



# CITY OF CLARE

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[www.cityofclare.org](http://www.cityofclare.org)

## CLARE CITY COMMISSION

Monday, January 18, 2016

6:00 pm

### AGENDA

#### CITY HALL

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Manager x102

Assessor x103

Clerk x106

Treasurer x107

#### DEPARTMENT OF PUBLIC WORKS

Ph 989.386.2182 or

989.386.7541 x202

Fx 989.386.4508

#### UTILITY BILLING

Ph 989.386.7541 x201

#### W/WWT PLANT

Ph 989.386.2321

Fx 989.386.2387

#### POLICE DEPT.

NON-EMERGENCY

Ph 989.386.2121

Fx 989.386.0440

#### FIRE DEPT.

NON-EMERGENCY

Ph 989.386.2151

Fx 989.386.3020

#### PARKS & RECREATION

Ph 989.386.7541 x213

Fx 989.386.4508

#### AIRPORT

Ph 989.386.0445

Fx 989.386.4508

#### 1. CALL TO ORDER

##### A. Pledge of Allegiance

##### B. Roll Call

#### 2. CONSENT AGENDA – All items listed with an asterisk (\*) are considered to be routine by the City Commission and shall be enacted by one motion. There will be no separate discussion of these items unless a Commissioner or citizen requests to do so, in which event the item shall be removed from the General Order of Business and considered in its normal sequence on the agenda.

#### 3. \*APPROVAL OF MINUTES

#### 4. \*APPROVAL OF AGENDA

#### 5. PUBLIC COMMENT

#### 6. OLD/UNFINISHED BUSINESS – None

#### 7. NEW BUSINESS

(1) Approval of Hatton Landfill Gas Monitoring Plan – Mr. Dan Whalen

(2) PA 269

(3) Intergovernmental Agreement – Assessor Services

(4) Fiscal Oversight & Budget Committee

(5) \*Board & Committee Reappointments (Clare DDA – Jim Allen & Al Iacco)

#### 8. TREASURER'S REPORT

#### 9. \*DEPARTMENT REPORTS

#### 10. CITY MANAGER'S REPORT

#### 11. \*COMMUNICATIONS

#### 12. EXTENDED PUBLIC COMMENT

#### 13. COMMISSION DISCUSSION TOPICS

#### 14. \*APPROVAL OF BILLS

#### 15. ADJOURNMENT



The regular meeting of the Clare City Commission was called to order at 6:00 p.m. in the Commission Chambers by Mayor Pat Humphrey who led the Pledge of Allegiance. Present were: Commissioners Bob Bonham, Pat Humphrey, Carolyn (Gus) Murphy, Karla Swanson and Jean McConnell. Absent: None. Also present were Ken Hibl, City Manager; Steven Kingsbury, Treasurer and Finance Director; Brian Gregory, Police Chief; Sergeant Ken Chinavare, Reserve Officer; and Diane Lyon, City Clerk.

2. CONSENT AGENDA:

Moved by Commissioner McConnell second by Commissioner Murphy to approve the items listed with an asterisk (\*) (Agenda, Minutes, Board and Committee Appointments, Communications, and Bills) that are considered to be routine by the City Commission. Ayes: All. Nays: None. Absent: None. *Motion Carried.*

3. \*APPROVAL OF MINUTES:

*Approved By Consent Agenda.*

4. \*APPROVAL OF AGENDA:

*Approved By Consent Agenda.*

5. PUBLIC COMMENT: None.

6. UNFINISHED BUSINESS: None.

7. NEW BUSINESS:

**A. RECOGNITION-CLARE POLICE DEPARTMENT OFFICER OF THE YEAR & RESERVE OFFICER OF THE YEAR**

Each year the Clare Police Department selects its officers of the year and those officers are invited to a scheduled City Commission meeting for appropriate acknowledgement and recognition. Selection is based on a broad spectrum of criteria, to include performance and accomplishments. This year, the CPD took a totally different approach. As they felt it would be improper to select only one officer for each of the two categories (full & part-time and reserve), they've designated the entire full & part-time force and the entire reserve force as its 2015 Officer of the Year and Reserve Officer of the Year, respectively. Chief Gregory and SGT Chinavare were present at Monday's meeting to represent all the full-time, part-time, and reserve officers of the Department for acknowledgement by presentation of a Mayor's Key of Excellence.

**B. 2016 POVERTY EXEMPTION INCOME LEVELS**

Public Act 390 of 1994 requires each governing body to approve a Poverty Exemption Application to be administered by the municipalities appointed Board of Review. Furthermore, Public Act 390 requires the governing body to annually approve income levels for the Board of Review to follow in their review of property tax poverty exemption applications from owners of residential properties. Public Act 390 along with other applicable bulletins and regulations from the State Tax Commission provide the federal poverty income levels, the required asset tests and other procedural requirements for the poverty exemption application.

The City's Assessor, Mrs. Edie Hunter, has prepared the Poverty Exemption Application for 2016 including the federal poverty levels to be used by the Board of Review. Mrs. Hunter will assist the City of Clare's Board of Review in their consideration of applications under the provisions of Public Act 390 to insure compliance.

Motion by Commissioner Bonham second by Commissioner Swanson to approve the 2016 Poverty Exemption Income Levels and Poverty Exemption Application by adoption of Resolution 2016-001. Roll call vote: Yeas: Commissioners Bob Bonham, Pat Humphrey, Carolyn (Gus) Murphy, Jean McConnell, and Karla Swanson. Nays: None. Absent: None. *Motion Carried.*

**C. RENEWAL OF FARM LEASE AGREEMENTS WITH RAWSON FARMS**

The City currently enjoys two lease agreements with Rawson Farms to allow Rawson Farms to farm 152.89 acres of property at the Clare Airport and to farm 15.07 acres in

the South Industrial Park owned by the Clare Industrial Corporation. Both leases have expired. The City Commission is asked to renew both leases.

Motion by Commissioner McConnell second by Commissioner Murphy to approve the renewal of the farm lease agreements by adoption of Resolutions 2016-002 & 2016-003. Roll call vote: Yeas: Commissioners Bob Bonham, Pat Humphrey, Carolyn (Gus) Murphy, Jean McConnell, and Karla Swanson. Nays: None. Absent: None. *Motion Carried.*

**D. SALE OF CITY PROPERTY-USED POLICE VEHICLE**

The City solicited bids for the sale of an excess 2010 used police vehicle. Four bids were received. The City Commission is asked to approve the bids and authorize the sale of the property.

Motion by Commissioner Swanson second by Commissioner Murphy to approve the bids and authorize the sale of the vehicle by adoption of Resolution 2016-004. Roll call vote: Yeas: Commissioners Bob Bonham, Pat Humphrey, Carolyn (Gus) Murphy, Jean McConnell, and Karla Swanson. Nays: None. Absent: None. *Motion Carried.*

**I. \*BOARD & COMMITTEE APPOINTMENT-PLANNING COMMISSION (BRETT MOSER)**

*Approved by Consent Agenda. Resolution 2016-005.*

8. **TREASURER'S REPORT**

The Treasurer presented his report.

9. **CITY MANAGER'S REPORT**

ZBA & Planning Commission Meetings. The ZBA and the Planning Commission will both meeting in January: the ZBA on Jan 11th to consider a use variance for the former 415 Building to consider a request to allow six apartments to be housed in the building. The DDA and Planning Commission will also meet to consider the request: the former on Jan 8th and the latter on Jan 13th. As a reminder, the Planning Commission and City Commission will also hold their joint meeting on Jan 13th.

Clare Depot Final Report. The basement project is essentially completed; the final report is provided for information.

City Office Holiday Hours. City offices will be closed on Dec 31st & Jan 1st for the holidays.

Addendum(s)

Downtown District Historic Designation

A hearing will be held on Friday, January 15 at 10:00 am at the Michigan State Housing Authority in Lansing, to consider nomination of the Clare Downtown Historic District to the National Register of Historic Places by the Michigan Historic Preservation Review Board.

Clare Depot. The caboose purchased by Clare Depot Preservation, Inc. will be delivered to the depot site on Tuesday, January 5, 2016.

MMDC Meeting. MMDC will be hosting an informational meeting at 8:00 am the Doherty Hotel on Tuesday, January 19<sup>th</sup>, 2016.

10. **\*COMMUNICATIONS**

*Approved By Consent Agenda.*

Charter Newsletter. The most recent Charter Communicator was provided for information.

Notice of Dismissal. The City received an order of dismissal related to a petition concerning property located at 1602 North McEwan.

Zoning Compliance. The City issued a letter of zoning compliance approval to Witch's & Wizards Ice Cream.

Bureau of Elections News. The City's most recent newsletter was provided for information.

MAMC Notice of Pending Legislation. The Michigan Association of Municipal Clerks has provided information pertaining to proposed legislation relating to elections.

2016 Board and Committee Meeting Schedules. The 2016 Board and Committee Meeting schedules were provided for information.

11. EXTENDED PUBLIC COMMENT: Mr. Jacob Link introduced himself and announced his candidacy for State Representative.
12. COMMISSION DISCUSSION TOPICS: None.
13. \*APPROVAL OF BILLS  
*Approved By Consent Agenda.*
14. ADJOURNMENT  
Motion by Commissioner McConnell second by Commissioner Swanson to adjourn the meeting. Ayes: All. Nays: None. Absent: None. *Motion Carried.* Meeting adjourned at 6:25 p.m.

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Pat Humphrey, Mayor

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Diane Lyon, City Clerk

## AGENDA REPORT

TO: Mayor Pat Humphrey & the Clare City Commission  
FROM: Ken Hibl, City Manager  
DATE: January 14, 2016  
RE: Approval of Hatton Landfill Gas Monitoring Plan – Mr. Dan Whalen

For the Agenda of January 18, 2016

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*Background.* The City is required to develop and implement a gas monitoring plan for the Hatton Township Landfill. Under the umbrella of the contractual agreement we have in place with Williams & Works, we asked Dan Whalen, our designated landfill consultant, to develop the plan. He has done so. The Plan requires the review and approval of the City Commission prior to implementation by the City's Water/Wastewater Department.

Dan is scheduled to present the Plan to the Commission at Monday's meeting. Lisa Chadwick of MDEQ has been invited to attend the presentation.

*Issues & Questions Specified.* Should the City Commission approve the proposed Gas Monitoring Plan?

*Alternatives.*

1. Approve the Plan as presented.
2. Approve the Plan with modification(s)/amendment(s).
3. Direct that a new Plan be created.
4. Set aside decision regarding this matter to a later date.

*Financial Impact.* There will be some initial costs to install the monitoring posts/sites, but those costs will be for materials (PVC pipe, concrete, etc) as we believe we can install the monitoring wells ourselves. The most expensive aspect will be the purchase of gas monitoring equipment (est.\$8K ); annual maintenance and calibration costs are expected to be no more than \$1.5K annually.

*Recommendation.* I recommend that the City Commission approve the Gas Monitoring Plan by adoption of Resolution 2016-006.

*Attachment.* Resolution 2016-006.

**RESOLUTION 2016-006**

**A RESOLUTION OF THE CLARE CITY COMMISSION APPROVING A PROPOSED GAS MONITORING PLAN FOR THE HATTON TOWNSHIP LANDFILL.**

**WHEREAS**, the City of Clare is the owner of the Hatton Township Landfill and therein is being held responsible and accountable by the State of Michigan for any contamination emanating from said landfill site, to include gaseous contamination ; and

**WHEREAS**, in order to determine what, if any, levels of gaseous contamination if being expelled into the surrounding environment, the State of Michigan has directed that the City develop and implement a Gas Monitoring Plan for said Landfill; and

**WHEREAS**, the City has a long-standing contractual and work relationship with Williams & Works, an environmental consulting firm located in Grand Rapids, Michigan; and

**WHEREAS**, the City requested, under the terms of its existing contract with said firm, to develop a Gas Monitoring Plan for the Hatton Township Landfill that would satisfy the requirements of the State of Michigan; and

**WHEREAS**, said firm has completed said Plan, and the Clare City Staff has reviewed said Plan and recommended that the Plan be approved; and

**WHEREAS**, the City Commission has reviewed said Plan and the recommendation of its staff and determined approval and implementation of said Plan serves the City's interests and the interests of the Public. .

**NOW THEREFORE BE IT RESOLVED** that the City Commission of the City of Clare hereby approves a Gas Monitoring Plan for the Hatton Township Landfill, said Plan presented to the Clare City Commission at a scheduled public meeting on this date and directs that the Clare City Manager take actions necessary to ensure the Plan is implemented.

**ALL RESOLUTIONS AND PARTS OF RESOLUTIONS INSOFAR AS THEY CONFLICT WITH THE PROVISIONS OF THIS RESOLUTION BE AND THE SAME ARE HEREBY RESCINDED.**

The Resolution was introduced by Commissioner \_\_\_\_\_ and supported by Commissioner \_\_\_\_\_. The Resolution declared adopted by the following roll call vote:

**YEAS:**

**NAYS:**

**ABSENT:**

Resolution approved for adoption on this 18<sup>th</sup> day of January 2016.

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Diane M. Lyon, City Clerk

## AGENDA REPORT

TO: Mayor Pat Humphrey & the Clare City Commission  
FROM: Ken Hibl, City Manager  
DATE: January 14, 2016  
RE: PA 269

For the Agenda of January 18, 2016

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*Background.* The state recently passed legislation that precludes/prohibits local taxing entities (municipalities, townships, schools, libraries, counties, road commissions, etc.) from using any form or source of media (newsletters, television, infomercials, brochures) that is in any way, shape, or manner funded by tax dollars to inform voters regarding ballot or referendum issues. A detailed explanation regarding the background of the new law and its implications on local jurisdictions is outlined in the attached Issue Summary document.

The Michigan Municipal League (MML) has taken the lead in a coalition attempt to repeal or modify the law and have asked local governmental units to adopt a resolution (proposed sample att'd) urging their respective legislators to repeal or amend PA 269. The City Commission is asked to adopt the proposed resolution.

*Issues & Questions Specified.* Should the City Commission adopt a suggested resolution urging the repeal or amendment of PA 269?

*Alternatives.*

1. Adopt the suggested resolution.
2. Do not adopt the resolution.
3. Set aside decision regarding this matter to a later date.

*Financial Impact.* There is no direct fiscal impact related to adopting the resolution. But if the law is not repealed or amended, there is the potential to dramatically limit the actions local units of government can take to inform their electorate regarding ballot issues – which in turn has creates a greater probability that local referendum actions will not be supported by voters.

*Recommendation.* I recommend that the City Commission adopt the attached Resolution 2016-007.

*Attachments.*

1. Issue Summary Document.
2. Sample Resolution.
3. Resolution 2016-007.

## Explanation and Talking Points on PA 269/SB 571:

**History:** SB 571 was initially a non-controversial 12-page bill that had bipartisan support. But on late Wednesday night (Dec. 17, 2015) the House brought the bill up for consideration and a substitute version was adopted that increased the 12-page bill to 53 pages in length. This included inserting new language into Section 57 of the existing act that deals with permissible and prohibited activities by public bodies on election-related issues. This language was inserted without any notice to the League or other local government organizations and moved without any public testimony, let alone public awareness of what was in the new version of the bill. The bill was passed around 10:30 pm Dec. 17 largely along party lines and sent to Governor Snyder for his signature.

The new language in Section 57 states:

(3) EXCEPT FOR AN ELECTION OFFICIAL IN THE PERFORMANCE OF HIS OR HER DUTIES UNDER THE MICHIGAN ELECTION LAW, 1954 PA 116, MCL 168.1 TO 168.992, A PUBLIC BODY, OR A PERSON ACTING FOR A PUBLIC BODY, SHALL NOT, DURING THE PERIOD 60 DAYS BEFORE AN ELECTION IN WHICH A LOCAL BALLOT QUESTION APPEARS ON A BALLOT, USE PUBLIC FUNDS OR RESOURCES FOR A COMMUNICATION BY MEANS OF RADIO, TELEVISION, MASS MAILING, OR PRERECORDED TELEPHONE MESSAGE IF THAT COMMUNICATION REFERENCES A LOCAL BALLOT QUESTION AND IS TARGETED TO THE RELEVANT ELECTORATE WHERE THE LOCAL BALLOT QUESTION APPEARS ON THE BALLOT.

In the days and weeks following approval of SB 571, many legislators—both Republicans and Democrats—said they did not fully read or know what was in the amended language. Some Republicans, after reading the bill and learning of its full negative implications and many unanswered questions, even said they encouraged the governor to veto the bill.

Despite the many concerns raised about the bill, Governor Snyder signed it into law Wednesday, Jan. 6, 2016. The governor, in a somewhat unusual move, [sent out a letter](#) explaining why he signed the legislation despite the many unknowns and questions about the bill.

In his letter, the governor also called on the Legislature to enact new legislation to address the many concerns raised by the Michigan Municipal League and other organizations. Here is an excerpt from that letter:

*However, recognizing that many local governmental entities and schools have raised concerns regarding confusion with the new language in section 57, I am calling on the Legislature to enact new legislation to address those concerns, and clarify that the new language does not impact the expression of personal views by a public official, the use of resources or facilities in the ordinary course of business, and that it is intended only to prohibit the use of targeted, advertisement style mass communications that are reasonably interpreted as an attempt to influence the electorate using taxpayer dollars. Local governmental entities and schools should still be allowed to distribute basic information about an election including the proposed or final ballot language and the date of the election. This is keeping within the spirit of the existing restrictions in the Act. The Senate Majority Leader and the Speaker of the House have agreed to work together on follow-up legislation clarifying the provision in section 57 of the Act in time for the March 2016 election.*

New legislation to “fix” PA 269/SB 571 could be dropped in the Legislature as early as next week (week of Jan 11, 2016).

The League and several other organizations, including the Michigan Association of Counties, Michigan Townships Association, Michigan Association of School Boards, Michigan Association of School Administrators, believe there are significant constitutional and legal questions regarding PA 269, including a potential ban on freedom of speech. Repealing the provision is the only way to guarantee officials will be able to continue to give voters the facts. Ironically, Section 57, prior to the new language in SB 571, already provided the controls lawmakers were seeking.

**Specific concerns with the new language:**

- The previous language in Section 57 (prior to the amendments) appropriately provided an allowance of elected and appointed officials to express their views without fear of violating the act. This new subsection does not appear to account for that allowance and could be read as a ban on freedom of speech.
- The prohibition on any communication by television that references a local ballot question would seem to put every public access broadcast of a city council meeting at risk for violating this new provision. There is also no allowance for a public broadcast of a debate or voter forum, even if that forum is hosted by a third party.
- Community newsletters, and potentially even election-day reminders, that are mailed to residents could be banned under this language.
- Because this language specifically bans communication on only local ballot questions, the provision creates inconsistent treatment between communicating with residents on statewide ballot questions versus local questions.
- Any violation of this section puts a community at risk for a state fine of up to \$20,000 and for an individual a fine of up to \$1,000 and/or a year in jail.
- Because the law took immediate effect, it places an immediate gag order on local government entities with issues on the March 8, 2016 ballot and all subsequent

elections. This impacts more than 100 cities, villages, townships, school districts, counties, and other entities that have ballot questions before the voters in the March 8 election.

In summary, this language puts an undue burden on communities and their residents, blocking access to unbiased, objective communication on the local issues that matter most to the residents in every community in Michigan. Please contact your lawmakers and tell them to repeal the new language in Section 57 of PA 269.

[View a joint statement](#) from the League and other organizations calling for a repeal of this new language.

RESOLUTION No. \_\_\_\_\_  
Opposition to Public Act 269

**CERTIFICATION**

I, \_\_\_\_\_, City Clerk for the \_\_\_Community\_\_\_, \_\_\_\_\_ County, **WHEREAS**, Governor Snyder signed into law, with immediate, effect Public Act 269 (Senate Bill 571) despite wide spread calls for a veto of this bill, including from members of his own party; and

**WHEREAS**, both the Michigan Senate and the Michigan House of Representatives passed Senate Bill 571 late into the night of December 16, 2015, just prior to recessing for the year; and

**WHEREAS**, one of the last minute amendments made to Senate Bill 571, without the knowledge of the Michigan Municipal League or other local government organization, and approved without any public testimony or awareness, was the new language inserted into Section 57, subsection (3); and

**WHEREAS**, this new law prohibits a public body, or a person acting for a public body, from using public funds or resources for the purpose of communicating any information to the electorate regarding a local ballot question that is to appear on the ballot, within 60 days of an election, and

**WHEREAS**, this law places an immediate gag order on entities with ballot questions on the March 8 ballot and every election thereafter; and

**WHEREAS**, municipal elected and appointed officials have a civic and legal duty to the residents of their communities to fully inform them regarding the issues placed before them, upon which they may exercise their constitutional right to vote; and

**WHEREAS**, existing laws, including the former language in Section 57, and decades of guidance from the Michigan Secretary of State, already prohibit the use of public funds to advocate for or against ballot issues; and

**WHEREAS**, existing laws already provided for an allowance for elected and appointed officials to express their views without fear of violating the act; and

**WHEREAS**, because the new law bans only communication on *local* ballot issues, it creates inconsistent treatment of statewide ballot questions versus local initiatives; and

**WHEREAS**, there are substantial questions regarding the constitutionality and legality of the new law, including a possible ban on freedom of speech;

**NOW, THEREFORE, BE IT RESOLVED**, that the City/Village Council/Commission of the City/Village of \_\_\_\_\_ calls for an immediate repeal of the new language in Section 57, subsection (3) of PA 269 of 2016; and

**NOW, THEREFORE, BE IT FINALLY RESOLVED**, that a copy of this Resolution be forwarded to the city's/village's state representatives in the Michigan House of Representatives and the Michigan Senate.

Michigan do hereby certify that the foregoing Resolution No. \_\_\_\_\_ was offered by Councilperson \_\_\_\_\_ and supported by Councilperson \_\_\_\_\_ and same was duly passed at a regular meeting of the City Council in the City Hall, held on \_\_\_\_\_ January \_\_\_\_\_, 2016, and that the vote was as follows:

Yeas:

Nays:

Absent:

## RESOLUTION 2016-007

### A RESOLUTION OF THE CLARE CITY COMMISSION DECLARING ITS OPPOSITION TO PUBLIC ACT 269.

**WHEREAS**, both the Michigan Senate and the Michigan House of Representatives passed Senate Bill 571 late on the night of December 16, 2015, just prior to recessing for the year; and

**WHEREAS**, one of the last minute amendments made to Senate Bill 571, without the knowledge of the Michigan Municipal League or other local government organization, and approved without any public testimony or awareness, was the new language inserted into Section 57, subsection (3); and

**WHEREAS**, this new law prohibits a public body, or a person acting for a public body, from using public funds or resources for the purpose of communicating any information to the electorate regarding a local ballot question that is to appear on the ballot, within 60 days of an election, and

**WHEREAS**, this law places an immediate gag order on entities with ballot questions on the March 8 ballot and every election thereafter; and

**WHEREAS**, municipal elected and appointed officials have a civic and legal duty to the residents of their communities to fully inform them regarding the issues placed before them, upon which they may exercise their constitutional right to vote; and

**WHEREAS**, existing laws, including the former language in Section 57, and decades of guidance from the Michigan Secretary of State, already prohibit the use of public funds to advocate for or against ballot issues; and

**WHEREAS**, existing laws already provided for an allowance for elected and appointed officials to express their views without fear of violating the act; and

**WHEREAS**, because the new law bans only communication on *local* ballot issues, it creates inconsistent treatment of statewide ballot questions versus local initiatives; and

**WHEREAS**, there are substantial questions regarding the constitutionality and legality of the new law, including a possible ban on freedom of speech;

**NOW THEREFORE, BE IT RESOLVED**, that the City Commission of the City of Clare hereby calls for an immediate repeal of the new language in Section 57, subsection (3) of PA 269 of 2016.

**NOW THEREFORE BE IT FINALLY RESOLVED** that the City Commission of the City of Clare directs its City Clerk to forward a certified copy of this Resolution to Representative Joel Johnson in the Michigan House of Representatives and to forward a second certified copy of this Resolution to Senator Judy Emmons in the Michigan Senate.

**ALL RESOLUTIONS AND PARTS OF RESOLUTIONS INSOFAR AS THEY CONFLICT WITH THE PROVISIONS OF THIS RESOLUTION BE AND THE SAME ARE HEREBY RESCINDED.**

**The Resolution was introduced by Commissioner \_\_\_\_\_ and supported by Commissioner \_\_\_\_\_. The Resolution declared adopted by the following roll call vote:**

**YEAS:**

**NAYS:**

**ABSENT:**

Resolution approved for adoption on this 18<sup>th</sup> day of January 2016.

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Diane M. Lyon, City Clerk

## AGENDA REPORT

TO: Mayor Pat Humphrey & the Clare City Commission  
FROM: Ken Hibl, City Manager  
DATE: January 14, 2016  
RE: Intergovernmental Agreement – Assessor Services

For the Agenda of January 18, 2016

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*Background.* We have been attempting for nearly a decade to find an economical and efficient means to manage our assessing services. We presently (and have been for about eight years) contract for assessing services with BS&A. They are a great company, generally provide great customer service and have a very talented staff. And they provide us a top-notch assessor (Ms. Edie Hunter). But even though we enjoy a contractual agreement with them, we remain at their mercy in respect to costs, scheduling, and management of the assessing services.

Our goal has been to share assessing services with other local municipalities. On two occasions we were within a pen-stroke away from attaining that goal. But each time one or another party backed out for sundry reasons (a city manager moved on; the assessor we were courting received an offer he couldn't refuse). But we believe we finally have all the pieces aligned to attain our goal.

Our proposal is that we hire Edie Hunter, the BS&A employee who presently provides us assessing services one day per week, as our full-time employee and contract her services as an assessor to the City of Ithaca (Edie also provides Ithaca their current assessing services one day per week) through an intergovernmental agreement for two days per week, thereby off-setting our costs to hire her while concurrently providing us an opportunity to expand our assessing services and simultaneously use Edie's talents in the much-needed area of code enforcement that we discussed at last night's joint meeting with our Planning Commission.

We discussed the proposal with Ithaca's city manager yesterday. He is in full agreement with the proposal and believes his council will likewise accept the proposal (Ithaca was one of the municipalities who previously attempted to partner with us in this venture). Ithaca will formally consider the proposal at a scheduled meeting on January 19<sup>th</sup> if we receive your approval to move forward at our January 18<sup>th</sup> meeting. Edie has agreed to this proposal so long as we allow her to continue additional assessing services she presently provides to the township where her residence is located; allowing her to do so would make her "whole" in respect to the wages and benefits she presently receives from her current employer.

As with any proposal of this nature, there are advantages and disadvantages. These are the primary ones in each category:

Advantages.

- Allows us to control our current and future assessing needs.

- Presently allows us to use a portion of Edie’s talents for our current great need in the arena of code enforcement. While this is not the “perfect” solution for that need, it will serve as a temporary improvement until we are in a position to hire a part-time code enforcement officer – and it allows us to do so for less cost.  
Disadvantages.
- Requires us to assume some risk of hiring a full-time employee and have to absorb all the costs or find another municipal partner should Ithaca decide to withdraw from the inter-gov agreement.

If the City Commission is in agreement with this proposal, we ask that you approve the suggested intergovernmental agreement with Ithaca, which is being crafted by our City Attorney and will be provided to you at Monday’s meeting. The basic elements of the proposed intergovernmental agreement are a three-year contract wherein we provide two days of Edie’s services to Ithaca for a cost of \$39,495 annually (\$380 daily) with a 120-day “out” clause for both parties.

The second element we ask the Commission to consider is a five-year contract (*copy att’d*) with Edie.

Issues & Questions Specified. Should the City Commission approve an intergovernmental agreement with Ithaca and an employment contract with Edie Hunter?

Alternatives.

1. Approve the inter-gov agreement and the employment contract.
2. Disapprove this proposal.
3. Set aside decision regarding this matter to a later date.

Financial Impact. The total cost of Edie’s employment contract is \$78,990 annually (\$45K wages and \$33.99K for benefits, to include health care and retirement). One half (\$39,395) of these costs would be absorbed by Ithaca. In comparison to our current situation, we are paying BS&A \$600 for one day of Edie’s services. This proposal drops our daily cost to \$380 per day and provides us the advantage of a second day of her services for code enforcement.

Recommendation. I recommend that the City Commission approve the proposed Intergovernmental Agreement with the City of Ithaca by adopt the attached Resolution 2016-008 (*copy att’d*). I further recommend that the City Commission approve a five-year employment contract with Edie Hunter by adoption of Resolution 2016-009 (*copy att’d*).

Attachments.

1. Intergovernmental Agreement (to be provided separately upon completion of drafting).
2. Employment Contract.
3. Resolution 2016-008.
4. Resolution 2016-009.

