA, FIRE DEPARTMENT	597,062.88	617,624.64
901-000.000-138.208	EQUIPMENT - GFA, PARKS & RECREATION	114,322.77	114,322.77
901-000.000-138.210	EQUIPMENT - DDA	138,200.00	138,200.00
901-000.000-138.500	ACCUMULATED DEPRECIATION-EQUIPMENT	(582,943.57)	(636,979.95)
901-000.000-139.210	ACCUM DEPR - EQUIP (DDA)	(138,200.00)	(138,200.00)
901-000.000-146.206	OFFICE EQUIPMENT - GFA, FIRE DEPARTMENT	1,269.00	1,269.00
901-000.000-147.000	ACCUMULATED DEPR. - OFFICE EQUIPMENT	(1,078.65)	(1,205.55)
901-000.000-148.206	VEHICLES - FIRE DEPARTMENT	1,012,553.78	1,012,553.78
901-000.000-149.000	ACCUMULATED DEPRECIATION - VEHICLES	(691,475.71)	(755,070.17)
901-000.000-158.000	CONSTRUCTION IN PROGRESS	571,704.65	2,239,472.67
<b>Total Assets</b>		<b>9,322,424.63</b>	<b>10,717,276.13</b>
*** Liabilities ***			
<b>Total Liabilities</b>		<b>0.00</b>	<b>0.00</b>
*** Fund Balance ***			
901-000.000-130.399	INVESTMENT IN LAND	4,467,550.27	4,384,525.32
901-000.000-132.399	INVESTMENT IN LAND IMPROVEMENTS	2,457,169.96	4,053,270.02
901-000.000-136.399	INVESTMENT IN BUILDINGS, ETC.	1,747,865.31	1,726,837.68
901-000.000-138.399	INVESTMENT IN EQUIPMENT	328,570.67	295,096.05
901-000.000-146.399	INVESTMENT IN OFFICE EQUIPMENT&FURNITURE	190.35	63.45
901-000.000-148.399	INVESTMENT IN VEHICLES	321,078.07	257,483.61
<b>Total Fund Balance</b>		<b>9,322,424.63</b>	<b>10,717,276.13</b>
<b>Beginning Fund Balance</b>		<b>9,322,424.63</b>	<b>10,717,276.13</b>
<b>Net of Revenues VS Expenditures</b>		<b>0.00</b>	<b>0.00</b>
<b>Fund Balance Adjustments</b>		<b>1,394,851.50</b>	<b>0.00</b>
<b>Ending Fund Balance</b>		<b>10,717,276.13</b>	<b>10,717,276.13</b>
<b>Total Liabilities And Fund Balance</b>		<b>9,322,424.63</b>	<b>10,717,276.13</b>

Fund 902 GENERAL LONG-TERM DEBT

GL Number	Description	PERIOD ENDED 01/31/2015	PERIOD ENDED 01/31/2016
*** Assets ***			
902-000.000-186.000	AMOUNT TO BE PROVIDED - LTD	1,513,000.00	1,513,000.00
<b>Total Assets</b>		<b>1,513,000.00</b>	<b>1,513,000.00</b>
*** Liabilities ***			
902-000.000-256.000	ACCRUED INT PAYABLE	13,537.36	15,061.49
902-000.000-256.210	ACCRUED INT PAYABLE	2,343.17	2,187.92
902-000.000-304.000	MMCAA INSTALLMENT LOAN	85,713.11	75,712.03
902-000.000-306.001	2006 DDA BOND	325,000.00	302,000.00
902-000.000-312.000	2012 REFUNDING BONDS -PUBLIC SAFETY BLDG	655,000.00	620,000.00
902-000.000-313.000	SOCCER COMPLEX LOAN PAYABLE	154,502.06	139,100.68
902-000.000-315.000	NORTH INFRASTRUCTURE DEBT	0.00	331,992.66
<b>Total Liabilities</b>		<b>1,236,095.70</b>	<b>1,486,054.78</b>
*** Fund Balance ***			
902-000.000-391.000	FISCAL FUND BALANCE	276,904.30	26,945.22
<b>Total Fund Balance</b>		<b>276,904.30</b>	<b>26,945.22</b>
<b>Beginning Fund Balance</b>		<b>276,904.30</b>	<b>26,945.22</b>
<b>Net of Revenues VS Expenditures</b>		<b>0.00</b>	<b>0.00</b>
<b>Ending Fund Balance</b>		<b>276,904.30</b>	<b>26,945.22</b>
<b>Total Liabilities And Fund Balance</b>		<b>1,513,000.00</b>	<b>1,513,000.00</b>

Fund 934 GASB ACCRUALS

GL Number	Description	PERIOD ENDED 01/31/2015	PERIOD ENDED 01/31/2016
*** Assets ***			
934-000.000-084.000	DUE FROM GOVT ACTIVITIES	251,703.00	236,700.00
<b>Total Assets</b>		<b>251,703.00</b>	<b>236,700.00</b>
*** Liabilities ***			
934-000.000-214.000	DUE TO BUS TYPE ACTIVITIES	251,703.00	236,700.00
934-000.000-339.000	DEFERRED REVENUES	(66,032.00)	(37,076.00)
<b>Total Liabilities</b>		<b>185,671.00</b>	<b>199,624.00</b>
*** Fund Balance ***			
934-000.000-390.000	FUND BALANCE	(179,556.00)	(179,556.00)
934-000.000-391.000	FISCAL FUND BALANCE	245,588.00	216,632.00
<b>Total Fund Balance</b>		<b>66,032.00</b>	<b>37,076.00</b>
<b>Beginning Fund Balance</b>		<b>66,032.00</b>	<b>37,076.00</b>
<b>Net of Revenues VS Expenditures</b>		<b>0.00</b>	<b>0.00</b>
<b>Ending Fund Balance</b>		<b>66,032.00</b>	<b>37,076.00</b>
<b>Total Liabilities And Fund Balance</b>		<b>251,703.00</b>	<b>236,700.00</b>

**City of Clare**

**Utility Billing System Reports**

**Prepared as of**

**January 31, 2016**

# JANUARY 2016 RECONCILIATION REPORT

**Balance Manager** X

**Receivable balance as of today:** 146,102.32 Options Excel Exports  
**Past due balance as of today:** 20,511.99

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**Details**

Posting Date Selection

Posting From: 01/01/2016 **Starting Balance:** \$89,642.02  
 Posting To: 01/31/2016 **Days end Balance:** \$94,307.25  
**Transaction Total:** \$4,665.23

Use Account Filter Set Account Range  
 Manually Refresh Data Refresh Data

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Receivables | History Transactions | Journal Entries

Receivable Date: 'Posting To' receivable balance

Bill Item	Billing Balance	Sales Tax Balance	Penalty Balance	Interest Balance	Total Due
PENALTY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
PENALTY ADJUSTMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
SEWER ADJUST	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
SEWER ADJUSTMENTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
WATER ADJUSTMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
DEPOSIT REQUIRED	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
CROSS CONNECT INSPEC	\$53.54	\$0.00	\$0.50	\$0.00	\$54.04
TURN ON FEE	\$280.14	\$0.00	\$18.01	\$0.00	\$298.15
Meter Fee	\$1,085.80	\$0.00	\$16.80	\$0.00	\$1,102.60
Garbage	\$14,408.81	\$0.00	\$243.13	\$0.00	\$14,651.94
Water	\$27,139.10	\$0.00	\$301.07	\$0.00	\$27,440.17
Sewer	\$50,183.14	\$0.00	\$577.21	\$0.00	\$50,760.35
<b>Totals:</b>	<b>\$93,150.53</b>	<b>\$0.00</b>	<b>\$1,156.72</b>	<b>\$0.00</b>	<b>\$94,307.25</b>

Close

## JANUARY 2016

	<u>Starting Balance</u>	<u>Ending Balance</u>
<i>WATER</i>	\$25,842.70	\$27,792.36
<i>SEWER</i>	\$47,707.98	\$50,760.35
<i>GARBAGE</i>	\$14,884.49	\$14,651.94
<i>METER FEES</i>	\$1,099.09	\$1,102.60
<i>TOTAL</i>	\$89,534.26	\$94,307.25

# Aged Accounts Receivable by Date

Thursday, February 11, 2016

Receivable Date: 1/31/2016

Location ID	Status	Customer Name					1/276	
Account Number	Parcel Number	Service Address						
Bill Item Name	Non Delq	< 30 Days	30 Days	60 Days	90 Days	180+ Days	Total Due	
4THW-000127-0000-10	Inactive-Paid	10-16 RECOVERY NETWORK						
	051-072-001-70	127 W FOURTH ST						
Meter Fee	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Sewer	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Water	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	
CONS-000008-0000-00	INACTIVE-VACANT	127 GROUP						
		8 CONSUMERS ENERGY PKWY						
Sewer	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Water	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	
4THW-000127-0000-00	Active	127 GROUP, LLC						
	051-072-001-70	127 W FOURTH ST						
Meter Fee	\$1.25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1.25	
Sewer	\$48.59	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$48.59	
Water	\$32.14	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$32.14	
	<b>\$81.98</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$81.98</b>	
MCEW-000515-0000-00	Active	515 GALLERY						
	051-065-007-80	515 N MCEWAN ST						
Meter Fee	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Sewer	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Water	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	
STA2-000318-0000-10	Inactive-Paid	ABBOTT, AIMEE						
	051-034-204-21	318 W STATE ST						
Garbage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Meter Fee	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Sewer	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Water	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	
MAPL-000907-0000-00	Active	ABBOTT, KASSANDRA						
	051-620-002-00	907 MAPLE ST						
Garbage	\$18.78	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$18.78	
Meter Fee	\$1.25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1.25	
Sewer	\$44.05	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$44.05	
Water	\$23.06	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$23.06	
	<b>\$87.14</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$87.14</b>	
SCHO-000821-0002-01	Active	ABBOTT, LANNEY						
	051-035-201-10	821 SCHOOLCREST #2						
Garbage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Sewer	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	
HEML-001309-0000-00	Active	ABBOTT, TIMOTHY						
	051-300-098-00	1309 HEMLOCK ST						
Garbage	\$18.78	\$20.66	\$0.00	\$0.00	\$0.00	\$0.00	\$39.44	
Meter Fee	\$1.25	\$1.38	\$0.00	\$0.00	\$0.00	\$0.00	\$2.63	

Billing Transaction Totals

Billing Item	Non Delq	< 30 Days	30 Days	60 Days	90 Days	180+ Days	Total Due
Meter Fee	\$872.93	\$155.89	\$0.00	\$39.26	\$17.72	\$0.00	\$1,085.80
Sewer	\$43,708.86	\$4,811.49	\$0.00	\$880.36	\$782.43	\$0.00	\$50,183.14
Water	\$24,309.99	\$2,072.41	(\$39.80)	\$329.58	\$466.92	\$0.00	\$27,139.10
Garbage	\$11,752.37	\$1,995.15	\$0.00	\$418.14	\$224.37	\$18.78	\$14,408.81
TURN ON FEE	\$0.00	\$225.00	\$50.00	\$0.00	\$5.14	\$0.00	\$280.14
DEP POSTED	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
CROSS CONNECT INSPEC	\$43.90	\$6.00	\$0.00	\$2.00	\$1.64	\$0.00	\$53.54
Water (Sprinklers)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
WATER SP BASE FEE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
NSF	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	\$80,688.05	\$9,265.94	\$10.20	\$1,669.34	\$1,498.22	\$18.78	\$93,150.53

Sales Tax Transaction Totals

Billing Item	Non Delq	< 30 Days	30 Days	60 Days	90 Days	180+ Days	Total Due
Meter Fee	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Sewer	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Water	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Garbage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TURN ON FEE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
DEP POSTED	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
CROSS CONNECT INSPEC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Water (Sprinklers)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
WATER SP BASE FEE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
NSF	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Penalty Transaction Totals

Billing Item	Non Delq	< 30 Days	30 Days	60 Days	90 Days	180+ Days	Total Due
Meter Fee	\$0.00	\$14.33	\$2.34	\$0.13	\$0.00	\$0.00	\$16.80
Sewer	\$0.00	\$446.60	\$75.08	\$55.53	\$0.00	\$0.00	\$577.21
Water	\$0.00	\$223.14	\$40.75	\$37.18	\$0.00	\$0.00	\$301.07
Garbage	\$0.00	\$207.03	\$28.58	\$1.88	\$5.64	\$0.00	\$243.13
TURN ON FEE	\$0.00	\$17.50	\$0.51	\$0.00	\$0.00	\$0.00	\$18.01
DEP POSTED	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
CROSS CONNECT INSPEC	\$0.00	\$0.40	\$0.10	\$0.00	\$0.00	\$0.00	\$0.50
Water (Sprinklers)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
WATER SP BASE FEE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
NSF	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	\$0.00	\$909.00	\$147.36	\$94.72	\$5.64	\$0.00	\$1,156.72

Interest Transaction Totals

Billing Item	Non Delq	< 30 Days	30 Days	60 Days	90 Days	180+ Days	Total Due
Meter Fee	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Sewer	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Water	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Garbage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TURN ON FEE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
DEP POSTED	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
CROSS CONNECT INSPEC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Water (Sprinklers)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
WATER SP BASE FEE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
NSF	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

GRAND TOTAL

Billing Item	Non Delq	< 30 Days	30 Days	60 Days	90 Days	180+ Days	Total Due
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Meter Fee	\$872.93	\$170.22	\$2.34	\$39.39	\$17.72	\$0.00	\$1,102.60
Sewer	\$43,708.86	\$5,258.09	\$75.08	\$935.89	\$782.43	\$0.00	\$50,760.35
Water	\$24,309.99	\$2,295.55	\$0.95	\$366.76	\$466.92	\$0.00	\$27,440.17
Garbage	\$11,752.37	\$2,202.18	\$28.58	\$420.02	\$230.01	\$18.78	\$14,651.94
TURN ON FEE	\$0.00	\$242.50	\$50.51	\$0.00	\$5.14	\$0.00	\$298.15
DEP POSTED	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
CROSS CONNECT INSPEC	\$43.90	\$6.40	\$0.10	\$2.00	\$1.64	\$0.00	\$54.04
Water (Sprinklers)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
WATER SP BASE FEE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
NSF	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	\$80,688.05	\$10,174.94	\$157.56	\$1,764.06	\$1,503.86	\$18.78	\$94,307.25

GL Numbers	Debit	Credit
641-000.000-043.000	\$1,102.60	\$0.00
590-000.000-043.000	\$50,760.35	\$0.00
591-000.000-043.000	\$27,792.36	\$0.00
101-000.000-043.000	\$14,651.94	\$0.00
	\$94,307.25	\$0.00

**City of Clare**

**Fiscal Year 2016/17**

**Budget Presentation**

**Schedule**

**City of Clare  
Fiscal Year 2016-17 Budget**

**Planning Commission**

**April 13, 2016 at 5:30 p.m. – Capital Improvements**

**Fiscal and Budget Committee Meetings**

**Thursday, April 21, 2016**

9:00 a.m. Al Jessup – Local Streets Fund  
Major Streets Fund  
Parks Activity of the Parks & Recreation Fund  
Sidewalk Replacement Fund  
Mobile Equipment Fund  
Water Distribution Activity  
Sewer Collection Activity

10:00 a.m. Dale Clark – Sewer Fund and  
Water Fund  
Landfill Activity

10:30 a.m. Fire Chief James Chapman – Fire Department Fund

11:00 a.m. Police Chief Brian Gregory – Police Department Activity and  
Drug Law Enforcement Fund

11:30 a.m. Gary Todd – Airport Activity

**Noon - Break for lunch.**

1:00 p.m. Joy Simmer – Recreation Activity of the Parks & Recreation Fund  
Ken Hibl, Al Jessup, – Remaining Components  
Diane Lyon and Steve Kingsbury of the General Fund

1:30 p.m. Ken Hibl – Downtown Development Authority (DDA) Fund

2:00 p.m. Steve Kingsbury – Cemetery Perpetual Care Fund  
Public Safety Building Debt Service Fund  
Facade Improvement Fund  
Data Processing Fund  
Cost Allocation Plan

3:00 p.m. Ken Hibl and Steve Kingsbury  
Reconciliation of Interfund activity  
Review of the entire budget

**City of Clare**  
**Fiscal Year 2016-17 Budget**

**Presentations to the City Commission**

**May 2<sup>nd</sup>**

**Ken Hibl and Steve Kingsbury**

- Overview of the Budget Process

**Al Jessup**

- Local Streets Fund
- Major Streets Fund
- Sidewalk Replacement Fund
- Mobile Equipment Fund (Operating and Capital Improvement)
- Water Distribution and Sewer Collection Activities

**Dale Clark**

- Sewer Fund (Operating and Capital)
- Water Fund (Operating and Capital)
- Landfill Activity

**May 16<sup>th</sup>**

**Al Jessup and Joy Simmer**

- Parks and Recreation Fund

**Gary Todd**

- Airport Activity (A component of the General Fund)

**Police Chief Brian Gregory**

- Police Department Activity (A component of the General Fund)
- Drug Law Enforcement Fund

**Fire Chief James Chapman**

- Fire Department Fund

**Ken Hibl, Al Jessup and Steve Kingsbury**

- General Fund (Remaining Components)

**Ken Hibl**

- Downtown Development Authority (DDA) Fund

**Steve Kingsbury**

- Cemetery Perpetual Care Fund
- Public Safety Building Debt Service Fund
- Facade Improvement Fund
- Cost Allocation Plan
- Data Processing Fund (Operating and Capital)

**Ken Hibl and Steve Kingsbury**

- Reconciliation of Interfund activity
- Presentation of the city-wide 2016/17 Budget

**June 6<sup>th</sup>** – Public Hearing and Adoption of the 2016/17 Budget

# DIRECTOR'S MONTHLY OPERATING REPORT WATER & WASTEWATER TREATMENT 2016 January

## Wastewater Treatment Plant

In addition to their routine duties, our Operators performed the following tasks:

- Changed out a valve in the diffused air system in lagoon three.
- Replaced the block heater on the generator at the waste water plant.
- Replaced a ballast in a light fixture in the break room.
- Repaired a broken dissolved oxygen probe holder.
- Replaced the emergency shower in the ferric storage room.
- Pulled several lift station pumps at several locations.
- Working on the screen room gas detector it is not functioning very well.

