

The regular meeting of the Clare City Commission was called to order at 6:00 p.m. in the Commission Chambers by Mayor Pat Humphrey who led the Pledge of Allegiance. Present were: Commissioners Bob Bonham, Pat Humphrey, Carolyn (Gus) Murphy, Jean McConnell, and Karla Swanson. Absent: None. Also present were Ken Hibl, City Manager; Steven Kingsbury, Treasurer and Finance Director; Police Chief, Brian Gregory; School Liaison Officer Brian David; and Diane Lyon, City Clerk.

2. CONSENT AGENDA:

Moved by Commissioner McConnell second by Commissioner Swanson to approve the items listed with an asterisk (*) (Agenda, Amended Minutes, Department Reports, Communications, and Bills) that are considered to be routine by the City Commission. Ayes: All. Nays: None. Absent: None. *Motion Carried.*

3. *APPROVAL OF MINUTES:

Approved By Consent Agenda.

4. *APPROVAL OF AGENDA:

Approved By Consent Agenda.

5. PUBLIC COMMENT: Al Demarest of 106 W. State St., Clare, Michigan, requested an agenda for a City Commission meeting scheduled for 7:00 pm following the Commission's regular meeting. An open house, not a meeting, had been scheduled at 7:00 pm to provide information to the public regarding the November 8, 2016, streets millage ballot proposal therefore no agenda was available.

6. UNFINISHED BUSINESS: None.

7. NEW BUSINESS:

A. LIFE SAVING AWARD-POLICE CHIEF BRIAN GREGORY AND SCHOOL LIAISON OFFICER BRIAN DAVID

Chief Brian Gregory and Officer Brian Gregory responded to a call for assistance @ Clare High School (CHS). Chief Brian Gregory was the first to arrive on the scene followed shortly thereafter by Officer David. Chief Gregory found a teenage male unconscious and without a pulse on the gymnasium floor of CHS. He immediately commenced CPR; as soon as Officer David arrived on scene, he assisted Chief Gregory. With the assistance of an AED, they were able to regain a pulse and continued CPR until MMR arrived on the scene. The victim was initially evacuated to Saginaw and then to Ann Arbor and is expected to fully recover. The immediate and unhesitant actions of the two Clare Police Department Officers are credited with saving the young man's life. Their performance is deserving of recognition and merit – thus the Mayor publicly presented Life Saving Pins to Chief Gregory and Officer David at tonight's scheduled meeting.

Clare Public School Board President Tom Weaver expressed thanks and appreciation to Officers Gregory and David for their quick life-saving actions and to the city for their collaboration with the Clare Public Schools.

B. RENEWAL OF AIRPORT MANAGER'S CONTRACT

The contract between Mr. Gary Todd and the City of Clare for management services of the Clare Municipal Airport will expire on October 18, 2016. Mr. Todd has agreed to continue providing these services to the City for another three-year period; the City Commission is asked to approve the renewal of the contract.

The verbiage of the contract is unchanged with the exception of the length of the contract (three years vs. previous annual renewals); the compensation, which was previously approved by the Commission; the method that cell phone reimbursement is paid (previously deducted from annual compensation); and the addition of the following verbiage as a responsibility of the Airport Manager (Item "W" in the contract): "In consultation with the Airport Advisory Board and the City Manager,

attempt to devise means, methods, and programs to generate additional annual revenue and find cost saving measures through operations at the Clare Municipal Airport.“

Motion by Commissioner Bonham second by Commissioner Murphy to approve the contract by adoption of Resolution 2016-124. Roll call vote: Yeas: Commissioners Bob Bonham, Pat Humphrey, Carolyn (Gus) Murphy, Jean McConnell and Karla Swanson. Nays: None. Absent: None. *Motion approved.*

C. CEMETERY MAINTENANCE BIDS

The City's contract for cemetery maintenance was recently terminated for sub-standard performance. The City Commission approved a temporary services contract with AWOL to continue this critical service through December 31, 2016. We concurrently solicited bids to continue this service in 2017 and beyond.

We received three bids for the requested services. The City Commission is asked to consider the bids; select a vendor from the bidder list to provide the needed services; and approve a three or five-year contractual agreement for the services. Note: one of the three bidders did not provide a five-year bid.

Motion by Commissioner McConnell second by Commissioner Murphy to approve the bids and award a three year cemetery maintenance contract to AWOL by adoption of Resolution 2016-125. Roll call vote: Yeas: Commissioners, Bob Bonham, Pat Humphrey, Carolyn (Gus) Murphy, Jean McConnell and Karla Swanson. Nays: None. Absent: None. *Motion approved.*

D. MME RESOLUTION

The Michigan Local Government Manager's Association (MLGMA) is a professional government manager's association representing managers and administrators of Michigan cities, villages, charter townships, and counties throughout the state; it is the state's primary and largest local government manager and administrator professional organization and is the state equivalent of the International City & County Manager's Association (ICMA). As an organization, it is a member-affiliate of the ICMA. The state organization is one of the largest and among the most respected in the U.S.