**RESOLUTION 2016-008**

**A RESOLUTION OF THE CLARE CITY COMMISSION APPROVING AN INTERGOVERNMENTAL AGREEMENT FOR ASSESSING SERVICES WITH THE CITY OF ITHACA.**

**WHEREAS**, the City Manager and the City Treasurer & Finance Director have proposed to the City Commission that the City hire its current contracted assessor as a full-time employee and subsequently enter into an intergovernmental agreement for assessing services with the City of Ithaca to defray one-half the costs of doing so; and

**WHEREAS**, Ms. Edie Hunter, the City's current contracted assessor has agreed to said proposal; and

**WHEREAS**, the City of Ithaca has agreed in principle to be a party to said proposal; and

**WHEREAS**, the City Staff has demonstrated the advantages of said proposal, to include the fiscal advantages garnered while providing an opportunity to improve its present code enforcement inadequacies; and

**WHEREAS**, the City Commission has considered and reviewed said proposal and determined approval is in the City's long-term best interests.

**NOW THEREFORE BE IT RESOLVED** that the City Commission of the City of Clare hereby approves a an intergovernmental agreement for assessing services with the City of Ithaca, the terms and provisions of said services as outlined therein.

**ALL RESOLUTIONS AND PARTS OF RESOLUTIONS INsofar AS THEY CONFLICT WITH THE PROVISIONS OF THIS RESOLUTION BE AND THE SAME ARE HEREBY RESCINDED.**

The Resolution was introduced by Commissioner \_\_\_\_\_ and supported by Commissioner \_\_\_\_\_. The Resolution declared adopted by the following roll call vote:

**YEAS:**

**NAYS:**

**ABSENT:**

Resolution approved for adoption on this 18<sup>th</sup> day of January 2016.

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Diane M. Lyon, City Clerk

**RESOLUTION 2016-009**

**A RESOLUTION OF THE CLARE CITY COMMISSION APPROVING AN EMPLOYMENT CONTRACT WITH MS. EDIE HUNTER.**

**WHEREAS**, the City presently enjoys the contracted services of Ms. Edie Hunter as the appointed City Assessor for the City of Clare, said services provided under contract with BS&A; and

**WHEREAS**, the City's Manager and the City's Treasurer & Finance Director have proposed that it is far more fiscally and operationally prudent to terminate the services contract for assessing with BS&A and employ Ms. Hunter as its full-time Assessor and subsequently offer Ms. Hunter's assessing services to other local municipalities under the terms of an intergovernmental agreement; and

**WHEREAS**, the City Commission has considered said proposal and deemed it prudent to approve.

**NOW THEREFORE BE IT RESOLVED** that the City Commission of the City of Clare hereby approves an employment contract for Ms. Edie Hunter, the terms, conditions, stipulations, and provisions of said employment contract as outlined therein.

**WHEREAS**, the City Commission delegates the needed authority to execute said employment agreement with Ms. Hunter to its City Manager.

**ALL RESOLUTIONS AND PARTS OF RESOLUTIONS INSOFAR AS THEY CONFLICT WITH THE PROVISIONS OF THIS RESOLUTION BE AND THE SAME ARE HEREBY RESCINDED.**

**The Resolution was introduced by Commissioner \_\_\_\_\_ and supported by Commissioner \_\_\_\_\_. The Resolution declared adopted by the following roll call vote:**

**YEAS:**

**NAYS:**

**ABSENT:**

Resolution approved for adoption on this 18<sup>th</sup> day of January 2016.

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Diane M. Lyon, City Clerk

## AGENDA REPORT

TO: Mayor Pat Humphrey & the Clare City Commission  
FROM: Ken Hibl, City Manager  
DATE: January 14, 2016  
RE: Appointment of Fiscal Oversight & Budget Committee

For the Agenda of January 18, 2016

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*Background.* Mayor Pro Tem Jean McConnell and Commissioner Bob Bonham serve as the City Commission's appointees on the City's Fiscal Oversight & Budget Committee. This committee serves a tremendously important role in oversight and guidance in respect to the City's annual operating budget. But the City Charter prohibits standing committees – allows only ad hoc committees of the City Commission. Consequently, the City Commission reappoints two of its member annually to comply with the provisions of the City Charter, thus giving the Commission an opportunity to change or retain membership on this ad hoc committee. And as one of the primary functions of the Committee is to provide initial oversight in the preparation of the City's annual budget, we routinely ask the City Commission to appoint this ad hoc committee in January or February to coincide with budget preparation.

*Issues & Questions Specified.* Should the City Commission appoint two of its members to serve as its ad hoc Fiscal Oversight & Budget Committee?

*Alternatives.*

1. Appoint two members to its ad hoc Fiscal Oversight & Budget Committee.
2. Do not appoint this ad hoc committee.
3. Set aside decision regarding this matter to a later date.

*Financial Impact.* N/A.

*Recommendation.* I recommend that the City Commission appoint two of its members to the City Commission's ad hoc Fiscal Oversight & Budget Committee by adoption of Resolution 2016-010.

*Attachment.* Resolution 2016-010.

**RESOLUTION 2016-010**

**A RESOLUTION OF THE CLARE CITY COMMISSION APPOINTING TWO OF ITS MEMBERS TO SERVE AS ITS AD HOC FISCAL OVERSIGHT & BUDGET COMMITTEE.**

**WHEREAS**, the City Commission historically appoints two of its members to serve as members of its ad hoc Fiscal Oversight & Budget Committee prior to the commencement of its annual budget preparation; and

**WHEREAS**, said committee serves a tremendously important role in oversight and guidance in respect to the City's annual operating budget; and

**WHEREAS**, the City Commission has determined it is prudent and wise to continue its historic appointment of two of its members to serve as members of said ad hoc committee.

**NOW THEREFORE BE IT RESOLVED** that the City Commission of the City of Clare hereby appoints \_\_\_\_\_ and \_\_\_\_\_ to serve as members of the ad hoc Fiscal Oversight & Budget Committee, said Committee to provide guidance and oversight to the City Staff in all fiscal matters of the City, but in particular in respect to the budget process for the 2016/2017 budget, and to provide the full City Commission its comments, recommendations, and opinions related to all fiscal matters of the City.

**ALL RESOLUTIONS AND PARTS OF RESOLUTIONS INsofar AS THEY CONFLICT WITH THE PROVISIONS OF THIS RESOLUTION BE AND THE SAME ARE HEREBY RESCINDED.**

**The Resolution was introduced by Commissioner \_\_\_\_\_ and supported by Commissioner \_\_\_\_\_. The Resolution declared adopted by the following roll call vote:**

**YEAS:**

**NAYS:**

**ABSENT:**

Resolution approved for adoption on this 18<sup>th</sup> day of January 2016.

---

Diane M. Lyon, City Clerk

## AGENDA REPORT

TO: Mayor Pat Humphrey & the Clare City Commission  
FROM: Ken Hibel, City Manager  
DATE: January 14, 2015  
RE: \*Board & Committee Appointments – Clare Downtown Development Authority  
(Jim Allen & Al Iacco)

For the Agenda of January 18, 2016

*\*Note: This is a Consent Agenda item and is considered as routine by the City Commission. As such, this matter shall be automatically enacted by one motion with all other Consent Agenda items unless a Commissioner or citizen requests this item be individually discussed, in which event it shall be removed from the Consent Agenda and considered and acted upon in its designated sequence on the approved Clare City Commission agenda of January 18, 2016.*

---

Background. The terms of two of our longest-tenured DDA members, Jim Allen and Al Iacco, have expired. Both individuals have agreed to serve another term of appointment at the will of the Clare City Commission. At a meeting on Jan 8, 2016, the DDA unanimously recommended that the City Commission reappoint both individuals; the Commission is asked to do so.

Issues & Questions Specified. Should the City Commission reappoint Messrs. Jim Allen and Al Iacco to serve another term as members of the Clare Downtown Development Authority?

Alternatives.

1. Reappoint both individuals to serve another three-year term.
2. Reappoint both individuals to serve another term less than or more than three years.
3. Reappoint one but not the other.
4. Appoint neither of them and appoint other individuals to replace them.
5. Do not appoint anyone to fill the expired positions.
6. Set aside decision regarding this matter to a later date.

Financial Impact. There is no direct cost to the City. However, it is imperative that the City maintain a full slate of appointees on all its boards and committees to ensure the efficient and effective management of the City – and in the case of the DDA, it is even more imperative to do so as this entity is semi-autonomous and manages its own revenue stream as well as having taxing authority.

Recommendation. I recommend that the City Commission reappoint Messrs. Allen and Iacco to continue serving as voting members of the Clare DDA by adoption of Resolution 2016-011.

Attachment. Resolution 2016-011.

## **RESOLUTION 2016-011**

### **A RESOLUTION OF THE CLARE CITY COMMISSION REAPPOINTING MESSRS. JIM ALLEN AND AL IACCO TO CONTINUE SERVING AS VOTING MEMBERS OF THE CITY OF CLARE DOWNTOWN DEVELOPMENT AUTHORITY.**

**WHEREAS**, the appointed terms of Messrs Jim Allen and Al Iacco, who are both long-tenured members of the Clare Downtown Development Authority, have expired; and

**WHEREAS**, said individuals have agreed to serve another term in said positions at the will of the Clare City Commission; and

**WHEREAS**, the Clare DDA, at a scheduled public meeting, unanimously and with forethought and due consideration, recommended that both individuals be reappointed to to continue serving in said positions; and

**WHEREAS**, the City Commission duly considered said recommendation and determined that said individuals are essential to the ongoing efficiency and effectiveness of the Clare DDA.

**NOW THEREFORE BE IT RESOLVED** that the City Commission of the City of Clare hereby approves the reappointment of Messrs. Jim Allen and Al Iacco to continue servicing as voting members of the Clare Downtown Development Authority, said reappointments effective the 18th day of January 2016 and terminating on the 17<sup>th</sup> day of January 2019.

**BE IT FURTHER RESOLVED** that said appointments are voluntary and without compensation and that said appointees may resign their appointment by providing the Mayor of Clare written notice of his intention to do so.

**BE IT FURTHER RESOLVED** that said appointments is an at-will appointment of the Mayor of the City of Clare and can be revoked, terminated or rescinded by the Mayor at his/her discretion with or without stated cause or prejudice and without prior notice.

**ALL RESOLUTIONS AND PARTS OF RESOLUTIONS INsofar AS THEY CONFLICT WITH THE PROVISIONS OF THIS RESOLUTION BE AND THE SAME ARE HEREBY RESCINDED.**

The Resolution was introduced by Commissioner \_\_\_\_\_ and supported by Commissioner \_\_\_\_\_. The Resolution declared adopted by the following roll call vote:

**YEAS:**

**NAYS:**

**ABSENT:**

Resolution approved for adoption on this 18<sup>th</sup> day of January 2016.

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Diane M. Lyon, City Clerk

**To:** Mayor Pat Humphrey and the Clare City Commission  
**From:** Steven J. Kingsbury, MBA, CPFA, MiCPT  
Treasurer, Finance Director and  
Director of Information Technology  
**Date:** January 14, 2016  
**Reference:** Treasurer's Report for January 18, 2016

**Account Reconciliation Report:** All accounts of the City of Clare are in balance as of December 31, 2015.

**Cash and Investment Report:** Enclosed you will find a summary report of all cash and investment accounts of the City reported by bank of deposit as of December 31, 2015.

**Cash Summary By Fund Report:** Enclosed you will find a summary report by operating fund of all cash and investment balances of the City as of December 31, 2015.

**Quarterly Investment Report:** Enclosed you will find a complete listing of the investments held by the City of Clare as of December 31, 2015.

**Revenue and Expenditure Report:** Enclosed you will find a Summary Revenue and Expenditure Report (Unaudited) of the City of Clare prepared as of December 31, 2015.

**Balance Sheet:** Enclosed you will find a Comparative Balance Sheet (Unaudited) of the City of Clare prepared as of December 31, 2015.

**Utility Billing System Reconciliation and Receivable Report:** Enclosed you will find the December 2015 Utility System Reconciliation Summary Report along with the first and last page of the accounts receivable report prepared as of January 4, 2016.

**CITY OF CLARE**  
**CASH AND INVESTMENT SUMMARY (UNAUDITED) BY BANK**  
**From 12/01/2015 to 12/31/2015**

<u>Financial Institution/Account Description</u>	<u>Interest Rates</u>	<u>Balance 12/1/15</u>	<u>Total Increases</u>	<u>Total Decreases</u>	<u>Balance 12/31/15</u>
<b><u>City of Clare Accounts</u></b>					
Chemical Bank/Consolidated Account	0.050%	\$ 145,381.84	\$ 981,270.60	\$ 957,322.38	169,330.06
Chemical Bank/Rural Development Bond & Interest Acct	0.020%	39,378.66	0.67	-	39,379.33
Chemical Bank/Rural Development RRI Acct	0.020%	34,099.00	0.58	-	34,099.58
Chemical Bank/USDA Sewer Bond Pmt Reserve Acct	0.020%	1,125.10	0.02	-	1,125.12
Chemical Bank/USDA Sewer Bond RRI Reserve Acct	0.020%	3,527.55	0.06	-	3,527.61
Chemical Bank/USDA Water Bond Pmt Reserve Acct	0.020%	1,875.15	0.03	-	1,875.18
Chemical Bank/USDA Water Bond RRI Reserve Acct	0.020%	3,226.75	0.05	-	3,226.80
Mercantile/Money Market Account	0.100%	73,751.79	5.66	-	73,757.45
Chemical Bank/Current Property Tax Account	0.050%	4,517.27	446,458.66	3,913.01	447,062.92
Petty Cash and Cash on Hand	N/A	450.00	-	-	450.00
Chemical Bank/ACH Receipt Acct	0.02%	1,000.00	-	-	1,000.00
Chemical Bank/Repurchase Agreements	0.2% to 0.3%	2,100,000.00	200,000.00	500,000.00	1,800,000.00
MMCAA - Fiduciary Account for the Railroad Depot	N/A	120,013.63	-	-	120,013.63
Mercantile/Hatton Township Landfill Trust Fund	0.900%	210,505.79	-	10,500.00	200,005.79
<b>Total - City of Clare Accounts</b>		<b><u>\$ 2,738,852.53</u></b>	<b><u>\$ 1,627,736.33</u></b>	<b><u>\$ 1,471,735.39</u></b>	<b><u>\$ 2,894,853.47</u></b>
<b><u>City of Clare Component Unit Accounts</u></b>					
Chemical Bank DDA Account	0.050%	66,420.92	2.65	5,840.02	60,583.55
<b>Total - City of Clare Component Unit Accounts</b>		<b><u>\$ 66,420.92</u></b>	<b><u>\$ 2.65</u></b>	<b><u>\$ 5,840.02</u></b>	<b><u>\$ 60,583.55</u></b>

**CASH SUMMARY BY FUND FOR THE CITY OF CLARE**

From 12/01/2015 To 12/31/2015

ALL FUNDS (UNAUDITED)

CASH and INVESTMENT ACCOUNTS

<b>FUND</b>	<b>DESCRIPTION</b>	<b>BALANCE 12/1/2015</b>	<b>TOTAL DEBITS</b>	<b>TOTAL CREDITS</b>	<b>BALANCE 12/31/2015</b>	<b>Investment Balances 12/31/2015</b>	<b>Transactional Account Balances 12/31/2015</b>
101	General Fund	1,077,385.73	651,447.54	745,799.97	983,033.30	\$ 865,000.00	\$ 118,033.30
150	Cemetery Perpetual Care	265,464.56	570.80	600.00	265,435.36	250,000.00	15,435.36
202	Major Streets	168,807.99	14,901.96	13,929.26	169,780.69	165,000.00	4,780.69
203	Local Streets	13,284.05	11,315.22	10,642.24	13,957.03	10,000.00	3,957.03
206	Fire Fund	145,712.33	25,715.05	56,243.17	115,184.21	110,000.00	5,184.21
208	Parks and Recreation	139,788.90	31,480.98	16,321.28	154,948.60	-	154,948.60
210	Downtown Development Authority (DDA)	66,420.92	2.65	5,840.02	60,583.55	-	60,583.55
211	Sidewalk Replacement Fund	668.34	0.04	0.00	668.38	-	668.38
243	Brownfield Redevelopment Authority Fund	4,589.10	0.28	0.00	4,589.38	-	4,589.38
590	Sewer System Fund	400,925.46	85,985.64	84,056.54	402,854.56	300,000.00	102,854.56
591	Water System Fund	302,141.78	226,931.62	401,701.63	127,371.77	100,000.00	27,371.77
636	Data Processing Fund	4,535.03	10,000.55	5,456.12	9,079.46	-	9,079.46
641	Mobile Equipment Fund	1,677.74	22,375.18	19,197.76	4,855.16	-	4,855.16
703	Property Tax Fund	4,517.27	446,458.66	3,913.01	447,062.92	-	447,062.92
704	Imprest Payroll Fund	(1,151.54)	100,552.81	103,374.41	(3,973.14)	-	(3,973.14)
765	Hattan Township Landfill Trust Fund	210,505.79	0.00	10,500.00	200,005.79	200,005.79	-
<b>TOTAL - ALL FUNDS</b>		<b>\$ 2,805,273.45</b>	<b>\$ 1,627,738.98</b>	<b>\$ 1,477,575.41</b>	<b>\$ 2,955,437.02</b>	<b>\$ 2,000,005.79</b>	<b>\$ 955,431.23</b>

**NOTES:**

Parks and Recreation Fund - balance includes Grant/Donation Funds reserved for the Soccer Complex of \$68,721.68, the Skate Park of \$8,589.08, the American Flag Project of \$1,730.00 and the Depot Restoration Project of \$120,013.63.

**City of Clare**

**Schedule of Investments**

**Prepared as of**

**December 31, 2015**

**City of Clare**  
**Schedule of Investments**  
**As of December 31, 2015**

<b>NUMBER</b>	<b>ISSUED</b>	<b>AMOUNT</b>	<b>MATURITY</b>	<b>RATE</b>
4577	05/19/15	100,000.00	01/12/16	0.30%
4578	06/30/15	100,000.00	01/26/16	0.30%
4579	08/11/15	100,000.00	02/09/16	0.20%
4580	08/25/15	100,000.00	02/23/16	0.20%
4581	09/08/15	100,000.00	03/08/16	0.20%
4582	09/16/15	100,000.00	03/22/16	0.20%
4583	09/16/15	100,000.00	04/05/16	0.20%
4584	09/16/15	100,000.00	04/19/16	0.30%
4585	09/16/15	100,000.00	05/03/16	0.30%
4586	09/16/15	100,000.00	05/17/16	0.30%
4587	09/16/15	100,000.00	05/31/16	0.30%
4588	09/16/15	100,000.00	06/14/16	0.30%
4589	09/16/15	100,000.00	06/28/16	0.30%
4590	09/16/15	100,000.00	07/12/16	0.30%
4591	09/16/15	100,000.00	07/26/16	0.30%
4592	09/22/15	100,000.00	08/09/16	0.30%
4593	10/06/15	100,000.00	08/23/16	0.30%
4594	10/20/15	100,000.00	09/06/16	0.30%
	<b>Total</b>	<b><u>\$ 1,800,000.00</u></b>		

Average = 0.27%

**All of the above investments are in the form of short-term (one-year or less) Repurchase Agreements placed through Chemical Bank and are collateralized with United States Government Securities (Treasury Bills, Bonds or Agency Bonds).**

**Summary**

**Revenue and Expenditure Report**

**Prepared as of**

**December 31, 2015**

PERIOD ENDING 12/31/2015

% Fiscal Year Completed: 50.27

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

ACCOUNT DESCRIPTION	END BALANCE 06/30/2015 NORM (ABNORM)	2015-16 AMENDED BUDGET	YTD BALANCE 12/31/2015 NORM (ABNORM)	ACTIVITY FOR MONTH 12/31/2015 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 101 - GENERAL FUND						
000.000-GENERAL	2,833,824.50	2,790,881.57	1,978,461.87	108,499.43	812,419.70	70.89
931.000-TRANSFERS IN AND OTHER SOURCES	332,000.00	251,500.00	166,500.00	10,500.00	85,000.00	66.20
<b>TOTAL Revenues</b>	<b>3,165,824.50</b>	<b>3,042,381.57</b>	<b>2,144,961.87</b>	<b>118,999.43</b>	<b>897,419.70</b>	<b>70.50</b>
101.000-CITY COMMISSION	39,003.25	43,350.00	9,650.05	66.20	33,699.95	22.26
172.000-CITY MANAGEMENT/ADMINISTRATION	123,001.75	113,372.48	54,998.51	9,347.63	58,373.97	48.51
191.000-FISCAL SERVICES	128,273.46	130,473.02	63,191.96	20,202.79	67,281.06	48.43
215.000-CLERK	135,581.19	148,395.68	66,887.78	11,402.36	81,507.90	45.07
247.000-BOARD OF REVIEW	1,000.92	1,593.50	165.99	96.99	1,427.51	10.42
257.000-ASSESSOR	41,705.40	53,600.00	34,217.35	5,331.78	19,382.65	63.84
262.000-ELECTIONS	5,159.58	7,596.00	3,691.62	46.63	3,904.38	48.60
265.000-BUILDING AND GROUNDS	62,575.39	62,791.19	18,431.10	2,800.77	44,360.09	29.35
266.000-ATTORNEY	57,913.79	45,000.00	25,284.66	6,288.66	19,715.34	56.19
276.000-CEMETERY	77,470.98	74,866.41	46,186.76	4,771.31	28,679.65	61.69
301.000-POLICE	815,280.25	914,760.64	402,272.28	74,056.59	512,488.36	43.98
371.000-BUILDING INSPECTION DEPARTMENT	31,143.62	31,850.00	18,516.83	3,801.92	13,333.17	58.14
441.000-DEPARTMENT OF PUBLIC WORKS	59,427.66	46,681.62	32,792.11	10,752.60	13,889.51	70.25
445.000-DRAINS - PUBLIC BENEFIT	302.47	2,500.00	0.00	0.00	2,500.00	0.00
448.000-STREET LIGHTING	54,934.80	53,656.73	22,836.32	4,567.27	30,820.41	42.56
526.000-LANDFILL CLOSURE	41,476.47	51,106.95	38,840.39	3,234.76	12,266.56	76.00
528.000-REFUSE COLLECTION/DISPOSAL	200,444.21	218,295.32	92,611.93	17,314.15	125,683.39	42.43
537.000-AIRPORT	260,180.22	392,554.02	42,520.06	4,788.37	350,033.96	10.83
721.000-PLANNING	20,589.89	36,300.00	14,586.83	200.00	21,713.17	40.18
728.018-ECONOMIC DEVELOPMENT - CLARE COUNTY	786,110.31	409,225.93	105,029.39	43,047.04	304,196.54	25.67
906.000-DEBT SERVICE	12,507.69	32,200.00	8,276.66	0.00	23,923.34	25.70
955.000-NON DEPARTMENTAL	4,594.59	4,909.75	967.71	0.00	3,942.04	19.71
999.000-TRANSFERS (OUT) AND OTHER USES	371,865.50	349,701.83	217,201.83	7,876.75	132,500.00	62.11
<b>TOTAL Expenditures</b>	<b>3,330,543.39</b>	<b>3,224,781.07</b>	<b>1,319,158.12</b>	<b>229,994.57</b>	<b>1,905,622.95</b>	<b>40.91</b>
Fund 101 - GENERAL FUND:						
TOTAL REVENUES	3,165,824.50	3,042,381.57	2,144,961.87	118,999.43	897,419.70	70.50
TOTAL EXPENDITURES	3,330,543.39	3,224,781.07	1,319,158.12	229,994.57	1,905,622.95	40.91
NET OF REVENUES & EXPENDITURES	(164,718.89)	(182,399.50)	825,803.75	(110,995.14)	(1,008,203.25)	452.74

REVENUE AND EXPENDITURE REPORT FOR CITY OF CLARE

PERIOD ENDING 12/31/2015

% Fiscal Year Completed: 50.27

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

ACCOUNT DESCRIPTION	END BALANCE 06/30/2015 NORM (ABNORM)	2015-16 AMENDED BUDGET	YTD BALANCE 12/31/2015 NORM (ABNORM)	ACTIVITY FOR MONTH 12/31/2015 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 150 - CEMETERY PERPETUAL CARE						
000.000-GENERAL	12,130.74	8,690.00	4,403.82	570.80	4,286.18	50.68
TOTAL Revenues	<u>12,130.74</u>	<u>8,690.00</u>	<u>4,403.82</u>	<u>570.80</u>	<u>4,286.18</u>	<u>50.68</u>
276.000-CEMETERY	2,100.00	0.00	900.00	600.00	(900.00)	100.00
999.000-TRANSFERS (OUT) AND OTHER USES	0.00	2,500.00	0.00	0.00	2,500.00	0.00
TOTAL Expenditures	<u>2,100.00</u>	<u>2,500.00</u>	<u>900.00</u>	<u>600.00</u>	<u>1,600.00</u>	<u>36.00</u>
Fund 150 - CEMETERY PERPETUAL CARE:						
TOTAL REVENUES	<u>12,130.74</u>	<u>8,690.00</u>	<u>4,403.82</u>	<u>570.80</u>	<u>4,286.18</u>	<u>50.68</u>
TOTAL EXPENDITURES	<u>2,100.00</u>	<u>2,500.00</u>	<u>900.00</u>	<u>600.00</u>	<u>1,600.00</u>	<u>36.00</u>
NET OF REVENUES & EXPENDITURES	<u>10,030.74</u>	<u>6,190.00</u>	<u>3,503.82</u>	<u>(29.20)</u>	<u>2,686.18</u>	<u>56.60</u>

PERIOD ENDING 12/31/2015

% Fiscal Year Completed: 50.27

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

ACCOUNT DESCRIPTION	END BALANCE 06/30/2015 NORM (ABNORM)	2015-16 AMENDED BUDGET	YTD BALANCE 12/31/2015 NORM (ABNORM)	ACTIVITY FOR MONTH 12/31/2015 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 202 - MAJOR STREETS						
000.000-GENERAL	927,161.58	182,881.39	68,666.34	14,901.96	114,215.05	37.55
TOTAL Revenues	<u>927,161.58</u>	<u>182,881.39</u>	<u>68,666.34</u>	<u>14,901.96</u>	<u>114,215.05</u>	<u>37.55</u>
444.000-SIDEWALKS	4,443.66	5,135.86	2,409.46	282.88	2,726.40	46.91
446.001-STATE TRUNKLINE MAINTENANCE	53,884.83	56,223.32	23,150.49	1,784.53	33,072.83	41.18
449.002-PRESERVATION STREETS	738,241.73	75,341.39	36,002.43	7,183.50	39,338.96	47.79
449.003-WINTER MAINTENANCE	12,742.03	15,700.00	5,017.13	250.00	10,682.87	31.96
449.004-ADMIN, ENGINEERING & RECORD KEEPING	12,896.62	15,303.07	7,683.37	1,928.35	7,619.70	50.21
906.000-DEBT SERVICE	0.00	1,125.00	0.00	0.00	1,125.00	0.00
999.000-TRANSFERS (OUT) AND OTHER USES	37,500.00	40,000.00	12,500.00	2,500.00	27,500.00	31.25
TOTAL Expenditures	<u>859,708.87</u>	<u>208,828.64</u>	<u>86,762.88</u>	<u>13,929.26</u>	<u>122,065.76</u>	<u>41.55</u>
Fund 202 - MAJOR STREETS:						
TOTAL REVENUES	927,161.58	182,881.39	68,666.34	14,901.96	114,215.05	37.55
TOTAL EXPENDITURES	<u>859,708.87</u>	<u>208,828.64</u>	<u>86,762.88</u>	<u>13,929.26</u>	<u>122,065.76</u>	<u>41.55</u>
NET OF REVENUES & EXPENDITURES	67,452.71	(25,947.25)	(18,096.54)	972.70	(7,850.71)	69.74

## REVENUE AND EXPENDITURE REPORT FOR CITY OF CLARE

PERIOD ENDING 12/31/2015

% Fiscal Year Completed: 50.27

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

ACCOUNT DESCRIPTION	END BALANCE	2015-16	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
	06/30/2015 NORM (ABNORM)	AMENDED BUDGET	12/31/2015 NORM (ABNORM)	MONTH 12/31/2015 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 203 - LOCAL STS FUND						
000.000-GENERAL	156,571.92	79,715.91	35,570.02	6,315.22	44,145.89	44.62
931.000-TRANSFERS IN AND OTHER SOURCES	87,000.00	110,000.00	30,000.00	5,000.00	80,000.00	27.27
<b>TOTAL Revenues</b>	<b>243,571.92</b>	<b>189,715.91</b>	<b>65,570.02</b>	<b>11,315.22</b>	<b>124,145.89</b>	<b>34.56</b>
444.000-SIDEWALKS	4,443.65	5,135.86	2,462.56	282.85	2,673.30	47.95
449.001-CONSTRUCTION STREETS (INCL. ENG.& ROW)	69,456.50	2,800.00	1,000.00	0.00	1,800.00	35.71
449.002-PRESERVATION STREETS	147,497.81	167,030.16	70,942.89	8,430.69	96,087.27	42.47
449.003-WINTER MAINTENANCE	7,565.91	10,000.00	2,789.68	0.00	7,210.32	27.90
449.004-ADMIN, ENGINEERING & RECORD KEEPING	10,247.17	13,203.07	5,933.93	1,928.70	7,269.14	44.94
955.000-NON DEPARTMENTAL	52.35	0.00	25.34	0.00	(25.34)	100.00
<b>TOTAL Expenditures</b>	<b>239,263.39</b>	<b>198,169.09</b>	<b>83,154.40</b>	<b>10,642.24</b>	<b>115,014.69</b>	<b>41.96</b>
Fund 203 - LOCAL STS FUND:						
TOTAL REVENUES	243,571.92	189,715.91	65,570.02	11,315.22	124,145.89	34.56
TOTAL EXPENDITURES	239,263.39	198,169.09	83,154.40	10,642.24	115,014.69	41.96
NET OF REVENUES & EXPENDITURES	4,308.53	(8,453.18)	(17,584.38)	672.98	9,131.20	208.02