## Water Treatment Plant

In addition to their routine duties, our Operators performed the following tasks:

- Repaired the heat tape on the backwash tank discharge pipe.
- Repaired a leaking polyphosphate line.
- Replaced the hour meter on the fluoride pump.
- Bridgeway was here to do generator maintenance.
- Pressure reducing valve was installed backwards in the booster station. Dunigan brothers here to fix and we adjusted and put it back on line.
- Painted pipes in the booster station.

## Landfill

In addition to their routine duties, our Operators performed the following tasks:

- Filed the landfill report with the DEQ and the Health department.

## Administrative Functions

During the month, the following administrative tasks were performed:

- Ryan Cunningham our new operator started working
- Attended a meeting at the landfill in Harrison. They would like to bring us some landfill wastewater.



## Monthly Director's Report, February, 2016 Parks and Recreation

### Current Events

Senior **Cards and Coffee** continues Wednesday's, at the Pere Marquette District Library main level from 10 am-12pm. This is a free and fun way for seniors and older adults to get together with peers in the community to socialize. Weekly attendance varies from 8-11 individuals.

Clare Parks and Recreation has been working on **Clare Irish Fest** alongside the Clare Area Chamber of Commerce. The **Irish Pet Photo Contest** started last month and will run until March 17, 2016 at 3 p.m. Proceeds from the contest will be going to the Spay-Neuter Animal Project and members from S-NAP will be judging the contest. Submissions can be mailed in, dropped off, or submitted online. The winners of the Irish themed contest could potentially win one of three top prizes; 1<sup>st</sup> Place: \$100 Family Farm and Home gift card, 2<sup>nd</sup> Place: Mini-photo session by Guys & Dolls Photography, and 3<sup>rd</sup> Place is a \$50 Jay's Sporting Good gift card. Winners will be announced at the Doherty at 6 p.m. on Saturday, March 19<sup>th</sup>.

Simmer will be attending the **Michigan Recreation and Park Association** conference which will be held in Traverse City this year, starting on February 16-February 19, 2016. During the conference there will be workshops and discussions on various recreation topics, including; trails and DNR grant writing.

The **ice rink** at Shamrock Park has been assembled and when the ground freezes and has been in use once again! The rink has had issues due to thawing and ice destruction where the rink has been closed down a couple of times. On February 26, 2016 CMU will have a group of students learning sled hockey for future use in the field.

City of Clare, Clare County, and MDOT have started meeting to discuss the **Rail Trail Extension**. The next scheduled meeting is set for February 26, 2016.

### Current Grants and Donations

We are still awaiting a timeline when the Operators Union will be able to break ground at the complex property. In the meantime we are still looking into more funding and grant opportunities. We will be applying for a lower scale grant this month from the Michigan Baseball League and hopefully starting to work on the DNR Trust Fund Grant (pending Master Plan approval).

### Future Events

Planning has started for the **2016 Summer Concert Series**, all bands have now been secured for the series and most of the concert sponsors. Another project on the horizon includes the **Great EGGstravagana** which is collaboration with the Clare Municipal Airport. The event is set to take place on April 2, 2016 (as Easter falls the weekend after Irish Festival this year and the conflict with spring break).

\* The **DNR 5-year Master Plan** will go to the PRAB board again on 2/11/16 and then on 2/15/16 we will hold a public comment period for the Master Plan and then it will be presented to the commission for approval.

\* The Pere Marquette District Library, Clare Parks and Recreation, and a former Central student are having a trial run for the **Community Fit Club** on February 26, 2016.

*"This is a Consent Agenda item and is considered as routine by the City Commission. As such, this matter shall be automatically enacted by one motion with all other Consent Agenda items unless a Commissioner or citizen requests that the item be individually discussed, in which event it shall be removed from the Consent Agenda and considered and acted upon in its designated sequence on the approved Agenda of the Clare City Commission."*

**DEPARTMENT OF PUBLIC WORKS  
DEPARTMENT REPORT – MAY 2014  
ALAN J. JESSUP, DIRECTOR**

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*STREET WORK.* We had our normal schedule of cold patching. Snow plowing was 1-1/2" on Jan 4<sup>th</sup>, 5" on Jan 19<sup>th</sup>, 2" on Jan 12<sup>th</sup>, 1-1/2" on Jan 14<sup>th</sup> and bladed 1" snow on Jan 27<sup>th</sup>. Bladed shoulders and airport, pushed back corners, scraped street, salted due to ice, and hauled snow from parking lots. Pushed back corners at the cemetery.

*WATER & SEWER WORK:* Water and sewer work this month included our regular schedule of Miss Digs, meter readings, water shut offs and meter work. Checked manhole at 4<sup>th</sup> and McEwan with Harsh to get a quote for lining and met with Terra on getting a cost on lining manholes. We also did regular manhole inspections.

*CEMETERY WORK:* We dug two graves for burials in Cherry Grove Cemetery.

*MISCELLANEOUS WORK:* Cleared opening for the depot caboose and put in oil separator at the depot. Changed the banners over to Irish Festival and had a meeting to retro fit downtown lights. Did ash tree survey and moved the existing mailboxes from the north side of Colonville Road to the south side of the road.

*DPW WORK:* DPW work was our normal schedule of equipment/truck repair and maintenance including cleaning trucks. Garage maintenance included cleaning and we started to paint the inside of the DPW garage. We cut ash trees and chipped brush and cut trees for the airport. Worked on shutting down McEwan Street for a gas main break. Met with Midland Fence at the dam. Pushed back snow to have room to dump snow at the old dump, cleaned back the radiuses and knocked back some drift with the wing plow. Came in to check oil slick in the creek on Fifth Street, which was caused by runoff.

*Attachments.* Manhour Report, Utility Work Order, Report, Fuel Report, Equipment Report

**DEPARTMENT OF PUBLIC WORKS- MANHOUR (JAN 2016)**

FUND	% OF HOURS	DEPARTMENT	December-15	
			REG.	O/T
GENERAL FUND	2.20%	General Fund	26.50	2.00
	2.89%	Depot	37.50	
	1.16%	Cemetery	14.00	1.00
	3.39%	Parades/Flags/Pking Lots	42.50	1.50
	6.36%	DDA Parking Lots	73.00	9.50
	0.12%	City Trees/Lites	1.50	
	5.28%	Airport	68.50	
TKLINE'S	0.00%	Surface Maintenance		
	0.00%	Sweeping		
	0.27%	Signs	3.50	
	3.10%	Snow & Ice	9.25	31.00
	1.47%	Hauling Snow	13.00	6.00
MAJOR STREETS	3.35%	MJ STS Preservation	43.50	
	6.81%	MJ STS Snow/Ice	65	23.25
LOCAL STREETS	0.15%	LO STS Sidewalks	2.00	
	10.45%	LO STS Preservation	132.50	3.00
	7.94%	LO STS Snow/Ice	80.75	22.25
PARKS	0.96%	Lake Shamrock Dam & Park work	12.00	0.50
SEWER	3.08%	Collection	39.00	1.00
WATER	5.36%	Distribution & Meter Mts.	61.50	8.00
DPW	18.20%	DPW Admin/Bldg/Equip	236.00	
	10.43%	DPW: Equip	122.50	12.75
	0.54%	FIRE Truck	7.00	
	0.31%	DPW: PD Equipment	4.00	
	4.32%	Holiday (Birthday)	56.00	
	1.85%	PAID TIME OFF:	24.00	
1296.75	<b>100%</b>	<b>TOTALS:</b>	<b>1175</b>	<b>121.75</b>

FUND	% OF HOURS	DEPARTMENT	December-15	
			REG.	O/T
DPW Clerical	4.64%	Cemetery Admin	8	
	23.65%	Refuse Collection	40.8	
	6.09%	Major Sts Admin	9.25	1.25
	6.09%	Local Sts Admin	9.25	1.25
	23.97%	Sewer Collection	40.35	1
	23.97%	Water Distribution	40.35	1
	6.96%	DPW Administration	12	
	4.64%	Holiday	8	
172.5	<b>100%</b>	<b>TOTALS:</b>	<b>168</b>	<b>4.5</b>

FUND	% OF HOURS	DEPARTMENT	December-15	
			REG.	O/T
FULL TIME EMPLOYEE PARKS WORK	83.99%	Parks Work	142.5	7
	9.27%	DDA Work	13.5	3
	2.25%	Bldgs & Grounds	4	
	4.49%	Holiday/Funeral	8	
	0.00%	PAID TIME OFF		
178	<b>100%</b>	<b>TOTALS:</b>	<b>168</b>	<b>10</b>

FUND	% OF HOURS	DEPARTMENT	December-15	
			REG.	O/T
SEASONAL EMPLOYEES	#DIV/0!	PARKS WORK	0	
	#DIV/0!	TRUSTEE SUPERVISION*	0	
0	<b>#DIV/0!</b>	<b>TOTALS:</b>	<b>0</b>	<b>0</b>

**MANNATEC FUEL REPORT FOR PERIOD:  
JANUARY 1-31, 2016**

<b>DEPT:</b>	<b>GALLONS REGULAR</b>	<b>TOTAL COST</b>	<b>AVERAGE RATE</b>	<b>GALLONS DIESEL</b>	<b>TOTAL COST</b>	<b>AVERAGE RATE</b>	<b>AMOUNT BILLED</b>
City Hall							0.00
Fire Dept	105.052	126.23	1.202	41.965	70.76	1.686	196.99
Police Dept	742.383	917.56	1.236				917.56
DPW	246.255	310.67	1.262	1323.302	2,290.72	1.731	2,943.52
Parks	55.366	65.31	1.180	163.224	276.82	1.696	
W/WWT	113.832	144.76	1.272				144.76
	Average Rate for Regular:		1.230	Average Rate for Diesel:		1.704	
						<b>Total Bill:</b>	<b>\$4,202.83</b>

**JANUARY 2016**

**UTILITY WORK ORDERS**

<u>WORK ORDER TYPE</u>	<u># OF CUSTOMERS</u>
<i>Service Turned ON</i>	8
<i>Customer Request Off</i>	3
<i>Sewer Problems</i>	0
<i>Frozen Water</i>	0
<i>New Meter</i>	0
<i>New RF</i>	3
	<hr/> 14

## EQUIPMENT RENTAL - JANUARY 2016

### GENERAL FUND

General Operations	101-265.000-943.641	1,027.26	
Depot	101-265.000-943.641	485.74	
Cemetery	101-276.000-943.641	845.71	
Police	101-301.000-943.641	6,911.06	
Parking Lots/Flags	101-441.000-943.641	4,728.50	
Airport	101-537.000-943.641	1,974.47	
			<b>101-000.000-001</b>
			<b>-\$15,972.74 cr</b>

### MAJOR STREETS & TRUNKLINES

Trunklines	202-446.001-943.641	59.05	
Tkline Winter Cleanup	202-446.001-943.641	2,624.23	
Major Streets	202-449.000-943.641	4,880.55	
			<b>202-000.000-001</b>
			<b>-\$7,563.83 cr</b>

<b><u>LOCAL STREETS:</u></b>	203-449.000-943.641	9,342.46	
			<b>203-000.000-001</b>
			<b>-\$9,342.46 cr</b>

### PARKS & DAM MTS.:

Parks & Dam Mts	208-751.001-943.641	6,430.10	
			<b>208-000.000-001</b>
			<b>-\$6,430.10 cr</b>

### SEWER FUND

Sewer Treatment	590-536.001-943.641	518.03	
Sewer Collection	590-536.002-946.641	537.86	
			<b>590-000.000-001</b>
			<b>-\$1,055.89 cr</b>

### WATER FUND

Water Trmt/Pumping	591-536.003-946.641	378.16	
Water Dist./Meters	591-536.004-946.641	475.60	
			<b>591-000.000-001</b>
			<b>-\$853.76 cr</b>

### MOBILE EQUIPMENT FUND

Cash Received	641-000-001	<b>\$41,218.78</b>	
General Fund	641-000-669.101		-\$15,972.74
Major Sts/Tklines	641-000-669.202		-\$7,563.83
Local Sts	641-000-669.203		-\$9,342.46
Parks	641-000-669.208		-\$6,430.10
Sewer	641-000-669.590		-\$1,055.89
Water	641-000-669.591		-\$853.76

### CONSOLIDATED FUND: Checks Written For:

General Fund	102-000-669.101		\$15,972.74
Major Sts/Tklines	102-000-669.202		\$7,563.83
Local Sts	102-000-669.203		\$9,342.46
Parks	102-000-669.208		\$6,430.10
Sewer	102-000-669.590		\$1,055.89
Water	102-000-669.591		\$853.76

**EQUIPMENT RENTAL, 102-000.000-067 \$41,218.78**

**ALL DEPOSITS: 102-000.000-001.001**

**102-000.000-067.102**

January-16		2016 RATES	Police Department	Water Treatment	Waste Water Treatment	TOTAL HOURS	TOTAL DOLLARS
EQUIPMENT							
1 - 2012 Ford Pickup		\$13.55	0.00	20.00	25.05	45.05	610.43
61- Western Snow Plow		\$7.44	0.00	0.00	0.00	0.00	0.00
47- Lawn Tractor		\$21.94	0.00	0.00	0.00	0.00	0.00
65- Push Mower		\$9.27	0.00	0.00	0.00	0.00	0.00
4 - 2009 Ford Pickup		\$8.93	0.00	12.00	20	32.00	285.76
PATROL CARS		\$7.25	953.25	0.00	0.00	953.25	6911.06
			953.25	32.00	45.05	1030.30	\$7,807.25

1030.30 7,807.25

	1		4		WA	WWT
	WA	WWT	WA	WWT		
Jan 1-2	0	0.00	0.00	0.00	0.00	0.00
Jan 3-9	6	8.00	3.00	5.00	0.00	0.00
Jan 10-16	6	8.00	3.00	5.00	0.00	0.00
Jan 17-23	6	8.00	3.00	5.00	0.00	0.00
Jan 24-30	1	1.00	3.00	5.00	0.00	0.00
31-Jan	1	0.05	0.00	0.00	0.00	0.00
	20	25.05	12	20	0	0
END HOURS	46-1	46-2	46-3	46-4	46-5	
START HOURS	9573	13539	301	9381	4193	
	9407	13408	183	8992	4044	

7,807.25

23884.03

\$31,691.28

PERIOD: JAN. 2016	2016 RATE	GENERAL OF EQUIPMENT	DEPOTS/SPECIAL EVENTS	CEMETERY	PARADES/FLAGS & Pick-up fees	AIRPORT	TRUNKLINES	HARRISON SWEEPING	MAJOR STREETS	LOCAL STREETS	DAM & ALL PARKS	SEWER	WATER	TOTAL HOURS	TOTAL DOLLARS
	\$15.85	3 - GMC Pickup	0.00	6.00	95.10	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6.00	95.10
	\$12.55	5 - Dodge Pickup	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1	13.55	13.55
	\$8.93	7 - Ford Bucket Truck	0.00	0.00	0.00	0.00	0.00	0.00	0.00	148.88	0.00	0.00	0.00	1.00	148.88
	\$41.80	8 - Ford Dump Truck	0.00	0.00	0.00	0.00	0.00	0.00	0.00	16.00	0.00	0.00	0.00	16.00	142.88
	\$25.84	9 - Ford Dump Truck	0.00	0.00	0.00	0.00	0.00	0.00	0.00	18.00	0.00	0.00	0.00	63.00	2,632.40
	\$41.80	10 - Sterling Dump Truck	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	20.00	516.80
	\$25.84	11 - Ford Dump Truck	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	69.75	2,692.05
	\$41.80	12 - Sterling Dump Truck	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	106.50	2,151.36
	\$4.47	13 - Aerial Bucket	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	74.25	3,105.65
	\$76.28	18 - Case Loader	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2.00	8.94
	\$59.87	20 - Hydraulic Loader	0.00	13.00	471.64	6.50	235.82	0.00	0.00	10.00	303.80	0.00	0.00	40.50	1,469.34
	\$7.48	24 - Root UB Scraper	0.00	0.00	0.00	0.00	0.00	0.00	0.00	61.50	3683.01	5.00	299.35	136.00	8,142.22
	\$7.48	25 - Root UB Scraper	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	54.75	409.53
	\$26.75	34 - Branch Chipper	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	36.75	274.89
	\$41.80	51A - Truck Unit	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	49.00	1,190.25
	\$17.53	52B - Sewer Washer Unit	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5.50	39.88
	\$25.87	52C - Catch Basin Unit	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.50	104.50
	\$7.48	56 - Root UB Scraper	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	26.36
	\$8.93	59 - Chevy Pickup 4x2	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	25.82
	\$13.55	60 - Dodge Pickup 4x4	0.00	1.00	8.93	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	295.66
	\$7.48	74 - Snow Blower	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	39.50	250.04
	\$16.83	75 - Tailgate Spreader	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	15.00	293.25
	\$4.56	81 - Tracked Tractor	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	27.00	201.96
	\$58.54	82 - Snow Plow	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	66.75	1,158.44
	\$7.44	86 - Salt Spreader	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4.00	17.44
	\$10.61	89 - Fed Pickup	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.50	15.92
	\$13.55	94 - Bucket Attachment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7.50	101.63
	\$4.68	94 - Bucket Attachment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6.00	26.08
	\$5.21	97 - Chevy Pickup	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	25.50	131.86
	\$8.93	98 - Airport Tractor	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	92.50	826.03
	\$53.87	99 - Snow Blower	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	13.00	700.31
	\$16.87	100 - Snow Bar Blade	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	11.50	194.01
	\$11.22	105 - Ford Pickup	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	13.00	144.86
	\$13.55	106 - Meters Snow Plow	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	58.00	785.90
	\$7.44		4.50	4.00	29.76	13.00	96.72	0.00	1.50	8.00	2.50	11.00	1.5	33.50	285.25
			35.50	36.50	845.71	133.50	4726.50	0.00	198.50	327.50	251.00	42.00	53.00	1,265.00	33,411.52



