

AGENDA REPORT

TO: Mayor Pro Tem McConnell & the Clare City Commission
FROM: Ken Hibl, City Manager
DATE: December 30, 2015
RE: Sale of City Property – Used Police Vehicle

For the Agenda of January 4, 2016

Background. The City solicited bids for the sale of an excess 2010 used police vehicle. Four bids were received (*see copy of att'd bid memo*). The City Commission is asked to approve the bids and authorize the sale of the property.

Issues & Questions Specified. Should the City Commission approve the sale of the used police vehicle?

Alternatives.

1. Approve the sale of the vehicle to the highest bidder.
2. Approve the sale to an individual other than the highest bidder.
3. Direct the solicitation of new bids.
4. Do not authorize the sale of the property.
5. Set aside decision regarding this matter to a later date.

Financial Impact. Approval of the sale to the highest bidder will garner the City \$2005.

Recommendation. I recommend that the City Commission approve the bids and authorize the sale of the used vehicle to the highest bidder by adoption of Resolutions 2016-004.

Attachments.

1. Bid Memo.
2. 2016-004.

MEMORANDUM

TO: Ken Hibl, Clare City Manager
FROM: Alan J. Jessup, Director of Public Works
DATE: December 30, 2015
SUBJECT: Sale of 2010 Ford Crown Vic

We recently advertised in The Clare County Review to sell our 2010 Ford Crown Vic, Vin # 2FABP7BV3AX102049 (#46-3 on the city mobile equipment list); to be sold "AS IS" with no warranties expressed or implied. A mechanic's disclosure "has been well maintained and runs good. It has a new alternator but needs a battery" was shared with all potential bidders.

Four bids were received as follows:

| | | | |
|------|------------|---------|-----------------------|
| Bid: | \$1,106.00 | Bid by: | Martin Mercer |
| | \$1,200.00 | | Rod Onweller |
| | \$1,991.00 | | Jon A Warren |
| | \$2,005.00 | | Michelle Robin Haring |

A copy of the bid tabulation form is attached.

I recommend we accept the high bid of \$2,005.00 from Michelle Robin Haring of Farwell and proceed with the sale.

AJ:cd

RESOLUTION 2016-004

A RESOLUTION OF THE CLARE CITY COMMISSION APPROVING THE SALE OF CITY PROPERTY.

WHEREAS, the City of Clare solicited bids for the sale of used, excess property – specifically a 2010 Crown Victoria, said property being formerly used as a police vehicle for the Clare Police Department; and

WHEREAS, four bids were received; and

WHEREAS, the City Staff has recommended the said of said property to the high bidder; and

WHEREAS, the City Commission has considered said recommendation and deems it prudent and sound.

NOW THEREFORE BE IT RESOLVED that the Clare City Commission hereby approves the sale of a used, excess 2010 Crown Victoria to Michelle Robin Herring of Farwell, Michigan for a sale price of \$2,005.

The Resolution was introduced by Commissioner _____ and supported by Commissioner _____. The Resolution declared adopted by the following roll call vote:

YEAS:

NAYS:

ABSENT:

Resolution approved for adoption on this 4th day of January 2016.

Diane Lyon, Clare City Clerk