REVENUE AND EXPENDITURE REPORT FOR CITY OF CLARE  
 PERIOD ENDING 12/31/2015  
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\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

ACCOUNT DESCRIPTION	END BALANCE 06/30/2015 NORM (ABNORM)	2015-16 AMENDED BUDGET	YTD BALANCE 12/31/2015 NORM (ABNORM)	ACTIVITY FOR MONTH 12/31/2015 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 206 - FIRE FUND						
000.000-GENERAL	218,722.19	732,975.00	547,408.83	(328.58)	185,566.17	74.68
931.000-TRANSFERS IN AND OTHER SOURCES	98,139.02	97,727.34	97,727.34	0.00	0.00	100.00
<b>TOTAL Revenues</b>	<b>316,861.21</b>	<b>830,702.34</b>	<b>645,136.17</b>	<b>(328.58)</b>	<b>185,566.17</b>	<b>77.66</b>
336.000-FIRE DEPARTMENT	222,259.44	929,625.29	757,219.77	27,658.67	172,405.52	81.45
906.000-DEBT SERVICE	0.00	5,843.75	0.00	0.00	5,843.75	0.00
999.000-TRANSFERS (OUT) AND OTHER USES	21,484.32	21,316.33	21,316.33	3,584.50	0.00	100.00
<b>TOTAL Expenditures</b>	<b>243,743.76</b>	<b>956,785.37</b>	<b>778,536.10</b>	<b>31,243.17</b>	<b>178,249.27</b>	<b>81.37</b>
<b>Fund 206 - FIRE FUND:</b>						
<b>TOTAL REVENUES</b>	<b>316,861.21</b>	<b>830,702.34</b>	<b>645,136.17</b>	<b>(328.58)</b>	<b>185,566.17</b>	<b>77.66</b>
<b>TOTAL EXPENDITURES</b>	<b>243,743.76</b>	<b>956,785.37</b>	<b>778,536.10</b>	<b>31,243.17</b>	<b>178,249.27</b>	<b>81.37</b>
<b>NET OF REVENUES &amp; EXPENDITURES</b>	<b>73,117.45</b>	<b>(126,083.03)</b>	<b>(133,399.93)</b>	<b>(31,571.75)</b>	<b>7,316.90</b>	<b>105.80</b>

REVENUE AND EXPENDITURE REPORT FOR CITY OF CLARE  
 PERIOD ENDING 12/31/2015  
 % Fiscal Year Completed: 50.27

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

ACCOUNT DESCRIPTION	END BALANCE 06/30/2015 NORM (ABNORM)	2015-16 AMENDED BUDGET	YTD BALANCE 12/31/2015 NORM (ABNORM)	ACTIVITY FOR MONTH 12/31/2015 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 208 - PARKS AND RECREATION						
000.000-GENERAL	233,463.91	464,047.89	137,976.46	30,430.98	326,071.43	29.73
931.000-TRANSFERS IN AND OTHER SOURCES	192,000.00	150,000.00	70,000.00	0.00	80,000.00	46.67
<b>TOTAL Revenues</b>	<b>425,463.91</b>	<b>614,047.89</b>	<b>207,976.46</b>	<b>30,430.98</b>	<b>406,071.43</b>	<b>33.87</b>
751.001-PARKS	264,845.59	566,601.41	121,272.82	7,681.31	445,328.59	21.40
751.002-RECREATION	77,651.77	84,222.64	44,397.97	6,432.01	39,824.67	52.72
906.000-DEBT SERVICE	32,805.25	32,805.21	26,181.37	2,207.96	6,623.84	79.81
955.000-NON DEPARTMENTAL	52.35	0.00	25.34	0.00	(25.34)	100.00
<b>TOTAL Expenditures</b>	<b>375,354.96</b>	<b>683,629.26</b>	<b>191,877.50</b>	<b>16,321.28</b>	<b>491,751.76</b>	<b>28.07</b>
<b>Fund 208 - PARKS AND RECREATION:</b>						
<b>TOTAL REVENUES</b>	<b>425,463.91</b>	<b>614,047.89</b>	<b>207,976.46</b>	<b>30,430.98</b>	<b>406,071.43</b>	<b>33.87</b>
<b>TOTAL EXPENDITURES</b>	<b>375,354.96</b>	<b>683,629.26</b>	<b>191,877.50</b>	<b>16,321.28</b>	<b>491,751.76</b>	<b>28.07</b>
<b>NET OF REVENUES &amp; EXPENDITURES</b>	<b>50,108.95</b>	<b>(69,581.37)</b>	<b>16,098.96</b>	<b>14,109.70</b>	<b>(85,680.33)</b>	<b>23.14</b>

PERIOD ENDING 12/31/2015

% Fiscal Year Completed: 50.27

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

ACCOUNT DESCRIPTION	END BALANCE 06/30/2015 NORM (ABNORM)	2015-16 AMENDED BUDGET	YTD BALANCE 12/31/2015 NORM (ABNORM)	ACTIVITY FOR MONTH 12/31/2015 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 210 - DDA (DOWNTOWN DVLPMT AUTHORITY)						
000.000-GENERAL	105,046.21	81,527.25	75,495.19	2.65	6,032.06	92.60
TOTAL Revenues	105,046.21	81,527.25	75,495.19	2.65	6,032.06	92.60
747.001-DDA - OPERATIONS	31,191.66	47,400.00	15,239.27	5,787.21	32,160.73	32.15
747.002-DDA - MAINSTREET	22,945.96	2,016.00	316.78	52.81	1,699.22	15.71
906.000-DEBT SERVICE	36,593.25	36,635.50	30,563.75	0.00	6,071.75	83.43
TOTAL Expenditures	90,730.87	86,051.50	46,119.80	5,840.02	39,931.70	53.60
Fund 210 - DDA (DOWNTOWN DVLPMT AUTHORITY):						
TOTAL REVENUES	105,046.21	81,527.25	75,495.19	2.65	6,032.06	92.60
TOTAL EXPENDITURES	90,730.87	86,051.50	46,119.80	5,840.02	39,931.70	53.60
NET OF REVENUES & EXPENDITURES	14,315.34	(4,524.25)	29,375.39	(5,837.37)	(33,899.64)	649.29

REVENUE AND EXPENDITURE REPORT FOR CITY OF CLARE  
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\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

ACCOUNT DESCRIPTION	END BALANCE 06/30/2015 NORM (ABNORM)	2015-16 AMENDED BUDGET	YTD BALANCE 12/31/2015 NORM (ABNORM)	ACTIVITY FOR MONTH 12/31/2015 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 211 - SIDEWALK REPLACEMENT FUND						
000.000-GENERAL	1.95	1.00	0.28	0.04	0.72	28.00
TOTAL Revenues	1.95	1.00	0.28	0.04	0.72	28.00
444.000-SIDEWALKS	0.00	2,036.00	1,194.51	0.00	841.49	58.67
955.000-NON DEPARTMENTAL	0.00	0.00	2.04	0.00	(2.04)	100.00
TOTAL Expenditures	0.00	2,036.00	1,196.55	0.00	839.45	58.77
Fund 211 - SIDEWALK REPLACEMENT FUND:						
TOTAL REVENUES	1.95	1.00	0.28	0.04	0.72	28.00
TOTAL EXPENDITURES	0.00	2,036.00	1,196.55	0.00	839.45	58.77
NET OF REVENUES & EXPENDITURES	1.95	(2,035.00)	(1,196.27)	0.04	(838.73)	58.78

REVENUE AND EXPENDITURE REPORT FOR CITY OF CLARE

PERIOD ENDING 12/31/2015

% Fiscal Year Completed: 50.27

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

ACCOUNT DESCRIPTION	END BALANCE 06/30/2015 NORM (ABNORM)	2015-16 AMENDED BUDGET	YTD BALANCE 12/31/2015 NORM (ABNORM)	ACTIVITY FOR MONTH 12/31/2015 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 243 - BROWNFIELD REDEVELOPMENT AUTHORITY FUND						
000.000-GENERAL	4.39	4.00	1.69	0.28	2.31	42.25
TOTAL Revenues	<u>4.39</u>	<u>4.00</u>	<u>1.69</u>	<u>0.28</u>	<u>2.31</u>	<u>42.25</u>
Fund 243 - BROWNFIELD REDEVELOPMENT AUTHORITY FUNI						
TOTAL REVENUES	4.39	4.00	1.69	0.28	2.31	42.25
TOTAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES	<u>4.39</u>	<u>4.00</u>	<u>1.69</u>	<u>0.28</u>	<u>2.31</u>	<u>42.25</u>

REVENUE AND EXPENDITURE REPORT FOR CITY OF CLARE  
 PERIOD ENDING 12/31/2015  
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ACCOUNT DESCRIPTION	END BALANCE	2015-16	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
	06/30/2015 NORM (ABNORM)	AMENDED BUDGET	12/31/2015 NORM (ABNORM)	MONTH 12/31/2015 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 265 - DRUG LAW ENFORCEMENT FUND						
000.000-GENERAL	1,824.38	2,000.00	1,545.53	0.00	454.47	77.28
TOTAL Revenues	<u>1,824.38</u>	<u>2,000.00</u>	<u>1,545.53</u>	<u>0.00</u>	<u>454.47</u>	<u>77.28</u>
301.000-POLICE	1,379.36	2,000.00	2,609.21	0.00	(609.21)	130.46
TOTAL Expenditures	<u>1,379.36</u>	<u>2,000.00</u>	<u>2,609.21</u>	<u>0.00</u>	<u>(609.21)</u>	<u>130.46</u>
Fund 265 - DRUG LAW ENFORCEMENT FUND:						
TOTAL REVENUES	1,824.38	2,000.00	1,545.53	0.00	454.47	77.28
TOTAL EXPENDITURES	<u>1,379.36</u>	<u>2,000.00</u>	<u>2,609.21</u>	<u>0.00</u>	<u>(609.21)</u>	<u>130.46</u>
NET OF REVENUES & EXPENDITURES	445.02	0.00	(1,063.68)	0.00	1,063.68	100.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF CLARE  
 PERIOD ENDING 12/31/2015  
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ACCOUNT DESCRIPTION	END BALANCE 06/30/2015 NORM (ABNORM)	2015-16 AMENDED BUDGET	YTD BALANCE 12/31/2015 NORM (ABNORM)	ACTIVITY FOR MONTH 12/31/2015 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 303 - PUBLIC SAFETY BLDG DEBT SERVIC						
931.000-TRANSFERS IN AND OTHER SOURCES	53,710.80	53,290.82	53,290.82	8,961.25	0.00	100.00
TOTAL Revenues	53,710.80	53,290.82	53,290.82	8,961.25	0.00	100.00
223.000-DEBT SERVICE	53,710.80	53,290.82	53,290.82	8,961.25	0.00	100.00
TOTAL Expenditures	53,710.80	53,290.82	53,290.82	8,961.25	0.00	100.00
Fund 303 - PUBLIC SAFETY BLDG DEBT SERVIC:						
TOTAL REVENUES	53,710.80	53,290.82	53,290.82	8,961.25	0.00	100.00
TOTAL EXPENDITURES	53,710.80	53,290.82	53,290.82	8,961.25	0.00	100.00
NET OF REVENUES & EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00

PERIOD ENDING 12/31/2015

% Fiscal Year Completed: 50.27

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

ACCOUNT DESCRIPTION	END BALANCE	2015-16	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
	06/30/2015 NORM (ABNORM)	AMENDED BUDGET	12/31/2015 NORM (ABNORM)	MONTH 12/31/2015 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 414 - FACADE IMPROVEMENT PROGRAM (CDBG)						
000.000-GENERAL	0.00	545,342.00	0.00	0.00	545,342.00	0.00
<b>TOTAL Revenues</b>	<b>0.00</b>	<b>545,342.00</b>	<b>0.00</b>	<b>0.00</b>	<b>545,342.00</b>	<b>0.00</b>
728.008-ECONOMIC DEV - CAMPBELL PRINTING	0.00	72,810.26	0.00	0.00	72,810.26	0.00
728.009-ECONOMIC DEV - COPS CAFE	0.00	56,564.80	0.00	0.00	56,564.80	0.00
728.010-ECONOMIC DEV - COPS BAKERY	0.00	44,808.22	0.00	0.00	44,808.22	0.00
728.011-ECONOMIC DEV - COPS STORE	0.00	25,570.18	0.00	0.00	25,570.18	0.00
728.012-ECONOMIC DEVE - MAXWELLS	0.00	78,955.75	0.00	0.00	78,955.75	0.00
728.013-ECONOMIC DEV - THE VENUE	0.00	146,823.31	0.00	0.00	146,823.31	0.00
728.014-ECONOMIC DEV - FOUR LEAF BREWERY	0.00	70,138.31	0.00	0.00	70,138.31	0.00
728.015-ECONOMIC DEV - KT PROPERTIES	0.00	49,671.17	0.00	0.00	49,671.17	0.00
<b>TOTAL Expenditures</b>	<b>0.00</b>	<b>545,342.00</b>	<b>0.00</b>	<b>0.00</b>	<b>545,342.00</b>	<b>0.00</b>
<b>Fund 414 - FACADE IMPROVEMENT PROGRAM (CDBG) :</b>						
TOTAL REVENUES	0.00	545,342.00	0.00	0.00	545,342.00	0.00
TOTAL EXPENDITURES	0.00	545,342.00	0.00	0.00	545,342.00	0.00
NET OF REVENUES & EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF CLARE  
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ACCOUNT DESCRIPTION	END BALANCE 06/30/2015 NORM (ABNORM)	2015-16 AMENDED BUDGET	YTD BALANCE 12/31/2015 NORM (ABNORM)	ACTIVITY FOR MONTH 12/31/2015 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 590 - SEWER SYSTEM FUND						
000.000-GENERAL	1,621,269.97	976,397.74	426,623.60	73,640.28	549,774.14	43.69
TOTAL Revenues	<u>1,621,269.97</u>	<u>976,397.74</u>	<u>426,623.60</u>	<u>73,640.28</u>	<u>549,774.14</u>	<u>43.69</u>
536.001-SEWER TREATMENT AND PUMPING	784,206.74	703,004.00	310,767.34	68,541.49	392,236.66	44.21
536.002-SEWER COLLECTION	154,845.34	230,934.41	90,431.50	12,673.38	140,502.91	39.16
906.000-DEBT SERVICE	76,179.93	103,078.64	40,595.24	1,995.00	62,483.40	39.38
TOTAL Expenditures	<u>1,015,232.01</u>	<u>1,037,017.05</u>	<u>441,794.08</u>	<u>83,209.87</u>	<u>595,222.97</u>	<u>42.60</u>
Fund 590 - SEWER SYSTEM FUND:						
TOTAL REVENUES	1,621,269.97	976,397.74	426,623.60	73,640.28	549,774.14	43.69
TOTAL EXPENDITURES	<u>1,015,232.01</u>	<u>1,037,017.05</u>	<u>441,794.08</u>	<u>83,209.87</u>	<u>595,222.97</u>	<u>42.60</u>
NET OF REVENUES & EXPENDITURES	606,037.96	(60,619.31)	(15,170.48)	(9,569.59)	(45,448.83)	25.03

PERIOD ENDING 12/31/2015

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ACCOUNT DESCRIPTION	END BALANCE	2015-16	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
	06/30/2015 NORM (ABNORM)	AMENDED BUDGET	12/31/2015 NORM (ABNORM)	MONTH 12/31/2015 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 591 - WATER SYSTEM FUND						
000.000-GENERAL	1,620,824.71	1,176,360.75	561,083.85	46,886.57	615,276.90	47.70
TOTAL Revenues	<u>1,620,824.71</u>	<u>1,176,360.75</u>	<u>561,083.85</u>	<u>46,886.57</u>	<u>615,276.90</u>	<u>47.70</u>
536.003-TREATMENT, PUMPING AND STORAGE	327,939.76	1,218,329.45	761,647.65	205,735.03	456,681.80	62.52
536.004-WATER DISTRIBUTION	193,389.24	268,025.46	93,537.01	13,265.18	174,488.45	34.90
536.005-PRINCIPAL RESPONSIBLE PARTY #1	112,478.69	119,454.30	36,998.44	5,484.74	82,455.86	30.97
906.000-DEBT SERVICE	11,896.83	29,156.54	13,293.45	2,100.00	15,863.09	45.59
TOTAL Expenditures	<u>645,704.52</u>	<u>1,634,965.75</u>	<u>905,476.55</u>	<u>226,584.95</u>	<u>729,489.20</u>	<u>55.38</u>
Fund 591 - WATER SYSTEM FUND:						
TOTAL REVENUES	1,620,824.71	1,176,360.75	561,083.85	46,886.57	615,276.90	47.70
TOTAL EXPENDITURES	<u>645,704.52</u>	<u>1,634,965.75</u>	<u>905,476.55</u>	<u>226,584.95</u>	<u>729,489.20</u>	<u>55.38</u>
NET OF REVENUES & EXPENDITURES	975,120.19	(458,605.00)	(344,392.70)	(179,698.38)	(114,212.30)	75.10

REVENUE AND EXPENDITURE REPORT FOR CITY OF CLARE  
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ACCOUNT DESCRIPTION	END BALANCE 06/30/2015 NORM (ABNORM)	2015-16 AMENDED BUDGET	YTD BALANCE 12/31/2015 NORM (ABNORM)	ACTIVITY FOR MONTH 12/31/2015 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 636 - DATA PROCESSING						
000.000-GENERAL	105,186.58	101,710.00	34,955.18	10,000.55	66,754.82	34.37
TOTAL Revenues	<u>105,186.58</u>	<u>101,710.00</u>	<u>34,955.18</u>	<u>10,000.55</u>	<u>66,754.82</u>	<u>34.37</u>
228.000-DATA PROCESSING, INFORMATION TECHNOLOGY	102,715.21	104,176.98	43,964.49	5,456.12	60,212.49	42.20
TOTAL Expenditures	<u>102,715.21</u>	<u>104,176.98</u>	<u>43,964.49</u>	<u>5,456.12</u>	<u>60,212.49</u>	<u>42.20</u>
Fund 636 - DATA PROCESSING:						
TOTAL REVENUES	105,186.58	101,710.00	34,955.18	10,000.55	66,754.82	34.37
TOTAL EXPENDITURES	<u>102,715.21</u>	<u>104,176.98</u>	<u>43,964.49</u>	<u>5,456.12</u>	<u>60,212.49</u>	<u>42.20</u>
NET OF REVENUES & EXPENDITURES	2,471.37	(2,466.98)	(9,009.31)	4,544.43	6,542.33	365.20

PERIOD ENDING 12/31/2015

% Fiscal Year Completed: 50.27

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

ACCOUNT DESCRIPTION	END BALANCE 06/30/2015 NORM (ABNORM)	2015-16 AMENDED BUDGET	YTD BALANCE 12/31/2015 NORM (ABNORM)	ACTIVITY FOR MONTH 12/31/2015 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 641 - MOBILE EQUIPMENT						
000.000-GENERAL	338,222.50	537,783.77	212,320.78	22,339.90	325,462.99	39.48
TOTAL Revenues	<u>338,222.50</u>	<u>537,783.77</u>	<u>212,320.78</u>	<u>22,339.90</u>	<u>325,462.99</u>	<u>39.48</u>
441.000-DEPARTMENT OF PUBLIC WORKS	378,782.92	452,811.77	220,177.86	19,152.98	232,633.91	48.62
906.000-DEBT SERVICE	0.00	5,480.73	0.00	0.00	5,480.73	0.00
TOTAL Expenditures	<u>378,782.92</u>	<u>458,292.50</u>	<u>220,177.86</u>	<u>19,152.98</u>	<u>238,114.64</u>	<u>48.04</u>
Fund 641 - MOBILE EQUIPMENT:						
TOTAL REVENUES	<u>338,222.50</u>	<u>537,783.77</u>	<u>212,320.78</u>	<u>22,339.90</u>	<u>325,462.99</u>	<u>39.48</u>
TOTAL EXPENDITURES	<u>378,782.92</u>	<u>458,292.50</u>	<u>220,177.86</u>	<u>19,152.98</u>	<u>238,114.64</u>	<u>48.04</u>
NET OF REVENUES & EXPENDITURES	<u>(40,560.42)</u>	<u>79,491.27</u>	<u>(7,857.08)</u>	<u>3,186.92</u>	<u>87,348.35</u>	<u>9.88</u>

PERIOD ENDING 12/31/2015

% Fiscal Year Completed: 50.27

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

ACCOUNT DESCRIPTION	END BALANCE	2015-16	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
	06/30/2015 NORM (ABNORM)	AMENDED BUDGET	12/31/2015 NORM (ABNORM)	MONTH 12/31/2015 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 765 - HATTON TOWNSHIP LANDFILL TRUST FUND						
000.000-GENERAL	840.21	750.00	0.00	0.00	750.00	0.00
TOTAL Revenues	<u>840.21</u>	<u>750.00</u>	<u>0.00</u>	<u>0.00</u>	<u>750.00</u>	<u>0.00</u>
999.000-TRANSFERS (OUT) AND OTHER USES	0.00	11,000.00	10,500.00	10,500.00	500.00	95.45
TOTAL Expenditures	<u>0.00</u>	<u>11,000.00</u>	<u>10,500.00</u>	<u>10,500.00</u>	<u>500.00</u>	<u>95.45</u>
Fund 765 - HATTON TOWNSHIP LANDFILL TRUST FUND:						
TOTAL REVENUES	840.21	750.00	0.00	0.00	750.00	0.00
TOTAL EXPENDITURES	<u>0.00</u>	<u>11,000.00</u>	<u>10,500.00</u>	<u>10,500.00</u>	<u>500.00</u>	<u>95.45</u>
NET OF REVENUES & EXPENDITURES	840.21	(10,250.00)	(10,500.00)	(10,500.00)	250.00	102.44

PERIOD ENDING 12/31/2015

% Fiscal Year Completed: 50.27

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

ACCOUNT DESCRIPTION	END BALANCE 06/30/2015 NORM (ABNORM)	2015-16 AMENDED BUDGET	YTD BALANCE 12/31/2015 NORM (ABNORM)	ACTIVITY FOR MONTH 12/31/2015 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 902 - GENERAL LONG-TERM DEBT						
000.000-GENERAL	15,401.38	0.00	0.00	0.00	0.00	0.00
TOTAL Revenues	<u>15,401.38</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
000.000-GENERAL	265,360.46	0.00	0.00	0.00	0.00	0.00
TOTAL Expenditures	<u>265,360.46</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Fund 902 - GENERAL LONG-TERM DEBT:						
TOTAL REVENUES	15,401.38	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	<u>265,360.46</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
NET OF REVENUES & EXPENDITURES	(249,959.08)	0.00	0.00	0.00	0.00	0.00

PERIOD ENDING 12/31/2015

% Fiscal Year Completed: 50.27

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

ACCOUNT DESCRIPTION	END BALANCE	2015-16	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
	06/30/2015 NORM (ABNORM)	AMENDED BUDGET	12/31/2015 NORM (ABNORM)	MONTH 12/31/2015 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 934 - GASB ACCRUALS						
000.000-GENERAL	6,911.00	0.00	0.00	0.00	0.00	0.00
101.000-CITY COMMISSION	(2,507.00)	0.00	0.00	0.00	0.00	0.00
301.000-POLICE	(5,158.00)	0.00	0.00	0.00	0.00	0.00
441.000-DEPARTMENT OF PUBLIC WORKS	(10,433.00)	0.00	0.00	0.00	0.00	0.00
590.000-GASB 34 - SEWER	(8,850.00)	0.00	0.00	0.00	0.00	0.00
591.000-GASB 34 - WATER	(6,153.00)	0.00	0.00	0.00	0.00	0.00
751.001-PARKS	(2,766.00)	0.00	0.00	0.00	0.00	0.00
<b>TOTAL Revenues</b>	<b>(28,956.00)</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<hr/>						
Fund 934 - GASB ACCRUALS:						
TOTAL REVENUES	(28,956.00)	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00
<b>NET OF REVENUES &amp; EXPENDITURES</b>	<b>(28,956.00)</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<hr/>						
TOTAL REVENUES - ALL FUNDS	8,924,390.94	8,343,586.43	4,502,031.60	337,721.33	3,841,554.83	53.96
TOTAL EXPENDITURES - ALL FUNDS	7,604,330.52	9,208,866.03	4,185,518.36	662,435.71	5,023,347.67	45.45
<b>NET OF REVENUES &amp; EXPENDITURES</b>	<b>1,320,060.42</b>	<b>(865,279.60)</b>	<b>316,513.24</b>	<b>(324,714.38)</b>	<b>(1,181,792.84)</b>	<b>36.58</b>

**City of Clare**

**Comparative Balance Sheet**

**Prepared as of**

**December 31, 2015**

Fund 101 GENERAL FUND

GL Number	Description	PERIOD ENDED 12/31/2014	PERIOD ENDED 12/31/2015
*** Assets ***			
101-000.000-001.000	CASH	166,249.18	42,825.85
101-000.000-001.002	CASH ON HAND	350.00	350.00
101-000.000-001.003	PETTY CASH	100.00	100.00
101-000.000-001.009	ACH RECEIPT ACCT	1,000.00	1,000.00
101-000.000-002.001	CASH - MERCANTILE	73,655.47	73,757.45
101-000.000-003.000	CERTIFICATES OF DEPOSIT/ REPURCHASE AGR.	775,000.00	865,000.00
101-000.000-040.000	ACCOUNTS RECEIVABLE	34,978.82	32,668.06
101-000.000-040.210	DUE FROM DDA	(148.47)	7.69
101-000.000-040.271	ACCOUNTS RECEIVABLE - LIBRARY	0.00	(0.01)
101-000.000-040.900	LITIGATION CLAIMS RECEIVABLE	0.00	14,500.00
101-000.000-043.000	A/R UTILITIES	14,080.16	14,884.49
101-000.000-043.001	ALLOWANCE FOR UNCOLLECTIBLE ACCOUNTS	(650.00)	1,940.00
101-000.000-078.000	DUE FROM STATE	0.00	2,470.00
101-000.000-079.000	DUE FROM FEDERAL GOVERNMENT	0.00	17,088.31
101-000.000-084.703	DUE FROM TAX FUND	114.10	106.16
101-000.000-111.000	INVENTORY	2,557.21	1,769.49
101-000.000-111.001	INVENTORY - AIRPORT FUEL	44,755.02	20,028.19
101-000.000-123.000	PREPAID EXPENDITURES	0.00	62,149.22
101-000.000-123.537	PREPAID SALES TAX - AVIATION FUEL	601.28	1,626.60
<b>Total Assets</b>		<b>1,112,642.77</b>	<b>1,152,271.50</b>
*** Liabilities ***			
101-000.000-214.222	DUE TO COUNTY- TR FEES	63.00	63.00
101-000.000-214.225	DUE TO COUNTY - SCHOOL TR FEES	252.00	252.00
101-000.000-228.000	DUE TO STATE OF MICHIGAN	139.90	191.14
101-000.000-273.000	UNDISTRIBUTED RECEIPTS	240.00	255.00
<b>Total Liabilities</b>		<b>694.90</b>	<b>761.14</b>
*** Fund Balance ***			
101-000.000-391.000	FISCAL FUND BALANCE	490,425.50	325,706.61
<b>Total Fund Balance</b>		<b>490,425.50</b>	<b>325,706.61</b>
<b>Beginning Fund Balance</b>		<b>490,425.50</b>	<b>325,706.61</b>
<b>Net of Revenues VS Expenditures</b>		<b>621,522.37</b>	<b>825,803.75</b>
<b>Ending Fund Balance</b>		<b>1,111,947.87</b>	<b>1,151,510.36</b>
<b>Total Liabilities And Fund Balance</b>		<b>1,112,642.77</b>	<b>1,152,271.50</b>

