

The regular meeting of the Clare City Commission was called to order at 6:00 p.m. in the Commission Chambers by Mayor Pat Humphrey who led with the Pledge of Allegiance. Present were: Commissioners Bob Bonham, Pat Humphrey, Jean McConnell, Karla Swanson and Carolyn (Gus) Murphy. Absent: None. Also present were Ken Hibl, City Manager; Steve Kingsbury, City Treasurer; and Diane Lyon, City Clerk.

2. **CONSENT AGENDA:**

Moved by Commissioner McConnell second by Commissioner Swanson to approve the items listed with an asterisk (*) (Agenda, Minutes, Communications, Board & Committee Appointments and Bills) that are considered to be routine by the City Commission. Ayes: All. Nays: None. Absent: None. *Motion Carried.*

3. ***APPROVAL OF MINUTES:**

Approved By Consent Agenda.

4. ***APPROVAL OF AGENDA:**

Approved By Consent Agenda.

5. **PUBLIC COMMENT:** Office Assistant Amy Beyerle was introduced to the Commission.

6. **UNFINISHED BUSINESS:** None.

7. **NEW BUSINESS:**

A. WILLIAMS & WORKS – PROPOSAL FOR ENGINEERING SERVICES

The City is the owner of the Hatton Township Landfill. The Landfill has contaminated the water wells of a number of neighboring properties – one being that of Mr. George Shull. The City conducts semi-annual testing of designated water wells that are “downstream” of the migrating contamination plume from the Landfill. Recent test results indicate that the current water well of Mr. Shull is very near to contamination limits and should be replaced to ensure the limits are not exceeded.

We’ve approached Mr. Shull and MDEQ and advised them it is our intent to replace the well now; both parties have agreed. Consequently, we’ve asked Mr. Dan Whalen of Williams & Works, our landfill engineering firm of record, to provide a proposal to solicit bids and oversee construction/drilling of a new water well for Mr. Shull. The City Commission is asked to approve the proposal to allow us to proceed with the solicitation of bids to drill a new well.

Motion by Commissioner Swanson second by Commissioner Bonham to approve the Williams & Works Proposal by adoption of attached Resolution 2018-077. Roll call vote: Yeas: Commissioners Bob Bonham, Pat Humphrey, Jean McConnell, Carolyn (Gus) Murphy and Karla Swanson. Nays: None. Absent: None. *Motion Carried.*

B. ELECTION OF WORKER’S COMPENSATION FUND TRUSTEES

We have received notice of the upcoming annual MML Workers’ Compensation Fund Board of Trustees election. The City Commission is asked to approve the proposed slate provided by the Nominating Committee or direct that a write-in candidate(s) be designated.

Motion by Commissioner Swanson second by Commissioner Murphy to cast its vote to re-elect all three incumbents by adoption of Resolution 2018-078. Roll call vote: Yeas: Commissioners Bob Bonham, Pat Humphrey, Jean McConnell, Carolyn (Gus) Murphy and Karla Swanson. Nays: None. Absent: None. *Motion Carried.*

C. APPROVE ACT 99 FINANCING – STREET SWEEPER

The City’s approved 2018/2019 Capital Improvement Program Schedule includes the purchase of a used 2017 model street sweeper. To facilitate the purchase of this item of equipment, the City solicited proposals from its local banking community. By adoption of its Resolution 2018-074, the City Commission approved the proposals and selected Mercantile Bank as the local lending institution to facilitate the purchase under the provisions of Act 99. The City’s bonding attorney has prepared completed all administrative requirements related to the Act 99 purchase as outlined in the

attached Installment Purchase Agreement and Resolution 2018-079. The City Commission is asked to approve the prepared documents.

Motion by Commissioner Bonham second by Commissioner Swanson approve the Installment Purchase Agreement by adoption of attached Resolution 2018-079. Roll call vote: Yeas: Commissioners Bob Bonham, Pat Humphrey, Jean McConnell, Carolyn (Gus) Murphy and Karla Swanson. Nays: None. Absent: None. Motion Carried.

D. NAMING OF THE NEW RECREATION COMPLEX

The City's Recreation Department sponsored a "Name the Park" contest to name the City's new recreation complex. In excess of 60 suggested names were received. The Parks & Recreation Advisory Board met on June 27th and selected the name, "Emerald Isle Recreation Complex" as the winning name. The City Commission is asked to approve the recommendation.