DPW MANHOUR REPORT FOR: Jan-16

FUND	FUND NAME	REGULAR		TOTAL	OVERTIME		TOTAL	CLERICAL		TOTAL	O/T			
101-265.000-702	GF - City Hall		24.5	2	26.50		2			0.00				
	Railroad		21	16.5	37.50					0.00				
101-276.000-702	Cemetery		14		14.00		1		4	4	8.00			
101-528.000-702	Refuse Collection				0.00				20.4	20.4	40.80			
101-441.000-702	Par/Flag/Pk Lot		30	12.5	42.50		1.5				0.00			
	DDA Pk Lot		68	5	73.00		9.5				0.00			
101-445.000-702	City Trees/Lites			1.5	1.50						0.00			
	DDA Trees/Lites				0.00						0.00			
101-537.000-702	Airport		50	18.5	68.50						0.00			
202-446.001-702	Roadway Inspection				0.00						0.00			
	TK Surface Mts				0.00						0.00			
	TK Shoulder Mts				0.00						0.00			
	TK Sweeping				0.00						0.00			
	Drain/Bkslopes				0.00						0.00			
	TK Signs		3.5		3.50						0.00			
	Snow & Ice		5.25	4	9.25		27	4			31.00			
	Hauling Snow		13		13.00		6				6.00			
202-444.002-702	Major Sts Sidewalks				0.00						0.00			
202-499.002-702	Major Sts Maint.		18	25.5	43.50						0.00			
202-499.003-702	Snow & Ice		43	22	65.00		23.25				0.00			
202-499.004-702	Administration				0.00				5.25	4	9.25	1.25		
203-444.002-702	Local Sts Sidewalks		2		2.00						0.00			
203-499.002-702	Local Sts Maint.		57	75.5	132.50		3				3.00			
203-499.003-702	Snow & Ice		37.75	43	80.75		22.25				0.00			
203-499.004-702	Administration				0.00				5.25	4	9.25	1.25		
208-751.000-702	Lake Sham/Dam & Pks		2.5	9.5	12.00		0.5				0.50			
	Lift Station				0.00						0.00			
590-536.002-702	Sewer		14	24	38.00		1		19.55	20.8	40.35	1		
591-536.004-702	Water		34	27.5	61.50		6	2	8.00	19.55	20.8	40.35	1	
	Lift Station		1		1.00						0.00			
641-444.000-702	DPW		64	172	236.00				6	6	12.00			
	DPW: Equipment		50	72.5	122.50		11.75	1	12.75		0.00			
	DPW: Fire Truck Mts		5	2	7.00						0.00			
	DPW: Police Vehicle Mts		2.5	1.5	4.00						0.00			
	Holiday/Funeral		56		56.00				8		8.00			
	OFF TIME			24	24.00						0.00			
<b>TOTALS</b>		56.00	560.00	559.00	1175.00	0.00	114.75	7.00	121.75	8.00	80.00	80.00	168.00	4.50
		1175.00			121.75			168.00			4.50			





## Monthly Fire Department Activity Report

### January 2016 Incident Response:

Structure Fire: 2

Natural Gas Leak: 1

Power Line down: 1

Fatal P.I. Accident : 1 P.I. Accident W Injuries: 2 P.I. Accident W/O Injuries: 1

Mutual Aid to other agencies: 1-Structure Fire, 1-Medical Assist - CPR

Authorized Burning: 1

Cancelled enrooted: 1

False Alarm: 1

Monthly Total: 14

YTD Total:

### Training:

Aerial Driving & Operations / CPR & AED Recertification

Monthly Business Meeting: 1.5 hrs

Truck check: 2hrs

Officers meeting: 2hrs

**Events:** Chief & Asst. Chief attended the Isabella County Chief's meeting for discussion on 800 Pagers and Radio's. Continue to respond to inquiries about the Aerial & Engine we have for sale. Clare Public Schools donated a self propelled floor scrubber to the Fire Dept.

## AGENDA REPORT

To: Mayor Pat Humphrey and the Clare City Commission  
From: Ken Hibl, City Manager  
Date: February 11, 2016  
Regarding: City Manager's Report

For the Agenda of February 15, 2016

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Planning Commission Meeting. The Planning Commission met on Feb 10<sup>th</sup> and unanimously approved a request for amendment to the approved site plan of the proposed WalMart development, thereby allowing a major color change (store will now be shades of grey w/blue and orange accents) to WalMart's new corporate colors. The Commission also unanimously recommended approval of the City's 2016-2010 Recreation Master Plan, which will be considered by the City Commission at its scheduled Feb 15<sup>th</sup> meeting.

State of the Community Presentation. We (Mayor Pro Tem Jean, Diane, & I) participated in the MidMichigan Community College State of the Community event at the Harrison Campus on Feb 9<sup>th</sup>. Other participants included Gladwin County, Clare County, City of Beaverton, City of Gladwin, City of Harrison, Gladwin County Economic Development, and MidMichigan Community Development. Each entity was allowed ten minutes to provide their respective "state of the community" presentation. We prepared a PowerPoint and a short video presentation that we intend to share with the Commission at some future meeting when we have a light agenda. We shared it with our Planning Commission last night.

Community Pathway Update. The attached email from Steve Clark of Rowe, Inc., confirms earlier information provided to the Commission regarding the Community Pathway Project that has the support of all governmental entities from Ithaca to Clare. When completed, this pathway will connect to the PMDL in Clare and offer riders the opportunity to take one of several continuous rides of greater than 150miles with links/connections to other trails along the way, to include the Fred Meijer and the White Pine which currently or will pass through and/or go to multiple communities (Grand Rapids, Bid Rapids, Greenville, Alma, Ithaca, Hart, Clare, Midland, Ewart, Reed City,, Shepherd, Mt. Pleasant, Ithaca, Rockford, Sparta, etc) – thus explaining the tremendous importance to complete the gap that current exists between Clare and the Moose Lodge west of Clare. It is our intent to write grants this year to allow us to close that gap next year. Also attached and related to this topic is the Action Plan, which outlines the proposed phasing to complete the Community Pathway in its entirety from Clare to Ithaca.

Retirement of Mr. Steve Phelps. Mr. Steve Phelps has been an employee of Harrison's DPW for the past 35 years. He has been a true friend and supporter of the City of Clare and our various departments throughout his tenure in Harrison. A significant number of us from the City Staff intend to attend Steve's retirement reception in Harrison (*see copy of att'd flyer*); we welcome the City Commission to join us. We will ask Mayor Pro Tem Jean to sign and present (if she's available) a Mayoral Key of Excellence to Steve for the great partnership we have enjoyed with him all these years.

MML Capitol Conference. As indicated in the attached copy of *The Loop*, the MML's annual capitol conference is being held Mar 22<sup>nd</sup> & 23<sup>rd</sup>. Please advise Diane if you have any interest in attending to allow us to make reservations for you.

Attachments.

1. Steve Phelps Email.
2. Action Plan.
3. *The Loop*.

# Steve Phelps



# Retirement Open House

**35 Years**

Come celebrate with us as we wish Steve Phelps a Happy Retirement!!! He has been a great asset to the City and will be greatly missed!

Where: City Hall DPW Garage

When: February 25, 2016

4:00 pm to 7:00 pm





# **Mid-Michigan Community Pathways Group Action Plan**

**OCTOBER 2013**



The **Mid-Michigan Community Pathways Group** is a collaboration of local, state, and tribal entities working toward a common goal of the construction of a paved, non-motorized path network between the cities of Ithaca and Clare in Isabella and Gratiot Counties (approximately 40 miles of pathway). The group is composed of representatives and support from:

- Central Michigan University
- Charter Township of Union
- Chippewa Township
- City of Alma
- City of Clare
- City of Ithaca
- City of Mt. Pleasant
- City of St. Louis
- Clinton County Parks & Green Space Commission
- Clare County Parks and Recreation Department
- Coe Township
- East Michigan Council of Governments
- Gratiot County Parks and Recreation Department
- Gratiot County Road Commission
- Greater Gratiot Development Corporation
- Isabella County Parks and Recreation Department
- Isabella County Road Commission
- Michigan Department of Transportation
- Mid-Michigan Community College
- Mid-Michigan Cycling Club
- Mid-Michigan Development Corporation
- Mt. Pleasant Parks and Recreation Department
- Mt. Pleasant Public Schools
- Pine River Township
- Saginaw Chippewa Indian Tribe
- The Friends of the Fred Meijer Trail
- The Friends of the Pere Marquette Trail
- Village of Rosebush
- Village of Shepherd
- Vision 20/20 Group of Isabella County

The list of supporters continues to grow with every meeting of the group and as word spreads of their efforts.



The group is structured similar to that of a municipal council with a President, Vice President, Secretary, and Treasurer. Below is a list of the members and their positions:

- President, Steve Davidson, DPW Crew Leader – Village of Shepherd
- Vice President, Sue Ann Kopmeyer, Parks and Recreation Director – Isabella County
- Secretary, Steven Clark, Project Administrator – ROWE PSC
- Treasurer, Pete Little, Parks and Recreation Director – Gratiot County

The group has drafted a **Group Charter** to maintain focus for the group's initiatives. The following document serves as the framework of the group:

### **Mid-Michigan Community Pathway Group CHARTER STATEMENT**

Develop the Mid-Michigan Community Non-Motorized Pathway starting with the segment from Ithaca through Clare, promoting partnerships with communities, businesses and governments in the area.

#### **Long-Term Goal:**

Have a separate non-motorized pathway providing a quality non-motorized environment for all through safety, health, education, culture and art. Provide linkage to businesses and communities through other routes, including regional tracks.

#### **Purpose:**

Create the Mid-Michigan Community Non-Motorized Pathway for the benefit of the public residents, communities and governments in the area of the path. Elements of the path include:

- ⌚ Separate non-motorized path
- ⌚ Connection to the communities
- ⌚ Quality family experience
- ⌚ Link to public parking (park & ride, bike) lots
- ⌚ Promote art and cultures
- ⌚ Support education
- ⌚ Provide a low-stress quality experience
- ⌚ Link to major trails
- ⌚ Low impact environmentally and socially

#### **Task:**

- ⌚ Identify long-term corridors for a separated path.
- ⌚ Encourage short-term solutions and local connections. Support business and communities to promote a quality experience.



- ⌚ Recognize opportunities for community loops to encourage positive education and cultural experience.
- ⌚ Identify funding options for path development and connectivity to encourage a greener lifestyle.
- ⌚ Promote fund raising events for the public and path maintenance. Develop the path for cyclists, pedestrians and rollerbladers.
- ⌚ Include provisions for handicap users.

### **Success:**

In 20 years, develop a separated pathway connecting Mid-Michigan communities starting with Ithaca through Clare. Include linkage to regional paths such as the Fred Meijer and the Pere Marquette trails. Support communities in connecting the non-motorized system to get individuals to local destinations, creating without use of motorized vehicles, a quality family experience. Have in place a funding mechanism to provide maintenance for the next 20 years. Have evidence of a healthier more sustainable community, both physically and economically.

The MMCP Group is also working on a **Public Relations** campaign in order to gain the support and involvement of local, state, and federal agencies and the members of the travelling public towards this common goal. The individual PR items which are to be, or have already been created are listed below:

- Creation of a MMCP Website: [www.midmichpathways.org](http://www.midmichpathways.org)
- Creation of a group Facebook page
- Creation of an informational tri-fold pamphlet
- Creation of a Powerpoint presentation detailing the groups intentions, factual information regarding the construction of pathways and their benefits

The MMCP Group has also received numerous letters of support. Those letters can be found in Appendix A.

The group has divided the path network into **six** segments as of this time. The availability of funding will likely define the segments further in the future, possibly breaking them down into smaller ones over time. The following is a preliminary list of the different path segments:

- Alma/St. Louis area to Ithaca
- Shepherd to Alma/St. Louis area
- Mt. Pleasant to Shepherd
- Mt. Pleasant to Saginaw Chippewa Indian Tribe
- Mt. Pleasant to Rosebush



- Rosebush to Clare

As each segment of the path network is completed, there will be a fair amount of maintenance which will be required to keep the pathways in a safe condition. The group has formulated the following ideas to raise money to create a “**Maintenance Fund**” for the segments of pathway:

- Locally designed art sculptures will be displayed along the segments of pathway. The proceeds from the sale of the art pieces (certain percentage), or the spaces themselves can be leased to the artist for a certain fee.
- Users or the path segments (either individual, or corporate) would become members of the Users group (i.e.: Friends of the Fred Meijer, Friends of the Pere Marquette, etc.) and a yearly fee would be collected.
- Donations from local organizations would be collected.
- Creation of an “Adopt-A-Mile” program will assist with general path maintenance

In order to organize our efforts, and proceed with the construction of each segment of pathway in a constructive manner, we have assembled this document titled the “**Action Plan**” for the MMCP group. The document is structured in the following manner:

- I. *Path Segment Description*
- II. *Map of Project Area*
- III. *Estimated Project Costs*
- IV. *Funding Options*
- V. *Project Schedule*

The conceptual project estimates include costs for projected inflation at 2% per year.

### **Segment A (16.3 miles+/-), Connection of the Alma/St. Louis Area to Ithaca**

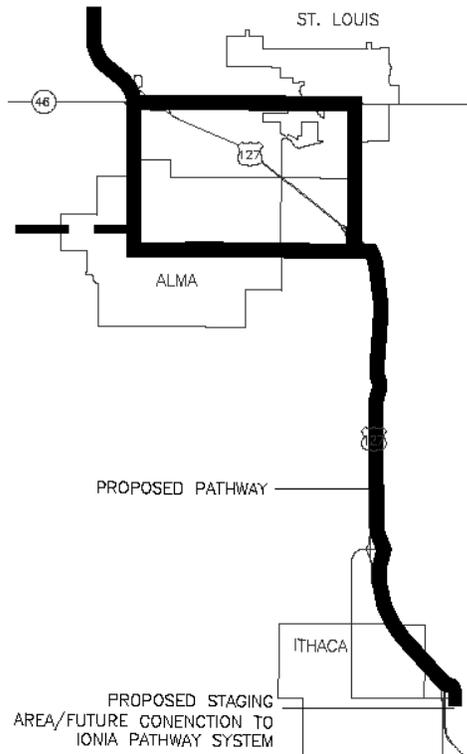
- I. *Path Segment Description*

This segment of pathway has two beginning points (two legs). The first path leg begins at the existing Fred Meijer path network on Charles Avenue and heads south to Superior Street (approx. 0.5 mile). Then, then path would head east along Superior Street (US-127BR) through downtown Alma and connect to the second path leg which heads north into St. Louis at the E. Lincoln Road/State Road (US-127BR) intersection (approx. 3.5 miles). A significant portion of this path segment proposes re-striping of the roadway to include bike lanes. The second leg would start at Charles Avenue/Monroe Road (M-46) and head east to downtown St. Louis along Monroe Road/M-46 (approx. 3.5 miles). From here, the path would turn south and head to the E.



Lincoln Road/State Road (US-127BR) intersection along State Road/US-127BR and combine with the first path leg (approx. 2.0 miles). A significant portion of this path segment also proposes re-striping of the roadway to include bike lanes. The path would then continue east along E. Lincoln Road to the east side of US-127, then turn south on the east side of northbound US-127 (approx. 0.25 mile). The path would head south (within the US-127 right-of-way), pass by the Rest Area, and continue to Washington Road/US-127BR in Ithaca (approx. 6.5 miles). The path would turn west, and terminate at the Park and Ride on the north side of the road (approx. 0.06 mile). This segment totals approximately 16.3 miles of pathway.

## II. Map of Project Area



## III. Estimated Project Costs

CONSTRUCTION	\$3,446,783
CONTINGENCY & INFLATION (43%)	\$1,482,117
DESIGN ENGINEERING (7%)	\$ 345,023
CONSTRUCTION ENGINEERING (8%)	\$ 394,312
<b>TOTAL</b>	<b>\$5,668,235</b>



#### IV. *Funding Options*

The following list contains different funding options for the construction of non-motorized pathways:

- MDOT TAP Program (typically a 60/40 split, 60% State and federal funds, 40% match funds)
- MDNR Trust Fund (Typically a 50/50 split, with higher priority given to applications with larger matches), \$300K cap
- Saginaw Chippewa Indian Tribe 2% Program
- Private Donors (East Michigan Coalition of Governments, Gratiot County Community Foundation, Fred Meijer, MDNR Recreation Passport Program, Morey Foundation, Mt. Pleasant Area Community Foundation, Mt. Pleasant Community Foundation, etc.)