Fund 150 CEMETERY PERPETUAL CARE

GL Number	Description	PERIOD ENDED 12/31/2014	PERIOD ENDED 12/31/2015
<b>*** Assets ***</b>			
150-000.000-001.000	CASH	30,831.98	15,435.36
150-000.000-003.000	REPURCHASE AGREEMENTS	225,000.00	250,000.00
<b>Total Assets</b>		<b>255,831.98</b>	<b>265,435.36</b>
<b>*** Liabilities ***</b>			
<b>Total Liabilities</b>		<b>0.00</b>	<b>0.00</b>
<b>*** Fund Balance ***</b>			
150-000.000-390.000	FUND BALANCE	4,036.03	7,316.77
150-000.000-390.001	NONEXPENDABLE FUND BALANCE	247,864.77	254,614.77
<b>Total Fund Balance</b>		<b>251,900.80</b>	<b>261,931.54</b>
<b>Beginning Fund Balance</b>		<b>251,900.80</b>	<b>261,931.54</b>
<b>Net of Revenues VS Expenditures</b>		<b>3,931.18</b>	<b>3,503.82</b>
<b>Ending Fund Balance</b>		<b>255,831.98</b>	<b>265,435.36</b>
<b>Total Liabilities And Fund Balance</b>		<b>255,831.98</b>	<b>265,435.36</b>

Fund 202 MAJOR STREETS

GL Number	Description	PERIOD ENDED 12/31/2014	PERIOD ENDED 12/31/2015
<b>*** Assets ***</b>			
202-000.000-001.000	CASH	471.08	4,780.69
202-000.000-003.000	REPURCHASE AGREEMENTS	0.00	165,000.00
202-000.000-045.000	SPECIAL ASSESSMENTS RECEIVABLE	3,782.90	2,837.15
202-000.000-079.000	DUE FROM FEDERAL GOVERNMENT	0.00	24,447.49
202-000.000-123.000	PREPAID EXPENSES	0.00	2,431.24
<b>Total Assets</b>		<b>4,253.98</b>	<b>199,496.57</b>
<b>*** Liabilities ***</b>			
202-000.000-339.000	DEFERRED REVENUES	3,782.90	2,837.15
<b>Total Liabilities</b>		<b>3,782.90</b>	<b>2,837.15</b>
<b>*** Fund Balance ***</b>			
202-000.000-391.000	FISCAL FUND BALANCE	147,303.25	214,755.96
<b>Total Fund Balance</b>		<b>147,303.25</b>	<b>214,755.96</b>
<b>Beginning Fund Balance</b>		<b>147,303.25</b>	<b>214,755.96</b>
<b>Net of Revenues VS Expenditures</b>		<b>(146,832.17)</b>	<b>(18,096.54)</b>
<b>Ending Fund Balance</b>		<b>471.08</b>	<b>196,659.42</b>
<b>Total Liabilities And Fund Balance</b>		<b>4,253.98</b>	<b>199,496.57</b>

Fund 203 LOCAL STS FUND

GL Number	Description	PERIOD ENDED 12/31/2014	PERIOD ENDED 12/31/2015
*** Assets ***			
203-000.000-001.000	CASH	4,238.50	3,957.03
203-000.000-003.000	REPURCHASE AGREEMENTS	0.00	10,000.00
203-000.000-045.000	SPECIAL ASSESSMENTS RECEIVABLE	19,568.97	12,899.13
203-000.000-123.000	PREPAID EXPENSES	0.00	2,565.96
<b>Total Assets</b>		<b>23,807.47</b>	<b>29,422.12</b>
*** Liabilities ***			
203-000.000-339.000	DEFERRED REVENUES	19,568.97	12,899.13
<b>Total Liabilities</b>		<b>19,568.97</b>	<b>12,899.13</b>
*** Fund Balance ***			
203-000.000-391.000	FISCAL FUND BALANCE	29,798.84	34,107.37
<b>Total Fund Balance</b>		<b>29,798.84</b>	<b>34,107.37</b>
<b>Beginning Fund Balance</b>		<b>29,798.84</b>	<b>34,107.37</b>
<b>Net of Revenues VS Expenditures</b>		<b>(25,560.34)</b>	<b>(17,584.38)</b>
<b>Ending Fund Balance</b>		<b>4,238.50</b>	<b>16,522.99</b>
<b>Total Liabilities And Fund Balance</b>		<b>23,807.47</b>	<b>29,422.12</b>

Fund 206 FIRE FUND

GL Number	Description	PERIOD ENDED 12/31/2014	PERIOD ENDED 12/31/2015
*** Assets ***			
206-000.000-001.000	CASH	21,980.81	5,184.21
206-000.000-003.000	REPURCHASE AGREEMENTS	125,000.00	110,000.00
206-000.000-040.000	ACCOUNTS RECEIVABLE	4,587.07	2,697.12
206-000.000-043.001	ALLOWANCE FOR UNCOLLECTIBLE ACCOUNTS	2,216.00	227.00
206-000.000-111.000	INVENTORY	1,643.26	1,643.26
206-000.000-123.000	PREPAID EXPENSES	0.00	17,697.47
<b>Total Assets</b>		<b>155,427.14</b>	<b>137,449.06</b>
*** Liabilities ***			
206-000.000-339.000	DEFERRED REVENUES	90,357.43	83,217.50
<b>Total Liabilities</b>		<b>90,357.43</b>	<b>83,217.50</b>
*** Fund Balance ***			
206-000.000-391.000	FISCAL FUND BALANCE	114,514.04	187,631.49
<b>Total Fund Balance</b>		<b>114,514.04</b>	<b>187,631.49</b>
<b>Beginning Fund Balance</b>		<b>114,514.04</b>	<b>187,631.49</b>
<b>Net of Revenues VS Expenditures</b>		<b>(49,444.33)</b>	<b>(133,399.93)</b>
<b>Ending Fund Balance</b>		<b>65,069.71</b>	<b>54,231.56</b>
<b>Total Liabilities And Fund Balance</b>		<b>155,427.14</b>	<b>137,449.06</b>

Fund 208 PARKS AND RECREATION

GL Number	Description	PERIOD ENDED 12/31/2014	PERIOD ENDED 12/31/2015
<b>*** Assets ***</b>			
208-000.000-001.000	CASH	47,511.84	34,934.97
208-000.000-001.800	CASH HELD BY MMCAA - DEPOT PROJECT	72,287.31	120,013.63
208-000.000-045.000	SPECIAL ASSESSMENTS RECEIVABLE	42,680.00	21,340.00
208-000.000-123.000	PREPAID EXPENDITURES	0.00	5,507.58
<b>Total Assets</b>		<b>162,479.15</b>	<b>181,796.18</b>
<b>*** Liabilities ***</b>			
208-000.000-222.001	DUE TO CLARE COUNTY - FLAG PROJECT	0.00	1,730.00
208-000.000-283.000	DEPOSITS PAYABLE - PARK RENTALS	0.00	225.00
208-000.000-339.000	DEFERRED REVENUES	42,680.00	21,340.00
<b>Total Liabilities</b>		<b>42,680.00</b>	<b>23,295.00</b>
<b>*** Fund Balance ***</b>			
208-000.000-390.000	FUND BALANCE	92,293.27	142,402.22
<b>Total Fund Balance</b>		<b>92,293.27</b>	<b>142,402.22</b>
<b>Beginning Fund Balance</b>		<b>92,293.27</b>	<b>142,402.22</b>
<b>Net of Revenues VS Expenditures</b>		<b>27,505.88</b>	<b>16,098.96</b>
<b>Ending Fund Balance</b>		<b>119,799.15</b>	<b>158,501.18</b>
<b>Total Liabilities And Fund Balance</b>		<b>162,479.15</b>	<b>181,796.18</b>

Fund 210 DDA(DOWNTOWN DVLPMT AUTHORITY)

GL Number	Description	PERIOD ENDED 12/31/2014	PERIOD ENDED 12/31/2015
*** Assets ***			
210-000.000-001.000	CASH	54,354.61	60,583.55
210-000.000-040.000	ACCOUNTS RECEIVABLE	2,768.96	0.00
<b>Total Assets</b>		<b>57,123.57</b>	<b>60,583.55</b>
*** Liabilities ***			
<b>Total Liabilities</b>		<b>0.00</b>	<b>0.00</b>
*** Fund Balance ***			
210-000.000-391.000	FISCAL FUND BALANCE	16,892.82	31,208.16
<b>Total Fund Balance</b>		<b>16,892.82</b>	<b>31,208.16</b>
<b>Beginning Fund Balance</b>		<b>16,892.82</b>	<b>31,208.16</b>
<b>Net of Revenues VS Expenditures</b>		<b>40,230.75</b>	<b>29,375.39</b>
<b>Ending Fund Balance</b>		<b>57,123.57</b>	<b>60,583.55</b>
<b>Total Liabilities And Fund Balance</b>		<b>57,123.57</b>	<b>60,583.55</b>

Fund 211 SIDEWALK REPLACEMENT FUND

GL Number	Description	PERIOD ENDED 12/31/2014	PERIOD ENDED 12/31/2015
*** Assets ***			
211-000.000-001.000	CASH	2,033.06	668.38
211-000.000-123.000	PREPAID EXPENDITURES	0.00	169.18
<b>Total Assets</b>		<b>2,033.06</b>	<b>837.56</b>
*** Liabilities ***			
<b>Total Liabilities</b>		<b>0.00</b>	<b>0.00</b>
*** Fund Balance ***			
211-000.000-390.000	FUND BALANCE	2,031.88	2,033.83
<b>Total Fund Balance</b>		<b>2,031.88</b>	<b>2,033.83</b>
<b>Beginning Fund Balance</b>		<b>2,031.88</b>	<b>2,033.83</b>
<b>Net of Revenues VS Expenditures</b>		<b>1.18</b>	<b>(1,196.27)</b>
<b>Ending Fund Balance</b>		<b>2,033.06</b>	<b>837.56</b>
<b>Total Liabilities And Fund Balance</b>		<b>2,033.06</b>	<b>837.56</b>

Fund 243 BROWNFIELD REDEVELOPMENT AUTHORITY FUND

GL Number	Description	PERIOD ENDED 12/31/2014	PERIOD ENDED 12/31/2015
*** Assets ***			
243-000.000-001.000	CASH	4,585.94	4,589.38
<b>Total Assets</b>		<b>4,585.94</b>	<b>4,589.38</b>
*** Liabilities ***			
<b>Total Liabilities</b>		<b>0.00</b>	<b>0.00</b>
*** Fund Balance ***			
243-000.000-390.000	FUND BALANCE	4,583.30	4,587.69
<b>Total Fund Balance</b>		<b>4,583.30</b>	<b>4,587.69</b>
<b>Beginning Fund Balance</b>		<b>4,583.30</b>	<b>4,587.69</b>
<b>Net of Revenues VS Expenditures</b>		<b>2.64</b>	<b>1.69</b>
<b>Ending Fund Balance</b>		<b>4,585.94</b>	<b>4,589.38</b>
<b>Total Liabilities And Fund Balance</b>		<b>4,585.94</b>	<b>4,589.38</b>

Fund 265 DRUG LAW ENFORCEMENT FUND

GL Number	Description	PERIOD ENDED 12/31/2014	PERIOD ENDED 12/31/2015
*** Assets ***			
265-000.000-001.000	CASH	77.44	0.00
<b>Total Assets</b>		<b>77.44</b>	<b>0.00</b>
*** Liabilities ***			
<b>Total Liabilities</b>		<b>0.00</b>	<b>0.00</b>
*** Fund Balance ***			
265-000.000-390.000	FUND BALANCE	618.66	1,063.68
<b>Total Fund Balance</b>		<b>618.66</b>	<b>1,063.68</b>
<b>Beginning Fund Balance</b>		<b>618.66</b>	<b>1,063.68</b>
<b>Net of Revenues VS Expenditures</b>		<b>(541.22)</b>	<b>(1,063.68)</b>
<b>Ending Fund Balance</b>		<b>77.44</b>	<b>0.00</b>
<b>Total Liabilities And Fund Balance</b>		<b>77.44</b>	<b>0.00</b>

Fund 590 SEWER SYSTEM FUND

GL Number	Description	PERIOD ENDED 12/31/2014	PERIOD ENDED 12/31/2015
*** Assets ***			
590-000.000-001.000	CASH	57,987.60	24,722.92
590-000.000-001.012	CASH - 2012 USDA BOND RESERVE ACCT	28,875.00	39,379.33
590-000.000-001.013	CASH - 2012 USDA BOND RRI ACCT	25,045.53	34,099.58
590-000.000-001.014	2014 USDA SEWER BOND PMT RESERVE ACCOUNT	0.00	1,125.12
590-000.000-001.015	2014 USDA SEWER BOND RRI RESERVE ACCOUNT	0.00	3,527.61
590-000.000-003.000	REPURCHASE AGREEMENTS	100,000.00	300,000.00
590-000.000-034.000	A/R TO TAXES	500.00	500.00
590-000.000-040.000	ACCOUNTS RECEIVABLE	2,968.72	0.00
590-000.000-043.000	A/R UTILITIES	43,486.04	47,707.98
590-000.000-043.001	ALLOWANCE FOR UNCOLLECTIBLE ACCOUNTS	(1,800.00)	(600.00)
590-000.000-045.000	SPECIAL ASSESSMENTS RECEIVABLE	34,137.46	14,836.83
590-000.000-079.000	DUE FROM FEDERAL GOVERNMENT	0.00	32,343.96
590-000.000-111.000	INVENTORY	52,321.45	48,413.97
590-000.000-123.000	PREPAID EXPENSES	0.00	12,104.91
590-000.000-130.000	LAND	10,756.50	10,756.50
590-000.000-132.000	LAND IMPROVEMENTS	412,516.37	412,516.37
590-000.000-133.000	ACCUMULATED DEPRECIATION - LAND IMPROVEM	(373,855.69)	(375,722.04)
590-000.000-136.000	BUILDINGS, ADDITIONS, ETC.	4,926,614.44	4,926,614.44
590-000.000-137.000	ACCUMULATED DEPRECIATION-BUILDINGS	(3,092,695.29)	(3,204,720.86)
590-000.000-138.000	EQUIPMENT	1,847,844.55	1,853,881.10
590-000.000-145.000	ACCUMULATED DEPRECIATION - EQUIPMENT	(494,794.83)	(551,809.26)
590-000.000-146.000	OFFICE EQUIPMENT AND FURNITURE	17,002.77	17,002.77
590-000.000-147.000	ACCUMULATED DEPR. - OFFICE EQUIPMENT	(17,002.77)	(17,002.77)
590-000.000-154.001	SEWER SYSTEM - LAGOONS	1,412,188.64	1,424,188.64
590-000.000-154.002	SEWER SYSTEM - COLLECTION	3,404,716.03	3,412,839.03
590-000.000-155.000	ACCUMULATED DEPR. - SEWER SYSTEM	(2,504,614.92)	(2,626,234.93)
590-000.000-158.000	CONSTRUCTION IN PROGRESS	186,746.02	1,418,388.55
<b>Total Assets</b>		<b>6,078,943.62</b>	<b>7,258,859.75</b>
*** Liabilities ***			
590-000.000-202.000	ACCTS PAYABLE	(6.00)	54,252.60
590-000.000-256.000	ACCRUED INT PAYABLE	13,580.64	13,411.26
590-000.000-276.000	DUE TO SEWER CUSTOMERS	0.00	550.00
590-000.000-285.000	SECURITY DEPOSITS	18,500.00	18,250.00
590-000.000-300.000	WOODLAWN SEWER BONDS	60,000.00	0.00
590-000.000-306.000	2011 USDA RURAL DEVELOPMENT BONDS	2,519,953.69	2,477,953.69
590-000.000-312.000	2012 REFUNDING BONDS - SEWER SYSTEM	215,000.00	185,000.00
590-000.000-314.000	2014 RURAL DEVELOPMENT BONDING	0.00	331,000.00
<b>Total Liabilities</b>		<b>2,827,028.33</b>	<b>3,080,417.55</b>
*** Fund Balance ***			
590-000.000-391.000	NET ASSETS	3,553,362.22	4,115,489.90
590-000.000-391.002	BOND RESERVE - 2011 RURAL DEV BOND PMT	18,375.00	39,375.00
590-000.000-391.003	BOND RESERVE - 2011 RURAL DEV - RRI	15,837.50	34,095.53
590-000.000-391.004	BOND RESERVE - 2015 RURAL DEV BOND PMT	0.00	1,125.00
590-000.000-391.005	BOND RESERVE - 2015 RURAL DEV RRI	0.00	3,527.25
<b>Total Fund Balance</b>		<b>3,587,574.72</b>	<b>4,193,612.68</b>
<b>Beginning Fund Balance</b>		<b>3,587,574.72</b>	<b>4,193,612.68</b>
<b>Net of Revenues VS Expenditures</b>		<b>(335,659.43)</b>	<b>(15,170.48)</b>
<b>Ending Fund Balance</b>		<b>3,251,915.29</b>	<b>4,178,442.20</b>
<b>Total Liabilities And Fund Balance</b>		<b>6,078,943.62</b>	<b>7,258,859.75</b>

Fund 591 WATER SYSTEM FUND

GL Number	Description	PERIOD ENDED 12/31/2014	PERIOD ENDED 12/31/2015
*** Assets ***			
591-000.000-001.000	CASH	31,873.71	22,269.79
591-000.000-001.016	2014 USDA WATER BOND PMT RESERVE ACCOUNT	0.00	1,875.18
591-000.000-001.017	2014 USDA WATER BOND RRI RESERVE ACCOUNT	0.00	3,226.80
591-000.000-003.000	CERTIFICATES OF DEPOSIT/ REPURCHASE AGR.	275,000.00	100,000.00
591-000.000-040.000	ACCOUNTS RECEIVABLE	305.00	1,349.00
591-000.000-043.000	A/R UTILITIES	23,765.49	25,842.70
591-000.000-043.001	ALLOWANCE FOR UNCOLLECTIBLE ACCOUNTS	(800.00)	(200.00)
591-000.000-045.000	SPECIAL ASSESSMENTS RECEIVABLE	1,415.05	1,061.26
591-000.000-079.000	DUE FROM FEDERAL GOVERNMENT	0.00	44,818.46
591-000.000-111.000	INVENTORY	7,642.70	7,338.90
591-000.000-123.000	PREPAID EXPENSES	0.00	10,547.20
591-000.000-130.000	LAND	42,632.25	42,632.25
591-000.000-136.000	BUILDING, ADDITIONS AND IMPROVEMENTS	454,584.99	454,584.99
591-000.000-137.000	ACCUMULATED DEPRECIATION-BUILDINGS	(390,599.65)	(393,094.93)
591-000.000-138.000	EQUIPMENT	17,852.84	17,852.84
591-000.000-145.000	ACCUMULATED DEPR. - EQUIPMENT	(17,065.84)	(17,380.64)
591-000.000-152.001	WATER SYSTEM - WELLS	777,007.48	777,007.48
591-000.000-152.003	WATER SYSTEM - PUMPING	45,989.93	45,989.93
591-000.000-152.004	WATER SYSTEM - STANDPIPES	973,376.91	973,376.91
591-000.000-152.005	WATER SYSTEM - MAINS	743,113.82	743,113.82
591-000.000-152.007	WATER SYSTEM - TRANSMISSION	196,972.56	196,972.56
591-000.000-153.000	ACCUMULATED DEPR. WATER SYSTEM	(1,521,095.51)	(1,572,561.16)
591-000.000-158.000	CONSTRUCTION IN PROGRESS	173,257.12	1,860,335.45
<b>Total Assets</b>		<b>1,835,228.85</b>	<b>3,346,958.79</b>
*** Liabilities ***			
591-000.000-202.000	ACCTS PAYABLE	0.00	74,697.44
591-000.000-256.000	ACCRUED INT PAYABLE	2,340.00	3,715.24
591-000.000-276.000	DUE TO WATER CUSTOMERS	0.00	82.69
591-000.000-312.000	2012 REFUNDING BONDS - WATER SYSTEM	210,000.00	190,000.00
591-000.000-314.000	2014 RURAL DEVELOPMENT BONDING	0.00	553,000.00
<b>Total Liabilities</b>		<b>212,340.00</b>	<b>821,495.37</b>
*** Fund Balance ***			
591-000.000-391.000	NET ASSETS	1,894,735.93	2,864,754.62
591-000.000-391.004	BOND RESERVE - 2015 RURAL DEV BOND PMT	0.00	1,875.00
591-000.000-391.005	BOND RESERVE - 2015 RURAL DEV RRI	0.00	3,226.50
<b>Total Fund Balance</b>		<b>1,894,735.93</b>	<b>2,869,856.12</b>
<b>Beginning Fund Balance</b>		<b>1,894,735.93</b>	<b>2,869,856.12</b>
<b>Net of Revenues VS Expenditures</b>		<b>(271,847.08)</b>	<b>(344,392.70)</b>
<b>Ending Fund Balance</b>		<b>1,622,888.85</b>	<b>2,525,463.42</b>
<b>Total Liabilities And Fund Balance</b>		<b>1,835,228.85</b>	<b>3,346,958.79</b>

Fund 636 DATA PROCESSING

GL Number	Description	PERIOD ENDED 12/31/2014	PERIOD ENDED 12/31/2015
*** Assets ***			
636-000.000-001.000	CASH	12,248.61	9,079.46
636-000.000-123.000	PREPAID EXPENSES	0.00	1,074.23
636-000.000-146.000	OFFICE EQUIPMENT AND FURNITURE	371,414.32	385,830.41
636-000.000-147.000	ACCUMULATED DEPR. - OFFICE EQUIPMENT	(326,850.59)	(339,885.42)
<b>Total Assets</b>		<b>56,812.34</b>	<b>56,098.68</b>
*** Liabilities ***			
<b>Total Liabilities</b>		<b>0.00</b>	<b>0.00</b>
*** Fund Balance ***			
636-000.000-391.000	NET ASSETS	62,636.62	65,107.99
<b>Total Fund Balance</b>		<b>62,636.62</b>	<b>65,107.99</b>
<b>Beginning Fund Balance</b>		<b>62,636.62</b>	<b>65,107.99</b>
<b>Net of Revenues VS Expenditures</b>		<b>(5,824.28)</b>	<b>(9,009.31)</b>
<b>Ending Fund Balance</b>		<b>56,812.34</b>	<b>56,098.68</b>
<b>Total Liabilities And Fund Balance</b>		<b>56,812.34</b>	<b>56,098.68</b>

Fund 641 MOBILE EQUIPMENT

GL Number	Description	PERIOD ENDED 12/31/2014	PERIOD ENDED 12/31/2015
*** Assets ***			
641-000.000-001.000	CASH	28,941.15	4,855.16
641-000.000-043.000	A/R UTILITIES	1,048.24	1,099.09
641-000.000-043.001	ALLOWANCE FOR UNCOLLECTIBLE ACCOUNTS	(100.00)	(50.00)
641-000.000-109.000	INVENTORY - STREET ROAD SALT	4,338.08	7,858.56
641-000.000-109.001	INVENTORY - STREET COLD PATCH	291.51	200.25
641-000.000-111.000	INVENTORY	33,116.73	35,713.65
641-000.000-123.000	PREPAID EXPENSES	0.00	12,497.84
641-000.000-130.000	LAND	85,000.00	85,000.00
641-000.000-136.000	BUILDING, ADDITIONS AND IMPROVEMENTS	667,283.12	667,283.12
641-000.000-137.000	ACCUMULATED DEPRECIATION-BUILDINGS	(408,796.20)	(431,188.16)
641-000.000-138.000	EQUIPMENT	567,530.14	567,530.14
641-000.000-139.000	OTHER EQUIPMENT	16,787.52	16,787.52
641-000.000-145.000	ACCUMULATED DEPR. - EQUIPMENT	(569,463.61)	(578,139.95)
641-000.000-148.000	VEHICLES - DPW	1,018,563.19	1,050,144.39
641-000.000-148.001	VEHICLES - POLICE	136,066.99	136,066.99
641-000.000-149.000	ACCUMULATED DEPRECIATION - VEHICLES	(837,464.37)	(897,742.99)
<b>Total Assets</b>		<b>743,142.49</b>	<b>677,915.61</b>
*** Liabilities ***			
641-000.000-276.000	DUE TO UTILITY CUSTOMERS	19.08	0.00
<b>Total Liabilities</b>		<b>19.08</b>	<b>0.00</b>
*** Fund Balance ***			
641-000.000-391.000	NET ASSETS	726,333.11	685,772.69
<b>Total Fund Balance</b>		<b>726,333.11</b>	<b>685,772.69</b>
<b>Beginning Fund Balance</b>		<b>726,333.11</b>	<b>685,772.69</b>
<b>Net of Revenues VS Expenditures</b>		<b>16,790.30</b>	<b>(7,857.08)</b>
<b>Ending Fund Balance</b>		<b>743,123.41</b>	<b>677,915.61</b>
<b>Total Liabilities And Fund Balance</b>		<b>743,142.49</b>	<b>677,915.61</b>

Fund 701 GENERAL AGENCY FUND

GL Number	Description	PERIOD ENDED 12/31/2014	PERIOD ENDED 12/31/2015
*** Assets ***			
701-000.000-001.000	CASH	8,295.00	0.00
<b>Total Assets</b>		<b>8,295.00</b>	<b>0.00</b>
*** Liabilities ***			
701-000.000-206.000	FIRE INSURANCE SETTLEMENT ESCROW	8,295.00	0.00
<b>Total Liabilities</b>		<b>8,295.00</b>	<b>0.00</b>
<b>Beginning Fund Balance</b>		<b>0.00</b>	<b>0.00</b>
<b>Net of Revenues VS Expenditures</b>		<b>0.00</b>	<b>0.00</b>
<b>Ending Fund Balance</b>		<b>0.00</b>	<b>0.00</b>
<b>Total Liabilities And Fund Balance</b>		<b>8,295.00</b>	<b>0.00</b>

Fund 703 PROPERTY TAX FUND

GL Number	Description	PERIOD ENDED 12/31/2014	PERIOD ENDED 12/31/2015
*** Assets ***			
703-000.000-001.000	CASH	320,631.12	447,062.92
703-000.000-018.000	TAXES RECEIVABLE - SUMMER	195,576.92	229,343.93
703-000.000-019.000	TAXES RECEIVABLE - WINTER	1,135,893.70	(462,168.24)
<b>Total Assets</b>		<b>1,652,101.74</b>	<b>214,238.61</b>
*** Liabilities ***			
703-000.000-202.000	ACCTS PAYABLE	0.00	610.85
703-000.000-214.101	DUE TO GENERAL FUND	152,514.47	132,806.81
703-000.000-214.202	DUE TO MAJOR STREET FUND	(7.30)	(0.85)
703-000.000-214.203	DUE TO LOCAL STREET FUND	6,900.65	2,214.93
703-000.000-214.208	DUE TO PARKS FUND	6,164.80	5,619.27
703-000.000-214.590	DUE TO SEWER FUND	3,840.93	249.57
703-000.000-214.591	DUE TO WATER FUND	591.57	127.70
703-000.000-214.641	DUE TO MOBILE EQUIPMENT	58.34	9.27
703-000.000-215.001	DUE TO COMPONENT UNIT - DDA	7,963.16	2,679.27
703-000.000-222.001	DUE TO CLARE COUNTY	335,746.82	53,711.50
703-000.000-222.002	DUE TO ISABELLA COUNTY	75,427.24	10,000.12
703-000.000-223.000	DUE TO LIBRARY - PMDL	5,841.14	5,705.91
703-000.000-225.000	DUE TO CLARE PUBLIC SCHOOLS	1,031,280.44	0.00
703-000.000-228.000	DUE TO STATE OF MICHIGAN	15,125.71	0.00
703-000.000-230.001	DUE TO ISABELLA COUNTY TRANSIT	10,587.25	0.00
703-000.000-274.000	UNDISTRIBUTED TAX COLLECTIONS	0.00	504.26
703-000.000-276.000	DUE TO TAXPAYERS (OVERPAYMENT REFUNDS)	66.52	0.00
<b>Total Liabilities</b>		<b>1,652,101.74</b>	<b>214,238.61</b>
*** Fund Balance ***			
<b>Total Fund Balance</b>		<b>0.00</b>	<b>0.00</b>
<b>Beginning Fund Balance</b>		<b>0.00</b>	<b>0.00</b>
<b>Net of Revenues VS Expenditures</b>		<b>0.00</b>	<b>0.00</b>
<b>Ending Fund Balance</b>		<b>0.00</b>	<b>0.00</b>
<b>Total Liabilities And Fund Balance</b>		<b>1,652,101.74</b>	<b>214,238.61</b>

Fund 704 IMPREST PAYROLL FUND

GL Number	Description	PERIOD ENDED 12/31/2014	PERIOD ENDED 12/31/2015
*** Assets ***			
704-000.000-001.000	CASH	(5,944.87)	(3,973.14)
704-000.000-040.000	ACCOUNTS RECEIVABLE	0.00	(691.22)
<b>Total Assets</b>		<b>(5,944.87)</b>	<b>(4,664.36)</b>
*** Liabilities ***			
704-000.000-228.000	DUE TO STATE OF MICHIGAN	5,122.93	5,289.29
704-000.000-231.001	AFLAC PAYABLE	47.90	9.57
704-000.000-231.002	MERS PAYABLE	22,537.86	26,010.29
704-000.000-231.003	BLUE CROSS PAYABLE	(33,706.24)	(36,723.19)
704-000.000-231.005	TEAMSTERS PAYABLE	(621.00)	26.00
704-000.000-231.015	DEFERRED COMP PAYABLE - MERS 457	673.68	723.68
<b>Total Liabilities</b>		<b>(5,944.87)</b>	<b>(4,664.36)</b>
<b>Beginning Fund Balance</b>		<b>0.00</b>	<b>0.00</b>
<b>Net of Revenues VS Expenditures</b>		<b>0.00</b>	<b>0.00</b>
<b>Ending Fund Balance</b>		<b>0.00</b>	<b>0.00</b>
<b>Total Liabilities And Fund Balance</b>		<b>(5,944.87)</b>	<b>(4,664.36)</b>

