

The regular meeting of the Clare City Commission was called to order by Mayor Pat Humphrey in the Commission Chambers, at 6:00 p.m., who led the Pledge of Allegiance. Present were: Commissioners Bill Horwood, John Koch, Tom Koch, Jean McConnell, and Pat Humphrey. Absent: None. Also present were Ken Hibl, City Manager; Steven Kingsbury, Finance Director/Treasurer; Richard Acker, Airport Manager; John Holland, Waste Water Superintendent; Sarah Schumacher, Deputy City Clerk.

2. CONSENT AGENDA:

Moved by Commissioner Tom Koch second by Commissioner Jean McConnell to approve the items listed with an asterisk (\*) that are considered to be routine by the City Commission (Minutes, Amended Agenda, Communications, Department Reports, Approval of Bills, Second Reading of Ordinance 2009-002 amending Ordinance 2008-002, First Reading of Ordinance 2009-003). Roll call vote: Yeas: Commissioners John Koch, Jean McConnell, Tom Koch, Bill Horwood and Pat Humphrey. Nays: None. Absent: None. *Motion Approved.*

3. \*APPROVAL OF MINUTES:

Consent Agenda Approval.

4. \*APPROVAL OF AGENDA:

Consent Agenda Approval.

5. PUBLIC COMMENT: - Received from Dave Rowe from Harrison, Michigan, Chapter President of the Michigan Association Retired School Personnel, promoted purchasing "The File of Life", a piece of paper containing medical information, with the intention of blanketing the county, as a life-saving measure for county residents.

6. OLD BUSINESS/UNFINISHED BUSINESS: None

7. NEW BUSINESS:

A. Presentation by Mr. Jerry Burger, Clare County Enterprise Community Executive Director.

Mr. Burger presented two checks for economic development within the City from the Clare County Enterprise Community. The first check for \$20,000 was presented for the development of the industrial park. The second check was presented to develop the Clare City Farmer's Market.

B. Employee Recognition-Kim Parker.

Motion by Commissioner Bill Horwood second by Commissioner John Koch to formally recognize the faithful and dedicated service of Ms. Kim Parker while serving as a member of the City of Clare Water and Wastewater Department for the past five years by adoption of Resolution 2009-102. Roll call vote: Yeas: Commissioners Tom Koch, Bill Horwood, John Koch, Jean McConnell, and Pat Humphrey. Nays: None. Absent: None. *Motion Approved.*

C. Employee Recognition-Richard Acker.

On behalf of the City Commission, Mayor Pat Humphrey presented Richard Acker with a Key of Excellence, recognizing him for his designation as the State of Michigan Airport Manager of the Year by the Michigan Association of Airport Executives.

D. Halloween Trick or Treat Hours.

Motion by Commissioner Jean McConnell second by Commissioner Bill Horwood to set the 2009 Halloween trick or treat hours for Saturday, October 31<sup>st</sup> between the hours of six p.m. to eight p.m. by adoption of Resolution 2009-098. Roll call vote: Yeas: Commissioners Tom Koch, Bill Horwood, John Koch, Jean McConnell, and Pat Humphrey. Nays: None. Absent: None. *Motion Approved.*

E. Extension of Summer Sewer Credits

Motion by Commissioner Jean McConnell second by Commissioner Tom Koch to approve the extension of summer sewer credits, by adoption of Resolution 2009-099. Roll call vote: Yeas: Commissioners Tom Koch, Bill Horwood, John Koch, Jean McConnell and Pat Humphrey. Nays: None. Absent: None. *Motion Approved.*

F. Amendment of Ordinance 2008-002/Adoption of Ordinance 2009-002.

\*Second reading of proposed amended Ordinance-Consent Agenda Approval.

Motion by Commissioner Jean McConnell second by Commissioner John Koch to approve amendment of Ordinance 2008-002 by adoption of Ordinance 2009-002 and Resolution 2009-100. Roll call vote: Yeas: Commissioners Bill Horwood, John Koch, Tom Koch, Jean McConnell and Pat Humphrey. Nays: none. Absent: none. *Motion Approved.*

G. Road Naming and House Numbering Ordinance 2009-003.

\*First reading of proposed Ordinance-Consent Agenda Approval.