***MDOT is planning road improvements to US-127 in this area and an Enhancement Grant Application would likely score higher if this path project is paired with the road project.***

#### V. *Schedule*

Although subject to change based on funding availability, the following is a schedule for the completion of this segment of non-motorized pathway:

Complete Design Engineering	2015
Acquire Match Funding for Project	2015
Acquire Remainder of Funding	2015
Begin Construction	2016
Complete Construction	2016

### **Segment B (9.1 miles+/-), Connection of the Village of Shepherd and the Alma/St. Louis Area**

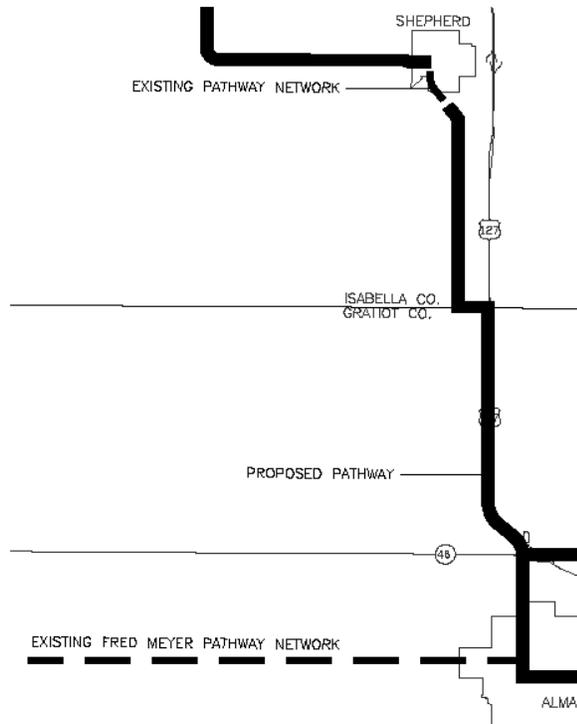
#### I. *Path Segment Description*

This segment of pathway begins at the south end of the Village of Shepherd where the existing path network extends along S. Shepherd Road. The path would head south along S. Shepherd Road until it reaches E. South County Line Road/Gratiot County Line (approx. 3.2 miles). From here the path would head east along E. South County Line Road to the existing US-127 right-of-way (approx. 0.5 mile). Then, the path would head south within the US-127 right-of-way to Monroe Road/M-46 (approx. 4.0 miles). The path would then



continue south along Charles Avenue to the existing Fred Meijer path network (approx. 1.4 miles). This segment totals approximately 9.1 miles of pathway.

*II. Map of Project Area*



*III. Estimated Project Costs*

CONSTRUCTION	\$2,161,177
CONTINGENCY & INFLATION (35%)	\$ 821,248
DESIGN ENGINEERING (7%)	\$ 208,770
CONSTRUCTION ENGINEERING (8%)	\$ 238,594
<b>TOTAL</b>	<b>\$3,429,789</b>

*IV. Funding Options*

V. The following list contains different funding options for the construction of non-motorized pathways:

- MDOT TAP Program (typically a 60/40 split, 60% State and federal funds, 40% match funds)



- MDNR Trust Fund (Typically a 50/50 split, with higher priority given to applications with larger matches), \$300K cap.
- Saginaw Chippewa Indian Tribe 2% Program
- Private Donors (East Michigan Coalition of Governments, Gratiot County Community Foundation, Fred Meijer, MDNR Recreation Passport Program, Morey Foundation , Mt. Pleasant Area Community Foundation, Mt. Pleasant Community Foundation, etc.)

*VI. Schedule*

Although subject to change based on funding availability, the following is a schedule for the completion of this segment of non-motorized pathway:

Complete Design Engineering	TBD
Acquire Match Funding for Project	TBD
Acquire Remainder of Funding	TBD
Begin Construction	TBD
Complete Construction	TBD

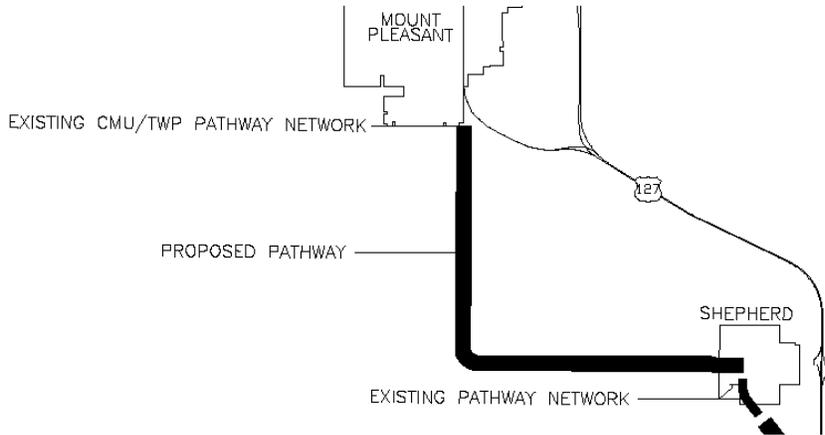
**Segment C (6.8 miles+/-), Connection of the Mt. Pleasant Area and the Village of Shepherd**

*I. Path Segment Description*

This segment of pathway begins at the intersection of Deerfield Road and S. Mission Road. The path would head south and follow S. Mission Road until it reaches Blanchard Road (approx. 3 miles). Then, the path would turn east and head to 1<sup>st</sup> Street in the Village of Shepherd along Blanchard Road (approx. 3.8 miles). Once at First Street, the path would head south approximately 3 blocks (approx. 0.05 mile) and connect to the Village’s existing 1.8 mile long paved path system. This segment totals approximately 6.8 miles of pathway.



## II. Map of Project Area



## III. Estimated Project Costs

CONSTRUCTION	\$1,583,867
CONTINGENCY & INFLATION (20%)	\$ 328,653
DESIGN ENGINEERING (7%)	\$ 133,877
CONSTRUCTION ENGINEERING (8%)	\$ 153,002
<b>TOTAL</b>	<b>\$2,199,399</b>

## IV. Funding Options

The following list contains different funding options for the construction of non-motorized pathways:

- MDOT TAP Program (typically a 60/40 split, 60% State and federal funds, 40% match funds)
- MDNR Trust Fund (Typically a 50/50 split, with higher priority given to applications with larger matches), \$300K cap.
- Saginaw Chippewa Indian Tribe 2% Program
- Private Donors (East Michigan Coalition of Governments, Gratiot County Community Foundation, Fred Meijer, MDNR Recreation)



Passport Program, Morey Foundation , Mt. Pleasant Area Community Foundation, Mt. Pleasant Community Foundation, etc.)

V. *Schedule*

Although subject to change based on funding availability, the following is a schedule for the completion of this segment of non-motorized pathway:

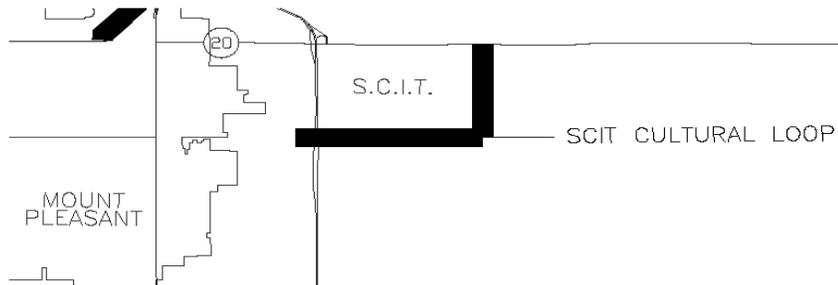
Complete Design Engineering	March 2014
Acquire Match Funding for Project	April 2014
Acquire Remainder of Funding	October 2014
Begin Construction	April 2015
Complete Construction	November 2015

**Segment D (1.6 miles+/-), SCIT Cultural Loop**

I. *Path Segment Description*

This segment begins just west of US-127 at Isabella Road, crosses the freeway utilizing a proposed tunnel/freeway overpass, then continues east along Remus Road to Isabella Road. Once at Summertown Road the path continues east cross country approx. 1/2 mile, then turns north passes the SCIT Elders Center and ends at Broadway Road at the Ziibiwing Cultural Center. This segment totals approximately 1.6 miles of pathway.

II. *Map of Project Area*





III. *Estimated Project Costs*

CONSTRUCTION	\$2,634,011
CONTINGENCY (20%)	\$ 526,803
DESIGN ENGINEERING (7%)	\$ 221,257
CONSTRUCTION ENGINEERING (8%)	\$ 252,865
<b>TOTAL</b>	<b>\$3,634,936</b>

IV. *Funding Options*

The following list contains different funding options for the construction of non-motorized pathways:

- MDOT TAP Program (typically a 60/40 split, 60% State and federal funds, 40% match funds)
- MDNR Trust Fund (Typically a 50/50 split, with higher priority given to applications with larger matches), \$300K cap.
- Saginaw Chippewa Indian Tribe 2% Program
- Private Donors (East Michigan Coalition of Governments, Gratiot County Community Foundation, Fred Meijer, MDNR Recreation Passport Program, Morey Foundation , Mt. Pleasant Area Community Foundation, Mt. Pleasant Community Foundation, etc.)

V. *Schedule*

Although subject to change based on funding availability, the following is a schedule for the completion of this segment of non-motorized pathway:

Complete Design Engineering	TBD
Acquire Match Funding for Project	TBD
Acquire Remainder of Funding	TBD
Begin Construction	TBD
Complete Construction	TBD

**Segment E (6.4 miles+/-), Connection of the Mt. Pleasant Area and the Village of Rosebush**

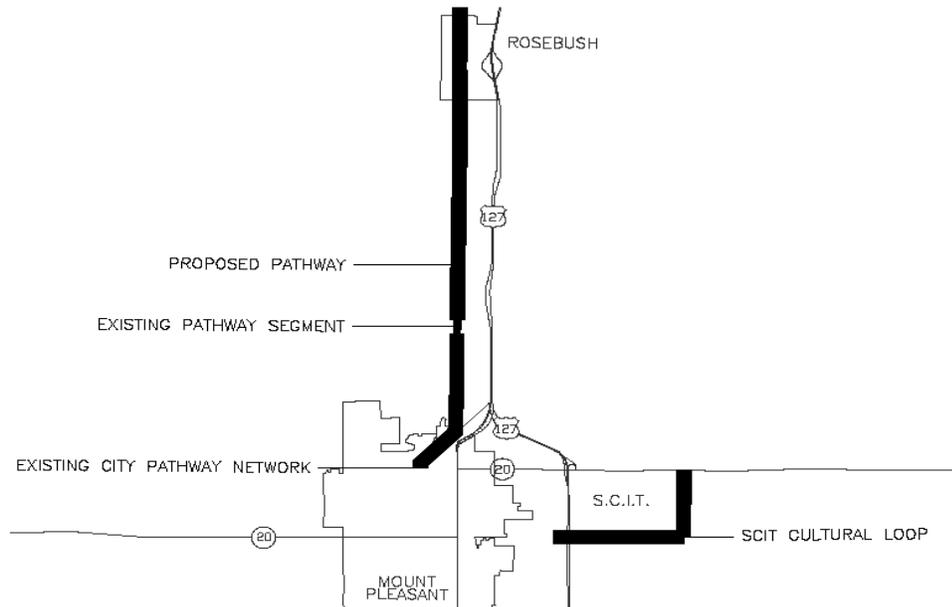
I. *Path Segment Description*

This segment of pathway begins at the north end of the City of Mt. Pleasant's Island Park, near the Chippewa River, on Pickard Street. The City has an extensive pathway network and this would provide connectivity to the



northern end. The path would head northeast in the vicinity of the old railroad right-of-way/Industrial Park until it reaches N. Mission Road (approx. 1.0 mile). From here the path would head north along N. Mission Road to the existing north/south path segment located at the Isabella County Fairgrounds (approx. 1.4 miles). Then, the path would continue along N. Mission Road north to Rosebush Road in the Village of Rosebush (approx. 4.0 miles). This segment totals approximately 6.4 miles of pathway.

## II. Map of Project Area



## III. Estimated Project Costs

CONSTRUCTION	\$1,324,737
CONTINGENCY & INFLATION (27%)	\$ 381,525
DESIGN ENGINEERING (7%)	\$ 119,439
CONSTRUCTION ENGINEERING (8%)	\$ 136,501
<b>TOTAL</b>	<b>\$1,962,202</b>

## IV. Funding Options

The following list contains different funding options for the construction of non-motorized pathways:



- MDOT TAP Program (typically a 60/40 split, 60% State and federal funds, 40% match funds)
- MDNR Trust Fund (Typically a 50/50 split, with higher priority given to applications with larger matches), \$300K cap.
- Saginaw Chippewa Indian Tribe 2% Program
- Private Donors (East Michigan Coalition of Governments, Gratiot County Community Foundation, Fred Meijer, MDNR Recreation Passport Program, Morey Foundation , Mt. Pleasant Area Community Foundation, Mt. Pleasant Community Foundation, etc.)

V. *Schedule*

Although subject to change based on funding availability, the following is a schedule for the completion of this segment of non-motorized pathway:

Complete Design Engineering	TBD
Acquire Match Funding for Project	TBD
Acquire Remainder of Funding	TBD
Begin Construction	TBD
Complete Construction	TBD

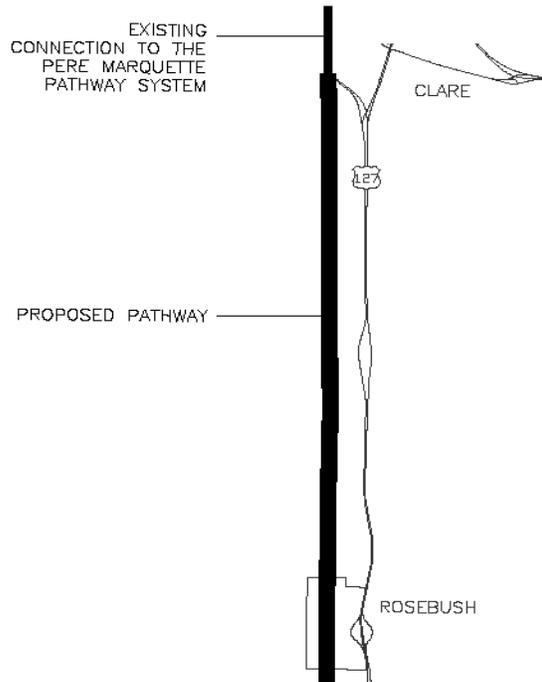
**Segment F (7.8 miles+/-). Connection of the Village of Rosebush and Clare**

I. *Path Segment Description*

This segment of pathway begins at the E. Rosebush Road/N. Mission Road intersection in the Village of Rosebush. The path would head north along N. Mission Road until it reaches the US-127BR interchange at the south end of Clare (approx. 7.8 miles). This segment totals approximately 7.8 miles of pathway.



## II. Map of Project Area



## III. Estimated Project Costs

CONSTRUCTION	\$2,054,638
CONTINGENCY & INFLATION (51%)	\$1,047,866
DESIGN ENGINEERING (7%)	\$ 217,175
CONSTRUCTION ENGINEERING (8%)	\$ 248,200
<b>TOTAL</b>	<b>\$3,567,879</b>

## IV. Funding Options

The following list contains different funding options for the construction of non-motorized pathways:

- MDOT TAP Program (typically a 60/40 split, 60% State and federal funds, 40% match funds)
- MDNR Trust Fund (Typically a 50/50 split, with higher priority given to applications with larger matches), \$300K cap.
- Saginaw Chippewa Indian Tribe 2% Program
- Private Donors (East Michigan Coalition of Governments, Gratiot County Community Foundation, Fred Meijer, MDNR Recreation)



Passport Program, Morey Foundation , Mt. Pleasant Area Community Foundation, Mt. Pleasant Community Foundation, etc.)

V. *Schedule*

Although subject to change based on funding availability, the following is a schedule for the completion of this segment of non-motorized pathway:

Complete Design Engineering	TBD
Acquire Match Funding for Project	TBD
Acquire Remainder of Funding	TBD
Begin Construction	TBD
Complete Construction	TBD



# APPENDIX A

## Letters of Support



ALMA COLLEGE  
ONLY ONE ALMA.

August 18, 2010

Mr. Ray LaHood  
Secretary  
U.S. Department of Transportation  
1200 New Jersey Avenue, SE  
Washington, D.C. 20590

Dear Mr. LaHood:

I am writing to express my support of the TIGER II Discretionary Grant proposal submitted by the city of Alma and several Mid-Michigan communities to fund and develop a bicycle trail which would connect the Fred Meijer Heartland Trail in Alma and the Pere Marquette Trail in Clare. The trail would create a more deeply interconnected community, encouraging walking and cycling while greatly enhancing the health and safety of our community members.

This initiative will provide important recreational opportunities for the residents of Alma, Gratiot County and the greater mid-Michigan area. The path will pass by both the Alma College and Central Michigan University campuses, increasing collaborative opportunities for students and faculty alike.

We appreciate your consideration of this proposal.

Sincerely,

Jeff Abernathy  
President

JA:bsd

OFFICE OF THE PRESIDENT

614 West Superior Street, Alma, Michigan 48801-1599 Telephone (989) 463-7146 Fax (989) 463-7094

WWW.ALMA.EDU

# CITY OF ALMA, MICHIGAN

525 E. Superior, P. O. Box 278 Alma, MI 48801-0278

www.ci.alma.mi.us

ADMINISTRATION  
989 463-8336

FAX  
989 463-5574

16 August 2010

Mr. Ray LaHood, Secretary  
U.S. Department of Transportation  
Washington, DC

Dear Mr. LaHood,

I am writing in support of the TIGER II grant application submitted jointly by the Gratiot, Isabella, and Clare County Road Commissions in collaboration with the Saginaw-Chippewa Indian Tribe. These agencies propose to build a bicycle path in mid-Michigan connecting the cities of Ithaca, Alma, Mt. Pleasant, Clare and the village of Shepherd.

The communities in this rural mid-Michigan region have a well-deserved reputation for intergovernmental cooperation. This grant proposal is just one more example of our ability to realize the synergies of working together across jurisdictional boundaries to make our region a more attractive place for people to work and live. When completed this bike trail will

- provide **better safety** for cyclists and pedestrians
- help to **reduce road traffic and reduce greenhouse gas emissions** by making cycle travel an attractive alternative
- **make the community more livable** and thus help business and industry attract the best job applicants.