Fund 765 HATTON TOWNSHIP LANDFILL TRUST FUND

GL Number	Description	PERIOD ENDED 12/31/2014	PERIOD ENDED 12/31/2015
*** Assets ***			
765-000.000-003.000	CERTIFICATES OF DEPOSIT	209,665.58	200,005.79
<b>Total Assets</b>		<b>209,665.58</b>	<b>200,005.79</b>
*** Liabilities ***			
<b>Total Liabilities</b>		<b>0.00</b>	<b>0.00</b>
*** Fund Balance ***			
765-000.000-390.000	FUND BALANCE	209,665.58	210,505.79
<b>Total Fund Balance</b>		<b>209,665.58</b>	<b>210,505.79</b>
<b>Beginning Fund Balance</b>		<b>209,665.58</b>	<b>210,505.79</b>
<b>Net of Revenues VS Expenditures</b>		<b>0.00</b>	<b>(10,500.00)</b>
<b>Ending Fund Balance</b>		<b>209,665.58</b>	<b>200,005.79</b>
<b>Total Liabilities And Fund Balance</b>		<b>209,665.58</b>	<b>200,005.79</b>

Fund 901 GENERAL FIXED ASSETS

GL Number	Description	PERIOD ENDED 12/31/2014	PERIOD ENDED 12/31/2015
*** Assets ***			
901-000.000-130.101	LAND - GFA, GENERAL FUND	3,416,899.83	3,333,874.88
901-000.000-130.206	LAND - GFA, FIRE DEPARTMENT	5,675.00	5,675.00
901-000.000-130.208	LAND - GFA, PARKS & RECREATION	936,849.24	936,849.24
901-000.000-130.210	LAND - DDA	108,126.20	108,126.20
901-000.000-132.101	LAND IMPROVEMENTS - GFA, GENERAL FUND	43,343.05	43,343.05
901-000.000-132.202	ROAD IMPROVEMENTS - MAJOR STREETS	74,248.40	82,738.71
901-000.000-132.203	ROAD IMPROVEMENTS - LOCAL STREETS	483,707.18	550,763.68
901-000.000-132.208	LAND IMPROVEMENTS - GFA, PARKS AND REC.	1,257,577.27	1,257,577.27
901-000.000-132.210	LAND IMPROVEMENTS - DDA	456,071.51	456,071.51
901-000.000-132.211	SIDEWALK IMPROVEMENTS	90,804.62	90,804.62
901-000.000-132.214	LAND IMPROV - LDFA	94,016.27	94,016.27
901-000.000-133.000	ACCUMULATED DEPRECIATION - LAND IMPROVEM	(274,675.29)	(352,161.43)
901-000.000-133.210	ACCUM DEPR - LAND IMPROV - DDA	(171,344.63)	(193,444.40)
901-000.000-133.214	ACCUM DEPR - LAND IMPROV - LDFA	(20,201.09)	(24,347.73)
901-000.000-136.101	BUILDINGS, ETC. - GFA, GENERAL FUND	1,746,144.62	1,753,228.03
901-000.000-136.206	BUILDINGS, ETC. - GFA, FIRE DEPARTMENT	461,759.56	461,759.56
901-000.000-136.208	BUILDINGS, ETC. - PARKS & RECREATION	360,896.42	360,896.42
901-000.000-137.000	ACCUMULATED DEPRECIATION-BUILDINGS	(969,017.27)	(1,040,610.53)
901-000.000-138.101	EQUIPMENT - GFA, GENERAL FUND	200,128.59	200,128.59
901-000.000-138.206	EQUIPMENT - GFA, FIRE DEPARTMENT	597,062.88	617,624.64
901-000.000-138.208	EQUIPMENT - GFA, PARKS & RECREATION	114,322.77	114,322.77
901-000.000-138.210	EQUIPMENT - DDA	138,200.00	138,200.00
901-000.000-138.500	ACCUMULATED DEPRECIATION-EQUIPMENT	(582,943.57)	(636,979.95)
901-000.000-139.210	ACCUM DEPR - EQUIP (DDA)	(138,200.00)	(138,200.00)
901-000.000-146.206	OFFICE EQUIPMENT - GFA, FIRE DEPARTMENT	1,269.00	1,269.00
901-000.000-147.000	ACCUMULATED DEPR. - OFFICE EQUIPMENT	(1,078.65)	(1,205.55)
901-000.000-148.206	VEHICLES - FIRE DEPARTMENT	1,012,553.78	1,012,553.78
901-000.000-149.000	ACCUMULATED DEPRECIATION - VEHICLES	(691,475.71)	(755,070.17)
901-000.000-158.000	CONSTRUCTION IN PROGRESS	571,704.65	2,239,472.67
<b>Total Assets</b>		<b>9,322,424.63</b>	<b>10,717,276.13</b>
*** Liabilities ***			
<b>Total Liabilities</b>		<b>0.00</b>	<b>0.00</b>
*** Fund Balance ***			
901-000.000-130.399	INVESTMENT IN LAND	4,467,550.27	4,384,525.32
901-000.000-132.399	INVESTMENT IN LAND IMPROVEMENTS	2,457,169.96	4,053,270.02
901-000.000-136.399	INVESTMENT IN BUILDINGS, ETC.	1,747,865.31	1,726,837.68
901-000.000-138.399	INVESTMENT IN EQUIPMENT	328,570.67	295,096.05
901-000.000-146.399	INVESTMENT IN OFFICE EQUIPMENT&FURNITURE	190.35	63.45
901-000.000-148.399	INVESTMENT IN VEHICLES	321,078.07	257,483.61
<b>Total Fund Balance</b>		<b>9,322,424.63</b>	<b>10,717,276.13</b>
<b>Beginning Fund Balance</b>		<b>9,322,424.63</b>	<b>10,717,276.13</b>
<b>Net of Revenues VS Expenditures</b>		<b>0.00</b>	<b>0.00</b>
<b>Fund Balance Adjustments</b>		<b>1,394,851.50</b>	<b>0.00</b>
<b>Ending Fund Balance</b>		<b>10,717,276.13</b>	<b>10,717,276.13</b>
<b>Total Liabilities And Fund Balance</b>		<b>9,322,424.63</b>	<b>10,717,276.13</b>

Fund 902 GENERAL LONG-TERM DEBT

GL Number	Description	PERIOD ENDED 12/31/2014	PERIOD ENDED 12/31/2015
*** Assets ***			
902-000.000-186.000	AMOUNT TO BE PROVIDED - LTD	1,513,000.00	1,513,000.00
<b>Total Assets</b>		<b>1,513,000.00</b>	<b>1,513,000.00</b>
*** Liabilities ***			
902-000.000-256.000	ACCRUED INT PAYABLE	13,537.36	15,061.49
902-000.000-256.210	ACCRUED INT PAYABLE	2,343.17	2,187.92
902-000.000-304.000	MMCAA INSTALLMENT LOAN	85,713.11	75,712.03
902-000.000-306.001	2006 DDA BOND	325,000.00	302,000.00
902-000.000-312.000	2012 REFUNDING BONDS -PUBLIC SAFETY BLDG	655,000.00	620,000.00
902-000.000-313.000	SOCCER COMPLEX LOAN PAYABLE	154,502.06	139,100.68
902-000.000-315.000	NORTH INFRASTRUCTURE DEBT	0.00	331,992.66
<b>Total Liabilities</b>		<b>1,236,095.70</b>	<b>1,486,054.78</b>
*** Fund Balance ***			
902-000.000-391.000	FISCAL FUND BALANCE	276,904.30	26,945.22
<b>Total Fund Balance</b>		<b>276,904.30</b>	<b>26,945.22</b>
<b>Beginning Fund Balance</b>		<b>276,904.30</b>	<b>26,945.22</b>
<b>Net of Revenues VS Expenditures</b>		<b>0.00</b>	<b>0.00</b>
<b>Ending Fund Balance</b>		<b>276,904.30</b>	<b>26,945.22</b>
<b>Total Liabilities And Fund Balance</b>		<b>1,513,000.00</b>	<b>1,513,000.00</b>

Fund 934 GASB ACCRUALS

GL Number	Description	PERIOD ENDED 12/31/2014	PERIOD ENDED 12/31/2015
*** Assets ***			
934-000.000-084.000	DUE FROM GOVT ACTIVITIES	251,703.00	236,700.00
<b>Total Assets</b>		<b>251,703.00</b>	<b>236,700.00</b>
*** Liabilities ***			
934-000.000-214.000	DUE TO BUS TYPE ACTIVITIES	251,703.00	236,700.00
934-000.000-339.000	DEFERRED REVENUES	(66,032.00)	(37,076.00)
<b>Total Liabilities</b>		<b>185,671.00</b>	<b>199,624.00</b>
*** Fund Balance ***			
934-000.000-390.000	FUND BALANCE	(179,556.00)	(179,556.00)
934-000.000-391.000	FISCAL FUND BALANCE	245,588.00	216,632.00
<b>Total Fund Balance</b>		<b>66,032.00</b>	<b>37,076.00</b>
<b>Beginning Fund Balance</b>		<b>66,032.00</b>	<b>37,076.00</b>
<b>Net of Revenues VS Expenditures</b>		<b>0.00</b>	<b>0.00</b>
<b>Ending Fund Balance</b>		<b>66,032.00</b>	<b>37,076.00</b>
<b>Total Liabilities And Fund Balance</b>		<b>251,703.00</b>	<b>236,700.00</b>

**City of Clare**

**Utility Billing System Reports**

**Prepared as of**

**December 31, 2015**

# DECEMBER 2015 RECONCILIATION REPORT

Balance Manager

Receivable balance as of today: 152,322.75  
Past due balance as of today: 20,912.23

Options    Excel Exports

**Details**

Posting Date Selection  
 Posting From: 12/01/2015    Starting Balance: \$106,987.97  
 Posting To: 12/31/2015    Days end Balance: \$89,642.02  
 Transaction Total: (\$17,345.95)

Use Account Filter  
  
 Manually Refresh Data

Receivables    History Transactions    Journal Entries

Receivable Date: 'Posting To' receivable balance

Bill Item	Billing Balance	Sales Tax Balance	Penalty Balance	Interest Balance	Total Due
SEWER ADJUST	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
SEWER ADJUSTMENTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
WATER ADJUSTMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
DEPOSIT REQUIRED	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
NSF	\$25.00	\$0.00	\$0.00	\$0.00	\$25.00
CROSS CONNECT INSPEC	\$46.89	\$0.00	\$0.50	\$0.00	\$47.39
TURN ON FEE	\$305.14	\$0.00	\$13.01	\$0.00	\$318.15
Meter Fee	\$1,085.51	\$0.00	\$16.21	\$0.00	\$1,101.72
Garbage	\$14,683.93	\$0.00	\$234.67	\$0.00	\$14,918.60
Water	\$25,199.88	\$0.00	\$292.87	\$0.00	\$25,492.75
Sewer	\$47,159.02	\$0.00	\$579.39	\$0.00	\$47,738.41
<b>Totals:</b>	<b>\$88,505.37</b>	<b>\$0.00</b>	<b>\$1,136.65</b>	<b>\$0.00</b>	<b>\$89,642.02</b>

Close

## DECEMBER 2015

	<u>Starting Balance</u>	<u>Ending Balance</u>
<i>WATER</i>	\$31,985.71	\$25,842.70
<i>SEWER</i>	\$58,860.67	\$47,707.98
<i>GARBAGE</i>	\$15,032.92	\$14,884.49
<i>METER FEES</i>	\$1,108.67	\$1,099.09
<i>TOTAL</i>	\$106,987.97	\$89,534.26

# Aged Accounts Receivable by Date

Thursday, January 14, 2016

Receivable Date: 12/31/2015

Location ID	Status	Customer Name					1/275	
Account Number	Parcel Number	Service Address						
Bill Item Name	Non Delq	< 30 Days	30 Days	60 Days	90 Days	180+ Days	Total Due	
4THW-000127-0000-10	Inactive-Paid	10-16 RECOVERY NETWORK						
	051-072-001-70	127 W FOURTH ST						
Meter Fee	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Sewer	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Water	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	
CONS-000008-0000-00	INACTIVE-VACANT	127 GROUP						
		8 CONSUMERS ENERGY PKWY						
Sewer	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Water	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	
4THW-000127-0000-00	Active	127 GROUP, LLC						
	051-072-001-70	127 W FOURTH ST						
Meter Fee	\$1.25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1.25	
Sewer	\$48.59	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$48.59	
Water	\$32.14	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$32.14	
	<b>\$81.98</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$81.98</b>	
MCEW-000515-0000-00	Active	515 GALLERY						
	051-065-007-80	515 N MCEWAN ST						
Meter Fee	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Sewer	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Water	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	
STA2-000318-0000-10	Inactive-Paid	ABBOTT, AIMEE						
	051-034-204-21	318 W STATE ST						
Garbage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Meter Fee	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Sewer	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Water	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	
MAPL-000907-0000-00	Active	ABBOTT, KASSANDRA						
	051-620-002-00	907 MAPLE ST						
Garbage	\$18.78	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$18.78	
Meter Fee	\$1.25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1.25	
Sewer	\$44.05	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$44.05	
Water	\$23.06	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$23.06	
	<b>\$87.14</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$87.14</b>	
SCHO-000821-0002-01	Active	ABBOTT, LANNEY						
	051-035-201-10	821 SCHOOLCREST #2						
Garbage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Sewer	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	
HEML-001309-0000-00	Active	ABBOTT, TIMOTHY						
	051-300-098-00	1309 HEMLOCK ST						
Garbage	\$18.78	\$1.48	\$14.81	\$0.00	\$0.00	\$0.00	\$35.07	
Meter Fee	\$1.25	\$0.13	\$1.25	\$0.00	\$0.00	\$0.00	\$2.63	

Billing Transaction Totals

Billing Item	Non Delq	< 30 Days	30 Days	60 Days	90 Days	180+ Days	Total Due
Meter Fee	\$874.22	\$0.00	\$201.54	\$0.00	\$8.50	\$1.25	\$1,085.51
Sewer	\$40,543.94	\$56.06	\$6,400.66	\$0.00	\$137.43	\$20.93	\$47,159.02
Water	\$22,134.86	(\$2.95)	\$2,998.32	\$0.00	\$63.76	\$5.89	\$25,199.88
Garbage	\$11,858.39	\$0.00	\$2,675.30	\$0.00	\$131.46	\$18.78	\$14,683.93
TURN ON FEE	\$25.00	\$225.00	\$55.14	\$0.00	\$0.00	\$0.00	\$305.14
DEP POSTED	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
CROSS CONNECT INSPEC	\$38.25	\$0.00	\$8.64	\$0.00	\$0.00	\$0.00	\$46.89
Water (Sprinklers)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
WATER SP BASE FEE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
NSF	\$25.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$25.00
	\$75,499.66	\$278.11	\$12,339.60	\$0.00	\$341.15	\$46.85	\$88,505.37

Sales Tax Transaction Totals

Billing Item	Non Delq	< 30 Days	30 Days	60 Days	90 Days	180+ Days	Total Due
Meter Fee	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Sewer	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Water	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Garbage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TURN ON FEE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
DEP POSTED	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
CROSS CONNECT INSPEC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Water (Sprinklers)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
WATER SP BASE FEE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
NSF	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Penalty Transaction Totals

Billing Item	Non Delq	< 30 Days	30 Days	60 Days	90 Days	180+ Days	Total Due
Meter Fee	\$0.00	\$14.91	\$1.17	\$0.13	\$0.00	\$0.00	\$16.21
Sewer	\$0.00	\$501.70	\$75.55	\$2.14	\$0.00	\$0.00	\$579.39
Water	\$0.00	\$244.66	\$47.15	\$1.06	\$0.00	\$0.00	\$292.87
Garbage	\$0.00	\$213.99	\$13.16	\$3.76	\$3.76	\$0.00	\$234.67
TURN ON FEE	\$0.00	\$13.01	\$0.00	\$0.00	\$0.00	\$0.00	\$13.01
DEP POSTED	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
CROSS CONNECT INSPEC	\$0.00	\$0.40	\$0.10	\$0.00	\$0.00	\$0.00	\$0.50
Water (Sprinklers)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
WATER SP BASE FEE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
NSF	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	\$0.00	\$988.67	\$137.13	\$7.09	\$3.76	\$0.00	\$1,136.65

Interest Transaction Totals

Billing Item	Non Delq	< 30 Days	30 Days	60 Days	90 Days	180+ Days	Total Due
Meter Fee	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Sewer	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Water	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Garbage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TURN ON FEE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
DEP POSTED	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
CROSS CONNECT INSPEC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Water (Sprinklers)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
WATER SP BASE FEE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
NSF	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

GRAND TOTAL

Billing Item	Non Delq	< 30 Days	30 Days	60 Days	90 Days	180+ Days	Total Due
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Meter Fee	\$874.22	\$14.91	\$202.71	\$0.13	\$8.50	\$1.25	\$1,101.72
Sewer	\$40,543.94	\$557.76	\$6,476.21	\$2.14	\$137.43	\$20.93	\$47,738.41
Water	\$22,134.86	\$241.71	\$3,045.47	\$1.06	\$63.76	\$5.89	\$25,492.75
Garbage	\$11,858.39	\$213.99	\$2,688.46	\$3.76	\$135.22	\$18.78	\$14,918.60
TURN ON FEE	\$25.00	\$238.01	\$55.14	\$0.00	\$0.00	\$0.00	\$318.15
DEP POSTED	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
CROSS CONNECT INSPEC	\$38.25	\$0.40	\$8.74	\$0.00	\$0.00	\$0.00	\$47.39
Water (Sprinklers)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
WATER SP BASE FEE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
NSF	\$25.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$25.00
	\$75,499.66	\$1,266.78	\$12,476.73	\$7.09	\$344.91	\$46.85	\$89,642.02

GL Numbers	Debit	Credit
641-000.000-043.000	\$1,101.72	\$0.00
590-000.000-043.000	\$47,738.41	\$0.00
591-000.000-043.000	\$25,858.29	\$0.00
101-000.000-043.000	\$14,943.60	\$0.00
	\$89,642.02	\$0.00

# Airport Manager Report

## January 2016

1. Av Fuel Sales ended 2015 up 36% year to date. We were also up 16% compared to 2013 and up 9% over 2012. Many local airports within our peer group are showing declines year to date.
2. I recently attended the biennial Fuel Training and Certification class this November 17<sup>th</sup> -19th in Bowling Green KY. I received 3 certifications; FAR 139.321, Shell ACE-GA Fuel Systems, and SPCC (spill prevention control and countermeasures). It was a great learning experience! The cost of the class (\$500) was paid for by our wholesaler, Eastern Aviation. Lodging and travel are our expenses.
3. I recently purchased an airplane to become our rental at the airport. I first started an LLC, Patriot Aviation LLC, to handle the rental and limit the liability. The aircraft is a Piper Tripacer 150. I purchased it in Midland and the plane's annual inspection had expired. I had to file forms with the FAA to be allowed to ferry the airplane to Clare, where the annual inspection was done.

With the help of Jim Klein, a longtime friend of Clare Municipal Airport and A&P aircraft mechanic, we did the annual and found nothing out of the ordinary. Jim donated his time for this day long exercise. I now have the airplane on the flight line being used for instruction. Dick Acker CFI, has already given over 20 hours of flight instruction in it. Weather permitting; we hope to continue renting the airplane out all winter.

4. I was recently notified by the FAA about surface penetrations into our Instrument Approach for Runway 9. They included a spreadsheet with 17 items with only the latitude and longitude coordinates. After mapping these trees, Ken, Al and I set out to mark these trees. Several were in the MDOT Right of Way for 127. Luke and the crew removed most everything on the cities properties and a few on the Rod and Gun Club (with permission from three Rod and Gun Club officers). Our visual approach to 9 is in compliance with the 20:1 glide slope. To make our VOR Circle to Land approach compliant, there would be many more trees needed to be removed and unfortunately many on other people's properties. The penalty for not removing these other trees is minor compared to the additional costs of purchasing and removing all of these. Side note: this runway is our least used instrument approach. It currently has a 600 feet AGL (above ground level) minimum, and with the trees left it may raise to 700 feet.
5. Our T- Hangars are full!

6. With the continued interest in the Ground School course I am currently teaching, I will be offering another class in February. There are ten area residents who have expressed desire in attending my next session. This course is a ten week commitment where we meet once a week for three hours. We are looking at Thursday evenings from 6-9pm. If I reach 20 students, I will break it into two sessions and possibly a Saturday morning class as well. The cost is \$300 and this includes the books for the course.
7. The Clare County Review recently did an article about the new Ground School and the flight training. So far, there has been great interest and several phone calls and emails about training. This article was also picked up by AOPA, (Aircraft Owners and Pilots Association) largest Aviation membership in the nation.

## **Airport Focus**

Advertisement



### **Mich. airport celebrates first ground school student to solo**

Clare Municipal Airport in Michigan has a new ground school program led by Airport Manager Gary Todd. The airport celebrated the first student in the program who completed a solo flight. Todd says his ground school is the only one in the area. "I hoped for a few students and ended up with 13 for the 10-week course," Todd said. [Clare County Review \(Clare, Mich.\)](#)

8. On January 5<sup>th</sup>, I attended a DEQ webinar on completing the Annual Industrial Storm Water Report. Immediately after the webinar, I was able to complete and submit the report keeping us in compliance.
9. The Clare Area Pilots Association held its Annual Dinner Meeting on December 29, 2015 at the Terminal Building. It was voted unanimously to continue funding the Airport Courtesy Van for the upcoming year. Last year's associated costs exceeded \$2200. We feel that it is important to provide incoming pilots with transportation to Clare destinations. Such as Cop's and Doughnuts, Mulberry Café, Jays to name a few. The van went out 153 times in 2015, as well as several times I loaned out my personal truck because the van was already gone.

Sincerely,

Gary Todd

Airport Manager



## Monthly Fire Department Activity Report

### October 2015 Incident Response:

Power Line down: 1

PI Accident W Injuries: 5

Fire Other: 4

Mutual Aid to other agencies: 6

Medical Assist: 3

Cancelled enroute / False: 3

Monthly Total: 22

YTD Total: 177

### Training:

Pump Operations: 2.0 hrs

Monthly Business Meeting: 1 hr

Admin procedures: 1/2 hr

Breathing Apparatus: 3.25 hrs

Truck check: 1.5 hrs

Officers meeting : 2hrs

**Events:** October is Fire Prevention Month. We did a kindergarten visit to the fire station and fire truck ride back to school. Visited 1-4 th grades and gave fire safety talk. Visited 5 Amish schools and gave fire safety talk as well as rides on the fire truck. Visited three preschool and gave fire safety talk. Interviewed & hired two new probationary firefighter & got them outfitted and up to speed.

# DIRECTOR'S MONTHLY OPERATING REPORT WATER & WASTEWATER TREATMENT 2015 December

## **Wastewater Treatment Plant**

In addition to their routine duties, our Operators performed the following tasks:

- Ran more lab analysis for the city of Coleman.
- Installed a new low pressure blower for the diffused air system.
- Unplugged a clogged floor drain in the garage.
- Installed a new dissolved oxygen probe.
- Repaired the parts washer it need a new fusible link.
- Working on changing the carbon dioxide sensor in the screen room.
- Trimmed trees around outfall.
- Installed a ballast in UV unit number one.
- Trenched in a new conduit for the final effluent PH and dissolved oxygen probe.
- Repaired salt spreader.
- Changed out pump breaker on lift station number 7
- Pulled several lift station pumps at several lift stations.

## **Water Treatment Plant**

In addition to their routine duties, our Operators performed the following tasks:

- Cleaned up well houses and water plant.
- Filled, sampled and put new water tower on line.
- Switch over to the winter air stripper.
- Unplugged chlorine injection point.

## **Landfill**

In addition to their routine duties, our Operators performed the following tasks:

- Performed some preventive maintenance on landfill equipment.

## **Administrative Functions**

During the month, the following administrative tasks were performed:

- Conducted interviews for new employee.

- Worked with perceptive controls to get SCADA functioning properly.
- DEQ (Joe Reinke) here for an inspection.
- Made my last trip to Farwell. They now have a licensed operator.



## **CITY POLICE DEPARTMENT**

**Chief Brian Gregory**  
207 West Fifth Street  
Clare, Michigan 48617  
Phone: 989-386-2121  
Fax: 989-386-0440

### **December 2015 report.**

Total Incidents:	581
Total Complaints	86
Arrests:	34
Tickets:	40

<b>2015 Total Incidents:</b>	<b>6,873</b>
<b>2015 Total Complaints:</b>	<b>949</b>
<b>2015 Total Arrests:</b>	<b>354</b>

#### **Training:**

Traffic Stop Training	Multiple Officers
EVI Training	2 Officers

#### **Events:**

New Years Eve	4 Officers
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#### **Reserve Division**

Hours:	299
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<b>2015 Reserve Hours:</b>	<b>4417</b>
<b>2014 Reserve Hours:</b>	<b>3541</b>
<b>2013 Reserve Hours:</b>	<b>2585</b>



## Monthly Director's Report, January 7, 2016 Parks and Recreation

### Past Events

One of the Christmas events that are still to come this season is **Santa's Mailbox**. His mailbox is located in the front entrance of City Hall. Santa Mail provides a direct mailing service between residents of the Clare area and Santa Claus himself. Children, who drop their letters in the box before December 12<sup>th</sup>, will be able to receive a letter back from Santa!

**North Pole Calling** will be held on Tuesday, December 15, 2015. During this event someone from the "North Pole" (Santa, Mrs. Claus, or an elf) will call the registered children and will take a few moments to chat with them about life at the North Pole and getting ready for Christmas.

### Current Events

**Senior Cards and Coffee** continues each Wednesday, at the Pere Marquette District Library from 10 am-12pm. This is a free and fun way for seniors and older adults to get together with peers in the community to socialize. Weekly attendance varies from 8-11 individuals.

### Current Grants and Donations

Received a call from the representative from the Operator's Union letting us know that they will be donating excavation of the Recreation Complex and we will receive more information in January regarding their projected timeline.

On December 23, 2015, we received the \$20,000 grant award check from the Strosacker Foundation.

### Future Events

The **ice rink** at Shamrock Park has been assembled and when the ground freezes and it stays cold enough to form ice inside the rink, the rink will be in use once again! Water will be put in the rink as the weather continues to get colder. Due to the unusual winter we are having, it may be mid-January before it is completely ready for use.

Planning has been started for the 2016 Clare Irish Fest and Summer Concert Series. Another project on the horizon includes the Great EGGstravagana in April.

- \* Updates on the **DNR 5-year Master Plan** update are still being worked on.
- \* A meeting is scheduled with Clare Family Fitness to schedule the Diabetes Awareness Walk.
- \* We are still in the works with the Pere Marquette District Library and a former Central student, to get a **Community Fit Club** started in the spring.

*"This is a Consent Agenda item and is considered as routine by the City Commission. As such, this matter shall be automatically enacted by one motion with all other Consent Agenda items unless a Commissioner or citizen requests that the item be individually discussed, in which event it shall be removed from the Consent Agenda and considered and acted upon in its designated sequence on the approved Agenda of the Clare City Commission."*

**DEPARTMENT OF PUBLIC WORKS  
DEPARTMENT REPORT – DECEMBER 2015  
ALAN J. JESSUP, DIRECTOR**

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*STREET WORK.* We had our normal schedule of blading gravel roads and cold patching and we went to Saginaw to get cold patch. Snow plowing was 4" on the 28<sup>th</sup> and we came in early to plow and clean up streets on the 29<sup>th</sup> (1" snow). And hauled snow.

*WATER & SEWER WORK:* Water and sewer work this month included our regular schedule of Miss Digs, meter readings, water shut offs and meter work. Manhole inspections for infiltration, sewer preventative maintenance and working on storm sewer. We televised the sewer at 707 Sunset with the City of Harrison's camera. We were called in for a plugged storm sewer at 10 and 27 on 12/13 and for a badly plugged sewer at the Mackey Rest Area on 12/27. Also we fixed a valve at Campbell Printing.

*CEMETERY WORK:* We had three (3) cremation burials and one (1) adult burial. And worked on painting the door at the cemetery building.

*MISCELLANEOUS WORK:* Poured a concrete foundation and installed post office box for the new multi-plex mailbox in the new industrial park. We closed 4<sup>th</sup> Street for a Christmas event on Dec 5<sup>th</sup>. Meetings attended include a meeting with Lew Bender and a conference at Michigan Pipe and Valve. We brought Santa's house back to the DPW garage for storage.

