

AGENDA REPORT

TO: Mayor Pat Humphrey & the Clare City Commission
FROM: Ken Hibl, City Manager
DATE: January 14, 2016
RE: Appointment of Fiscal Oversight & Budget Committee

For the Agenda of January 18, 2016

Background. Mayor Pro Tem Jean McConnell and Commissioner Bob Bonham serve as the City Commission's appointees on the City's Fiscal Oversight & Budget Committee. This committee serves a tremendously important role in oversight and guidance in respect to the City's annual operating budget. But the City Charter prohibits standing committees – allows only ad hoc committees of the City Commission. Consequently, the City Commission reappoints two of its member annually to comply with the provisions of the City Charter, thus giving the Commission an opportunity to change or retain membership on this ad hoc committee. And as one of the primary functions of the Committee is to provide initial oversight in the preparation of the City's annual budget, we routinely ask the City Commission to appoint this ad hoc committee in January or February to coincide with budget preparation.

Issues & Questions Specified. Should the City Commission appoint two of its members to serve as its ad hoc Fiscal Oversight & Budget Committee?

Alternatives.

1. Appoint two members to its ad hoc Fiscal Oversight & Budget Committee.
2. Do not appoint this ad hoc committee.
3. Set aside decision regarding this matter to a later date.

Financial Impact. N/A.

Recommendation. I recommend that the City Commission appoint two of its members to the City Commission's ad hoc Fiscal Oversight & Budget Committee by adoption of Resolution 2016-010.

Attachment. Resolution 2016-010.

RESOLUTION 2016-010

A RESOLUTION OF THE CLARE CITY COMMISSION APPOINTING TWO OF ITS MEMBERS TO SERVE AS ITS AD HOC FISCAL OVERSIGHT & BUDGET COMMITTEE.

WHEREAS, the City Commission historically appoints two of its members to serve as members of its ad hoc Fiscal Oversight & Budget Committee prior to the commencement of its annual budget preparation; and

WHEREAS, said committee serves a tremendously important role in oversight and guidance in respect to the City's annual operating budget; and

WHEREAS, the City Commission has determined it is prudent and wise to continue its historic appointment of two of its members to serve as members of said ad hoc committee.

NOW THEREFORE BE IT RESOLVED that the City Commission of the City of Clare hereby appoints _____ and _____ to serve as members of the ad hoc Fiscal Oversight & Budget Committee, said Committee to provide guidance and oversight to the City Staff in all fiscal matters of the City, but in particular in respect to the budget process for the 2016/2017 budget, and to provide the full City Commission its comments, recommendations, and opinions related to all fiscal matters of the City.

ALL RESOLUTIONS AND PARTS OF RESOLUTIONS INsofar AS THEY CONFLICT WITH THE PROVISIONS OF THIS RESOLUTION BE AND THE SAME ARE HEREBY RESCINDED.

The Resolution was introduced by Commissioner _____ and supported by Commissioner _____. The Resolution declared adopted by the following roll call vote:

YEAS:

NAYS:

ABSENT:

Resolution approved for adoption on this 18th day of January 2016.

Diane M. Lyon, City Clerk