The proposed project has widespread support within the community. The completed trail will be used by people of all ages and all walks of life. Thank you for giving this multi-jurisdictional proposal careful consideration. The bike trail connecting our communities will bring a number of benefits to all of us.

Sincerely,



Melvin A Nyman, PhD, Mayor  
nyman@alma.edu  
989-463-7264 (office)  
989-463-3791 (home)



# CLINTON COUNTY

## PARKS and GREEN SPACE COMMISSION

100 E. State Street, Suite 1300  
St. Johns, Michigan 48879-1582  
Phone: (989) 224-5128 Fax: (989) 224-5102  
Email: parks@clinton-county.org



October 25, 2013

#### MEMBERS

Chuck Nelson, Chair  
Citizen Representative

Jack Enderle, Vice Chair  
Board of Commissioners Rep.

Phil Hanses, Secretary  
Drain Commissioner

Dave Pohl,  
Board of Commissioners Rep.

Pat Jackson,  
Citizen Representative

Bob Kudwa,  
Planning Commission Rep.

Tim Machowicz,  
Citizen Representative

Andrea Polverento,  
Citizen Representative

Don Potts,  
Citizen Representative

Donald Sisung,  
Road Commission Rep.

#### STAFF

Jerry Jaloszynski, Coordinator  
Parks & Green Space Commission

Gayla Phillips, Secretary  
County Administration

Stephen Davidson, President  
Mid-Michigan Community Pathways Group  
207 W. Boulevard Street  
Shepherd, MI 48883-9025

Dear Mr. Davidson:

Thank you and Steven Clark for presenting information to the Clinton County Parks and Green Space Commission on the Mid-Michigan Community Pathways Group's ("Group") non-motorized trail development plan. I was unable to attend the meeting due to a scheduling conflict but understand Commission members were impressed with the Action Plan and with the Group's organization and enthusiasm in pursuing its trail development objectives.

The Commission approved a Motion of Support for the concept of the Group Action Plan and trail development efforts. Please accept this letter as representation of that support.

I have been working on a county-wide non-motorized facility plan for the past four years and am nearing completion of the plan document. Clinton County's proposed non-motorized route map includes three portals into Gratiot County. This Commission would like to see development of a trail connection between the Fred Meijer CIS Trail in St. Johns and the Fred Meijer Heartland Trail in Alma. We share the Group's vision for the Clare to Ithaca non-motorized trail, but also for an extension to the Clinton County line were we can bring the trail to St. Johns and beyond. How can we partner in this effort?

Sincerely,

Gerald Jaloszynski  
Coordinator



# CITY OF CLARE

202 West Fifth Street • Clare, Michigan 48617-1490  
989/386-7541 • Fax 989/386-4508

[www.cityofclare.org](http://www.cityofclare.org)

August 18, 2010

## CITY HALL

Ph 989/386-7541  
Fx 989/386-4508  
[www.cityofclare.org](http://www.cityofclare.org)

## DEPARTMENT OF PUBLIC WORKS

Ph 989/386-2182  
Fx 989/386-3445

## W/WWT PLANT

Ph 989/386-2321  
Fx 989/386-2387

## POLICE DEPT.

Non-emergency  
Ph 989/386-2121  
Fx 989/386-0440

## FIRE DEPT. NON-EMERGENCY

Ph 989/386-2151  
Fx 989/386-3020

## PARKS & RECREATION

Ph 989/386-7541  
Fx 989/386-4508

## AIRPORT

Ph 989/386-0445  
Fx 989/386-4508

## MAIN STREET MANAGER

Ph 989/386-9190  
Fx 989/386-9190

TO WHOM IT MAY CONCERN:

I offer this letter on behalf of the City of Clare in providing its unequivocal endorsement and wholehearted support to the MidMichigan Community Non-Motorized Pathway Group in its collective efforts to develop and construct a 60+ mile pathway system. This proposed project is a model of intergovernmental collaboration and cooperation and is considered a major regional economic development initiative.

When completed this pathway will connect the US-127 Corridor communities of Ithaca, Alma, Shepherd, Mt. Pleasant, and Clare; will provide a much-needed non-motorized transportation alternative and highly-desired recreation asset to the residents of Clare, Isabella, and Gratiot Counties and to the members of the Saginaw Chippewa Indian Tribe; and will provide an easily-accessible link with two existing, major pathway systems: the Pere Marquette Rail Trail (the Michigan portion of US Bike Route 20) and the Fred Meijer Heartland Trail.

State and federal endorsement and fiscal support of this proposed project is essential to ensure project success and to promote continued regional development in mid-Michigan.

Sincerely yours,

Ken Hibl  
City Manager



August 16, 2010

Mid-Michigan Community  
Non-motorized Pathway Group

Dear Mid-Michigan Community Non-motorized Pathway Group:

Central Michigan University strongly supports the proposed trail system known as the "Mid-Michigan Community Non-motorized Pathway" (Pathway). We look forward to participating in collaborative efforts with the Department of Transportation and other entities to advance this project.

The proposed Pathway affords an excellent example of reinvesting in our area, by connecting the downtown communities of Alma, Clare, Ithaca, Mt. Pleasant, Rosebush, Saginaw Chippewa Indian Tribe, Saint Louis and Shepherd. These changes likely mean an increase in usage, which has great potential for a rise in tourism that would help improve our economically challenged region.

The Pathway offers a multitude of benefits. Users of the Pathway benefit from a fun, safe place to walk, run, pedal, skate, and do just about anything that does not require a motor. The barrier free path will host thousands of statewide and regional users each year, and the proposed linkage of the Fred Meijer and the Pere Marquette pathways are a wonderful complement to the project.

With easy access to the rivers, parks and historical areas, the Pathway also provides opportunities to increase environmental education and promote sustainability.

I trust the Pathway will enhance the educational living environment of our students by providing more convenient and accessible transportation routes throughout our communities.

Sincerely,

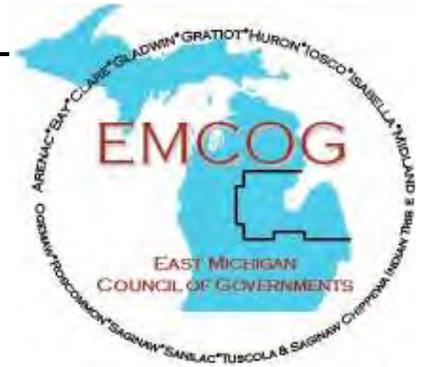
A handwritten signature in black ink, appearing to read "George E. Ross". The signature is fluid and cursive, with a large initial "G" and "R".

George E. Ross, Ph.D.  
President

GER:km

# EAST MICHIGAN COUNCIL OF GOVERNMENTS

3144 DAVENPORT AVENUE, SUITE 200, SAGINAW, MI. 48602  
PHONE: 989-797-0800, FAX: 989-797-0896  
[WWW.EMCOG.ORG](http://WWW.EMCOG.ORG)



Aug 17<sup>th</sup>, 2010

Mid Michigan Non-Motorized Pathways Group  
C/O Brian Atkinson, Cost and Scheduling Engineer  
Mt. Pleasant TSC  
1212 Corporate Drive  
Mt. Pleasant, MI 48858

Dear Mr. Atkinson,

The **East Michigan Council of Governments** strongly supports the efforts made by the **Mid Michigan Community Non-Motorized Pathways** group to connect the communities within Isabella County from Gratiot county line to the south to Clare county line on the north into a unified non-motorized network. Creating such a network will allow usage of existing networks that exist within independent cities and villages by county-wide users. The following connections of local and regional non-motorized facilities are in accordance with the **Michigan Department of Transportation Bay Region Non-Motorized comprehensive Plan 2010**.

1. The Gratiot County Road Commission's application to construct an **eight mile** long non-motorized path between Ithaca and Alma.
2. The Isabella County Road Commission's application to construct a **twelve mile** long non-motorized path between Alma and Mt. Pleasant.
3. The Saginaw Chippewa Indian Tribe's application to construct a **thirteen mile** long non-motorized path between Mt. Pleasant and Clare

The following application will not only connect the Mid-Michigan area to other State wide networks such as **Pere Marquette Trail** and **Fred Meijer Trail**, but will also allow for smooth influx of biking, jogging and trail enthusiasts from all over the United States. It will serve as an alternative mode of transportation for many individuals who currently are forced to use automobiles for shorter trips. The Mid-Michigan region houses some very attractive tourism destination that will have new set of visitors through these connections.

The amazing cooperative effort within **Mid- Michigan Community Non-Motorized Pathways** group of communities like cities, villages, townships, local private entities, arts and cultural foundations, educational institutions and tribal governments is a great example of regional collaboration and **East Michigan Council of Governments** embraces this through support and participation. We believe that this network of non-motorized facilities will prove very beneficial to the health, well-being and economy of the Region as a whole.

Sincerely,

**Sue Fortune**  
Executive Director,  
East Michigan Council of Governments (EMCOG)



**FRIENDS OF THE  
PERE MARQUETTE RAIL-TRAIL**  
Box Number 505  
Midland, MI 48640-0505

August 17, 2010

Mid-Michigan Community Non-motorized Pathway Group

The Friends of the Pere Marquette Rail Trail of Midland County, Michigan, strongly supports your efforts to create a trail system connecting Mid-Michigan communities, cities, and villages in the Mid-Michigan area of Gratiot, Isabella and Clare Counties, starting from Ithaca to Clare, Michigan. The Friends of the Pere Marquette Rail Trail is a not-for-profit group, whose mission is to assist in promoting and improving the Pere Marquette Rail Trail (PMRT), which runs a span of just over thirty miles, from Midland to Clare, Michigan.

The Pere Marquette Rail Trail has been nothing less than a treasure to Midland County. A 2001 usage study estimated 178,000 visits of the Pere Marquette Rail Trail from April through September, with a "visit" defined as one person using one section of the PMRT on a given day. The PMRT promotes improved health through exercise and is an asset that helps Midland county businesses recruit the "best and brightest." On any given day you will see scores of people walking, roller blading, jogging, bicycling on the trail, clearly enjoying their experience. Such a trail is a win win for everyone in the area. We wish you nothing but the best of fortunes in developing such a trail.

Sincerely,

*Mark W. McCartney*

Mark W. McCartney  
President, Friends of the Pere Marquette Rail Trail  
P.O. Box 505  
Midland, Michigan 48640

Mr. Ray LaHood  
Secretary of the U.S. Department of Transportation.

August 18, 2010

Dear Mr. Hood

The Gratiot Area Chamber of Commerce is supporting several mid-Michigan communities in the effort of obtaining the TIGER grant allowing a bike trail to go from Ithaca to Mt. Pleasant. It is part of the Gratiot Area Chamber of Commerce mission to enhance quality of life. The many ways this will affect Gratiot County's quality of life are as follows:

- Improved health of the community by more exercise,
- More livable community - ability to attract best job applicants
- Makes the community a more attractive place to live
- Lessens bike traffic on the road
- More tourists in the community
- Better safety for the bicyclists and pedestrians (most of the path is anticipated to be separated from the traffic lanes.

The Gratiot Area Chamber of Commerce encourages the TIGER grant decision makers to bestow this opportunity upon Gratiot, Isabella and Clare Counties. This would allow three communities to rally around a project in a collaborative manner which will improve the quality of life (in ways already stated) today, tomorrow and in the future.

The Gratiot Area Chamber is in full support of the TIGER grant which will allow a bike trail to be constructed from Ithaca to Mt. Pleasant. Our support for this project is also reflected in a resolution of support on behalf of the Gratiot Area Chamber Board of Director's with a unanimous vote in a board meeting held on Thursday, August 19, 2010; and signed by the Gratiot Area Chamber Executive Director, Patricia Nelson and President, Bill Henderson.

Sincerely,



Patricia F. Nelson  
Executive Director  
Gratiot Area Chamber of Commerce

## RESOLUTION

### Support for Development of Mid Michigan Community Pathway

**WHEREAS**, the Gratiot Area Chamber of Commerce encourages economic growth and quality of life throughout the Gratiot Community; and

**WHEREAS**, Gratiot County has a long history of inter-community collaborative efforts, which have resulted in immense collective benefits for the wider Gratiot Community; and

**WHEREAS**, the individual communities of Gratiot County realize the importance of having exceptionally walkable, interconnected communities; and

**WHEREAS**, area residents continue to realize the benefits the recently completed Fred Meijer Heartland Trail brings to the region; and

**WHEREAS**, the Federal Government has realized the value of non-motorized transportation by offering grant funding under the TIGER II program; and

**WHEREAS**, an area identified for a new walking/bicycle trail is along the Old US-27 and US-127 Corridor, which intersects Ithaca, Alma, St. Louis, Shepherd, Mt. Pleasant, and Clare; and

**WHEREAS**, such a trail connecting those communities along the Old US-27 and US-127 Corridor will likely bring additional economic activity and healthier lifestyles, making for a more prosperous and sustainable future for our members, as well as our children and grandchildren;

**NOW, THEREFORE, BE IT RESOLVED**, that the Gratiot Area Chamber of Commerce supports an application for funding of the Mid Michigan Community Pathway through the federal TIGER II transportation program at an approximate cost of \$28 million.

**BE IT FURTHER RESOLVED**, that the Gratiot Area Chamber of Commerce agrees to be an active participant in the discussions and planning process to make this dream a reality.

Dated: August 19<sup>th</sup>, 2010

  
William Henderson III, President

  
Patricia F. Nelson, Executive Director



# Gratiot County Road Commission

P.O. Box 187 – 200 Commerce Drive, Ithaca, MI 48847-0187

Phone (989) 875-3811 – Fax (989) 875-2831

E-mail: [gratiot@gratiotroads.org](mailto:gratiot@gratiotroads.org)

## RESOLUTION

Commissioner Whitford offered the following resolution and moved for its adoption:

WHEREAS, Mid-Michigan Community Pathways Group (Group) has determined to apply for Federal Transportation Investment Generating Economic Recovery (TIGER) II Grant Funds to construct a Bike Path from Ithaca, Michigan to Clare, Michigan, and

WHEREAS, the Gratiot County Road Commission (Commission) is the only local Act 51 Agency with jurisdiction throughout the county, and

WHEREAS, the applicant for these funds must be an Act 51 Agency and the Group has requested the Commission to serve as that Agency, and

WHEREAS, TIGER II Grant Funds are part of the federal stimulus monies allocated to boost the economy and are not diverted from normal road and bridge funding, and

WHEREAS, the Commission recognizes the proposed Bike Path project would be an asset to the community by providing a safe system for bicycle traffic and is supported by the communities involved, and

WHEREAS, the application costs and if successful, the costs for, engineering, administration and construction of the project will be totally reimbursed to the Commission and the future maintenance and any liability incurred will be by others similar to the Fred Meijer Heartland Trail project recently completed between Alma and Riverdale for which the Commission served as the Act 51 Agency, and

WHEREAS, the Commission will have the authority to review and amend the design of this project in respect to its impact on the Gratiot County Road system,

NOW THEREFORE BE IT RESOLVED that under the conditions stated above, the Gratiot County Road Commission agrees to serve as the Act 51 Agency for this project.

The motion was seconded by Commissioner Federspiel and passed as follows:

YEAS: Commissioners Federspiel and Whitford

NAYS: Commissioner Netzley

I hereby certify that the foregoing is a true and correct copy of a resolution made and adopted at a Special Meeting of the Board of Gratiot County Road Commissioners, of the County of Gratiot, on the 18<sup>th</sup> day of August, 2010.

  
Betty A. Schumacher, Finance Director/Clerk



Greater  
Gratiot  
Development, Inc.

136 South Main

Ithaca, Michigan 48847

Telephone 989 875-2083

Fax 989 875-2990

www.gratiot.org

August 17, 2010

Mark Craft, Managing Director  
Gratiot County Road Commission  
200 Commerce Dr  
Ithaca, MI 48847

Dear Mr. Craft:

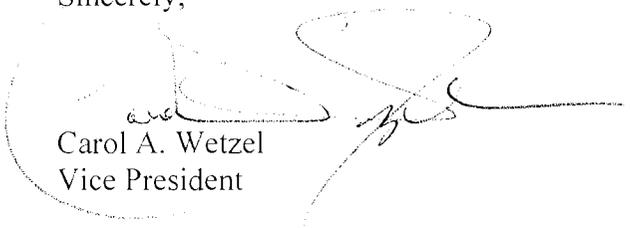
On behalf of Greater Gratiot Development, Inc, a 501(c) 3 private non-profit economic development agency, I am writing to support your efforts to apply for TIGER II grant funding for the Gratiot County section of the proposed Mid Michigan Community Pathway.

Gratiot County's rural nature results in a number of positive attributes that make it a great place to live. However, it remains difficult for residents or tourists to fully enjoy the area and neighboring communities without using motorized transportation.

Several recent studies regarding economic competitiveness of individual regions in Michigan and other Midwestern states have identified key characteristics of those communities that tend to be most successful in retaining and attracting businesses and a talented workforce. Without exception, near the top of the list is high quality, livable, walkable communities that are family- and tourist friendly.

I commend you for your leadership in this effort, and stand ready to assist in any way possible.