Motion by Commissioner Bill Horwood second by Commissioner Tom Koch to open the Public Hearing. Roll call vote: Yeas: Commissioners Bill Horwood, John Koch, Tom Koch, Jean McConnell and Pat Humphrey. Nays: none. Absent: none. *Motion Approved.*

Public comment: None

Motion by Commissioner Bill Horwood second by Commissioner Jean McConnell to close the public hearing. Roll call vote: Yeas: Commissioners Tom Koch, Bill Horwood, John Koch, Jean McConnell and Pat Humphrey. Nays: none. Absent: none. *Motion Approved.*

H. MDOT Airport Block Grant Project Contract

Motion by Commissioner Bill Horwood second by Commissioner Tom Koch to approve MDOT Airport Improvement Grant Contract No. 2009-0709 and agree to abide by all terms and conditions stipulated therein, said Project Number being B-26-0020-2009 by adoption of Resolution 2009-101. Roll call vote: Yeas: Commissioners Tom Koch, Bill Horwood, John Koch, Jean McConnell and Pat Humphrey. Nays: None. Absent: None. *Motion Approved.*

8. TREASURER'S REPORT

Treasurer's report received.

9. \*DEPARTMENT REPORTS

Consent Agenda Approval.

10. CITY MANAGER'S REPORT

Project Updates: Well #9, US BR-127 Curb Project, and Other Planned Capital Improvement Projects:

1. MDEQ has provided approval to drill a new well; we anticipate that drilling will commence within the next two to three weeks.
2. Other Summer Projects. Our concrete contractor is back in town; he has commenced work on the MDOT-sponsored and funded project to replace approximately 1,000 linear feet of curb on US BR-127 south of First Street; will replace the curb on West Fourth Street in preparation for the new residential high-rise project that will commence within the month; and complete various sidewalk projects within the City. Dependent on DPW and contractor workload and schedules, we hope to commence tree trimming and cutting and paving of the Stamina Stadium Parking Lot within the next two weeks.

Teamster's Local 214 Labor Negotiations. We have provided additional information on health care program costs to the Teamster's business representative and are awaiting response on actions/direction that the bargaining unit members desire to pursue or negotiate. The bargaining representative has informed us that he intends to present the three primary health care options to the bargaining members for vote/decision within the next few weeks.

Sidewalk Tractor Bids. We have solicited bids for this equipment with a required bid submittal date to accommodate consideration of the bids by the City Commission at the October 5<sup>th</sup> meeting.

Receipt of Well-Head Protection Grant. We have received notice of receipt of another \$3,000 Well-Head Protection grant that we had applied for.

Zoning Board of Appeals (ZBA) Meeting. Our ZBA met on Friday, September 11<sup>th</sup> and approved two variance requests: one being a residential setback variance and the other a sign variance.

Main Street Award. The City has been informed that we have received a second state-level Main Street Award – this one being for the façade improvement for Coffee Talk 505. Both awards were presented at a breakfast ceremony on Sep 16<sup>th</sup> at the Michigan Downtown Conference; we had nine representatives from Clare attend the awards ceremony.

4<sup>th</sup> Street Senior Housing Project Groundbreaking Ceremony. The formal groundbreaking ceremony for this project is tentatively scheduled for October 1<sup>st</sup>; the City Commissioners should anticipate receiving invitations from the developer and MMCAA.

MML Convention. Commissioner Bill Horwood and City Manager Ken Hibl will attend the MML Convention in Kalamazoo during the period September 22-25.

11. \*COMMUNICATIONS:

Consent Agenda Approval.

Approval of Tax Credits. The City received a letter from the Michigan Economic Development Corporation informing us of the approval of tax credits for the 4<sup>th</sup> Street Senior Housing Project.

Public Notices. The City has issued four public notices regarding upcoming public hearings and announcements of vacancies on City boards and committees.

MMDC Correspondence. The latest editions of weekly *MMDC Bullets* were included for the Commission's information.

Rail-Trail Correspondence. The City received an email related to the rail-trail extension.

12. EXTENDED PUBLIC COMMENT: L. Doug Randle, 314 E. Second St., requested information on a query previously presented to City Manager Ken Hibl about the safety of the new bridge on Second Street. Mr. Hibl stated that the City would have to incur the expense of installing a new guard rail.

13. COMMISSION DISCUSSION TOPICS: City Manager Ken Hibl announced a Public Forum will be held on Tuesday, September 29, 2009, at 7:00 pm, in the Public Safety Building to discover if there is public interest in rehabilitating the Rail-Road Depot. Pat Humphrey announced receipt of a Special Congressional Recognition from Congressman Dave Camp to recognize the grand opening of the Rail-Trail Extension into downtown Clare. This is the second Special Congressional Recognition the City has received.

14. \*APPROVAL OF BILLS:

Consent Agenda Approval.

15. ADJOURNMENT:

Meeting adjourned at 6:55 p.m.

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Pat Humphrey, Mayor

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Diane Schmidt, City Clerk