A majority of the state's local government professional managers are nearing retirement age, and it has become increasingly difficult to entice and recruit young managers for the profession. MLGMA has been addressing this issue for the past decade and has made marked progress in its recruitment efforts, but as an organization the membership believes it needs to do more. The organization hired a marketing and branding firm, and for the past nearly two-year period, MLGMA has worked with consultants from this firm to "rebrand" itself. One of the recommendations of the consultants was to rename MLGMA to the Michigan Municipal Executives (MME) to allow easier recognition of and association with the organization; the majority of the membership voted to approve the renaming recommendation. The organization's current leadership has asked that all local government councils and commissions of its members be informed of this initiative and be asked to provide an opportunity to support the MME in its rebranding efforts. Consequently, the City Commission is asked to consider adopting the attached resolution, thereby providing its support of the MME rebranding initiative.

Motion by Commissioner Swanson second by Commissioner Murphy to approve support of MME rebranding efforts by adoption of Resolution 2016-126. Roll call vote: Yeas: Commissioners Bob Bonham, Pat Humphrey, Carolyn (Gus) Murphy, Jean McConnell and Karla Swanson. Nays: None. Absent: None. *Motion approved.*

8. TREASURER'S REPORT

The Treasurer presented his report.

9. *DEPARTMENT REPORTS

Approved by Consent Agenda.

10. CITY MANAGER'S REPORT

Depot Project. Our recent multiple successes in our fund-raising for our depot rehabilitation project will result in some very significant, visible progress within the next two to three months – to include new siding, the electrification of the entire building, heating and cooling of the main floor, installation of all cabling and wiring for data and telephone systems, and insulation and dry walling of the main floor of the depot. The immediate goal is to complete the building to the point of allowing us to use it as a gathering site for the Pere Marquette 1225 75th Anniversary Run to Clare on November 5th; our subsequent goal is to relocate the Chamber of Commerce Office to the building in the December/January timeframe. We intend to host an open house/ribbon cutting event after the Chamber of Commerce relocates to the building.

Back To The Bricks Overnight Site. Clare has been selected as one of three overnight stop locations (the other two being Alma & Big Rapids) for the 2017 Back To The Bricks Ambassadorial Tour; we intend to close two or three blocks of McEwan Street overnight on June 9th to accommodate the 200 vintage cars that will be on the Tour.

Woodlawn Bridge Update. We conducted an on-site meeting on October 12th with our engineer and the present owner of the company that constructed the bridge in 1976. GFA is presently formulating cost estimates and feasible options (from replacing bridge decking to adding three new spreader beams – the bridge currently has only one – to replacing the entire bridge). The bridge builder indicated the costs will likely range between the low \$10s of thousands to approx. \$170K. GFA is also researching the availability of grant funding to assist us in this unexpected/unanticipated expense. We hope to provide the City Commission options and recommendations to consider at the November 7th meeting.

Fire Prevention Week Activities. The Clare Fire Department has been heavily involved with Fire Prevention activities in all of area schools this past week.

Clare Planning Commission. The City Planning Commission met on October 12th; the primary topic of discussion was PA 281. Based on those discussions, Jaynie will draft proposed changes to our current ordinance codes to incorporate the primary topics discussed by the Planning Commission.

Child Care Center Visit. Officer Seymour recently visited a local childcare center as an element of our community policing program. The attached photo and thank you notes say far more than any words can.

Redevelopment Ready Community Training. I am scheduled to attend the first three of the six required blocks of training mandated for designation as a Redevelopment Ready Community (RRC) on November 1st. I am also scheduled to attend the second block of training on February 7th. All six blocks are required before we can even commence the certification process, which is also quite extensive but is accomplished locally. We are required to be formally certified as an RRC by MEDC in order to receive preferred status for MEDC grants (façade, rental rehab, CDBG, etc.) commencing October 1, 2017.

Absence. I will once again be out of the state on vacation during the period Oct 14-21; Steve will be the Acting CM during my absence.

11. *COMMUNICATIONS

Bureau of Elections News Update.

Monthly MAC TV3 Newsletter.

Charter Communications Correspondence.

Zoning Compliance Letter.

Food Truck Permit Violation.

12. EXTENDED PUBLIC COMMENT: Al Demarest expressed concern about the upcoming road millage proposal, the city's current tax rates, the Little Tobacco Drain Assessment, whether Walmart will be contributing to road infrastructure at the north end of Clare, and paying employee retirement arrears.

13. COMMISSION DISCUSSION TOPICS: Mayor Humphrey asked if the Clare Railroad Depot will have exterior siding installed before winter. The siding for the Depot is

presently on order and will be installed after delivery which should occur in the very near future.

14. *APPROVAL OF BILLS

Approved By Consent Agenda.

15. ADJOURNMENT

Motion by Commissioner McConnell second by Commissioner Murphy to adjourn the meeting. Ayes: All. Nays: None. Absent: None. *Motion Carried.* Meeting adjourned at 6:35 p.m.

Pat Humphrey, Mayor

Diane Lyon, City Clerk