*DPW WORK:* DPW work was our normal schedule of equipment/truck repair and maintenance this month including getting trucks ready for snow storm, cleaning garage and cold storage pole barn, running air lines for the tire machine, turning the leaf pile (compost) and cutting trees at the airport. We installed new rip rap at Consumers Energy Parkway, put black dirt down with straw fabric, installed silt fence and turned water on at the booster pump.

*Attachments.* Manhour Report, Utility Work Order, Report, Fuel Report, Equipment Report

**DEPARTMENT OF PUBLIC WORKS- MANHOUR (DEC. 2015)**

FUND	% OF HOURS	DEPARTMENT	December-15	
			REG.	O/T
<b>GENERAL FUND</b>	1.04%	General Fund	12.25	2.00
	0.15%	Depot	2.00	
	1.27%	Cemetery	17.50	
	1.91%	Parades/Flags/Pking Lots	21.50	4.75
	0.97%	DDA Parking Lots	10.25	3.00
	0.15%	City Trees/Lites	2.00	
	5.06%	Airport	69.50	
<b>TKLINE'S</b>	0.04%	Surface Maintenance	0.50	
	0.73%	Sweeping	10.00	
	0.15%	Drains/Backslopes	0.00	2.00
	1.57%	Snow & Ice	8.75	12.75
	0.00%	Cleanup winter debris (sand, etc)	0.00	
<b>MAJOR STREETS</b>	5.57%	MJ STS Preservation	76.50	
	2.33%	MJ STS Snow/Ice	5.5	26.5
<b>LOCAL STREETS</b>	6.41%	LO STS Preservation	86.00	2.00
	1.53%	LO STS Snow/Ice	15	6
<b>PARKS</b>	0.18%	Lake Shamrock Dam & Park work	1.00	1.50
<b>SEWER</b>	13.18%	Collection	170.00	11.00
<b>WATER</b>	8.70%	Distribution & Meter Mts.	115.00	4.50
<b>DPW</b>	14.89%	DPW Admin/Bldg/Equip	204.50	
	7.96%	DPW: Equip	105.75	3.50
	1.09%	Fire: Truck	9.50	5.50
	1.64%	DPW: PD Equip	22.50	
	13.15%	Holiday (Birthday)	180.50	
	10.34%	PAID TIME OFF:	142.00	
1373	<b>100%</b>	<b>TOTALS:</b>	<b>1288</b>	<b>85</b>

FUND	% OF HOURS	DEPARTMENT	December-15	
			REG.	O/T
DPW Clerical	4.27%	Cemetery Admin	8	
	21.79%	Refuse Collection	40.8	
	4.27%	Major Sts Admin	8	
	4.27%	Local Sts Admin	8	
	23.01%	Sewer Collection	41.6	1.49
	23.16%	Water Distribution	41.6	1.76
	6.41%	DPW Administration	12	
	12.82%	Holiday/Funeral	24	
0.00%	PAID TIME OFF:	0		
187.25	<b>100%</b>	<b>TOTALS:</b>	<b>184</b>	<b>3.25</b>

FUND	% OF HOURS	DEPARTMENT	December-15	
			REG.	O/T
FULL TIME EMPLOYEES	55.50%	PARKS WORK	107.5	1
	11.25%	DDA WORK	11.5	10.5
	11.25%	Building & Grounds	22	
	13.81%	Holiday/Funeral	27	
	8.18%	PAID TIME OFF	16	
195.5	<b>100%</b>	<b>TOTALS:</b>	<b>184</b>	<b>11.5</b>

**MANNATEC FUEL REPORT FOR PERIOD:  
DECEMBER 1-31, 2015**

DEPT:	REGULAR			DIESEL			AMOUNT BILLED
	GALLONS	TOTAL COST	AVG COST	GALLONS	TOTAL COST	AVG COST	
City Hall							0.00
Fire Dept	76.463	102.47	1.340	120.116	224.95	1.873	327.42
Police Dept	688.272	934.19	1.357				934.19
DPW	268.726	360.08	1.340	702.568	1,281.43	1.824	1,823.14
Parks	99.182	127.29	1.283	30.446	54.34	1.785	
W/WWT	158.420	226.58	1.430				226.58
<b>TOTALS:</b>	<b>1291.063</b>	<b>1,750.61</b>		<b>853.130</b>	<b>1,560.72</b>	<b>Total Bill:</b>	<b>\$3,311.33</b>
	Average Rate for Regular:		1.350	Average Rate for Diesel:		1.827	

## DECEMBER 2015

### UTILITY WORK ORDERS

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<u>WORK ORDER TYPE</u>	<u># OF CUSTOMERS</u>
<i>Service Turned ON</i>	4
<i>Customer Request Off</i>	2
<i>Sewer Problems</i>	1
<i>Frozen Water</i>	5
<i>New RF</i>	1
	<hr/> 13

## EQUIPMENT RENTAL - DECEMBER 2015

### GENERAL FUND

General Operations	101-265.000-943.641	47.90	
Depot	101-265.000-943.641	0.00	
Cemetery	101-276.000-943.641	249.86	
Police	101-301.000-943.641	8,662.05	
Parking Lots/Flags	101-441.000-943.641	1,888.86	
Airport	101-537.000-943.641	1,702.49	
		1,702.49	
			<b>101-000.000-001</b>
			<b>-\$12,551.16 cr</b>

### MAJOR STREETS & TRUNKLINES

Trunklines	202-446.001-943.641	178.76	
Tkline Winter Cleanup	202-446.001-943.641	1,095.34	
Major Streets	202-449.000-943.641	2,961.38	
		2,961.38	
			<b>202-000.000-001</b>
			<b>-\$4,235.48 cr</b>

<u>LOCAL STREETS:</u>	203-449.000-943.641	4,674.58	
		4,674.58	
			<b>203-000.000-001</b>
			<b>-\$4,674.58 cr</b>

### PARKS & DAM MTS.:

Parks & Dam Mts	208-751.001-943.641	1,274.07	
		1,274.07	
			<b>208-000.000-001</b>
			<b>-\$1,274.07 cr</b>

### SEWER FUND

Sewer Treatment	590-536.001-943.641	660.00	
Sewer Collection	590-536.002-946.641	3,637.84	
		3,637.84	
			<b>590-000.000-001</b>
			<b>-\$4,297.84 cr</b>

### WATER FUND

Water Trmt/Pumping	591-536.003-946.641	441.60	
Water Dist./Meters	591-536.004-946.641	1,158.95	
		1,158.95	
			<b>591-000.000-001</b>
			<b>-\$1,600.55 cr</b>

### MOBILE EQUIPMENT FUND

Cash Received	641-000-001	<b>\$28,633.68</b>	
General Fund	641-000-669.101		-\$12,551.16
Major Sts/Tklines	641-000-669.202		-\$4,235.48
Local Sts	641-000-669.203		-\$4,674.58
Parks	641-000-669.208		-\$1,274.07
Sewer	641-000-669.590		-\$4,297.84
Water	641-000-669.591		-\$1,600.55

### CONSOLIDATED FUND: Checks Written For:

General Fund	102-000-669.101	\$12,551.16
Major Sts/Tklines	102-000-669.202	\$4,235.48
Local Sts	102-000-669.203	\$4,674.58
Parks	102-000-669.208	\$1,274.07
Sewer	102-000-669.590	\$4,297.84
Water	102-000-669.591	\$1,600.55

<b>EQUIPMENT RENTAL,</b>	<b>102-000.000-067</b>	<b>\$28,633.68</b>
<u>ALL DEPOSITS:</u>	<b>102-000.000-001.001</b>	
	<b>102-000.000-067.102</b>	

December-15		Police Department		Water Treatment		Waste Water Treatment		TOTAL HOURS	TOTAL DOLLARS
EQUIPMENT	2015 RATES								
1 - 2012 Ford Pickup	\$12.40	0.00	27.00	334.80	36	446.40	63.00	781.20	
61 - Western Snow Plow	\$6.16	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
47 - Lawn Tractor	\$21.15	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
65 - Push Mower	\$9.95	0.00	12.00	0.00	24	213.60	36.00	320.40	
4 - 2009 Ford Pickup	\$8.90	0.00	0.00	106.80	0.00	0.00	0.00	0.00	
PATROL CARS	\$7.53	1150.34	8662.05	39.00	441.60	60.00	660.00	1150.34	8662.05
		1150.34	8662.05	39.00	441.60	60.00	660.00	1249.34	\$9,763.65

1249.34 9,763.65

	1		4	
	WVA	WWVT	WVA	WWVT
Dec 1-5	4.5	6.00	2.00	4.00
Dec 6-12	6	8.00	3.00	5.00
Dec 13-19	6	8.00	3.00	5.00
Dec 20-26	6	8.00	3.00	5.00
Dec 27-31	4.5	6.00	1.00	5.00
	27	36	12	24

9,763.65

18870.02

\$28,633.67

END HOURS  
START HOURS

46-1 46-2 46-3 46-4 46-5  
9278 13311 121 8558 3868  
9133 13179 0 8009 3665



PAY PERIOD: DEC 2015

EQUIPMENT	2015 RATE	101-265-943 General Op	101-265-943 Depot	101-276-943 Cemetery	101-441-943 Prad/Fig & Pk Lots	101-448-943 Trees/Lights	101-537-943 Airport	202-466.001-943 TK Surface	202-466.001-943 TK Sholders	202-466.001-943 TK Sweep	202-466.001-943 TK Snow	202-466.001-943 TK Signs	202-466.001-943 TK Drain/Backslopes	202-444.002-943 Mj Sts Sidewalks	202-499.002-943 Mj Sts Preservation	202-499.002-943 Major Sts Snow	203-444.002-943 Lo Sts Sidewalks	203-499.002-943 Lo Sts Preservation	203-499.002-943 Lo Sts Snow	208-751-702 Dam & All Parks	208-751-702 US20 Bike Trail	590-536.002-943 Sewer	591-536.004-943 Water	HOURS TOTAL	DOLLAR TOTAL			
3 - GMC Pickup	\$16.36						5.00	0.50							8.00											21.00	343.56	
6 - GMP Pickup	\$13.00														7.00												22.00	286.00
7 - Chevy Bucket Truck	\$8.90																										11.00	97.90
8 - Int'l Dump Truck	\$38.94					4.50										8.50											31.50	1,226.61
10 - Sterling Dump Truck	\$38.94					1.00										5.75											20.75	808.01
11 - Ford Dump Truck	\$21.91															10.75											24.50	536.80
12 - Sterling Dump Truck	\$38.94															7.00											29.25	1,139.00
13 - Aerial Lift	\$4.33																										1.00	4.33
18 - Case Loader	\$35.18																										14.00	492.52
20 - Hyundai Loader	\$71.56																										33.00	2,361.48
24 - Underbody Scraper	\$7.08																										18.00	127.44
25 - Root UB Scraper	\$7.08																										15.00	106.20
36 - Brush Chipper	\$20.51																										24.00	492.24
37 - Street Sweeper	\$89.38																										32.00	2,860.16
39 - Chevy Pickup	\$8.90																										2.00	17.80
53A - Truck Unit	\$38.94																										48.00	2,608.98
53B - Sewer Washer Unit	\$17.00																										63.00	1,071.00
53C - Catch Basin Unit	\$25.04																										2.00	50.08
58 - Underbody Scraper	\$7.08																										16.50	116.82
59 - Ford Utility Truck	\$8.90																										44.50	396.05
60 - Dodge Pickup 4x4	\$13.00																										32.00	416.00
63 - Snow Pusher	\$8.13																										14.50	117.89
73 - Underbody Scraper	\$7.08																										20.00	141.60
81 - Trackless Tractor	\$37.11																										20.50	760.76
82 - Snow Plow	\$6.16																										20.50	126.28
89 - Ford Pickup (Parks)	\$13.00																										14.00	182.00
96 - Salt Spreader	\$6.36																										5.75	36.57
97 - Chevy Pickup	\$8.90																										81.00	720.90
98 - Tractor (Airport)	\$80.82																										3.50	282.87
100 - Snow Box Blade	\$13.49																										3.50	47.22
105 - Ford Pickup	\$13.00																										61.50	799.50
106 - Snow Plow	\$6.16																										15.50	95.48
		5.00	0.00	11.00	55.75	2.00	77.00	0.50	0.00	2.00	43.00	0.00	0.00	0.00	52.50	69.00	0.00	75.00	61.00	74.00	0.00	171.00	85.50		784.25	1,887.02		

DPW MANHOUR REPORT FOR: Dec-15

FUND	FUND NAME	REGULAR			TOTAL	OVERTIME			TOTAL	CLERICAL			TOTAL	O/T	
101-265.000-702	GF - City Hall		9	3.25	12.25			2	2.00				0.00		
	Railroad				2	2.00			0.00				0.00		
101-276.000-702	Cemetery	1	6	10.5	17.50				0.00	1.6	4	2.4	8.00		
101-528.000-702	Refuse Collection				0.00				0.00	8.16	20.4	12.24	40.80		
101-441.000-702	Par/Flag/Pk Lot	5		16.5	21.50	2		2.75	4.75				0.00		
	DDA Pk Lot			10.25	10.25			3	3.00				0.00		
101-445.000-702	City Trees/Lites		2		2.00				0.00				0.00		
	DDA Trees/Lites				0.00				0.00				0.00		
101-537.000-702	Airport		64	5.5	69.50				0.00				0.00		
202-446.001-702	Roadway Inspection				0.00				0.00				0.00		
	TK Surface Mts		0.5		0.50				0.00				0.00		
	TK Sweeping		2	8	10.00				0.00				0.00		
	Sweep Harrison				0.00				0.00				0.00		
	Drain/Bkslopes				0.00		2		2.00				0.00		
	TK Signs				0.00				0.00				0.00		
	Snow & Ice			8.75	8.75			12.75	12.75				0.00		
	Hauling Snow				0.00				0.00				0.00		
202-444.002-702	Major Sts Sidewalks				0.00				0.00				0.00		
202-499.002-702	Major Sts Maint.	4	61.5	11	76.50				0.00				0.00		
202-499.003-702	Major Sts Snow			5.5	5.50			26.5	26.50				0.00		
202-499.004-702	Administration				0.00				0.00	1.6	4	2.4	8.00		
203-444.002-702	Local Sts Sidewalks				0.00				0.00				0.00		
203-499.002-702	Local Sts Maint.	17	57	12	86.00		2	2.00					0.00		
203-499.003-702	Local Sts Snow			15	15.00			6	6.00				0.00		
203-499.004-702	Administration				0.00				0.00	1.6	4	2.4	8.00		
208-751.000-702	Lake Sham/Dam & Pks			1	1.00			1.5	1.50				0.00		
	US20 Bike Trail				0.00				0.00				0.00		
590-536.002-702	Sewer	49	88	33	170.00			11	11.00	8.32	20.8	12.48	41.60	1.49	
591-536.004-702	Water	18	77	20	115.00	4	0.5		4.50	8.32	20.8	12.48	41.60	1.76	
	Dunningan Water				0.00				0.00				0.00		
641-444.000-702	DPW	50	94	60.5	204.50				0.00	2.4	6	3.6	12.00		
	DPW: Equip	27	50	28.75	105.75	1.25	1.5	0.75	3.50				0.00		
	FIRE Truck		8.5	1	9.50	5.25	0.25		5.50				0.00		
	DPW: PD Equip	5	13.5	4	22.50				0.00				0.00		
	HOLIDAY/ FUNERAL	8		172.5	180.50				0.00			24	24.00		
	PAID TIME OFF	40	27	75	142.00				0.00				0.00		
<b>TOTALS</b>		224.00	560.00	504.00	1288.00	12.50	4.25	68.25	85.00	32.00	80.00	72.00	184.00	3.25	
		1288.00			85.00			184.00			3.25				



# CLARE POLICE DEPARTMENT

## Vehicle Mileage / Hour Tracking Sheet Calendar Year 2016



2015	Car #	2010	2008	2015	2014	2014	2014	46-H1	46-H2	Water Meter Reading
READ DATE	VEH	Ford Crown Victoria	Ford Crown Victoria	Ford Explorer Interceptor	Ford Explorer Interceptor	Ford Explorer Interceptor	Ford Explorer Interceptor	American General Hummer* Parade	American General Hummer*	Water Meter Reading
JAN. 1	HOURS	9407	13408	183	8992	4044	21871	9780	7846	12654
	MILEAGE	107818	906780	1705	48547					
FEB. 1	HOURS									
	MILEAGE									
MAR. 1	HOURS									
	MILEAGE									
APR. 1	HOURS									
	MILEAGE									
MAY. 1	HOURS									
	MILEAGE									
JUN. 1	HOURS									
	MILEAGE									
JUL. 1	HOURS									
	MILEAGE									
AUG. 1	HOURS									
	MILEAGE									
SEPT. 1	HOURS									
	MILEAGE									
OCT. 1	HOURS									
	MILEAGE									
NOV. 1	HOURS									
	MILEAGE									
DEC. 1	HOURS	9278	13311	121	8558	3868	21100	9780	7846	12538
	MILEAGE	107061	89978	1002	44284					
TOTAL HOURS		-129	-97	-62	-434	-176	-771	0	0	Water Total : 0
TOTAL MILEAGE		-757	-816802	-703	-2283			0	0	

\*Hummers only normally used for parades/traffic blocking, emergencies, etc....





## Monthly Fire Department Activity Report

### December 2015 Incident Response:

Structure Fire: 1

Power Line down: 11

Tree Down: 4

PI Accident W Injuries: 2

Mutual Aid to other agencies: 2

Authorized Burning: 2

Cancelled enroute / False: 7

Monthly Total: 29

YTD Total: 227

### Training:

Airport walk thru / aircraft firefighting 2.5 hrs

Monthly Business Meeting: 1.5 hrs

Truck check: 1.5 hrs

Officers meeting : 2hrs

**Events:** We gave Santa a ride on the Fire Truck and delivered him to the Library. We participated in the Holiday parades in Farwell & Coleman. Fire Chief & Asst. Chief attended the Clare County Chief's meeting in Harrison. Chief witnessed the Test on the sprinkler/standpipe system at the new warehouse in the north industrial park. Also met with Ron Kunse to discuss future use of the bldg.

TO: Clare City Commission  
FROM: Diane Lyon, City Clerk  
DATE: January 11, 2016  
RE: Department Report  
CC: Ken Hibl, City Manager

For the Agenda of January 18, 2016

*\*This is a Consent Agenda item and is considered as routine by the City Commission. As such, this matter shall be automatically enacted by one motion with all other Consent Agenda items unless a Commissioner or citizen requests this item be individually discussed, in which event it shall be removed from the Consent Agenda and considered and acted upon in its designated sequence on the approved Agenda of the Clare City Commission.*

### **Elections**

It may seem early but we are already gearing up for the March 8th Presidential Primary.

- There will be no Temporary Precinct Consolidations - the temporary consolidations of precincts is not allowed for a Presidential Primary or any election with federal candidates.
- The deadline for ballot wording of local proposals closed on December 15.
- A 911 surcharge will be on the March 8 ballot.
- AV ballot applications have been mailed to those qualified individuals who have made a written request to be included on a permanent AV list. Absent voter (AV) ballots will be available for qualified voters by January 23, 2016.
- The Bureau of Elections has recommended county clerks conduct election inspector recertification training prior to the March election. Election Inspectors must receive certification every two years.
- The Election Commission must appoint certified election inspectors to work the March 8 election between January 28, 2016 and February 16, 2016.
- The last date to register to vote in the Presidential Primary is February 8, 2016.

As most everyone is aware, the streets millage proposal was defeated on November 3 by a mere 4 votes...proof that each person's vote really does make a difference in the outcome of an election.

There has been recent legislation which will change the face of elections. The passage of SB571 provides challenges for local officials in providing information to the public about local proposals as it bans certain communication with voters on local ballot questions within 60 of an election. So much for transparency to constituents.

In addition, SB13 eliminating the straight party ticket passed in November 2015. Michigan electors voted down this proposal in 2002 when a ballot referendum overturned a Republican law to stop straight-ticket voting. This time around, senators added a \$1-million appropriation to the

bill so that it will not be subject to referendum. Clerks anticipate the passage of this bill will cause frustration at the polls because it will create longer lines at the polls, numerous spoiled ballots, missed votes, and significant drop-off as voters make their way down the ballot.

The Michigan Bureau of Elections selected the City of Clare for an election audit for the November 8, 2015, General Election. Clare County Clerk Pam Mayfield conducted the audit which was then submitted to the State of Michigan. Pam has reported that there were no significant findings.

### **Current Board and Committee Vacancies**

2 LDFA

### **Insurance**

We were incident free in the last two quarters of 2015!

We are working on obtaining premium quotes from providers of life/STD & LTD insurance and will soon be looking to obtain quotes from health insurance providers.

### **Freedom of Information Requests (FOIA)**

We have received and processed six FOIA requests in the 4th quarter of 2015 and a total of 30 FOIA's for the year.

### **Payroll**

The Commission's Discretionary Stipend was processed through payroll and distributed to employees on December 18.

We are working on completing the annual Michigan Municipal League Pay & Benefits Survey.

### **Grant Applications**

We continue work on the MCACA grant for the depot, CDBG Grant-Colonville Road, and the EDA grant for the Industrial Park North project, DDA Façade Grant & Rental Rehab Grant.

### **Master Plan**

We worked with McKenna & Associates to schedule focus group meetings. Five categories of focus groups were identified; Bankers & CPA's, Realtors & Economic Development, Schools & Hospitals, Residents & Seniors, and Business Community & Manufacturing. A listing of 10-12 individuals per group were then notified and asked to attend their assigned focus group to provide input to McKenna & Associates about "what's good about Clare and what needs improvement". We have recently been working with McKenna to provide current information such as zoning maps, shape files, census data, water & sewer maps, board & commission by-laws, TIF Plans, information about the downtown, arts & cultural activities, recreation information, and a plethora of other general information about the city itself and activity that has taken place within city since 2007.

### **High School Intern**

Ms. Selena Dole is our high school intern. Selena has been keeping voter registration records up to date and assisting with other election department functions, processing utility and tax payments, assisting with permitting tasks, processing mailings, keeping the bulletin board and government access channel up to date, and assisting the recreation director with updating recreation information. Since she is only a junior at CPS, she will be with us for two years.

This is a great experience for her and very beneficial to the city. Selena is a great addition to the office.

Stacy Pechacek is the newest member to our department. Stacy is smart as a whip, a fast learner and has become a tremendous asset in the front office. She is very bubbly and pleasant to work with. If you haven't yet met her, please make a point of stopping in to meet her.

### **Meetings & Events Activity During the last Quarter of 2015**

Consumers Energy Open House  
Election Equipment & Ballot Testing  
Election Day  
Election Audit  
Annual City Audit  
Master Plan Sensing Sessions  
Team Building Exercise  
Second Grade Tour of the City  
Schedule interviews, hire & train part-time Deputy Clerk Stacy Pechacek  
Business After Hours-Consumers Energy  
Key of Excellence Presentation-Rick & Sarah Moser

#### Regular city business meetings:

Department Head meetings-bimonthly  
City Commission Meetings-bimonthly  
Fiscal & Budget Committee-meetings as needed  
Planning Commission meetings-monthly  
ZBA-meetings as needed  
Cable Consortium-monthly  
Clare County Clerks Association-monthly  
Depot Steering Committee-monthly  
Tree Advocacy Group-meetings as needed

### **Aged Accounts Receivable Report**

See attached report.

Aged Accounts Receivable Report for CITY OF CLARE  
Population: All Records  
Aging as of 12/31/15

CUSTOMER # NAME	INVOICE #	SERVICE DATE	CURRENT	OVER 30	OVER 60	OVER 90	OVER 120	TOTAL
GLADWIN CITY OF GLADWIN	0000003381	12/14/2015	57.00	0.00	0.00	0.00	0.00	57.00
GRECA, GLENN GLENN J GRECA	0000003298	06/26/2015	0.00	0.00	194.00	0.00	0.00	194.00
HARRISON, CITY CITY OF HARRISON	0000003384	12/09/2015	95.00	0.00	0.00	0.00	0.00	95.00
HOUGH, ERIN C ERIN CASEY HOUGH-OLSON	0000003332	10/10/2015	0.00	682.00	0.00	0.00	0.00	682.00
ISP MGMT JEFF HALL	0000003387	12/31/2015	112.50	0.00	0.00	0.00	0.00	112.50
JOHNSON, JAMES H JAMES H JOHNSON	0000003335	10/01/2015	0.00	1,447.00	0.00	0.00	0.00	1,447.00
KLEIN, RYAN J RYAN J KLEIN	0000003330	10/14/2015	0.00	204.50	0.00	0.00	0.00	204.50
LANORE BARK CO LANORE BARK CO	0000003299	06/26/2015	0.00	0.00	194.00	0.00	0.00	194.00
NOLENS, BETTY BETTY J NOLENS	0000003297	08/27/2015	0.00	0.00	514.00	0.00	0.00	514.00
NORTH WOODS NORTH WOODS NURSING CENTER	0000003385	12/09/2015	38.00	0.00	0.00	0.00	0.00	38.00
PERE MARQUETTE PERE MARQUETTE DISTRICT LIBRAR	0000003357 0000003377	11/30/2015 12/31/2015	19,709.83 13,723.23	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	19,709.83 13,723.23
			33,433.06	0.00	0.00	0.00	0.00	33,433.06
SEITER, RANDY RANDY SEITER	0000003373 0000003388	12/01/2015 01/01/2015	140.00 140.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	140.00 140.00
			280.00	0.00	0.00	0.00	0.00	280.00
SUTTON, TIMOTHY TIMOTHY W SUTTON	0000003336	10/09/2015	0.00	190.50	0.00	0.00	0.00	190.50
VONSPRECKEN, JON JONATHON VONSPRECKEN	0000003389	01/01/2016	140.00	0.00	0.00	0.00	0.00	140.00
WEISHUHN, DON DON WEISHUHN	0000003391	01/01/2016	250.00	0.00	0.00	0.00	0.00	250.00
GRAND TOTALS:			38,284.56	4,158.50	1,375.00	240.00	240.00	44,298.06
JOURNALIZED AMOUNTS ONLY:								44,298.06
NON-JOURNALIZED AMOUNTS ONLY:								0.00

BILLING ITEM BREAKDOWN

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Aged Accounts Receivable Report for CITY OF CLARE  
Population: All Records  
Aging as of 12/31/15

CUSTOMER # NAME	INVOICE #	SERVICE DATE	CURRENT	OVER 30	OVER 60	OVER 90	OVER 120	TOTAL
		MOWING	0.00	0.00	0.00	240.00	240.00	480.00
		RENTAL	2,350.00	0.00	0.00	0.00	0.00	2,350.00
		FVEHIC	0.00	4,050.50	1,325.00	0.00	0.00	5,375.50
		RENT	100.00	50.00	50.00	0.00	0.00	200.00
		SWRAR	865.00	0.00	0.00	0.00	0.00	865.00
		WASAM	448.00	58.00	0.00	0.00	0.00	506.00
		MISC	976.00	0.00	0.00	0.00	0.00	976.00
		TOWER	112.50	0.00	0.00	0.00	0.00	112.50
		LIBR	33,433.06	0.00	0.00	0.00	0.00	33,433.06

## AGENDA REPORT

To: Mayor Pat Humphrey and the Clare City Commission  
From: Ken Hibl, City Manager  
Date: January 14, 2016  
Regarding: City Manager's Report

For the Agenda of January 18, 2016

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Planning Commission Meeting. The next-scheduled Planning Commission meeting is scheduled for Wednesday, February 10<sup>th</sup>. The two primary agenda topics include a request for an amendment to the approved WalMart site plan to change elevation/façade colors of a portion of the proposed project and continuation of the City's Master Plan update with the assistance of McKenna Associates.

Recreation Master Plan. Joy Simmer, our Recreation Director, is scheduled to complete the update of our Recreation Master Plan tomorrow. The Plan will then be distributed for review and comment for a required 30-day period. The Plan will subsequently be presented to the City's Parks & Recreation Board for review and recommendations; to the City Planning Commission for review and integration with the City Master Plan; and finally to the City Commission for approval (anticipated end-Feb/early March).

Preliminary North Water Assessment Results. Dale has reviewed the preliminary results of the water quality tests taken as part of the overall water assessment being conducted under the auspice of Gourdie-Fraser. The results indicate that the water quality is far worse than our current water supplies in the southern and western sectors of the City. We will await the final Gourdie-Fraser assessment, which will be presented to the City Commission upon completion, before making any final conclusions and/or recommendations.

Tax Tribunal Appraisals. As the deadline for filing documents to the Tax Tribunal for the JD Metalworks appeal is fast-approaching, I authorized the completion of two appraisals with a total cost of \$6K to support us in substantiation of our assessment of these properties.

American Flag Pole Fundraiser. With the receipt of \$700 in Clare Rotary donations this week, we've reached/achieved our fund-raising goal of \$2,500 to allow us purchase the flag pole on behalf of the residents of Clare for the American flag at the Clare County Veteran's Memorial.

Attachment. None.

