

AGENDA REPORT

To: Mayor Pat Humphrey and the Clare City Commission
From: Ken Hibl, City Manager
Date: December 30, 2015
Regarding: City Manager's Report

For the Agenda of January 04, 2016

ZBA & Planning Commission Meetings. The ZBA and the Planning Commission will both meet in January: the ZBA on Jan 11th to consider a use variance for the former 415 Building to consider a request to allow six apartments to be housed in the building. The DDA and Planning Commission will also meet to consider the request: the former on Jan 8th and the latter on Jan 13th. As a reminder, the Planning Commission and City Commission will also hold their joint meeting on Jan 13th.

Clare Depot Final Report. The basement project is essentially completed; our final report is attached for information.

City Office Holiday Hours. City offices will be closed on Dec 31st & Jan 1st for the holidays.

Attachment. Depot Project Final Report.



CITY OF CLARE

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www.cityofclare.org

December 30, 2015

CITY HALL

Ph 989.386.7541
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Manager x102
Assessor x103
Clerk x106
Treasurer x107

MidMichigan Economic Development Corporation
Attn: Mr. Adam Wheater
MCACA Grant Awards
300 North Washington Square
Lansing, Michigan 48913

RE: MCACA Grant Control #15CI0015FI – Final Report

DEPARTMENT OF PUBLIC WORKS

Ph 989.386.2182 or
989.386.7541 x202
Fx 989.386.4508

Dear Mr. Wheater,

This letter is submitted as the City of Clare’s Final Report, which is required by the Grant Agreement for Arts Services related to the above-referenced MCACA Capital Improvement Grant.

UTILITY BILLING

Ph 989.386.7541 x201

The project revenues and expenditures are outlined on the attached spread sheet. The budgetary document reflects that the expenditures required to complete the project were \$172,890.63, thereby exceeding the amount of anticipated project costs by approximately \$14,000. All excess project costs were determined to be critical to the completion of the project and were absorbed by the City of Clare through cash contributions and in-kind donations. The total amount of the project costs attributed to the MCACA share was \$51,874 – which is the exact amount reflected in the project budget for the approved grant. However, one budget line item (Lumber) exceeded the budgeted amount by \$2,241.56; this excess cost was offset by an identical, less-than-budgeted amount in another line item (Flooring).

W/WWT PLANT

Ph 989.386.2321
Fx 989.386.2387

The number of arts patrons attracted or benefited during the grant period is estimated to be approximately 50. However, the completed project is expected to benefit a minimum of 2,000 arts patrons annually through various programs, classes, and promotions sponsored by the Clare County Arts Council in the newly-built space.

POLICE DEPT. NON-EMERGENCY

Ph 989.386.2121
Fx 989.386.0440

The MCACA grant allowed the City of Clare to complete the build-out of a fully handicap-accessible, previously vacant basement space in the historic Clare Railroad Depot located in the downtown district of Clare. This newly constructed space will serve as the first-ever “home” for the Clare County Arts Council and includes classrooms, meeting rooms, storage rooms, art display areas, and restrooms – all of which are lighted, heated, air-conditioned and protected by a fire suppression system. Photos of the completed project are attached.

FIRE DEPT. NON-EMERGENCY

Ph 989.386.2151
Fx 989.386.3020

PARKS & RECREATION

Ph 989.386.7541 x213
Fx 989.386.4508

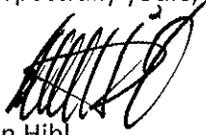
AIRPORT

Ph 989.386.0445
Fx 989.386.4508

We take this opportunity to again thank the members of the Michigan Council for Arts & Culture and the staff members of the Council for your phenomenal assistance and support of this great project. We invite you to visit the completed project at your earliest convenience.



Respectfully yours,

A handwritten signature in black ink, appearing to read 'Ken Hibl', written over a faint, illegible background.

Ken Hibl
City Manager

Attachments

cc: Jill Sutton, Executive Director, MidMichigan Community Action Agency
Carol Santini, President, Clare County Arts Council

CLARE COUNTY ARTS COUNCIL ACTIVITY CENTER
 CITY OF CLARE GRANT APPLICANT
 MICHIGAN COUNCIL FOR ARTS AND CULTURAL AFFAIRS
 GRANT CONTROL NUMBER 15C10015F1

	ORIGINAL APPROVED BUDGET				ACTUAL REVENUES AND EXPENDITURES			
	CASH	IN-KIND DONATIONS	MCACA SHARE	TOTALS	CASH	IN-KIND DONATIONS	MCACA SHARE	TOTALS
Revenues								
City of Clare Cash Contributions	\$ 79,322.00	\$ -	\$ -	\$ 79,322.00	\$ 89,240.75	\$ -	\$ -	\$ 89,240.75
Donated Labor	-	27,500.00	-	27,500.00	-	31,775.88	-	31,775.88
Total Revenues and Donated Labor				106,822.00				121,016.63
Other Revenues								
Michigan Arts and Cultural Affairs Grant	-	-	51,874.00	51,874.00	-	-	51,874.00	51,874.00
Total Revenues and Other Revenues				\$ 158,696.00				\$ 172,890.63
Expenses								
Labor - In-Kind	-	27,500.00	-	27,500.00	-	31,775.88	-	31,775.88
Capital Expenses								
Plumbing and Fixtures	5,000.00	-	-	5,000.00	13,495.88	-	-	13,495.88
Concrete Floor and Elevator Pit	6,280.00	-	3,280.00	9,560.00	4,316.34	-	3,280.00	7,596.34
Lumber (Rough and Trim)	7,000.00	-	3,000.00	10,000.00	5,809.21	-	5,241.56	11,050.77
Electrical (Wire, Fixtures, 200 Amp Distribution Panel and Switches)	4,850.00	-	2,850.00	7,700.00	5,873.12	-	2,850.00	8,723.12
HVAC (Furnace and A/C)	6,138.00	-	-	6,138.00	11,955.75	-	-	11,955.75
Insulation	2,845.00	-	2,227.00	5,072.00	5,423.00	-	2,227.00	7,650.00
Drywall	3,519.00	-	3,217.00	6,736.00	4,278.45	-	3,217.00	7,495.45
Paint	2,067.00	-	-	2,067.00	1,556.69	-	-	1,556.69
Elevator	34,300.00	-	34,300.00	68,600.00	35,773.88	-	34,300.00	70,073.88
Flooring	7,323.00	-	3,000.00	10,323.00	738.43	-	738.44	1,516.87
Total Expenses	\$ 79,322.00	\$ 27,500.00	\$ 51,874.00	\$ 158,696.00	\$ 89,240.75	\$ 31,775.88	\$ 51,874.00	\$ 172,890.63

Footnotes:

1 - Includes MCACA Grant Funds Received and Due.



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HomeGuard

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