Sincerely,



Carol A. Wetzel  
Vice President



Administration  
(989) 875-5261

Animal Control  
(989) 875-2221

Board of Commissioners  
(989) 875-5261

Building & Grounds  
(989) 875-5275

Circuit Court  
(989) 875-5224

Clerk  
(989) 875-5215

Commission on Aging  
(989) 875-5246

District Court  
(989) 875-5240

Drain Commission  
(989) 875-5207

Emergency Management  
(989) 875-5280

Equalization  
(989) 875-5203

Friend of the Court  
(989) 875-5226

Geographical  
Information System  
(989) 875-5207

Information Manager  
(989) 875-5267

Juvenile  
(989) 875-5222

MSHD/CDBG  
Housing Administrator  
(989) 875-5251

MSU Extension  
(989) 875-5233

Payroll/Personnel  
(989) 875-5239

Permits  
(989) 875-5201

Planning/Zoning  
(989) 875-5201

Probate Court  
P.O. Box 217  
(989) 875-5231

Probation/Parole  
(989) 875-5229

Prosecutor  
(989) 875-5236

Register of Deeds  
(989) 875-5217

Sheriff  
(989) 875-5214

Treasurer  
(989) 875-5220

Veterans  
(989) 875-5258



214 E. Center Street  
Ithaca, Michigan 48847

Mr. Mark Craft, Managing Director  
Gratiot County Road Commission  
200 Commerce Drive  
Ithaca, MI 48847

August 18, 2010

Dear Mr. Craft:

I am writing to convey that Gratiot County eagerly supports your efforts to secure TIGER II Grant funding for Gratiot County's portion of the proposed 38-mile Mid Michigan Community Pathway.

The development of inexpensive forms of recreation is of increasing importance to Gratiot County, particularly within the current economic climate. The Mid Michigan Community Pathway is of special interest to the County, given the potential that exists for connection to existing trails. Gratiot County is eager to advance the utilization of this proposed trail through collaborative efforts with surrounding rural counties.

Gratiot County has enjoyed a good working relationship with the Gratiot County Road Commission and is greatly encouraged by their involvement in this funding request. Gratiot County commends their efforts in the furtherance of this project and for taking the lead in applying for project funding.

Gratiot County's support of the Mid Michigan Community Pathway Project confirms a continuation of its commitment to the quality of life available to its residents. We are excited that the Gratiot County Road Commission is working toward the same goal!

Sincerely,

Mark Knowles  
Chairman, Gratiot County Board of Commissioners

**RESOLUTION 2010-28**  
**Support for Development of Mid Michigan Community Trail**

**WHEREAS**, the City of Ithaca has encouraged and undertaken actions to improve the walkability of this community; and

**WHEREAS**, the State of Michigan and Federal governments, the Michigan Municipal League, and many others have recognized that walkable, interconnected communities are important assets for making for a more sustainable future ; and

**WHEREAS**, through the American Recovery & Reinvestment Act, the Federal Government has realized its value by offering grant funding under the TIGER 2 program; and

**WHEREAS**, an area identified for a new walking/bicycle trail is along the Old US-27 Corridor, which intersects Ithaca, Alma, St. Louis, Shepherd, Mt. Pleasant, and Clare; and

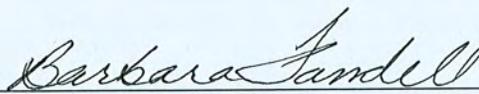
**WHEREAS**, such a trail connecting those communities along the Old US-27 Corridor will likely bring additional trade, commerce, and tourism, making for a more sustainable future for our children and grandchildren;

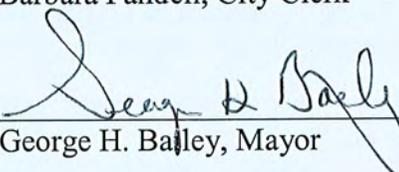
**NOW, THEREFORE, BE IT RESOLVED**, that the City of Ithaca supports an application for funding of the Mid Michigan Community Trail through the federal TIGER 2 transportation program at an approximate cost of \$28 million.

**BE IT FURTHER RESOLVED**, that the City of Ithaca agrees to be an active participant in the discussions and planning with the Michigan Department of Transportation and all of the other communities along the Old US-27 Corridor to advance this project.

Dated: August 3<sup>rd</sup>, 2010



  
\_\_\_\_\_  
Barbara Fandell, City Clerk

  
\_\_\_\_\_  
George H. Bailey, Mayor



93RD DISTRICT  
STATE CAPITOL  
P.O. BOX 30014  
LANSING, MI 48909-7514  
PHONE: (517) 373-1778  
FAX: (517) 373-5780  
E-MAIL: paulopsommer@house.mi.gov

MICHIGAN HOUSE OF REPRESENTATIVES

**PAUL E. OPSOMMER**

STATE REPRESENTATIVE

August 17, 2010

Mark Craft, Managing Director  
Gratiot County Road Commission  
200 Commerce Dr.  
Ithaca, MI 48847

Dear Mr. Craft:

I am writing in support of the application for Tiger 2 Discretionary Grant funding of the southernmost portion of the proposed 38-mile Mid Michigan Community Pathway.

I believe such a pathway will be a benefit to this area. It will be an asset to the residents and help to encourage a greater sense of community and collaboration in Gratiot County. It will also aid in increasing the area's desirability for businesses and employees considering relocating to our area. Such projects that assist in attracting these individuals will be a positive development for our community.

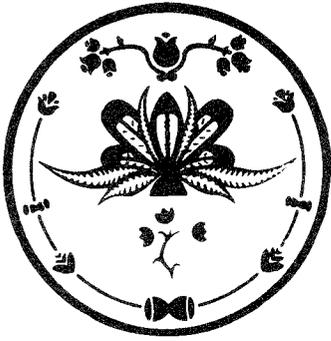
I have admired and encouraged the exceptional collaborative spirit that seems to be a way of life in Gratiot County. This is yet another example of several communities rallying around a project with common benefits for those along the route, including two other counties and the Saginaw-Chippewa Indian Tribe.

I am excited to join you as an advocate for the Mid Michigan Community Pathway!

Sincerely,

A handwritten signature in black ink, appearing to read "Paul E. Opsommer".

Paul E. Opsommer  
State Representative, 93rd District



# The Saginaw Chippewa Indian Tribe Of Michigan

## PUBLIC RELATIONS DEPARTMENT

7070 EAST BROADWAY

MT. PLEASANT, MICHIGAN 48858

(989) 775-4059

(989) 775-4074

FAX (989) 775-4052

August 17, 2010

Re: Mid-Michigan Trail grants funding submittal.

To Whom It May Concern:

The Saginaw Chippewa Indian Tribe of Michigan supports the application of funding the Mid-Michigan Community Trail, a collaborative effort of at least 14 governmental units located within the Mid-Michigan area.

The Mid-Michigan Community Trail coordinating group seeks to design, construct and create a funding mechanism for a regional trail/pathway connecting exiting trails/pathways in adjacent regions with the diverse interests of the Mid-Michigan area while enhancing sustainable transportation, land use, energy efficiency and economic development while promoting intergovernmental coordination and collaboration in the affected areas.

Mid-Michigan has been greatly impacted by the recession and auto industry shut down. It is in immense need of planning and sustainable development to preserve and protect our land and environment.

We look forward to participating in this collaborative effort with the Mid-Michigan Trail coordinating group for the sustainable future.

Sincerely,

A handwritten signature in cursive script that reads "Sheila Leauteaux".

Sheila Leauteaux  
Tribal Council Treasurer

Cc: Tribal Council  
Fjc: file



JENNIFER M. GRANHOLM  
GOVERNOR

STATE OF MICHIGAN  
**DEPARTMENT OF TRANSPORTATION**  
MT. PLEASANT TRANSPORTATION SERVICE CENTER

KIRK T. STEUDLE  
DIRECTOR

August 18, 2010

Mid Michigan Community Pathway

Dear Group:

Letter of Support for a Non-Motorized Pathway from Ithaca through Clare

The Michigan Department of Transportation (MDOT), Mt. Pleasant Transportation Service Center (TSC) offers full support to the initiative of developing a comprehensive Non-Motorized Pathway starting with Ithaca through Clare. The regional pathway connects the Pere Marquette Rail-Trail, the Fred Meijer Hartland Trail in Alma, and the Shepherd Trail. Public benefits would include positive economic impacts; incorporate green initiatives, health and fitness improvements, enhanced community connections, and greater non-motorized transportation options.

The Pathway Group's Charter Statement, goals and purpose fit in with the Michigan Department of Transportation's mission, vision and values. It also fits many of our goals, including customers, system focus, safety and partners. We have been supporting the group's two years of collaborative efforts to form partnerships to better serve the area's non-motorized needs.

If you should have further questions or need additional information, please feel free to contact me at (989) 773-7756, extension 301.

Sincerely,

A handwritten signature in black ink, appearing to read "Terence W. Palmer".

Terence W. Palmer  
Mt. Pleasant TSC Manager

TWP/kay



August 17, 2010

Dear Mid Michigan Community Pathways Group:

On behalf of the Mid Michigan Cycling Club, I would like to extend support for efforts of the Mid Michigan Community Pathways Group. The creation of a non-motorized pathway from Clare to Ithaca, through Rosebush, Mt. Pleasant, Shepherd, and Alma will create a safe environment for commuters and recreation users alike. The cycling community recognizes the health and environmental benefits of riding and commuting by bicycle, and welcomes the opportunity for more of the community to enjoy what we are so passionate about.

Non-motorized pathways not only provide a wonderful health benefit but by linking the communities, adding artwork, and a safe riding environment the economic benefits that would come with the creation of this trail are innumerable.

Thank you for the opportunity to support this project and the grant applications submitted to implement this program. Feel free to contact me for any further information.

Thank you,

Allison Quast  
Manager



Mid Michigan  
Community College

Great careers start here.

August 14, 2010

Mid Michigan Non-Motorized Pathway Group  
C/O Brian Atkinson, Cost and Scheduling Engineer  
Mt. Pleasant TSC  
1212 Corporate Drive  
Mt. Pleasant, MI 48858

Dear Mr. Atkinson

This letter is written in support of the efforts of the Mid Michigan Non-Motorized Pathway Group to create a non-motorized trail system to connect the cities, villages, and municipalities in the counties of Gratiot, Isabella, and Clare. Connecting a trail system between these entities would greatly enhance the usage of non-motorized trails in these areas, creating a safe environment for bicycling, walking, and running.

At Mid Michigan Community College (MMCC), we seek to support endeavors that will enrich all aspects of our students' lives as well as the lives of the community members we serve. We recognize that obesity is a major problem in the United States, and our counties are certainly no exception. To combat this ever-growing problem, we need to provide means by which people can exercise inexpensively and safely. Furthermore, to protect our environment, to conserve energy, and to ensure that our students can access resources, we need to provide a means of inexpensive and safe transportation routes. The non-motorized pathway system would provide such access.

You are well aware of the dwindling resources we are all confronting, due to the well-documented demise of the automotive industry in the state of Michigan and the resulting structural economic changes. At MMCC, we applaud the efforts of the Non-Motorized Pathway Group to advance this cause, despite the economic situation. We are very appreciative that the group has chosen to collaborate and to share expertise so that scarce resources are maximized. Your collaborative efforts are exactly what the state needs during this dire time in our history.

Mid Michigan Community College supports not only the non-motorized concept but also the collaborative spirit that this group exhibits. Please do not hesitate to contact me at 989.386-6602 if I can offer further support of the non-motorized initiative in the heart of Michigan.

Sincerely

Carol A. Churchill, President  
Mid Michigan Community College



## ***Middle Michigan Development Corporation***

Representing the Central Michigan Region:  
The Counties of Clare and Isabella

August 13, 2010

To Whom It May Concern:

Please let this letter serve as Middle Michigan Development Corporation's support for the Federal Tiger II grant requests being made by the Mid-Michigan Community Pathway Group in the creation of a regional trail system.

Middle Michigan Development Corporation has supported recreation and activity over its 30 year history and we view this Trail System as highly valuable to the economic and social vitality of our region.

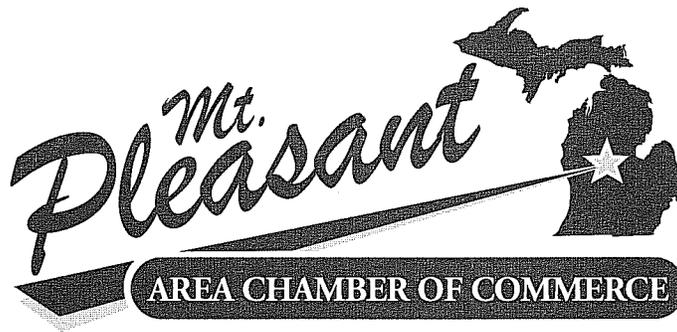
With the creation of this Trail System we will strengthen an already strong recreational system of parks and rivers that will better unite and connect our region. We strongly urge your support.

Sincerely,

Brian D. Anderson  
President & CEO

111 South University  
Mt. Pleasant, MI 48858  
Phone: (989) 772-2858  
FAX: (989) 773-2115

Website: [www.mmdc.org](http://www.mmdc.org)



August 18, 2010

**RE: Rail to TRAIL Pathways Project and Grant Applications**

Dear Mid Michigan Community Pathways Group,

It is a great honor to provide a letter of support for the Mid Mi Community Pathway Group regarding the three grant applications for the **Rails to Trails** project. The Mid Mi Community Pathway Group recently received the approval to submit three separate federal Tiger II grants for the creation of the Mid Mi Community non-motorized trail system. The pathway will connect Clare, Rosebush, Mt. Pleasant, Union Township, CMU, the Saginaw Chippewa Indian tribe, Shepherd, St. Louis, Alma, and Ithaca. This proposed project is consistent with the regional non-motorized master plan for the area.

The Mt. Pleasant Area Chamber of Commerce whole heartedly endorses his project as the Chamber supports non-motorized modes of transportation as a means to building healthy communities. This Chamber hosts one of the largest professional bicycle races in the Midwest each year entitled, "Le Tour de Mont Pleasant" which is modeled after the Tour de France. Last year over 595 competitive race entrants graced our streets in downtown Mt. Pleasant and throughout Isabella County for a weekend of racing in all types of competitive events. We also hosted a Family Fun Ride and a Commuter's Race where business organizations competed against each other to raise funds for a charitable cause.

The bicycling phenomena sweeping Mt. Pleasant, Isabella and Gratiot County has produced resurgence in bicycling for fitness, recreation and health. More bicyclists are on the roads today than the past several years. And more cyclists are asking for more trails and options for community cycling opportunities. These grant applications represent an opportunity to serve our local communities in so many positive ways. These include improving health status through bicycling, walking and jogging, building community collaboration as we become more connected to our neighboring communities, recreational opportunities that will bring in tourism dollars, fitness and cycling club utilization, and the chance to highlight our beautiful outdoor recreation. The added benefit of public art along the Rails to Trails path will provide a mark of distinction for our area that will draw and attract numerous visitors each year.

Thank you again for the opportunity to support this most worthwhile project. We strongly endorse the submission of the grant applications to implement this program. Please feel free to contact me should you need further information,

Kind regards,

A handwritten signature in black ink, appearing to read "Lisa Hadden".

Lisa Hadden  
President & CEO



August 16, 2010

Dear Mid Michigan Community Pathway Committee,

On behalf of the Mount Pleasant Area Convention and Visitors Bureau, I would like to express our support for the Mid MI Community Non-Motorized Trail System connecting our local communities. This would connect several locations in Isabella County including Mt. Pleasant, Union Township, CMU, the Saginaw Chippewa Indian Tribe, Shepherd and Rosebush. It would also connect the surrounding communities including Clare, St. Louis, Alma, and Ithaca.

Mt. Pleasant and surrounding communities are striving to become more "bike friendly" by creating a regional non-motorized trail system in Mid Michigan. Our community has embraced cycling by creating a Mid Michigan Cycling Club and hosting the Le Tour de Mont Pleasant the past two years which brought in over 500 racers to our area. This trail system would be a great attraction and addition to our local community and visitors.

We are grateful for this opportunity to improve the trail system and know that this has great potential to help our local economies. If I may be of any further assistance, please do not hesitate to contact me at (989) 772-4433.

Sincerely,

A handwritten signature in cursive script that reads "Chris Rowley".

Chris Rowley  
Executive Director



THE CITY OF  
MT. PLEASANT, MICHIGAN

**CITY HALL**

320 W. Broadway St. • 48858-2447  
(989) 779-5300  
(989) 773-4691 fax

**PUBLIC SAFETY**

804 E. High St. • 48858-3599  
(989) 779-5100  
(989) 773-4020 fax

**PUBLIC WORKS**

1303 N. Franklin St. • 48858-4682  
(989) 779-5401  
(989) 772-6250 fax

August 6, 2010

Terry Palmer, TSC Manager  
Michigan Dept. of Transportation  
1212 Corporate Drive  
Mt. Pleasant, Michigan 48858

Subject: Mt. Pleasant Area Pathway Group Project Application

Dear Mr. Palmer:

The City of Mt. Pleasant is a participant in the Mt. Pleasant Area Pathway Planning Group. This group was formed to encourage bicycle and pedestrian safety and accessibility in the Mt. Pleasant area. The City of Mt. Pleasant has embarked upon a similar effort to improve pedestrian and bicycle safety through the application of Complete Streets Programs. The City is funding several projects to increase pedestrian safety and to provide dedicated bike lanes by narrowing travel lanes and providing bicycle paths.

The City of Mt. Pleasant supports the effort of the Mt. Pleasant Area Pathway Group to apply for funding to finance the planning and development of a pathway system surrounding the Mt. Pleasant community. This pathway will connect major use areas within the City, Township, and Tribal areas of the community. The City supports the effort to obtain state and federal funds to develop an integrated pedestrian and bicycle pathway system.

We appreciate the efforts of the Planning Group in this important endeavor, and encourage them in their funding efforts.