## AGENDA REPORT

TO: Mayor & City Commissioners  
FROM: Ken Hibl, City Manager  
DATE: January 14, 2016  
RE: \*Communications

For the Agenda of January 18, 2016

**\*Note: This is a Consent Agenda item and is considered as routine by the City Commission. As such, this matter shall be automatically enacted by one motion with all other Consent Agenda items unless a Commissioner or citizen requests this item be individually discussed, in which event it shall be removed from the Consent Agenda and considered and acted upon in its designated sequence on the approved Clare City Commission agenda of January 18, 2016.**

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The following major items of correspondence were either received by or transmitted by the City since the last regularly scheduled City Commission meeting:

*AOPA Newsletter.* Kudos for our illustrious Airport Manager for recognition in the attached edition of this national periodical for the aviation ground school he started at the Clare Airport.

*Complaint.* We received a complaint from a City resident via our website suggesting that the City was clearing snow from the Clare Public School Parking Lots. We provided the attached initial response advising that the City was not clearing these lots. The resident insisted we were; the attached string of emails ensued with the City offering its final response and advising her accordingly. As indicated by her last email, she again insisted that she was correct; we did not respond to her last missive. This particular resident has offered her consistent criticism of the City and its many flaws, to include our poor streets, our wasteful use of taxpayer dollars, the Amish, horse doo-doo on our streets, and dead trees. As indicated in her email trail, she claims she is a taxpayer and has a right to complain. In reality, she is not a City taxpayer but resides in a rental unit with a companion. We've offered to meet with her to discuss her many verbalized concerns regarding our community; to date she has declined our offers.

*Letter of Support.* The City offered the attached letter of support to the Clare County Council on Aging for their grant application to construct a Senior Day Care Facility for the County on their owned property in Harrison.

*Letters of Support for National Historic District Designation.* We've received copies of the attached letters of support for our application for National designation. A public hearing is scheduled for tomorrow in Lansing to receive comment related to our application.

*Kudos for DPW Snow Removal Operations.* Our DPW crews received accolades outlined in the attached email from a new Clare resident for their efficient snow removal efforts.

*Thank You Note.* The City received the attached thank you not for contributions indicated.

*Attachments.* As outlined above.

**Ken Hibl**

---

**From:** Gary Todd  
**Sent:** Monday, January 11, 2016 1:11 PM  
**To:** mlsmithactg@gmail.com; steve@nocor.net; candlewood@chartermi.net; 22earthers@chartermi.net; Betty Haggart; rodleslie63@gmail.com  
**Cc:** Ken Hibl; Steven Kingsbury  
**Subject:** FW: January 8, 2016 - Able Flight announces pilot successes

It looks like Friday was a slow aviation news day as AOPA picked up the Clare County Review article about our ground and flight training in little ole Clare Muni.

Best,

Gary Todd  
**Airport Manager**  
**Clare Municipal Airport (48D)**  
W: 989-386-0445  
C : 989-802-2005

---

**From:** Aviation eBrief [mailto:aopa@smartbrief.com]  
**Sent:** Friday, January 08, 2016 2:13 PM  
**To:** Gary Todd  
**Subject:** January 8, 2016 - Able Flight announces pilot successes

Created for [gtodd@cityofclare.org](mailto:gtodd@cityofclare.org) | [Web Version](#)

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**News of the day**

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**Able Flight announces pilot successes**

Able Flight is a nonprofit organization that provides flight-training scholarships for people with disabilities. The group announced one of its scholarship recipients has secured a pilot's license, and another has purchased an

airplane. [General Aviation News](#) (1/7)

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## Aviation Update

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### Tips for funding your flight training, and how to keep your budget in check

Blogger Sarina Houston outlines several ways to make flight training affordable on just about any budget and offers tips for keeping your budget in check. "Many flight students pay for flight training through careful budgeting combined with a set training pace," she writes. [GlobalAir.com](#) (1/3)

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### NASA aims to cut airplane fuel consumption, emissions and noise

NASA announced that new innovations developed as part of its Environmentally Responsible Aviation project could cut airplane fuel consumption, pollution and noise, while saving airlines billions of dollars. The goal of the research was to develop solutions for each area, rather than sacrificing one goal to reach the other. [The Washington Post](#) (tiered subscription model) (1/7)

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## Readback

### What do you feel is the biggest issue facing general aviation in 2016?

Check out the results of this poll in the AOPA eBrief Best of 2015 report scheduled for Jan. 12.

- [Vote ▶ Third class medical reform](#)
- [Vote ▶ Finding an avgas replacement](#)
- [Vote ▶ FAA Part 23 rewrite](#)
- [Vote ▶ Preparing for the ADS-B Out mandate](#)
- [Vote ▶ FAA reauthorization and user fees](#)
- [Vote ▶ Cost of flying](#)

## Airport Focus

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### Mich. airport celebrates first ground school student to solo

Clare Municipal Airport in Michigan has a new ground school program led by Airport Manager Gary Todd. The airport celebrated the first student in the program who completed a solo flight. Todd says his ground school is the only one in the area. "I hoped for a few students and ended up with 13 for the 10-week course," Todd said. [Clare County Review \(Clare, Mich.\)](#) (1/7)

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## Avionics & Technology

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### Experience live flight using a paper airplane

PowerUp is a high-tech paper airplane equipped with a camera capable of live streaming during flight. "You experience flight as if you were a pilot but on a paper airplane that you folded, which is kind of crazy," said PowerUp Toys CEO Shai Goitein. [Reuters](#) (1/8), [The Register \(U.K.\)](#) (1/8)

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### traca™ Technology on WingX Pro7 — another iPad first!

From the company that brings innovation to EFBs — first with ADS-B Weather and Traffic, Split Screen, GPWS, Synthetic Vision and more. WingX Pro7 with our patent-pending traca™ Technology changes flight planning forever. Web: [hiltonsoftware.com](http://hiltonsoftware.com) Facebook: [hiltonsoftware.com/fb](https://www.facebook.com/hiltonsoftware.com/fb)

## International News

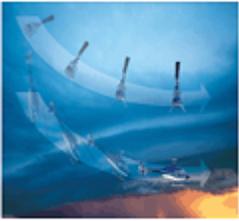
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### China unveils world's first human passenger drone

Chinese drone manufacturer Ehang unveiled the world's first human passenger drone during CES 2016 in Las Vegas this week. The EHang 184 is a single-seat fully electric autonomous vehicle; travel is controlled by a tablet in the cockpit. The company says they have completed 100 successful test flights. [Fortune](#) (1/7), [Bangkok Post/The Associated Press](#) (1/7)

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## Pilot Spotlight

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### Ultralight pilot says flying a trike is the closest thing to being a bird

Heather Davis' first experience with aviation was in the 1980s when she began flying hang gliders. Later, she shifted to flying trikes. "I still wanted to fly weight-shift-control; it offers the only experience of controlling your flight with your hands actually on the wing. It's the closest thing to being a bird," said Davis. [Petaluma Argus-Courier \(Petaluma, Calif.\)](#) (1/7)

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### Integration Made Easy

The **KSN 770** is the next-generation, WAAS-enabled integrated safety navigator combining GPS navigation, nav/com, terrain mapping, charting, and safety sensor displays. The MFD displays XM datalink weather, radar-based weather, traffic, and terrain. Trade up & save up to \$3,000 off the cost of a new unit. [Learn more](#).

## AOPA News

### Fly the Super Chipmunk

Ride along with AOPA Editor at Large Dave Hirschman in a de Havilland DHC-1 Super Chipmunk and get the story behind this trainer, crop duster, aerobat, and award-winning aircraft. Also, AOPA's brand has a fresh look for 2016; a new film follows rusty pilots (including Ariel Tweto of "Flying Wild Alaska" fame) in "Flying Again"; and Breitling unveils a new watch designed with pilots in mind. [Watch AOPA Live This Week](#).

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## AOPA Member Benefits

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### Air Safety Institute offers new seminar

The AOPA Air Safety Institute's new seminar, "Emergency! Getting it Right when Things Go Wrong," offers expert advice on how to keep abnormal situations from becoming emergencies. Share your thoughts with fellow pilots and knowledgeable instructors, and learn about best practices for off-airport landings during this in-person safety seminar.

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## SmartQuote

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“**The only competition worthy of a wise man is with himself.**”  
-- Washington Allston,  
painter and poet

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AOPA, the world's largest, most influential aviation membership association, has achieved its prominent position through effective advocacy, enlightened leadership, technical competence, and hard work. Providing member services that range from representation at the federal, state, and local levels to legal services, advice, and other assistance, AOPA has built a service organization that far exceeds any other in the aviation community. To learn more about general aviation and AOPA, go to [www.aopa.org](http://www.aopa.org).

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# Ken Hibl

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**From:** noreply@server.mailjol.net on behalf of allForms [noreply@server.mailjol.net]  
**Sent:** Sunday, January 10, 2016 2:50 PM  
**To:** contactus  
**Subject:** Form Submission from www.cityofclare.org

Form Results	
Name	Michelle Brock
Address	Clare
Phone	2314373194
Email	<a href="mailto:Mizur1969@gmail.com">Mizur1969@gmail.com</a>
RadioGroup1	email
Comments	Noticing that you have all these different city people plowing the school. It takes them 8 to 10 hours.how much is that costing? I have never seen so much waste. You should consider hiring a outside private company that could save taxpayer money and get the job done in half the time. Not to mention , the savings could go to fixing these horrible roads instead of asking more money from taxpayers to fix the awful roads in which after all these years u have done nothing with the roads. Where has all the taxpayer money gone for that? Too much government.
Submit	Submit
More Information about this submission and submitter	

## Ken Hibl

---

**From:** Michelle Brock [mizur1969@gmail.com]  
**Sent:** Tuesday, January 12, 2016 5:25 PM  
**To:** Ken Hibl  
**Subject:** RE: Happy Monday

Hi ken. Thanks for checking into this matter. However it is not true it only takes 4 hours. It's been timed twice and it's over 8 hours. With 3 to 4 people. And I am not talking about the big red trucks. I know the difference. I am talking about the regular sized trucks ford or Chevy that do say " city of clare" on them. Not clare public schools. That was my question . Not about the big red snow plows. That was what I wanted answered. You can choose to close the case but I wanted that Paticular question answered... Thank you

On Jan 12, 2016 2:03 PM, "Ken Hibl" <[KHibl@cityofclare.org](mailto:KHibl@cityofclare.org)> wrote:

Happy Tuesday, Ms. Brock.

Thank you again for stating your opinion in this matter. I have thoroughly reviewed and communicated your comments and concerns with our Director of Public Works, with our Police Chief, with our City Treasurer & Finance Director, and with the Superintendent of Clare Public Schools. Cumulatively, we have spent more than three hours of our collective time researching this matter and responding to you. Based on my review, I can provide you the following response with absolute assuredness:

- The City of Clare is not and has not cleared snow from any Clare Public Schools Parking Lot.
- None of our City trucks have been used to clear snow from the Clare Public Schools Parking Lot.
- Clare Public Schools uses its own internal assets to clear snow from its parking lots; they don't have any red trucks, and it only takes them approximately four hours to clear all of the school parking lots and sidewalks of snow.
- There is a Clare Public Schools basketball coach that owns a red pick-up truck with a snow plow that arrives at the school early to voluntarily (using his own time and vehicle) to clear snow from a portion of the school parking lot so his basketball team members have a snow-free place to park during their early-morning (before school starts) practices. He leaves his pick-up truck parked in the parking lot during the pre-school practices.

I consider this matter closed and will not waste any additional City time or resources responding to any further opinions from you regarding this particular subject.

We continue to welcome your comments and opinions regarding any other City-related matter.

We offer our best wishes for a happy and prosperous New Year.

Ken Hibl

Clare City Manager

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**From:** Michelle Brock [mailto:[mizur1969@gmail.com](mailto:mizur1969@gmail.com)]  
**Sent:** Monday, January 11, 2016 5:16 PM  
**To:** Ken Hibl  
**Subject:** RE: Happy Monday

I am a taxpayer and want some clarity here. It may seem I am complaining and I am. That's my right. Just like I have complained before about the amish leaving waste all over and driving on roads without lights and reflectors especially on roads that are 45 and 50. You could easily make rules for such a thing as many other places have. If i wanted to live out in the country I would of done so.

On Jan 11, 2016 5:09 PM, "Michelle Brock" <[mizur1969@gmail.com](mailto:mizur1969@gmail.com)> wrote:

My question is then why are 4 wheel drive trucks with plows that say "city of clare along the side of them. What are those? I know what the regular plow trucks look like that wasn't my concern. I wanted to know who was driving and why city of clare trucks are used for school parking lot. Please explain this

On Jan 11, 2016 5:01 PM, "Ken Hibl" <[KHibl@cityofclare.org](mailto:KHibl@cityofclare.org)> wrote:

Hi Michelle. All of our plow trucks are red in color and are housed in the DPW Garage on Maple Street in Clare. As indicated in my earlier email, the only snow removal operations we conduct in the vicinity of Clare Public Schools is the streets, the public sidewalks (we use a yellow trackless machine for sidewalks throughout the entire City, but we do not plow the internal sidewalk system for the schools – only those that are public), and we remove the snow between curb and sidewalk on E. Wheaton Street at the student drop-off point for the Elementary School on E. Wheaton Street. We conduct no snow removal operations near the CPS Bus Garage area other than those mentioned. And we do not remove snow from the school parking lots.

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The City is responsible for snow removal operations on 30 miles of streets and approx. 40 miles of sidewalks, plus two airport runways, all airport taxiways, the airport tarmac, and five public parking lots. We use five plow trucks, a trackless machine, a loader, a pick-up truck equipped with a snow plow, and typically a crew of eight individuals to complete all this work – and if the snowfall occurs in the evening, we are generally completed with the vast majority of our work except clean-up before most people are out of bed. We consistently receive complements and accolades for our snow removal efficiency and timeliness.

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I again suggest that you should discuss your ideas of snow removal operations at Clare Public Schools with school administration officials there. I am not familiar with the means or methods by which they conduct snow removal operations. I don't know the cost of their operations. I don't know the number of individuals they use or the type of equipment they use. But if you have experience and technical expertise in this field, they may be willing to discuss your ideas on methods to improve efficiency and reduce costs.

Thank you again for your comments and advice. Best Wishes, Ken

Ken Hibl

Clare City Manager

**From:** Michelle Brock [mailto:[mizur1969@gmail.com](mailto:mizur1969@gmail.com)]  
**Sent:** Monday, January 11, 2016 4:09 PM  
**To:** Ken Hibl  
**Subject:** Re: Happy Monday

They wouldn't take 8 hours

On Jan 11, 2016 4:07 PM, "Michelle Brock" <[mizur1969@gmail.com](mailto:mizur1969@gmail.com)> wrote:

Hi ken. Why do the trucks that say city of clare on them are the ones that are doing the plowing for schools? Isn't that city trucks ? They all come from the bus garage area. That seems to me that you do have city workers plowing the school parking lot. If This Was Totally Privatized With An Outside Company They Would Take 8 Hours To Plow and would use the proper equipment to do the job in half the time with half the people. What exactly is the cost for all these people? Doesn't seem right to me at all and have never seen anything like it anywhere except for here.

On Jan 11, 2016 6:50 AM, "Ken Hibl" <[KHibl@cityofclare.org](mailto:KHibl@cityofclare.org)> wrote:

Happy Monday, Ms. Brock. Thank you for your email regarding snow removal. As the City does not plow or perform snow removal operations from school grounds other than plowing our public streets and sidewalks adjacent to school property, we will refer your suggestions to the Clare Public Schools Administration for response.

In respect to your comments regarding our awful roads and not understanding where we have spent all the taxpayer dollars and done nothing to improve our streets all these years, I offer that we would be very happy to sit down with you at your convenience and provide you a full accounting of what we have spent on road repairs and where we have spent those funds for the past 5, 10, 15, or 20 years if you wish – as well as a full accounting of where all of our taxpayer dollars are spent annually. Please let us know a convenient time and date that works for you. We look forward to the opportunity to personally talk to you regarding this or any other subject related to the operations and management of the City.

We offer our wishes for a Happy New Year.

Best Wishes, Ken

Ken Hibl

Clare City Manager



## CITY OF CLARE

202 West Fifth Street | Clare, Michigan 48617-1490

Office 989.386.7541 | Fax 989.386.4508

[www.cityofclare.org](http://www.cityofclare.org)

### CITY HALL

Ph 989.386.7541

Fx 989.386.4508

[www.cityofclare.org](http://www.cityofclare.org)

Manager x102

Assessor x103

Clerk x106

Treasurer x107

January 13, 2016

Ms. Daria Potts, Grants Coordinator  
Alden and Vada Dow Family Foundation  
315 Post Street  
Midland, MI 48640

### DEPARTMENT OF PUBLIC WORKS

Ph 989.386.2182 or

989.386.7541 x202

Fx 989.386.4508

Dear Ms. Potts,

On behalf of the City of Clare, I offer our unequivocal and total support for the proposed Clare County Senior Services/Council on Aging Adult Day Care Construction Project and the related Clare County application for funding.

### UTILITY BILLING

Ph 989.386.7541 x201

The senior population in the City of Clare and in Clare County is increasing. And a consistently growing sector of that population is in real need of adult day care services due to the respective senior's family member's inability to care for them during the daytime hours. A dedicated facility to provide adult day care is absolutely essential to ensure we provide our senior population in Clare County the care they need.

### W/WWT PLANT

Ph 989.386.2321

Fx 989.386.2387

### POLICE DEPT. NON-EMERGENCY

Ph 989.386.2121

Fx 989.386.0440

The Clare County Senior Services/Council on Aging is an impeccably managed, exceptionally efficient, and highly productive organization with an outstanding reputation for providing top-notch services and care for Clare County seniors. I am absolutely confident that this entity will be a faultless and effective steward of any funds provided for this essential project.

### FIRE DEPT. NON-EMERGENCY

Ph 989.386.2151

Fx 989.386.3020

Thank you for your consideration.

### PARKS & RECREATION

Ph 989.386.7541 x213

Fx 989.386.4508

Respectfully yours,

Ken Hibl  
City Manager

### AIRPORT

Ph 989.386.0445

Fx 989.386.4508





BERKELEY, CALIFORNIA 94720-2520

January 1, 2016

Mr. Robert Christensen  
National Register Coordinator  
State Historic Preservation Office  
Michigan Library and Historical Center  
702 Kalamazoo Street  
P.O. Box 30740  
Lansing, Michigan 48909-8240

Dear Mr. Christiansen,

I write to support most strongly the people of Clare in the bid to have their downtown designated a Historic District. I believe I know the history well having written two books focused on the town, *Clare: 1865-1940* and *Mystery Man—Gangsters, Oil, and Murder in Michigan*.

Clare is an outstanding example of a town that cares for its history and, especially in recent years, has taken active steps to preserve and enhance its architectural and historic legacy. As you drive around Michigan's small towns, one disconcerting sight after another meets the eye: dilapidated buildings, vacant storefronts, unsightly modern 'enhancements', and new, architecturally unbefitting buildings injected onto lots that once held fine, period structures. But drive along McEwan in Clare and an altogether different prospect meets the eye: fine examples of 19<sup>th</sup> century brick buildings remain; early 20<sup>th</sup> century structures virtually fill whole blocks. Of course some rebuilding after fires such as the 1956 disaster or the Dunlop Café's destruction has broken the historic lines; that could hardly be avoided. But overall, the newer structures do not much diminish the powerful impression of the rest of the Downtown from the grandeur of the Doherty Hotel to the Ideal Theater's magnificent marquee, the fine Clare Bakery (now Cops and Doughnuts), the old Davy's Department Store (now The Venue) and so forth.

But Clare's Downtown is more than just a fine example of a main street of the early-mid 20<sup>th</sup> century. It was the hub of a town that showed how American values of hard work, investment, and leadership carved a town out of a green wilderness. Then, rather than dry up and blow away as so many lumber towns did, Clare took on new life as a market center for the agriculture, grazing, and industry of the area. Among its citizens, forward looking investors built factories to produce furnaces and wooden ware and even travel trailers when cars began to turn the town toward the booming tourist business wrought by the advent of the automobile. A.J. Doherty, state senator and erstwhile candidate for governor, represented the importance of small town America in the larger political landscape—as did Dennis Alward, Clare's 'boy mayor,' who went on to prominence in the national Republican Party.

Clare's main street was a stage for playing out some of America's biggest dramas. The drive for Prohibition brought Carrie Nation to town. Depression saw suffering with the failure of a

pillar of the community, the Clare County Savings Bank, located right on McEwan and still standing today. Prohibition brought gangsters from Detroit to play an important part in Clare's next life, the oil boom of the 30s. The murder of one of their henchmen took place in the venerable Doherty Hotel.

As calm settled into Clare after the disruption of the Second World War, main street continued to be the focus of the community, the place where traditional 4<sup>th</sup> of July Parades were held as well as the then new Clare Irish Festival, now a famous fixture among Michigan celebrations of our roots.

Clare's downtown buildings have seen a lot and been a part of a lot of history. Today, there is widespread determination and enthusiasm to preserve and enhance that architecture. The recent award of a façade enhancement grant is but one indication of the business persons' determination to recapture even more of the essence of those by-gone days. Who could not rejoice in the prospect of modernizing siding being pitched into landfill, the old, stately brick once again brought to light of day? In the town as a whole, the herculean task of saving, moving, and repurposing the Union Depot shows in another way the zeal of Clarites to save their heritage. Likewise, there is now determination to preserve two Depression-era city bridges, rare examples of such WPA work surviving in small towns. This legacy expands on the beautiful Depression era murals in the Middle School and in the Post Office.

Clare Downtown Historic District. That is a designation Clare richly deserves. It recognizes Clare's striking main street architecture as well as its past, present, and future dedication to recognizing and preserving an important slice of American history and culture. Thank you for all your hard work in helping the citizens of Clare reach this point in the process. I very much hope and, of course, strongly recommend that the designation be granted.

Sincerely

A handwritten signature in black ink, appearing to read "Robert Knapp". The signature is written in a cursive, flowing style with a large initial "R".

Robert Knapp

Professor (emeritus)

University of California, Berkeley



97TH DISTRICT  
STATE CAPITOL  
P.O. BOX 30014  
LANSING, MI 48909-7514  
PHONE: (517) 373-8962  
FAX: (517) 373-7195  
E-MAIL: joeljohnson@house.mi.gov

MICHIGAN HOUSE OF REPRESENTATIVES

**JOEL JOHNSON**  
STATE REPRESENTATIVE

**COMMITTEES:**  
CHAIRMAN, WORKFORCE AND  
TALENT DEVELOPMENT  
AGRICULTURE  
COMMERCE AND TRADE  
JUDICIARY

January 6, 2016

Mr. Robert Christensen, National Register Coordinator  
State Historic Preservation Office  
Michigan Library and Historical Center  
P.O. Box 30740  
Lansing, Michigan 48909

Dear Mr. Christensen,

I am writing in support of the City of Clare's application to have the downtown area added to the National Register of Historic Places.

Clare is a premier example of small-town Pure Michigan in the heart of the Lower Peninsula. Founded with the coming of the Pere Marquette Railroad in 1870, it was incorporated as a city in 1891. Institutions such as the Doherty Hotel and the Ideal Theater, and even newer additions including Cops and Doughnuts (the former Clare Bakery), add a richness to Clare that is rarely found in similar towns. McEwan Street is the epicenter of a city that has seen considerable change, but has evolved and grown along the way while still maintaining its considerable charm. Old buildings meet new downtown and none look out of place.

History lives in Clare, especially through the recent project of moving and restoring the Union Depot, built in 1895, and efforts are currently underway to preserve bridges built under the Works Progress Administration during the Great Depression, expanding on the WPA's art legacy in the post office and middle school.

I am in strong support of Downtown Clare being added to the National Register of Historic Places. As its state representative, I am confident that the city would welcome sharing its heritage with not only Michiganders but with people throughout the United States as well.

Warm regards,

**Joel Johnson**  
State Representative  
97th District

cc: Mayor Pat Humphrey, City of Clare  
Mr. Ken Hibel, City Manager, City of Clare



# Clare County Historical Society

c/o Jon H. Ringelberg, Treasurer  
3062 E. Colonville Rd.  
Clare, MI 48617-9448

A 501(c)3 organization

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January 6, 2016

Robert Christensen  
National Register Coordinator  
State Historic Preservation Office  
702 Kalamazoo Street  
P.O. Box 30740  
Lansing, MI 48909

Dear Mr. Christiansen:

On behalf of the Clare County Historical Society, I want to add my voice to that of the people of Clare who wish to see their downtown designated as a Historical District.

Clare was born out of the lumbering camps of the 1870s and grew up with the railroad. Like many similar cities and towns, it struggled once the lumber played out and during the Depression years that followed. But unlike many, Clare regained its footing during the oil boom of the late 1930s and continued to prosper as people took to the roads after the war to take advantage of the woods, rivers and lakes for which Clare County is renowned. Some came only to visit while others came to live as full- or part-time residents.

Even in the dark years of the Depression when jobs disappeared around the state and country, residents in Clare never forgot their past. In the Downtown area are two magnificent Depression-era murals; one in the post office and a second in the Middle School that speak to the community's past. There is also a third Depression-era mural in the historic downtown Doherty Hotel that shows beer making by Leprechauns, but that may speak more to Clare's Irish roots and its post-Prohibition longings than its past. I will leave it up to others to interpret that one!

Clare also speaks to its past through its downtown. While other cities and towns in Michigan were tearing down their old buildings in the name of urban renewal, Clarites were working to preserve theirs. Much of the downtown area looks as it did 100 years ago. Recently, the community, with strong support (including financial) of downtown business owners received a grant to restore the facades of seven downtown buildings to as close as possible to their original look.

The Clare County Historical Society mission is to preserve, advance and disseminate the history of Clare County, Michigan.



# Clare County Historical Society

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Nine years ago, the City enacted changes in its zoning codes with the goal of ensuring the historic aspect of our downtown is preserved. Those standards are monitored and enforced by the Downtown Development Authority. It's wonderful to walk the downtown area these days and peek into various businesses that line the streets: A bakery owned by local cops; a shop that recycles old barn wood and ships its creations nationwide; a business that features all kinds of hand-crafted items from area artisans; a bike store that rents kayaks and canoes to use on area waters and that rents bikes to use on a rail trail (a trail that passes through downtown Clare and that stretches from Midland to Reed City); and even an art gallery. Yes, our little city has its own art gallery.

In addition, the community has banded together to save, move to the downtown area and refurbish an old Queen Anne style railroad depot, built in the 1890s and that once served the community and—thanks to community support and work—will open this spring to serve a new generation.

And these are just a few of the businesses and buildings. There are others including a 1930s movie theater that shows first-run movies for only a fin and a downtown Congregational Church, the latter already listed on the National Register. I could go on and on. I expect to see a lot more people walking the streets of Clare should it receive an historical designation.

Our job in the Clare County Historical Society is to help preserve, advance and educate people—residents and visitors alike—about the history of Clare County. The interest and commitment of the people in Clare to its history and to its downtown makes our role that much easier. Adding the downtown as a Historic District will not only reward the community for its past work but set the stage for continued success. We hope that the designation be granted.

Sincerely,

Martin Johnson  
Marketing Coordinator/Board Member  
Clare County Historical Society

## Ken Hibl

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**From:** Edie Hunter  
**Sent:** Thursday, January 07, 2016 4:13 PM  
**To:** Ken Hibl; Alan Jessup  
**Cc:** Steven Kingsbury  
**Subject:** Praise

Good Afternoon

I was at 526 Point Dr today which was purchased in October 2015 by George and Janet Dice. Mrs. Dice wanted me to pass along how impressed she was with the fact that their cul-de-sac was plowed and the excess snow was removed so quickly. She mentioned Norm was the one that was plowing.

*Edie Hunter*

City of Clare

Assessor

202 W. Fifth St.

Clare, MI 48617-1490

989-386-7541 ext 103

[ehunter@cityofclare.org](mailto:ehunter@cityofclare.org)



Clare City Commission and City Staff  
202 W 5th St  
Clare, MI 48617-1457

December 31, 2015

Please accept the heartfelt thanks of the staff and volunteers of MidMichigan Home Care for your donation of \$65.00.

Staff members of the MidMichigan Home Care visit many patients and their families who need assistance beyond their means to pay for necessary services and supplies. Donations are utilized to provide these necessities. Contributions are also critical to our ability to expand program for new services. Development of new services requires staff education, training and sometimes new supplies and equipment.

Thank you for truly making a difference in the lives of others.