Motion by Commissioner McConnell second by Commissioner Swanson approve the Parks & Recreation Advisory Board name recommendation for the complex as "Emerald Isle Recreation Complex" by adoption of attached Resolution 2018-080. Roll call vote: Yeas: Commissioners Bob Bonham, Pat Humphrey, Jean McConnell, Carolyn (Gus) Murphy and Karla Swanson. Nays: None. Absent: None. *Motion approved.*

E. PURCHASE OF FIRE DEPARTMENT PAGERS AND RADIOS

The City has a long-established, City Commission-approved employee longevity stipend schedule. The current schedule does not include recognition beyond 30 years. Consequently, the City Commission is asked to consider adding a 35-year stipend in the amount \$150; adding a 40-year stipend in the amount of \$200; and changing the retirement stipend to \$250 with the caveat if an employee receives a longevity stipend within the previous 12-month period prior to retirement, the amount of the longevity stipend received shall be deducted from the \$250 retirement stipend, e.g., if an employee received a 25-year stipend and then retires within one year from receipt of the 25-year stipend, that amount (\$100) would be deducted from the \$250 retirement stipend.

Motion by Commissioner Swanson second by Commissioner Murphy to approve the new longevity stipend schedule by adoption of Resolution 2018-081. Roll call vote: Yeas: Commissioners Bob Bonham, Pat Humphrey, Jean McConnell, Carolyn (Gus) Murphy and Karla Swanson. Nays: None. Absent: None. *Motion Carried.*

F. *BOARD & COMMITTEE APPOINTMENT-DDA (DAVE MAXWELL)

Approved by Consent Agenda-Resolution 2018-082.

8. **TREASURER'S REPORT**

The Treasurer presented his report.

9. **CITY MANAGER'S REPORT**

Lake Shamrock Dredging Permit. MDEQ has requested additional documentation related to the proposed dredging project. Mt. Tony Groves of Progress Engineering is coordinating the required responses with MDEQ. We anticipate that it will be a couple more months before we know whether MDEQ will approve our dredging permit.

Closure of City Offices. City offices will be closed on Wednesday, July 4th, in commemoration of Independence Day.

Lamar Lease. As reflected in Lamar's correspondence, we will not be receiving any lease revenues above the base payment again this year.

Property & Liability Insurance Renewal Summary. Our insurance renewal summary is attached for the Commission's perusal and information. Our renewal premium increased by 3.6% this year (\$3,222); the premium increase was more than offset by a \$8,841 P&L Board-approved dividend that we received. Primary factors that increased our premium are a \$1,505 increase in sewer back-up premiums due to our incident rate of back-ups; the

addition of a new fire vehicle; property rate increases; and a \$22 per vehicle increase that is paid to the Michigan Catastrophic Claims Association.

Out of Office. I will be on vacation with my grandson during the period Jul.5 – Jul 18 and out of the state for the preponderance of that time period – thus Steve will be serving as the Acting City Manager for the duration of that period of time.

Addendum:

City staff met this morning with DEQ and both engineering firms (Williams & Works and GFA). DEQ stated that they will issue an advisory in our next permit that they strongly advise that we not use the two contaminated wells currently in use. The city needs to upgrade the water plant. We will inflate the application amount to USDA to add two new wells and exclude the contaminated wells which may qualify us for grant funds. We have completed all of our public notices with exception to our Notice of Intent which will come before the Commission in August. This will likely be a 2019 project. We will ask DEQ to write a letter to the EPA asking that the PRP's (principle responsible parties) help with the cost of the two new wells.

The City Commission is invited to tour the Depot following tonight's meeting.

10. *COMMUNICATIONS

SOS & BOE News Releases. The most recent news releases from the Michigan Secretary of State and Bureau of Elections offices were provided.

FOIAs. The most recent requests & responses were provided.

MML Leading Edge Newsletter. The latest information regarding the State's Transportation Budget was provided.

MAC TV Newsletter. The latest programming activity was provided.

Gladwin Planning & Zoning. Gladwin will be hosting a Planning & Zoning Essentials class in August. The deadline for registration is July 27.

Miller Canfield Newsletter. Legislative news regarding the prevailing wage ruling was provided to the Commission.

MML Claim Denial. The City received notice from our insurance carrier regarding a claim involving the bridge on Dunlop.

11. EXTENDED PUBLIC COMMENT: None.

12. COMMISSION DISCUSSION TOPICS: Commission Swanson will not be in attendance at the July 16 meeting. Some of the downtown trees need to be trimmed.

13. *APPROVAL OF BILLS

Approved By Consent Agenda.

14. ADJOURNMENT

Motion by Commissioner Bonham second by Commissioner Swanson to adjourn the meeting. Ayes: All. Nays: None. Absent: None. *Motion Carried.* Meeting adjourned at 6:30 p.m.

Pat Humphrey, Mayor

Diane Lyon, City Clerk