Sincerely,  
CITY OF MT. PLEASANT – PUBLIC WORKS

Duane F. Ellis, P.E., Director  
Division of Public Works, (989) 779-5402

DFE/jac  
[10-141]



**ROGER KAHN, M.D.**  
**STATE SENATOR**

32ND DISTRICT  
P.O. BOX 30036  
LANSING, MI 48909-7536  
PHONE: (517) 373-1760  
TOLL-FREE: (866) 305-2132  
FAX: (517) 373-3487  
[www.senate.michigan.gov/kahn](http://www.senate.michigan.gov/kahn)

**COMMITTEES:**  
APPROPRIATIONS  
CHAIR — DEPARTMENT OF  
COMMUNITY HEALTH  
VICE-CHAIR — DEPARTMENT OF  
HUMAN SERVICES  
VICE-CHAIR — JUDICIARY AND  
CORRECTIONS  
VICE-CHAIR — RETIREMENT  
TRANSPORTATION — VICE-CHAIR

August 17, 2010

Mark Craft, Managing Director  
Gratiot County Road Commission  
200 Commerce Dr  
Ithaca, MI 48847

Dear Mark:

I am writing to enthusiastically support your efforts to secure grant funding for Gratiot County's portion of the Mid Michigan Community Pathway.

I am a tremendous proponent of providing as many recreational options as possible for our people. Not only am I a supporter of such options, I have actively worked to encourage non-motorized pathways, including sponsoring legislation to extend the Saginaw Valley Rail Trail. I am very pleased to see that Gratiot County continues to create an atmosphere of attracting and retaining a highly educated workforce; construction of the Mid Michigan Community Pathway will only help to enhance these efforts.

As a Medical Doctor, I am passionate about seeing our youth learn active, healthy lifestyles early in life. I truly believe the Mid Michigan Community Pathway will make great strides in making Gratiot County a healthier, more livable, walkable, and sustainable community. I am strongly supportive of your application and look forward to assisting in any way possible.

Thank you for giving me the opportunity to write on behalf of this very worthwhile project. Please keep me updated on its status.

Sincerely,

  
**Roger Kahn, M.D.**  
State Senator  
32<sup>nd</sup> District

# Village of Shepherd



PO Box 523  
Shepherd

251 W. Wright  
MI 48883

(989) 828-5278

Mid Michigan Community  
Trails Committee:

July 29, 2010

The Village Council of the Village of Shepherd strongly supports the efforts of Mid Michigan Pathways to create a trail system connecting Mid Michigan communities, cities and villages in the Mid Michigan area of Gratiot, Isabella and Clare Counties have created non-motorized trails within their corporate entities. Creating a trail system connecting these entities would allow non-motorized travel between communities that would enhance the use of the existing trails by residents throughout the area. The trails would provide a safe means for area residents to engage in healthy recreational activities such as bicycling, jogging or walking.

As a result of difficult financial times for Michigan cities and villages, providing recreational facilities for our residents is more crucial than ever for their physical well being. Unfortunately, the ability of municipal entities to provide those facilities is reduced by dwindling revenues. Therefore, any financial assistance provided by private foundations or state and federal governments is essential to making these connecting trails become a reality.

The cooperative efforts of villages and cities of the Mid Michigan area demonstrates a willingness of communities to work together for the benefit of the entire region. The Village of Shepherd recognizes and appreciates the efforts of Mid Michigan Pathways in creating safe, enjoyable trail systems in Clare, Gratiot and Isabella Counties.

Sincerely,

Lee Coughlin  
Village President  
Village of Shepherd

**RESOLUTION 2010-13  
CITY OF ST. LOUIS**

**Support for Development of Mid Michigan Community Trail**

Minutes of a regular meeting of the City Council of the City of St. Louis, County of Gratiot, Michigan held on the 17<sup>th</sup> day of August, 2010, at 7:30 a.m.

Present: Mayor Joe Scholtz, Mellissa Allen, Jerry Church, William Shrum

Absent: James Kelly

The following preamble and resolution was offered by Member Allen, and supported by member Church.

**WHEREAS**, the City of Saint Louis has encouraged and undertaken actions to improve the walkability of this community; and

**WHEREAS**, the State of Michigan and Federal Governments, the Michigan Municipal League, and many others have recognized that walkable, interconnected communities are important assets for making for a more sustainable future; and

**WHEREAS**, through the American Recovery & Reinvestment Act, the Federal Government has realized its value by offering grant funding under the TIGER 2 program; and

**WHEREAS**, an area identified for a new walking/bicycle trail is along the Old US-27 Corridor, which intersects Ithaca, Alma, St. Louis, Shepherd, Mt. Pleasant, and Clare; and

**WHEREAS**, such a trail connecting those communities along the Old US-27 Corridor will likely bring additional trade, commerce, and tourism, making for a more sustainable future for our children and grandchildren;

**NOW, THEREFORE, BE IT RESOLVED**, that the City of Saint Louis supports an application for funding of the Mid Michigan Community Trail through the federal Tiger 2 transportation program at an approximate cost of \$28 million.

**BE IT FURTHER RESOLVED**, that the City of Saint Louis agrees to be an active participant in the discussions and planning with the Michigan Department of Transportation and all of the other communities along the Old US-27 Corridor to advance this project.

Dated: August 17, 2010

  
\_\_\_\_\_  
Nancy L. Roehrs, City Clerk

**RESOLUTION**  
**Charter Township of Union Planning Commission**  
**Support for Development of Mid Michigan Community Trail**

**WHEREAS**, the Charter Township of Union has encouraged and undertaken actions to improve the walkability of its community; and

**WHEREAS**, the State of Michigan and Federal governments, the Michigan Townships Association, and many others have recognized that walkable, interconnected communities are important assets for making for a more sustainable future ; and

**WHEREAS**, through the American Recovery & Reinvestment Act, the Federal Government has realized its value by offering grant funding under the TIGER 2 program; and

**WHEREAS**, an area identified for a new walking/bicycle trail is along the Old US-27 Corridor, which intersects The Charter Township of Union, Ithaca, Alma, St. Louis, Shepherd, Mt. Pleasant, and Clare; and

**WHEREAS**, such a trail connecting those communities along the Old US-27 Corridor will likely bring additional trade, commerce, and tourism, making for a more sustainable future for our children and grandchildren;

**NOW, THEREFORE, BE IT RESOLVED**, that the Charter Township of Union supports an application for funding of the Mid Michigan Community Trail through the federal TIGER 2 transportation program at an approximate cost of \$28 million.

**BE IT FURTHER RESOLVED**, that the Charter Township of Union agrees to be an active participant in the discussions and planning with the Michigan Department of Transportation and all of the other communities along the Old US-27 Corridor to advance this project.

Dated: August 18th, 2010

  
\_\_\_\_\_  
Alex Fuller, Secretary  
Charter Township of Union Planning Commission

  
\_\_\_\_\_  
John Barker, Charter Township of Union Supervisor



108 S University, Suite 6, Mt. Pleasant MI 48858

August 18, 2010

Vision 20/20's Committee on Quality of Life is in full support of Mid-Michigan Community Pathway Group's efforts to obtain funding to construct a Non-Motorized Pathway to connect communities in Isabella, Gratiot and Clare Counties, in addition to connecting to the Fred Meijer and Pere Marquette Pathways.

This coincides with one of 20/20's ongoing projects which is to encourage an active lifestyle by promoting a safer, more walkable and bikeable community.

We look forward to participating and promoting this project and seeing it come to fruition to the benefit of the citizens of the mid-Michigan area and neighboring communities.

Sincerely,

A handwritten signature in black ink, appearing to read "W. Sidney Smith". The signature is stylized and fluid, with a large loop at the end.

W. Sidney Smith  
Co-Chair

***Vision 20/20 Mission statement: To foster intergovernmental cooperation, economic development, leadership development, quality of life and educational opportunities in Isabella County.***

**Diane Lyon**

---

**From:** mml.activehosted.com@emsend7.com on behalf of Michigan Municipal League  
[lgreen@mml.org]  
**Sent:** Thursday, February 04, 2016 9:02 AM  
**To:** Diane Lyon  
**Subject:** Deep Diving at Capital Conference!

[Web version of email](#)   [Send to a friend](#)

Share:  



**Feb. 4, 2016**

## Dive Deep into Vital Topics at Capital Conference

**March 22-23 | Lansing**

Does your community have neighborhoods in need of revitalization, or program evaluations in need of streamlining? Are you aware of the benefits of a diverse, inclusive community? How does the Supreme Court's recent ruling on sign regulations affect you? Arrive at Capital Conference a little early and get the answers at several FREE Workshops! [Get the details](#) and [register today!](#)



---

## How to Effectively Use Social Media

**Feb. 17 | Ann Arbor**

You're probably on Facebook and other social media, but are you using it right? Is there a right way? This program will explore the various social media platforms and the benefits and pitfalls. We'll discuss social media etiquette, policies, First Amendment rights, and much more. [Register now.](#)



# Elected Officials Academy

Feb. 26-27 | Frankenmuth

Looking for more advanced training? Register for one of the two-day sessions listed below.

[EOA Core Weekender](#) - Offers the most critical information in four short courses - legal framework, leadership roles and responsibilities, financial management, and planning and zoning.

[EOA Advanced Weekender](#) - Provides more in-depth knowledge on advanced planning and zoning issues, financial modeling, intergovernmental cooperation, and more.



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## Upcoming Trainings

Feb. 9 - [Local Government 101](#) (webinar)

Feb. 10 - [Newly Elected Officials Training](#) (Grayling)

Feb. 11 - [The Lobbyist 2.0](#) (webinar)

Feb. 16 - [Open Meetings Act](#) (webinar)

Feb. 23 - [Freedom of Information Act](#) (webinar)

March 2 - [Priority Based Budgeting](#) (Lansing)





### MML Calendar

Stay up-to-date on all the League events and trainings.



## Congress for the New Urbanism, Detroit

The 24th annual Congress for the New Urbanism will be held in Detroit, June 8-11. Connect and engage with over 1,500 placemakers from across the world, explore innovative solutions to local challenges, and test drive cutting-edge placemaking resources. The League has partnered with CNU to present this event. [Register today.](#)

## Help Create Great Places!

The League Foundation has launched a campaign to raise \$7,500 by March 23 to fund projects that help communities across Michigan. Big bonuses for largest individual donor and community with most donations. [Donate today!](#)

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Michigan Municipal League, 1675 Green Road, Ann Arbor, MI 48105, USA

## AGENDA REPORT

TO: Mayor & City Commissioners  
FROM: Diane Lyon, City Clerk  
DATE: February 11, 2016  
RE: \*Communications

For the Agenda of February 15, 2016

**\*Note: This is a Consent Agenda item and is considered as routine by the City Commission. As such, this matter shall be automatically enacted by one motion with all other Consent Agenda items unless a Commissioner or citizen requests this item be individually discussed, in which event it shall be removed from the Consent Agenda and considered and acted upon in its designated sequence on the approved Clare City Commission agenda of February 15, 2016.**

---

The following major items of correspondence were either received by or transmitted by the City since the last regularly scheduled City Commission meeting:

Census Bureau Correspondence. The Census Bureau sent a second notice advising us of an impending survey.

PA 269 Correspondence Representative Joel Johnson forwarded correspondence regarding pending legislation relating to PA 269 (SB571).

Attachments. As outlined above.

GU-AL-P1  
(10-2015)



**UNITED STATES DEPARTMENT OF COMMERCE**  
**Economics and Statistics Administration**  
**U.S. Census Bureau**  
Washington, DC 20233-0001  
OFFICE OF THE DIRECTOR

ID 26216665500000 902 1700 00 0 GUAL 262  
SEQ001-28899



CLARE CITY  
ATTN: CITY CLERK  
202 W 5TH ST  
CLARE MI 48617-1490

A message from the Director, U.S. Census Bureau...

The U.S. Census Bureau will be conducting the 2016 Government Units Survey (Form GUS-1) in preparation for the 2017 Census of Governments. In a few weeks, we will send a formal request to all county, municipal, township, and special district governments to participate in this survey. This survey gathers information on the basic characteristics of all local, general purpose, and special district governments. Government analysts use this information to update the universe of all county, municipal, township, and special district governments and produce the official count of local governments in the U.S. This survey is an integral part of maintaining the frame from which all public sector surveys are drawn. Responding to this survey in a timely manner helps us process data more efficiently, and save taxpayer money by reducing follow-up contacts.

The Census Bureau conducts and requests your voluntary assistance under the authority of Title 13 U.S.C., Section 161; and Title 13 U.S.C., Section 193. We estimate this survey to take an average of 15 minutes to complete. On the back of this letter you will find disclosure descriptions regarding the Office of Management and Budget number; authority and confidentiality; and burden estimate statement. **When you receive the formal request, please read the instructions and complete your survey online by the due date on the log-in screen. You can complete the form and return it.**

Information you provide compiled from or customarily provided in public records are exempt from confidential treatment as cited in Title 13 U.S.C., Section 9(b).

Thank you in advance for participating in the 2016 Government Units Survey. If you feel that this letter has reached you in error or if you have any other questions, please call (1-888) 369-3613 and choose option 4, or contact us by email at [esmd.gus.psfcb@census.gov](mailto:esmd.gus.psfcb@census.gov).

Sincerely,

John H. Thompson  
Director



### **OMB Number and Expiration**

You are not required to respond to this collection of information if it does not display a valid approval number from the Office of Management and Budget (OMB). The eight-digit OMB number is 0607-0930 and appears in the upper right corner of the report form/login screen.

### **Authority and Confidentiality**

Title 13 U.S.C., Section 161; and Title 13 U.S.C., Section 193 authorizes the Census Bureau to conduct this collection and to request your voluntary assistance. Information provided in this collection tool compiled from or customarily provided in public records are exempt from confidential treatment as cited in Title 13 U.S.C., Section 9(b).

### **Burden Estimate Statement**

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to: ECON Survey Comments 0607-0930, U.S. Census Bureau, 4600 Silver Hill Road, Room EMD-6K064, Washington, DC 20233. You may e-mail comments to [ECON.Survey.Comments@census.gov](mailto:ECON.Survey.Comments@census.gov). Be sure to use ECON Survey Comments 0607-0930 as the subject.

## Ken Hibl

---

**From:** Rep. Joel Johnson [district097@house.mi.gov]  
**Sent:** Friday, February 05, 2016 9:09 AM  
**To:** Ken Hibl  
**Subject:** PA 269 (SB 571)

Hello Ken,

I have heard a good deal of feedback from my local government officials and school districts in regard to legislation which sought to ensure that no taxpayer money was being spent in advocating for various millage and taxation questions.

In order to clarify what state law does and does not allow, new legislation is pending in the House which would reiterate that local governments and schools can publicize both ballot language and plain language descriptions in advance of a proposal appearing on the ballot. Advocacy activities would remain prohibited as they were prior to the initial legislation late last year. In addition, a provision speaking to additional rules at 60 days prior to an election is removed in the House version.

My colleagues in the House expect to see this legislation before us next week and I will vote for its passage.

Warm regards,

**Joel Johnson**  
State Representative  
97th District



**PAYABLES REPORT FOR COMMISSIONERS**

EXP CHECK RUN DATES 02/03/2016 - 03/07/2016 BOTH JOURNALIZED AND UNJOURNALIZED OPEN BANK CODE: CONSO

VENDOR	INVOICE #	DESCRIPTION	Entry Date	CK DATE	AMOUNT
ACCU AIR HEATING AND CO	00002193	BD Payment Refund	02/05/16	02/16/16	370.00
ACE HARDWARE	62967	HILLMAN FASTENERS	02/04/16	02/16/16	2.82
ACE HARDWARE	063390	PAINTBRUSH	02/09/16	02/16/16	7.19
ACE HARDWARE	63392	SPRAYPAINT	02/09/16	02/16/16	16.52
ACE HARDWARE	63494	UPS SHIPPING	02/10/16	02/16/16	32.60
ACE HARDWARE	63521	UPS SHIPPING	02/11/16	02/16/16	8.41
ACE HARDWARE	63509	PAINTBRUSH	02/11/16	02/16/16	14.38
AIRGAS USA LLC	9933525245	ACETYLENE/OXYGEN	02/11/16	02/16/16	26.33
AMERICAN CLEANERS CLARE	2016-0203	P.D. UNIFORM CLEAN/PATCH/REPA	02/09/16	02/16/16	75.00
ARNOLD SALES	1166413	REPAIR ESTIMATE	02/09/16	02/16/16	70.00
AT&T CORPORATION	2016-0222	SERVICE 02/01/16-02/29/16	02/09/16	02/16/16	1,138.59
BOB'S TIRE STORE	4167	FLAT	02/09/16	02/16/16	45.00
BRUBAKER, LOIS	02/05/2016	UB refund for account: JOHN-C	02/05/16	02/16/16	131.77
BS & A SOFTWARE	105033	HR SYSTEM/ASSESSMENT SYSTEM	02/05/16	02/16/16	705.00
BS & A SOFTWARE	105628	ASSESSING SERVICES	02/09/16	02/16/16	2,400.00
CENTRAL LAKE ARMOR EXPI	0084665-IN	ID TAGS/ VEST	02/05/16	02/16/16	154.80
CENTRAL LAKE ARMOR EXPI	0084580-IN	ALTERATIONS	02/05/16	02/16/16	50.00
CLARE AUTOMOTIVE SUPPL	2-715917	RAPTOR BED	02/05/16	02/16/16	139.15
CLARE AUTOMOTIVE SUPPL	2-715048	CHEVY PICKUP BLOWER SWITCH	02/04/16	02/16/16	22.91
CLARE AUTOMOTIVE SUPPL	2-715705	MOTOR TUNE UP	02/04/16	02/16/16	15.98
CLARE AUTOMOTIVE SUPPL	2-715596	RED FILL/PRIMER	02/04/16	02/16/16	15.54
CLARE AUTOMOTIVE SUPPL	2-716408	FLAT BLACK PAINT	02/09/16	02/16/16	9.58
CLARE AUTOMOTIVE SUPPL	2-711543	FORD EXP. BATTERY	02/09/16	02/16/16	134.95
CLARE AUTOMOTIVE SUPPL	2-716131	AUTO SUPPLIES	02/09/16	02/16/16	53.10
CLARE AUTOMOTIVE SUPPL	2-716151	COMBO WRENCH	02/09/16	02/16/16	6.88
CLARE AUTOMOTIVE SUPPL	2-716116	FUEL FILTER	02/09/16	02/16/16	20.19
CLARE AUTOMOTIVE SUPPL	2-716178	U-JOINT	02/09/16	02/16/16	25.50
CLARE AUTOMOTIVE SUPPL	2-716117	OIL FILTER	02/09/16	02/16/16	12.49
CLARE AUTOMOTIVE SUPPL	2-715993	AIR FILTER/ RAGS IN A BOX	02/09/16	02/16/16	64.61
CLARE AUTOMOTIVE SUPPL	2-716159	RAPTOR BED	02/09/16	02/16/16	139.15
CLARE HARDWARE	346337	HARDWARE AND FASTENERS	02/05/16	02/16/16	7.18
CLARE HARDWARE	346450	BLACK SPRAY/STEEL	02/05/16	02/16/16	10.97
CLARE HARDWARE	346937	GALV. CAP/PIPE	02/04/16	02/16/16	8.74
CLARE HARDWARE	346916	RUST PRIMER	02/04/16	02/16/16	35.99
CLARE HARDWARE	346929	FURNACE FILTER	02/04/16	02/16/16	11.97
CLARE HARDWARE	346928	AIR FILTERS	02/04/16	02/16/16	46.47
CLARE HARDWARE	346954	ADAPTER/TEE	02/04/16	02/16/16	4.08
CLARE HARDWARE	346962	PRIMER/ROLLER	02/04/16	02/16/16	18.07
CLARE HARDWARE	346959	BOLTS/ SHARPIE	02/04/16	02/16/16	21.56