Sincerely,

Carole Calvert-Baxter, MA, L.L.P.C.  
President, MidMichigan Home Care

*No goods or services were provided to you in exchanges for your gift.*



**PAYABLES REPORT FOR COMMISSIONERS**

EXP CHECK RUN DATES 01/14/2016 - 02/02/2016 BOTH JOURNALIZED AND UNJOURNALIZED OPEN BANK CODE: CONSO

VENDOR	INVOICE #	DESCRIPTION	Entry Date	CK DATE	AMOUNT
1ST CHOICE OFFICE OUTLI	102070	DELIVERY CHARGE	01/11/16	01/19/16	20.52
1ST CHOICE OFFICE OUTLI	102130	D-RING BINDERS	01/11/16	01/19/16	21.14
ACE HARDWARE	062974	GAS METER	01/11/16	01/19/16	12.93
ACE HARDWARE	062986	UPS SHIPPING	01/11/16	01/19/16	18.85
ACE HARDWARE	062866	SAFETY CAN 5 GAL	01/08/16	01/19/16	44.99
ACE HARDWARE	062864	BUCKET 5G/EZOFF LID	01/08/16	01/19/16	20.46
ACE HARDWARE	062919	RUST REFORMER SPRAY	01/08/16	01/19/16	6.29
AMERICAN CLEANERS CLARI	011816- ISAACS C	PD PATCHES/SEWING	01/08/16	01/19/16	144.50
AMERICAN WATER WORKS A	7001133329	MEMBERSHIP RENEWAL - JESSUP 3	01/13/16	01/19/16	182.00
AMERICAN WATER WORKS A	7001133328	MEMBERSHIP RENEWAL - POTTER -	01/13/16	01/19/16	182.00
APWA, MICHIGAN CHAPTER	011816-JESSUP/PO	CONF. FEES AL JESSUP - SPRING	01/08/16	01/19/16	1,300.00
AT&T CORPORATION	010116-ATT	ATT R01-0718 AND R13-0454	01/08/16	01/19/16	961.25
BAUDVILLE	2988316	GREEN SATIN AWARD RIBBONS	01/08/16	01/19/16	69.25
BS & A SOFTWARE	104827	ASSESSING SERVICES 12/3-12/10	01/08/16	01/19/16	3,000.00
CAPITAL EQUIPMENT	129266	COUPLER	01/11/16	01/19/16	33.36
CINTAS FIRST AID & SAFI	8402550047	WASTE WATER SAFETY SUPPLIES	01/13/16	01/19/16	141.74
CITY OF CLARE	011416-UBJANUARY	UB PAYMENTS FOR THE CITY OF C	01/14/16	01/19/16	887.67
CLARE AUTOMOTIVE SUPPL	2-711753	ROLL HEAT/HOSE	01/11/16	01/19/16	4.40
CLARE AUTOMOTIVE SUPPL	2-711938	TXREEL/SUPPLIES	01/11/16	01/19/16	49.53
CLARE AUTOMOTIVE SUPPL	2-712409	N.O.S (ARGON/CO2)	01/11/16	01/19/16	65.00
CLARE AUTOMOTIVE SUPPL	2-712088	O-RING CONNECTOR/8FJX45S	01/11/16	01/19/16	24.36
CLARE AUTOMOTIVE SUPPL	2-712289	TXREEL/6MP/6FJX	01/11/16	01/19/16	31.76
CLARE AUTOMOTIVE SUPPL	2-712283	TXREEL/6MP/6FJX	01/11/16	01/19/16	31.76
CLARE COUNTY REVIEW	54342	LAKE SHAMROCK AD/NOTICE	01/11/16	01/19/16	283.50
CLARE COUNTY TREASURER	010516-CLARECOTR	TRAILER PARK FEES 10/01/15-12	01/08/16	01/19/16	315.00
CLARE HARDWARE	346070	RETURN OF PADLOCK/ PURCHASE C	01/08/16	01/19/16	-1.00
CLARE HARDWARE	346061	PADLOCK	01/08/16	01/19/16	9.99
CLARE HARDWARE	345988	HEAVY STRAP HINGE	01/08/16	01/19/16	5.29
CLARE HARDWARE	345823	SNOW PUSHER	01/08/16	01/19/16	27.49
CLARE HARDWARE	346262	TAPE/COUPLER/PLUG/ HOSE/TIRE	01/13/16	01/19/16	63.76
CONSUMERS ENERGY	202694801969	STREET LIGHTS	01/08/16	01/26/16	624.12
CONSUMERS ENERGY	202694801973	STREET LIGHTS	01/08/16	01/26/16	3,161.37
CONSUMERS ENERGY	202694801956	TRAFFIC LIGHTS	01/08/16	01/26/16	5.55
CONSUMERS ENERGY	204919652468	500 BEECH 11/21-12/23/15	12/30/15	01/18/16	89.63
CONSUMERS ENERGY	204830668194	416 W 5TH 11/21-12/23/15	12/30/15	01/18/16	32.92
CONSUMERS ENERGY	203317770230	202 W 4TH 11/21-12/23/15	12/30/15	01/18/16	55.54
CONSUMERS ENERGY	206165542739	33333 DUNLOP 11/21-12/23/15	12/30/15	01/18/16	224.74
CONSUMERS ENERGY	206343428852	332 WITBECK 11/21-12/23/15	12/30/15	01/18/16	82.57
CONSUMERS ENERGY	206076577025	696 POINT DR 11/21-12/23/15	12/30/15	01/18/16	38.89



**PAYABLES REPORT FOR COMMISSIONERS**

EXP CHECK RUN DATES 01/14/2016 - 02/02/2016 BOTH JOURNALIZED AND UNJOURNALIZED OPEN BANK CODE: CONSO

VENDOR	INVOICE #	DESCRIPTION	Entry Date	CK DATE	AMOUNT
CONSUMERS ENERGY	205898590564	1532 N MCEWAN 11/21-12/23/15	12/30/15	01/18/16	145.72
CONSUMERS ENERGY	205364634020	501 FOREST 11/21-12/23/15	12/30/15	01/18/16	50.80
CONSUMERS ENERGY	204385706131	327 BROOKWOOD 11/21-12/23/15	12/30/15	01/18/16	82.05
CONSUMERS ENERGY	201004217330	315 W FIRST 11/21-12/23/15	12/30/15	01/18/16	236.67
CONSUMERS ENERGY	206076577086	604 SCHOOLCREST 11/21-12/23/1	12/30/15	01/18/16	41.06
CONSUMERS ENERGY	206076577088	500 SCHOOLCREST 11/21-12/23/1	12/30/15	01/18/16	22.62
CONSUMERS ENERGY	206165542468	396 SHAMROCK CT 11/21-12/23/1	12/30/15	01/18/16	22.62
CONSUMERS ENERGY	206254530098	231 WILCOX PKWY 11/21-12/23/1	12/30/15	01/18/16	27.62
CONSUMERS ENERGY	206254530100	221 WILCOX PKWY 11/21-12/23/1	12/30/15	01/18/16	30.69
CONSUMERS ENERGY	204385706420	1603 N MCEWAN 11/21-12/23/15	12/30/15	01/18/16	201.71
CONSUMERS ENERGY	204385706422	1525 N MCEWAN 11/21-12/23/15	12/30/15	01/18/16	60.15
CONSUMERS ENERGY	204385706426	305 W STATE 11/21-12/23/15	12/30/15	01/18/16	23.89
CONSUMERS ENERGY	203317770240	202 W 5TH 11/21-12/23/15	12/30/15	01/18/16	464.01
CONSUMERS ENERGY	203317770241	207 W 5TH 11/21-12/23/15	12/30/15	01/18/16	1,029.22
CONSUMERS ENERGY	203317770244	601 W 5TH 11/21-12/23/15	12/30/15	01/18/16	32.50
CONSUMERS ENERGY	206076577084	820 SCHOOLCREST 11/21-12/23/1	12/30/15	01/18/16	29.02
CONSUMERS ENERGY	205542601889	820 SCHOOLCREST 11/21-12/23/1	12/30/15	01/18/16	22.74
CONSUMERS ENERGY	204385706134	10242 S CLARE AVE 11/21-12/23/15	12/30/15	01/18/16	37.50
CONSUMERS ENERGY	202694794308	507 S MCEWAN 11/21-12/23/15	12/30/15	01/18/16	25.57
CONSUMERS ENERGY	202694794152	299 N MCEWAN 11/21-12/23/15	12/30/15	01/18/16	409.98
CONSUMERS ENERGY	202338819745	405 MAPLE 11/21-12/23/15	12/30/15	01/18/16	437.36
CONSUMERS ENERGY	202338819714	813 INDUSTRIAL DR 11/21-12/23/15	12/30/15	01/18/16	22.62
CONSUMERS ENERGY	202071854528	124 E 4TH 11/21-12/23/15	12/30/15	01/18/16	22.62
CONSUMERS ENERGY	206076577083	700 SCHOOLCREST 11/21-12/23/1	12/30/15	01/18/16	26.60
CONSUMERS ENERGY	201270948001	SERVICES 11/21/15 - 12/22/15	01/07/16	01/18/16	813.03
DAVE WILLIAMS	011816-WILLIAMS	01/18/16 BUILDING INSPECTOR S	01/08/16	01/19/16	1,100.00
DBI BUSINESS INTERIORS	03JA4131	FOLDERS	01/08/16	01/19/16	53.52
DBI BUSINESS INTERIORS	03JA4129	APPOINTMENT BOOK/ STAMP	01/08/16	01/19/16	45.11
DBI BUSINESS INTERIORS	03JA4787	HANGING FOLDERS	01/13/16	01/19/16	17.84
DBI BUSINESS INTERIORS	03JA4133	LINER, DESK PAD	01/13/16	01/19/16	155.48
DBI BUSINESS INTERIORS	03JA4130	TOWEL	01/11/16	01/19/16	59.98
DBI BUSINESS INTERIORS	03JA4786	TONER	01/11/16	01/19/16	119.29
DTE ENERGY	012015-00022	307 MAPLE SERVICE 11/19/15-12	01/07/16	01/20/16	871.38
DTE ENERGY	012016-00015	207 W 5TH SERV. 11/20/15-12/2	01/07/16	01/20/16	740.38
DTE ENERGY	012016-00013	202 W 5TH SERV/11/20/15-12/22	01/07/16	01/20/16	498.36
DTE ENERGY	012016-00111	4715 COLONVILLE 11/19/15-12/2	01/07/16	01/20/16	37.93
DTE ENERGY	012015-00020	11175 S.EBERHART SERV 11/20/1	01/07/16	01/20/16	412.18
DTE ENERGY	012016-00012	1532 N MCEWAN SERV 11/20/15-1	01/07/16	01/20/16	94.33
DTE ENERGY	012016-00038	305 MAPLE SERV 11/20/15-12/22	01/07/16	01/20/16	52.28



**PAYABLES REPORT FOR COMMISSIONERS**

EXP CHECK RUN DATES 01/14/2016 - 02/02/2016 BOTH JOURNALIZED AND UNJOURNALIZED OPEN BANK CODE: CONSO

VENDOR	INVOICE #	DESCRIPTION	Entry Date	CK DATE	AMOUNT
DTE ENERGY	012016-00046	305 MAPLE SERV 11/20/15-12/22	01/07/16	01/20/16	85.37
DTE ENERGY	012016-00087	1551 MCEWAN SERV 11/20/15-12/	01/07/16	01/20/16	30.21
FASTENAL COMPANY	MIMTP75522	TRUBOLT	01/08/16	01/19/16	58.80
FISHER SCIENTIFIC CO IN	9314322	ELECTRODE	01/11/16	01/19/16	13.48
GARY L TODD	011816-TODD	01/18/16 AIRPORT MANAGER PAYM	01/08/16	01/19/16	875.00
GOURDIE FRASER & ASSOC	140291208	INDUSTRIAL PARK RE-PLATTING S	01/11/16	01/19/16	650.00
GOURDIE FRASER & ASSOC	1338816	NORTH INDUST. PARK SURVEY SEP	01/11/16	01/19/16	23,242.30
I.T. RIGHT, INC	20146818	TECH SUPPORT	01/08/16	01/19/16	60.00
IDEXX DISTRIBUTION CORP	296362979	QUANTI-CULT	01/11/16	01/19/16	192.58
IDEXX DISTRIBUTION CORP	296362976	GAMMA IRRAD COLILERT/COMPARAI	01/11/16	01/19/16	1,072.69
JAYNIE SMITH HOERAUF PC	010416-HOERAUF	DECEMBER 2015 LEGAL SERVICES	01/08/16	01/19/16	4,191.45
JOHNSON DOOR & CENTRAL	2797	REMOTE/RADIO/CODE REMOTES/LAE	01/08/16	01/19/16	210.00
JOHNSON DOOR & CENTRAL	27969	PAIR SPRINGS/LABOR	01/08/16	01/19/16	348.00
JOHNSON DOOR & CENTRAL	27968	DELIV. R-SIDE TRACK/REPLACE C	01/08/16	01/19/16	159.75
LUKE POTTER	011316-BOOT	BOOT ALLOWANCE	01/14/16	01/19/16	200.00
MAMC	011616-SCHUMACHE	SSCHUMACHER MEMBERSHIP MINUS	01/08/16	01/19/16	30.00
MAURER'S TEXTILE RENTAI	1344564	PANT/SHIRT	01/14/16	01/19/16	20.00
MAURER'S TEXTILE RENTAI	1348578	SHIRT/PANT	01/14/16	01/19/16	20.00
MICHIGAN ASSOC OF AIRPC	16-149	MAAE MEMBER DUES 2016	01/11/16	01/19/16	70.00
MICHIGAN CONFERENCE OF	020116 - FEB 201	COVERAGE PERIOD 02/01-02/31/1	01/11/16	01/19/16	28,090.80
MICHIGAN ELECTION RESOU	34630	BALLOT INSTRUCTIONS/ENVELOPES	01/07/16	01/19/16	122.71
MICHIGAN STATE POLICE	551-457700	LIVE SCAN DECEMBER 2015	01/08/16	01/19/16	671.25
MID MICHIGAN TOWING LLC	8222	TOWING OF PD CRUISER FROM PE	01/08/16	01/19/16	50.00
MID MICHIGAN URGENT CAI	102515	FIRE2 LAB 11224030	01/13/16	01/19/16	150.00
MID MICHIGAN URGENT CAI	102215	FIRE2 LAB 11224026	01/13/16	01/19/16	150.00
MIDLAND ENGINE, INC	C52752	ENGINE PARTS/FREIGHT	01/08/16	01/19/16	76.16
MIDMICH MED CENTER CLAI	110115	LAB - POLICE - 1324187001	01/13/16	01/19/16	63.81
MITCH CANEL	6721	REIMB. FOR STEEL TOE BOOTS GA	01/08/16	01/19/16	148.39
NATE CRADIT	209	WEBSITE SERVICES DECEMBER 201	01/08/16	01/19/16	267.48
OWENS SOFT WATER, INC	379272	WATER	01/08/16	01/19/16	13.00
PRINTING SYSTEMS INC	93037	CHECKS	01/08/16	01/19/16	179.81
ROBBIN HARSH EXCAVATING	13916	STRAW BLANKET W/STAPLES	01/08/16	01/19/16	100.00
RYAN LUNNINGHAM	20569	STEEL TOE BOOTS FROM C&C ENTE	01/08/16	01/19/16	147.83
SEITER ELECTRIC INC	57917	SUPPLIES/MAXLITE	01/11/16	01/19/16	97.82
STATE OF MICH WITHHOLD:	123115	W/H & SALES/USE TAX	01/14/16	01/19/16	5,489.21
STATE OF MICHIGAN DEQ	947836	DRINKING WATER LABORATORY TES	12/22/15	01/19/16	90.00
UNION WORKER COMMUNICA:	010116-989386754	01/01/2016	01/07/16	01/19/16	33.60
UNIQUE PAVING MATERIALS	251159	COLD MIX	01/08/16	01/19/16	656.82
USA BLUE BOOK	830120	GREASE/ROLLER/SHAFT/DUBKBILL	01/11/16	01/19/16	236.85



### PAYABLES REPORT FOR COMMISSIONERS

EXP CHECK RUN DATES 01/14/2016 - 02/02/2016 BOTH JOURNALIZED AND UNJOURNALIZED OPEN BANK CODE: CONSO

VENDOR	INVOICE #	DESCRIPTION	Entry Date	CK DATE	AMOUNT
W S DARLEY & CO	17224154	BOX, JUNCTION, CUSTOM	01/08/16	01/19/16	424.95
WIELAND TRUCKS	64628C	WASHER/HI-NUT/T-R	01/11/16	01/19/16	28.42
WITBECK'S FAMILY FOODS	462799	ROOTBEER/SPRITE/COKE/PEPSI	01/08/16	01/19/16	4.40
			Sub Total:		89,672.49



### PAYABLES REPORT FOR COMMISSIONERS

CHECK RUN DATES 12/21/2015 - 12/21/2015 BOTH JOURNALIZED AND UNJOURNALIZED PAID BANK CODE: CONSO VENDOR CODE:

VENDOR	INVOICE #	DESCRIPTION	EXPECTED CK DATE	AMOUNT	STATUS
STATE OF MICH WITHHOLD	2015.12	NOVEMBER SALES TAX & WITHHOLD	12/21/15	5,000.52	Paid
				5,000.52	
		OPEN INVOICE TOTAL:		<u>89,672.49</u>	
		Grand Total:		<u>94,673.01</u>	

COMMISSION APPROVAL:

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**PAYABLES REPORT FOR COMMISSIONERS**

EXP CHECK RUN DATES 01/05/2016 - 01/18/2016 BOTH JOURNALIZED AND UNJOURNALIZED PAID BANK CODE: CONSO

VENDOR	INVOICE #	DESCRIPTION	EXPECTED CK DATE	AMOUNT	STATUS
1ST CHOICE OFFICE OUTL	101526	CHINET PAPER PLATES	01/05/16	23.47	Paid
ABC FASTENER GROUP, IN	A246928	FASTENERS	01/05/16	52.34	Paid
ACE HARDWARE	062780	HANGER STORAGE, BOLTS, SHIELD	01/05/16	12.06	Paid
ACE HARDWARE	062781	FIBERGLASS	01/05/16	16.19	Paid
AIRGAS USA LLC	9046311902	HYDROGEN CHLORIDE	01/05/16	1,107.77	Paid
AL FOOR JR	23502	2 WIRE HOSE & SOAP CONTROL	01/05/16	294.00	Paid
ANDREWS HOOPER & PAVLI	46303	BILLING FOR AUDIT OF FINANCI	01/05/16	7,200.00	Paid
AWOL - ALWAYS WORKING	010416	01-04-16 PAYMENT	01/06/16	2,333.34	Paid
BOLLE, RICHARD	DEPOSIT OVERPAI	UB refund for account: 1STW-	01/05/16	17.48	Paid
BOLLE, RICHARD	DEPOSIT OVERPAI	UB refund for account: 4THS-	01/05/16	31.66	Paid
BOLLE, RICHARD	DEPOSIT OVERPAI	UB refund for account: WHEL-	01/05/16	33.55	Paid
CENTRAL FIRE PROTECTIO	135783	HYDROTEST & ORINGS	01/05/16	780.00	Paid
CHARTER COMMUNICATIONS	121715-58014	SERVICE 12/27/15 THROUGH 01/	01/05/16	42.38	Paid
CLARE AUTOMOTIVE SUPPL	2-710739	HEADLAMP	01/05/16	17.78	Paid
CLARE AUTOMOTIVE SUPPL	2-711224	AIR FILTER	01/05/16	17.02	Paid
CLARE AUTOMOTIVE SUPPL	2-710976	CLEAR & BEAM BLADE	01/05/16	9.95	Paid
CLARE AUTOMOTIVE SUPPL	2-710290	FEMALE PLUG	01/05/16	2.75	Paid
CLARE AUTOMOTIVE SUPPL	2-710396	CLAMP, REEL, 8G-8FP/8FPX	01/05/16	78.83	Paid
CLARE AUTOMOTIVE SUPPL	2-710857	BEAM/WIPER BLADE	01/05/16	25.85	Paid
CLARE COUNTY REVIEW	54286	HELP WANTED AD	01/05/16	123.00	Paid
CLARE ELECTRONICS	1562	CABLE & CUPLR	01/05/16	12.98	Paid
CLARE ELECTRONICS	1556	AUDIO/VIDEO POWER	01/05/16	37.98	Paid
CLARE HARDWARE	345810	SNOW SHOVEL/ALUM SCOOP	01/05/16	63.97	Paid
CLARE HARDWARE	345674	FLAPPERS	01/05/16	8.00	Paid
CLARE HARDWARE	345673	FLAPPER	01/05/16	6.49	Paid
CLARE HARDWARE	345668	BLACK PIPE, THREADING	01/05/16	7.58	Paid
CLARE HARDWARE	345511	ELBOW, COUPLING, FASTENERS	01/05/16	17.19	Paid
CLARE HARDWARE	345593	PLUMBING & HEATING, GLAV NIP	01/05/16	8.30	Paid
CLARE HARDWARE	345628	BLK NIPPLE, FASTENERS, BOLTS	01/05/16	1.26	Paid
CLARE HARDWARE	345635	BLK NIPPLE, ELBOW	01/05/16	2.28	Paid
CLARE HARDWARE	345640	ELBOW	01/05/16	1.79	Paid
CLARE HARDWARE	345642	ELBOW, COUPLING, FASTENERS,	01/05/16	40.65	Paid
CLARE HARDWARE	345612	BUSHING, COUPLING, ELBOW, HA	01/05/16	23.56	Paid
CLARE HARDWARE	345626	BLK NIPPLES	01/05/16	3.17	Paid
CLARE IDC	010616	LEASE PAYMENT SOUTH IND.PARK	01/06/16	1,641.00	Paid
CONSUMERS ENERGY	601008810872	305 MAPLE 11/05-12/08/15	01/05/16	3,322.83	Paid
COUNTY WIDE SEPTIC TAN	2212	10/01/15 PUMP OUT	01/05/16	300.00	Paid
DAVE WILLIAMS	010416 - WILLI	01/04/16 PAYMENT - BUILDING	01/06/16	1,100.00	Paid
DBI BUSINESS INTERIORS	03JA0809	TOWEL & TISSUE	01/05/16	110.93	Paid



**PAYABLES REPORT FOR COMMISSIONERS**

EXP CHECK RUN DATES 01/05/2016 - 01/18/2016 BOTH JOURNALIZED AND UNJOURNALIZED PAID BANK CODE: CONSO

VENDOR	INVOICE #	DESCRIPTION	EXPECTED CK DATE	AMOUNT	STATUS
DBI BUSINESS INTERIORS	03JA1186	BADGES	01/05/16	20.46	Paid
EVOQUA WATER TECHNOLOG	51374010	STD POT & PP STRNG WOUN	01/05/16	328.00	Paid
FIRST BANKCARD	011916-5240	GREGORY CCARD 11/23/15-12/23	01/08/16	456.75	Paid
FIRST BANKCARD	011916-4232	SKINGSBURY CCARD 11/23/15-12	01/08/16	110.00	Paid
FIRST BANKCARD	011916-5288	JSIMMER CCARD 11/23/15-12/23	01/08/16	641.20	Paid
FIRST BANKCARD	011916-3457	KHIBIL CCARD 11/23/15-12/23/	01/08/16	418.98	Paid
FIRST BANKCARD	011916-4091	AJESSUP CCARD 11/23/15-12/23	01/08/16	249.99	Paid
FIRST BANKCARD	011916-2814	JCHAPMAN CCARD 11/23/15-12/2	01/08/16	145.43	Paid
FIRST BANKCARD	011916-8738	DCLARK CCARD 11/23/15-12/23/	01/08/16	208.47	Paid
FISHER SCIENTIFIC CO I	9237839	SOLUTION, OXYGEN SENSOR	01/05/16	422.45	Paid
GARY L TODD	010416 - TODD	GARY TODD 01/04/16 PAYMENT A	01/06/16	875.00	Paid
HANSON, ERIC A.	12 MONTHS NO FE	UB deposit refund for accoun	01/05/16	150.00	Paid
MAURER'S TEXTILE RENTA	1352479	PANT/SHIRT YODER	01/05/16	20.00	Paid
MCKENNA ASSOCIATES, IN	121115-21550	CLARE MASTER PLAN NOV. 2015	01/05/16	575.00	Paid
MEDLER ELECTRIC COMPAN	S3883929.001	ELECTRICAL SUPPLIES	01/05/16	67.18	Paid
MICHIGAN METER TECHNOL	96304	ECODER GALLON METER	01/05/16	1,176.51	Paid
MICHIGAN PIPE & VALVE	T71705	SUPPLIES	01/05/16	4,571.00	Paid
MID MICHIGAN URGENT CA	11223459	CITY FLU SHOTS	01/05/16	425.00	Paid
MIDWEST GAS INSTRUMENT	30488	CLAIBRATE DRAEGER	01/05/16	132.74	Paid
MMI	52096	SHREDDING	01/05/16	69.90	Paid
MTA	10716-MTACONF	MISHLER/PURKIS/PUNCHES/SANTI	01/08/16	468.00	Paid
NJ CORP DBA KESSLER EQ	10333	12/22/15 ROTARY HOIST MOVE	01/05/16	1,900.00	Paid
OWENS SOFT WATER, INC	377673	WATER	01/05/16	13.00	Paid
OZONIA NORTH AMERICA	408904	BALLSET ASSEMBLY/WARRANTY	01/05/16	263.59	Paid
PAT HUMPHREY	010416 ECSS	ELECTRONIC COMMUNICATION SER'	01/06/16	25.00	Paid
PERCEPTIVE CONTROLS IN	11810	INSTALL SNAP MODULE	01/05/16	1,070.50	Paid
PRICE, ANDREW	12 MONTHS NO FE	UB deposit refund for accoun	01/05/16	150.00	Paid
REIMOLD PRINTING CORPO	42041	BILL ENVELOPES	01/05/16	468.15	Paid
REIMOLD PRINTING CORPO	40415	JUNIOR POLICE BADGE	01/05/16	364.00	Paid
ROBBIN HARSH EXCAVATIN	12426	RIP RAP, STRAW BLANKET	01/05/16	581.95	Paid
SAM'S CLUB/GEMB	978	FORKS/WIPES/SUGAR	01/05/16	23.43	Paid
SAM'S CLUB/GEMB	3529	TOILET CLEANER, SANITIZER, F	01/05/16	42.80	Paid
SEITER BROTHERS LUMBER	178645	GARAGE DOOR STOP	01/05/16	23.00	Paid
SEITER ELECTRIC INC	57884	BULB, IVC200, LED, CONNECTOR	01/05/16	90.89	Paid
SEITER ELECTRIC INC	57891	FAN/CREDIT	01/05/16	65.00	Paid
STANDARD INSURANCE COM	649301-001 12/1	INSURANCE PREMIUMS	01/05/16	909.45	Paid
STANDARD INSURANCE COM	649301-003 12/1	INS. PREMIUMS FIRE DEPT	01/05/16	232.40	Paid
STANDARD INSURANCE COM	649301-002 12/1	INSURANCE PREMIUMS POLICE DE	01/05/16	441.95	Paid
STAPLES CREDIT PLAN	1457259011	WIRE MESH	01/05/16	27.49	Paid



**PAYABLES REPORT FOR COMMISSIONERS**

EXP CHECK RUN DATES 01/05/2016 - 01/18/2016 BOTH JOURNALIZED AND UNJOURNALIZED PAID BANK CODE: CONSO

VENDOR	INVOICE #	DESCRIPTION	EXPECTED CK DATE	AMOUNT	STATUS
STAPLES CREDIT PLAN	1457259281	REDROPE EXPANDIN	01/05/16	19.90	Paid
SUBWAY	12282015	MEETING LUNCH	01/05/16	139.95	Paid
TEAMSTERS LOCAL #214	JAN2016	JANUARY 2016 DUES	01/05/16	616.00	Paid
TRIMATRIX LABORATORIES	1504532	VOLATILES GCMS	01/05/16	880.00	Paid
VPS CONVENIENCE STORE	NP46321720	FUEL 12/1/15-12/31/15	01/08/16	1,824.72	Paid
VPS CONVENIENCE STORE	NP46321721	FUEL 12/1/15-12/31/15	01/08/16	327.42	Paid
VPS CONVENIENCE STORE	NP46321723	FUEL 12/1/15-12/31/15	01/08/16	226.58	Paid
VPS CONVENIENCE STORE	NP46321722	FUEL 12/1/15-12/31/15	01/08/16	934.19	Paid
WARNER, RENEE	12 MONTHS - NO	UB deposit refund for accoun	01/05/16	100.00	Paid
WASTE MANAGEMENT	7438625	TRASH/RECYC/YARD WASTE SERVI	01/05/16	16,017.82	Paid
WITBECK'S FAMILY FOODS	361192	STEAK FRY	01/05/16	353.31	Paid
WITBECK'S FAMILY FOODS	474954	STEAK FRY	01/05/16	-7.49	Paid
WITBECK'S FAMILY FOODS	225036	STEAK FRY	01/05/16	139.23	Paid
WITBECK'S FAMILY FOODS	474839	STEAK FRY	01/05/16	52.87	Paid
WITBECK'S FAMILY FOODS	222717	KLEENEX, COFFEE	01/05/16	27.96	Paid
WITBECK'S FAMILY FOODS	268992	BLEACH, REYNOLDS WRAP	01/05/16	26.25	Paid
WOITAS, THOMAS & LORLI	12 MONTHS - NO	UB deposit refund for accoun	01/05/16	150.00	Paid

58,982.75

OPEN INVOICE TOTAL: 94,673.01

Grand Total: 153,655.76

COMMISSION APPROVAL:

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