**PAYABLES REPORT FOR COMMISSIONERS**

EXP CHECK RUN DATES 02/03/2016 - 03/07/2016 BOTH JOURNALIZED AND UNJOURNALIZED OPEN BANK CODE: CONSO

VENDOR	INVOICE #	DESCRIPTION	Entry Date	CK DATE	AMOUNT
CLARE HARDWARE	346974	LED FLAME/NIGHT LIGHT	02/04/16	02/16/16	16.78
CLARE HARDWARE	347018	PADLOCK FOR BOX	02/05/16	02/16/16	8.99
CLARE HARDWARE	347140	SHELF/CLOSET POLE	02/09/16	02/16/16	31.47
CLARE HARDWARE	347138	SHELF	02/09/16	02/16/16	16.49
CLARE HARDWARE	347121	ROLLER COVER	02/09/16	02/16/16	5.58
CLARE HARDWARE	346276	SCROLL ENTRY LEVEL	02/09/16	02/16/16	32.99
CONSUMERS ENERGY	205453670299	10725 S EBERHART SERV. 01/12/	02/11/16	03/02/16	256.06
CONSUMERS ENERGY	205453670301	10843 S EBERHART SERV. 01/12	02/11/16	03/02/16	22.59
CONSUMERS ENERGY	202160904190	10807 S EBERHART #310 SERV 01	02/11/16	03/02/16	25.91
CONSUMERS ENERGY	205364696437	40 CONSUMERS PKWY A SERV. 01/	02/11/16	03/02/16	209.60
CONSUMERS ENERGY	205364696534	4715 COLONVILLE SERV. 01/12/1	02/11/16	03/02/16	251.30
CONSUMERS ENERGY	206699403594	1532 N MCEWAN SERV 12/23/15-C	02/01/16	02/18/16	193.28
CONSUMERS ENERGY	205631630335	501 FOREST AVE SERV 12/23/15-	02/01/16	02/18/16	51.26
CONSUMERS ENERGY	201982897057	315 W FIRST SERV. 12/23/15-01	02/01/16	02/18/16	302.93
CONSUMERS ENERGY	204919694773	327 BROOKWOOD SERV. 12/23/15-	02/01/16	02/18/16	92.20
CONSUMERS ENERGY	204385747965	696 POINT SERV 12/23/15-01/26	02/01/16	02/18/16	44.05
CONSUMERS ENERGY	201181999140	3333 DUNLOP SERV 12/23/15-01/	02/01/16	02/18/16	350.12
CONSUMERS ENERGY	201448929250	202 W 4TH SERV. 12/23/15-01/2	02/01/16	02/18/16	63.38
CONSUMERS ENERGY	204385748024	820 SCHOOLCREST SERV 12/23/15	02/01/16	02/18/16	44.86
CONSUMERS ENERGY	204385748026	604 SCHOOLCREST SERV 12/23/15	02/01/16	02/18/16	28.46
CONSUMERS ENERGY	203139808490	396 SHAMROCK SERV 12/23/15-1/	02/01/16	02/18/16	22.59
CONSUMERS ENERGY	205631630114	820 CEDAR SERV 12/23/15-01/26	02/01/16	02/18/16	22.59
CONSUMERS ENERGY	204919694776	10242 S CLARE AVE SERV 12/23/	02/01/16	02/18/16	40.86
CONSUMERS ENERGY	206610434856	507 S MCEWAN SERV 12/23/15-1/	02/01/16	02/18/16	25.91
CONSUMERS ENERGY	206610434703	299 N MCEWAN SERV 12/23/15-1/	02/01/16	02/18/16	198.88
CONSUMERS ENERGY	201359965621	405 MAPLE SERV. 12/23/15-1/26	02/01/16	02/18/16	433.33
CONSUMERS ENERGY	201359965590	813 IND. DR SERV 12/23/15-1/2	02/01/16	02/18/16	22.59
CONSUMERS ENERGY	204385748023	700 SCHOOLCREST AVE SERV 12/2	02/01/16	02/18/16	27.53
CONSUMERS ENERGY	201893888516	500 BEECH ST SERV. 12/23/15-C	02/01/16	02/18/16	79.94
CONSUMERS ENERGY	201448929266	416 W 5TH SERV. 12/23/15-01/2	02/01/16	02/18/16	33.25
CONSUMERS ENERGY	201448929264	601 W 5TH SERV 12/23/15-01/26	02/01/16	02/18/16	31.26
CONSUMERS ENERGY	201448929261	207 W 5TH SERV 12/23/15-01/26	02/01/16	02/18/16	1,107.21
CONSUMERS ENERGY	201448929260	202 W 5TH SERV 12/23/15-01/26	02/01/16	02/18/16	539.22
CONSUMERS ENERGY	203673796371	305 W STATE SERV 12/23/15-01/	02/01/16	02/18/16	23.13
CONSUMERS ENERGY	203673796367	1525 N MCEWAN ST SERV. 12/23/	02/01/16	02/18/16	55.16
CONSUMERS ENERGY	203673796365	1603 N MCEWAN SERV 12/23/15-C	02/01/16	02/18/16	193.41
CONSUMERS ENERGY	205987621086	221 WILCOX SERV 12/23/15-01/2	02/01/16	02/18/16	44.99
CONSUMERS ENERGY	205987621084	231 WILCOX SRV 12/23/15-01/26	02/01/16	02/18/16	25.39
CONSUMERS ENERGY	206699403712	610 W WHEATON AVE #1 SERV 12/	02/01/16	02/18/16	22.12



**PAYABLES REPORT FOR COMMISSIONERS**

EXP CHECK RUN DATES 02/03/2016 - 03/07/2016 BOTH JOURNALIZED AND UNJOURNALIZED OPEN BANK CODE: CONSO

VENDOR	INVOICE #	DESCRIPTION	Entry Date	CK DATE	AMOUNT
CONSUMERS ENERGY	206610434709	510 N MCEWAN SERV. 12/24/15-C	02/05/16	02/18/16	127.00
CONSUMERS ENERGY	201626909932	401 HOLLEY - SERV. 12/23/16-C	02/08/16	02/18/16	1,169.22
CONSUMERS ENERGY	201537937117	TRAFFIC LIGHTS 01/01/16-01/31	02/05/16	02/23/16	5.74
CONSUMERS ENERGY	201537937130	STREET LIGHTS 01/01/16-01/31/	02/05/16	02/23/16	634.66
CONSUMERS ENERGY	201537937134	STREET LIGHTS 01/01/16-01/31/	02/05/16	02/23/16	3,239.72
CORE TECHNOLOGY CORPOR	65804	CUSTOMER SUPPORT- SOFTWARE	02/09/16	02/16/16	840.00
COUNTY OF CLARE	100	701-000-222-000 MMNET INVOICE	02/09/16	02/16/16	1,650.00
COUNTY WIDE SEPTIC, LLC	2529	PUMP OUT HOUSE/PORTAL JON DEC	02/09/16	02/16/16	260.00
COYNE OIL CORP	94014	PC HYDREX/DIESEL/DEPOSIT	02/11/16	02/16/16	360.20
CRYSTAL PURE WATER INC	67640	FEB-APR RENTAL	02/09/16	02/16/16	30.00
DALE CLARK	20160208 REIMB	JOINT EXPO PARKING REIMBURSEM	02/10/16	02/16/16	12.00
DAVE WILLIAMS	02/09/2016	BUILDING INSPECTION SERVICES	02/09/16	02/16/16	1,100.00
DTE ENERGY	20160224-00013	202 W 5TH SERV. 12/22/15-01/2	02/05/16	02/24/16	733.48
DTE ENERGY	20160224-00015	207 W 5TH 12/22/15-01/26/16	02/05/16	02/24/16	1,078.03
DTE ENERGY	20160224-00022	307 MAPLE 12/21/15-01/25/16	02/05/16	02/24/16	1,848.44
DTE ENERGY	20160224-00087	1551 MCEWAN 12/22/16-01/26/16	02/05/16	02/24/16	30.60
DTE ENERGY	20160224-00111	4715 COLONVILLE 12/21/15-01/2	02/05/16	02/24/16	37.33
DTE ENERGY	20160224-00012	1532 MCEWAN 12/21/15-01/26/16	02/05/16	02/24/16	149.13
DTE ENERGY	20160224-00020	11175 S EBERHART 12/22/15-01/	02/05/16	02/24/16	1,040.13
DTE ENERGY	20160224-00038	205 MAPLE 12/22/15-01/26/16	02/05/16	02/24/16	102.27
DTE ENERGY	20160224-00046	305 MAPLE 12/22/15-01/26/16	02/05/16	02/24/16	694.21
DTE ENERGY	20160224-00129	201 W 4TH 12/21/16-01-26/16	02/05/16	02/24/16	134.59
FIRST BANKCARD	20160219-5240	BRIAN GREGORY CREDIT CARD JAN	02/10/16	02/16/16	76.83
FIRST BANKCARD	20160219-8738	DALE CLARK CREDIT CARD	02/09/16	02/16/16	132.60
FIRST BANKCARD	20160219-2814	CHAPMAN CREDIT CARD - JANUARY	02/05/16	02/16/16	79.70
FIRST BANKCARD	20160219-3457	HIBIL CREDIT CARD - JANUARY	02/05/16	02/16/16	12.14
FIRST BANKCARD	20160219-4232	KINGSBURY CREDIT CARD - JANUA	02/05/16	02/16/16	1,049.06
FUSSMAN DESIGNS	21640	LETTER REPLACEMENT ON CAR	02/04/16	02/16/16	300.00
GARY L TODD	02/09/2016	AIRPORT MANAGEMENT & PHONE ST	02/09/16	02/16/16	875.00
I.T. RIGHT, INC	20147132	NEW COMPUTER SETUP	02/11/16	02/16/16	61.84
IPMA-HR	13623-H4X3N6	INDIVIDUAL MEMBERSHIP DIANE I	02/09/16	02/16/16	149.00
J & W MACHINE COMPANY	37219	SEAL KIT/ HYD. CYL. REPLACEME	02/09/16	02/16/16	158.00
JAYNIE SMITH HOERAUF PC	49331	PROF. SERVICES RE: C180-JSH	02/04/16	02/16/16	7,026.72
JB ELECTRONICS	16794	ELECTRONIC SUPPLIES	02/09/16	02/16/16	163.94
JD METALWORKS INC.	78171	BARSTOCK	02/09/16	02/16/16	96.40
JD METALWORKS INC.	78043	METAL MATERIAL	02/04/16	02/16/16	76.26
KEN HIBL	2016-0208 REIMB	REIMBURSEMENT FOR MILAGE & ME	02/09/16	02/16/16	265.00
MARTIN, DAVID & CINDY	02/09/2016	UB refund for account: COTG-C	02/09/16	02/16/16	66.05
MICHIGAN ASSESSORS ASSC	2016-0101 EDIE	ASSESSOR ANNUAL MEM. FEE	02/05/16	02/16/16	75.00



**PAYABLES REPORT FOR COMMISSIONERS**

EXP CHECK RUN DATES 02/03/2016 - 03/07/2016 BOTH JOURNALIZED AND UNJOURNALIZED OPEN BANK CODE: CONSO

VENDOR	INVOICE #	DESCRIPTION	Entry Date	CK DATE	AMOUNT
MICHIGAN CONFERENCE OF	2016-MAR	MARCH HEALTH CARE PREMIUMS	02/09/16	02/16/16	28,090.80
MID MICHIGAN COMM ACTIO	2016-0222	FEBRUARY PAYMENT	02/09/16	02/16/16	1,103.98
PERCEPTIVE CONTROLS INC	11882	SERVICE/PROJECT MANAGEMENT	02/10/16	02/16/16	1,274.00
REIMOLD PRINTING CORPO	42385	WINDOW ENVELOPES	02/05/16	02/16/16	478.95
SEITER ELECTRIC INC	57971	ELEC. SUPPLIES	02/04/16	02/16/16	83.26
SEITER ELECTRIC INC	57967	ELEC. SUPPLIES POLICE	02/04/16	02/16/16	48.75
SEITER ELECTRIC INC	57974	FUSES	02/09/16	02/16/16	23.80
SHERWIN WILLIAMS CO	1115-9	PAINT	02/10/16	02/16/16	212.15
SNAP-ON TOOLS	02091616718	ULTRA FULL SCANBAY	02/11/16	02/16/16	549.00
STATE OF MICHIGAN - MDC	SE 384309	SE BILL FOR 07/01/15	02/10/16	02/16/16	37.39
STITCHES FOR BRITCHES	92615	SCREEN PRINT/CLOTHING	02/11/16	02/16/16	260.00
TEAMSTERS LOCAL #214	2016-0201	FEB 2016 DUES	02/11/16	02/16/16	616.00
THE MORNING SUN	20160121	PAPER SUBSCRIPTION	02/05/16	02/16/16	395.20
TRANSUNION RISK AND AL	20160201-236073	SEARCH PROGRAM SUBSCRIPTION	02/05/16	02/16/16	27.75
TRANSUNION RISK AND AL	20160101-236073	SEARCH PROGRAM	02/05/16	02/16/16	2.75
UNION WORKER COMMUNICA	2016-020116	FEBRUARY LONG DISTANCE	02/09/16	02/16/16	33.57
USA BLUE BOOK	855163	SUPPLIES	02/09/16	02/16/16	154.31
USA BLUE BOOK	859941	AMMONIUM MOLYBDATE	02/11/16	02/16/16	58.18
VPS CONVENIENCE STORE (	013116-46590857	NP 46590857 01/01/16-01/31/16	02/05/16	02/16/16	144.76
VPS CONVENIENCE STORE (	013116-46590856	NP 46590856 01/01/16-01/31/16	02/05/16	02/16/16	917.56
VPS CONVENIENCE STORE (	013116-46590855	NP 46590855 01/01/16-01/31/16	02/05/16	02/16/16	196.99
VPS CONVENIENCE STORE (	013116-45829312	NP 45829312 01/01/16-01/31/16	02/05/16	02/16/16	2,943.52
WASTE MANAGEMENT	7447178	TRASH/YARD/RECYCLING	02/11/16	02/16/16	16,017.82
WIELAND TRUCKS	64637C	SUPPLIES	02/05/16	02/16/16	30.44
				Sub Total:	90,712.35



**PAYABLES REPORT FOR COMMISSIONERS**

EXP CHECK RUN DATES 02/03/2016 - 02/15/2016 BOTH JOURNALIZED AND UNJOURNALIZED PAID BANK CODE: CONSO

VENDOR	INVOICE #	DESCRIPTION	EXPECTED CK DATE	AMOUNT	STATUS
CONSUMERS ENERGY	205008668432	10725 D EBERHART SERV.12/09/15	02/03/16	294.91	Paid
CONSUMERS ENERGY	205008668434	10843 S EBERHART SERV. 12/09/15	02/03/16	22.59	Paid
CONSUMERS ENERGY	207143899596	10807 S EBERHART #310 SERV. 12/09/15	02/03/16	26.33	Paid
CONSUMERS ENERGY	202160860810	4715 S COLONVILLE RD SERV.12/09/15	02/03/16	274.54	Paid
CONSUMERS ENERGY	201626889224	40 CONSUMERS PARKWAY 12/08/15	02/03/16	180.79	Paid
CONSUMERS ENERGY	201093016628	40 CONSUMERS PKWY #B 12/10/15	02/03/16	87.77	Paid
CONSUMERS ENERGY	601008796469	40 CONSUMERS PKWY 11/25/15-12/09/15	02/03/16	58.50	Paid
CONSUMERS ENERGY	204474695323	305 MAPLE SERV. 12/09/15-01/09/16	02/09/16	4,143.66	Paid
CONSUMERS ENERGY	201004247286	11175 S EBERHART 12/09/15-01/09/16	02/09/16	5,823.69	Paid
COYNE OIL CORP	68763	PROPANE	02/09/16	474.61	Paid
COYNE OIL CORP	68764	PROPANE	02/09/16	403.67	Paid
MID MICHIGAN COMM ACTI	2016JANUARY	JANUARY 2016 PAYMENT	02/08/16	1,103.98	Paid

12,895.04

OPEN INVOICE TOTAL: 90,712.35

Grand Total: 103,607.39

COMMISSION APPROVAL:

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